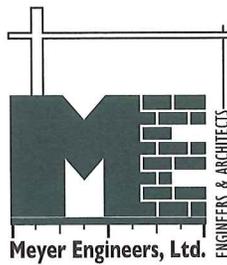


Richard C. Meyer, P.E.  
*President*  
David H. Dupré, P.E.  
*Vice President*  
James J. Papia, AIA, NCARB  
Mark A. Schutt, P.E.  
Ann M. Theriot, P.E.  
Eric M. Colwart, P.E.



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*Executive Vice President*  
Jitendra C. Shah, P.E.  
*Vice President*  
Matthew J. Falati, P.E.  
Kenneth J. Belou, P.E.  
Elena G. Anderson, IIDA  
*LA Reg. ID # 1353*

June 13, 2016

Mr. Jeff Clement  
St. John the Baptist Parish Sheriff's Office  
1801 West Airline Highway  
LaPlace, Louisiana 70068

Re: Request for Qualifications, Architectural and Engineering Services  
Office Building Demo, Design and Remodel

Dear Mr. Clement:

We understand that the Sheriff's Office has recently purchased the warehouse two story building on 812 Walnut Street in LaPlace. We understand the scope of work will include renovation of the building that will include design, plans and engineering of an office and parking for the St. John Parish Sheriff's Office Narcotics Unit. We also understand the scope will include evaluation of structural, mechanical, HVAC and building integrity and will include a construction bid package.

Meyer Engineers, Ltd has been in business in the New Orleans region for over 50 years and has worked on many projects in St. John Parish, Jefferson, St. Bernard and St. Charles Parishes. In addition, as highlighted in our proposal, Meyer has extensive experience in designing police and fire training facilities and has decades of experience in designing public buildings for other municipalities throughout the region.

As detailed in our proposal, we feel confident that our team has the perfect combination of experience and credentials that will create a successful design that will be accepted by the Sheriff's office in order to proceed with construction and protect St. John Parish that is still struggling to rebuild after the recent storm events. We appreciate your consideration of our proposal, and please feel free to contact us if you have any additional information or questions.

Sincerely,

Meyer Engineers, Ltd.

A handwritten signature in blue ink, appearing to read 'Richard C. Meyer', is written over the typed name.

Richard C. Meyer, President

RCM/tmt

Enclosures



Engineering  
Architecture  
Construction Management  
Coastal Engineering

*Responsive - Reliable - Resourceful*



*Request of Qualifications  
for  
Professional A/E Services  
for  
Office Building Demo, Design and Remodel*

*June 14, 2016*



ST JOHN THE BAPTIST PARISH SHERIFF OFFICE  
1801 WEST AIRLINE HWY  
LAPLACE, LA 70068

Quotation No. RFQ – 2016-01

Closing Dates: June 14, 2016 at 10:00 A.M. CDT

REQUEST FOR QUALIFICATIONS (RFQ)

Subject: **Office Building Demo, Design, and Remodel – Walnut St**

Company Meyer Engineers, Ltd.  
Federal Tax I.D.  
No. \_\_\_\_\_  
Street Address 4937 Hearst Street, Suite 1B  
City Metairie  
State LA Zip Code 70001  
Telephone: (504) 885-9892 Fax (504) 887-5056  
E- Mail meyer@meyer-e-l.com

Name Richard C. Meyer  
[PRINT OR TYPE]  
Signature\*   
Title President  
Date June 6, 2016

***\*Authorized Signature: The signer declares under penalty of perjury that she/he is authorized to sign this document and bind the company or organization to the terms of this agreement.***

FOR CONSIDERATION AS A RESPONSIVE SUBMITTAL, THE FOLLOWING IS REQUIRED:

- 1) All information on this Request for Qualifications cover page must be completed.
- 2) This cover page must be signed with an original signature.
- 3) Submittals are due on or before the exact closing date and time. Submittals received after the exact closing date and time will NOT be considered. If hand delivering, please allow enough time for travel and parking to submit by the closing date and time.

FOR FURTHER INFORMATION CONCERNING THIS RFQ, PLEASE CONTACT:

Jeffrey Clement, Chief Civil Deputy  
Phone: (985) 652-9513

E-mail: [jeff.clement@stjohnsheriff.org](mailto:jeff.clement@stjohnsheriff.org)

# STANDARD FORM: SJB-1000

(10/2010)

## Professional Engineering and Related Services

<p>1. Project title <b>Walnut Street Office Building Design, Demo, and Remodel</b></p>	<p>2. Project number <b>RFQ-2016-01</b></p>
<p>3a. Firm (as registered with the Louisiana Secretary of State) and mailing address of the office to perform work</p> <div style="display: flex; align-items: center;">  <div> <p><b>MEYER ENGINEERS, LTD.</b> ENGINEER &amp; ARCHITECT P.O. Box 763 Metairie, LA 70004</p> </div> </div>	<p>3b. Name, title, telephone number, and e-mail address of the official with <b>signing authority</b> for this contract Richard C. Meyer, President (504) 885-9892 <a href="mailto:rickmeyer@meyer-e-l.com">rickmeyer@meyer-e-l.com</a></p> <p>3c. Name, Title, telephone number, e-mail address and registration number of full-time LA licensed engineer in responsible charge of the project (not required for non-engineering projects) Richard C. Meyer, President (504) 885-9892 <a href="mailto:rickmeyer@meyer-e-l.com">rickmeyer@meyer-e-l.com</a> License No. 24012</p>

3d. I certify that the following information is accurate and complete to the best of my knowledge (must be same person as 3b):

Signature: *R. Meyer* Date: 6/6/2016

4. Full-time personnel on firm's payroll who are located at the primary work location identified in 3a above:

a. Civil Engineers, with current Louisiana P.E. registration	8
b. Environmental Engineers, with current Louisiana P.E. registration (not included in 4a)	_____
c. Land Surveyors, with current Louisiana P.L.S. registration	_____
d. Engineers In Training, with current Louisiana E.I. registration	1
e. Designers/Draftsmen	2
f. Survey Party Chiefs	_____
g. Real Estate Professionals (Agents and Certified Appraisers)	_____
h. Other personnel not included in above categories	20
<b>Total personnel at primary work location (sum of a – h)</b>	<b>31</b>

5. Full-time personnel on firm's payroll, not located at the primary work locations, to be used on this project:

a. Civil Engineers	_____
b. Environmental Engineers (not included in 5a)	_____
c. Land Surveyors, with current Louisiana P.L.S. registration	_____
d. Engineers In Training, with current Louisiana E.I. registration	_____
e. Designers/Draftsmen	_____
f. Survey Party Chiefs	_____
g. Real Estate Professionals (Agents and Certified Appraisers)	_____
h. Other personnel not included in above categories	_____
<b>Total personnel not located at the primary work location (sum of a – h)</b>	<b>0</b>

6. Do you presently have sufficient staff to perform these services in the designated time frame? (Yes)No

7. Identify the element of work (as defined in the advertisement), and the % of the element to be performed by the firm.

**Meyer Engineers, Ltd.** will perform **100 Percent** of the **Civil Engineering, Structural Engineering, Architectural Design and Project Management** for the Demolition, Design and Remodel of the Office Building on Walnut Street for the Narcotics Bureau Department.

**ADG New Orleans, LLC.** will perform approximately **10 Percent** of the services including **Mechanical and Electrical** engineering.

**Meyer Engineers, Ltd.** work will include the following deliverables:

- Conceptual Plans/Schematic Design
- Complete Construction Drawings / Final Plans / Opinion of Probable Cost
- Technical Specifications
- Construction Inspection and Administration

8. Do you intend to use a sub-consultant(s)?  yes  no

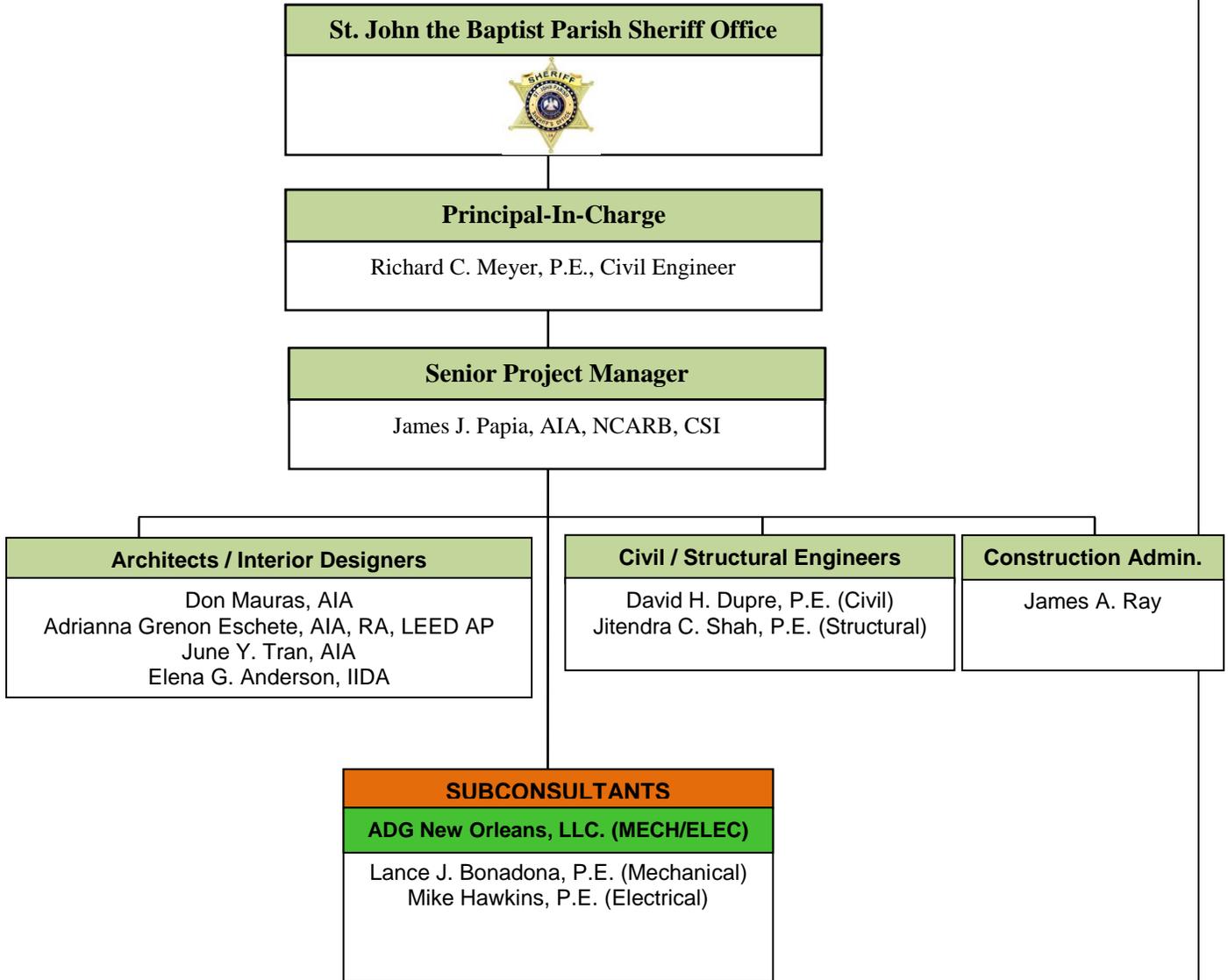
(For use by the Prime Consultant only)

All sub-consultants/associates listed for this project must attach a signed Form SJB-1000

Name and address	Identify the element of work (as defined in the advertisement), and the % of the element to be performed by the sub-consultant	Worked with prime before? (Yes/No)
1. ADG New Orleans, LLC. 1010 Common Street, Suite 2405 New Orleans, LA 70112	ADG New Orleans, LLC will perform 100% of the <b>mechanical and electrical engineering</b> services. It is estimated the mechanical and electrical engineering services is 10% of the overall fee.	Yes
2.		
3.		
4.		
5.		

9. Staffing Plan – A Diagram showing all personnel specifically assigned to each work element of the project, their duties, and immediate supervisors. The Staffing Plan should also include the same information for Sub-consultants (if applicable).

**MEYER ENGINEERS, LTD.  
PROJECT STAFFING PLAN**



## 10. Brief résumé of key persons anticipated to work on this project

<p>a. Name, title &amp; domicile</p> <p><b>Richard C. Meyer, P.E. – President/Principal River Ridge, LA</b></p>	<p>b. Position or Assignment for this project</p> <p><b>Principal-In-Charge</b></p>
<p>c. Name of firm by which employed full time</p>  <p><b>MEYER ENGINEERS, LTD.</b></p>	<p>d. Years experience:</p> <p>With this firm: <u>36</u> With other firms: <u>0</u></p>
<p>e. Education: Degree(s) / Years / Specialization</p> <p><b>B.S. Civil Engineering, 1980, Tulane University</b></p>	<p>f. Active registration: Year registered: <u>1988</u></p> <p>Branch: <u>Civil Engineering</u> State: <u>LA</u></p> <p>License No.: <u>24012</u></p>
<p>g. Specific experience and qualifications relevant to the proposed project:</p> <p>Mr. Meyer is President of Meyer Engineers, Ltd. a New Orleans based Architectural and Engineering firm that has provided professional consultant services to the New Orleans area for over forty (40) years. Mr. Meyer has thirty-five (35) years of relevant experience; including overseeing architectural/engineering design, construction management and QA/QC contracts with various agencies at the Federal, State, and local levels in the Greater New Orleans Metropolitan area. Mr. Meyer is involved with all aspects of administering architectural/engineering projects including client contact, cost estimates, design, contract administration, and contract closeout. He coordinates the architectural/engineering staff and has participated in most of Civil Engineering design including structural, sanitary and storm sewerage, roads and bridges, water and airport designs.</p> <p>Mr. Meyer also has significant design experience including structural, foundation and site work designs for schools, gymnasiums, auditoriums, and multi-story office buildings. Mr. Meyer has performed structural steel design for numerous projects. Mr. Meyer has also completed designs for reinforced concrete buildings and school structures.</p>	

## PROJECT EXPERIENCE

### Jefferson Parish Fire Training Center | Jefferson Parish, LA

Mr. Meyer was the Project Principal for Jefferson Parish Fire Training Center. Meyer's contract for the Fire Training Center includes two (2) phases; The first phase of the project consisted of a new pre-manufactured Fire Training Tower for Jefferson Parish Fire Department. The work consisted of design of the foundation and the erection for the new Fire Training Tower. The second phase of the project consists of the design and construction of the 9,336 square foot Sammy Lazar Building. The building will include eight (8) offices, one (1) AV room, two (2) storage rooms, one (1) training room will accommodate 80 seats and three (3) additional training rooms each will accommodate 30 seats. The facility included specialize audio and video conferencing features. The site work consisted of installing culverts within the exiting ditch, rerouting electrical service, a new sewer lift station and fill to achieve desire finish floor elevation.

### Westwego City Hall | Jefferson Parish, LA

Mr. Meyer is the Project Principal of the Westwego City Hall. The project consists of a new one-story building that will primarily be a concrete slab on grade, steel frame structure, brick veneer exterior walls and the interior walls shall be metal studs with a painted, impact-resistant gypsum board finish. Spaces in the new city hall building consist of typical City Hall functions which include but not limited to the main entrance lobby, receptionist, and bill paying area, staff office areas, Mayor's office, record storage, provisions for the Louisiana State Office of Motor Vehicles, City Court Room, City Council Chambers, City Council Assembly Area and an employee kitchen.

### Mandeville Police Station Modifications | St. Tammany Parish, LA

Mr. Meyer was the Project Principal for Mandeville Police Station Modifications. The project consisted of expansion to the existing Police Station and enclosing a portion of the existing building located at 1870 Highway 190, Mandeville, LA 70448. Space additions included but were not limited to an Evidence Storage Room, an Office for the Evidence Officer, Men's and Women's Toilet and Shower Rooms, and Circulation and connection to the existing structure. Infrastructure upgrades included grading, drainage, sewerage, water, paving and parking.

### Bonnabel Sheriff Station | Jefferson Parish, LA

Mr. Meyer was the Project Principal for the Bonnabel Sheriff Station. The project consisted of a two story 3,500 square foot building over Lake Pontchartrain at Bonnabel Boat Launch in Metairie, Louisiana for the Jefferson Parish Sheriff's Office. The first floor houses two boat slips with boat lifts for emergency rescue aquatic vehicles. The second floor contains office space for the Parish Sheriff's Office LASER Division and a locker for scuba gear storage and dressing. There is one restroom with a shower and a lounge kitchen. The building has a three sided view of the lake including a balcony that wraps two sides of the building over Lake Pontchartrain. This building has custom designed cast-in-place concrete structure with concrete walls and furred out interior gypsum board walls on the interior. The roof is framed with pre-engineered light gauge metal trusses. The building is equipped with an emergency generator and HVAC equipment on a balcony near the second floor entrance. Due to the nature of the physical activity required by users of this building the building did not require an accessible means of egress; however the second floors feature are accessible. New utilities were run to the building.

## 10. Brief résumé of key persons anticipated to work on this project

<p>a. Name, title &amp; domicile  <b>James J. Papia, AIA, NCARB, CSI</b>  <b>Metairie, LA</b></p>	<p>b. Position or Assignment for this project  <b>Project Manager</b></p>
<p>c. Name of firm by which employed full time   <b>MEYER ENGINEERS, LTD.</b></p>	<p>d. Years experience:          With this firm: <u>9</u> With other firms: <u>38</u></p>
<p>e. Education: Degree(s) / Years / Specialization  <b>Bachelor of Architecture, 1981, Louisiana State University</b></p>	<p>f. Active registration: Year registered: <u>1984</u>          Branch: <u>Architecture</u> State: <u>LA</u>          License No.: <u>3423</u></p>

g. Specific experience and qualifications relevant to the proposed project:

Mr. Jimmie Papia oversees the design of architectural projects, preparation of contract documents, and assists in the construction administration at Meyer Engineers, Ltd.

Mr. Jimmie Papia has performed as a Staff Architect, Project Manager, Specifications Writer, Contract Administrator in the profession after having worked for a number of firms of varying disciplines.

While with other firms, Mr. Papia was in charge of construction management and project management for the \$240M Phase II and \$281M Phase III expansion of the Morial Convention Center from 1993 to 1999. Mr. Papia coordinated with the Convention Center Commission, design architects and contractors to develop and maintain project budgets and schedules. Mr. Papia also provided project management services for Entergy expansions from 1999 to 2007. These expansions included renovations and additions to the Entergy facilities including meeting areas, cafeterias and offices.

### PROJECT EXPERIENCE

#### Westwego City Hall | Jefferson Parish, LA

Mr. Papia is the Project Architect for the Westwego City Hall. The project consists of a new one-story building that will primarily be a concrete slab on grade, steel frame structure, brick veneer exterior walls and the interior walls shall be metal studs with a painted, impact-resistant gypsum board finish. Spaces in the new city hall building consist of typical City Hall functions which include but not limited to the main entrance lobby, receptionist, and bill paying area, staff office areas, Mayor's office, record storage, provisions for the Louisiana State Office of Motor Vehicles, City Court Room, City Council Chambers, City Council Assembly Area and an employee kitchen.

#### Bonnabel Sheriff Station | Jefferson Parish, LA

Mr. Papia worked closely with the Jefferson Parish Sheriff's Office to develop a successful solution to a site with several challenges. Mr. Papia also worked on the team to develop construction techniques that could be used to build the Sheriff's Office over water. The solutions developed by Mr. Papia and the rest of the project team are working extremely well as construction of the project was completed on schedule and within budget. The project consisted of a 3,500 square foot building over Lake Pontchartrain for the Jefferson Parish Sheriff's Office. The first floor houses two (2) 12' x 40' boat slips, six foot pier between boat slips, two (2) 32' boat lifts and two (2) roll up doors for boat slips. The second floor contains office space with lockers, lounge, toilet room with shower, scuba room with locker and a balcony over Lake Pontchartrain.

#### Jefferson Parish Fire Training Center | Jefferson Parish, LA

Mr. Papia has been working with the Jefferson Parish Fire Department to ensure that the new training facility has everything required to properly train the future firefighter of Jefferson Parish. He has been involved in programming, the design process, has written the specifications for the procurement of a new five story fire training tower and has assisted the Fire Department in obtaining the necessary survey and soils information required for the project. The project consists of two phases; The first phase of the project consisted of a new pre-manufactured Fire Training Tower for Jefferson Parish Fire Department. The work consisted of design of the foundation and the erection for the new Fire Training Tower. The second phase of the project consists of the design and construction of the 9,336 square foot Sammy Lazar Building. The building will include eight (8) offices, one (1) AV room, two (2) storage rooms, one (1) training room will accommodate 80 seats and three (3) additional training rooms each will accommodate 30 seats. The facility included specialize audio and video conferencing features. The site work consisted of installing culverts within the exiting ditch, rerouting electrical service, a new sewer lift station and fill to achieve desire finish floor elevation.

#### Washington Parish Government Complex Addition | Washington Parish, LA

Mr. Papia is overseeing the design of the Washington Parish Government Complex Addition. This project consists of a two story, 2,000 square foot addition to the existing government facility located in Franklinton, Louisiana for Washington Parish Homeland Security Office and Emergency Preparedness and Parish President. The addition will be a pre-engineered metal building with a metal panel exterior finish and roof to match the existing. The first floor will include entrance vestibule, accessible toilet room with shower, copy/fax area, conference room, storage room and two offices. The second floor will include means of egress corridor for the existing facility, new exterior exit stairs, Parish President office, two offices, men's and women's toilet room with shower, storage room and the existing windows into the addition will be replaced with doors. The exterior site work will include entrance ramp to first floor vestibule, required sidewalks to the new ramp and new stair.

## 10. Brief résumé of key persons anticipated to work on this project

<p>a. Name, title &amp; domicile</p> <p><b>Adrianna Grenon Eschete, AIA, NCARB, LEED AP Houma, LA</b></p>	<p>b. Position or Assignment for this project</p> <p><b>Architect</b></p>
<p>c. Name of firm by which employed full time</p>  <p><b>MEYER ENGINEERS, LTD.</b></p>	<p>d. Years experience:</p> <p>With this firm: <u>  2  </u> With other firms: <u>  11  </u></p>
<p>e. Education: Degree(s) / Years / Specialization</p> <p><b>Bachelor of Architecture, 2000, University of Houston Bachelor of Science Environmental Design, 2000, University of Houston</b></p>	<p>f. Active registration: Year registered: <u>  2007  </u></p> <p>Branch: <u>  Architecture  </u> State: <u>  LA  </u></p> <p>License No.: <u>  6719  </u></p>
<p>g. Specific experience and qualifications relevant to the proposed project:</p> <p>Adrianna Eschete has been an Architect for eight (8) years and has total of thirteen (13) years of experience. She has worked on a variety of projects. Ms. Eschete has prepared construction documents for new construction, renovations and/or additions for commercial offices, retail stores, shopping centers, warehouses, gymnasiums, churches, apartment complexes, military facilities, schools and numerous public buildings. She has been responsible for Conceptual Programming to Construction Administration. Her work included contracts, proposals, budgets, close out inspections and product specifications for various education, healthcare, and industrial designs as well as computer-aided drafting.</p>	

## PROJECT EXPERIENCE

### Lusher Elementary School | New Orleans Parish, LA

Mrs. Eschete assisted with the design and the construction administration of the Lusher Elementary School Rehabilitation project. The project consisted of building code upgrades, historic restorations to the two main buildings on the school campus and installation of a new elevator. The historic restoration included restoring, not replacing, the original 700 double hung wood windows on the exterior of the buildings. Restoring the wood windows was a key element in the school maintaining its historic status. Interior historic restoration work included maintaining some of the design elements that were used during the original construction of the school building such as keeping the original wood trim and stair handrails that are prevalent throughout the building, keeping the "cloak rooms" that was a popular design feature in the early 1900's and while the original steam radiator system was being replaced with a new central air conditioning and heating system several of the existing radiators were kept to maintain the persona of the old classrooms.

Meyer Engineers conducted a code study including field inspections with officials from the Louisiana State Fire Marshal's Office and the Department of Safety and Permits from the City of New Orleans to ensure that the new renovations adhered to current codes. The code study determined that modifications to the stairwells, handrails, guardrails, door hardware, and a new elevator were required to bring the existing buildings into compliance with the current codes.

### DOTD Tremont East Bound Rest Area | Lincoln Parish, LA

Mrs. Eschete is the Project Architect for the Tremont East Bound Rest Area project. Meyer Engineers, Ltd. completed the design and will provide construction administration for the Rest Area near Ruston. The entire site will be demolished and reconstructed. Pavement improvements include new interstate exit ramps and entrance ramps, truck and car driveways and parking lots, sidewalks, boardwalks, and courtyard/plaza areas. Other work includes the restroom building, storage building, pavilions, sewerage treatment plant, generator, site lighting, surveillance system, and striping. Design work included conceptual layouts, plans, specifications, Autoturn (to confirm road geometry for trucks), drainage calculations, and sewerage design. Meyer coordinated the topographic survey, geotechnical investigations, electrical and mechanical design. Meyer also coordinated with DEQ, DHH, utility companies, and many DOTD Departments.

The restroom building included restrooms, security office, electrical room, mechanical room, and storage. Meyer Engineers, Ltd. worked hand in hand with our DOTD partners in designing this unique building. This building is a compilation of materials consisting of wood siding, vertical metal panels, tongue and groove soffits, wood screens, and a standing seam metal roof. Flooring included a wood deck on the perimeter and in the breezeway.

### West Jefferson Medical Center Emergency Room Renovations and Expansion | Jefferson Parish

Mrs. Eschete assisted with the design on the WJMC Emergency Room Renovations and Expansion project. She is responsible for the working quality control review. The project consists of the renovation and expansion of 11,480 square feet Emergency Department and Mental Health Suite located on the first floor of the hospital across from the ICU/CCU building located on Avenue D. Portion of the existing Emergency Department, Metal Health Suite, Endoscopy Suite, and associate support spaces on the first floor of the hospital shall be demolished to accommodate the new interior buildout. The project consists of the demolition of nine existing examination/treatment rooms to make room for the interior buildout of a new Observation Suite with new observation rooms. It also consists of the relocation and expansion of the Triage area, ED Waiting Room and Mental Health Suite.

## 10. Brief résumé of key persons anticipated to work on this project

<p>a. Name, title &amp; domicile</p> <p><b>Don P. Mauras, AIA</b> <b>New Orleans, LA</b></p>	<p>b. Position or Assignment for this project</p> <p><b>Architect</b></p>
<p>c. Name of firm by which employed full time</p>  <p><b>MEYER ENGINEERS, LTD.</b></p>	<p>d. Years experience:</p> <p>With this firm: <u>2</u> With other firms: <u>32</u></p>
<p>e. Education: Degree(s) / Years / Specialization</p> <p><b>Bachelor of Architecture, 1981, Louisiana State University</b></p>	<p>f. Active registration: Year registered: <u>1986</u></p> <p>Branch: <u>Architecture</u> State: <u>LA</u></p> <p>License No.: <u>3759</u></p>
<p>g. Specific experience and qualifications relevant to the proposed project:</p> <p>Mr. Mauras has thirty-three (34) years of architectural experience, with 28 of those years as a registered architect with the State of Louisiana. Mr. Mauras brings to Meyer Engineers a strong background in institutional architecture with an emphasis on airports and technical construction knowledge. While with other firms Don Mauras held various roles from management of a \$100 million capital projects program, design manager, construction administrator and tenant design coordinator. Mr. Mauras also provided design services on many projects.</p>	

## PROJECT EXPERIENCE

### Westwego City Hall I Jefferson Parish, LA

Mr. Mauras is assisted with the design and construction drawings and specifications of a new city hall for the City of Westwego. Mr. Mauras is also handling the Construction Administration for this project; he coordinates between Contractor, Subconsultants, and the Owner. Meyer's design work for the City of Westwego included the design of a new one story building that will primarily be a concrete slab on grade, steel frame structure, brick veneer exterior walls and interior walls shall be metal studs with a painted, impact-resistant gypsum board finish. Spaces in the new City Hall building consist of typical City Hall functions which include but not limited to the main entrance lobby, receptionist, and bill paying area, staff office areas, Mayor's office, record storage, provisions for the Louisiana State Office of Motor Vehicles, City Court Room, City Council Chambers, City Council Assembly Area and an employee kitchen.

### Jefferson Parish Recreation Department Multi-Purpose Facility I Jefferson Parish, LA

Mr. Mauras is the Project Architect on the JPRD Multi Purpose Facility. Mr. Mauras is also the Construction Administrator; he coordinates between Contractor, Subconsults, and the Owner. Mr. Mauras also handling the process of shop drawing submittals, RFI's, pay application, Change Orders, and Construction Change Directives. This building is located in the Mike Miley Playground. The building will serve as a recreation and achievement center for people with development disabilities. The infrastructure includes clearing, fill, drainage, utility extensions including electrical, potable water, sanitary sewerage, driveway aprons, parking, sidewalks, landscaping, etc. The building consists of one (1) multi purpose space, a concession stand, kitchen area, activity rooms, port cochere, office space, ADA accessible restrooms, storage, exterior lighting, and was designed to accommodate a crafts room, exercise room, aerobics room, and a future outdoor pool with locker rooms and showers.

### Kenner Food Bank I Jefferson Parish, LA

Mr. Mauras assisted with the design and construction drawings and specifications for the new food bank building for the City of Kenner, located on the corner of Oxley and Lloyd Price Streets in Kenner, Louisiana. He is also providing construction administration on the project. This building will be used by the City of Kenner as a place to distribute city provided food assistance services, such as food items, baby supplies, and toiletries. A new parking lot will also be included in the project containing the number of spaces required by the City of Kenner Zoning Ordinance. The structure of the building will be a pre-engineered metal building frame. The infill will consist of metal studs with a stucco exterior finish to match the neighboring Public Works building.

## 10. Brief résumé of key persons anticipated to work on this project

a. Name, title & domicile <b>June Y. Tran, AIA, NCARB Covington, LA</b>	b. Position or Assignment for this project <b>Architect</b>
c. Name of firm by which employed full time  <b>MEYER ENGINEERS, LTD.</b>	d. Years experience: With this firm: <u>4</u> With other firms: <u>15</u>
e. Education: Degree(s) / Years / Specialization <b>Bachelor of Architecture, 1994, University of Texas</b>	f. Active registration: Year registered: <u>2005</u> Branch: <u>Architecture</u> State: <u>TX</u> License No.: <u>19017</u>
g. Specific experience and qualifications relevant to the proposed project:  June Tran has been Architect nineteen (19) years. Ms. Tran brings to Meyer Engineers a wealth of knowledge and experience having practiced architectural planning and construction, including preparation of contract documents, specifications, contract administration and programming.  Ms. Tran has a diverse background which includes working for several architectural firms and having worked on a multitude of various buildings and building types. Ms. Tran has extensive experience in running a variety of project types from Commercial, K-12 Education, HealthCare, Institutional, Governmental and Religious. Ms. Tran's experience includes production of schematic design through construction documents and specification, providing quality review for construction documents, preparing building cost estimates and construction administration.	

## PROJECT EXPERIENCE

### Donaldsonville Department of Public Works Building | Ascension Parish, LA

As the Project Architect Ms. Tran was responsible for the construction documents, specifications, consultant coordination and all other management aspects for the project. The Donaldsonville Department of Public Works Building is to be used by the City to perform maintenance on City owned vehicles and equipment. As the Project Architect Ms. Tran was responsible for the construction documents, specifications, consultant coordination and all other management aspects for the project. The Donaldsonville Department of Public Works project consist of a new 10,000 square foot pre-engineered metal building that included one (1) administrative office, one (1) unisex ADA compliant lavatory, and two (2) overhead doors on each end of the building. *This project is a fully funded LCDBG project.*

### West Jefferson Medical Center (WJMC) Information Technology Build Out | Jefferson Parish, LA

As the Project Architect Ms. Tran was responsible for the construction documents, specifications, consultant coordination and all other management aspects for the project. The primary objective of the project was to design a new Data Center and relocate all of the existing servers to the new Data Center. In an effort to create valuable clinical space in the main hospital building, the project also involved construction of new office space to relocate the Information Technology (IT) Offices to the second floor of the WJMC Wichers building, a satellite office building just off the main hospital campus. Construction work included demolition of existing storage space, reconfiguring break and conference rooms, renovations to the restrooms and modifying the sprinkler mechanical and electrical systems.

### West Jefferson Medical Center (WJMC) Endoscopy Build-Out | Jefferson Parish, LA

As the Project Architect Ms. Tran was responsible for the construction documents, specifications, consultant coordination and all other management aspects for the project. The project consists of relocating and expanding the Endoscopy Unit from its existing location in the main hospital building to the first floor of ICU/CCU Building. On the first floor the new Endoscopy Unit design included but was not limited to 15 patient holding rooms, 6 procedure rooms, a fluoroscope room, scope processing and storage rooms, a nurse's station, reception and waiting areas, a clinical director's office, doctor's dictation offices, clean and soiled utility rooms, a room for an automated drug dispensing system (Pyxis), a conference room, a break room and wheel chair storage. A new elevator capable of moving patient beds also had to be installed. Space in the second floor had to be created to accommodate the new elevator; therefore, an existing radiology processor room and staff lounge had to be relocated and a hole large enough for the elevator hoist way was created.

## 10. Brief résumé of key persons anticipated to work on this project

<p>a. Name, title &amp; domicile</p> <p><b>Elena G. Anderson, IIDA</b> <b>Metairie, LA</b></p>	<p>b. Position or Assignment for this project</p> <p><b>Interior Designer</b></p>
<p>c. Name of firm by which employed full time</p>  <p><b>MEYER ENGINEERS, LTD.</b></p>	<p>d. Years experience:</p> <p>With this firm: <u>13</u> With other firms: <u>13</u></p>
<p>e. Education: Degree(s) / Years / Specialization</p> <p><b>Bachelor of Interior Design, 2003, Louisiana State University</b></p>	<p>f. Active registration: Year registered: <u>2009</u></p> <p>Branch: <u>Interior Design</u> State: <u>LA</u></p> <p>License No.: <u>1353</u></p>

g. Specific experience and qualifications relevant to the proposed project:

Elena G. Anderson has been the Interior Designer and Project Manager for Meyer Engineers for the past thirteen (13) years. Ms. Anderson has been selected to participate in the Spring and Fall NCIDQ (National Council for Interior Design Qualifications) Exam Grading Sessions since 2010.

Ms. Anderson's responsibilities also include client contact, probable construction costs and assisting the Architects in the design, preparation of construction documents, and specifications writing for various projects. During construction Ms. Anderson coordinates with the owner and contractor, and performs site visits as needed. Additionally she makes finish, color and material selections on numerous projects for Meyer Engineers for the interior and exterior environment, completing color renderings, project perspectives and material boards during the design phase and construction. In addition to interior design Ms. Anderson specializes in understanding and implementing the ADA Accessibility Standards. Ms. Anderson is a member of the International Interior Design Association (IIDA), Delta Region where she attends enlightening design meetings and continuing education classes. Ms. Anderson participates in the bi-annual grading sessions of the National Council for Interior Design Qualifications Exam. Ms. Anderson frequently organizes in office meetings to review new products and continuing education sessions.

### PROJECT EXPERIENCE

#### Lafitte Multi-Purpose Facility | Jefferson Parish, LA

Ms. Anderson participated in the interior design and the preparation of construction documents for the Lafitte Multipurpose Facility. This project for the Town of Jean Lafitte included a multi-purpose facility that will incorporate a one story 4,520 square foot Library will will serve approximately 5,500 people and a 2,640 square foot Student Education Auditorium with 82 seats including 4 wheel chair accessible seats. The Auditorium will provide educational presentations for school field trips, organizational groups or general public seminars for continuing education. The facility also includes a 5,000 square foot Civic Center for approximately 200 people and 2,000 square foot Museum. The Civic Center can accommodate banquets, receptions, large cocktail parties, holiday celebrations and other similar assembly types of events. The Living Heritage Museum includes a lobby and open exhibition space. The facility also includes parking for up to 95 vehicles with sub surface drainage, landscaped spaces and a series of raised covered breezeways and walks. The exhibition space displays artifacts and related items and memorabilia showcasing the history of the fishing and seafood industry of the Town of Jean Lafitte.

#### Mandeville Police Expansion and Modification | St. Tammany Parish, LA

Ms. Anderson assisted with the preliminary space planning for the Mandeville Police Expansion and Modifications project. The project consisted of an addition to the Crime Lab in the existing Mandeville Police Station and enclosing a portion of the existing building located at 1870 Highway 190, Mandeville, LA 70448. Space additions included but were not limited to an Evidence Storage Room, an Office for the Evidence Officer, Men's and Women's Toilet and Shower Rooms, and Circulation and connection to the existing structure.

#### Bonnabel Sheriff Station | Jefferson Parish, LA

Ms. Anderson assisted in the building design and interior layout of the project. The project consisted of a two story 3,500 square foot building over Lake Pontchartrain at Bonnabel Boat Launch in Metairie, Louisiana for the Jefferson Parish Sheriff's Office. The first floor houses two boat slips with boat lifts for emergency rescue aquatic vehicles. The second floor contains office space for the Parish Sheriff's Office LASER Division and a locker for scuba gear storage and dressing. There is one restroom with a shower and a kitchen with break area. The building has a three sided view of the lake including a balcony that wraps two sides of the building over Lake Pontchartrain.

#### Entergy Gas Operations | New Orleans Parish, LA

Ms. Anderson participated in the design of the Entergy Gas Operations project. The project consisted of renovating and remodeling the Entergy Gas Operations Services Area located on the second floor of the 505 Magnolia Street Building. The portion of the space that was renovated consisted of approximately 11,400 square feet. The work consisted of painting existing walls and columns, grind and sealed concrete floors in work areas, layout new work spaces with full partition walls, installation of new metal doors, new aluminum windows, installation of acoustical ceiling tiles and tile flooring in office and break room, lighting, electrical and new eye wash sink, utility sink and water fountain.

10. Brief résumé of key persons anticipated to work on this project

<p>a. Name, title &amp; domicile</p> <p><b>David H. Dupré, P.E., Vice President Kenner, LA</b></p>	<p>b. Position or Assignment for this project</p> <p><b>Civil Engineer</b></p>
<p>c. Name of firm by which employed full time</p>  <p><b>MEYER ENGINEERS, LTD.</b></p>	<p>d. Years experience:</p> <p>With this firm: <u>28</u> With other firms: <u>4</u></p>
<p>e. Education: Degree(s) / Years / Specialization</p> <p><b>B.S. Civil Engineering, 1984, Louisiana State University</b></p>	<p>f. Active registration: Year registered: <u>1989</u></p> <p>Branch: <u>Civil Engineering</u> State: <u>LA</u></p> <p>License No.: <u>23422</u></p>
<p>g. Specific experience and qualifications relevant to the proposed project:</p> <p>David H. Dupré has thirty-two (32) years of experience in Civil and Structural Engineering, Project Management and Construction Management. Mr. Dupré is involved with all aspects of administering engineering projects for Meyer Engineers, Ltd. which include client contact, cost estimates, design plans and specification, construction administration, and preparation of reports. Mr. Dupre participates in most facets of Civil Engineering design including roads, bridges, drainage, sanitary sewer, water, and environmental. Mr. Dupre specializes in Project Management and Infrastructure Design.</p> <p>Mr. Dupre is a board Member and former New Orleans Chapter President of American Council of Engineering Companies (ACEC). Mr. Dupre is also a member of SAME, ASCE, APWA, CMAA and LES.</p>	

**PROJECT EXPERIENCE**

**Mandeville Police Expansion and Modification I Mandeville, LA**

Mr. Dupré assisted with the Mandeville Police Expansion and Modification project. The project consisted of expansion to the existing Police Station and enclosing a portion of the existing building located at 1870 Highway 190, Mandeville, LA 70448. Space additions included but were not limited to an Evidence Storage Room, an Office for the Evidence Officer, Men’s and Women’s Toilet and Shower Rooms, and Circulation and connection to the existing structure. Infrastructure upgrades included grading, drainage, sewerage, water, paving and parking.

**Regala Gymnasium I St. John the Baptist Parish, LA**

Mr. Dupre was the Project Engineer for the design of the Regala Gymnasium located in Regala Park. The 13,000 square foot gymnasium consisted of one (1) court, office, seating for 359 spectators, meeting rooms, concessions, ADA accessible restrooms, site utilities and asphalt parking lot. The gymnasium was constructed to facilitate future expansion for a second court.

**St. John Recreation Improvements 2014 I St. John the Baptist Parish, LA**

Mr. Dupre is the Project Manager for the for the St. John Recreation Parks project. The project includes **11 different park sites** and a boat launch. The improvements include a bathroom building, two (2) spray parks, **soccer/football fields**, playground sets with soft surface, jogging paths with fitness stations and lights, an airnasium with lights, a dog park, parking lots, gazebos, picnic tables, benches, trash receptacles, and landscaping.

**Jefferson Parish Recreation Department Multi-Purpose Facility I Jefferson Parish, LA**

Mr. Dupre’ is assisting with the structural design of the JPRD Multi Purpose Facility. This building will be located in Mike Miley Playground. The building will serve as a recreation and achievement center for people with development disabilities. The infrastructure includes clearing, fill, drainage, utility extensions including electrical, potable water, sanitary sewerage, driveway aprons, parking, sidewalks, landscaping, etc. The building consists of one (1) multi purpose space, a concession stand, kitchen area, activity rooms, port cochere, office space, ADA accessible restrooms, storage, exterior lighting, and will be designed to accommodate a crafts room, exercise room, aerobics room, and future outdoor pool, locker rooms and showers.

## 10. Brief résumé of key persons anticipated to work on this project

<p>a. Name, title &amp; domicile</p> <p><b>Jitendra C. Shah, P.E., Vice-President</b> <b>Gretna, LA</b></p>	<p>b. Position or Assignment for this project</p> <p><b>Structural Engineer</b></p>
<p>c. Name of firm by which employed full time</p>  <p><b>MEYER ENGINEERS, LTD.</b></p>	<p>d. Years experience:</p> <p>With this firm: <u>32</u> With other firms: <u>11</u></p>
<p>e. Education: Degree(s) / Years / Specialization</p> <p><b>B.S. Civil Engineering, 1973</b> <b>M.S. Civil Engineering, 1975</b></p>	<p>f. Active registration: Year registered: <u>1981</u></p> <p>Branch: <u>Civil Engineering</u> State: <u>LA</u></p> <p>License No.: <u>19551</u></p>
<p>g. Specific experience and qualifications relevant to the proposed project:</p> <p>Jitendra C. Shah has over forty-three (43) years of Civil Engineering experience, and is involved in all aspects of administering engineering projects for Meyer Engineers, Ltd. which include client contact, cost estimates, design, construction administration, contract closeout, and preparation of reports and plans and specifications. Mr. Shah participates in most facets of Civil Engineering Design including structural, drainage, sanitary and storm sewerage, water, roads and bridges, water and sewerage treatment plants, green infrastructure; drainage and sewerage pump stations, and airport designs. As Vice President, Mr. Shah is responsible for Quality Control Peer Review for Meyer's engineering projects and has managed projects in excess of \$50 Million. Mr. Shah has completed many significant street, drainage and wastewater projects for N.O. Department of Public Works, N.O. Sewerage &amp; Water Board, LA DOTD, Jefferson Parish, and other municipalities in the Metropolitan area. Mr. Shah's professional affiliations include membership in American Society of Civil Engineers (ASCE), Associate Member of the Institute of Transportation Engineers (ITE), Society of American Military Engineers (SAME), and American Concrete Institute (ACI).</p>	

## PROJECT EXPERIENCE

### Mandeville Police Expansion and Modification I Mandeville, LA

Mr. Shah performed the structural design for the Mandeville Police Expansion and Modifications project. The project consisted of expansion to the existing Police Station and enclosing a portion of the existing building located at 1870 Highway 190, Mandeville, LA 70448. Space additions included but were not limited to an Evidence Storage Room, an Office for the Evidence Officer, Men's and Women's Toilet and Shower Rooms, and Circulation and connection to the existing structure. Infrastructure upgrades included grading, drainage, sewerage, water, paving and parking.

### Jefferson Parish Recreation Department Multi-Purpose Facility I Jefferson Parish, LA

Mr. Shah is performing the structural design of the JPRD Multi Purpose Facility. This building will be located in Mike Miley Playground. The building will serve as a recreation and achievement center for people with development disabilities. The infrastructure includes clearing, fill, drainage, utility extensions including electrical, potable water, sanitary sewerage, driveway aprons, parking, sidewalks, landscaping, etc. The building consists of one (1) multi purpose space, a concession stand, kitchen area, activity rooms, port cochere, office space, ADA accessible restrooms, storage, exterior lighting, and will be designed to accommodate a crafts room, exercise room, aerobics room, and future outdoor pool, locker rooms and showers.

### Lafitte Multipurpose Facility I Jefferson Parish, LA

Mr. Shah performed the structural design of Lafitte Multi-Purpose Facility. This project for the Town of Jean Lafitte included a multi-purpose facility that will incorporate a one story Library with approximately 4,520 square feet that will serve approximately 5,500 people, and a Student Education Auditorium that is approximately 2,640 square feet with 82 seats including 4 wheel chair accessible seats. The Auditorium that provides educational presentations to school field trips, organizational groups or general public seminars and continuing education. The facility also includes a Civic Center with approximately 5,092 square feet for approximately 200 people and 1,947 square feet Museum. The Civic Center can accommodate banquets, receptions, large cocktail parties, holiday celebrations and other similar assembly types of events. The Living Heritage Museum includes a lobby and open exhibition space. The facility also includes parking for up to 95 vehicles with sub surface drainage, landscaped spaces and a series of raised covered breezeways and walks. The exhibition space displays artifacts and related items and memorabilia showcasing the history of the fishing and seafood industry of the Town of Jean Lafitte. New Utilities were run to the site. The buildings are cooled and heated with roof top units that are hidden from view flat roofs between the standing seam metal roof gable ends. The structure consisted of custom designed steel framing with metal stud exterior load bearing walls with wood and bar joist roof framing.

## 10. Brief résumé of key persons anticipated to work on this project

<p>a. Name, title &amp; domicile</p> <p><b>James A. Ray, Construction Administrator Kenner, LA</b></p>	<p>b. Position or Assignment for this project</p> <p><b>Construction Administration</b></p>
<p>c. Name of firm by which employed full time</p>  <p><b>MEYER ENGINEERS, LTD.</b></p>	<p>d. Years experience:</p> <p>With this firm: <u>31</u> With other firms: <u>10</u></p>
<p>e. Education: Degree(s) / Years / Specialization</p> <p><b>B.S. Civil Engineering, 1976, Nicholls State University</b></p>	<p>f. Active registration: Year registered: _____</p> <p>Branch: _____ State: _____</p> <p>License No.: _____</p>
<p>g. Specific experience and qualifications relevant to the proposed project:</p> <p>James A. Ray has over forty-one (41) years experience in Construction Administration and has been with Meyer Engineers, Ltd. for a total of thirty-one (31) years. Mr. Ray performs Construction Administration on all types of commercial, public and residential projects. Mr. Ray's experience includes pre-construction meetings, project meetings, field observations, shop drawing review, pay request evaluation, change order evaluation and multiple other field coordination tasks. Mr. Ray assesses the presented field items on a timely basis to keep the construction progressing within the prescribed period.</p> <p>Over Mr. Ray's extensive career, he has managed the construction of hundreds of projects ranging in size from \$100,000 to over \$50 Million and has experience with LADOTD, Facility Planning &amp; Control, and multiple local Parishes and municipalities.</p>	

## PROJECT EXPERIENCE

### Bonnabel Sheriff Station I Jefferson Parish, LA

Mr. Ray completed the Construction Administration of the project. The project consisted of a 3,500 square foot building over Lake Pontchartrain for the Jefferson Parish Sheriff's Office. The first floor houses two (2) 12' x 40' boat slips, six foot pier between boat slips, two (2) 32' boat lifts and two (2) roll up doors for boat slips. The second floor contains office space with lockers, lounge, toilet room with shower, scuba room with locker and a balcony over Lake Pontchartrain. Construction Cost: \$924K.

### Jefferson Parish Fire Training Facility I Jefferson Parish, LA

Mr. Ray completed the Construction Administration for the project. The project consists of two phases; The first phase of the project consists of a new pre-manufactured Fire Training Tower for Jefferson Parish Fire Department. The work consisted of design of the foundation and the erection for the new Fire Training Tower. The second phase of the project involves of the design and construction of the 9,336 square foot Sammy Lazar Building. The building will include eight (8) offices, one (1) AV room, two (2) storage rooms, one (1) training room will accommodate 80 seats and three (3) additional training rooms each will accommodate 30 seats. The site work consisted of installing culverts within the exiting ditch; rerouting electrical service and a new sewer lift station and fill to achieve desire finish floor elevation. Construction Cost: \$3M.

### Regala Gymnasium I St. John the Baptist Parish, LA

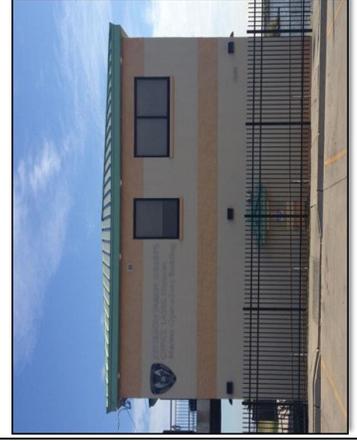
Mr. Ray completed the Construction Administrator for the Regala Gymnasium. The 13,000 square foot gymnasium consisted of one (1) court, office, seating for 359 spectators, meeting rooms, concessions, ADA accessible restrooms, site utilities and asphalt parking lot. The gymnasium was constructed to facilitate future expansion for a second court.

### Mandeville Police Station Modifications I St. Tammany Parish, LA

Mr. Ray completed the Construction Administration for the Mandeville Police Station Modifications. The project consisted of expansion to the existing Police Station and enclosing a portion of the existing building located at 1870 Highway 190, Mandeville, LA 70448. Space additions included but were not limited to an Evidence Storage Room, an Office for the Evidence Officer, Men's and Women's Toilet and Shower Rooms, and Circulation and connection to the existing structure. Infrastructure upgrades included grading, drainage, sewerage, water, paving and parking.

11. Work by firm which best illustrates project experience relevant to this project (List not more than 10 Projects)

a. Project name & location	b. Project description	c. Nature of firm's responsibility & firm members involved	d. Client's name, address, and telephone number	e. Completion date or Percent Complete & cost in thousands
<p><b>Bonnabel Sheriff Station</b> Jefferson Parish</p>	<p>Design and Construction of two-story Sheriff Station over Lake Pontchartrain.</p>	<p>Schematic Design, Construction Documents, Bidding &amp; Construction Administration  Richard Meyer, James Papia, Elena Anderson, David Dupre, &amp; James Ray</p>	<p>Jefferson Parish Sheriff's Office 1233 Westbank Expressway Building B, 5<sup>th</sup> Floor Harvey, LA 70058 Mr. Paul Rivera (504) 363-5777</p>	<p>2012  \$924</p>



The project consisted of a two story 3,500 square foot building over Lake Pontchartrain at Bonnabel Boat Launch in Metairie, Louisiana for the Jefferson Parish Sheriff's Office. The first floor houses two boat slips with boat lifts for emergency rescue aquatic vehicles.

The second floor contains office space for the Parish Sheriff's Office LASER Division and a locker for scuba gear storage and dressing. There is one restroom with a shower and a kitchen with break area. The building has a three sided view of the lake including a balcony that wraps two sides of the building over Lake Pontchartrain.

This building has custom designed cast-in-place concrete structure with integral colored block concrete walls and furred out gypsum board walls on the interior. The roof is framed with pre-engineered light gauge metal trusses. The building is equipped with an emergency generator and HVAC equipment on a balcony near the second floor entrance. Due to the nature of the physical activity required by users of this building the building did not require an accessible means of egress; however the second floors feature are accessible. New utilities were run to the building.

**Specialized Experience / Technical Competence**

- ✦ Emergency Water Rescue Design
- ✦ Designed Over Lake Pontchartrain
- ✦ Cast-in-Place Concrete



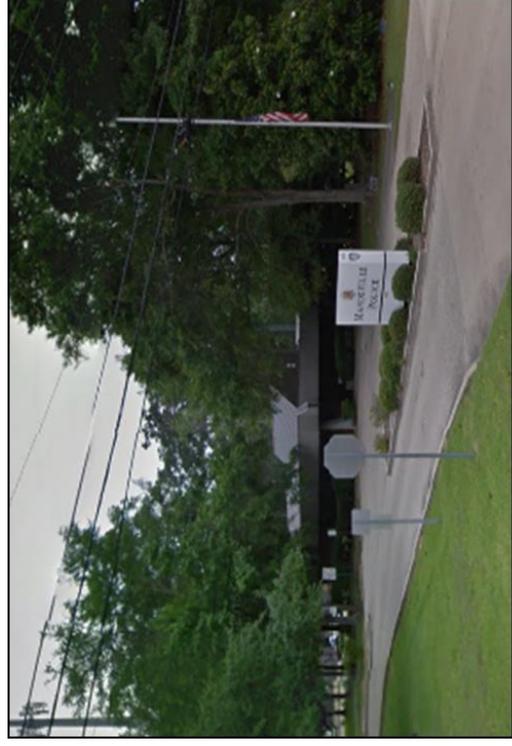
11. Work by firm which best illustrates project experience relevant to this project (List not more than 10 Projects)

a. Project name & location	b. Project description	c. Nature of firm's responsibility & firm members involved	d. Client's name, address, and telephone number	e. Completion date or Percent Complete & cost in thousands
<p><b>Mandeville Police Expansion &amp; Modification</b> St. Tammany Parish</p>	<p>Expansion of existing Police Station</p>	<p>Schematic Design, Construction Documents, Bidding and Construction Administration  Richard Meyer, James Papia, Elena Anderson, Jitendra Shah &amp; James Ray</p>	<p>City of Mandeville 3101 E. Causeway Blvd. Mandeville, LA 70448 Mr. David deGeneres (985) 624-3169</p>	<p>2011  \$180</p>

**Specialized Experience / Technical Competence**

- ✦ Office Building Expansion
- ✦ Renovations / Addition
- ✦ Infrastructure Improvements

The project consisted of an addition to the Crime Lab in the existing Mandeville Police Station and enclosing a portion of the existing building located at 1870 Highway 190, Mandeville, LA 70448. Space additions included but were not limited to an Evidence Storage Room, an Office for the Evidence Officer, Men's and Women's Toilet and Shower Rooms, and Circulation and connection to the existing structure. Infrastructure upgrades included grading, drainage, sewerage, water, paving and parking.



11. Work by firm which best illustrates project experience relevant to this project (List not more than 10 Projects)

a. Project name & location	b. Project description	c. Nature of firm's responsibility & firm members involved	d. Client's name, address, and telephone number	e. Completion date or Percent Complete & cost in thousands
<p><b>Regala Gymnasium</b> St. John the Baptist Parish</p>	<p>Design and Construction of 13,000 square foot pre-engineered metal building</p>	<p>Schematic Design, Construction Documents, Bidding &amp; Construction Richard Meyer, James Papia, Elena Anderson, David Dupre, &amp; James Ray</p>	<p>St. John the Baptist Parish 1801 W. Airline Highway Laplace, LA 70068 Parish President Natalie Robottom (985) 652-9569</p>	<p>2011 \$2,400</p>

**Specialized Experience / Technical Competence**

- 13,000 square foot gymnasium

Meyer's scope of work included the design for the St. John Parish located in Regala Park. The 13,000 square foot gymnasium consisted of one (1) court, office, seating for 359 spectators, meeting rooms, concessions, ADA accessible restrooms, site utilities and asphalt parking lot. The gymnasium was constructed to facilitate future expansion for a second court.



11. Work by firm which best illustrates project experience relevant to this project (List not more than 10 Projects)

a. Project name & location	b. Project description	c. Nature of firm's responsibility & firm members involved	d. Client's name, address, and telephone number	e. Completion date or Percent Complete & cost in thousands
<p><b>Kenner City Hall Interior Renovations</b> Jefferson Parish</p>	<p>Interior renovations to the first floor of Kenner City Hall.</p>	<p>Schematic Design, Construction Documents, Bidding &amp; Construction Administration  Richard Meyer, James Papia, Elena Anderson, Jitendra Shah &amp; James Ray</p>	<p>City of Kenner 1801 Williams Blvd. Building 1, 1<sup>st</sup> Floor Kenner, LA 70062 Mr. Mike Quigley (504) 468-4090</p>	<p>2014  \$385</p>

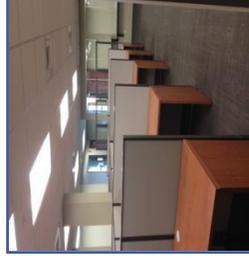


The Kenner City Hall Interior Renovation project consisted of renovations to the first floor of Kenner City Hall's Building B in Kenner, Louisiana. This floor houses the code enforcement and occupational licensing departments for the City of Kenner. Meyer Engineers, Ltd. conducted a code study of the existing facility to ensure that the new renovations adhered to current codes enforced by the City and the State Fire Marshal's office. A new unisex toilet room was designed for ADA and ABA Accessibility Compliance. New ADA accessible plastic laminate commerce counters with sliding glass windows were designed for the public occupational licensing and building permit area.

**Specialized Experience / Technical Competence**

- ✦ Code Research / Plan Review
- ✦ New Functional Improvement Office Space
- ✦ Public Service Use
- ✦ 5,000 square feet Renovation
- ✦ ADA Compliance

During construction, the existing structure was exposed, Meyer conducted an inspection of the wood framing and determined additional framing was needed to properly distribute loads from the upper floors. Meyer conducted field inspections during critical portions of the project to ensure that the documents were being followed and that the City of Kenner's code requirements were implemented.



11. Work by firm which best illustrates project experience relevant to this project (List not more than 10 Projects)

a. Project name & location	b. Project description	c. Nature of firm's responsibility & firm members involved	d. Client's name, address, and telephone number	e. Completion date or Percent Complete & cost in thousands
<p><b>Lafitte Town Hall Renovations</b> Jefferson Parish</p>	<p>Interior renovations to the Jean Lafitte Town Hall</p>	<p>Schematic Design, Construction Documents, Bidding and Construction Administration  Richard Meyer, Elena Anderson, &amp; James Ray</p>	<p>Town of Jean Lafitte 2654 Jean Lafitte Blvd. Lafitte, LA 70067 Mayor Timothy Kerner (504) 689-2208</p>	<p>2011  \$185</p>

The project consisted of interior renovations to The Jean Lafitte Town Hall. Meyer Engineers, Ltd. prepared specifications and construction documents to update and freshen up the interior finishes of The Town Hall. All wood paneling and wall coverings were removed. The ceilings, light fixtures and HVAC diffusers in the Mayor's office, Justice of the Peace Office, Corridors and Lobby were replaced. All walls in the public areas were painted and a wood wainscot added. A new hardwood floor was installed in the Mayor's Office and Justice of the Peace's Office. The council chambers received new lighting, new ceiling and new counter tops. In addition to new flooring ceiling and lighting the conference room has a custom refreshment counter with hidden under counter refrigerator and microwave. All other office areas received new high quality carpet tiles, a new wooden chair rail, new lighting and new HVAC diffusers. The restrooms were renovated to be in compliance with ADA together with new wall covering, new toilet partitions, new plumbing fixtures and new plumbing hardware.

**Specialized Experience / Technical Competence**

- ✦ 6,235 square foot Town Hall
- ✦ Interior Design
  - ◆ Council Chambers
  - ◆ Mayor's Office & Conference Room
- ✦ ADA Complaint Toilet Rooms
- ✦ Custom Woodwork



New chair rail, base boards, paint, ceiling, lights, and carpet



All brand new accessories, fixtures and counter



Middle left & Right Picture: New wainscot, lights, paint and carpet

11. Work by firm which best illustrates project experience relevant to this project (List not more than 10 Projects)

a. Project name & location	b. Project description	c. Nature of firm's responsibility & firm members involved	d. Client's name, address, and telephone number	e. Completion date or Percent Complete & cost in thousands
<p><b>Washington Parish Government Facility Expansion</b> Washington Parish</p>	<p>Design and Construction of 2,000 square foot addition to existing government facility.</p>	<p>Schematic Design, Design Development, Construction Documents, Bidding, Construction &amp; Close-Out  Richard Meyer, James Papia, Elena Anderson, Jitendra Shah &amp; James Ray</p>	<p>Washington Parish Government Office of Homeland Surety &amp; Emergency Preparedness 909 Pearl Street Franklinton, LA 70438 Mr. Thomas Thiebaud (985) 839-0434</p>	<p>2016  \$454</p>

**Specialized Experience / Technical Competence**

- ✦ CDBG and Local Funded
- ✦ ADA Entrance Ramp
- ✦ Pre-Engineered Metal Building

This project consists of a two story, 2,000 square foot addition to the existing government facility located in Franklinton, Louisiana for Washington Parish. This addition will house the Parish's Homeland Security Office, the Parish's Office of Emergency Preparedness and a new office for the Parish President. The addition will match the existing structure in that it will be a pre-engineered metal building with a metal panel exterior finish and standing seam metal roof. The first floor will have an entrance vestibule, accessible unisex toilet room with shower, copy/fax area, conference room, storage room and staff two offices.

The second floor will have new exterior emergency exit stairs, an office for the Parish President, two staff offices, men's and women's toilet rooms with showers and a storage room. Existing exterior windows that butt into the new structure will be replaced with doors. The exterior site work will include an entrance ramp to first floor vestibule and required sidewalks to the new ramp and new stair.



11. Work by firm which best illustrates project experience relevant to this project (List not more than 10 Projects)

a. Project name & location	b. Project description	c. Nature of firm's responsibility & firm members involved	d. Client's name, address, and telephone number	e. Completion date or Percent Complete & cost in thousands
<p><b>Westwego City Hall</b> Jefferson Parish</p>	<p>Design and Construction of New Municipal Building.</p>	<p>Schematic Design, Design Development, Construction Documents, Bidding, Construction &amp; Close-Out  Richard Meyer, James Papia, Don Mauras, Elena Anderson, Mark Schutt &amp; Jitendra Shah</p>	<p>Jefferson Parish Sheriff's Office 1233 Westbank Expressway Building B, 5<sup>th</sup> Floor Harvey, LA 70058 Mr. Paul Rivera (504) 363-5777</p>	<p>2016  \$3,500</p>



There were two phases to this project with the first phase of the project consisting of demolition of existing slabs and structures on the property and clearing, filling and preparing the site for construction of the New City Hall. Infrastructure improvements also included the installation of new utility lines, driveways, aprons, parking, sidewalks and landscaping.

The second phase of the project was for the construction of a new 12,000 square foot structure that had to be designed in accordance with the Codes and Standards indicated in the FEMA Project Worksheet. The design of the project required that extra security measures which include but is not limited to a Closes Circuitry Television (CCTV) monitoring system, a card access system to vital areas and a state of the art burglar alarm system. Spaces in the new city hall building consist of typical City Hall functions which include but is not limited to the main entrance lobby, Mayor's Office, staff office areas, receptionist and bill paying area, records storage, provisions for the Louisiana State Department of Motor Vehicles, City Court Chambers, City Council Assembly Area, Emergency Operations Center and an employee kitchen.

**Specialized Experience / Technical Competence**

- + Code Research / Plan Review
- + Operates as the Court House for the City of Westwego includes Mayor's Emergency Operations Center

11. Work by firm which best illustrates project experience relevant to this project (List not more than 10 Projects)

a. Project name & location	b. Project description	c. Nature of firm's responsibility & firm members involved	d. Client's name, address, and telephone number	e. Completion date or Percent Complete & cost in thousands
<p><b>Lafitte Multi-Purpose Facility</b> Jefferson Parish</p>	<p>Design &amp; Construction of a new Library, Auditorium, Museum &amp; Community Center</p>	<p>Schematic Design, Construction Documents, Bidding and Construction Administration  Richard Meyer, James Papia, Elena Anderson, Jitendra Shah &amp; James Ray</p>	<p>Town of Jean Lafitte 2654 Jean Lafitte Blvd. Lafitte, LA 70067 Mayor Timothy Kerner (504) 689-2208</p>	<p>2009 \$4,825</p>

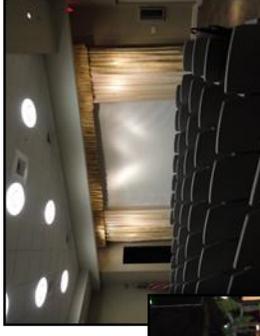
This project for the Town of Jean Lafitte included a multi-purpose facility that will incorporate a one story 4,520 square foot Library will serve approximately 5,500 people and a 2,640 square foot Student Education Auditorium with 82 seats including 4 wheel chair accessible seats. The Auditorium will provide educational presentations for school field trips, organizational groups or general public seminars for continuing education. The facility also includes a 5,000 square foot Civic Center for approximately 200 people and 2,000 square foot Museum. The Civic Center can accommodate banquets, receptions, large cocktail parties, holiday celebrations and other similar assembly types of events. The Living Heritage Museum includes a lobby and open exhibition space. The facility also includes parking for up to 95 vehicles with sub surface drainage, landscaped spaces and a series of raised covered breezeways and walks.

**Specialized Experience / Technical Competence**

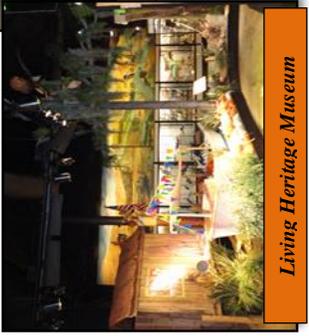
- ✦ Library & Community Center
- ✦ Site Work
- ✦ Structural Engineering
- ✦ Auditorium
  - Museum



Library



Student Education Auditorium



Living Heritage Museum

The exhibition space displays artifacts and related items and memorabilia showcasing the history of the fishing and seafood industry of the Town of Jean Lafitte.

The structure is a custom designed steel frame with metal stud interior and exterior walls and open web steel roof joist. The buildings are cooled and heated with roof top units mounted on a flat roof that is hidden from view between two standing metal seam roofs.

11. Work by firm which best illustrates project experience relevant to this project (List not more than 10 Projects)

a. Project name & location	b. Project description	c. Nature of firm's responsibility & firm members involved	d. Client's name, address, and telephone number	e. Completion date or Percent Complete & cost in thousands
<p><b>Kenilworth-Gauthier Gymnasium Demolition and Replacement</b> St. Bernard Parish</p>	<p>Demolition of existing gymnasium and Construction of a new gymnasium.</p>	<p>Schematic Design, Construction Documents Bidding, &amp; Construction Administration  Richard Meyer, James Papia, Jitendra Shah &amp; James Ray</p>	<p>St. Bernard Parks &amp; Recreation 6921 Saints Drive Metairie, LA 70003 Mr. C.J. Gibson (504) 736-6999</p>	<p>2009  \$2,600</p>
<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;">   </div> <div style="width: 45%; background-color: #e0e0e0; padding: 5px;"> <p><b>Specialized Experience / Technical Competence</b></p> <ul style="list-style-type: none"> <li>✦ FEMA Funded</li> <li>✦ Demolition &amp; Renovation</li> <li>✦ Hurricane Katrina</li> </ul> </div> </div> <p>The project consisted of demolition of the existing gym that was substantially damaged by Hurricane Katrina and to construct a new gym in its place. The project had to be coordinated between the St. Bernard Parish President's Office, the St. Bernard Parish Council, the St. Bernard Department of Public Works, the St. Bernard Parish Recreation Department and FEMA.</p> <p>As part of the project, Meyer Engineers was required to review the FEMA Project Worksheet and verify that the items and its associated quantities and costs provided by the FEMA Project Officer were consistent with the damage to the facility. Meyer worked with the FEMA Project Officer to determine the repair versus replacement cost of the facility to justify whether or not the building was damaged to the extent of a replacement project.</p> <p>The first phase of the project consisted of demolition of existing gymnasium and clearing and preparing the site for construction of the new gymnasium.</p> <p>The second phase of the project was for the construction of a new 14,300 square foot gymnasium that had to be designed in accordance with the Codes and Standards indicated in the FEMA Project Worksheet. The new gymnasium has one standard basketball court with wireless scoreboards and public address systems, two small side basketball courts and three volleyball courts including netting and miscellaneous equipment. The building also has a concession stand, one multipurpose room with adjoining lounge, men's and women's restroom facilities, gymnasium storage, equipment room for field equipment and two mezzanine offices. The fire alarm and security alarm systems are state of the art and the lighting system is energy efficient.</p> <p>Clearing the site completely was the first part of the infrastructure improvements followed by installation of new utility lines, driveways, aprons, parking, sidewalks and landscaping.</p>				

11. Work by firm which best illustrates project experience relevant to this project (List not more than 10 Projects)

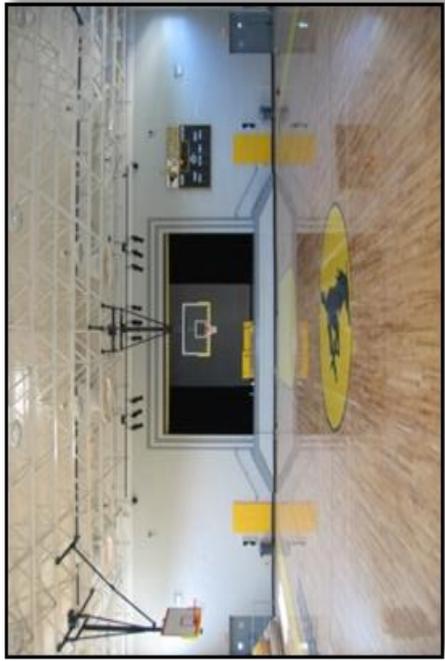
a. Project name & location	b. Project description	c. Nature of firm's responsibility & firm members involved	d. Client's name, address, and telephone number	e. Completion date or Percent Complete & cost in thousands
<p><b>Jefferson Playground Facility Demolition and Renovation</b> Jefferson Parish</p>	<p>Demolition and Renovations to existing gymnasium</p>	<p>Preliminary, Schematic Design, Construction Documents, Bidding, Construction &amp; Record Drawings  Richard Meyer, James Papia, Elena Anderson, Jitendra Shah &amp; James Ray</p>	<p>Jefferson Parish Parks and Recreation 6921 Saints Drive Metairie, LA 70003 Mr. C.J. Gibson (504) 736-6999</p>	<p>2010  \$3,016</p>

The project consisted of two phases. Phase I consisted of demolition and removal of all interior finishes, doors, windows, light fixtures and HVAC systems. The work also included removal and disposal of all asbestos containing materials (ACM) and all materials infected with mold for a complete abatement of all hazardous material.

The second phase of the project consisted of a complete and total renovation of the exterior and interior of the gym due to the destruction caused by Hurricane Katrina. The work included replacing the gym floor with a new Gran Wood floor, replacing all windows, doors, and frames, replacing all gypsum board finishes and ceiling finishes, refurbishing the concession stand, the meeting rooms and staff offices. A completely new HVAC system was installed together with a new fire alarm system and a new elevator.

**Specialized Experience / Technical Competence**

- ✦ FEMA Funded
- ✦ Renovation
- ✦ Hurricane Katrina



12. All work by firm (all offices) currently being performed for or selected by St. John the Baptist Parish Sheriff's Office (as Prime or Sub-consultant)

a. Project name, and location*	b. Nature of your firm's responsibility (also identify if prime or sub-consultant)	c. Percent complete (by phase/type of work)	d. Contract fees (in thousands)** (by phase/type of work)	
			Total	Remaining
NONE				
			<b>Total</b>	

\* For master contracts, list open task orders individually

\*\* Do not include sub-consultant's fees

13. Use this space to provide evidence of an adequate financial statement and any additional information or description of resources supporting your firm's qualifications for the proposed project. This section may also be used to submit proposed prices, hourly rates, specific charges, if required. A maximum of two (2) additional sheets may be utilized to answer this question. All other sheets not specifically requested shall be excluded.

#### FIRM/TEAM QUALIFICATIONS EXPERIENCE

Established in 1965, *Meyer Engineers, Ltd.* is one of the most respected and successful engineering/architectural firms in the south. With our headquarters located in Metairie, Louisiana, we specialize in providing the kind of professional, quality civil engineering and architectural services that help communities and business thrive.

*Meyer Engineers, Ltd.* an Engineering/Architectural professional consulting firm, has been serving the Greater New Orleans Metropolitan Area since 1967. Meyer has a diverse background in providing design services and construction management. Meyer is a Louisiana registered Engineering and Architectural firm with Richard C. Meyer as President and Chief Executive Officer. Meyer is the continuation of the firm of Hamilton, Meyer and Assoc., Inc. Architect and Engineer. Hamilton, Meyer and Associates was started in 1967 and was dissolved in 1981. Mr. Charles Meyer continued as President of Meyer from 1981 to 1999. Richard C. Meyer was elected President of Meyer IN January 2000.

Meyer has successfully completed numerous Architectural and Engineering Construction projects throughout the Metro New Orleans Area and the State of Louisiana.

Meyer has over fifty years of experience in both Architectural and Engineering work. Architectural projects include but are not limited to Fire and Police Stations, Recreation Facilities, Hospitals and Health Care Facilities, City Halls, Educational Facilities including Colleges and Universities, Interstate Highway Rest Areas and Welcome Centers, Cemeteries for the Veterans Administration, Community Centers, Theaters for the Performing Arts, Waterproofing and Building Renovations and Additions. Engineering projects include but are not limited to Roads, Bridges, Sewerage, Water, Drainage, Cemeteries, Master/Urban Planning and Building Structures.

Meyer continues to provide services to federal, state and local agencies and the private sector throughout the Greater New Orleans Metropolitan Area and the State of Louisiana.

#### KEY PERSONNEL QUALIFICATIONS AND EXPERIENCE

*Meyer Engineers, Ltd.* an Engineering/Architectural professional consulting firm, has been serving the Greater New Orleans Metropolitan Area since 1967. Meyer has a diverse background in providing design services and construction management. Meyer is a Louisiana registered Engineering and Architectural firm with Richard C. Meyer as President and Chief Executive Officer. Meyer is the continuation of the firm of Hamilton, Meyer and Assoc., Inc. Architect and Engineer. Hamilton, Meyer and Associates was started in 1967 and was dissolved in 1981. Mr. Charles Meyer continued as President of Meyer from 1981 to 1999. Richard C. Meyer was elected President of Meyer IN January 2000.

*Meyer Engineers, Ltd.* currently employs eight (8) Louisiana Licensed Civil Engineers (two (2) with structural experience and all with site planning experience), one (1) Louisiana Licensed Mechanical Engineer, two (2) Engineers-In-Training, five (5) Louisiana Licensed Architects, one (1) Interior Designer, one (1) Intern Architect, one (1) Planner (Urban & Regional), thirty (30) Construction Inspectors, and two (2) CADD Technician.

*Meyer Engineers, Ltd.* has equipment and the facilities to complete this project. Our firm's equipment includes approximately thirty (30) computers, two (2) photocopiers, ten (10) printers capable of printing black & white and/or color in various sizes, and two (2) plotters for AutoCAD Drawings. Some of the computer software *Meyer Engineers, Ltd.* owns includes AutoCAD, Revit (**3D Designing**) HydroCAD (drainage design), Microstation, Roadcalc (roadway design), Cybernet (water design) Licenses, Microsoft Word, Corel WordPerfect, and Microsoft Excel. *Meyer Engineers, Ltd.* also has scanning capabilities, and in-house reproduction capabilities. All firm equipment software is available for these projects. *Meyer Engineers, Ltd.* can provide contract drawings in AutoCAD or Microstation format and contract specifications in Microsoft Word or WordPerfect format.

#### **STAFF TO BE ASSIGNED TO THE WALNUT STREET BUILDING REMODEL PROJECT INCLUDE THE FOLLOWING:**

✿ **Richard C. Meyer, P. E., Principal-in-Charge**, has thirty-six (36) years of Civil Engineering experience that involves overseeing architectural/engineering design, construction management and QA/QC contracts with various agencies at the Federal, State, and local levels in the Greater New Orleans Metropolitan area. Mr. Meyer is involved with all aspects of administering architectural/engineering projects including client contact, cost estimates, design, contract administration, and contract close-out. He coordinates with architectural/engineering staff and has participated in most facets of civil engineering design including structural, sanitary, and storm sewerage, roads and bridges, water and airport designs. Mr. Meyer is a member of the Louisiana Engineer's Society, the American Society of Civil Engineers, the American Concrete Institute, National Society of Professional Engineers and the Louisiana Floodplain Managers Association.

✿ **James J. Papia, AIA, NCARB, CSI, Director of Architecture**, has thirty-five (35) years of Architectural experience. Mr. Papia is Director of Architecture of the firm and licensed Architect with over 35 years of experience in public building design. Mr. Papia will be the Project Architect for the project. Mr. Papia is involved with all aspects of administering architect projects for

Meyer Engineers, Ltd. These aspects include client contact, cost estimates, design, quality control, construction administration, preparation of reports, plans and specifications. Mr. Papia participates in most facets of Architecture design including schools, playgrounds, parks, law enforcement, medical and multi-purpose facilities, and administration and office buildings.

✿ **Isabel “Betsy” Badia Hewett, AIA, Project Architect**, has twenty (20) years of Architectural experience. Mrs. Hewett brings to Meyer Engineers a wealth of knowledge and experience in into only building design and construction, but also in the perspective of an Owner. For approximately four years, she served as a Project Architect/Construction Manager for the Capital Project Department of Ochsner Health System. In her time with Ochsner, she successfully managed over twenty-five priority projects, totaling over \$20 million of total projects costs. Prior to joining Ochsner, she was in private practice in Mississippi for eight years. She is also NCARB certified and has taught at the School of Architecture at Mississippi State University. She has managed projects for both private and public clients, ranging from small to large scale and of varying building types – commercial, higher institutional, K-12 educational, and residential. Mrs. Hewett has extensive experience in programming, preparation of schematic design through construction documents, specifications, providing quality review of construction documents, preparing building cost estimates and contract administration.

✿ **Don Mauras, AIA, Architect**, has thirty-four (34) years of Architectural experience. Mr. Mauras with twenty-eight (28) of those years as a registered architect with the State of Louisiana. Mr. Mauras brings to Meyer Engineers a strong background in institutional architecture with an emphasis on airports and technical construction knowledge. While with other firms Mr. Mauras held various roles from management of a \$100 million capital projects program, design manager, construction administrator and tenant design coordinator. Mr. Mauras also provided design services on many projects.

✿ **Adrianna Grenon Eschete, RA, LEED AP, Architect**, has eight (13) years of Architectural experience. Mrs. Eschete has prepared construction documents for new construction, renovations, and/or additions for commercial offices, retail stores, shopping centers, warehouses, gymnasiums, churches, apartment complexes, military facilities, schools and numerous public buildings. She has been responsible for Conceptual Programming to Construction Administration. Her work included contracts, proposals, budgets, close-out inspections and product specifications for various education, healthcare, and industrial designs as well as computer-aided drafting.

✿ **June Y. Tran, AIA, NCARB, Architect**, has nineteen (19) years of Architectural experience. Mrs. Tran brings to Meyer Engineers a wealth of knowledge and experience having practiced architectural planning and construction, including building design, preparation of contract documents, specifications, consultant coordination, preparing building cost estimates and contract administration. Mrs. Tran has a diverse background which includes working for several architectural firms and having worked on a multitude of various building and building types. Mrs. Tran has extensive experience in running a variety of project types from Commercial, K-12 Education, Health Care, Institutional, Governmental and Religious. Mrs. Tran is a member of the American Institute of Architects (AIA) and National Council of Architectural Registration Bards (NCARB).

✿ **David H. Dupre, P.E., Civil Engineer**, has thirty-two (32) years of Civil Engineering experience. Mr. Dupre is a Board Member and former New Orleans Chapter President of American Council of Engineering Companies (ACEC) and is a member of the National Society of Professional Engineers (NSPE), Society of American Military Engineers (SAME), American Society of Civil Engineers (ASCE), American Concrete Institute (ACI) and Louisiana Engineering Society (LES). Mr. Dupre is currently managing all our existing projects in St. John the Baptist Parish.

✿ **Jitendra C. Shah, P.E., Structural Engineer**, has forty (40) years of Structural Engineering experience. Mr. Shah, Project Manager for engineering design projects, has 42 years of experience as a Project Manager and Construction Manager. He manages design of civil engineering projects such as floodwalls and floodgates, levees, culverts, drainage canals, drainage pumping stations, roadways, bridges, and related structures. Mr. Shah has coordinated and completed all projects successfully using expert technical knowledge and experience. Mr. Shah has extensive experience in design, scheduling, construction administration and management to satisfy the expectations of clients such as the City of New Orleans Department of Public Works, Sewerage & Water Board, USACE, DOTD and Jefferson Parish.

✿ **James A. Ray, Construction Administrator**, has forty-one (41) years of Construction Administration experience. Mr. Ray has a wide variety of construction administration experience on all types of commercial, public and residential projects. His experience includes pre-construction meetings, project meetings, field observations, shop drawing review, pay request evaluation, change order evaluation and multiple other field coordination tasks. Mr. Ray assesses the presented field items on a timely basis to keep the construction progressing within the prescribed period. Mr. Ray is familiar with DOTD’s “Construction Manual”, “Testing Procedures Manual”, and “Sampling Manual”. He is knowledgeable in the procedures of reporting the contractor’s activities in accordance with DOTD requirements, including Form 2059 – “Summary of Test Results” and “Site Manager”.

#### **PAST PERFORMANCE ON PUBLIC SECTOR PROJECTS**

Meyer has been deeply involved in working with St. John the Baptist Parish on various projects over the past four decades. In addition, Meyer has worked on projects involving representatives from the St. John the Baptist Parish, and government officials with the Federal, State and local level, utilities representatives, contractors, and the general public. The firm is very familiar with St. John the Baptist Parish standard specifications, practices and design requirements, and understands the needs of the Parish and can work within time and budget constraints. Meyer has a record of providing services in a timely manner. *Meyer is currently working with St. John the Baptist Parish on numerous projects including Mississippi River Bike Path, Recreation Improvements Parishwide, Reserve Wetland Assimilation, Ecological Baseline Study, Garyville Timbermill Trail and the LA Montz Oxidation Pond/Wetland Assimilation).*

## PAST PERFORMANCE

*Meyer Engineers, Ltd.* has a long history of providing quality services within budget and on schedule and a strong reputation for teamwork and partnering with its clients. *Meyer Engineers, Ltd.* has an **above average to excellent past performance record** in terms of cost control, quality of work, and ability to meet schedules. All projects are managed by utilizing tools developed by *Meyer Engineers, Ltd.* and using traditional tools of management. Some of the tools developed by *Meyer Engineers, Ltd.* include but is not limited to Project Management Worksheets, Hourly Drafting Schedules, and Drawing Planning Mock Sheets. Traditional tools of management include but are not limited to Project Schedules, Project Budgets, and pre-determined milestone progress dates.

Meyer utilizes a quality assurance and control review process to ensure that the designed project meets the requirements of the Client, can be physically accomplished as designed within the specified time of completion, and bid reasonably within the engineer's estimate. Quality is achieved by individuals performing work functions carefully and in conformance with project requirements and standardized office procedures, all in accordance with Meyer's adopted QA/QC manual.

*Meyer Engineers, Ltd.* has developed a trusted approach that ensures clients an excellent return and full satisfaction on projects from conceptual design to construction completion. *Meyer Engineers, Ltd.* strives to maintain a level of excellence on deliverables on all its work.

## UNDERSTANDING OF PROJECT / FAMILIARITY

We understand the scope of work encompasses preparation of plans and specifications for the design and construction of an existing warehouse space into an office building for the St. John Sheriff's Office for the Narcotics Bureau. *Meyer Engineers, Ltd.* has sufficient personnel available to complete the required design documents for the proposed project.

The design package shall include all Specifications, Schematics, Design, Final Plans, and detailed Opinion of Probable Cost. In addition, *Meyer Engineers, Ltd.* shall provide the required personnel to inspect and supervise the construction in accordance with permits, specifications and contract documents and requirements.

*Meyer Engineers, Ltd.*'s duties shall also include field staking, as required, on-site supervision of construction work, and preparation of inspection reports; reviewing and approving of all contractor requests for payment and submitting approved requests to the Parish; providing photographs of on-site conditions and finished photographs upon project completion; and conducting all final inspections.

## COMPATIBILITY (FIRM SIZE VERSUS PROJECT SIZE)

Key personnel are available for assignment to this project. The Meyer staff is of sufficient size to accept work on this project, get the work underway and complete the project in a timely manner. There is more than enough capacity to perform this work in a prompt and efficient manner.

## WHY CHOOSE MEYER?

- ✦ **Responsiveness:** as a professional service firm, we realize that time is money and as such we are very sensitive to the needs of our clients and project deadlines. From the initial proposal stage to project close-out and delivery, Meyer management and staff pride themselves on meeting schedules and responding to client requests.
- ✦ **Reliability:** Meyer Engineers, Ltd. has been in business since 1965, and is a second-generation owned firm. As a pillar of the Jefferson Parish business community, Meyer has for decades provided our clients with quality designs for the built environment. Our long-standing reputation as a trusted partner with our clients will remain for future generations.
- ✦ **Resourcefulness:** Applying new processes, methodologies and techniques allows us to take a proactive approach to solving project challenges and deliver your projects better and faster. Our team is constantly searching for new ways to identify funding through grant programs, and the management staff sources the latest technologies and design trends.



# EXHIBIT A

## Selection/Scoring Criteria

### St. John the Baptist Sheriff's Office Professional Selection Committee Score Card

Firm Name: Meyer Engineers, Ltd. Weight Max Total Points

#### SCORE CARD FACTORS

Firm/Team Qualifications and Experience 0-20 pts

- Firm/Team shall be evaluated based on project-specific experience and resources.
- Primary focus should be on Prime Consultants' Experience; however, the other team members must be considered.

Key Personnel Qualifications and Experience 0-15 pts

- Specific Personnel Experience with similar projects must be considered.
- While Firm Principals are listed, they traditionally have little involvement in the design. Emphasis should be placed on the Project Managers and/or Project Engineers/Architects.

Agency Project Experience 0-15 pts

- Consideration must be given to Firm's/Team's experience with the User Agencies (Parish, State, Federal), local criteria, codes, policies, procedures, and standards to successfully facilitate project completion.

Past Performance 0-20 pts

- Committee members shall independently evaluate each firm. User Agency recommendations should generally consider such items as: past performance, special capabilities to accomplish work, coordination and cooperation with the user agency and others, ability to meet deadlines and budgets, and quality of work.

Understanding of Project/Familiarity 0-20 pts

- Firm/Team's submittal should evidence understanding of project scope.
- Firm/Team's submittal should evidence understanding of the project's design criteria and familiarity with the proposed project area.

Compatibility (firm size versus project size) 0-10 pts

- Consideration for the size of the firm and available key personnel must be considered relative to the size of the project. This must be evaluated concurrently with the firm's current workload.
- Number and size of projects currently under contract must be considered in relation to available Staff as well as the time frame for completion of assignment.

TOTAL \_\_\_\_\_

SJB-1000 Sheriff's Representative Signature \_\_\_\_\_

**EXHIBIT B**

**PAST CRIMINAL CONVICTIONS OF BIDDERS ATTESTATION (LA. R.S. 38:2227)**

STATE OF LOUISIANA

PARISH OF Jefferson

BEFORE ME, the undersigned Notary Public PERSONALLY CAME AND APPEARED,

I, Richard C. Meyer, (Appearer) the owner/authorized representative of

Meyer Engineers, Ltd.  
Company / Individual / Legal Entity Name

Appearer, as a Bidder on the herein named Project, does hereby attest that:

A. No sole proprietor or individual partner, incorporator, director, manager, officer, organizer, or member who has a minimum of a ten percent (10%) ownership in the bidding entity named herein, including any silent or dormant owner or manager, has been convicted of, or has entered a plea of guilty or nolo contendere to, any of the following state crimes or equivalent federal crimes:

- (a) Public bribery (R.S. 14:118)
- (b) Corrupt influencing (R.S. 14:120)
- (c) Extortion (R.S. 14:66)
- (d) Money laundering (R.S. 14:230)

B. For five years prior to the project bid date, no sole proprietor or individual partner, incorporator, director, manager, officer, organizer, or member who has a minimum of a ten percent (10%) ownership in the bidding entity named herein, including any silent or dormant owner or manager, has been convicted of, or has entered a plea of guilty or nolo contendere to any of the following state crimes or equivalent federal crimes, during the solicitation or execution of a contract or bid awarded pursuant to the provisions of Chapter 10 of Title 38 of the Louisiana Revised Statutes:

- (a) Theft (R.S. 14:67)
- (b) Identity Theft (R.S. 14:67.16)
- (c) Theft of a business record (R.S. 14:67.20)
- (d) False accounting (R.S. 14:70)
- (e) Contractor's misapplication of payments (R.S. 14:202)
- (f) Bank fraud (R.S. 14:71.1)
- (g) Forgery (R.S. 14:72)
- (h) Issuing worthless checks (R.S.14:71)
- (i) Malfeasance in office (R.S. 14:134)

Meyer Engineers, Ltd.  
Name of Bidder

  
Signature of Authorized Signatory of Bidder

RFQ 2016-01  
Project Name/Number

President  
Title of Authorized Signatory

SUBSCRIBED AND SWORN BEFORE ME ON THIS 6 DAY OF JUNE, 2016.

  
Notary Signature

Printed Notary Name: Ronald Gillen

Notary/Bar Roll Number: #6196

My Commission is For/Expires: at death

**EXHIBIT C**  
**ST. JOHN THE BAPTIST Sheriff's Office**  
**NON-SOLICITATION AND UNEMPLOYMENT AFFIDAVIT**  
(Pursuant to La. R.S. 38:2224 and La. R.S. 23:1726(B))

STATE OF Louisiana

PARISH/COUNTY OF Jefferson

Before me, the undersigned authority, came and appeared,

I, Richard C. Meyer, the owner/authorized representative of

Meyer Engineers, Ltd.  
Company/Individual/Legal Entity Name

who, being first duly sworn, depose and state that I personally and as an authorized representative of the above identified legal person executes this continuing affidavit stating that neither the above named Contractor nor a person acting on its behalf, either directly or indirectly, employed, paid, nor promised any gift, consideration or commission to any person or legal entity to procure or assist in procuring this public contract, other than persons regularly employed by Contractor whose services were in the regular course of their duties for Contractor in connection with the construction, alteration or demolition of a public building or project.

The above named Contractor, if awarded, continually affirms that no part of the contract price received by Contractor was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the affiant whose services were in the regular course of their duties for Contractor.

The above named Contractor hereby attests and certifies that it does not have any unpaid assessment or penalty levied against it regarding unemployment compensation and currently does and will continue to properly classify each employee.

Contractor verifies that Contractor will collect an affidavit in this form from any approved subcontractor and forward a copy to: Saint John the Baptist Parish Sheriff's Office, 1801 West Airline Hwy, LaPlace, Louisiana 70068, no later than five business days after contracting with its subcontractor; however, in no instance shall the affidavit be received after commencement of work by the subcontractor.

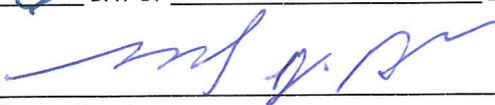
 _____ Signature of Authorized Signatory	SUBSCRIBED AND SWORN BEFORE ME ON THIS
<u>Richard C. Meyer</u> _____ Printed Name of Signatory	<u>6</u> DAY OF <u>June</u> 2016.
<u>President</u> _____ Title of Authorized Signatory	 _____ Notary Signature
<u>RFQ 2016-01</u> _____ Project Name/Number	Printed Notary Name: <u>Ronald Gillen</u>
	Notary/Bar Roll Number: <u>#6196</u>
	My Commission is for/expires on: <u>at death</u>

EXHIBIT D

E-VERIFY AFFIDAVIT

STATE OF LOUISIANA

PARISH OF Jefferson

BEFORE ME, the undersigned Notary Public PERSONALLY CAME AND APPEARED,

I, Richard C. Meyer, the owner/authorized representative of

Meyer Engineers, Ltd.  
Company/Individual/Legal Entity Name

who hereby personally and as the authorized representative of the above identified legal person executes this affidavit, as the undersigned Contractor verification of its current and future compliance with L.S.A. R.S. 38:2212.10, stating affirmatively that it and each individual, firm or corporation associated with it and engaged in the physical performance of services in the State of Louisiana, under a contract with St. John the Baptist Parish has registered with, is participating in, and shall continue to participate in a federal work authorization program designated as such under the Illegal Immigration Reform and Immigrant Responsibility Act of 1996, as amended, which is operated by the United States Department of Homeland Security, known as the "E-Verify" program. The Contractor hereby verifies the legal status of all existing and new employees in the State of Louisiana by attesting herein that each is a citizen of the United States or legal aliens as defined by now effective immigration laws of the United States of America.

Contractor shall not assign this Contract or any monies due or to become due hereunder, or subcontract any part of the Work without the prior written consent of St. John the Baptist Parish.

Contractor verifies that Contractor will collect an affidavit in this form from any approved subcontractor and forward a copy to: St. John the Baptist Parish Sheriff's Office, 1801 West Airline Hwy, LaPlace, Louisiana 70068, no later than five business days of contracting with its subcontractor; however, in no instance shall the affidavit be received after commencement of work by the subcontractor.



Signature of Authorized Signatory

Richard C. Meyer

Printed Name of Signatory

President

Title of Authorized Signatory

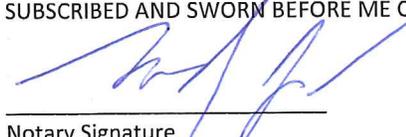


Date E-Verify ID Assigned

501500

E-Verify ID

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE DAY OF 6th JUNE, 20 16



Notary Signature

Printed Notary Name: Ronald Gillen

Notary/Bar Roll Number: #6196

My Commission is For/Expires: at death

ST JOHN THE BAPTIST PARISH SHERIFF OFFICE  
1801 WEST AIRLINE HWY  
LAPLACE, LA 70068

Quotation No. RFQ – 2016-01

Closing Dates: June 14, 2016 at 10:00 A.M. CDT

REQUEST FOR QUALIFICATIONS (RFQ)

Subject: **Office Building Demo, Design, and Remodel – Walnut St**

Company ADG New Orleans, LLC

Name Lance J Bonadona, PE  
[PRINT OR TYPE]

Federal Tax I.D. No. 27-1480209

Signature\* Lance Bonadona

Street Address 1010 Common Street, Suite 2405

Title Executive Director/ Principal

City New Orleans, LA

Date June 14, 2016

State LA Zip Code 70112

E- Mail lbonadona@adginc.org

Telephone: (504)561-6333 Fax (504) 561-6338

***\*Authorized Signature: The signer declares under penalty of perjury that she/he is authorized to sign this document and bind the company or organization to the terms of this agreement.***

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FOR CONSIDERATION AS A RESPONSIVE SUBMITTAL, THE FOLLOWING IS REQUIRED:

- 1) All information on this Request for Qualifications cover page must be completed.
- 2) This cover page must be signed with an original signature.
- 3) Submittals are due on or before the exact closing date and time. Submittals received after the exact closing date and time will NOT be considered. If hand delivering, please allow enough time for travel and parking to submit by the closing date and time.

FOR FURTHER INFORMATION CONCERNING THIS RFQ, PLEASE CONTACT:

Jeffrey Clement, Chief Civil Deputy

Phone: (985) 652-9513

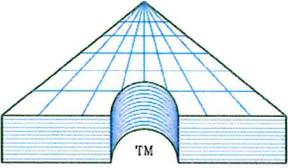
E-mail: [jeff.clement@stjohnsheriff.org](mailto:jeff.clement@stjohnsheriff.org)

# STANDARD FORM: SJB-1000

(10/2010)

## Professional Engineering and Related Services

1. Project title <b>Walnut St Office Building Design, Demo, and Remodel</b>	2. Project number <b>RFQ-2016-01</b>
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3a. Firm (as registered with the Louisiana Secretary of State) and mailing address of the office to perform work   <b>ADG New Orleans, L.L.C.</b> 1010 Common Street, Suite 2405 New Orleans, LA 70112	3b. Name, title, telephone number, and e-mail address of the official with <b>signing authority</b> for this contract Lance J. Bonadona, P.E., Principal 504-561-6333 lbonadona@adginc.org  3c. Name, Title, telephone number, e-mail address and registration number of full-time LA licensed engineer in responsible charge of the project (not required for non-engineering projects) Lance J. Bonadona, P.E., Principal 504-561-6333 <a href="mailto:lbonadona@adginc.org">lbonadona@adginc.org</a> LA# 32526
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3d. I certify that the following information is accurate and complete to the best of my knowledge (must be same person as 3b):

Signature: Lance Bonadona Date: 6-10-16

4. Full-time personnel on firm's payroll who are located at the primary work location identified in 3a above:

a. Civil Engineers, with current Louisiana P.E. registration	_____
b. Environmental Engineers, with current Louisiana P.E. registration (not included in 4a)	_____
c. Land Surveyors, with current Louisiana P.L.S. registration	_____
d. Engineers In Training, with current Louisiana E.I. registration	_____
e. Designers/Draftsmen	<u>2</u>
f. Survey Party Chiefs	_____
g. Real Estate Professionals (Agents and Certified Appraisers)	_____
h. Other personnel not included in above categories	<u>1</u>
<u>Mechanical Engineers, with current Louisiana P.E. registration</u>	<u>4</u>
Total personnel at primary work location (sum of a – h)	<u>7</u>

5. Full-time personnel on firm's payroll, not located at the primary work locations, to be used on this project:

- a. Civil Engineers \_\_\_\_\_
  - b. Environmental Engineers (not included in 5a) \_\_\_\_\_
  - c. Land Surveyors, with current Louisiana P.L.S. registration \_\_\_\_\_
  - d. Engineers In Training, with current Louisiana E.I. registration \_\_\_\_\_
  - e. Designers/Draftsmen \_\_\_\_\_
  - f. Survey Party Chiefs \_\_\_\_\_
  - g. Real Estate Professionals (Agents and Certified Appraisers) \_\_\_\_\_
  - h. Other personnel not included in above categories \_\_\_\_\_
- Total personnel not located at the primary work location (sum of a – h) \_\_\_\_\_

6. Do you presently have sufficient staff to perform these services in the designated time frame? (Yes)

7. Identify the element of work (as defined in the advertisement), and the % of the element to be performed by the firm.

ADG New Orleans, LLC will perform 100% of the Mechanical, Electrical, Plumbing and Fire Protection Engineering required for these projects.

ADG New Orleans, LLC is an Associated Design Group Member Company affiliate located in New Orleans, LA. The staff of seven people handle day-to-day project work in Southeast Louisiana, Mississippi and the Gulf Coast in conjunction with the ADG Member Company network. Together, ADG facilities total in excess of 16,000 square feet of office complex with a staff of approximately sixty persons, at our various locations. All ADG Member Company offices are electronically linked through a Microsoft Telecommunication File Server Network and Microsoft Exchange, for seamless integration.

The size of the organization has allowed us to develop specialists in the areas of Environmental Services, Fire Protection, Life Safety Code analysis, ADA compliance, Lighting System design, Security & Telecommunications, Energy Management Services, large Power Distribution Systems, Preventative Maintenance Programs, Design/Monitoring and Project Alternative Delivery/Financing programs.

Mr Bonadona is a resident of LaPlace and will be our representative to the St John the Baptist Parish Government.

8. Do you intend to use a sub-consultant(s)? \_\_\_\_\_ yes     no  
(For use by the Prime Consultant only)

All sub-consultants/associates listed for this project must attach a signed Form SJB-1000

Name and address	Identify the element of work (as defined in the advertisement), and the % of the element to be performed by the sub-consultant	Worked with prime before? (Yes/No)
1.		
2.		
3.		
4.		
5.		

9. Staffing Plan – A Diagram showing all personnel specifically assigned to each work element of the project, their duties, and immediate supervisors. The Staffing Plan should also include the same information for Sub-consultants (if applicable).

**ADG NEW ORLEANS, LLC  
PROJECT STAFFING PLAN**

**St John the Baptist Parish  
Sheriffs Office**

**Meyer Engineers, LTD**



**Lance J. Bonadona, P.E.  
Principal-In-Charge  
Mechanical Engineer**

**Mike Hawkins, P.E.  
Electrical Engineer**

## 10. Brief résumé of key persons anticipated to work on this project

<p>a. Name, title &amp; domicile Lance J. Bonadona, P.E. Mechanical Engineer Executive Director/Principal LaPlace, Louisiana</p>	<p>b. Position or Assignment for this project  Mechanical Project Manager Principal in Responsible Charge</p>
<p>c. Name of firm by which employed full time ADG New Orleans, LLC</p>	<p>d. Years experience:  With this firm: <u>14</u> With other firms: <u>3</u></p>
<p>e. Education: Degree(s) / Years / Specialization 2001 B.S. – Mechanical Engineering Louisiana State University Baton Rouge, Louisiana</p>	<p>f. Active registration: Year registered: <u>10</u>  Branch: <u>ME</u> State: <u>LA</u> License No.: <u>32526</u></p>
<p>g. Specific experience and qualifications relevant to the proposed project:</p> <p><b>St John Recreation Improvements 2014 Various Parks</b> <span style="float: right;"><b>\$27,500</b></span> Designed HVAC and Plumbing for Toilet Facilities at Cambridge and Ezekiel Parks.</p> <p><b>St James Ballpark Press Box, Gramercy, LA</b> <span style="float: right;"><b>\$250,000</b></span> Designed HVAC and Plumbing for this 2,350 square foot two story concession stand and press box.</p> <p><b>Jefferson Parish Fire Training Center</b> <span style="float: right;"><b>\$1,800,000</b></span> Designed the HVAC, Plumbing and Fire Protection systems for this 15,000 square foot training and operations center. The design includes Rooftop Packaged DX VAV units and natural gas distribution system serving an Emergency Generator.</p> <p><b>Jefferson Parish Fire Department Garage</b> <span style="float: right;"><b>\$2,000,000</b></span> Designed the HVAC, Plumbing and Fire Protection systems for this 7,200 square foot garage and driving training center. The design includes an apparatus bay for five engines, training rooms and gear storage rooms.</p> <p><b>St Charles Parish Emergency Operations Center</b> <span style="float: right;"><b>\$5,800,000</b></span> ADG designed MEP/FP for the new St Charles Parish Emergency Operations Center. The design includes two (2) chillers that can each serve 70% of the building load, provisions for a portable water truck to connect to building potable water supply, two (2) redundant diesel generators each with a 96 hour dedicated fuel supply. The Building and MEP infrastructure is designed for 200 mph wind load.</p> <p><b>Pierre Part Fire Rescue Station Number 2, Pierre Part, LA</b> <span style="float: right;"><b>\$2,000,000</b></span> Designed the HVAC and plumbing for this new 5,000 square foot fire station which included an apparatus bay for three engines, offices, training rooms, gear storage, toilet and shower rooms.</p> <p><b>New Orleans City Park Administration Building</b> <span style="float: right;"><b>\$3,400,000</b></span> Designed the Mechanical and Plumbing Systems for this two (2) story 12,000 square foot building located in City Park. A variable air volume system was utilized to provide the individual room control that was required and also provide an energy efficient system.</p> <p><b>Regional Transit Authority (RTA) – Canal St. Facility</b> <span style="float: right;"><b>\$15,000,000</b></span> Designed the Mechanical Systems for the renovation of the Canal Street Facility to repair the extensive damage that was caused by Hurricane Katrina. Energy efficient systems were utilized in the design.</p> <p><b>LSUHSC Dental School</b> <span style="float: right;"><b>\$4,100,000</b></span> Designed the HVAC and associated electrical work for the renovation of 260,000 square feet of existing building floor space which included replacement of Air Handling Units, ductwork and piping. HVAC systems were upgraded to VAV Systems with VAV Boxes for Zone Control as well as upgrades in Outdoor Air capacity to allow for increased exhaust in future laboratory expansions.</p> <p><b>St Bernard Parish Los Islenos Museum Complex, Mireaux, LA</b> <span style="float: right;"><b>\$2,870,000</b></span> Designed the HVAC and plumbing systems for the repair and replacement of facilities at the Los Islenos Complex. Los Islenos was damaged during Hurricane Katrina with repairs and upgrades required for the Museum Buildings, Multi-Purpose Building, Pavilions, Site Utilities, and Support Facilities.</p>	

10. Brief résumé of key persons anticipated to work on this project

<p>a. Name, title &amp; domicile Mike Hawkins, P.E., LEED AP Electrical Engineer Project Manager Mandeville, Louisiana</p>	<p>b. Position or Assignment for this project  Electrical Project Engineer</p>
<p>c. Name of firm by which employed full time ADG New Orleans, LLC</p>	<p>d. Years experience: 33  With this firm: <u>5</u> With other firms: <u>28</u></p>
<p>e. Education: Degree(s) / Years / Specialization 1983 B.S. - Electrical Engineering Michigan Technological University</p>	<p>f. Active registration: Year registered: <u>2012</u> Branch: <u>EE</u> State: <u>LA</u> License No.: <u>36934</u></p>
<p>g. Specific experience and qualifications relevant to the proposed project:</p> <p><b>St John Recreation Improvements 2014 Various Parks</b> <span style="float: right;"><b>\$27,500</b></span> Designed Electrical Power and Lighting systems for Toilet Facility and Airnasium at Cambridge and Ezekiel Parks.</p> <p><b>St James Ballpark Press Box, Gramercy, LA</b> <span style="float: right;"><b>\$250,000</b></span> Designed Electrical Power and Lighting systems for this 2,350 square foot two story concession stand and press box.</p> <p><b>La DOTD Tremont East/West Bound Rest Area Improvements</b> <span style="float: right;"><b>\$3,000,000</b></span> Revised truck/car parking areas, new/revised public restroom facilities, rest area, pavilions/walkways. Site lighting for parking and roadway. Electrical power distribution (including emergency generator) for restroom, site and site sanitary treatment plant. CCTU (video surveillance) for site and restroom facility.</p> <p><b>Cajun Coast Welcome Center</b> <span style="float: right;"><b>\$3,000,000</b></span> Visitor information center for St Mary Parish Tourism Commission. Included were public restrooms, exhibit area, offices and conference area.</p> <p><b>New Orleans Convention Center</b> <span style="float: right;"><b>\$38,000,000</b></span> Alterations and additions for this 168,000 ft<sup>2</sup> facility revising exhibit hall space to Ballroom and Exhibit Space. Construction Administration and contactor support for electrical systems power, lighting, lighting controls, data/technology, audio visual, and sound systems.</p> <p><b>RTA Canal Facilities</b> <span style="float: right;"><b>\$15,000,000</b></span> The post Katrina renovation of the entire facility was \$15 Million. ADGNO designed the entire Electrical System including the Emergency Power Systems. A new 1500 KW emergency continuous duty generator and associated automatic transfer switch was incorporated into the project to serve the Main Maintenance and Administrative Buildings. A 350 KW emergency continuous generator and associated automatic transfer switch was designed for the S.I.S. Building. In each instance, the damaged transfer switch was replaced with a new one.</p> <p><b>RTA East New Orleans (ENO) Facility</b> <span style="float: right;"><b>\$12,000,000</b></span> The post Katrina renovations of the entire facility was \$12 Million. The entire site encompasses approximately five (5) acres. ADGNO designed the entire Electrical System including the Emergency Power Systems. A new 750 KW emergency continuous duty generator and the associated transfer switch was incorporated into the project to serve the Maintenance Building and other miscellaneous buildings on the site. A separate 400 KW emergency stand-by generator and associated automatic transfer switch was designed to serve the Administration Building. The damaged generators and transfer switches were replaced with the new generators and transfer switches.</p> <p><b>St. Bernard Parish Courthouse and Jail, Chalmette, LA</b> <span style="float: right;"><b>\$13,500,000</b></span> Performed an extensive site and building survey to document the electrical damages caused by the flooding and wind of Hurricane Katrina. Designed the electrical systems (lighting, power, special systems, etc.) for the project. Designed the standby generation facility for a 175KW and a 65KW natural gas system including gas detection and safety shut down.</p> <p><b>Old Beauregard School Repairs and Alterations, Chalmette, LA</b> <span style="float: right;"><b>\$6,000,000</b></span> Renovation of Historic 16,000 square foot Courthouse to original condition. Designed the lighting, power, and special systems for the main facility and the Outbuilding Equipment Room. Energy efficient lighting was specified.</p> <p><b>Jefferson Parish Fire Training Center</b> <span style="float: right;"><b>\$1,800,000</b></span> Designed the lighting, power and special systems (fire alarm, voice/data, and sound) for this 15,000 square foot training center.</p>	

11. Work by firm which best illustrates project experience relevant to this project (List not more than 10 Projects)

a. Project name & location	b. Project description	c. Nature of firm's responsibility & firm members involved	d. Client's name, address, and telephone number	e. Completion date or Percent Complete & cost in thousands
Jefferson Parish Fire Training Center Bridge City, Louisiana	Mechanical, Electrical, Plumbing, Fire Alarm and Fire Protection	Responsible for 100% of MEP Design Lance Bonadona and Mike Hawkins	Mr Mike Defourneaux Jefferson Parish Fire Department 1221 Elmwood Park Blvd #704 Harahan, La 70123 504-838-4225	December 2014 \$1,990,000.00
Yulman Football Stadium Tulane University New Orleans, LA	Design new MEP and FP Systems for this new 30,000 seat Football Stadium and Entertainment Venue	Responsible for 100% of MEP and FP Design and Construction Administration Lance Bonadona, Mike Hawkins, Larry Blanchette, Justin LeCarpentier and Glen McBride	Mr Shawn D Lege Vice President Capital Projects & Real Estate Group 800 East Commerce Road, Ste. 201 Harahan, LA 70123-3452 504-865-5443	Completed 2013 \$70,000,000
Tremont East and West Rest Area Improvements Tremont, Louisiana	Mechanical, Electrical, Plumbing and Fire Alarm	Responsible for 100% of MEP Design Lance Bonadona and Mike Hawkins	Mr Scott Guinn Project Manager DOTD 1201 Capital Access road Baton Rouge, La 70802	December 2014 \$6,896,000.00 \$5,613,000.00
Pierre Part Fire Rescue Station Number 2 Pierre Part, Louisiana	Mechanical, Electrical, Plumbing, Fire Alarm and Special Systems	Responsible for 100% of MEP Design Lance Bonadona and Mike Hawkins	Mr Joseph Savoie C.J. Savoie Consulting Engineers, Inc. P.O. Drawer R Paincourtville, La. 70391 (985) 369-2341	December 2014 \$2,000,000.00
Louisiana Superdome Renovation New Orleans, LA	Renovations and Upgrades following Hurricane Katrina.	Responsible for 100% of MEP and FP Design and Construction Administration Larry Blanchette, Glen McBride, and Lance Bonadona	Pat Tobler The Tobler Company 1500 Girod Street, Suite D Louisiana Superdome New Orleans, LA 70112 504-587-3915	Completed 2010 \$200,000,000

Ernest N. Morial New Orleans Convention Center Hall A Renovation New Orleans, LA	Design new MEP and FP Systems	Responsible for 100% of MEP and FP Design and Construction Administration Mike Hawkins, Jeremy LeCarpentier, Glen McBride, Larry Blanchette, and Perry Brown.	Danny Vincens Director of Operations 900 Convention Center Blvd. New Orleans, LA 70130 504-582-3000	Completed 2014 \$38,000,000
Regional Trans Authority New Orleans, LA	Renovations and Upgrades following Hurricane Katrina.	Responsible for 100% of MEP and FP Design and Construction Administration Perry Brown, Lance Bonadona, Jeremy LeCarpentier, and Mike Hawkins	Fred Basha Director/Infrastructure 2817 Canal Street NewOrleans, LA 70119-6301 504-827-8310	Completed 2011 \$29,000,000
Plaquemines Parish Consolidated Government Buildings Belle Chasse, Louisiana	Mechanical, Electrical, Plumbing , Fire Alarm and Fire Protection	Responsible for 100% of MEP and FP Design and Construction Administration Lance Bonadona, Jeremy LeCarpentier, and Mike Hawkins	Mr Jens J. Nielsen, Jr., P.E. All South Consulting Engineers, LLC 652 Papworth Avenue Metairie, LA 70005 504-322-2783	September 2014 \$5,543,000.00
Audubon Nature Center New Orleans, Louisiana	Mechanical, Electrical, Plumbing , Fire Alarm and Fire Protection	Responsible for 100% of MEP and FP Design and Construction Administration Lance Bonadona and Mike Hawkins	Mr Steve Dorand Audubon Nature Institute 6500 Magazine Street New Orleans, La 70118 504-329-2357	March 2015 \$5,600,000.00
Tulane National Primate Research Center Electrical Upgrades Covington, Louisiana	Electrical	Responsible for 100% of Electrical Design and Construction Administration Mike Hawkins	Mr Shawn D Lege Vice President Capital Projects & Real Estate Group 800 East Commerce Rd, Ste. 201 Harahan, LA 70123-3452 504-865-5443	August 2014 \$1,000,000.00

12. All work by firm (all offices) currently being performed for or selected by St. John the Baptist Parish Government (as Prime or Sub-consultant)

a. Project name, and location*	b. Nature of your firm's responsibility (also identify if prime or sub-consultant)	c. Percent complete (by phase/type of work)	d. Contract fees (in thousands)** (by phase/type of work)	
			Total	Remaining
None				
			<b>Total</b>	

\* For master contracts, list open task orders individually

\*\* Do not include sub-consultant's fees

13. Use this space to provide evidence of an adequate financial statement and any additional information or description of resources supporting your firm's qualifications for the proposed project. This section may also be used to submit proposed prices, hourly rates, specific charges, if required. A maximum of two (2) additional sheets may be utilized to answer this question. All other sheets not specifically requested shall be excluded.

**RELATED EXPERIENCE:**

Associated Design Group Member Companies/ ADGNO: Over the past (29) years, our firm has provided engineering services on an excess of 6,500 projects with a total construction value of approximately \$5 billion. These projects are in thirty states ranging from California to Florida and north to West Virginia. The referenced projects range in size from engineering studies to the MEP/FP design of the new 600,000 square foot Louisiana State Capitol Office Complex (\$66,000,000), the Lafayette Cajun Dome (\$55,000,000), a 13,000 capacity sports arena and trade show complex, and the New Orleans Morial Convention Center Renovations and Expansion (\$36,500,000). We have worked on projects throughout the United States, the majority being in Louisiana, Georgia, Texas, Alabama, Virginia, West Virginia, Mississippi, Florida, and Kentucky. In many of these facilities we not only provide design engineering services and system commissioning, but are on-going consultants to the maintenance staff to assist in solving maintenance problems. We have also performed many campus or system-wide engineering projects.

**CAPABILITY:**

We at Associated Design Group Member Companies/ ADGNO feel honored to have on staff some of the finest mechanical, electrical engineers, and Certified Commissioning Authorities and commissioning agent technicians available to the disciplines. As a group, we are registered in twelve states. We have assembled a staff which we feel is capable of providing outstanding engineering service in a timely manner, at reasonable costs. Our team capabilities have been proven on numerous projects ranging from small renovations to 25 million dollar airport hanger/office facilities and on numerous federal projects —the largest being the 130 million dollar National Education Training Center Campus in Harper's Ferry, West Virginia (outside Washington D.C.).

**PROFESSIONAL AFFILIATIONS:**

We at Associated Design Group Member Companies/ ADGNO, have been a members of NFPA since our firm was formed in 1981. During that period we have worked extensively with NFPA 80 and 101 along with many of the other NFPA codes. We have developed expertise in HVAC design in the hot-humid Gulf Coast Region and forensic services related to mold/mildew within this challenging geographic area. We have on staff, a life safety specialist, Glen McBride, who has been actively involved in code review and fire protection system designs for about 30 years. As a former representative of the State of Louisiana State Fire Marshal, Glen has a thorough working knowledge of the code review process and procedures, as well as continuing to serve on numerous technical committees. We are also a Charter Member (by exam) of the Associated Air Balance Council (AABC) Commissioning Group (ACG).

**EXHIBIT B**

**PAST CRIMINAL CONVICTIONS OF BIDDERS ATTESTATION (LA. R.S. 38:2227)**

STATE OF LOUISIANA

PARISH OF St John the Baptist

BEFORE ME, the undersigned Notary Public PERSONALLY CAME AND APPEARED,

I, Lance Bonadona, Member, (Appearer) the owner/authorized representative of

ADG New Orleans, LLC  
Company / Individual / Legal Entity Name

Appearer, as a Bidder on the herein named Project, does hereby attest that:

A. No sole proprietor or individual partner, incorporator, director, manager, officer, organizer, or member who has a minimum of a ten percent (10%) ownership in the bidding entity named herein, including any silent or dormant owner or manager, has been convicted of, or has entered a plea of guilty or nolo contendere to, any of the following state crimes or equivalent federal crimes:

- (a) Public bribery (R.S. 14:118)
- (b) Corrupt influencing (R.S. 14:120)
- (c) Extortion (R.S. 14:66)
- (d) Money laundering (R.S. 14:230)

B. For five years prior to the project bid date, no sole proprietor or individual partner, incorporator, director, manager, officer, organizer, or member who has a minimum of a ten percent (10%) ownership in the bidding entity named herein, including any silent or dormant owner or manager, has been convicted of, or has entered a plea of guilty or nolo contendere to any of the following state crimes or equivalent federal crimes, during the solicitation or execution of a contract or bid awarded pursuant to the provisions of Chapter 10 of Title 38 of the Louisiana Revised Statutes:

- (a) Theft (R.S. 14:67)
- (b) Identity Theft (R.S. 14:67.16)
- (c) Theft of a business record (R.S. 14:67.20)
- (d) False accounting (R.S. 14:70)
- (e) Contractor's misapplication of payments (R.S. 14:202)
- (f) Bank fraud (R.S. 14:71.1)
- (g) Forgery (R.S. 14:72)
- (h) Issuing worthless checks (R.S. 14:71)
- (i) Malfeasance in office (R.S. 14:134)

ADG New Orleans, LLC  
Name of Bidder

Lance Bonadona  
Signature of Authorized Signatory of Bidder

RFQ - 2016-01  
Project Name/Number

Member  
Title of Authorized Signatory

SUBSCRIBED AND SWORN BEFORE ME ON THIS 18<sup>th</sup> DAY OF June, 2016.

Chance White  
Notary Signature

Printed Notary Name: Chance White

Notary/Bar Roll Number: LA Bar # 25534

My Commission is For/Expires: Upon Death

**EXHIBIT C**  
**ST. JOHN THE BAPTIST Sheriff's Office**  
**NON-SOLICITATION AND UNEMPLOYMENT AFFIDAVIT**  
(Pursuant to La. R.S. 38:2224 and La. R.S. 23:1726(B))

STATE OF Louisiana

PARISH/COUNTY OF St John the Baptist

Before me, the undersigned authority, came and appeared,

I, Lance Bonadona, Member, the owner/authorized representative of

ADG New Orleans, LLC  
Company / Individual / Legal Entity Name

who, being first duly sworn, deposed and state that I personally and as an authorized representative of the above identified legal person executes this continuing affidavit stating that neither the above named Contractor nor a person acting on its behalf, either directly or indirectly, employed, paid, nor promised any gift, consideration or commission to any person or legal entity to procure or assist in procuring this public contract, other than persons regularly employed by Contractor whose services were in the regular course of their duties for Contractor in connection with the construction, alteration or demolition of a public building or project.

The above named Contractor, if awarded, continually affirms that no part of the contract price received by Contractor was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the affiant whose services were in the regular course of their duties for Contractor.

The above named Contractor hereby attests and certifies that it does not have any unpaid assessment or penalty levied against it regarding unemployment compensation and currently does and will continue to properly classify each employee.

Contractor verifies that Contractor will collect an affidavit in this form from any approved subcontractor and forward a copy to: Saint John the Baptist Parish Sheriff's Office, 1801 West Airline Hwy, LaPlace, Louisiana 70068, no later than five business days after contracting with its subcontractor; however, in no instance shall the affidavit be received after commencement of work by the subcontractor.

<p><u>Lance Bonadona</u> Signature of Authorized Signatory</p> <p><u>Lance Bonadona</u> Printed Name of Signatory</p> <p><u>member</u> Title of Authorized Signatory</p> <p><u>RFQ - 2016-01</u> Project Name/Number</p>	<p>SUBSCRIBED AND SWORN BEFORE ME ON THIS</p> <p><u>12<sup>th</sup></u> DAY OF <u>June</u> 2016.</p> <p><u>Chance White</u> Notary Signature</p> <p>Printed Notary Name: <u>Chance White</u></p> <p>Notary/Bar Roll Number: <u>LA Bar #25534</u></p> <p>My Commission is for/expires on: <u>Upon Death</u></p>
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**EXHIBIT D**

**E-VERIFY AFFIDAVIT**

**STATE OF LOUISIANA**

**PARISH OF** St John the Baptist

BEFORE ME, the undersigned Notary Public PERSONALLY CAME AND APPEARED,

I, Lance Bonadona, Member, the owner/authorized representative of

ADG New Orleans, LLC  
Company / Individual / Legal Entity Name

who hereby personally and as the authorized representative of the above identified legal person executes this affidavit, as the undersigned Contractor verification of its current and future compliance with L.S.A. R.S. 38:2212.10, stating affirmatively that it and each individual, firm or corporation associated with it and engaged in the physical performance of services in the State of Louisiana, under a contract with St. John the Baptist Parish has registered with, is participating in, and shall continue to participate in a federal work authorization program designated as such under the Illegal Immigration Reform and Immigrant Responsibility Act of 1996, as amended, which is operated by the United States Department of Homeland Security, known as the "E-Verify" program. The Contractor hereby verifies the legal status of all existing and new employees in the State of Louisiana by attesting herein that each is a citizen of the United States or legal aliens as defined by now effective immigration laws of the United States of America.

Contractor shall not assign this Contract or any monies due or to become due hereunder, or subcontract any part of the Work without the prior written consent of St. John the Baptist Parish.

Contractor verifies that Contractor will collect an affidavit in this form from any approved subcontractor and forward a copy to: St. John the Baptist Parish Sheriff's Office, 1801 West Airline Hwy, LaPlace, Louisiana 70068, no later than five business days of contracting with its subcontractor; however, in no instance shall the affidavit be received after commencement of work by the subcontractor.

Lance Bonadona  
Signature of Authorized Signatory

June 10, 2016  
Date E-Verify ID Assigned

Lance Bonadona  
Printed Name of Signatory

LBON8958  
E-Verify ID

Member  
Title of Authorized Signatory

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE DAY OF June 12, 2016

Chance White  
Notary Signature  
Printed Notary Name: Chance White

Notary/Bar Roll Number: LA Bar # 25534

My Commission is For/Expires: Upon Death

**Request of Qualifications  
for  
Professional A/E Services  
for  
Office Building Demo, Design and Remodel**

**June 14, 2016**



**Meyer Engineers, LTD.**

4937 Hearst Street, Suite 1B  
Metairie, LA 70001

Phone: 504-885-9892

Fax: 504-887-5056

**Mailing Address**

P.O. Box 763 Metairie, LA 70004

Email: [meyer@meyer-e-l.com](mailto:meyer@meyer-e-l.com)

[www.meyer-e-l.com](http://www.meyer-e-l.com)

