

**PROPOSAL IN RESPONSE TO REQUEST FOR STATEMENTS OF QUALIFICATIONS  
TO PROVIDE VARIOUS SUPPLEMENTAL PROFESSIONAL LEGAL SERVICES FOR  
JEFFERSON PARISH  
SOQ 23-030**

**Respectfully Submitted,**

**BUTLER LAW FIRM, LLC**

**By:**



**CARL A. BUTLER  
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**Date: October 31, 2023**

## **1. PROFESSIONAL TRAINING AND EXPERIENCE**

The attorneys of Butler Law Firm have extensive experience providing independent legal counsel and on-call legal services to numerous local governments and public entities on a multitude of issues, specifically administrative, business, criminal justice, dispute resolution, labor and employment, public contracts, property, state and local government, tort, trial, and insurance, complex litigation, ethics, civil service, civil rights and the constitution, municipal representation, code enforcement, oil spill litigation, land use, planning, and zoning, economic development, and construction law.

Our representative client list is as follows:

City of New Orleans  
New Orleans Redevelopment Authority  
New Orleans Redevelopment Unlimited, Inc.  
New Orleans Aviation Board/Louis Armstrong International Airport  
Housing Authority of New Orleans  
St. John the Baptist Parish  
St. John the Baptist Sheriff's Office  
Evolution Sorbent Products, Inc.  
Construction South, Inc.  
Emergency Restoration Services, Inc.  
Sheet Metal Supply, LLC  
Hanover Insurance Company  
Nationwide Insurance Company  
Mount Claims Services, LLC d/b/a Paramount Claims  
River Parishes Convention, Tourist, and Visitors Commission

All attorneys servicing this contract, if awarded, are licensed to practice in all State and Federal courts throughout Louisiana. Our attorneys are well-versed in all current legal research methods, including Westlaw, Lexis-Nexis, and other internet-based search engines. All firm data is maintained on a secure, cloud-based server with sufficient redundancy.

The attorneys performing the services under this contract, if awarded, are Carl A. Butler (Primary Attorney), Tiffany M. Fleming, and Kristin M. Barone on behalf of Butler Law Firm, LLC. Carl A. Butler will be the Primary Attorney supervising all work and acting as lead counsel on behalf of Butler Law Firm.

### **Carl A. Butler**

Carl Butler is a Louisiana native -- born in New Orleans and reared in Jackson, LA, East Feliciana Parish. He has practiced law in state and federal courts throughout Louisiana for over 37 years. He earned an undergraduate degree from Cornell University and his law degree from the University of Michigan where he served as an Associate Note Editor on the Michigan Journal of Law Reform.

Mr. Butler's law practice has been wide ranging and diverse, though primarily focused on civil litigation, insurance defense and representation of public bodies. Currently, his client list includes the City of New Orleans, the Housing Authority of New Orleans, the New Orleans Redevelopment Authority, Louis Armstrong International Airport, St. John the Baptist Parish Sheriff's Office, the Parish of St. John the Baptist, One Beacon Insurance Company, and American Alternative Insurance Corporation, in addition to many successful local small businesses and individuals.

Mr. Butler has published in professional journals both as a law student and a practicing attorney. He is a member of the Louisiana State Bar Association, New Orleans Bar Association, American Bar Association and National Bar Association. At the 2011 Spring Conference of the ABA Toxic Torts and Environmental Law Conference held in Phoenix, AZ, Mr. Butler moderated a distinguished panel discussion on the 2010 Gulf Oil Spill.

Mr. Butler has served as an attorney instructor at the Tulane University School of Law where he presented instruction on professionalism at the Annual Law School Professionalism Orientation Program to incoming law school students. He has also previously served as an attorney instructor in the Trial Practice Program at the Loyola University College of Law.

In 2011, Mr. Butler was appointed by the Louisiana Supreme Court to a three-year term on the Louisiana Attorney Disciplinary Board which investigates complaints of attorney misconduct and recommends appropriate disciplinary action to the Louisiana Supreme Court. In December 2013, he was reappointed to an additional three-year term and served as Board Chairman from 2015-2016.

Mr. Butler is also involved in the civic community of New Orleans, including service as a member of the Board of Directors of the New Orleans Area Habitat for Humanity from 2012 to 2019.

***Education:***

- B.S., Cornell University, Ithaca, New York, 1982
- J.D., University of Michigan, Ann Arbor, Michigan 1985
- Associate Note Editor, 18 U. Mich, J.L. Ref.

***Admitted to Practice:***

- State of Louisiana, 1986
- United States District Court for the Eastern, Western, and Middle District of Louisiana, 1986
- United States Court of Appeals for the Fifth Circuit, 2009
- Notary Public

***Civil Litigation Experience:***

- Butler Law Firm, LLC, Partner, 2015 – current
- LeBlanc Butler, LLC, Partner, 2001 – 2014
- LeBlanc Tusa & Butler, LLC, Partner, 2000 – 2001
- LeBlanc, Miranda & Delaup, Senior Attorney, 1999 – 2000
- Deutsch, Kerrigan & Stiles, Partner, 1994 – 1999
- Bryan, Jupiter, Lewis & Blanson, Senior Associate Attorney, 1989 – 1994
- Galloway, Johnson, Tompkins & Burr, Associate Attorney, 1988 - 1989
- McGlinchey, Stafford, Associate Attorney, 1985 - 1988

***Prosecutorial Experience:***

- Special Assistant District Attorney, St. John the Baptist Parish, 1991-1993
- Special Assistant District Attorney (Civil), St. John the Baptist Parish, Executive Counsel to the Parish President, 2013-2014

***Administrative and Judicial Experience:***

- Administrative Hearing Officer, City of New Orleans, Office of Recovery and Development, Bureau of Administrative Adjudication, 2008 – 2010

***Professional Activities:***

- Louisiana State Bar Association (Special Committee on Insurance for Association, 1989 - 1993)
- American Bar Association
- National Bar Association
- New Orleans Bar Association
- Attorney Instructor, Loyola University School of Law Trial Practice Program, 1998 -1999
- Attorney Instructor, Tulane Law School Professionalism Orientation, August 2004 - 2011
- Louisiana Technology Council, 2005-2008
- Panelist, ABA Toxic Tort and Environmental Law Conference, Phoenix, AZ, 2008
- Panel Moderator, ABA Toxic Tort and Environmental Law Conference, Phoenix, AZ, 2011
- Chairman, Administrative Committee, Louisiana Attorney Disciplinary Board, 2016
- Chairman, Adjudicative Committee, Louisiana Attorney Disciplinary Board, 2015
- Member, NAMWOLF Cross Marketing Committee, 2012
- Louisiana Attorney Disciplinary Board, 2013-2016

***Civic Activities:***

- New Orleans Regional Loan Corporation, Board Member, 1998 - 1999

- St. Andrews Homeowners Association, President, 2000 – 2003
- St. Andrews Homeowners Association, Board Member, 2003 – 2014
- MetroVision, Economic Development Committee, St. John the Baptist Parish, 2001
- New Orleans Hornets, Community Relations Advisory Board, 2002 – 2003
- New Orleans Area Habitat for Humanity Board of Directors, Member, 2012 – 2019
- River Region Chamber of Commerce, Member, 2014 – present

### **Tiffany M. Fleming**

Tiffany Fleming's practice includes the areas of business representation, debt collection, general civil litigation, product liability, construction litigation, real estate, estate planning, successions, risk management, worker's compensation defense, and financial analysis.

She has worked on numerous cases defending public entities in the areas of premises liability, personal injury, land use, regulatory takings, construction, contractual disputes, and public bid law.

In addition to her experience in litigation, Ms. Fleming routinely performs financial analysis including ratio analysis, scenario analysis, quantum analysis, and preparation of pro forma statements for use in litigation as well as internal guidance. Ms. Fleming is published in the field of economics. American Review of Political Economy, Volume 8(1), June 2010, p. 80-109.

### ***Education:***

- Loyola University New Orleans, J.D., Civil Law Division, Common Law Certificate, Cum Laude, 2008
- Loyola Journal of Public Interest Law, 2006-2008
- Loyola Maritime Law Journal, 2006-2008
- Loyola University New Orleans, B.B.A., Summa Cum Laude in Economics and Finance, 2004

### ***Admitted to Practice:***

- State of Louisiana, 2009
- United States District Court for the Eastern, Western, and Middle District of Louisiana, 2009
- United States Court of Appeals for the Fifth Circuit, 2009
- Notary Public

### ***Experience:***

- Butler Law Firm, LLC, Attorney, 2015 – present
- LeBlanc Butler, LLC, Attorney, 2009 – 2014
- LeBlanc Butler, LLC, Law Clerk, 2005 – 2009

- Loyola University College of Law Hurricane Katrina Clinic, Summer 2007
- Judicial Extern, Honorable Jay C. Zainey, United States District, Eastern District of Louisiana, Summer 2005

***Professional Activities:***

- American Bar Association
- Federal Bar Association
- Louisiana State Bar Association
- Judge John C. Boutall American Inn of Court

***Civic Activities:***

- Volunteer Income Tax Assistance Clinic, Tax Preparer
- New Orleans Riverbend Rotary Club, Charter Member
- Leadership Jefferson, Class of 2013
- Patient Advocate for RESOLVE and children living with scoliosis

**Kristin M. Barone**

Kristin M. Barone was born in New Orleans, Louisiana and grew up in St. Bernard Parish. Prior to joining Butler Law Firm in 2020, Ms. Barone worked for law firms in New Orleans practicing in the areas of insurance, business litigation, and personal injury law. She is a graduate of Loyola University and Loyola University New Orleans College of Law. In law school, Ms. Barone received the Law Excellence Award for Legal Research and Writing. Additionally, Ms. Barone was an editorial board member of Loyola's Journal of Public Interest Law where her comment on Fourth Amendment Search and Seizures was published in the Fall 2011 issue of the Journal, and also was a member of the Willem C. Vis International Moot Court team as the primary brief writer.

***Education:***

- Loyola University New Orleans College of Law, New Orleans, Louisiana  
Juris Doctor  
Civil Law Division
- Loyola University New Orleans, New Orleans, Louisiana  
Bachelor of Criminal Justice

***Admitted to Practice:***

- State of Louisiana, 2014
- United States District Court for the Eastern, Western, and Middle District of Louisiana, 2014
- United States Court of Appeals for the Fifth Circuit, 2014
- Notary Public

### ***Experience:***

- |   |                     |
|---|---------------------|
| • Butler Law Firm, LLC  | 2020 – Present      |
| • Scandurro & Layrisson, L.L.C.   | Oct. 2016-2020      |
| • Kristin M. Barone, Esq.   | May 2016-Oct. 2016  |
| • LaHatte Law Firm, LLC   | April 2015-May 2016 |
| • St. Bernard Parish Public Defender's Office   | Mar. 2015           |
| • Herman, Herman & Katz, L.L.C. – Law Clerk   | May 2012-Mar. 2015  |
| • H2 Law, LLC, Contract Law Clerk   | Jan. 2012-Apr. 2012 |
| • Loyola University New Orleans College of Law<br>Research Assistant to Professor Jessica Kiser | Aug. 2010-Feb. 2012 |
| • Stone Pigman Walther Wittmann, L.L.C.   | Apr. 2008-Feb. 2010 |

### ***Professional Activities:***

- Law Excellence Award in Legal Research and Writing for Highest Grade
- Loyola Journal of Public Interest Law, Member, 2010-2011
- Editorial Board, Print Editor, 2011-2012
- Willem C. Vis International Commercial Arbitration-Moot, Brief Writer, 2010-2011
- Association of Women Law Students, Member
- Lambda Law Alliance, Member
- Volunteer Income Tax Assistance Clinic, Tax Preparer
- Loyola University New Orleans – Dean's List

## **2. SIZE OF FIRM AND CAPACITY**

Butler Law Firm, LLC has sufficient depth of personnel such that workload, absences, or illness will not interfere with the provision of services. The Firm has 3 attorneys supported by 1 staff member and a law clerk/writing assistant.

## **3. PAST PERFORMANCE ON PARISH CONTRACTS**

Members of the Butler Law Firm performed financial analysis for the Parish in connection with the negotiation and preparation of cell site leases on public property owned by Jefferson Parish (contract entity: LeBlanc Butler).

## **4. OFFICE LOCATION**

This firm is conveniently located in Jefferson Parish near the Louis Armstrong International Airport and Interstate 10 in Kenner, Louisiana at the following address:

2400 Veterans Boulevard, Suite 485  
Kenner, Louisiana 70062

## **5. ADVERSARIAL LEGAL PROCEEDINGS BETWEEN PARISH AND FIRM**

None.

## **6. PRIOR SUCCESSFUL COMPELETION OF SIMILAR PROJECTS**

Butler Law Firm, LLC serves clients throughout southeast Louisiana in the areas of administrative, business, criminal justice, dispute resolution, labor and employment, public contracts, property, state and local government, tort, trial, and insurance, complex litigation, ethics, civil service, civil rights and the constitution, municipal representation, code enforcement, oil spill litigation, land use, planning, and zoning, economic development, and construction law. It has been certified as a State and Local Disadvantaged Business Enterprise (DBE) and is awaiting receipt of 2023-2024 recertification letter. Exhibit "B", SLDBE Certification letter. The firm has a history of serving as counsel to numerous local governments and public entities in the region.

Examples of our related experience include the following:

### **a. Administrative and Regulatory Issues**

Members of Butler Law firm served as Administrative Hearing Officers for the City of New Orleans, Office of Recovery and Development, Bureau of Administrative Adjudication from 2008 – 2010 regarding blighted property.

### **b. Business Law**

In addition to collections work for West Jefferson General Hospital and other private entities, members of this firm have represented and advised local businesses at every stage of development from initial organization to liquidation. Our attorneys have also represented companies in litigation with their members for breach of fiduciary duties and regarding the Louisiana Unfair Trade Practices Act.

### **c. Criminal Justice**

#### **St. John the Baptist Parish Sheriff**

Butler Law Firm serves as on-call counsel for the Sheriff of St. John the Baptist Parish. Our firm has handled a wide variety of issues for the Sheriff, including but not limited to employee complaints, personal injury defense, construction contract issues, public records requests, public bid law, and defense of excessive force and 1983 claims.

### **d. Dispute Resolution**

The attorneys at Butler Law Firm have experience utilizing all forms of alternative dispute resolution including mediation and arbitration to achieve optimal results for their clients.



## **e. Labor, Employment Law, and Civil Service Matters**

### **New Orleans Aviation Board**

Members of our firms have represented and advised the New Orleans Aviation Board/Louis Armstrong International Airport on a wide variety of regulatory, employment-related and security matters including but not limited to civil service matters, employment discrimination claims, and in selected workers' compensation cases. Further, our attorneys have advised the NOAB on union organizing and employee-concerted activity issues.

For example, in *Joe Banks, et al. v. the New Orleans Aviation Board*, Docket No. 7349, members of our firm defended the NOAB with respect to 36 consolidated civil service appeals filed by employees laid off as part of the City-wide reduction in force following Hurricane Katrina. The appeals were summarily dismissed. Most recently, our attorneys were successful in obtaining summary judgment in federal court dismissing multiple discrimination claims against the Airport in *Larry A. Hughes v. Louis Armstrong Airport*, C.A. No. 10-808, E.D. La. (Contract entity: LeBlanc Butler).

### **St. John the Baptist Parish**

We have successfully defended the Parish of St. John the Baptist against civil service appeals and employment discrimination lawsuits. In *In re Gregory P. Tregre*, No. 50528, we obtained the denial of three consolidated civil service appeals involving two employees who participated in workplace violence and another employee challenging a job assignment.

### **St. John the Baptist Parish Sheriff**

Our attorneys recently mounted a successful defense of the St. John the Baptist Parish Sheriff in two employment matters. In *Conrad Lewis v. Michael Tregre*, No. 65535, we defended the Sheriff in the 40<sup>th</sup> Judicial District Court for the State of Louisiana against breach of contract and detrimental reliance allegations which claims were dismissed at trial. In *Tregg Wilson v. Sheriff Mike Tregre*, No. 13-5612, we obtained summary judgment dismissal of the Sheriff in the United States District Court for the Eastern District of Louisiana against various state and federal statutory and constitutional claims, including the Louisiana whistleblower statutes. That decision was affirmed by the U.S. Fifth Circuit Court of Appeal.

As part of our general services agreement, our firm advises the Sheriff on administrative matters by drafting and developing Policies and Standard Operating Procedures upon request as well as reviewing contract documents and processing public records requests.

### **New Orleans Redevelopment Authority**

In addition to the litigation services detailed above, Butler Law Firm has developed experience advising NORA on the application of its Human Resources Policies and Procedures to various personnel issues. Most recently, this firm assisted NORA with drafting and developing its

employee substance use policies and COVID-19 protocols.

### **Private Employer Clients**

In addition to our work for local governments and entities, our attorneys have extensive experience representing private employers in a wide range of employment and traditional labor matters. Our attorneys regularly provide employers with advice regarding employee discipline, wage and hour matters, workplace policies and procedures, personnel handbooks, employment agreements, independent contractor agreements, non-competition covenants, union organizing, collective bargaining, and employee grievances.

Our attorneys have advised and assisted multiple employers in investigating, and responding to, allegations of workplace discrimination and harassment. In addition, our attorneys have represented employers against numerous administrative charges and lawsuits, including claims of race, sex, age, disability, and religious discrimination and whistleblower claims. Our attorneys regularly practice in all of the state judicial courts in the Greater New Orleans areas as well as the United States District Court for the Eastern District of Louisiana. Most recently, our firm was successful in obtaining a "zero" verdict in favor of an employer after a jury trial in the Eastern District in a disability discrimination lawsuit. *Katie Anthony v. Porter Industries Environmental Services, Co.*, No. 11-2712, E.D. La.

Our Firm also advises and represents employers before the Equal Employment Opportunity Commission (EEOC) and the National Labor Relations Board (NLRB). We have extensive experience responding to charges of discrimination and unfair labor practice charges.

### **f. Public Contracts**

#### **St. John the Baptist Parish Sheriff**

Throughout our firm's ongoing representation of the Sheriff's Office, our attorneys have drafted and revised many contracts regarding jail communications services, physician services, cell tower site leases, etc. We have also drafted many cooperative endeavor agreements and memoranda of understanding with other public entities.

#### **New Orleans Public Belt Railroad**

From 2011-2014, members of our firm provided on-call advice to the New Orleans Public Belt Railroad in various matters regarding its procurement process. The NOPB was successfully defended against a public bid law challenge by an unsuccessful bidder. Most recently, our attorneys drafted and revised professional services and other vendor contracts for the NOPB. (Contract entity: LeBlanc Butler)

## **g. Property Law**

### **St. John the Baptist Parish**

Currently, our firm is defending the Parish in two federal cases regarding alleged regulatory takings resulting from the Parish's denial of re-zoning applications.

### **New Orleans Public Belt Railroad**

In 2011, members of our firm assisted in the resolution of long-standing disputes involving lessee rights of private entities to property owned and managed by the New Orleans Public Belt Railroad. Our attorneys successfully obtained the removal of an unlawful possessor from NOPB property. The dispute, which had been ongoing for more than three years, was resolved successfully within four months of the assignment. (Contract entity: LeBlanc Butler)

### **Sugarlane Estates, LLC**

Members of our firm have also represented a number of local real estate developers, including Sugarlane Estates, LLC. Our attorneys assisted the developer in its efforts to develop the Sugarlane Estates residential subdivision on the westbank of St. John the Baptist Parish. In the course of this representation, we were engaged in protracted litigation with an adjoining property owner over a servitude encroachment which was ultimately resolved to the satisfaction of the developer.

### **Private Homeowners**

Members of our firm have represented several homeowners in disputes with neighbors regarding servitudes and use of adjacent alleyways. The issues included but are not limited to boundary disputes, acquisitive prescription, and possession.

## **h. State and Local Government and Municipal Representation**

The attorneys of Butler Law have a well-established history of representing numerous governmental entities.

### **St. John the Baptist Parish Sheriff**

As part of our general services agreement with the Sheriff of St. John the Baptist, we currently review and respond to all requests for public records received by the Sheriff. Our attorneys are well versed in all aspects of the Public Records Act.

### **St. John the Baptist Parish**

Our firm has represented the Parish of St. John the Baptist Parish Council and the St. John the Baptist School Board on a broad range of matters, including, premises liability, land use, civil

service appeals, employment discrimination claims, workers' compensation claims, and voting rights act challenges.

#### **i. Tort, Trial, and Insurance**

In addition to defense of premises and negligence actions for the public entities listed above, we also represented Hanover Insurance and Nationwide Insurance Companies regarding workers' compensation defense and subrogation matters, respectively. Also, Butler Law Firm is now defending the St. John Parish Sheriff's Office against auto liability cases for the TPA, Mount Claims Services, LLC d/b/a Paramount Claims.

#### **j. Complex Litigation**

##### **St. John the Baptist Parish**

Butler Law Firm defended the Parish against three class actions alleging injuries suffered as a result of a chlorine burn ordered by the Dept. of Health and Hospitals following positive amoeba tests of the public water supply. As a result of motion practice, the plaintiffs in two cases withdrew their class allegations. Butler Law Firm also successfully obtained summary judgment regarding liability for physical injuries in the third case.

##### **City of New Orleans**

Since 2011, members of our firm have previously defended the City against multiple class actions challenging the City's Automated Traffic Enforcement System, which utilizes video cameras to assist officers in detecting red-light and speeding violations. The matter involved federal and state constitutional issues, the Louisiana Highway Regulations Act, and the City Charter. Most recently, we were successful in having several of the class actions consolidated and dismissed.

Members of our firm were also engaged in defending the City against claims made in a class action filed by current owners of the land beneath the Gentilly Landfill. In this action, the plaintiffs alleged that they were not compensated for the taking of their property as well as other tort claims against the City and the private operators of the landfill. That case was successfully settled. (Contract entity: LeBlanc Butler)

##### **Asbestos Litigation**

Carl A. Butler defended numerous brake dust asbestos cases filed against Ford Motor Company for a period of approximately five years. Additionally, Mr. Butler defended Combustion Engineering Inc. regarding boiler room asbestos exposure.

#### **k. Oil Spill Litigation**

Members of our firm have experience in handling and settling multi-million dollar BP claims.

#### **l. Ethics Law**

Due to the nature of these disputes, we are unable to list examples. However, members of Butler Law Firm are experienced in advising governmental entities and officials regarding ethics issues. Further, Mr. Butler was the President of the Louisiana Attorney Disciplinary Board and has experience reviewing ethics issues in that capacity.

#### **m. Civil Rights and the Constitution**

In addition to the defense work we have provided for the St. John Sheriff's Office further detailed above, members of Butler Law Firm have extensive experience defending election district challenges for St. John the Baptist Parish School Board and the Baker School District.

#### **n. Code Enforcement, Land Use, Planning, and Zoning**

##### **St. John the Baptist Parish**

Recently, Butler Law Firm defended the St. John the Baptist Parish in connection with a suit filed by a local property owner alleging taking, violation of due process, nullity of an ordinance, etc. regarding the Parish's stop work order and denial of a permit to dig a borrow pit. This case involves parish code violations and zoning issues and is being challenged on jurisdictional grounds. The 24<sup>th</sup> Judicial District Court sustained this Firm's Exception of Prescription regarding the ordinance at issue. In a second related suit filed in federal court, our motion for summary judgment was granted for lack of standing.

#### **o. Economic Development Issues**

##### **New Orleans Redevelopment Authority**

Members of our firm represented NORA in the prosecution of its claims against *OC Haley, LLC*, CDC No. 2013-48, in connection with the planned construction of a \$2 million housing development project. In April 2014, rescission and dissolution of a credit sale was obtained, thereby recovering the real property which was the subject of the breached development agreement. (Contract entity: LeBlanc Butler, LLC)

Currently, Butler Law Firm is prosecuting claims on behalf of NORA for breach of the development agreement for the revitalization of the Pontchartrain Park neighborhood of New Orleans. Reversion of 39 undeveloped properties have been successfully obtained. Butler Law Firm also represented New Orleans Redevelopment Unlimited, Inc. to collect on unpaid loans made to the former developer of Pontchartrain Park.

### **City of New Orleans**

In 2009, members of our firm defended the Mayor and the City in connection with site selection for the new VA hospital. In *Thurman, et al. v. Nagin, et al.*, several citizens challenged the agreement between the City and the United States Department of Veterans Affairs to develop a new, state of the art Southeast Louisiana Veterans Health Care System VA Medical Center in New Orleans. The plaintiffs alleged various violations of the City Charter and state law as well as the proposed Master Plan for land use in the City. The representation involved extensive coordination between federal, state, and local governments and their counsel. Ultimately, the plaintiffs' attempt to enjoin the VA project was successfully defeated. (Contract entity: LeBlanc Butler)

### **p. Construction Law**

#### **Housing Authority of New Orleans – (HANO)**

Our firm recently concluded successful representation of HANO in connection with the \$55 million redevelopment of two public housing units destroyed by Hurricane Katrina. Those cases were pending in federal court as well as in arbitration regarding the acts and omissions of the general contractor who was terminated for failure to perform timely and for construction defects.

#### **Orleans Parish Criminal Sheriff's Office**

Members of our firm represented the Orleans Parish Criminal Sheriff's Office in litigation surrounding the FEMA-funded, \$75 million construction of the new kitchen/warehouse plant. The matter is entitled *Woodward v. Gusman et al.*, and involved representing the OPCSO before both the Civil District Court for the Parish of Orleans and the Louisiana 4<sup>th</sup> Circuit Court of Appeal. In this litigation, a multitude of claims were made by and between the general contractor and architect. The representation involved extensive negotiations regarding more than 75 change orders requiring numerous interviews with architects, contractors, engineers, and manufacturers. (Contract entity: LeBlanc Butler)

#### **New Orleans Aviation Board**

The firm is currently in partnership with a majority firm assisting the NOAB with evaluating construction and design related issues at the new north terminal.

## **7. FEE PROPOSAL AND SCHEDULE**

We propose to bill each of the attorney's time in accordance with the maximum rates provided for in the Louisiana Attorney General's Maximum Fee Schedule (Exhibit "C"), as it may be revised and updated from time-to-time. Our current rates would be as follows:

Carl Butler	\$225 per hour
Tiffany Fleming	\$225 per hour
Kristin Barone	\$175 per hour
Paralegal	\$ 60 per hour
Law Clerk	\$ 40 per hour

Other attorneys, paralegals, and/or law clerks who may perform requested services will be billed in accordance with the Attorney General's Maximum Fee Schedule. Time is billed in one-tenth of an hour or 6 minutes.

The firm will seek reimbursement of all usual and customary costs and expenses such as copying, delivery and fax charges, filing fees (if required), and recordation costs. The firm will honor any cost schedule and provisions set forth by Jefferson Parish, if any, and will bill its fees and costs on a monthly basis.

## **REQUIRED FORMS**

- 8. Exhibit A, "Legal Professional Services Questionnaire"**
- 9. Exhibit B, "SLDBE Certification Letter"**
- 10. Exhibit C, "Attorney General Maximum Hourly Fee Schedule"**

## **Professional Legal Services Questionnaire Instructions**

- The Professional Legal Services Questionnaire shall be used for outside legal services.
- **The Professional Legal Services Questionnaire should be completely filled out. Complete and attach ALL sections. Insert “N/A” or “None” if a section does not apply or if there is no information to provide.**
- Questionnaire must be signed by an authorized representative of the Firm. Failure to sign the questionnaire shall result in disqualification of proposer pursuant to J.P. Code of Ordinances Sec. 2-928.
- All subcontractors must be listed in the appropriate section of the Questionnaire. Each subcontractor must provide a complete copy of the Professional Legal Services Questionnaire, applicable licenses, and any other information required by the advertisement. Failure to provide the subcontractors' complete questionnaire(s), applicable licenses, and any other information required by the advertisement shall result in disqualification of proposer pursuant to J.P. Code of Ordinances Sec. 2-928.
- If additional pages are needed, attach them to the questionnaire and include all applicable information that is required by the questionnaire.





## Professional Legal Services Questionnaire

### A. Person or Firm Name & Principal Address:

Butler Law Firm, LLC  
2400 Veterans Memorial Blvd., Suite 485  
Kenner, LA 70062

### B. Name, Title, & contact information of Firm Representative, as defined in Section 2-926 of the Jefferson Parish Code of Ordinances, who is licensed to practice law in the State of Louisiana with a minimum of five (5) years' experience:

Carl A. Butler  
Managing Member  
Licensed to practice law in the State of Louisiana, 35 years' experience  
504-305-4117  
cbutler@butlerlawllc.com

### C. Location of the principal:

The firm is conveniently located near the Louis Armstrong International Airport and Interstate 10 in Kenner, Louisiana at 2400 Veterans Blvd., Suite 485 Kenner, LA 70062

### D. Please check the legal field or fields in which Firm is qualified to perform services for Jefferson Parish and include the number of years of experience in that particular field.

<input type="checkbox"/> Bond Services (Years: _____)	<input type="checkbox"/> Science & Technology Law (Years: _____)
<input type="checkbox"/> Elections (Years: _____)	<input checked="" type="checkbox"/> State & Local Government Law (Years: <u>16</u> )
<input checked="" type="checkbox"/> Administrative & Regulatory (Years: <u>9</u> )	<input type="checkbox"/> Taxation (Years: _____)
<input type="checkbox"/> Antitrust Law (Years: _____)	<input checked="" type="checkbox"/> Tort Trial & Insurance Practices (Years: <u>36</u> )
<input checked="" type="checkbox"/> Business Law (Years: <u>37</u> )	<input checked="" type="checkbox"/> Complex Litigation (including asbestos litigation) (Years: <u>36</u> )
<input checked="" type="checkbox"/> Criminal Justice (Years: <u>9</u> )	<input type="checkbox"/> Securities (Years: _____)
<input checked="" type="checkbox"/> Dispute Resolution (Years: <u>37</u> )	<input checked="" type="checkbox"/> Ethics Law (Years: <u>11</u> )
<input type="checkbox"/> Environmental, Energy & Resources (Years: _____)	<input checked="" type="checkbox"/> Civil Service Matters (Years: <u>37</u> )
<input type="checkbox"/> Health Law (Years: _____)	<input checked="" type="checkbox"/> Civil Rights & the Constitution (Years: <u>16</u> )
<input type="checkbox"/> Intellectual Property (Years: _____)	<input checked="" type="checkbox"/> Municipal Representation (including liability & intergovernmental conflicts) (Years: <u>16</u> )
<input type="checkbox"/> International Law (Years: _____)	<input checked="" type="checkbox"/> Code Enforcement Matters (Years: <u>16</u> )
<input checked="" type="checkbox"/> Labor & Employment Law (Years: <u>37</u> )	
<input checked="" type="checkbox"/> Public Contract Law (Years: <u>16</u> )	

## Professional Legal Services Questionnaire

<input type="checkbox"/> Public Utilities Law (Years: _____) <input type="checkbox"/> Communications Law (Years: _____) <input type="checkbox"/> Transportation Law (Years: _____) <input checked="" type="checkbox"/> Property (Years: <u>37</u> ) <input checked="" type="checkbox"/> Trust & Estate Law (Years: <u>37</u> ) <input type="checkbox"/> Other/specific project as required by the advertisement (Years: _____)	<input checked="" type="checkbox"/> Oil Spill Litigation (Years: <u>10</u> ) <input type="checkbox"/> Public Finance (Years: _____) <input checked="" type="checkbox"/> Land Use, Planning & Zoning Law (Years: <u>16</u> ) <input checked="" type="checkbox"/> Economic Development (Years: <u>16</u> ) <input checked="" type="checkbox"/> Construction Law (Years: <u>16</u> )
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**E. List all subcontractors anticipated for this Project. Please note that all subcontractors must submit a fully completed copy of this questionnaire, applicable licenses, and any other information required by the advertisement. See Jefferson Parish Code of Ordinances, Sec. 2-928(a)(3). Please attach additional pages if necessary.**

Name & Address:	Specialty:	Worked with Firm Before (Yes or No):
1. None		
2.		
3.		
4.		

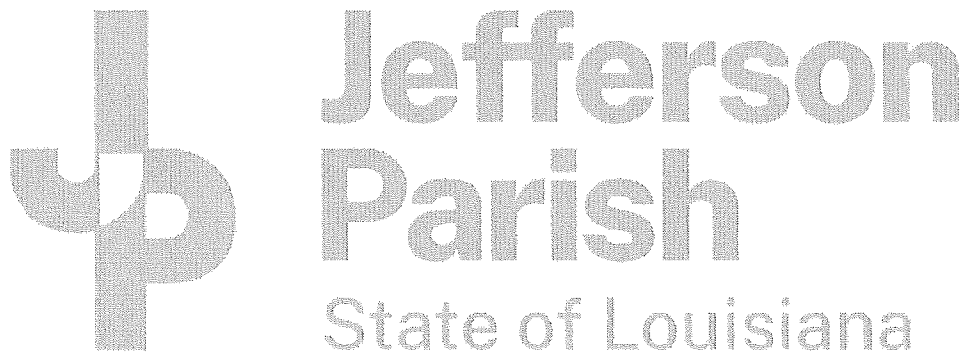
## Professional Legal Services Questionnaire

### **F. Professional Training and experience in relation to the type of work required for the outside legal services.**

Our attorneys have extensive experience providing independent legal counsel and on-call legal services to numerous local governments and public entities on a multitude of issues, specifically administrative law and regulatory practice, business law, criminal justice, dispute resolution, labor and employment law, public contract law, property, state and local government law, tort, trial and insurance practice, complex litigation (including asbestos litigation), ethics law, civil service matters, civil rights and the constitution, municipal representation (including liability and intergovernmental conflicts), code enforcement matters, property, trust and estate law, oil spill litigation, land use, planning and zoning law, economic development, and construction law.

All attorneys servicing this contract, if awarded, are licensed to practice in all State and Federal courts throughout Louisiana.

Please see Statement of Qualifications for Butler Law Firm, LLC for more detailed information.



### **G. Size of Firm and capacity for timely completion of newly assigned work considering the number of professional and support personnel required to perform the type of outside legal services tasks and the Firm's current unfinished workload.**

Butler Law Firm, LLC has sufficient depth of personnel such that work load, absences, or illness will not interfere with the provisions of services. The Firm has 3 attorneys supported by 1 staff member and a law clerk/writing assistant.

Our attorneys are well-versed in all current legal research methods, including Westlaw, Lexis-Nexis, and other internet-based search engines. All data exists on a secure, cloud-based server with sufficient redundancy.

Please see Statement of Qualifications for Butler Law Firm, LLC for further information.

## Professional Legal Services Questionnaire

<p>i. Please specify the total number of support staff that may assist in the completion of a matter for each area of the law selected above: <u>1-2</u></p>		
<p>ii. List any attorneys that may assist in the completion of a matter for each area of the law selected above. If necessary, please attach additional documentation that demonstrates the employment history and experience of the Firm's attorneys that may assist in the completion of this Project (i.e. resume). Please attach additional pages if necessary.</p>		
Name:	Legal Field:	Years of Experience in Legal Field:
<p>1. Carl A. Butler</p>	<p>Administrative, business, criminal justice, dispute resolution, labor and employment, public contracts, property, state and local government, tort, trial, and insurance, complex litigation, ethics, civil service, civil rights and the constitution, municipal representation, code enforcement, land use, planning, and zoning, economic development, and construction law</p>	<p>38</p>
<p>2. Tiffany M. Fleming</p>	<p>Administrative, business, dispute resolution, labor and employment, public contracts, property, state and local government, tort, trial, and insurance, complex litigation, municipal representation, code enforcement, oil spill litigation, land use, planning, and zoning, economic development, and construction law</p>	<p>14</p>
<p>3. Kristin M. Barone</p>	<p>Administrative, business, dispute resolution, labor and employment, public contracts, property, state and local government, tort, trial, and insurance, complex litigation, municipal representation, code enforcement, oil spill litigation, land use, planning, and zoning, economic development, and construction law</p>	<p>9</p>
<p>4.</p>	<p>Please see Statement of Qualifications for Butler Law Firm, LLC for more detailed information on our attorneys.</p>	
<p>5.</p>		

## Professional Legal Services Questionnaire

### **H. Past performance by person or Firm on Parish contracts. Please attach additional pages if necessary.**

Members of the Butler Law Firm performed financial analysis in connection with the negotiation and preparation of cell site leases on public property owned by Jefferson Parish (contract entity: LeBlanc Butler).

### **I. Adversarial legal proceedings between the Parish and the person or Firm performing professional services, in which the Parish prevailed, and excluding those instances or cases where the person or Firm was added as an indispensable party, or where the person or Firm participated in or assisted the public entity in prosecution of its claim. In the event that the person or Firm fails to provide accurate and detailed information regarding legal proceedings with the Parish, including the absence of legal proceedings, the person or firm shall be deemed unresponsive with regard to this category, and zero (0) points shall be awarded. Please attach additional pages if necessary.**

None.

## Professional Legal Services Questionnaire

**J. Prior successful completion of projects of the type and nature of legal services, as defined, for which Firm has provided verifiable references. (List no more than 10 projects.)**

<p><b>1.</b></p> <p>St. John Sheriff s Office, Sheriff Michael Tregre, 1801 W. Airline Hwy., LaPlace, 985-652-9513</p> <p>Ongoing defense of employment issues including breach of contract and detrimental reliance allegations, statutory constitutional disputes including whistleblower actions, construction disputes and defense of motor vehicle personal injury actions (through Mount Claims); representation also has included defense of Section 1983 and excessive force claims. Butler Law Firm responds to all requests for public records received by the Sheriff.</p>
<p><b>2.</b></p> <p>St. John the Baptist Parish, President Jaclyn Hotard, 1801 W. Airline Hwy., LaPlace, 985-652-9569</p> <p>Ongoing defense of civil service appeals, discrimination, workers' compensation, premises liability, motor vehicle personal injury, land use/zoning, and regulatory takings. Butler Law Firm was successful in obtaining dismissals of individual and class action matters regarding chlorine burn and positive amoeba tests.</p>
<p><b>3.</b></p> <p>New Orleans Aviation Board, Michele Allen-Hart, 900 Airline Dr., Kenner, 504-303- 7601</p> <p>Representation regarding regulatory compliance, civil service, employment discrimination, and workers' compensation cases (contract entity: LeBlanc Butler, LLC)</p> <p>The firm is currently in partnership with a majority firm assisting the NOAB with arbitrating construction and design related issues at the new north terminal.</p>
<p><b>4.</b></p> <p>City of New Orleans, 1300 Perdido St, New Orleans, 504-658-9800</p> <p>Defense of multiple class action cases including those regarding the City's Automated Traffic Enforcement System (red light and speeding cameras) and Gentilly Landfill alleged takings; representation also included successfully defeating attempts to enjoin the VA hospital project (contract entity: LeBlanc Butler, LLC)</p>
<p><b>5.</b></p> <p>Housing Authority of New Orleans, Evette Hester, Dianne Alexander, 4100 Touro St., New Orleans, LA 504-670-3300</p> <p>Legal Services regarding the redevelopment of the Guste III and Florida Housing Units (\$55 million); ongoing representation includes defense of suits filed in federal court as well as arbitration regarding litigation of construction defect issues and breach of public works contract and surety takeover agreement.</p>

## Professional Legal Services Questionnaire

6.

New Orleans Redevelopment Authority, Brenda Breaux, 1409 Oretha Castle Haley Blvd,  
504-658-4400

Ongoing litigation of claims for breach of the development agreement for the revitalization of the Pontchartrain Park neighborhood of New Orleans and for reversion of undeveloped properties.

7.

New Orleans Public Belt Railroad, Rachel Zimmerle, 4822 Tchoupitoulas St., 504-896-7400

Members of our firm provided on-call advice to the New Orleans Public Belt Railroad in various matters regarding its procurement process. The NOPB was successfully defended against a public bid law challenge by an unsuccessful bidder. Most recently, our attorneys drafted and revised professional services and other vendor contracts for the NOPB (contract entity: LeBlancButler, LLC)

8.

Orleans Parish Sheriff's Office, 819 S. Broad Ave., 504-822-8000

Members of our firm represented the Orleans Parish Criminal Sheriff's Office in litigation surrounding the FEMA-funded, \$75 million construction of the new kitchen/warehouse plant. The representation involved extensive negotiations regarding more than 75 change orders requiring numerous interviews with architects, contractors, engineers, and manufacturers (contract entity: LeBlanc Butler, LLC)

9.

Ford Motor Company, John Mellen, Alison Nelson, Parklane Towers West, Ste. 300 Dearborn, MI,  
(313) 248-7714

Carl A. Butler defended product defect and asbestos cases filed against Ford Motor Company for a period of approximately 10 years in both state and federal courts.

10.

Hanover Insurance Company, Stephanie Holzschuh, Worcester, MA 800-628-0250.  
Defense of workers' compensation claims

## Professional Legal Services Questionnaire

**K. Use this space to provide any additional information or description of resources supporting Firm's qualifications for the proposed project.**

Butler law Firm, LLC is a certified State and Local Disadvantaged Business Enterprise (DBE).  
2023-2024 recertification is currently pending by the City of New Orleans.

**L. To the best of my knowledge, the foregoing is an accurate statement of facts.**

Signature: Carl A. Butler Print Name: Carl A. Butler  
Title: Managing Member Date: 10/31/23



# STATE & LOCAL DISADVANTAGED BUSINESS ENTERPRISE PROGRAM

1340 Poydras Street, Suite 1800 | New Orleans, LA 70112



June 24, 2022

## VIA EMAIL

Carl Butler  
Butler Law Firm, LLC  
2400 Veterans Blvd.  
Suite 485  
New Orleans, LA 70062  
[cbutler@butlerlawllc.com](mailto:cbutler@butlerlawllc.com)

## RE: SLDBE Re-certification Approval

Dear Carl Butler:

We are pleased to inform you that **Butler Law Firm, LLC** has been approved for re-certification as a State & Local Disadvantaged Business Enterprise (SLDBE). This approval represents certification with: City of New Orleans, Sewerage & Water Board of New Orleans, Louis Armstrong New Orleans International Airport and Harrah's New Orleans Casino & Hotel.

Your firm's contact information will be active on the online SLDBE Directory (<http://www.nola.gov/economic-development/supplier-diversity/directory/>). It will reflect your areas of certification. Your specialties will be listed as:

## CERTIFICATION DESCRIPTION: LEGAL SERVICES; OFFICE OF LAWYERS

NAICS 5411: LEGAL SERVICES  
NAICS 541110: ATTORNEYS' OFFICES

A re-certification notice will be emailed to you prior to the date of expiration. **However, should you not receive notification from this office for your re-certification, it is your responsibility to contact us.** Submittal of this information is necessary to ensure that there is no interruption in your certified status during your certification period. If a re-certification application is not received, we will proceed with decertification procedures.

We invite you to view City of New Orleans, Sewerage & Water Board of New Orleans, Louis Armstrong New Orleans International Airport and Harrah's New Orleans Casino & Hotel websites for SLDBE opportunities.

If we can be of further assistance, you may contact us at 504-658-4275 or via e-mail at [saoliva@nola.gov](mailto:saoliva@nola.gov).

Sincerely,

*Sonia Oliva*

Sonia Oliva  
Certification Coordinator




Jeff Landry  
Attorney General

## State of Louisiana

DEPARTMENT OF JUSTICE  
CIVIL DIVISION  
P.O. BOX 94005  
BATON ROUGE  
70804-9005

February 8, 2016

TO: ALL INTERESTED PARTIES  
FROM: JEFF LANDRY, ATTORNEY GENERAL   
SUBJECT: MAXIMUM HOURLY FEE SCHEDULE

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This is to advise all interested persons that the approved Maximum Hourly Fee Schedule of this office for professional legal services, effective this date, shall be as follows:

\$225.00	PER HOUR FOR ATTORNEYS HAVING EXPERIENCE OF TEN YEARS OR MORE IN THE PRACTICE OF LAW
\$175.00	PER HOUR FOR ATTORNEYS HAVING EXPERIENCE OF FIVE TO TEN YEARS IN THE PRACTICE OF LAW
\$150.00	PER HOUR FOR ATTORNEYS HAVING EXPERIENCE OF THREE TO FIVE YEARS IN THE PRACTICE OF LAW
\$125.00	PER HOUR FOR ATTORNEYS HAVING EXPERIENCE OF LESS THAN THREE YEARS IN THE PRACTICE OF LAW
\$60.00	PER HOUR FOR PARALEGAL SERVICES
\$40.00	PER HOUR FOR LAW CLERK SERVICES

JL/arg

Exhibit "C"