

**Looks  
Great  
Services®**



Pre-Placed Emergency Contract to Perform Emergency Tree Work Throughout Jefferson Parish in Response to Natural Disasters or Other Declared States of Emergency for a Period of Two (2) Years for the Department of Parkways

Issued by:  
**City of Jefferson Parish**

Date:  
**7/25/2024**

☼ **Solicitation No.** Bid Number 50-00145251

☼ **Offeror's name, address, telephone, and facsimile numbers:**

Looks Great Services of MS, Inc.  
1501 Highway 13 North  
Columbia, MS 39429  
Telephone: 601-736-0037  
Fax: 601-736-1924  
[www.looksgreatservices.com](http://www.looksgreatservices.com)

☼ **Extent of Agreement with Terms:**

By fact of signature contained herein, Looks Great Services of Mississippi, Inc. agrees to the extent of the agreement with all terms, conditions and provisions included in the solicitation and agrees to furnish any or all items upon which prices are offered at the price set opposite each item. The proposal is in all respects fair and in good faith without collusion or fraud.

☼ **Authorized signatures:**

☼ **Contractor's DUNS Number:** 05-769-6240

☼ **WBENC WOSB Number:** WOSB210490

☼ This proposal includes data that shall not be disclosed outside the Parish and shall not be duplicated, used, or disclosed--in whole or in part--for any purpose other than to evaluate this proposal. If, however, a contract is awarded to this offeror as a result of or in connection with the submission of this data, the Parish shall have the right to duplicate, use, or disclose the data to the extent provided in the resulting contract. This restriction does not limit the Parish's right to use information contained in this data if it is obtained from another source without restriction. The data subject to this restriction are contained on every page of this proposal; and use or disclosure of data contained on this sheet is subject to the restrictions on this, the title page of this proposal.



**Persons authorized to negotiate on the offeror's behalf:**

Yolanda Agoglia  
President  
Looks Great Services of MS, inc.

Kristian Agoglia  
Vice President  
Looks Great Services of MS, inc.

**Persons authorized as point of contact:**

Sean Hunt  
Executive Vice President  
Looks Great Services of MS, inc.  
Tel: 901-910-8560  
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[seanhunt@looksgreatservices.com](mailto:seanhunt@looksgreatservices.com)

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Project Manager  
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[spencerstovall@looksgreatservices.com](mailto:spencerstovall@looksgreatservices.com)



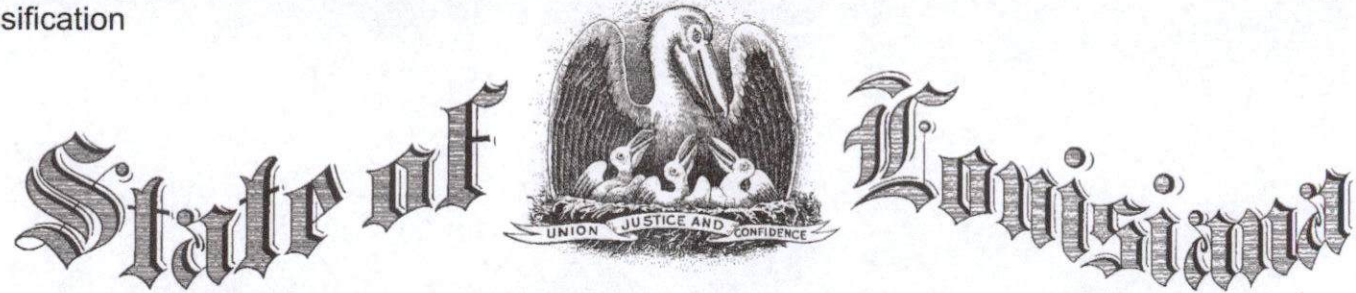
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## Tab 1 – Bid Documents



Added New Classification



## State Licensing Board for Contractors

This is to Certify that:

LOOKS GREAT SERVICES OF MS, INC.  
1501 Hwy. 13 N.  
Columbia, MS 39429

is duly licensed and entitled to practice the following classifications

HIGHWAY, STREET AND BRIDGE CONSTRUCTION; LANDSCAPING, GRADING AND BEAUTIFICATION;  
LIMITED SPECIALTY SERVICES



Witness our hand and seal of the Board dated,  
Baton Rouge, LA 20th day of November 2023

Director

Chairman

Treasurer

Expiration Date: September 15, 2024

License No: 63990

This License Is Not Transferrable





# LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY

MIKE STRAIN D V M, COMMISSIONER

Agricultural & Environment Sciences, 5825 Florida Blvd., Suite 3003, Baton Rouge, LA 70806, (225) 925-3796, FAX (225) 925-3760

License No. 004KB2

Date: 11/28/2023

LOOKS GREAT SERVICES OF MS, INC

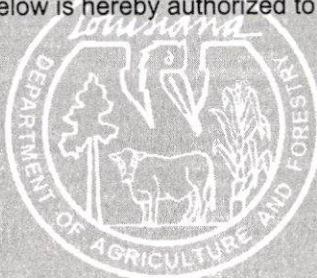
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## Louisiana Department of Agriculture & Forestry

Mike Strain DVM, Commissioner

Agricultural & Environmental Sciences, 5825 Florida Blvd., Suite 3003, Baton Rouge, LA 70806

Be it known, that effective Oct 16, 2023 through Dec 31, 2024 having complied with all relevant requirements of the Louisiana Revised Statutes, the entity named below is hereby authorized to engage in the business of **GROUND OWNER OPERATOR**.



**LOOKS GREAT SERVICES OF MS, INC**  
1501 HIGHWAY 13 NORTH  
COLUMBIA MS 39429

*Mike Strain*  
Commissioner

DISPLAY IN A PROMINENT PLACE.

License No: 004KB2

41

## LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY

Agricultural & Environmental Sciences  
5825 Florida Blvd., Suite 3003  
Baton Rouge, LA 70806



FIRST-CLASS  
AUTO LETTER

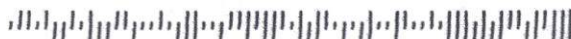


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LOOKS GREAT SERVICES OF MS, INC  
1501 HIGHWAY 13 NORTH  
COLUMBIA MS 39429

JEH055B 39429





**Bid Number 50-00145251**

**Pre-Placed Emergency Contract to Perform Emergency Tree Work  
Throughout Jefferson Parish in Response to Natural Disasters or Other  
Declared States of Emergency for a Period of Two (2) Years for the  
Department of Parkways**

**BID DUE: July 25, 2024 AT 2:00 P.M.**

**ATTENTION VENDORS!!!**

**Please review all pages and respond accordingly, complying with all provisions  
in the technical specifications and Jefferson Parish Instructions for Bidders and  
General Terms and Conditions. All bids must be received on the Purchasing  
Department's eProcurement site, [www.jeffparishbids.net](http://www.jeffparishbids.net), by the bid due date  
and time. Late bids will not be accepted.**

**Jefferson Parish Purchasing Department  
200 Derbigny Street  
General Government Building, Suite 4400  
Gretna, LA 70053  
Buyer Name: Doris Abraham  
Buyer Email: [DABRAHAM@jeffparish.net](mailto:DABRAHAM@jeffparish.net)  
Buyer Phone: 504-364-2690**



## **Bid Specifications for Bid No. 50-00145251**

### **EMERGENCY TREE WORK FOR THE JEFFERSON PARISH DEPARTMENT OF PUBLIC WORKS - PARKWAYS**

The Jefferson Parish Department of Public Works – Parkways (Parkways Department) is soliciting qualified Contractors for a two (2) year contract for emergency tree work (tree removal, stump (rootball) removal, hazardous limb removal and hauling tree debris to be performed throughout unincorporated Jefferson Parish.

This is a non-exclusive contract. The contract will be for a period of two (2) years. The contract shall commence when the contract has been fully executed and will expire on second anniversary after.

If Jefferson Parish has not entered into a new contract for the same scope of work prior to May 1st of the year in which the contract is set to expire, then the contract shall be automatically extended until the end of the calendar year of the same year that the contract is set to expire.

It is understood that this contract shall be utilized on an emergency basis only. Under no circumstances should bidders assume that this contract shall be utilized for normal daily activities of Jefferson Parish. There is no minimum or maximum amount of work to be performed under this contract.

#### **PERFORMANCE BOND:**

Contractor will furnish a performance bond in the amount of 50% of the contract price within 24 hours of the contractors' receipt of the Notice to Proceed.

#### **PAYMENT BOND:**

Contractor will furnish a performance bond in the amount of 50% of the contract price within 24 hours of the contractors' receipt of the Notice to Proceed.

#### **BID BOND:**

A bid bond in the amount of 5% of bid response is due with the bid submission.

#### **LICENSE REQUIREMENTS:**

The Contractor must be licensed and bonded through the Louisiana Department of Agriculture & Forestry by the Louisiana Horticulture Commission, as an Arborist, under applicable state law; Act 127 of 1965 as amended by Act 574 of 1974.

The Contractor must include copies of all required licenses with his bid submission. A copy of the front and back for all licenses is required with the bid submission or the bid response will be deemed non-responsive. These licenses are required to be valid through the contract term.

In providing copies of said licenses, the bidder certifies that any and all required licenses are compliant with all applicable rules and regulations, as promulgated by the issuing authority, governing the issuance and associated use of said Licenses.

Additionally, the Contractor shall possess a Jefferson Parish Parkways Department Right-of-Way Licenses within five (5) calendar days after signing. The license information can be found at [www.jeffparish.net](http://www.jeffparish.net) under the Parkways Department. There is a \$35 annual fee for this license made payable to Jefferson Parish Parkways Department. This license shall be renewed each year of the contract.

#### **WORK LOCATION:**

This as-needed contract will encompass all of Jefferson Parish including, but not limited to, rights-of-way, public buildings and facilities.

## **Bid Specifications for Bid No. 50-00145251**

### **MINIMUM EQUIPMENT:**

Tree work must be performed in a safe and professional manner utilizing industry approved equipment and techniques. The Contractor shall evaluate each work order to determine the type of equipment and labor force required for the work.

The Contractor shall determine the type, size and quantity of labor and equipment to be used at each location to perform each task. Minimum equipment specified is to ensure that the Contractor has the capability to perform work on a Parishwide scale within a reasonable amount of time.

The Contractor, through his own workforce, and through the use of a subcontractor(s) (as needed), must be able to provide up to ten (10) tree crews, upon request from Jefferson Parish. A tree crew shall include the minimum components listed below:

- (4) crew members (tree cutters, equipment operators, etc.) with associated tools and incidentals to provide professional tree work\*
- (1) aerial reach bucket truck with a minimum reach of 40
- (1) brush chipper\*\*
- (1) chipper debris truck\*\*

\* Prior to issuing the contract, the Contractor shall supply a list of field managers and supervisors displaying all accreditations and years of experience. Each required crew shall be supervised by a Louisiana Department of Agriculture licensed arborist.

\*\* Size shall be determined by the Contractor. The Contractor shall have the means to remove any debris from the site that is too large for a chipper.

### **SPECIALTY EQUIPMENT:**

At the Contractor's discretion, specialty equipment such as cranes, long reach aerial trucks or other equipment not specified above (see MINIMUM EQUIPMENT) may be utilized to complete work orders. It is not a requirement that specialty equipment be owned or leased by the Contractor. However, the Contractor shall take full responsibility for this equipment and its operation.

### **SUBCONTRACTORS:**

The use of any subcontractors on this contract must be approved by the Parkways Department. The Contractor shall be responsible for all actions of his subcontractor(s). Jefferson Parish will only communicate with the Contractor and will not communicate with any subcontractors.

### **GENERAL SPECIFICATIONS:**

The contractor shall submit unit prices for a typical, unspecified tree varieties, within each of the categories of trees listed on the bid form based on DBH (diameter at breast height measured at 4.5' above grade).

Contractor agrees to be bound to all applicable provisions of State and Parish laws concerning tree work, as well as policy decisions of the Parkways Department.

Contractor agrees to hold the Parish of Jefferson harmless for all liability that may be incurred under this contract and shall sign a "Hold Harmless" agreement to this effect should it be required by Jefferson Parish.

Unless permission is granted from the Director of Parkways, and with the proper documentation, the Contractor shall not access private property for any tree work. However, in certain situations, the Contractor may be required to remove a right-of-way tree off of a private structure and/or private property. In these cases, a Right of Entry form must be filled out and submitted to the Parkways Department prior to accessing private property.

The Contractor's field supervisors shall have knowledge of the natural habits of all applicable tree species so that their natural crown shapes will be preserved when removing any of the wood (branches, leaders, etc.).



## **Bid Specifications for Bid No. 50-00145251**

All traffic control, signs, barricades and signals are the responsibility of the Contractor. Unless prior approval is given from the Parkways Department, the Contractor shall not block more than one lane of traffic when performing his work. The Contractor shall be allowed to block a lane of travel and/or sidewalk along residential streets as needed for his work. The Contractor must provide a minimum of 24 hours' notice to the Parkways Department prior to blocking any lanes and/or sidewalks along commercial corridors.

All removed wood, brush and debris shall be hauled away on the same day that it is cut. No material resulting from tree work operations may be deposited on Jefferson Parish property. Dump fees, if applicable, are the responsibility of the Contractor.

All loads of debris must be covered and tied down with tarpaulins, or equal, when transported on public streets in accordance to the applicable State and Parish laws and Paragraph 5.6.2 of the ANSI Standard.

Spurs or climbing irons cannot be used on any Parish trees unless approved, in writing, by the Director of Parkways, or his representative.

Denatured alcohol or anti-freeze can be used for the sterilization of cutting tools. Any other sterilization methods must be approved, in writing, by the Director of Parkways or his representative.

The Contractor shall be responsible to repair any damage to the right-of-way and/or private property as a result of his operations. The Contractor shall fill any holes, indentions and/or ruts with batture sand leaving a smooth surface with positive drainage toward the roadway.

The use of brand names and/or manufacturers within these specifications is to establish a baseline of expected quality. As-equal products shall be presented to the Parkways Department for prior approval prior to use.

### **EMERGENCY WORK:**

Emergency work will be required in the event of a natural disaster such as tornados, tropical storms, hurricanes and other unplanned conditions requiring short-notice tree work.

For emergency work situations, and based on the severity of the emergency, the Contractor must be able to provide a workforce as designated by the Parkways Department. For emergency tree work, the Parkways Department may request up to ten (10) crews to be deployed. The minimum equipment list (see MINIMUM EQUIPMENT), per crew, shall apply to all emergency work.

Emergency work may be required at any time. In non-named storm situations, or named storms not requiring mandatory evacuation of Jefferson Parish, the Contractor shall be able to provide a minimum of two (2) tree removal crews and associated equipment to the emergency work site address within four (4) hours of notification from the Parkways Department, with the ability to deploy additional crews, as needed, within twelve (12) hours of notification.

During named storms requiring mandatory evacuation of Jefferson Parish, the Contractor shall be capable of deploying up to ten (10) tree removal crews and equipment within forty-eight (48) hours of notice by the Parkways Department. The severity of the storm will dictate when notice will be given from the Parkways Department. During mandatory evacuations, the Parkways Department will provide the Contractor with his notice to return at the same time that the Parkways Department begins returning to Jefferson Parish.

During emergency situations, and if requested, the Contractor may store his equipment at one or both Parkways Department equipment yards. The east bank facility is located at 200 Shrewsbury Road, Jefferson, LA 70121. The west bank facility is located at 1901 Ames Boulevard, Marrero, LA 70072. Jefferson Parish is not responsible for any damage or theft of any equipment left at a Parkways Department facility.

## Bid Specifications for Bid No. 50-00145251

In a typical named storm situation, once parish-wide tree removal work is nearing completion, hazardous limb removal will begin. The Parkways Department shall determine the number of hazardous limb removal crews shall be required each day. The Contractor shall be given a minimum of forty-eight (48) hours of prior notice to assemble the required number of crews. The Contractor shall be prepared to deploy up to ten (10) crews to perform hazardous limb removal operations each day. Additionally, the Parkways Department shall provide the Contractor with a minimum of twenty-four (24) hours' notice of when hazardous limb removal operations shall be reduced or stopped completely.

### **HAZARDOUS LIMB REMOVAL:**

Hazardous limb removal shall typically refer to the removal of an individual limb or branch overhanging the right-of-way that is 2" in diameter or larger (measured at the point of break) that has been determined to pose a danger of falling out of a tree and causing injury and/or damage. There shall be no hazardous limb removal performed on private property trees unless the hazardous limb(s) is extending over the right-of-way. All cuts for hazardous limb removal shall be made at the closest main branch junction; not necessarily at the trunk. Pricing for hazardous limb removal shall be made per tree and shall include all hazardous limb removal for that tree.

Documentation for hazardous limb removal shall be made per location via notes, photographs and color coding of the removed limbs. Every tree that the Contractor works on shall be documented. Prior to performing work on a tree, the Contractor shall document the tree species, DBH, nearest physical address, GPS coordinates and take 'before' pictures of the tree. As hazardous limb removal work progresses, the Contractor shall document the number and size of the limbs removed. Additionally, the Contractor shall paint the end of each removed limb in accordance with the below chart and then take additional photographs of the painted limbs. The Contractor shall ensure that his written documents are aligned with the photographs of the completed work. Failure to document hazardous limb removal, as specified, may result in non-payment for the work.

<u>Diameter of Removed Limb</u>	<u>Paint Color</u>
2" – 4"	Green
5" – 7"	Blue
8+"	Orange

When removing hazardous limbs, the Contractor shall make a clean, proper, cuts at the point of connection from where the hazardous limb was growing on the tree. When removing hanging limbs not attached to the tree, the Contractor shall determine where on the tree the limb was growing and make a clean cut at that point. Hazardous limb removal shall include disposal of all debris generated from the work.

### **TREE REMOVAL:**

All tree removal shall include stump removal (see STUMP REMOVAL). Tree removal shall occur on right-of-way trees 6" DBH or larger with a split trunk, a broken canopy or a lean of 30 degrees or greater. The Contractor shall determine the type, size and quantity of equipment required for a safe removal. All tree debris shall be removed from the job site the same day in which it is cut. The Contractor shall immediately notify the Parkways Department of any instance where the work cannot be complete once started (weather delays, equipment malfunction, etc.).

Documentation for tree removal shall be made per location via notes and photographs. Every tree that the Contractor performs works on shall be documented. Prior to performing work on a tree, the Contractor shall document the tree species, DBH, nearest physical address, GPS coordinates and take 'before' pictures of the tree. As tree removal work is completed, the Contractor shall take photographs of the completed work. The Contractor shall ensure that his written documents are aligned with the photographs of the completed work. Failure to document tree removal, as specified, may result in non-payment for the work.



## **Bid Specifications for Bid No. 50-00145251**

### **STUMP (ROOTBALL) REMOVAL:**

Stump removal shall be included with each tree removal. For trees with 50% or more of the root-ball exposed, the Contractor shall completely remove the root-ball and backfill the hole. For trees with less than 50% of the root-ball exposed, the Contractor shall grind the stump flush with the surrounding grade and dispose of the shavings off site. Additionally, the Contractor shall remove all surface roots to ensure a smooth and level surrounding grade adjacent to the main stump that is to be ground. Upon conclusion of the stump removal, all resulting holes, indentations and ruts shall be back filled with batture sand by the Contractor so that the work site conforms in elevation to the surrounding existing grade. Moreover, any wood chips, sawdust, etc. shall be removed from the work site by the Contractor immediately upon conclusion of his work and the street/sidewalk shall be broom swept clean.

Stump removal shall take place within four (4) weeks of removal of any tree.

The Contractor shall be responsible for having both private and public utilities located prior to performing stump removal. Any damage resulting from stump removal shall be the responsibility of the Contractor.

Documentation for stump removal shall be made per location via notes and photographs. Prior to performing work on a stump, the Contractor shall document the nearest physical address, GPS coordinates and take 'before' pictures of the stump. As stump removal is completed, the Contractor shall take photographs of the completed work. The Contractor shall ensure that his written documents are aligned with the photographs of the completed work. Failure to document stump removal, as specified, may result in non-payment for the work.

Separate bid items for Emergency Stump Removal are included with this bid. These line items shall be used in the event that a right-of-way tree is removed by an agency other than the Contractor or any of his Sub-contractors. Pricing shall correlate to the top diameter of the exposed stump. Only stumps 2' diameter and larger shall qualify for stand-alone stump removal. Extraction, disposal and backfill, as needed, shall be included in the unit pricing.

### **WORK ASSIGNMENTS:**

All work orders shall be provided to the Contractor in writing. Work orders shall include the date, location(s), tree size, work description, the unit price per tree and total dollar amount for all work. All work orders submitted to the Contractor shall be referenced using a municipal address unless special instructions state otherwise on the work order. If the Contractor is not certain which tree(s) the work order is referring to, he should contact the Director of Parkways or his representative prior to beginning any work at that address. The Contractor will not be paid for any tree the work that is not specified on the work order. Work orders will be sent via e-mail and/or hand delivered to the Contractor by a Parkways Department representative. The Contractor shall review each work order and then contact the Parkways Department with any questions prior to the start of work. Once the Contractor reviews all work orders, he shall sign and date them as acknowledgement of his receipt and understanding of the specified work.

Multiple works orders may be submitted to the Contractor at one time. If multiple work orders are provided, The Parkways Department will note the order of priority for the assigned addresses. The Contractor shall complete the work orders within a timely fashion. The allowable working days shall begin on the date that the work order is issued to the Contractor. See the below chart for expected work order completion schedules:

<u>Number of Work Orders Issues</u>	<u>Allowable Working Days</u>
1 – 5 Works Orders	1 Calendar Day
6 – 10 Work Orders	2 Calendar Days
11 – 15 Work Orders	3 Calendar Days
16 – 20 Works Orders	4 Calendar Days

Failure to complete work orders within the allowable working days may result in liquidated damages of \$250.00 per work order, per day, in which the work is not complete.

## **Bid Specifications for Bid No. 50-00145251**

### **WORKING HOURS:**

When notified by the Parkways Department, Emergency work may be performed on any day and at any time.

### **PHOTOGRAPHS:**

Digital photographs associated with this contract shall be e-mailed and/or submitted via a flash drive to the Parkways Department. Each digital photograph must be named in accordance with the address where it was taken. Digital photographs shall be submitted at the same time as invoices are submitted.

### **INVOICING:**

The contractor shall only submit invoices for completed work. Invoicing for incomplete, or partially complete will not be acceptable. Invoices shall be submitted to the Department of Parkways, 1901 Ames Blvd., Marrero, LA 70072, attn. Heta Babin. If upon inspection, any property damages are discovered as a direct result of the contractor's work, all remediation shall be complete before the invoice will be processed. Vendors submitting payment requests for services in connection with pre-placed emergency contracts shall provide a list of all subcontractors used in the performance of the pre-placed emergency contracts prior to payment on the contract.

### **SAFETY:**

The contractor shall be responsible for ensuring that his operations are performed in a safe manner. This includes, but is not limited to, pedestrian and vehicular access, equipment operation and employee and site safety. All work shall conform to the latest guidelines of OSHA, Louisiana DOTD, Jefferson Parish and any other applicable agency.

The Contractor shall ensure that all vehicles and equipment have the company name and/or logo clearly displayed. All field employees shall wear high visibility clothing that clearly displays the company name and/or logo.

The Contractor must have a system in place to handle any public claims for damage against his work. The Contractor shall notify the Parkways Department, in writing, of any damage that occurs as a result of his tree work. Notification shall include the date, time, location, description of the damage, person(s) notified of the damage. All costs associated with repair and/or replacement shall be borne by the Contractor.

The contractor shall notify all public service utilities to resolve conflicts concerning their property. Paragraph 4.1.2 of the ANSI Standards shall apply specifically.

The Contractor shall maintain a professional work zone at all times. The use of drugs or alcohol is prohibited while working on parish property. Confrontation with citizens and/or Jefferson Parish personnel will not be tolerated. Soliciting and performing private work while working on Jefferson Parish trees is prohibited. Failure to maintain a professional work zone, or fraudulent activities, may result in the termination of the contract and possible legal ramifications.



DATE: 6/26/2024  
BID NO.: 50-00145251

INVITATION TO BID  
THIS IS NOT AN ORDER

Page: 1

**JEFFERSON PARISH**

PURCHASING DEPARTMENT  
P.O. BOX 9  
GRETNA, LA. 70054-0009  
504-364-2678

PURCHASING SPECIALIST:  
DABRAHAM@jeffparish.net

**BIDS WILL BE RECEIVED ONLINE VIA [WWW.JEFFPARISHBIDS.NET](http://WWW.JEFFPARISHBIDS.NET) UNTIL 2:00 PM, 7/25/2024 AND PUBLICLY OPENED THEREAFTER IN THE WEST BANK PURCHASING DEPT, SUITE 4400, JEFFERSON PARISH GENERAL GOVERNMENT BUILDING, 200 DERBIGNY STREET, GRETNA, LA 70053. At no charge, bidders are to submit via Jefferson Parish's electronic procurement page by visiting [www.jeffparishbids.net](http://www.jeffparishbids.net) to register for this free site. Additional instructions are included in the text box highlighting electronic procurement.**

**LATE BIDS WILL NOT BE ACCEPTED**

**NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES SHALL RESULT IN BID REJECTION. HOWEVER, ELECTRONIC SIGNATURES AS DEFINED IN LSA - R.S. 9:2620(8) ARE ACCEPTABLE. SIGNATURE MUST BE A SECURED DIGITAL SIGNATURE.**

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

**THE FOLLOWING INSTRUCTIONS APPLY TO ALL BIDS**

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 136353 and/or Resolution No. 141125 as amended.

Jefferson Parish adheres to the Louisiana Code of Governmental Ethics, contained in Louisiana Revised Statutes Annotated, R.S. 42:1101, et seq. Vendor/Proposer by this submission, warrants that there are no "conflicts of interest" related to this procurement that would violate applicable Louisiana Law. Violation of the Louisiana Code of Governmental Ethics may result in rescission of contract, permit or licenses, and the imposition of fines and/or penalties, without contractual liability to the public in accordance with applicable law.

All vendors submitting bids should register as a Jefferson Parish vendor if not already yet registered. Registration forms may be downloaded from <http://purchasing.jeffparish.net> and by clicking on Vendor Information. Current W-9 forms with respective Tax Identification numbers and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, vendor registration is mandatory. Vendors may experience a delay in payment if your company is not a registered vendor with Jefferson Parish.

All quotations shall be based on F.O.B. Agency warehouse or job site, anywhere within the Parish as designated by the Purchasing Department. This provision does not apply to public works projects

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alterations from the specifications must be indicated and/or supporting documentation supplied with bid submission.

Bidders should submit all questions in writing via email to the Purchasing Specialist's email address as indicated above, no later than Five (5) working days prior to the bid opening. Bid numbers should be mentioned in all requests. If submitting online, vendors may send questions via the E-Procurement site no later than Five (5) working days prior to the bid opening.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum. Please note that all official communication will be expressed in the form of an addendum.

**Visit our website at [HTTP://PURCHASING.JEFFPARISH.NET](http://PURCHASING.JEFFPARISH.NET)**

All formal Addenda require written acknowledgement on the bid form by the bidder. Failure to acknowledge any Addendum on the bid form shall cause the bid to be rejected. JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. Vendors must not alter the bid forms. Doing so will cause the bid to be rejected.

A corporate resolution or written evidence of the individual signing the bid having such authority must be submitted with the bid. Failure to comply will cause bid to be rejected. For corporate entities, such written evidence may be a printout of the Louisiana Secretary of State's website listing the signatory as an officer. Such printout shall be included with the bid submission. Bids submitted by Owners or Sole Proprietorships must include certification that he or she owns the entity for which the bid is signed. This documentation must be submitted with the bid. Failure to do so will result in bid rejection.

NOTE: A sample corporate resolution can be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document. A sample certification of sole proprietorship can also be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document.

### **INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

A. AWARD OF CONTRACT: JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE. SPLIT AWARDS MADE TO SEVERAL VENDORS WILL ONLY BE GRANTED TO THOSE DEEMED RESPONSIVE AND RESPONSIBLE.

All bid prices shall remain valid for 45 days. Jefferson Parish and the lowest responsive and responsible bidder(s) by mutual written consent may mutually agree to extend the deadline for award by one (1) or more extensions of thirty (30) calendar days.

PROTESTS: Only those vendors that submit bids in response to this solicitation may protest any element of the procurement, in writing to the Director of the Purchasing Department. Written protest must be received within 48 hours of the release of the bid tabulation by the Purchasing Department. After consultation, the Parish Attorney's Office will then respond to protests in writing. (For more information, please see Chapter 2, Article VII, Division 2, Sec. 2-914.1 of the Jefferson Parish Code of Ordinances.)

PREFERENCE: Unless federal funding is directly spent by Jefferson Parish for this purchase, preference is hereby given to materials, supplies, and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside the state. "LSA – R.S. 38:2251-2261"

B. USE OF BRAND NAMES AND STOCK NUMBERS: Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

C. CANCELLATION OF CONTRACT: JEFFERSON PARISH reserves the right to cancel all or any part if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel any contract at anytime and for any reason by issuing a THIRTY (30) day written notice to the contractor.

For good cause and as consideration for executing a contract with Jefferson Parish, vendor conveys, sells, assigns and transfers to Jefferson Parish or its assigns all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of Louisiana, relating to the particular good or services purchased or acquired by Jefferson Parish.

D. PRICES: Jefferson Parish is exempt from paying sales tax under LSA-R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit of measure specified and unless otherwise specified, shall be exclusive of state and local taxes. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit price shall prevail.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A17.1-1961).

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

Jefferson Parish and its partners as the recipients of federal funds are fully committed to awarding a contract(s) to firm(s) that will provide high quality services and that are dedicated to diversity and to containing costs. Thus, Jefferson Parish strongly encourages the involvement of minority and/or woman-owned business enterprises (DBE's, including MBE's, WBE's and SBE's) to stimulate participation in procurement and assistance programs.

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, operating supplies and/or equipment listed in this bid proposal. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications.

Advertised bids will be tabulated and a copy of the tabulation will be forwarded to each responding bidder.

**IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS**

**This electronic procurement system allows vendors the convenience of reviewing and submitting bids online.**

**This is a secure site and authorized personnel have limited read access only. Bidders are to submit electronically using this free service; while the website accepts various file types, one single PDF file containing all appropriate and required bid documents is preferred. Bidders submitting uploaded images of bid responses are solely responsible for clarity. If uploaded images/documents are not legible, then bidder's submission will be rejected. Please note all requirements contained in this bid package for electronic bid submission.**

**Please visit our E-Procurement Page at [www.jeffparishbids.net](http://www.jeffparishbids.net) to register and view Jefferson Parish solicitations. For more information, please visit the Purchasing Department page at <http://purchasing.jeffparish.net>.**

The general specifications for construction projects and the purchase of materials, services and/or supplies are those adopted by the JEFFERSON PARISH Council by Resolution No. 136353 or 141125 as amended. The general conditions adopted by this resolution shall be considered as much a part of this document as if they were written wholly herein. A copy may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at <http://purchasing.jeffparish.net> and clicking on Online Forms.

**ADDITIONAL REQUIREMENTS FOR THIS BID**

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE CORRESPONDING INSTRUCTIONS BELOW.

**3, 6, 8, 9, 10, 11, 12, 13, 15, 16**

1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(I), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid electronic envelope. Failure to comply will cause the bid to be rejected. When submitting the bid electronically, the license number must be entered in the appropriate field in the electronic procurement system. Failure to comply will cause the bid to be rejected.
5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precaution must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.
7. PUBLIC WORKS BIDS: All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise state in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. NON-PUBLIC WORKS BIDS: A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. NON-PUBLIC WORKS BIDS: A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. All bidders must comply with the requirements stated in the attached "Standard Insurance Requirements" sheet attached to this bid solicitation. Failure to comply with this instruction will result in bid rejection.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. All sureties must be in original format (no copies) When submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits Required; This applies to all solicitations for construction, alteration or demolition of public buildings or projects, in conformity with the provisions contained in LSA-RS 38:2212.9, LSA-RS 38:2212.10, LSA-RS 38:2224, and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Conviction Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit, Debt Disclosures Affidavit and E-Verify Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.



**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

15. NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits Required in conformity with the provisions contained in LSA – RS 38:2224 and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Debt Disclosures Affidavit and Campaign Contribution Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

16. The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement and/or Federal funding/reimbursement. As such, the referenced appendix will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed and submitted as per the appendix instructions. Failure to submit applicable certifications per the appendix instructions will result in bid rejection.

17. For this project, the Contractor shall not pay any state or local sales or use taxes on materials and equipment which are affixed and made part of the immovable property of the project or which is permanently incorporated in the project (hereinafter referred to as "applicable materials and equipment."). All purchases of applicable materials or equipment shall be made by the contractor on behalf of and as the agent of Jefferson Parish (Owner), a political subdivision of the State of Louisiana. No state and local sales and use taxes are owed on applicable materials and equipment under the provisions of Act 1029 of the 1991 Regular Session - Louisiana Revised Statute 47:301(8)(c). Owner will furnish to contractor a certificate form which certifies that Owner is not required to pay such state or local sales and use taxes, and contractor shall furnish a copy of such certificate to all vendors or suppliers of the applicable materials and equipment, and report to Owner the amount of taxes not incurred.

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission: and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to JPCO 2-155.10(19). By signing this document, every corporation, partnership, or person contracting with PARISH, whether by cooperative endeavor, intergovernmental agreement, bid, proposal, application or solicitation for a parish contract, and every application for certification of eligibility for a parish contract or program, attests that it understands and will abide by all provisions of JPCO 2-155.10.

**All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form**

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES \_\_\_\_\_ NO \_\_\_\_\_

MAXIMUM ESCALATION PERCENTAGE REQUESTED \_\_\_\_\_%

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF \_\_\_\_\_.

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

**DELIVERY: FOB JEFFERSON PARISH**

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES \_\_\_\_\_

**LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable)** \_\_\_\_\_

**THIS SECTION MUST BE COMPLETED BY BIDDER:**

FIRM NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY, STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

TELEPHONE: (     ) \_\_\_\_\_ FAX: (     ) \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

In the event that addenda are issued with this bid, bidders **MUST** acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

TOTAL PRICE OF ALL BID ITEMS: \$ \_\_\_\_\_

AUTHORIZED  
SIGNATURE:  \_\_\_\_\_

Printed Name \_\_\_\_\_

TITLE: \_\_\_\_\_

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

**NOTE:** All bids should be returned with the **BID NUMBER** and **BID OPENING DATE** indicated on the outside of the envelope submitted to the Purchasing Department.

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00145251

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			Pre-Placed Emergency Contract to Perform Emergency Tree Work Throughout Jefferson Parish in Response to Natural Disasters or Other Declared States of Emergency for a Two (2) Years for Dept.of Parkways		
1	5.00	EA	0010 Hazardous Limb Removal 2 Inch - 4 Inch at Point of Break	\$	\$
2	5.00	EA	0020 Hazardous Limb Removal 5 Inch - 7 Inch at Point of Break	\$	\$
3	5.00	EA	0030 Hazardous Limb Removal 8 + Inchs at Point of Break	\$	\$
4	5.00	EA	0040 Emergency Tree Removal 6 Inch - 10 Inch D.B.H.  w/Rootball Removal	\$	\$
5	5.00	EA	0050 Emergency Tree Removal 6 Inch - 10 Inch D.B.H.  w/Stump Flush Cut	\$	\$
6	5.00	EA	0060 Emergency Tree Removal 11 Inch - 15 Inch D.B.H.  w/Rootball Removal	\$	\$
7	5.00	EA	0070 Emergency Tree Removal 11 Inch - 15 Inch D.B.H.  w/Stump Flush Cut	\$	\$
8	5.00	EA	0080 Emergency Tree Removal 16 Inch - 21 Inch D.B.H.  w/Rootball Removal	\$	\$
9	5.00	EA	0090 Emergency Tree Removal 16 Inch - 21 Inch D.B.H.  w/Stump Flush Cut	\$	\$
10	5.00	EA	0100 Emergency Tree Removal 22 Inch - 27 Inch D.B.H.  w/Rootball Removal	\$	\$

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00145251

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
11	5.00	EA	0110 Emergency Tree Removal 22 Inch - 27 Inch D.B.H.  w/Stump Flush Cut	\$	\$
12	5.00	EA	0120 Emergency Tree Removal 28 Inch - 33 Inch D.B.H.  w/Rootball Removal	\$	\$
13	5.00	EA	0130 Emergency Tree Removal 28 Inch - 33 Inch D.B.H.  w/Stump Flush Cut	\$	\$
14	5.00	EA	0140 Emergency Tree Removal 34 Inch - 39 Inch D.B.H.  w/Rootball Removal	\$	\$
15	5.00	EA	0150 Emergency Tree Removal 34 Inch - 39 Inch D.B.H.  w/Stump Flush Cut	\$	\$
16	5.00	EA	0160 Emergency Tree Removal 40 Inch - 45 Inch D.B.H.  w/Rootball Removal	\$	\$
17	5.00	EA	0170 Emergency Tree Removal 40 Inch - 45 Inch D.B.H.  w/Stump Flush Cut	\$	\$
18	5.00	EA	0180 Emergency Tree Removal 46 Inch - 51 Inch D.B.H.  w/Rootball Removal	\$	\$
19	5.00	EA	0190 Emergency Tree Removal 46 Inch - 51 Inch D.B.H.  w/Stump Flush Cut	\$	\$
20	5.00	EA	0200 Emergency Tree Removal Greater than 51 Inch D.B.H.  w/Rootball Removal	\$	\$
21	5.00	EA	0210 Emergency Tree Removal Greater Than 51 Inch D.B.H.	\$	\$



DATE: 6/26/2024

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**INVITATION TO BID FROM JEFFERSON PARISH - continued**

**BID NO.: 50-00145251**

**SEALED BID**

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
22	5.00	EA	w/Stump Flush Cut  0220 Emergency Stump Removal 24 Inch - 50 Inch Diameter	\$ _____	\$ _____
23	5.00	EA	0230 Emergency Stump Removal Greater than 50 Inch Diameter	\$ _____	\$ _____
24	1.00	EA	0240 Miscellaneous Task with Director Approval, up to \$5,000.00  *****Non-Biddable Item*****	\$ _N/A_	\$ _N/A_

# Bid Bond

An Electronic Bid Bond must be submitted with this bid, through one of the respective clearing houses at [www.jeffparish.net](http://www.jeffparish.net) or [www.centralbidding.com](http://www.centralbidding.com). To access the bonding companies on Central Bidding, hover over the "Central Bidding" link at the top of the page and select the "Bid Bonds" link.

The electronic bid bond number is to be placed in the required section listed on the standard envelope. Scanned copies of bid bonds will not be accepted with your submission.

The screenshot shows the Central Bidding website interface. The browser address bar displays <https://www.centralauctionhouse.com>. The navigation menu includes links for ABOUT US, TESTIMONIALS, CENTRAL BIDDING, and #PROCUREMENT SOLUTIONS. A dropdown menu is open under CENTRAL BIDDING, showing options: Bids by Agency, Search Bids, Bid Bonds, and Contact Us. The main banner features the text: "Central Bidding is the leading provider of online bidding services to local agencies." Below the banner are three buttons: CENTRAL BIDDING, SURPLUS SALES, and REGISTER NOW!. The statistics section on the left lists: \$41.6 Billion, 38,136 Bid Opportunities, 18,123 Vendors, and 568 Agencies. To the right of these statistics is the heading "Browse Thousands of Public Bids today!" followed by a paragraph describing Central Bidding's services and a "Learn More >" button.

**\$41.6 Billion**

**38,136 Bid Opportunities**

**18,123 Vendors**

**568 Agencies**

**Browse Thousands of Public Bids today!**

Central Bidding, founded in 2007, is one of the largest providers of electronic bidding services to public and private buying entities. Vendors have trusted Central Bidding to securely deliver more than \$31.6 Billion worth of electronic bids for more than 470 buying entities since their founding. Central Bidding works under exclusive contract with each of these buying entities and in each instance Central Bidding is the only official electronic location to receive the bid documents, the automated updates and allowance of electronic bids.

[Learn More >](#)

<https://www.centralauctionhouse.com/central-bidding/bid-bonds>

## **CORPORATE RESOLUTION**

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF

---

INCORPORATED.

AT THE MEETING OF DIRECTORS OF \_\_\_\_\_  
INCORPORATED, DULY NOTICED AND HELD ON \_\_\_\_\_,  
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT  
WAS:

RESOLVED THAT \_\_\_\_\_, BE AND IS HEREBY  
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-  
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON  
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS  
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,  
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE  
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,  
CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES  
ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS  
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING  
EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-  
FACT.

I HEREBY CERTIFY THE FOREGOING TO BE  
A TRUE AND CORRECT COPY OF AN  
EXCERPT OF THE MINUTES OF THE ABOVE  
DATED MEETING OF THE BOARD OF  
DIRECTORS OF SAID CORPORATION, AND  
THE SAME HAS NOT BEEN REVOKED OR  
RESCINDED.



---

**SECRETARY-TREASURER**

---

**DATE**

## **Non-Public Works Bid Affidavit Instructions**

- **Affidavit is supplied as a courtesy to Affiants, but it is the responsibility of the affiant to insure the affidavit they submit to Jefferson Parish complies, in both form and content, with federal, state and parish laws.**
- **Affidavit must be signed by an authorized representative of the entity or the affidavit will not be accepted.**
- **Affidavit must be notarized or the affidavit will not be accepted.**
- **Notary must sign name, print name, and include bar/notary number, or the affidavit will not be accepted.**
- **Affiant MUST select either A or B when required or the affidavit will not be accepted.**
- **Affiants who select choice A must include an attachment or the affidavit will not be accepted.**
- **If both choice A and B are selected, the affidavit will not be accepted.**
- **Affidavit marked N/A will not be accepted.**
- **It is the responsibility of the Affiant to submit a new affidavit if any additional campaign contributions are made after the affidavit is executed but prior to the time the council acts on the matter.**

*Instruction sheet may be omitted when submitting the affidavit*



**Non-Public Works Bid**

**AFFIDAVIT**

**STATE OF** \_\_\_\_\_

**PARISH/COUNTY OF** \_\_\_\_\_

BEFORE ME, the undersigned authority, personally came and appeared: \_\_\_\_\_  
\_\_\_\_\_, (Affiant) who after being by me duly sworn, deposed and said that  
he/she is the fully authorized \_\_\_\_\_ of \_\_\_\_\_ (Entity),  
the party who submitted a bid in response to Bid Number \_\_\_\_\_, to the Parish of  
Jefferson.

Affiant further said:

Campaign Contribution Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

**Choice A** \_\_\_\_\_ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

**Choice B** \_\_\_\_\_ there are **NO** campaign contributions made which would require disclosure under Choice A of this section.

Debt Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

**Choice A** \_\_\_\_\_ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

**Choice B** \_\_\_\_\_ There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

*[The remainder of this page is intentionally left blank.]*

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.



Signature of Affiant

Kristian Agoglia

Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

ON THE 25 DAY OF July, 2024.

  
Notary Public

ANITA I. WILSON  
Printed Name of Notary

19769  
Notary/Bar Roll Number



My commission expires AUG. 14, 2024

## **STANDARD INSURANCE REQUIREMENTS FOR BIDDING PURPOSES**

All required insurance under this bid shall conform to Jefferson Parish Resolution No. 113646 or No. 113647, as applicable. Contractors may not commence any work under any ensuing contract unless and until all required insurance and associated evidentiary requirements thereto have been met, along with any additional specifications contained in the **Invitation to Bid**. Except as where otherwise precluded by law, the Parish Attorney or his designee, with the concurrence of the Director of Risk Management or his designee, may agree on a case-by-case basis, to deviate from Jefferson Parish's standard insurance requirements, as provided in this Section. Vendors requesting deviation therefrom shall submit such requests in writing, along with compelling substantiation, to the Purchasing Department prior to the bid's due date. Any changes to the insurance requirements will be reflected in the bid specifications and addenda. Prior to contract execution and at all times thereafter during the term of such contract, contractors must provide and continuously maintain all coverages as required by the foregoing Resolutions, and the contract documents. Failure to do so shall be grounds for suspension, discontinuation or termination of the contract.

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For bidding purposes, bidders must submit with bid submission a current (valid) insurance certificate evidencing the required coverages. Failure to comply will cause bid to be rejected. The current insurance certificate will be used for proof of insurance at time of evaluation. Thereafter, and prior to contract execution, the low bidder will be required to provide final insurance certificates to the Parish which shall name **the Jefferson Parish, its Districts Departments and Agencies under the direction of the Parish President and the Parish Council** as additional insureds regarding negligence by the contractor for the Commercial General Liability and the Comprehensive Automobile Liability policies. Additionally, said certificates should reflect the name of the Parish Department receiving goods and services and reference the respective Jefferson Parish bid number.

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### **JEFFERSON PARISH REQUIRED STANDARD INSURANCE**

#### **☒ WORKER'S COMPENSATION INSURANCE**

As required by Louisiana State Statute, exception; Employer's Liability, Section B shall be \$1,000,000 per occurrence when Work is to be over water and involves maritime exposures to cover all employees not covered under the State Worker's Compensation Act, otherwise this limit shall be no less than \$500,000 per occurrence.

**Note: If your company is not required by law to carry workmen's compensation insurance, i.e. not a Louisiana company, sole employee of the company, then bidders must request a workmen's compensation insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being**



rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

☒ **COMMERCIAL GENERAL LIABILITY**

Shall provide limits not less than the following: \$1,000,000.00 Combined Single Limit per Occurrence for bodily injury and property damage.

☒ **COMPREHENSIVE AUTOMOBILE LIABILITY**

Bodily injury liability \$1,000,000.00 each person; \$1,000,000.00 each occurrence.  
Property Damage Liability \$1,000,000.00 each occurrence.

**Note: This category may be omitted if bidders do not/will not utilize company vehicles for the project or do not possess company vehicles. Bidder must request an automobile insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.**

**DEDUCTIBLES** - The Parish Attorney with concurrence of the Director of Risk Management have waived the deductible section of the Terms and Conditions for all Invitations to Bid, until further notice.

**UMBRELLA LIABILITY COVERAGE**

An umbrella policy or excess may be used to meet minimum requirements.

**FOR CONSTRUCTION AND RENOVATION PROJECTS:**

The following are required if selected below. Such insurance is due upon contract execution.

☐ **OWNER'S PROTECTIVE LIABILITY**

To be for the same limits of liability for bodily injury and property damage liability established for commercial general liability.

☐ **BUILDER'S RISK INSURANCE**

The contractor shall maintain Builder's Risk Insurance at his own expense to insure both the owner (Parish of Jefferson) and contractor as their interest may appear.

Debarment/Suspension Form

**DEBARMENT/SUSPENSION CERTIFICATION**

**Debarment:**

Federal Executive Order (E.O.) 12549 "Debarment" requires that all contractors receiving individual awards, using federal funds, and all subrecipients certify that the organization and its principals are not debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency from doing business with the Federal Government. By signing this document you certify that your organization and its principals are not debarred. Failure to comply or attempts to edit this language may disqualify your bid. Information on debarment is available at the following websites: [www.sam.gov](http://www.sam.gov) and <https://acquisition.gov/far/index.html> see section 52.209-6.

Your signature certifies that neither you nor your principal is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

\_\_\_\_\_  
(Name and Title of bidder's official)

\_\_\_\_\_  
(Name of bidder/company)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(Address)

PHONE \_\_\_\_\_ FAX \_\_\_\_\_

EMAIL \_\_\_\_\_



\_\_\_\_\_  
Signature \_\_\_\_\_ Date \_\_\_\_\_

Anti-Lobbying Form

**CERTIFICATION OF RESTRICTIONS ON LOBBYING**

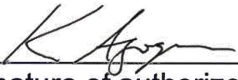
I, \_\_\_\_\_, hereby certify on  
(name and title of bidder's official)

behalf of \_\_\_\_\_ that:  
(name of bidder)

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit standard Form-LLL, "Disclosure Form to Report Lobbying, " in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all sub awards at all tiers (including subcontracts, sub grants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance is placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Executed this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

By  \_\_\_\_\_  
(signature of authorized official)

\_\_\_\_\_  
(title of authorized official)

APPENDIX A: The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement. As such Appendix A will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed prior to award. **(Bid No. 50-00145251 Pre-Placed Emergency Contract to Perform Emergency Tree Work Throughout Jefferson Parish in Response to Natural Disasters or Other Declared States of Emergency for a Period of Two (2) Years for the Department of Parkways)**

**FEMA CONTRACT PROVISIONS FOR NON-FEDERAL ENTITY UNDER FEDERAL AWARDS REQUIRED BY 2 C.F.R. §200.326 APPENDIX II TO 2 CFR §200**

**REMEDIES**

(For all awarded contracts with a value greater than Simplified Acquisition Threshold as defined in 2CFR200 (\$250,000.00))

Any violation or breach of terms of this contract on the part of the Contractor or the Contractor's subcontractors may result in the suspension or termination of this contract or such other action that may be necessary to enforce the rights of the parties of this contract. The duties and obligations imposed by the contract documents and the rights and remedies available thereunder shall be in addition to and not a limitation of any duties, obligations, rights and remedies otherwise imposed or available by law.

Any violation or breach of terms of this contract of the Contractor or the Contractor's subcontractors will be subject to the remedies, including liquidated damages, described in the bid specifications or Request for Proposal and the Jefferson Parish General Terms and Conditions which are incorporated herein by reference in their entirety.

**TERMINATION FOR CAUSE AND CONVENIENCE**

(For all awarded contracts with a value greater than \$10,000.00)

Jefferson Parish reserves the right to terminate this contract for cause or convenience pursuant to the General Terms and Conditions which are incorporated herein by reference in their entirety.

**EQUAL EMPLOYMENT OPPORTUNITY**

(For all awarded contracts that meet the definition of "federally assisted construction contract" provided in 41 CFR Part 60)

During the performance of this contract, the contractor agrees as follows:

- (1) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following:

Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and

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selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

- (2) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.
- (3) The contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the contractor's legal duty to furnish information.
- (4) The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- (5) The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
- (6) The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- (7) In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked

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as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

- (8) The contractor will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance:

*Provided*, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

The applicant further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: *Provided*, that if the applicant so participating is a state or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the contract.

The applicant agrees that it will assist and cooperate actively with the administering agency and the Secretary of Labor in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and the rules, regulations, and relevant orders of the Secretary of Labor, that it will furnish the administering agency and the Secretary of Labor such information as they may require for the supervision of such compliance, and that it will otherwise assist the administering agency in the discharge of the agency's primary responsibility for securing compliance.

The applicant further agrees that it will refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, Government contracts and federally assisted construction contracts pursuant to the Executive Order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the administering agency or the Secretary of Labor pursuant to Part II, Subpart D of the Executive Order. In addition, the applicant agrees that if it fails or refuses to comply with these undertakings, the administering agency may

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take any or all of the following actions: Cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further assistance to the applicant under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such applicant; and refer the case to the Department of Justice for appropriate legal proceedings.

### **DAVIS-BACON ACT**

(The Davis-Bacon Act only applies to the emergency Management Preparedness Grant Program, Homeland Security Grant Program, Nonprofit Security Grant Program, Tribal Homeland Security Grant Program, Port Security Grant Program, and Transit Security Grant Program for all awarded construction contracts with a value greater than \$2,000.00. **It does not apply to other FEMA grant and cooperative agreement programs, including the Public Assistance Program.**)

The Agency head shall cause or require the contracting officer to insert in full in any contract in excess of \$2,000 which is entered into for the actual construction, alteration and/or repair, including painting and decorating, of a public building or public work, or building or work financed in whole or in part from Federal funds or in accordance with guarantees of a Federal agency or financed from funds obtained by pledge of any contract of a Federal agency to make a loan, grant or annual contribution (except where a different meaning is expressly indicated), and which is subject to the labor standards provisions of any of the acts listed in § 5.1, the following clauses (or any modifications thereof to meet the particular needs of the agency, Provided, That such modifications are first approved by the Department of Labor):

#### *(1) Minimum wages.*

(i) All laborers and mechanics employed or working upon the site of the work (or under the United States Housing Act of 1937 or under the Housing Act of 1949 in the construction or development of the project), will be paid unconditionally and not less often than once a week, and without subsequent deduction or rebate on any account (except such payroll deductions as are permitted by regulations issued by the Secretary of Labor under the Copeland Act (29 CFR part 3)), the full amount of wages and bona fide fringe benefits (or cash equivalents thereof) due at time of payment computed at rates not less than those contained in the wage determination of the Secretary of Labor which is attached hereto and made a part hereof, regardless of any contractual relationship which may be alleged to exist between the contractor and such laborers and mechanics. Contributions made or costs reasonably anticipated for bona fide fringe benefits under section 1(b)(2) of the Davis-Bacon Act on behalf of laborers or mechanics are considered wages paid to such laborers or mechanics, subject to the provisions of paragraph (a)(1)(iv) of this section; also, regular contributions made or costs incurred for more than a weekly period (but not less often than quarterly) under plans, funds, or programs which cover the particular weekly period, are deemed to be constructively made or incurred during such weekly period. Such laborers and mechanics shall be paid the appropriate wage rate and fringe benefits on the wage



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determination for the classification of work actually performed, without regard to skill, except as provided in § 5.5(a)(4). Laborers or mechanics performing work in more than one classification may be compensated at the rate specified for each classification for the time actually worked therein: Provided, That the employer's payroll records accurately set forth the time spent in each classification in which work is performed. The wage determination (including any additional classification and wage rates conformed under paragraph (a)(1)(ii) of this section) and the Davis-Bacon poster (WH-1321) shall be posted at all times by the contractor and its subcontractors at the site of the work in a prominent and accessible place where it can be easily seen by the workers.

(ii)

(A) The contracting officer shall require that any class of laborers or mechanics, including helpers, which is not listed in the wage determination and which is to be employed under the contract shall be classified in conformance with the wage determination. The contracting officer shall approve an additional classification and wage rate and fringe benefits therefore only when the following criteria have been met:

(1) The work to be performed by the classification requested is not performed by a classification in the wage determination; and

(2) The classification is utilized in the area by the construction industry; and

(3) The proposed wage rate, including any bona fide fringe benefits, bears a reasonable relationship to the wage rates contained in the wage determination.

(B) If the contractor and the laborers and mechanics to be employed in the classification (if known), or their representatives, and the contracting officer agree on the classification and wage rate (including the amount designated for fringe benefits where appropriate), a report of the action taken shall be sent by the contracting officer to the Administrator of the Wage and Hour Division, U.S. Department of Labor, Washington, DC 20210. The Administrator, or an authorized representative, will approve, modify, or disapprove every additional classification action within 30 days of receipt and so advise the contracting officer or will notify the contracting officer within the 30-day period that additional time is necessary.

(C) In the event the contractor, the laborers or mechanics to be employed in the classification or their representatives, and the contracting officer do not agree on the proposed classification and wage rate (including the amount designated for fringe benefits, where appropriate), the contracting officer shall refer the questions, including the views of all interested parties and the recommendation of the contracting officer, to the Administrator for determination. The Administrator, or an authorized representative, will

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issue a determination within 30 days of receipt and so advise the contracting officer or will notify the contracting officer within the 30-day period that additional time is necessary.

(D) The wage rate (including fringe benefits where appropriate) determined pursuant to paragraphs (a)(1)(ii) (B) or (C) of this section, shall be paid to all workers performing work in the classification under this contract from the first day on which work is performed in the classification.

(iii) Whenever the minimum wage rate prescribed in the contract for a class of laborers or mechanics includes a fringe benefit which is not expressed as an hourly rate, the contractor shall either pay the benefit as stated in the wage determination or shall pay another bona fide fringe benefit or an hourly cash equivalent thereof.

(iv) If the contractor does not make payments to a trustee or other third person, the contractor may consider as part of the wages of any laborer or mechanic the amount of any costs reasonably anticipated in providing bona fide fringe benefits under a plan or program, Provided, That the Secretary of Labor has found, upon the written request of the contractor, that the applicable standards of the Davis-Bacon Act have been met. The Secretary of Labor may require the contractor to set aside in a separate account asset for the meeting of obligations under the plan or program.

(2) Withholding. The (write in name of Federal Agency or the loan or grant recipient) shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld from the contractor under this contract or any other Federal contract with the same prime contractor, or any other federally-assisted contract subject to Davis-Bacon prevailing wage requirements, which is held by the same prime contractor, so much of the accrued payments or advances as may be considered necessary to pay laborers and mechanics, including apprentices, trainees, and helpers, employed by the contractor or any subcontractor the full amount of wages required by the contract. In the event of failure to pay any laborer or mechanic, including any apprentice, trainee, or helper, employed or working on the site of the work (or under the United States Housing Act of 1937 or under the Housing Act of 1949 in the construction or development of the project), all or part of the wages required by the contract, the (Agency) may, after written notice to the contractor, sponsor, applicant, or owner, take such action as may be necessary to cause the suspension of any further payment, advance, or guarantee of funds until such violations have ceased.

(3) Payrolls and basic records.

(i) Payrolls and basic records relating thereto shall be maintained by the contractor during the course of the work and preserved for a period of three years thereafter for all laborers and mechanics working at the site of the work (or under the United States Housing Act of

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1937, or under the Housing Act of 1949, in the construction or development of the project). Such records shall contain the name, address, and social security number of each such worker, his or her correct classification, hourly rates of wages paid (including rates of contributions or costs anticipated for bona fide fringe benefits or cash equivalents thereof of the types described in section 1(b)(2)(B) of the Davis-Bacon Act), daily and weekly number of hours worked, deductions made and actual wages paid. Whenever the Secretary of Labor has found under 29 CFR 5.5(a)(1)(iv) that the wages of any laborer or mechanic include the amount of any costs reasonably anticipated in providing benefits under a plan or program described in section 1(b)(2)(B) of the Davis-Bacon Act, the contractor shall maintain records which show that the commitment to provide such benefits is enforceable, that the plan or program is financially responsible, and that the plan or program has been communicated in writing to the laborers or mechanics affected, and records which show the costs anticipated or the actual cost incurred in providing such benefits. Contractors employing apprentices or trainees under approved programs shall maintain written evidence of the registration of apprenticeship programs and certification of trainee programs, the registration of the apprentices and trainees, and the ratios and wage rates prescribed in the applicable programs.

(ii)

(A) The contractor shall submit weekly for each week in which any contract work is performed a copy of all payrolls to the (write in name of appropriate federal agency) if the agency is a party to the contract, but if the agency is not such a party, the contractor will submit the payrolls to the applicant, sponsor, or owner, as the case may be, for transmission to the (write in name of agency). The payrolls submitted shall set out accurately and completely all of the information required to be maintained under 29 CFR 5.5(a)(3)(i), except that full social security numbers and home addresses shall not be included on weekly transmittals. Instead the payrolls shall only need to include an individually identifying number for each employee (e.g., the last four digits of the employee's social security number). The required weekly payroll information may be submitted in any form desired. Optional Form WH-347 is available for this purpose from the Wage and Hour Division Web site at <http://www.dol.gov/esa/whd/forms/wh347instr.htm> or its successor site. The prime contractor is responsible for the submission of copies of payrolls by all subcontractors. Contractors and subcontractors shall maintain the full social security number and current address of each covered worker, and shall provide them upon request to the (write in name of appropriate federal agency) if the agency is a party to the contract, but if the agency is not such a party, the contractor will submit them to the applicant, sponsor, or owner, as the case may be, for transmission to the (write in name of agency), the contractor, or the Wage and Hour Division of the Department of Labor for purposes of an investigation or audit of compliance with prevailing wage requirements. It is not a violation of this section for a prime contractor to require a subcontractor to provide addresses and social security numbers to the prime contractor for its own records, without

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weekly submission to the sponsoring government agency (or the applicant, sponsor, or owner).

(B) Each payroll submitted shall be accompanied by a “Statement of Compliance,” signed by the contractor or subcontractor or his or her agent who pays or supervises the payment of the persons employed under the contract and shall certify the following:

(1) That the payroll for the payroll period contains the information required to be provided under § 5.5 (a)(3)(ii) of Regulations, 29 CFR part 5, the appropriate information is being maintained under § 5.5 (a)(3)(i) of Regulations, 29 CFR part 5, and that such information is correct and complete;

(2) That each laborer or mechanic (including each helper, apprentice, and trainee) employed on the contract during the payroll period has been paid the full weekly wages earned, without rebate, either directly or indirectly, and that no deductions have been made either directly or indirectly from the full wages earned, other than permissible deductions as set forth in Regulations, 29 CFR part 3;

(3) That each laborer or mechanic has been paid not less than the applicable wage rates and fringe benefits or cash equivalents for the classification of work performed, as specified in the applicable wage determination incorporated into the contract.

(C) The weekly submission of a properly executed certification set forth on the reverse side of Optional Form WH-347 shall satisfy the requirement for submission of the “Statement of Compliance” required by paragraph (a)(3)(ii)(B) of this section.

(D) The falsification of any of the above certifications may subject the contractor or subcontractor to civil or criminal prosecution under section 1001 of title 18 and section 231 of title 31 of the United States Code.

(iii) The contractor or subcontractor shall make the records required under paragraph (a)(3)(i) of this section available for inspection, copying, or transcription by authorized representatives of the (write the name of the agency) or the Department of Labor, and shall permit such representatives to interview employees during working hours on the job. If the contractor or subcontractor fails to submit the required records or to make them available, the Federal agency may, after written notice to the contractor, sponsor, applicant, or owner, take such action as may be necessary to cause the suspension of any further payment, advance, or guarantee of funds. Furthermore, failure to submit the required records upon request or to make such records available may be grounds for debarment action pursuant to 29 CFR 5.12.

(4) Apprentices and trainees -

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(i) Apprentices. Apprentices will be permitted to work at less than the predetermined rate for the work they performed when they are employed pursuant to and individually registered in a bona fide apprenticeship program registered with the U.S. Department of Labor, Employment and Training Administration, Office of Apprenticeship Training, Employer and Labor Services, or with a State Apprenticeship Agency recognized by the Office, or if a person is employed in his or her first 90 days of probationary employment as an apprentice in such an apprenticeship program, who is not individually registered in the program, but who has been certified by the Office of Apprenticeship Training, Employer and Labor Services or a State Apprenticeship Agency (where appropriate) to be eligible for probationary employment as an apprentice. The allowable ratio of apprentices to journeymen on the job site in any craft classification shall not be greater than the ratio permitted to the contractor as to the entire work force under the registered program. Any worker listed on a payroll at an apprentice wage rate, who is not registered or otherwise employed as stated above, shall be paid not less than the applicable wage rate on the wage determination for the classification of work actually performed. In addition, any apprentice performing work on the job site in excess of the ratio permitted under the registered program shall be paid not less than the applicable wage rate on the wage determination for the work actually performed. Where a contractor is performing construction on a project in a locality other than that in which its program is registered, the ratios and wage rates (expressed in percentages of the journeyman's hourly rate) specified in the contractor's or subcontractor's registered program shall be observed. Every apprentice must be paid at not less than the rate specified in the registered program for the apprentice's level of progress, expressed as a percentage of the journeymen hourly rate specified in the applicable wage determination. Apprentices shall be paid fringe benefits in accordance with the provisions of the apprenticeship program. If the apprenticeship program does not specify fringe benefits, apprentices must be paid the full amount of fringe benefits listed on the wage determination for the applicable classification. If the Administrator determines that a different practice prevails for the applicable apprentice classification, fringes shall be paid in accordance with that determination. In the event the Office of Apprenticeship Training, Employer and Labor Services, or a State Apprenticeship Agency recognized by the Office, withdraws approval of an apprenticeship program, the contractor will no longer be permitted to utilize apprentices at less than the applicable predetermined rate for the work performed until an acceptable program is approved.

(ii) Trainees. Except as provided in 29 CFR 5.16, trainees will not be permitted to work at less than the predetermined rate for the work performed unless they are employed pursuant to and individually registered in a program which has received prior approval, evidenced by formal certification by the U.S. Department of Labor, Employment and Training Administration. The ratio of trainees to journeymen on the job site shall not be greater than permitted under the plan approved by the Employment and Training Administration. Every trainee must be paid at not less than the rate specified in the approved program for the

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trainee's level of progress, expressed as a percentage of the journeyman hourly rate specified in the applicable wage determination. Trainees shall be paid fringe benefits in accordance with the provisions of the trainee program. If the trainee program does not mention fringe benefits, trainees shall be paid the full amount of fringe benefits listed on the wage determination unless the Administrator of the Wage and Hour Division determines that there is an apprenticeship program associated with the corresponding journeyman wage rate on the wage determination which provides for less than full fringe benefits for apprentices. Any employee listed on the payroll at a trainee rate who is not registered and participating in a training plan approved by the Employment and Training Administration shall be paid not less than the applicable wage rate on the wage determination for the classification of work actually performed. In addition, any trainee performing work on the job site in excess of the ratio permitted under the registered program shall be paid not less than the applicable wage rate on the wage determination for the work actually performed. In the event the Employment and Training Administration withdraws approval of a training program, the contractor will no longer be permitted to utilize trainees at less than the applicable predetermined rate for the work performed until an acceptable program is approved.

(iii) Equal employment opportunity. The utilization of apprentices, trainees and journeymen under this part shall be in conformity with the equal employment opportunity requirements of Executive Order 11246, as amended, and 29 CFR part 30.

(5) Compliance with Copeland Act requirements. The contractor shall comply with the requirements of 29 CFR part 3, which are incorporated by reference in this contract.

(6) Subcontracts. The contractor or subcontractor shall insert in any subcontracts the clauses contained in 29 CFR 5.5(a)(1) through (10) and such other clauses as the (write in the name of the Federal agency) may by appropriate instructions require, and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all the contract clauses in 29 CFR 5.5.

(7) Contract termination: debarment. A breach of the contract clauses in 29 CFR 5.5 may be grounds for termination of the contract, and for debarment as a contractor and a subcontractor as provided in 29 CFR 5.12.

(8) Compliance with Davis-Bacon and Related Act requirements. All rulings and interpretations of the Davis-Bacon and Related Acts contained in 29 CFR parts 1, 3, and 5 are herein incorporated by reference in this contract.

(9) Disputes concerning labor standards. Disputes arising out of the labor standards provisions of this contract shall not be subject to the general disputes clause of this contract.

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Such disputes shall be resolved in accordance with the procedures of the Department of Labor set forth in 29 CFR parts 5, 6, and 7. Disputes within the meaning of this clause include disputes between the contractor (or any of its subcontractors) and the contracting agency, the U.S. Department of Labor, or the employees or their representatives.

(10) Certification of eligibility.

(i) By entering into this contract, the contractor certifies that neither it (nor he or she) nor any person or firm who has an interest in the contractor's firm is a person or firm ineligible to be awarded Government contracts by virtue of section 3(a) of the Davis-Bacon Act or 29 CFR 5.12(a)(1).

(ii) No part of this contract shall be subcontracted to any person or firm ineligible for award of a Government contract by virtue of section 3(a) of the Davis-Bacon Act or 29 CFR 5.12(a)(1).

(iii) The penalty for making false statements is prescribed in the U.S. Criminal Code, 18 U.S.C. 1001.

(b) Contract Work Hours and Safety Standards Act. The Agency Head shall cause or require the contracting officer to insert the following clauses set forth in paragraphs (b)(1), (2), (3), and (4) of this section in full in any contract in an amount in excess of \$100,000 and subject to the overtime provisions of the Contract Work Hours and Safety Standards Act. These clauses shall be inserted in addition to the clauses required by § 5.5(a) or § 4.6 of part 4 of this title. As used in this paragraph, the terms laborers and mechanics include watchmen and guards.

(1) Overtime requirements. No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.

(2) Violation; liability for unpaid wages; liquidated damages. In the event of any violation of the clause set forth in paragraph (b)(1) of this section the contractor and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph (b)(1) of this section, in the sum of \$29 for



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each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph (b)(1) of this section.

(3) Withholding for unpaid wages and liquidated damages. The (write in the name of the Federal agency or the loan or grant recipient) shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the contractor or subcontractor under any such contract or any other Federal contract with the same prime contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph (b)(2) of this section.

(4) Subcontracts. The contractor or subcontractor shall insert in any subcontracts the clauses set forth in paragraph (b)(1) through (4) of this section and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs (b)(1) through (4) of this section.

(c) In addition to the clauses contained in paragraph (b), in any contract subject only to the Contract Work Hours and Safety Standards Act and not to any of the other statutes cited in § 5.1, the Agency Head shall cause or require the contracting officer to insert a clause requiring that the contractor or subcontractor shall maintain payrolls and basic payroll records during the course of the work and shall preserve them for a period of three years from the completion of the contract for all laborers and mechanics, including guards and watchmen, working on the contract. Such records shall contain the name and address of each such employee, social security number, correct classifications, hourly rates of wages paid, daily and weekly number of hours worked, deductions made, and actual wages paid. Further, the Agency Head shall cause or require the contracting officer to insert in any such contract a clause providing that the records to be maintained under this paragraph shall be made available by the contractor or subcontractor for inspection, copying, or transcription by authorized representatives of the (write the name of agency) and the Department of Labor, and the contractor or subcontractor will permit such representatives to interview employees during working hours on the job.

#### **COPELAND “ANTI-KICKBACK” ACT**

(For all prime construction contracts above \$2,000, when the Davis-Bacon Act also applies,<sup>26</sup> NFEs must include a provision in contracts and subcontracts for compliance with the Copeland “Anti-Kickback” Act.<sup>27</sup> This requirement applies to all prime construction contracts above \$2,000 in situations where the Davis-Bacon Act also applies.<sup>28</sup> In situations where the Davis-

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Bacon Act does not apply, neither does the Copeland “Anti-Kickback” Act. As described in section A.4 regarding the Davis-Bacon Act, this provision only applies to certain FEMA grant and cooperative agreement programs. Please reference that list discussed above. Of note, it does not apply to the PA Program.)

Compliance with the Copeland “Anti-Kickback” Act.

Contractor. The contractor shall comply with 18 U.S.C. § 874, 40 U.S.C. § 3145, and the requirements of 29 C.F.R. Part 3 as may be applicable, which are incorporated by reference into this contract.

Subcontracts. The contractor or subcontractor shall insert in any subcontracts the clause above and such other clauses as FEMA may by appropriate instructions require, and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all of these contract clauses.

Breach. A breach of the contract clauses above may be grounds for termination of the contract, and for debarment as a contractor and subcontractor as provided in 29 C.F.R. § 5.12.

### **CONTRACT WORK HOURS AND SAFETY STANDARDS ACT**

(This required contract provision applies to all procurements over \$100,000 that involve the employment of mechanics, laborers, and construction work.<sup>36</sup> These requirements *do not* apply to the purchase of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence. )

Compliance with the Contract Work Hours and Safety Standards Act.

**(1) Overtime requirements.** No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of 40 hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of 40 hours in such workweek.

**(2) Violation; liability for unpaid wages; liquidated damages.** In the event of any violation of the clause set forth in paragraph (b)(1) of this section, the contractor and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph (b)(1) of this paragraph, in the sum of \$27 for each calendar day on which such individual was required

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or permitted to work in excess of the standard workweek of forty (40) hours without payment of the overtime wages required by the clause set forth in paragraph (b)(1) of this section.

**(3) Withholding for unpaid wages and liquidated damages.** The federal agency and/or Jefferson Parish shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the contractor or subcontractor under any such contract or any other Federal contract with the same prime contract, or any other Federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph (b)(2) of this section.

**(4) Subcontracts.** The contractor or subcontractor shall insert in any subcontracts the clauses set forth in subparagraph (b)(1) through (4) of this section and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs (b)(1) through (4) of this section.

Further Compliance with the Contract Work Hours and Safety Standards Act.

(1) The contractor or subcontractor shall maintain payrolls and basic payroll records during the course of the work and shall preserve them for a period of three years from the completion of the contract for all laborers and mechanics, including guards and watchmen, working on the contract. Such records shall contain the name and address of each such employee, social security number, correct classifications, hourly rates of wages paid, daily and weekly number of hours worked, deductions made, and actual wages paid.

(2) Records to be maintained under this provision shall be made available by the contractor or subcontractor for inspection, copying, or transcription by authorized representatives of the Department of Homeland Security, the Federal Emergency Management Agency, and the Department of Labor, and the contractor or subcontractor will permit such representatives to interview employees during working hours on the job."

#### **RIGHTS TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT**

(This requirement **does not apply** to the Public Assistance, Hazard Mitigation Grant Program, Fire Management Assistance Grant Program, Crisis Counseling Assistance and Training Grant Program, Disaster Case Management Grant Program, and Federal Assistance to Individuals and Households -Other Needs Assistance Grant Program, as FEMA awards under these programs do not meet the definition of "funding agreement." If FEMA federal award meets definition of

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“funding agreement” under 37 CFR §401.2(a), for all awarded contracts related to experimental, developmental, or research work type contracts)

(a) Definitions

(1) *Invention* means any invention or discovery which is or may be patentable or otherwise protectable under Title 35 of the United States Code, or any novel variety of plant which is or may be protected under the Plant Variety Protection Act (7 U.S.C. 2321 *et seq.*).

(2) *Subject invention* means any invention of the *contractor* conceived or first actually reduced to practice in the performance of work under this *contract*, provided that in the case of a variety of plant, the date of determination (as defined in section 41(d) of the Plant Variety Protection Act, 7 U.S.C. 2401(d)) must also occur during the period of *contract* performance.

(3) *Practical Application* means to manufacture in the case of a composition or product, to practice in the case of a process or method, or to operate in the case of a machine or system; and, in each case, under such conditions as to establish that the invention is being utilized and that its benefits are, to the extent permitted by law or government regulations, available to the public on reasonable terms.

(4) *Made* when used in relation to any invention means the conception or first actual reduction to practice of such invention.

(5) *Small Business Firm* means a small business concern as defined at section 2 of Pub. L. 85-536 (15 U.S.C. 632) and implementing regulations of the Administrator of the Small Business Administration. For the purpose of this clause, the size standards for small business concerns involved in government procurement and subcontracting at 13 CFR 121.3-8 and 13 CFR 121.3-12, respectively, will be used.

(6) *Nonprofit Organization* means a university or other institution of higher education or an organization of the type described in section 501(c)(3) of the Internal Revenue Code of 1954 (26 U.S.C. 501(c) and exempt from taxation under section 501(a) of the Internal Revenue Code (25 U.S.C. 501(a)) or any nonprofit scientific or educational organization qualified under a state nonprofit organization statute.

(b) Allocation of Principal Rights

The *Contractor* may retain the entire right, title, and interest throughout the world to each subject invention subject to the provisions of this clause and 35 U.S.C. 203. With respect to any subject invention in which the *Contractor* retains title, the Federal government shall have a nonexclusive, nontransferable, irrevocable, paid-up license to practice or have practiced for or on behalf of the United States the subject invention throughout the world.

(c) Invention Disclosure, Election of Title and Filing of Patent Application by *Contractor*

(1) The *contractor* will disclose each subject invention to the *Federal Agency* within two months after the inventor discloses it in writing to *contractor* personnel responsible for patent matters. The disclosure to the agency shall be in the form of a written report and shall identify the *contract* under which the invention was made and the inventor(s). It shall be sufficiently complete in technical detail to convey a clear understanding to the extent known at the time of the disclosure, of the nature, purpose, operation, and the physical,

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chemical, biological or electrical characteristics of the invention. The disclosure shall also identify any publication, on sale or public use of the invention and whether a manuscript describing the invention has been submitted for publication and, if so, whether it has been accepted for publication at the time of disclosure. In addition, after disclosure to the *agency*, the *Contractor* will promptly notify the *agency* of the acceptance of any manuscript describing the invention for publication or of any on sale or public use planned by the *contractor*.

(2) The *Contractor* will elect in writing whether or not to retain title to any such invention by notifying the *Federal agency* within two years of disclosure to the *Federal agency*. However, in any case where publication, on sale or public use has initiated the one year statutory period wherein valid patent protection can still be obtained in the United States, the period for election of title may be shortened by the *agency* to a date that is no more than 60 days prior to the end of the statutory period.

(3) The *contractor* will file its initial patent application on a subject invention to which it elects to retain title within one year after election of title or, if earlier, prior to the end of any statutory period wherein valid patent protection can be obtained in the United States after a publication, on sale, or public use. The *contractor* will file patent applications in additional countries or international patent offices within either ten months of the corresponding initial patent application or six months from the date permission is granted by the Commissioner of Patents and Trademarks to file foreign patent applications where such filing has been prohibited by a Secrecy Order.

(4) Requests for extension of the time for disclosure, election, and filing under subparagraphs (1), (2), and (3) may, at the discretion of the *agency*, be granted.

(d) Conditions When the Government May Obtain Title

The *contractor* will convey to the *Federal agency*, upon written request, title to any subject invention—

(1) If the *contractor* fails to disclose or elect title to the subject invention within the times specified in (c), above, or elects not to retain title; provided that the *agency* may only request title within 60 days after learning of the failure of the *contractor* to disclose or elect within the specified times.

(2) In those countries in which the *contractor* fails to file patent applications within the times specified in (c) above; provided, however, that if the *contractor* has filed a patent application in a country after the times specified in (c) above, but prior to its receipt of the written request of the *Federal agency*, the *contractor* shall continue to retain title in that country.

(3) In any country in which the *contractor* decides not to continue the prosecution of any application for, to pay the maintenance fees on, or defend in reexamination or opposition proceeding on, a patent on a subject invention.

(e) Minimum Rights to *Contractor* and Protection of the *Contractor* Right to File

(1) The *contractor* will retain a nonexclusive royalty-free license throughout the world in each subject invention to which the Government obtains title, except if the *contractor* fails to disclose the invention within the times specified in (c), above. The *contractor's* license

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extends to its domestic subsidiary and affiliates, if any, within the corporate structure of which the *contractor* is a party and includes the right to grant sublicenses of the same scope to the extent the *contractor* was legally obligated to do so at the time the *contract* was awarded. The license is transferable only with the approval of the *Federal agency* except when transferred to the successor of that party of the *contractor's* business to which the invention pertains.

(2) The *contractor's* domestic license may be revoked or modified by the *funding Federal agency* to the extent necessary to achieve expeditious practical application of the subject invention pursuant to an application for an exclusive license submitted in accordance with applicable provisions at 37 CFR part 404 and *agency* licensing regulations (if any). This license will not be revoked in that field of use or the geographical areas in which the *contractor* has achieved practical application and continues to make the benefits of the invention reasonably accessible to the public. The license in any foreign country may be revoked or modified at the discretion of the *funding Federal agency* to the extent the *contractor*, its licensees, or the domestic subsidiaries or affiliates have failed to achieve practical application in that foreign country.

(3) Before revocation or modification of the license, the *funding Federal agency* will furnish the *contractor* a written notice of its intention to revoke or modify the license, and the *contractor* will be allowed thirty days (or such other time as may be authorized by the *funding Federal agency* for good cause shown by the *contractor*) after the notice to show cause why the license should not be revoked or modified. The *contractor* has the right to appeal, in accordance with applicable regulations in 37 CFR part 404 and *agency* regulations (if any) concerning the licensing of Government-owned inventions, any decision concerning the revocation or modification of the license.

(f) *Contractor Action to Protect the Government's Interest*

(1) The *contractor* agrees to execute or to have executed and promptly deliver to the *Federal agency* all instruments necessary to (i) establish or confirm the rights the Government has throughout the world in those subject inventions to which the *contractor* elects to retain title, and (ii) convey title to the *Federal agency* when requested under paragraph (d) above and to enable the government to obtain patent protection throughout the world in that subject invention.

(2) The *contractor* agrees to require, by written agreement, its employees, other than clerical and nontechnical employees, to disclose promptly in writing to personnel identified as responsible for the administration of patent matters and in a format suggested by the *contractor* each subject invention made under *contract* in order that the *contractor* can comply with the disclosure provisions of paragraph (c), above, and to execute all papers necessary to file patent applications on subject inventions and to establish the government's rights in the subject inventions. This disclosure format should require, as a minimum, the information required by (c)(1), above. The *contractor* shall instruct such employees through employee agreements or other suitable educational programs on the importance of reporting inventions in sufficient time to permit the filing of patent applications prior to U.S. or foreign statutory bars.

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(3) The *contractor* will notify the *Federal agency* of any decisions not to continue the prosecution of a patent application, pay maintenance fees, or defend in a reexamination or opposition proceeding on a patent, in any country, not less than thirty days before the expiration of the response period required by the relevant patent office.

(4) The *contractor* agrees to include, within the specification of any United States patent applications and any patent issuing thereon covering a subject invention, the following statement, "This invention was made with government support under (identify the *contract*) awarded by (identify the Federal agency). The government has certain rights in the invention."

(g) Subcontracts

(1) The *contractor* will include this clause, suitably modified to identify the parties, in all subcontracts, regardless of tier, for experimental, developmental or research work. The subcontractor will retain all rights provided for the *contractor* in this clause, and the *contractor* will not, as part of the consideration for awarding the subcontract, obtain rights in the subcontractor's subject inventions.

(2) In the case of subcontracts, at any tier, when the prime award with the Federal agency was a contract (but not a grant or cooperative agreement), the *agency*, subcontractor, and the contractor agree that the mutual obligations of the parties created by this clause constitute a contract between the subcontractor and the Federal agency with respect to the matters covered by the clause; provided, however, that nothing in this paragraph is intended to confer any jurisdiction under the Contract Disputes Act in connection with proceedings under paragraph (j) of this clause.

(h) Reporting on Utilization of Subject Inventions

The *Contractor* agrees to submit on request periodic reports no more frequently than annually on the utilization of a subject invention or on efforts at obtaining such utilization that are being made by the *contractor* or its licensees or assignees. Such reports shall include information regarding the status of development, date of first commercial sale or use, gross royalties received by the contractor, and such other data and information as the *agency* may reasonably specify. The *contractor* also agrees to provide additional reports as may be requested by the *agency* in connection with any march-in proceeding undertaken by the *agency* in accordance with paragraph (j) of this clause. As required by 35 U.S.C. 202(c)(5), the *agency* agrees it will not disclose such information to persons outside the government without permission of the *contractor*.

(i) Preference for United States Industry

Notwithstanding any other provision of this clause, the *contractor* agrees that neither it nor any assignee will grant to any person the exclusive right to use or sell any subject inventions in the United States unless such person agrees that any products embodying the subject invention or produced through the use of the subject invention will be manufactured substantially in the United States. However, in individual cases, the requirement for such an agreement may be waived by the *Federal agency* upon a showing by the *contractor* or its assignee that reasonable but unsuccessful efforts have been made to grant licenses on similar terms to potential licensees that would be likely to manufacture substantially in the



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United States or that under the circumstances domestic manufacture is not commercially feasible.

(j) March-in Rights

The *contractor* agrees that with respect to any subject invention in which it has acquired title, the *Federal agency* has the right in accordance with the procedures in 37 CFR 401.6 and any supplemental regulations of the *agency* to require the *contractor*, an assignee or exclusive licensee of a subject invention to grant a nonexclusive, partially exclusive, or exclusive license in any field of use to a responsible applicant or applicants, upon terms that are reasonable under the circumstances, and if the *contractor*, assignee, or exclusive licensee refuses such a request the *Federal agency* has the right to grant such a license itself if the *Federal agency* determines that:

(1) Such action is necessary because the *contractor* or assignee has not taken, or is not expected to take within a reasonable time, effective steps to achieve practical application of the subject invention in such field of use.

(2) Such action is necessary to alleviate health or safety needs which are not reasonably satisfied by the *contractor*, assignee or their licensees;

(3) Such action is necessary to meet requirements for public use specified by Federal regulations and such requirements are not reasonably satisfied by the *contractor*, assignee or licensees; or

(4) Such action is necessary because the agreement required by paragraph (i) of this clause has not been obtained or waived or because a licensee of the exclusive right to use or sell any subject invention in the United States is in breach of such agreement.

(k) Special Provisions for *Contracts* with Nonprofit Organizations

If the *contractor* is a nonprofit organization, it agrees that:

(1) Rights to a subject invention in the United States may not be assigned without the approval of the *Federal agency*, except where such assignment is made to an organization which has as one of its primary functions the management of inventions, provided that such assignee will be subject to the same provisions as the *contractor*;

(2) The *contractor* will share royalties collected on a subject invention with the inventor, including Federal employee co-inventors (when the agency deems it appropriate) when the subject invention is assigned in accordance with 35 U.S.C. 202(e) and 37 CFR 401.10;

(3) The balance of any royalties or income earned by the *contractor* with respect to subject inventions, after payment of expenses (including payments to inventors) incidental to the administration of subject inventions, will be utilized for the support of scientific research or education; and

(4) It will make efforts that are reasonable under the circumstances to attract licensees of subject invention that are small business firms and that it will give a preference to a small business firm when licensing a subject invention if the *contractor* determines that the small business firm has a plan or proposal for marketing the invention which, if executed, is equally as likely to bring the invention to practical application as any plans or proposals from applicants that are not small business firms; provided, that the *contractor* is also satisfied that the small business firm has the capability and resources to carry out its plan

APPENDIX A: The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement. As such Appendix A will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed prior to award. **(Bid No. 50-00145251 Pre-Placed Emergency Contract to Preform Emergency Tree Work Throughout Jefferson Parish in Response to Natural Disasters or Other Declared States of Emergency for a Period of Two (2) Years for the Department of Parkways)**

or proposal. The decision whether to give a preference in any specific case will be at the discretion of the *contractor*. However, the *contractor* agrees that the Secretary may review the *contractor's* licensing program and decisions regarding small business applicants, and the *contractor* will negotiate changes to its licensing policies, procedures, or practices with the Secretary when the Secretary's review discloses that the *contractor* could take reasonable steps to implement more effectively the requirements of this paragraph (k)(4).

(l) Communication

Any communications to be given hereunder by either party to the other shall be deemed to be duly given if set forth in writing and personally delivered or sent by mail, registered or certified, postage prepaid with return receipt requested, as follows:

Council Chair  
Jefferson Parish Council  
200 Derbigny Street, Suite 6200  
Gretna, Louisiana 70053

Written notices hereunder delivered personally shall be deemed communicated as of actual receipt; mailed notices shall be deemed communicated five (5) days after deposit in the mail, post prepaid, certified, in accordance with this Paragraph.

**CLEAN AIR ACT AND FEDERAL WATER POLLUTION CONTROL ACT**

(For all awarded contracts with a value greater than \$150,000.00)

(1) The contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et seq. and the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq.

(2) The contractor agrees to report each violation to Jefferson Parish and understands and agrees that the Jefferson Parish will, in turn, report each violation as required to assure notification to the recipient, Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.

(3) The contractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with federal assistance provided by FEMA.

**DEBARMENT AND SUSPENSION**

(Contractor must complete certification and submit prior to award.)

The Contractor represents and warrants that it and its subcontractors are not listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the

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OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension."

This contract is a covered transaction for purposes of 2 C.F.R. Part 180 and 2 C.F.R. Part 3000. As such, the contractor is required to verify that none of the contractor's principals (defined at 2 C.F.R. § 180.995) or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).

The contractor must comply with 2 C.F.R. Part 180, subpart C and 2 C.F.R. Part 3000, subpart C, and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.

This certification is a material representation of fact relied upon by (insert name of recipient/subrecipient/applicant). If it is later determined that the contractor did not comply with 2 C.F.R. Part 180, subpart C and 2 C.F.R. Part 3000, subpart C, in addition to remedies available to (insert name of recipient/subrecipient/applicant), the federal government may pursue available remedies, including but not limited to suspension and/or debarment.

The bidder or proposer agrees to comply with the requirements of 2 C.F.R. Part 180, subpart C and 2 C.F.R. Part 3000, subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

#### **BYRD ANTI-LOBBYING AMENDMENT**

(Contractor must complete certification and submit prior to award.)

The Contractor certifies, to the best of his or her knowledge and belief that:

1. No federally appropriated funds have been paid or will be paid, by or on behalf of the contractor, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
2. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the contractor shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

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3. Contractor will include language of this certification in all subcontract awards at any tier and require that all recipients of subcontract awards in excess of \$100,000.00 shall certify and disclose accordingly.

### **PROCUREMENT OF RECOVERED MATERIALS**

(for all purchase price of items exceeding \$10,000.00 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000.00)

(1) In the performance of this contract, the Contractor shall make maximum use of products containing recovered materials that are EPA-designated items unless the product cannot be acquired:

- i. Competitively within a timeframe providing for compliance with the contract performance schedule;
- ii. Meeting contract performance requirements; or
- iii. At a reasonable price.

(2) Information about this requirement, along with the list of EPA-designated items, is available at EPA's Comprehensive Procurement Guidelines webpage:

<https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program>.

(3) The Contractor also agrees to comply with all other applicable requirements of Section 6002 of the Solid Waste Disposal Act.

### **PROHIBITION ON CONTRACTING FOR COVERED TELECOMMUNICATIONS EQUIPMENT OR SERVICES**

(for all FEMA declarations and awards)

Prohibition on Contracting for Covered Telecommunications Equipment or Services

(a) Definitions. As used in this clause, the terms backhaul; covered foreign country; covered telecommunications equipment or services; interconnection arrangements; roaming; substantial or essential component; and telecommunications equipment or services have the meaning as defined in FEMA Policy 405-143-1, Prohibitions on Expending FEMA Award Funds for Covered Telecommunications Equipment or Services (Interim), as used in this clause—

(b) Prohibitions.

- (1) Section 889(b) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. No. 115-232, and 2 C.F.R. § 200.216 prohibit the head of an executive agency on or after Aug.13, 2020, from obligating or expending grant,

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cooperative agreement, loan, or loan guarantee funds on certain telecommunications products or from certain entities for national security reasons.

(2) Unless an exception in paragraph (c) of this clause applies, the contractor and its subcontractors may not use grant, cooperative agreement, loan, or loan guarantee funds from the Federal Emergency Management Agency to:

- (i) Procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system;
- (ii) Enter into, extend, or renew a contract to procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system;
- (iii) Enter into, extend, or renew contracts with entities that use covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system; or
- (iv) Provide, as part of its performance of this contract, subcontract, or other contractual instrument, any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system.

(c) Exceptions.

(1) This clause does not prohibit contractors from providing—

- (i) A service that connects to the facilities of a third-party, such as backhaul, roaming, or interconnection arrangements; or
- (ii) Telecommunications equipment that cannot route or redirect user data traffic or permit visibility into any user data or packets that such equipment transmits or otherwise handles.

(2) By necessary implication and regulation, the prohibitions also do not apply to:

- (i) Covered telecommunications equipment or services that:
  - i. Are not used as a substantial or essential component of any system; and

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- ii. Are not used as critical technology of any system.
  - (ii) Other telecommunications equipment or services that are not considered covered telecommunications equipment or services.
- (d) Reporting requirement.
- (1) In the event the contractor identifies covered telecommunications equipment or services used as a substantial or essential component of any system, or as critical technology as part of any system, during contract performance, or the contractor is notified of such by a subcontractor at any tier or by any other source, the contractor shall report the information in paragraph (d)(2) of this clause to the recipient or subrecipient, unless elsewhere in this contract are established procedures for reporting the information.
  - (2) The Contractor shall report the following information pursuant to paragraph (d)(1) of this clause:
    - (i) Within one business day from the date of such identification or notification: The contract number; the order number(s), if applicable; supplier name; supplier unique entity identifier (if known); supplier Commercial and Government Entity (CAGE) code (if known); brand; model number (original equipment manufacturer number, manufacturer part number, or wholesaler number); item description; and any readily available information about mitigation actions undertaken or recommended.
    - (ii) Within 10 business days of submitting the information in paragraph (d)(2)(i) of this clause: Any further available information about mitigation actions undertaken or recommended. In addition, the contractor shall describe the efforts it undertook to prevent use or submission of covered telecommunications equipment or services, and any additional efforts that will be incorporated to prevent future use or submission of covered telecommunications equipment or services.
- (e) Subcontracts. The Contractor shall insert the substance of this clause, including this paragraph (e), in all subcontracts and other contractual instruments.

**DOMESTIC PRERENCES FOR PROCUREMENTS**  
(for all FEMA declarations and awards)

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As appropriate, and to the extent consistent with law, the contractor should, to the greatest extent practicable, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States. This includes, but is not limited to iron, aluminum, steel, cement, and other manufactured products.

For purposes of this clause:

Produced in the United States means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.

Manufactured products mean items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

### **ACCESS TO RECORDS**

The following access to records requirements applies to this contract:

- (1) The contractor agrees to provide Jefferson Parish, the recipient, the FEMA Administrator, the Comptroller General of the United States, or any of their authorized representatives access to any books, documents, papers, and records of the Contractor which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts, and transcriptions.
- (2) The Contractor agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.
- (3) The contractor agrees to provide the FEMA Administrator or his authorized representatives access to construction or other work sites pertaining to the work being completed under the contract.

### **DHS SEAL, LOGO, AND FLAGS**

The contractor shall not use the DHS seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific FEMA preapproval. The contractor shall include this provision in any subcontracts.

### **COMPLIANCE WITH FEDERAL LAW, REGULATIONS, AND EXECUTIVE ORDERS**



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This is an acknowledgement that FEMA financial assistance will be used to fund all or a portion of the contract. The contractor will comply with all applicable federal law, regulations, executive orders, FEMA policies, procedures, and directives.

#### **NO OBLIGATION BY FEDERAL GOVERNMENT**

The Federal Government is not a party to this contract and is not subject to any obligations or liabilities to the non-Federal entity, contractor, or any other party pertaining to any matter resulting from the contract.

#### **PROGRAM FRAUD AND FALSE OR FRAUDULENT STATEMENTS OR RELATED ACTS**

The contractor acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to the contractor's actions pertaining to this contract.

#### **AFFIRMATIVE SOCIOECONOMIC STEPS**

If subcontracts are to be let, the prime contractor is required to take all necessary steps identified in 2 C.F.R. § 200.321(b)(1)-(5) to ensure that small and minority businesses, women's business enterprises, and labor surplus area firms are used when possible.

#### **COPYRIGHT**

##### **License and Delivery of Works Subject to Copyright and Data Rights**

The Contractor grants to the Jefferson Parish, a paid-up, royalty-free, nonexclusive, irrevocable, worldwide license in data first produced in the performance of this contract to reproduce, publish, or otherwise use, including prepare derivative works, distribute copies to the public, and perform publicly and display publicly such data. For data required by the contract but not first produced in the performance of this contract, the Contractor will identify such data and grant to the Jefferson Parish or acquires on its behalf a license of the same scope as for data first produced in the performance of this contract. Data, as used herein, shall include any work subject to copyright under 17 U.S.C. § 102, for example, any written reports or literary works, software and/or source code, music, choreography, pictures or images, graphics, sculptures, videos, motion pictures or other audiovisual works, sound and/or video recordings, and architectural works. Upon or before the completion of this contract, the Contractor will deliver to the Jefferson Parish data first produced in the performance of this contract and data required by the contract but not first produced in the performance of this contract in formats acceptable by the Jefferson Parish.

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### **CONFLICT OF INTEREST**

Jefferson Parish adheres to the Louisiana Code of Governmental Ethics, contained in Louisiana Revised Statutes Annotated, R.S. 42:1101, et seq. Vendor/Proposer by this submission warrants that there are no “conflicts of interest” related to this procurement that would violate applicable Louisiana Law. Violation of the Louisiana Code of Governmental Ethics may result in rescission of contract, permit or licenses, and the imposition of fines and/or penalties, without contractual liability to the public in accordance with applicable law.

### **BUY AMERICAN PROVISION**

Pursuant to 2CFR200, performance of the Buy American Provision, for all Federal Grants not only for the agricultural commodities:

**Definition of domestic commodity or product:** the term ‘domestic commodity or product’ means -

- \* An agricultural commodity that is produced in the [United States](#); and
- \* A food product that is processed in the [United States](#) substantially using agricultural commodities that are produced in the [United States](#).
- \* Any commodity required by the Federal Grant to be domestically manufactured; parts or equipment to be manufactured in the United States.

The [Department](#) shall require that a [school food authority](#) purchase, to the maximum extent practicable, domestic commodities or products.

1. The SFA and vendor shall comply with the **Buy American Provision** for all solicitations and contracts that involve the purchase of food, USDA Regulation (7 CFR Part 250 and 7 CFR Part 210). The vendor is required to utilize, to the maximum extent practicable, domestic commodities and products. This requirement pertains to component items. It does not include spices, sauces, etc.

The District participates in the National School Lunch Program and School Breakfast Program and is required to use the nonprofit food service funds, to the maximum extent practical, to buy domestic commodities or products for Program meals. A “domestic commodity or product” is defined as one that is either produced in the U.S. or is processed in the U.S. substantially using agricultural commodities that are produced in the U.S. as provided in 7 CFR Part 210.21(d). Section 12(n) of the

APPENDIX A: The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement. As such Appendix A will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed prior to award. **(Bid No. 50-00145251 Pre-Placed Emergency Contract to Preform Emergency Tree Work Throughout Jefferson Parish in Response to Natural Disasters or Other Declared States of Emergency for a Period of Two (2) Years for the Department of Parkways)**

National School Lunch Act defines “domestic commodity or product” as an agricultural commodity that is produced in the U.S. and a food product that is processed in the U.S. Substantially means over 51% of the final processed product (by weight or volume) must consist of agricultural commodities that were grown domestically. The Buy American provision must be followed in all procurements where funds are used from the nonprofit food service account, whether directly by an SFA or on its behalf.

Exceptions to the Buy American provision should be used as a last resort; however, an alternative or exception may be approved upon request. To be considered for the alternative or exception, the request must be submitted in writing to a designated official, a minimum of day 14 days in advance of delivery. The request must include the:

- A. Alternative substitute (s) that are domestic and meet the required specifications:
  - 1. The product is not produced or manufactured in the U.S. in sufficient and reasonably available quantities of a satisfactory quality; or
  - 2. Competitive bids reveal the costs of a U.S. product are significantly higher than the non-domestic product.

## Tab 2 – Experience and Qualifications

## Letter of Transmittal

July 25, 2024

RE: Pre-Placed Emergency Contract to Perform Emergency Tree Work Throughout Jefferson Parish in Response to Natural Disasters or Other Declared States of Emergency for a Period of Two (2) Years for the Department of Parkways

Dear Jefferson Parish:

Enclosed you will find the proposal for Looks Great Services of MS, Inc. (LGS). This response provides a concise, but detailed look at LGS and its debris operation experience and performance.

Due to the potential of severe weather in your Parish numerous homes, roads, and businesses could be affected. The scope of work will vary and LGS will continue to work with the Parish to ensure that all items in the scope of work are handled in the most efficient way as to reduce the impact to the Parish's residents. LGS will make it a top priority to continue to complete the work in a timely manner and in accordance with all local, state, and federal regulations. LGS remains committed to providing all necessary resources needed to perform the scope of work as per the specifications. LGS is also committed to maintaining any applicable licenses or certifications necessary. This proposal is in all respects fair and in good faith without collusion or fraud.

LGS has a solid background and by submission of this proposal confirms that it has not performed substandard work. LGS has 20 years of experience in helping places like Jefferson Parish recover from disasters. Having managed more than 70 contracts across the Eastern United States and Puerto Rico, LGS is adept in assembling successful recovery teams. In addition to LGS' management team, an extensive cadre of local and national subcontractors, who are prequalified with LGS, are available to respond to the needs of the Parish.

LGS understands the importance of having a knowledgeable team that is familiar with FEMA regulations and is adaptable to all requirements specified by the Parish. LGS will appoint dedicated team members to work with the Parish to provide technical assistance, operational methodology, and quality control. In addition, LGS management will oversee the DBE/MBE subcontractor utilization, local landfill coordination, and that environmental concerns and safety compliance remain a top priority.

LGS meets or exceeds licensing and insurance requirements needed for these types of projects. Specifically, LGS has an aggregate of 100 million dollars in liability coverage and a 2-million-dollar environmental pollution policy. For convenience, a certificate of insurance has been included in this proposal.

LGS takes great pride in the services it provides and looks forward to getting the opportunity to continue working with Jefferson Parish and provide the same outstanding services.

Sincerely,



Kristian Agoglia  
Vice President  
Looks Great Services of MS, Inc.

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### Looks Great Services of MS, Inc.

Use or disclosure of data contained on this sheet is subject to the restriction on the title page of this proposal.

**Pre-Placed Emergency Contract to Perform Emergency Tree Work Throughout Jefferson Parish in Response to Natural Disasters or Other Declared States of Emergency for a Period of Two (2) Years for the Department of Parkways**  
City of Jefferson Parish



## Company Overview

### Synopsis

Year Established: 1999

Current number of employees: 225

Bonding Capacity: \$200 Million

Successfully completed disaster projects: 150+

### Experienced Management

LGS has more than 200 full-time employees that are managed by several dozen professionals. These professions include degrees in Business and Finance, Occupational Safety, Biology, Emergency and Disaster Management, Construction Management, Civil Engineering, Construction Engineering, Marketing, and Accounting. Members of management are also FEMA trained, NIMS trained, and OSHA Safety training. LGS has a wide array of experience in different geographical areas ranging from Maryland to Kansas and Texas to Florida, and even Puerto Rico.

One of the core strengths of LGS' management is its ability to adapt. One occasion was when a client in Mississippi did not have the local resources to operate its own landfill. LGS managed to hire a local subcontractor to provide oversight services and LGS self-performed the landfill operations. This accomplished multiple things that the client was ecstatic over: landfill operations were unimpeded, local minority subcontractor participation was utilized, and LGS brought a more positive economic impact to the client than was anticipated.

LGS also has a strong commitment to safety. LGS has one of the lowest EMR ratings in its industry and prides itself on maintaining an exceptional safety record. LGS management instills a "Brother's Keeper" mentality in its approach to safety.

### Rapid Mobilization

With experience comes knowledge, and this has allowed LGS to evolve its deployment process. By streamlining and pre-planning, LGS can mobilize teams and equipment to predetermined staging areas until the storm passes. Post-storm, these teams can quickly begin assessing the damage and working closely with the client to put together a work plan. LGS can provide significant resources, equipment, and staff within 24 hours of a storm passing. For purposes of this RFP, LGS would deploy equipment and resources from its main office in Columbia.



*Monitor Tower*

### Financial Stability

When it comes to finances, resources are not an obstacle for LGS. With a bonding capacity of 200 million dollars, and the ability to cash-flow multiple projects simultaneously, LGS' financial stability is without question solid. LGS also has the rare distinction of having no debt on any equipment or resources.



*TDSRS*



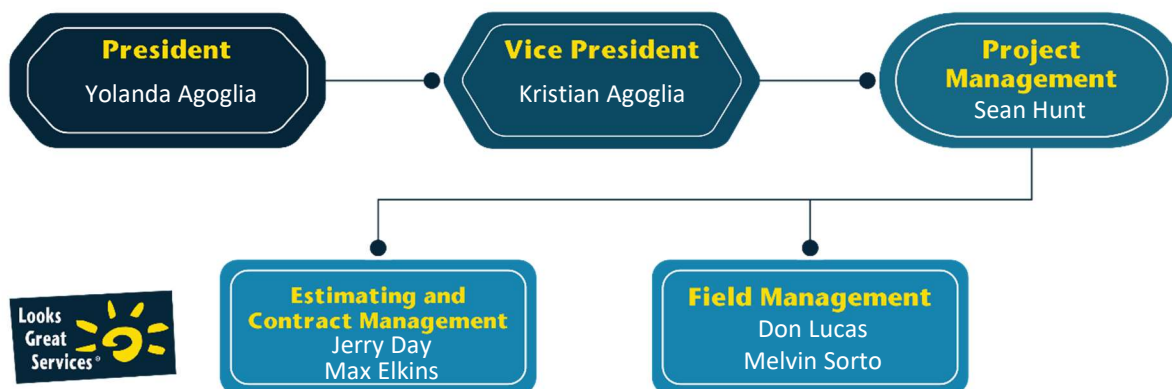
*Final Haul-Out*

## Company Contacts

### Company Information

Looks Great Services of MS, Inc.  
Tel: 601-736-0037  
Fax: 601-736-1924  
bids@looksgreatservices.com

### Key Personnel



### Personnel Information

Spencer Stovall  
Project Manager  
Tel: 601-441-0650  
spencerstovall@looksgreatservices.com

Sean Hunt  
Executive VP of Emergency Response  
Tel: 901-910-8560  
seanhunt@looksgreatservices.com

### Additional Personnel

Jerry Day  
Commercial Contracts Manager  
Tel: 405-727-0017  
jerryday@looksgreatservices.com

Don Lucas  
Debris Site Manager  
Tel: 601-818-2552  
donlucas@looksgreatservices.com

Melvin Sorto  
Field Operations Manager  
Tel: 631-326-7305  
melvinsorto@looksgreatservices.com

Max Elkins  
Executive Director of Contracting  
Tel: 601-408-9472  
maxelkins@looksgreatservices.com

## Bonding, Insurance, Licenses, and Certifications

### Letter of Bonding



September 19, 2023

To Whom It May Concern:

Per your request for evidence of bond ability, this letter is to advise you that Looks Great Services of MS, Inc. is set up for bonding with Fidelity and Deposit Company of Maryland.

Our company represents Looks Great Services of MS, Inc. for all of their bonding needs and has found them to be an outstanding contractor, with a good reputation in the construction industry. Based on their past experience, we will consider single jobs of \$100,000,000.00 with an aggregate program of \$200,000,000.00. Fidelity and Deposit Company of Maryland will favorably consider providing a 100% Performance and 100% Payment bond, providing a contract is awarded to, and executed by Looks Great Services of MS, Inc.

Issuance of final bonds will be subject to standard underwriting at the time of the final bond request, which will include but not be limited to the receipt of current financial information, acceptability of the contract documents, bond forms, and financing. The Surety and Cadence Insurance, Inc. along with their agents and owners assume no liability to you or any third party for failure to issue any bonds.

If I can be of additional assistance, please do not hesitate to call.

Sincerely,

A handwritten signature in blue ink, appearing to read "David R. Fortenberry", with a long horizontal stroke extending to the right.

David R. Fortenberry

16 Thompson Park · Hattiesburg, MS 39401 · 601-544-8703 · Fax 877-288-0152 · [www.cadenceinsurance.com](http://www.cadenceinsurance.com)

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#### Looks Great Services of MS, Inc.

Use or disclosure of data contained on this sheet is subject to the restriction on the title page of this proposal.

**Pre-Placed Emergency Contract to Perform Emergency Tree Work Throughout Jefferson Parish in Response to Natural Disasters or Other Declared States of Emergency for a Period of Two (2) Years for the Department of Parkways  
City of Jefferson Parish**



## Certificate of Insurance



### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
2/6/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Cadence Insurance, A Gallagher Company 16 Thompson Park Hattiesburg MS 39401		<b>CONTACT NAME</b> Daphne Coleman <b>PHONE (A/C, No, Ext):</b> 601-554-7321 <b>FAX (A/C, No):</b> 877-288-0152 <b>E-MAIL ADDRESS:</b> daphne.coleman@cadenceinsurance.com	
<b>INSURED</b> Looks Great Services of MS, Inc. 1501 Highway 13 North Columbia MS 39429		<b>LOOKGRE-01</b>	
<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>	
INSURER A: American Guarantee and Liability Ins Co		26247	
INSURER B: Markel American Ins. Co.		28932	
INSURER C: Old Republic Insurance Co.		24147	
INSURER D: Illinois Union Insurance Company		27960	
INSURER E:			
INSURER F:			

#### COVERAGES

CERTIFICATE NUMBER: 116077975

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSP	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
C	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY <input checked="" type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC OTHER:	Y	Y	MWZY31369224	2/1/2024	2/1/2025	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMPI/OP AGG \$ 4,000,000 Per Project Agg Cap \$ 10,000,000
C	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY HIRED AUTOS ONLY SCHEDULED AUTOS NON-OWNED AUTOS ONLY	Y	Y	MWTB31369124	2/1/2024	2/1/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	X UMBRELLA LIAB EXCESS LIAB DED <input checked="" type="checkbox"/> RETENTION \$ 0	Y	Y	AUC019344808	2/1/2024	2/1/2025	EACH OCCURRENCE \$ 8,000,000 AGGREGATE \$ 8,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y	N/A	MWC31369024	2/1/2024	2/1/2025	X PER STATUTE E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B D	Rented/Leased Equipment Pollution			MKLM4IM0053557 CPYG28206690004	4/14/2023 1/12/2023	4/14/2024 1/12/2025	Per Item/Occurrence \$300,000 Occur/Agg \$2,000,000


DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

THE FOLLOWING COVERAGES/PROVISIONS/ENDORSEMENTS ARE PROVIDED TO CERTIFICATE HOLDER(S) AND ANY OTHER PERSON(S) OR ORGANIZATION(S) ONLY WHEN THE NAMED INSURED HAS AGREED TO DO SO IN A WRITTEN CONTRACT/AGREEMENT -

General Liability:  
 Blanket Additional Insured coverage provided applying on a primary and non-contributory basis.  
 Blanket Waiver of Subrogation.  
 Liability assumed in an "Insured Contract" as defined by policy.  
 See Attached...

#### CERTIFICATE HOLDER

#### CANCELLATION

For Information Purposes - Please contact Cadence Insurance to be added as a Certificate Holder	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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#### Looks Great Services of MS, Inc.

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**Pre-Placed Emergency Contract to Perform Emergency Tree Work Throughout Jefferson Parish in Response to Natural Disasters or Other Declared States of Emergency for a Period of Two (2) Years for the Department of Parkways City of Jefferson Parish**

## WBENC WOSB Certification



### HEREBY GRANTS WOMAN OWNED SMALL BUSINESS (WOSB) CERTIFICATION TO

**LOOKS GREAT SERVICES OF MS, INC.**

The identified small business is an eligible WOSB for the WOSB Program, as set forth in 13 C.F.R. part 127 and has been certified as such by an SBA approved Third Party Certifier pursuant to the Third Party Agreement, dated June 30, 2011, and available at [www.sba.gov/wosb](http://www.sba.gov/wosb).

The WOSB Certification expires on the date herein unless there is a change to the SBA's regulation that makes the WOSB ineligible or there is a change in the WOSB that makes the WOSB ineligible. If either occurs, this WOSB Certification is immediately invalid. The WOSB must not misrepresent its certification status to any other party, including any local or State government or contracting official or the Federal government or any of its contracting officials.

Majority Female Owner: Yolanda Agoglia
NAICS: 824230, 561730 UNSPSC: 70111500, 70111501, 70111502, 70111503, 70111504, 70111505, 70111506, 70111507, 70111508
Certification Number: WOSB210490
Renewal Date: November 30, 2022
SBA WOSB Expiration Date: 11/30/2024

Phala Mire, Women's Business Enterprise Council - South President

Pamela Prince-Easton, WBENC President & CEO



Lakesha White, Vice President, Certification

## Financial Capability



July 7, 2023

Re: Looks Great Services of MS, Inc.

To Whom It May Concern:

Looks Great Services of MS, Inc. has been a customer of First Southern Bank for many years and they are in good standing with us. At this time, Looks Great Services of MS, Inc. has sufficient working capital to support and fund projects up to \$10,000,000.00.

Sincerely,

Len Cooke  
EVP/CLO





661 Sunnybrook Road  
Suite 100  
Ridgeland, MS 39157

601.326.1000  
888.821.0202

[HORNE.COM](http://HORNE.COM)

May 30, 2024

Re: Looks Great Services, Inc.  
Looks Great Services of MS, Inc.

To Whom It May Concern:

Please let this letter serve as evidence of financial capacity of the Looks Great Services ("LGS") Companies. I have served as the outside accountant for the past 4 years.

The LGS Companies have more than adequate capacity to fund contract operational expenses as needed. The combined companies have in excess of \$10 million dollars of working capital.

Should you need any further information or have any questions regarding this letter, please feel free to call me at (601)-326-1326.

Sincerely,

HORNE

Wes T. Winborne, CPA  
Partner

## Recently Activated Contracts

Customer Name	Activation Date
City of Bentonville, Arkansas – Tornado	June 12 <sup>th</sup> , 2024
Benton County, Arkansas – Tornado	June 12 <sup>th</sup> , 2024
City of Rogers, Arkansas – Tornado	May 28 <sup>th</sup> , 2024
Caldwell County, Kentucky – Tornado	May 28 <sup>th</sup> , 2024
Florida State University – Tornado	May 10 <sup>th</sup> , 2024
Jasper County, Mississippi – Tornado	September 25 <sup>th</sup> , 2023
City of Hendersonville, Tennessee – Tornado	September 14 <sup>th</sup> , 2023
City of Wynne, Arkansas – Tornado	April 10 <sup>th</sup> , 2023
Panola County, Mississippi – Tornado	April 4 <sup>th</sup> , 2023
City of Winona, Mississippi – Tornado	April 2 <sup>nd</sup> , 2023
Montgomery County, Mississippi – Tornado	April 2 <sup>nd</sup> , 2023
City of Wynne, Arkansas – Tornado	March 31 <sup>st</sup> , 2023
Cross County, Arkansas – Tornado	March 31 <sup>st</sup> , 2023
City of Amory, Mississippi – Tornado	March 24 <sup>th</sup> , 2023
City of Eutaw, Alabama – Tornado	February 1 <sup>st</sup> , 2023
Dallas County, Alabama – Tornado	January 21 <sup>st</sup> , 2023
Elmore County, Alabama – Tornado	January 19 <sup>th</sup> , 2023

## Recent Simultaneous Contract Experience

### 2024 Florida, Arkansas, & Kentucky Tornadoes:

On May 10th, Florida State University in Tallahassee, FL, was struck by three EF-2 tornadoes. Just sixteen days later, on May 26th, Rogers, AR, and Bentonville, AR, were both hit by an EF-2 tornado, while Caldwell County, KY, faced the devastation of an EF-3 tornado. In both instances, within hours of the storms passing, Looks Great Services personnel were on the road, mobilizing quickly to assist in disaster recovery and debris removal efforts. These powerful tornadoes generated over one million cubic yards of debris.



### 2023 Mississippi & Arkansas Tornadoes:

On March 24th, 2023, an EF-4 tornado struck Amory, MS while other tornadoes struck the town of Winona, MS as well as Panola County, MS & Montgomery County, MS. LGS was awarded for all 4 projects. Recovery efforts began immediately following the award. All projects operational within 48 hours of Notice to Proceed.

One week later, on March 31st, 2023, an EF-3 tornado struck Wynne, AR and Cross County, AR in which LGS was also awarded both projects. LGS responded immediately and was more than capable of handling multiple projects in multiple states utilizing internal crews, as well as pre-screened subcontractors led by a team of experienced LGS project managers.

LGS far exceeded client expectations on all five projects delivering exceptional results maximizing FEMA reimbursement for all parties involved. LGS collected, processed, and disposed of over 1 million cubic yards of debris resulting from the devastating damages in all Counties/Cities impacted by the tornadoes.

### Looks Great Services of MS, Inc.

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**Pre-Placed Emergency Contract to Perform Emergency Tree Work Throughout Jefferson Parish in Response to Natural Disasters or Other Declared States of Emergency for a Period of Two (2) Years for the Department of Parkways City of Jefferson Parish**

#### ☼ **2023 Alabama Tornadoes:**

Starting in January of 2023 LGS was awarded Eutaw, AL, Dallas County, AL, and Elmore County, AL when multiple tornadoes touched down throughout the State of Alabama. LGS was once again activated through a cooperative County purchasing agreement through the Association of Alabama County Commissions of Alabama (ACCA). LGS performed all jobs simultaneously and was able to complete all projects successfully on time collecting over 300,000 cubic yards of debris along with the hazardous tree pruning and removals managing numerous disposal sites throughout the state.

#### ☼ **2022 Hurricane Ian:**

Before Hurricane Ian made landfall LGS was initially activated and mobilized over 200 personnel, over 100 pieces of equipment, in place ready to assist for Florida Power & Light. LGS performed so highly that Florida Power & Light kept LGS assisting the restoration efforts throughout the duration of the initial activation. LGS was then activated as the prime contractor for the City of Oviedo, FL and was also staged prior to Hurricane Ian making landfall. LGS then performed the cleanup efforts including debris removal, tree trimming/removal, debris reduction, hauling, and more for the City of Oviedo once again exceeding expectations. Then, after Hurricane Ian made landfall LGS was asked to assist other entities throughout the entire State of Florida including Hardee County, FL, Seminole County, FL, New Smyrna, FL, Holly Hill, FL, Florida Department of Transportation in Hardee County, FL & Lee County, FL as well as Florida New College.

#### ☼ **2022 Tornadoes:**

LGS was awarded Caldwell County, Marshall County, Princeton, KY, Lincoln County, MS, and Hendersonville, TN in early 2022. By utilizing a combination of subcontractors and self-performing management and tree trimming, LGS jointly completed 5 contracts at one time. Collectively this amounted to more than 800,000 yards of debris in 3 separate states. LGS successfully completed all work on time and in accordance with all specifications.

- **2021 Hurricane Zeta:**

LGS holds the District 3 contract for the Association of County Commissions of Alabama, which contains 13 counties in this District. After Hurricane Zeta caused a significant amount of damage in this District, LGS was activated by 3 counties at the same time. With the help of local subcontractors, LGS collectively managed, hauled, reduced, and disposed of more than 400,000 yards of vegetative debris in Dallas, Marengo, and Wilcox Counties within a 4-month period. LGS successfully completed all work in a timely manner and in accordance with all specifications.

- **2020 Tornadoes:**

In 2020, one of the largest tornado outbreaks occurred in Mississippi. LGS was awarded 3 separate contracts by the MS Department of Transportation as well contracts with Jasper County, Jefferson Davis County, Lawrence County, Marion County, and Jones County. LGS simultaneously completed all these contracts within a 4-month period and collectively processed more than 550,000 CY of debris. LGS successfully completed all work in a timely manner and in accordance with all specifications.

- **2017 Hurricane Irma:**

In 2017, Hurricane Irma caused widespread damage in Florida, Georgia, and South Carolina. LGS was awarded 3 separate contracts by Florida: Florida City, Miami Shores, and El Portal. LGS simultaneously completed all these contracts within a 3-month period and collectively processed more than 225,000 CY of debris. LGS successfully completed all work in a timely manner and in accordance with all specifications





## Large-Scale Past Performance

Since 2001 LGS has been involved in FEMA reimbursed projects. LGS works in compliance with the law, the regulations, and FEMA's codified policies regarding the FEMA Public Assistance (PA) Program. Below is a list of the individual FEMA contracts LGS has managed as the prime contractor that involved more than 250,000 CY of debris removed in the past 10 years.

PROJECT	DATE	TOTAL CY	TOTAL DOLLAR AMOUNT INVOICED	FEDERAL REIMBURSEMENT AMOUNT	CONTACT
<b>City of Amory, MS DR-4697-MS</b>	3/29/2023 – 12/13/2023	520,202	\$8,180,915.18	TBD	Corey Glenn, Mayor mayorglenn@cityofamoryms.com 662-256-5721
<b>City of Wynne, AR DR-4698-AR</b>	3/2/2023 – 6/20/2023	260,186	\$3,660,345.87	TBD	Jennifer Hobbs, Mayor jhobbs@cityofwynne.com 870-238-0027
<b>Virginia DOT DR-04630</b>	5/9/2022- 8/7/2022	463,695	\$4,100,376.30	TBD	Adam Medek, Project Director adam@medekcorp.com 913-439-9366
<b>Caldwell County, KY DR-4630</b>	12/15/2021- 4/16/2022	309,795	\$2,431,930.21	\$2,431,930.21	Jeff Boone, Magistrate jeffboone@caldwellcourthouse.com 270-365-6660
<b>Marshall County, KY DR-4630</b>	12/22/2021 – 4/21/2022	539,410	\$6,159,788.61	\$6,159,788.61	Kevin Neal, Judge Executive Kevin.neal@marshallcountky.gov 270-527-4750
<b>Association of County Commissions of AL – Dallas, Marengo, and Wilcox Counties – Hurricane Zeta DR-4573</b>	12/14/2020 – 4/16/2021	406,446	\$6,913,884.04	\$6,913,884.04	Heath Sexton, County Engineer hsexton@dallascounty-al.org 334-874-2503 Ken Atkins, County Engineer marengoengineer@bellsouth.net 334-295-2236 David Butts, County Engineer wceng3@outlook.com 334-682-4725
<b>Marion, Lawrence Jefferson Davis, and Jasper Counties - Mississippi Tornado DR-4536</b>	5/4/2020 – 8/9/2020	536,681	\$6,765,705.01	\$6,765,705.01	Les Dungan, County Engineer les@dunganeng.com 601-441-6411 Jeff Dungan, County Engineer jeff@dunganeng.com 601-731-2600 Daniel Russum, County Engineer drussum@clarkengineers.com 601-649-5900
<b>Puerto Rico DTOP DR-4339</b>	12/2017 - Present	319,320 (To Date)	\$39,000,000.00 (To Date)	TBD	Elias Tirado Huertas, Director etirado@dtop.pr.gov
<b>Nassau County, NY DR-4085</b>	10/2012 – 5/2013	2,074,770	\$60,398,300.00	\$60,398,300.00	Richard Iadevaio, Superintendent riadevaio@nassaucountyny.gov 516-571-6824
<b>Long Beach, NY DR-4085</b>	10/2012 – 4/2013	455,000	\$17,000,000.00	\$17,000,000.00	Jim LaCarrubba, Commissioner jlacarrubba@longbeachny.org 516-431-1000
<b>Nassau County, NY DR-4021</b>	8/2011 – 1/2012	580,000	\$6,697,200.00	\$6,697,200.00	Richard Iadevaio, Superintendent riadevaio@nassaucountyny.gov 516-571-6824

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**Pre-Placed Emergency Contract to Perform Emergency Tree Work Throughout Jefferson Parish in Response to Natural Disasters or Other Declared States of Emergency for a Period of Two (2) Years for the Department of Parkways City of Jefferson Parish**

## Previous Disaster Work and Experience

Since 2001, LGS has been involved in FEMA reimbursed projects. LGS works in compliance with the law, the regulations, and FEMA's codified policies regarding the FEMA Public Assistance (PA) Program. Below is an additional comprehensive list of the FEMA contracts LGS has been a part of. These total over 150,000 leaners and hangers and more than 7.5 million cubic yards of debris removed.

CLIENT NAME	EVENT	DATE	PC = Prime PS = Prime Sub S = Subcontractor	CONTRACT AMOUNT	C# = CONTRACT # PO # = PURCHASE ORDER # TO # = TASK ORDER# NTP = DATE PSA = PROFESSIONAL SERVICE AGREEMENT
Slidell, LA	Tornado	April 2024	S	\$447,284.40	N/A
Jasper County, MS	Tornado	September 2023	PC	\$506,231.25	N/A
Hendersonville, TN	Tornado	September 2023	PC	\$329,990.40	N/A
Panola County, MS	Tornado	April 2023	PC	\$343,625.00	DR-4697
Winona, MS	Tornado	April 2023	PC	\$456,918.51	DR-4697
Montgomery County, MS	Tornado	April 2023	PC	\$361,464.00	DR-4697
Cross County, AR	Tornado	March 2023	PC	\$562,552.05	N/A
Eutaw, AL	Tornado	February 2023	PC	\$232,852.83	FEMA-4684-DR
Dallas County, AL	Tornado	January 2023	PC	\$389,366.93	N/A
Elmore County, AL	Tornado	January 2023	PC	\$446,107.93	FEMA-4684 DR
Virginia DOT	Snowstorm	May 2022	S	EST: \$10,000,000.00	49341-003
St. Louis, MO	Straight-Line Wind	April 2022	PS	\$152,152.00	N/A
Tyndall AFB	Hurricane Michael	April 2022	PC	EST: \$750,000.00	BPA #FA481922Q0005
Hendersonville, TN	Tornado	February 2022	PC	\$146,303.55	DR-4630
Lincoln County, MS	Hurricane Ida	January 2022	PC	\$198,230.26	DR-4626
Caldwell County, KY	Tornado	January 2022	PC	\$852,301.97	DR-4630
Marshall County, KY	Tornado	January 2022	PC	\$4,807,883.24	DR-4630
Caldwell County, KY	Tornado	December 2021	PC	\$1,579,628.24	NTP 12.22.21
Marshall County, KY	Tornado	December 2021	PC	\$1,351,905.37	NTP 12.17.21
South LA Electric Coop.	Hurricane Ida	September 2021	PC	\$20,986,794.83	N/A
Brookhaven, MS	Hurricane Ida	September 2021	PC	\$60,575.00	N/A
Harrison County, MS	Hurricane Ida	August 2021	PC	\$690,025.36	210610
Jefferson County, MS	Ice-Storm	August 2021	PC	\$1,936,061.40	FEMA-TBD
Mississippi DOT	Ice-Storm	June 2021	PC	\$1,227,126.20	CMEP7000012771
Cleveland, MS	Straight-Line Wind	June 2021	PC	\$300,408.00	NTP 6.14.21

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Jackson, MS	Tornado	June 2021	PS	\$78,460.00	NTP 6.3.21
Natchez, MS	Ice Storm	March 2021	PC	\$627,179.31	FEMA-TBD
ACCA Marengo County, AL	Hurricane Zeta	February 2021	PC	\$1,743,685.42	FEMA-DR-4573
ACCA Wilcox County, AL	Hurricane Zeta	January 2021	PC	\$1,394,919.74	FEMA-DR-4573
ACCA Dallas County, AL	Hurricane Zeta	December 2020	PC	\$3,775,278.88	FEMA-DR-4573
Jefferson Davis County, MS	Tornado	April 2020	PC	\$1,563,514.48	FEMA-DR-4551-MS
ACCA Pike County, AL	Tornado	April 2020	PC	\$400,064.00	Region 3 Contract
Jasper County, MS	Tornado	April 2020	PC	\$1,899,079.90	FEMA-DR-4551-MS
Mississippi DOT	Tornado	April 2020	PC	\$177,064.50	MP-7000-16(231)
Mississippi DOT	Tornado	April 2020	PC	\$50,500.00	MP-7000-39(225)
Jones County, MS	Tornado	April 2020	PC	\$660,797.34	FEMA-DR-4551-MS
Lawrence County, MS	Tornado	April 2020	PC	\$1,320,274.77	FEMA-DR-4551-MS
Marion County, MS	Tornado	April 2020	PC	\$812,029.88	FEMA-DR-45XX-MS
Mississippi DOT	Tornado	April 2020	PC	\$1,411,516.90	MP-7000-16(223)
Lawrence County, MS	Tornado	April 2020	PC	\$582,705.23	FEMA-DR-4536-MS
Jefferson Davis County, MS	Tornado	April 2020	PC	\$3,471,894.22	FEMA-DR-4536-MS
Mississippi DOT	Tornado	October 2019	PC	\$256,000.00	STP-0028-00(007)
Yazoo County, MS	Tornado	October 2019	PC	\$168,866.00	FEMA-DR-4450-MS
Columbus, MS	Tornado	April 2019	PC	\$271,601.40	FEMA-DR-4429-MS
Puerto Rico DRD	Hurricane Maria	March, 2019	PC	EST: \$9,000,000.00	2018-000-177
Univ. of NC, Wilmington	Hurricane Florence	September, 2018	PS	\$76,695.00	N/A
St. James Plantation, NC	Hurricane Florence	September 2018	PS	\$2,934,958.75	N/A
USACE/Power Secure	Hurricane Maria	April, 2018	PS	\$2,000,000.00	N/A
Puerto Rico DOH	Hurricane Maria	February, 2018	PS	\$1,000,000.00	DOH-RFP-17-18-03
Puerto Rico DTOP	Hurricane Maria	December, 2017	PC	EST: \$40,000,000.00	2018-000-177
Florida City, FL	Hurricane Irma	September, 2017	PC	\$3,866,287.87	FEMA-DR-4334/2017-004
Village of El Portal, FL	Hurricane Irma	September, 2017	PC	\$1,680,800.67	FEMA-DR-4334
Miami Shores Village, FL	Hurricane Irma	September, 2017	PC	\$983,796.51	FEMA-DR-4334
McIntosh County, GA	Hurricane Irma	September, 2017	S	\$100,728.00	FEMA-DR-4334
Volusia County, FL	Hurricane	September,	S	\$462,575.00	FEMA-DR-4334

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	Irma	2017			
Claiborne County	Tornado	September, 2017	PC	\$1,346,973.73	DR-4314-MS
Central, LA	Flooding	August, 2017	PC	\$4,006,000.00	2017-001
Holmes County, MS	Tornado	June, 2017	PC	\$4,047,248.40	DR-4314-MS
Durant, MS	Tornado	June, 2017	PC	\$1,775,021.45	DR-4314-MS
Mississippi DOT	Tornado	June, 2017	PC	\$2,017,183.71	MP-3000-26(114)
Yazoo County, MS	Tornado	June, 2017	PC	\$3,610,554.90	DR-4314-MS
Montgomery County, MS	Tornado	May, 2017	PC	\$2,461,467.85	DR-4314-MS
Skidaway Island, GA	Hurricane Mathew	October, 2016	S	\$1,042,106.25	N/A
Hilton Head, SC	Hurricane Matthew	October, 2016	S	\$586,730.00	N/A
Benton County, MS	Tornado	February, 2016	PC	\$530,428.40	DR-4248-MS
Marshall County, MS	Tornado	February, 2016	PC	\$1,230,407.00	DR-4248-MS
Marion County, MS	Tornado	December, 2014	PC	\$955,958.66	RFP-2015-01
City of Columbia, MS	Tornado	December, 2014	PC	\$164,500.00	N/A
Lowndes County, MS	Tornado	May, 2014	PC	\$430,402.19	DR-4175-MS
Mississippi DOT Itawamba Co	Tornado	May, 2014	PC	\$342,652.22	14-2100-991-01
Mississippi DOT Winston Co	Tornado	May, 2014	PC	\$88,971.97	14-2100-991-03
MS DOT Lowndes Co	Tornado	May, 2014	PC	\$85,579.13	14-2100-991-02
Itawamba County, MS	Tornado	May, 2014	PC	\$695,844.02	N/A
US Army Corps of Engineers	Hurricane Sandy	March, 2013	PC	\$2,145,149.40	C# W912DS-13-C-0024
US Army Corps of Engineers	Hurricane Sandy	March, 2013	PC	\$1,171,605.00	C# W912DS-13-C-0018
Central Park Conservancy	Hurricane Sandy	October, 2013	PC	\$105,200.00	C# CPC13-01
Village of Freeport, NY	Hurricane Sandy	October, 2012	PC	\$181,000.00	NTP 10.31.12
Freeport Electric, NY	Hurricane Sandy	October, 2012	PC	\$186,200.00	NTP 10.31.12
Garden City, NY	Hurricane Sandy	October, 2012	PC	\$4,152,100.00	NTP 10.31.12
Town of Hempstead, NY	Hurricane Sandy	October, 2012	PC	\$4,858,000.00	NTP 11.8.12
Town of Huntington, NY	Hurricane Sandy	October, 2012	PC	\$7,545,500.00	NTP 11.1.12
Long Island Railroad	Hurricane Sandy	October, 2012	PC	\$985,700.00	NTP 10.21.12

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CLIENT NAME	EVENT	DATE	PC = Prime PS = Prime Sub S = Subcontractor	CONTRACT AMOUNT	C# = CONTRACT # PO # = PURCHASE ORDER # TO # = TASK ORDER# NTP = DATE PSA = PROFESSIONAL SERVICE AGREEMENT
City of Long Beach, NY	Hurricane Sandy	October, 2012	PC	\$17,500,000.00	NTP 10.30.12
National Grid / LIPA	Hurricane Sandy	October, 2012	PC	\$4,000,700.00	N/A
Nassau County, NY	Hurricane Sandy	October, 2012	PC	\$60,398,300.00	NTP 10.26.12
NYS DOT, NY	Hurricane Sandy	October, 2012	PC	\$78,800.00	C# PAA05522
Virginia DOT	Windstorm	July, 2012	PS	\$1,758,000.00	N/A
SUNY, NY	Hurricane Irene	August, 2011	PC	\$72,500.00	C# T001673
Suffolk County Water Authority	Hurricane Irene	August, 2011	PC	\$27,800.00	C# 6556
Nassau County, NY	Hurricane Irene	August, 2011	PC	\$6,697,200.00	PSA - 8.26.11
Huntington, NY	Hurricane Irene	August, 2011	PC	\$1,287,300.00	PO# 3115025
Village of Freeport, New York	Hurricane Irene	August, 2011	PC	\$550,000.00	NTP 8.28.11
Freeport Electric	Hurricane Irene	August, 2011	PC	\$50,700.00	NTP 8.28.11
NYS DOT, NY	Hurricane Irene	August, 2011	PC	\$103,200.00	C# PAA05522
National Grid	Hurricane Irene	August, 2011	PC	\$113,000.00	N/A
Jackson County, AL	Tornado	April, 2011	S	\$478,000.00	N/A
Nassau County, NY	Microburst	June, 2010	PC	\$151,000.00	N/A
National Grid, NY	Microburst	June, 2010	PC	\$342,000.00	N/A
Suffolk County Water	Tornado	April, 2010	PC	\$42,000.00	Contract # 6556
NYS DOT, NY	Hazardous Tree Removal	June, 2009	PC	\$879,000.00	C# D260430
NYS DOT, NY	Hazardous Tree Removal	March, 2009	PC	\$686,000.00	C#D260430
Long Island Railroad	Hazardous Tree Removal	January, 2009	PC	\$450,000.00	N/A
Beaumont & Jefferson Co, TX	Hurricane Ike	September, 2008	S	\$521,000.00	N/A
Stoney Brook State University, NY	Hazardous Tree Removal	February, 2008	S	\$380,000.00	N/A
University of Oklahoma	Ice Storm	February, 2008	S	\$76,000.00	N/A
Midwest City, OK	Ice Storm	January, 2008	PS	\$175,000.00	N/A
Keyspan Energy, NY	LIPA - Storm	July, 2007	PC	\$3,400,000.00	N/A

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CLIENT NAME	EVENT	DATE	PC = Prime PS = Prime Sub S = Subcontractor	CONTRACT AMOUNT	C# = CONTRACT # PO # = PURCHASE ORDER # TO # = TASK ORDER# NTP = DATE PSA = PROFESSIONAL SERVICE AGREEMENT
	Hardening				
Missouri DOT	Winter Storm	March, 2007	PS	\$192,000.00	N/A
St. Louis, MO	Windstorm	July, 2006	PS	\$295,000.00	N/A
Columbia, MS	Hurricane Katrina	August, 2005	PS	\$5,600,000.00	N/A
New Orleans, LA	Hurricane Katrina	August, 2005	S	\$168,000.00	N/A
Miami, FL	Hurricane Katrina	August, 2005	PS	\$160,000.00	N/A
Coral Gables, FL	Hurricane Katrina	August, 2005	PS	\$79,000.00	N/A
Florida Keys	Hurricane Dennis	July, 2005	PS	\$135,000.00	N/A
Wichita, KS	Ice Storm	January, 2005	PS	\$210,000.00	N/A
Lakeland, FL	Hurricane Jeanne	September, 2004	PS	\$146,000.00	N/A
Gainesville, FL	Hurricane Jeanne	September, 2004	PS	\$187,000.00	N/A
Oviedo, FL	Hurricane Francis	September, 2004	PS	\$466,000.00	N/A
Winter Park, FL	Hurricane Charlie	August, 2004	PS	\$82,000.00	N/A
Virginia Beach, VA	Hurricane Isabel	September, 2003	S	\$180,000.00	N/A
Memphis, TN	Windstorm	July, 2003	PS	\$130,000.00	N/A
Raleigh, NC	Ice Storm	December, 2002	S	\$326,000.00	N/A
New Haven, CT	Ice Storm	November, 2002	S	\$65,000.00	N/A
Kansas City, MO	Ice Storm	January, 2002	PS	\$160,000.00	N/A

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**Pre-Placed Emergency Contract to Perform Emergency Tree Work Throughout Jefferson Parish in Response to Natural Disasters or Other Declared States of Emergency for a Period of Two (2) Years for the Department of Parkways  
City of Jefferson Parish**

## Previous Project Details

### 2005 – Hurricane Katrina



*Open Air Burning Operation*

Location: Columbia, Mississippi  
 Date: August 2005  
 Revenue: \$5,600,000.00  
 Client: Mississippi Dept. of Trans. as prime subcontractor for T.L. Wallace Construction, Inc.  
 Contact: Tommy Wallace  
 800 Hwy 98 Bypass  
 Columbia, MS 39429  
 Phone: 601-736-4525  
 info@tlwallace.com

### *Executing Requirements*

LGS was tasked with Hazardous Tree Removal, Hazardous Limb Removal and Right of Way (ROW) loading and hauling of vegetative debris generated by Hurricane Katrina. In addition, LGS managed and operated five (5) TDSRS' for the project.

- LGS mobilized 25 tree trimming crews and 55 hauling crews.
- Establishment, operation, and management of 5 TDSRS.
- All reduction site operations approved and permitted by the Mississippi Department of Environmental Quality and closed out without issue.
- 1.4 million cubic yards were removed from Mississippi state roads in Marion and Covington Counties.
- State roads were restored and resulting debris was eliminated as a safety hazard, reduced in volume, and disposed of to eliminate storage issues and future health concerns.

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- Letters of recommendation from County Engineers and MDOT Construction Engineers for enabling smooth operations.



*Hazard Tree Removal (Leaner)*

#### *Meeting Operational Challenges*

A focus in our operations on MDOT highways was safety. LGS' safety operations for MDOT, especially traffic control safety, provided a true test and verification (QED) of our written program manuals, procedures, and previous experience. Our team demonstrated proficiency by establishing protection zones on major highways and utilizing federal guidelines and manuals on uniform traffic control devices. LGS successfully performed debris removal operations on major highways without any safety violation nor, most importantly, without any accidents or incidents.

#### *Local Small Business Subcontracting Efforts*

As a small business, LGS worked successfully to utilize other small business concerns during our Katrina recovery efforts. Most of the overhead trimming and debris removal from the state roads was conducted by small business concerns. Looks Great Services subcontracted to numerous companies located within the affected area.

## 2011 – Hurricane Irene

Location: Nassau County, NY  
 Date: August 2011  
 Revenue: \$6,697,200  
 Client: Nassau County, NY  
 Department of Public Works  
 Contact: John Gallo  
 Superintendent of Highways  
 170 Cantiague Rock Road  
 Hicksville, NY 11801



TDSRS

### *Executing Requirements*

LGS was tasked with Hazardous Tree Removal and Hazardous Limb Removal and Right of Way (ROW) loading and hauling of vegetative debris generated by Hurricane Irene. In addition, LGS managed and operated a TDSRS for the project.

- Pre-positioned 60 crews to perform Emergency Road Clearance immediately after winds dropped below Tropical Storm force strength.
- This was a pre-position contract competitively bid and awarded.
- LGS mobilized the 60 emergency road clearance crews in less than 48 hours prior to landfall.
- All work performed on a time and material basis per direction of client.
- Performed Hazardous Tree and Limb Removal on over 8,000 trees.
- Removed, processed, and disposed of over 580,000 Cubic Yards of vegetative debris.

### *Meeting operational challenges*

- All access to Long Island closed, preventing mobilization:

LGS worked with NYCDOT and the Port Authority of New York and New Jersey to open bridges and airports that had been closed to the public. Our actions allowed much needed emergency crews and assets to access Long Island to expand our capabilities.

- Multi-jurisdictional coordination:

Nassau County is a suburban county on Long Island, located immediately east of New York City. The population from the 2010 census was estimated at 1.344 million. Under a disaster declaration, the county is the lead agency for the 129 cities, towns, villages, and hamlets located within its boundaries. During Hurricane Irene, Nassau County relied upon Looks Great Services to successfully execute their pre-positioned debris management plan. The challenge encountered was coordinating with 129 different incorporated governments to enable debris removal to operate smoothly and in an orderly fashion. Many of these agencies were facing an unprecedented and unplanned community issue. By implementing LGS' established and proven plans and utilizing LGS' experienced managers to advise, guide and help these agencies, LGS successfully enabled these governments to assist their communities in an expedited and coordinated manner.

### *Local small business subcontracting efforts*

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Looks Great Services' commitment to small business subcontracting partners resulted in 70% of the work



being performed by local companies. 100% of the work was completed by small business concerns.

### 2012 – Hurricane Sandy

Location: City of Long Beach, NY  
 Date: October 2012 – May 2013  
 Revenue: \$17,000,000  
 Client: City of Long Beach, NY  
 Contact: Jim LaCarrubba  
 Commissioner of Public Works  
 1 West Chester Street  
 Long Beach, NY 11561  
 (516) 431-1000  
 jlacarrubba@longbeachny.org

*Pre-Segregation Debris Piles*

*Post-Segregation Debris Piles*

### Executing Requirements

Sandy made land fall on October 29, 2012. The following morning reports came into the Nassau County Emergency Operation Center (EOC) about the status on Long Beach. There were reports of houses on fire, people trapped, first responder equipment destroyed, and roads were impassable for emergency workers. LGS was contacted by the Counties EOC asking if we knew how to help in this dire situation. Since all communication was cut off between the EOC and Long Beach, there was no way to assess needs. Within two hours LGS implemented our emergency clearing plan and mobilized twenty-five heavy equipment clearing crews. With the assistance of an emergency escort, our crews gained access to the affected city. Our immediate response cleared the city's roads of 120,000 cubic yards of sand and allowed emergency response crews to reach citizens in need. The situation in Long beach was so critical our operations ran 24 hours a day for several weeks.

LGS assisted the city with other needs such as:

- The removal and disposal of over 260,000 cubic yards of C&D that was generated as a result of buildings flooded by the storm surge.
- LGS worked with the EPA and NYDEC to make sure all debris removal (sand and C&D) was done within the guidelines of all regulatory agencies. LGS made certain that all permits were secured and in place.

### Meeting Operational Challenges

- No Available Temporary Debris Site:

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Long Beach Island had no suitable location to set up a temporary debris site to accept the 260,000 yards of construction debris produced from flooded homes and buildings. Looks Great Services identified a suitable location 4 miles out of the city's limit and secured the necessary license and permits on behalf of the city. Once secured and opened, the site became the base of operation for the recover mission for not only our operation but also for the US EPA.



*C&D Barging Site*

- C&D debris contained co-mingled waste streams:

LGS determined that the C&D material contained Household Hazardous Waste (HHW) that required segregation, containment, and packaging by classification. To address this need, LGS worked with the US EPA and implemented operations that included curb side segregation and pick up of HHW, municipal waste, and C&D debris. Additional hazardous waste segregation crews worked at the debris site removing and processing contaminated material. LGS successfully removed 30,000lbs of HHW because of our segregation operation.



*HHW Collection Site*

- Removal, cleaning, testing and placement of sand:

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The city of Long Beach was buried in sand from a foot storm surge. Every home and building experienced substantial flooding and sand displacement. Thousands of yards of sand were removed from the basements of buildings and placed in the streets by residents for pick up. This posed a unique challenge to LGS since the sand needed to be processed and tested before it could be relocated. We implemented our Beach Sand Recovery Plan that was reviewed and accepted by the New York State Department of Environmental Conservation Agency as an



acceptable method. LGS secured state issued permits to commence sand screening and testing.  
*Sand Reclamation and Screening Site*



*Clean Sand Coming Off the Screen onto the Beach*

195,000CY of sand was recovered from the streets, rights-of-way, and private property. The sand was cleaned, tested and placed back on the beach as emergency protective berm.

#### *Local Small Business Subcontracting Efforts*

#### **Looks Great Services of MS, Inc.**

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Looks Great Services performed over \$17,000,000 in recovery work for the City of Long Beach. Operations took place over a six-month period and all work performed was completed by small business companies.

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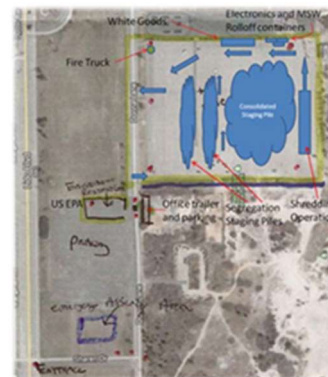
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City of Jefferson Parish**



## 2012 – Hurricane Sandy



Nickerson Beach Park – C&D TDSRS



TDSRS Site Plan

Location: Nassau County, NY  
 Date: October 2012  
 Revenue: \$62,000,000  
 Client: Nassau County, NY  
 Department of Public Works  
 Contact: John Gallo  
 Superintendent of Highways  
 170 Cantiague Rock Road  
 Hicksville, NY 11801



Nickerson Beach Park – TDSRS

### Executing requirements

In preparation for Hurricane Sandy, the Nassau County Department of Public Works activated its pre-existing debris management contract with Looks Great Services, Inc. (LGS). Once activated, LGS mobilized 70 clearing crews with equipment and 210 personnel which were prepositioned throughout Nassau County. All crews were staged for response before Hurricane Sandy made landfall. To meet the substantial mobilization request of the county, LGS utilized its relationships, reputation and financial stability to secure assets to quickly respond to the needs of the county.

LGS relationships with national companies such as Weeks Marine, Bergeron Emergency Services, BMI, Hertz Equipment Rental, and many others, have proven to be reliable sources that can be called upon during widespread disaster events such as Hurricane Sandy. LGS also has strong ties with small companies, such as us, including La May and Sons, Edgewood Industries, DLI, Stoney Creek Industries, Medek Tree Service, Michael's Tree Service, and H2 Construction, LLC, as well as dozens of other large and small businesses from across the country.

During Hurricane Sandy recovery operations for Nassau County, LGS operated and managed 11 separate TDSRS'. The majority of TDSRS processed, reduced, and disposed the following:

- 657,000 cubic yards of vegetative debris.
- 260,000 cubic yards of C&D debris.
- Hundreds of abandoned vehicles were processed at three aggregation sites.
- Processed hundreds of tons of Hazardous Waste including sewage, and HHW.
- Collected, and processed thousands of white goods and e-Waste.

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In response to widespread flood damage, Looks Great Services deployed teams of trained Hazardous Waste Specialists within the county to properly segregate, containerize and dispose of Household Hazardous Waste in compliance with local and federal safety, health and environmental regulations and standards. Proper personal protective equipment, environmental protection measures, cross-contamination prevention practices, and environmental monitoring (i.e.: continual air monitoring) were adhered to following LGS's written Environmental Protection Plan and LGS Site Specific Health and Safety Plan which were approved by the NY Department of Environmental Conservation, US EPA and OSHA.

LGS' dedicated staff gained additional experience in large scale disaster recovery projects in the aftermath of Hurricane Sandy. As part of our operations with Nassau County, NY, we provided Construction and Demolition (C&D) material removal for the Villages of Bay Park, Oceanside, Baldwin, Atlantic Beach, East Atlantic Beach, Lido Beach, Point Lookout, and the City of Long Beach. The C&D collected was removed from Long Island by our barging operations and relocated to an approved landfill near Albany, NY, over 170 miles away. We worked closely with the New York State Department of Environmental Conservation, US EPA, and the US Coast Guard compliance officers to meet all state and federal transportation and disposal requirements.

Looks Great Services' barging operation included quality control measures such as air and water quality testing, and the deployment of small boats, booms, and other containment systems to monitor waterways and prevent contamination of the fragile estuaries. As a result of our actions, all waterways and the surrounding fragile ecosystems were protected.

LGS managed all FEMA eligible vegetative debris removal from within Nassau County, NY. LGS provided collection, staging, reduction, and final disposal services. The resulting wood chips were removed from Long Island by barge to approved sites in NJ and PA for beneficial re-use.

Looks Great Services operations resulted in the following completed tasks:

- 1,157,770 CY of vegetative debris hauled, processed, and disposed.
- 10,520 hazardous trees removed.
- 21,275 hazardous limbs removed.
- 10,272 loads of debris hauled.

#### *Meeting operational challenges*

- All Long Island landfills were at or near capacity:

One week into the recovery effort, it became apparent that all Long Island landfills had become overwhelmed by the number of debris generated by Hurricane Sandy. One by one the disposal sites began to close. Nassau County requested that LGS find a quick solution to this major problem because the county's reduction sites were quickly reaching capacity and facing closure by state regulators. LGS presented the county with multiple options including trucking, rail transportation and barging. The county made the determination after verification of LGS' data, that barging was the most efficient and cost-effective solution. An additional benefit of barging was the reduction of truck haul distances and reduction of the hazard to the public in bypassing high density population areas.

- Household hazardous waste extensively comingled:

The storm surge from Hurricane Sandy created a devastating effect to the south shore of Nassau County. Water levels reached from two to four miles inland, flooding many homes and

businesses. The county's need to establish a large C&D debris TDSRS centrally located to the devastation, was identified immediately after the storm surge subsided. Although the county had a debris management plan in place, it did not include handling and processing commingled construction debris, nor household hazardous waste. LGS provided collection of C&D materials, providing segregation of household hazardous waste, white goods, and e-waste. Looks Great Services initiated our Hurricane Sandy Response and Recovery Plan. This plan established the parameters for handling comingled waste streams and was approved by the NYS DEC. We initiated curbside and TDSRS segregation of comingled materials. As a result of our efforts the C&D TDSRS successfully processed 10,000 to 15,000 CY of debris per day without any interruption or delay of operations. One of the most critical challenges was the fact that Nickerson Beach Park, the location of the TDSRS for C&D and HHW, is immediately adjacent to the beach on the Atlantic Ocean. LGS successfully implemented environmental protection measures that prevented contamination of this critical and fragile environment to the praise of the NYS DEC, and US EPA, who were co-located at the site with LGS.

- Debris streams contaminated with raw sewage:

Hurricane Sandy flooding caused a power outage for Nassau County's Bay Park Sewage Treatment facility. This plant processes 40% of the county's sewage, averaging 72 million gallons per day. Raw sewage overflowed the plant and flooded entire neighborhoods up to three feet deep. The county relied on LGS to immediately respond by providing biohazard decontamination and clean-up crews. LGS provided complete biohazard management with appropriate hauling, processing, and disposal measures incorporated in accordance with state and Federal regulations.

- Extreme safety hazards:

The population density in Nassau County is 4,600 people per square mile. The volume of people and traffic exposed to LGS operations on a daily basis posed a unique challenge. Crews were limited by the government to roadways that generally see high volumes of traffic and were unable to utilize parkways due to height limitations and restrictions. Debris crews were assigned additional traffic control personnel and equipment above the normal requirement levels to protect the public during debris removal operations.

- Limited open space in urban area, limiting large TDSRS':

Population density created debris site availability challenges. Lack of open space prompted LGS to consider a smaller TDSRS'. The production goal set by LGS was to collect 20,000 cubic yards of vegetative debris per day. As a result, many smaller TDSRS' were established across the county. Logistically the use of many sites multiplied the need for additional assets such as personnel, management, equipment, and quality control measures. Looks Great Services met this need by providing the additional assets and personnel as required. At the height of operations, LGS crews were collecting 32,000 CY of debris per day, 60% above our own self-imposed goal. LGS opened, managed, and successfully closed out 11 sites within the boundaries of Nassau County.

#### *Local small business subcontracting efforts*

For Hurricane Sandy, LGS again relied heavily on our small business debris management contacts to assist us in contract performance for Nassau County. Eighty percent (80%) of our subcontractors were small business concerns, with the majority coming from the declared area.



## 2018 – Hurricane Maria

Location: West Zone  
 Date: December 2017  
 Revenue: \$39,000,000  
 Client: Puerto Rico Department of Transportation and Public Works  
 Contact: Elias Tirado Huertas  
 Director  
 Apartado 41269  
 San Juan, PR 00940-1269



*Crews Mobilizing in Puerto Rico*

### *Executing Requirements*

LGS was tasked with Hazardous Tree Removal and Hazardous Limb Removal and Right of Way (ROW) loading and hauling of vegetative debris generated by Hurricane Maria. In addition, LGS managed and operated five DMS and three FDS for the project.

- Positioned crews to perform emergency road clearance immediately after NTP.
- This was a post-disaster contract competitively bid and awarded.
- LGS mobilized 60+ road clearance crews and debris consolidation crews.
- All work performed on a time and material basis and unit price per direction of client.
- Performed Hazardous Tree Removals on 8,091 trees.
- Trimmed 59,580 Hazardous Limbs.
- Removed, processed, and disposed of over 319,320 CY of vegetative debris.



*Tree Removal*

### *Meeting operational challenges*

- Access to areas in Puerto Rico closed, preventing mobilization:

LGS worked with DTOP to open roads and ROW that had been closed to the public. Our actions allowed much needed crews and assets to access Puerto Rico to expand our capabilities. LGS also relied on its experienced crews in navigating the isolated terrain and one-lane mountain passes with equipment to coordinate the cleanup of mudslides and hazardous trees.

- Multi-jurisdictional coordination:

Puerto Rico's West Zone is a mix of suburban and rural areas covering more than 700 square miles. The population from the 2018 census was estimated at 554,142. Under the disaster declaration, DTOP is the lead agency for the 15 municipalities located within Zone 4. After Hurricane Maria, DTOP relied upon Looks Great Services to successfully execute their debris management plan. The challenge encountered was coordinating with 15 municipalities and a multitude of incorporated governments to enable debris removal to operate smoothly and in an orderly fashion. Many of these agencies were facing an unprecedented and unplanned community issue. By implementing LGS' established and proven plans and utilizing LGS' experienced managers to advise, guide and help these agencies, LGS successfully enabled these governments to assist their communities in an expedited and coordinated manner.

### *Local small business subcontracting efforts*

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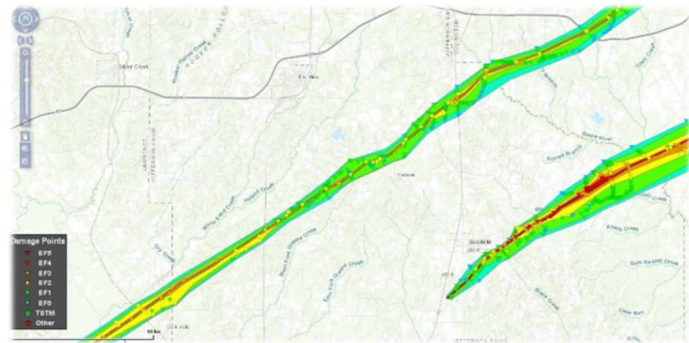
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Looks Great Services' commitment to small business subcontracting partners resulted in 70% of the work being performed by local companies. 100% of the work was completed by small business concerns.



## 2020 – Jefferson Davis County Tornado

Location: Jefferson Davis County, MS  
 Date: April 2020  
 Revenue: \$3,471,890  
 Client: Jefferson Davis County Board of Supervisors  
 Contact: Les Dungan  
 County Engineer  
 1574 Highway 98 East  
 Columbia, MS 39429  
 601-441-6411



*April 13, 2020, Tornado Track*

### *Executing Requirements*

LGS was tasked with Hazardous Tree Removal and Hazardous Limb Removal and Right of Way (ROW) loading and hauling of vegetative and C&D debris generated by the largest tornado in Mississippi's history. In addition, LGS managed and operated the county's landfill (FDS), due to the lack of county resources.

- This was a post-disaster contract competitively bid and awarded.
- LGS mobilized 30 debris crews and 10 trimming crews.
- All work performed on a unit price basis per direction of client.
- Performed Hazardous Tree Removals on 2,913 trees.
- Trimmed 2,215 Hazardous Limbs.
- Removed, processed, and disposed of over 237,697 CY of vegetative and C&D debris.



### *Meeting operational challenges*

- Landfill Management:

LGS worked with Jefferson Davis County to create a Temporary Debris Site adjacent to the landfill. One of the challenges was that the landfill could not accept the debris volume. LGS reduced the debris, transported it to the landfill, and operated the landfill. Our experience with operating final disposal sites allowed for the landfill to accept all the debris and have room for other DOT contracts to dispose of debris as well. This benefited the county by them receiving additional money from the tipping fees.

- Multi-event coordination:

Due to a second, straight-line wind disaster 2 weeks after the tornado, another set of contracts was issued. The widespread damage from 2 overlapping storms required LGS to provide an extra level QC in the operation plan. In response, the County relied upon Looks Great Services to successfully execute their debris management plan. The challenge encountered was coordinating with 2 agencies and 4 separate contracts to manage the debris from both storms smoothly. By implementing LGS' established and proven plans and utilizing LGS' experienced managers to advise, guide and help the county, LGS successfully enabled all contracts to be expedited and in a coordinated manner.

## References

Customer Name: Caldwell County, Kentucky	Email: jeffboone@caldwellcourthouse.com
Contact: Jeff Boone, Magistrate	Phone No.: 270-963-0200
Address: 100 East Market Street Princeton, KY 42445	Fax: N/A
	Contract Value: \$2,431,930.21
Scope of Work: Tornado Debris Reduction and Removal, Hazardous Tree and Limb Removal, Reporting and Documentation of Debris Cleanup, Subcontractor Management	Date: 12/2021
	Length of Service: 4 Months

Customer Name: City of Amory, Mississippi	Email: mayorglenn@cityofamoryms.com
Contact: Corey Glenn - Mayor	Phone No.: 662-256-5721
Address: 109 South Front Street Amory, MS 38821	Fax: N/A
	Contract Value: \$8,180,915.18
Scope of Work: EF-4 Tornado Debris Reduction and Removal, Hazardous Tree and Limb Removal, Reporting and Documentation of Debris Cleanup, Subcontractor Management	Date: March 2023 – July 2023
	Length of Service: 4 Months

Customer Name: City of Wynne, Arkansas	Email: jhobbs@cityofwynne.com
Contact: Jennifer Hobbs - Mayor	Phone No.: 870-238-0027
Address: 206 S Falls Blvd Wynne, AR 72396	Fax: N/A
	Contract Value: \$3,879,062.85
Scope of Work: EF-3 Tornado Debris Reduction and Removal, Hazardous Tree and Limb Removal, Reporting and Documentation of Debris Cleanup, Subcontractor Management	Date: April 2023 – June 2023
	Length of Service: 2 Months

Customer Name: City of Winona, Mississippi	Email: mayor@winonams.org
Contact: Aaron Dees – Mayor	Phone No.: 662-283-1232
Address: 409 Summit Street Winona, MS 38967	Fax: N/A
	Contract Value: \$456,918
Scope of Work: EF-4 Tornado Debris Reduction and Removal, Hazardous Tree and Limb Removal, Reporting and Documentation of Debris Cleanup, Subcontractor Management	Date: March 2023 – May 2023
	Length of Service: 2 Months

Customer Name: Jefferson County Board of Supervisors	Email: brendatbuck@jeffersoncountymms.org
Contact: Brenda Buck – County Administrator	Phone No.: 601-786-3142
Address: 1483 Main Street Fayette, MS 39069	Fax: 601-786-0213
	Contract Value: \$1,936,062
Scope of Work: Ice Storm Debris Reduction and Removal, Hazardous Tree and Limb Removal, Reporting and Documentation of Debris Cleanup, Subcontractor Management	Date: August 2021 – January 2022
	Length of Service: 5 Months

### Looks Great Services of MS, Inc.

Use or disclosure of data contained on this sheet is subject to the restriction on the title page of this proposal.

**Pre-Placed Emergency Contract to Perform Emergency Tree Work Throughout Jefferson Parish in Response to Natural Disasters or Other Declared States of Emergency for a Period of Two (2) Years for the Department of Parkways  
City of Jefferson Parish**

## Letters of Recommendation



William R. "Bill" Minor  
Northern District Commissioner

Dick Hall  
Central District Commissioner

Wayne H. Brown  
Southern District Commissioner



Larry L. "Butch" Brown  
Executive Director

Harry Lee James  
Deputy Director/  
Chief Engineer

Darrell L. Broome  
District Engineer

P. O. Box 627 / McComb, Mississippi 39649 / Telephone (601) 684-2111 / FAX (601) 684-7358 / [www.goMDOT.com](http://www.goMDOT.com)

June 29, 2007

Looks Great Services, Inc.

RE: Hurricane Katrina  
Emergency Contract Work

Dear Sir:

We would like to take this moment to thank Looks Great Services as one of the contractors who helped in the aftermath of Hurricane Katrina. Cleaning up our State Roads in Marion and Covington counties, with your company picking up over 1.4 million cubic yards in these areas, was an accomplishment necessary to make our roads safe again. This would not have been possible without the help of your company.

Looks Great Services effectively met the daily challenges associated with the cleanup which included overhead trimming, debris removal and disposal, management of temporary debris reduction sites, maintenance of traffic, and job-site safety.

As a result of your efforts, our state roads were restored. We would like to extend our appreciation to your staff and organization who assisted with this effort.

Sincerely,

Ken Morris  
District Construction Engineer









1574 Highway 98 East  
P. O. Box 150  
Columbia, Mississippi 39429  
Phone (601) 731-2600  
Fax (601) 736-6501  
www.dunganeng.com

February 25, 2006

FROM: Dungan Engineering P A  
Jeff Dungan, County Engineer  
1574 Highway 98 East  
Columbia, MS 39429

TO: Looks Great Services  
7 Lawrence Hill Road  
Huntington Station, NY 11743

SUBJECT: Letter of Recommendation

To Whom it may concern:

Looks Great Services was a vital part of our Hurricane Katrina cleanup in Marion County, MS. The tasks with which they faced each day were handled appropriately and professionally. Debris pickup and hauling activities were monitored by our firm, and we appreciate how the Looks Great Services crews conducted the work in an efficient manner.

Our experience with Looks Great Services proved to be beneficial to our county during our time of need. We would recommend this company in any project of this type.

Sincerely,

A handwritten signature in black ink, appearing to read "JD", with a horizontal line extending to the right.

Jeff Dungan  
Marion County Engineer

---

Consulting Engineers





June 19, 2006

Looks Great Services, Inc.  
Attn: Kristian Agoglia, President  
7 Lawrence Hill Road  
Huntington Station, NY 11743

RE: Letter of Recommendation

To whom it may concern:

We would like to take this opportunity to let you know how instrumental Looks Great Services, Inc. was during the disaster recovery process after Hurricane Katrina. The daily challenges were effectively and efficiently met in the overall organization of debris removal, hauling, tree work and debris reduction sites. The disaster team mobilized in an aggressive manner which allowed us to render assistance to our local and surrounding communities quickly after this great devastation. We believe the combination of exceptional equipment and personnel this company has to offer contributed to the overall success of our recovery efforts.

It is with great pleasure to highly recommend Looks Great Services, Inc. as a full-scale storm recovery contractor. Please feel free to have anybody contact us as a reference.

Sincerely,

A handwritten signature in cursive script, appearing to read "Jay Carney".

Jay Carney, President/COO  
T.L. Wallace Construction, Inc.

A handwritten signature in cursive script, appearing to read "Thomas L. Wallace".

Thomas L. Wallace, CEO  
T.L. Wallace Construction, Inc.

P. O. BOX 523 / COLUMBIA, MS 39429 / (601) 736-4525 / FAX (601) 736-3401



Surety & Financial Claims  
P.O.Box 968038  
Schaumburg, IL 60196

December 30, 2009

Mr. Kristian Agolia  
Looks Great Services, Inc.  
7 Lawrence Hill Road  
Huntington, NY 11743

Re:Principal: Liberty Tree Service, Inc.  
Claim No.: 685 0156280  
Bond No.: PRF 8857915  
Obligee: NYSDOT  
Project: Tree & Brush Removal Various Highways Region 8 – D260430

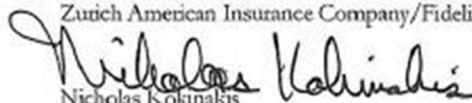
Dear Mr. Agolia:

I appreciate the work your company recently completed for the tree cutting, pruning and brush removal project in Upstate NY for the New York State Department of Transportation contract D260430. As you are aware, our principal, Liberty Tree Services Inc. was terminated by NYSDOT. Your company was asked to perform work on this project as the completing contractor. It involved mobilizing your company and immediately commence cutting/pruning 1600 + trees in various counties of upstate NY. NYSDOT did not raise any issues or complaints regarding your company's performance, project documentation, employee attitude or safety procedures during the entire completion of the project. In summation, you completed the project ahead of schedule and efficiently.

Again, thank you for your assistance on this claim. If you have any questions please contact me at 1 888 320 9659 X 5 or at the local number 1 516 365 1028.

Thank you.

Very truly yours,  
Zurich American Insurance Company/Fidelity & Deposit Company of Maryland

  
Nicholas Kokinakis  
Claims Counsel



Inc. Village of Freeport

Looks Great Services, Inc.  
Mr. Kristian Agoglia  
7 Lawrence Hill Rd.  
Huntington Village, NY 11743

Dear Mr. Agoglia,

On behalf of Freeport Electric and our customers I wanted to take an opportunity to thank Looks Great Services and your mutual aid teams for the qualified and exceptional responses to our emergency tree service needs over the last several years. Freeport Electric remains confident that with a simple phone call we can count on an immediate response with top notch equipment and crews that are well trained, efficient and focused on safety.

Over the years Looks Great has played an instrumental role in reducing our restoration times by clearing the fallen trees so our line crews can restore power as quickly and safely as possible. Although we hope we never have to use your emergency response services again, we know that from an unexpected wind storm in March 2010 through Tropical Storm Irene and finally Super Storm Sandy we can count on Looks Great Services to clear the way.

Thank you,

Lester A. Endo Jr.  
Supervisor Electric service,  
Inc Village of Freeport, Freeport Electric

First in Service First In Value

46 North Ocean Ave, Freeport, NY 11520 Tel: 516-377-2220 Fax: 516-377-2359





## CITY OF LONG BEACH

1 WEST CHESTER STREET  
LONG BEACH, N.Y. 11561  
(516) 431-1001  
FAX: (516) 431-1389

JACK SCHNIRMAN  
CITY MANAGER

May 3, 2013

VIA EMAIL

[kristian@looksgreatservices.com](mailto:kristian@looksgreatservices.com)

Mr. Kristian Agolia  
Looks Great Services, Inc.

Dear Kristian:

I would like to take this opportunity to thank you and Looks Great Services on behalf of the City Council and myself for your continued support. The launch of the City's Earth Day Weekend event was a tremendous success and it was made possible by people like you who graciously donated materials, supplies, time and effort to revitalize and beautify our City.

Your openheartedness to this community is what allows our City to pick up the pieces one day at a time. There is no doubt, Sandy has changed the lives and infrastructure of our City, but we are resilient and in time we will rebuild our "City by the Sea" stronger, safer and smarter.

Again, thank you for all you did for our beautiful City by the Sea. As summer approaches and the flowers and trees blossom, thousands of residents and visitors will enjoy and appreciate their beauty, thanks to you and Looks Great Services.

Sincerely,

A handwritten signature in black ink, appearing to read "Jack Schnirman".

Jack Schnirman  
City Manager

JS:ma

EDWARD P. MANGANO  
COUNTY EXECUTIVE



SHILA SHAH-GAVNOUDIAS, P.E.  
COMMISSIONER

**COUNTY OF NASSAU  
DEPARTMENT OF PUBLIC WORKS**  
1194 PROSPECT AVENUE  
WESTBURY, NEW YORK 11590-2723

Kristian Agoglia  
Looks Great Services, Inc.  
7 Lawrence Hill Rd.  
Huntington, N.Y. 11743

September 24, 2013

Dear Kristian:

I would like to take this opportunity to commend both you and Looks Great Services for all your diligence and commitment during Hurricane Irene and Hurricane Sandy. Your excellent work and results during Hurricane Irene prompted us to reach out for your services in assisting Nassau County during the massive clean-up efforts of Hurricane Sandy.

Your tireless work ethics coupled with your knowledge in working with the various federal agencies directly contributed to the success of Nassau County's recovery operations. As the magnitude of our recovery operation continued to expand you were able to gather the necessary logistical manpower and equipment to complete the clean-up in a timely fashion.

You worked seamlessly with our senior staff and were available virtually 24/7. You responded to major issues with incisive thinking and common sense recommendations and, as such, became a valued member of the County's management team. From all of us at the Nassau County Public Works and on behalf of the residents of Nassau County we extend our deepest gratitude to you and your company for all its assistance.

My Best Regards,

A handwritten signature in dark ink, appearing to read "RM", is written over the typed name "Richard Millet".

Richard Millet  
Deputy Commissioner Public Works.





## TOWN OF HUNTINGTON HIGHWAY OFFICE

30 Rofay Drive  
Huntington, New York 11743



*Peter S. Gunther*  
Superintendent of Highways

Kristian Agolia  
Looks Great Services  
7 Lawrence Hill Road  
Huntington, New York 11742

Dear Mr. Agolia:

The Town of Huntington thanks your firm for the services that were performed for the Town in the aftermath of Superstorm Sandy. By all reports, your firm's critically needed services were timely and satisfactorily performed when few firms were available to assist us in the recovery from the storm. Your diligence in performing the work and documenting it helped in our efforts to obtain reimbursement for these services from FEMA. We will not hesitate to employ your firm's resources in future disaster recoveries as our needs may require.

Regards,

Peter S. Gunther  
Superintendent of Highways

Highway Hotline (631) 499-0444  
highway@huntingtonny.gov

Phone (631) 351-3075  
Fax (631) 499-3512

90-27 Sutphin Boulevard  
3 Floor, MC 0335  
Jamaica, NY 11435  
718.558.4704 - Tel  
718.725.2674 - Fax

Patrick A. Nowakowski  
President

Dennis L. Mahon  
Chief Procurement & Logistics Officer



Long Island Rail Road

February 10, 2015

Mr. Kristian Agoglia  
President  
Looks Great Services, Inc.  
7 Lawrence Hill Rd.  
Huntington Village, NY 11743

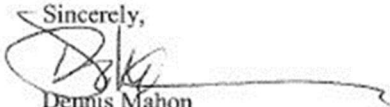
Re: Completion of LIRR Contract No. 130605-GS1-SA-N

Dear Mr. Agoglia:

This will confirm that Looks Great Services, Inc. ("Looks Great") satisfactorily completed the physical work associated with Long Island Rail Road Co. (LIRR) Contract No. 130605-GS1-SA-N, regarding the clean-up and disposal of fallen trees and other debris related to Hurricane Sandy, on or around October 29, 2012. LIRR's full payment of invoices is reflective of this fact.

Should Looks Great seek to perform a contract for LIRR in the future, we will perform a Responsibility Review, as we are mandated to do in all such circumstances. At such time we will consider any administrative, regulatory or other issues that may exist in accordance with established procedure. However, at this time, we are unaware of any certain impediments to future contract awards to Looks Great.

Sincerely,

  
Dennis Mahon  
Chief Procurement Officer

MTA Long Island Rail Road is an agency of the Metropolitan Transportation Authority, State of New York  
Thomas F. Prendergast, Chairman and Chief Executive Officer

ITAWAMBA COUNTY  
BOARD OF SUPERVISORS

CHARLES HORN  
PRESIDENT  
District 1

ERIC "TINY" HUGHES  
VICE-PRESIDENT  
District 4

CECIL IKE JOHNSON  
District 2

STEVE MOORE  
District 3

RICKY JOHNSON  
District 5



201 West Main Street  
Post Office Box 776  
Fulton, Mississippi 38843

JIM WITT  
Chancery Clerk

GARY FRANKS  
County Administrator

BO RUSSELL  
Board Attorney

662-862-3421  
662-862-5600  
Fax 662-862-5600

lbyrd@itawambacomms.com

To Whom It May Concern:

On April 28, 2014, the northwestern sector of Itawamba County was struck by a tornado, resulting in widespread property damage in that area. Our roads and right of ways were all in need of clearing. Almost immediately, the Looks Great team was onsite, able to answer any question that we had concerning the debris removal or reimbursement processes. Due to Looks Great Service's expertise, experience and fair price, we felt confident in awarding them the contract to clean up our county's right of ways.

Within hours of winning the bid, Looks Great Services of Mississippi had men and equipment on the ground in the county, ready to work. The Looks Great team was competent, fast, and professional. The team met every challenge that arose throughout the project, be it dealing with high-traffic areas, large stumps, or limited-access roads. Thanks to their unique knowledge of the industry and federal regulations, we were able to clean up all of our roads in a timely fashion, all the while ensuring FEMA compliance. As a result, our reimbursement process has been smooth and prompt.

The tornado that struck Itawamba county brought with it a whirlwind of stress. It was a difficult time for our county, as it would be for any county. However, having Looks Great Services of Mississippi working alongside us every step of the way made the recovery as fast and stress-free as possible. I recommend the Looks Great team to you with my highest confidences.

Sincerely,

A handwritten signature in black ink, appearing to read "Gary Franks".

Gary Franks, Administrator  
Itawamba County



BOARD OF  
SUPERVISORS  
DISTRICT 1  
Harry Sanders  
President  
DISTRICT 2  
Bill Brigham  
DISTRICT 3  
John Holliman  
Vice-President  
DISTRICT 4  
Jeff Smith  
DISTRICT 5  
Leroy Brooks



## LOWNDES COUNTY

BOARD ATTORNEY  
Tim Hudson  
COUNTY ENGINEER  
Robert L. Calvert P.E.  
CHANCERY CLERK  
Lisa Younger Neese  
ADMINISTRATOR  
Ralph Billingsley  
ROAD MANAGER  
Ronnie Burns  
CHIEF FINANCIAL OFFICER  
Davis W. Basinger, C.P.A.

May 15, 2015

Looks Great Services of Ms, Inc.  
259 River Road  
Columbia, MS 39429

RE: Letter of Recommendation

To Whom It May Concern:

On April 28, 2014, Lowndes County, MS was impacted by 5 tornados. After a thorough analysis of multiple proposals for debris removal, Lowndes County selected Looks Great Services, Inc.

Looks Great mobilized and started the debris removal immediately. They handled everything in a professional and efficient manner. They worked with us extremely well. If we ever find ourselves in this situation again, Looks Great would be my first choice for debris removal.

Please feel free to contact me if you have any questions.

Regards,

Ralph Billingsley  
Lowndes County Administrator

P. O. Box 1364



Columbus, Mississippi 39703



(662) 329-5896



FAX (662) 329-5870

Robert R. Bourne  
Mayor

Donna McKenzie  
Clerk & Tax  
Collector

Lawrence E. Hahn  
City Attorney

City of Columbia  
201 Second Street  
Columbia, Mississippi 39429  
Telephone: 601-736-8201

Aldermen

Edward Hough  
At-Large

Wendell Hammond  
Ward 1

Cheryl A. Bourne  
Ward 2

Renee' Galloway  
Ward 3

Gwendolyn  
Hammond  
Ward 4

To Whom It May Concern:

On December 23, 2014, a tornado swept through Columbia, Mississippi. It caused substantial damage to our community, as well as multiple fatalities. During this time of crisis, the Looks Great Services team promptly provided emergency help, as well as crucial leadership during the recovery process. The Looks Great team was hands-on throughout the entire recovery process and, within hours of being awarded the bid, had crews on-site, helping our community recover.

The Looks Great team, and their ready supply of local subcontractors, performed their work efficiently, rapidly, and with professionalism. Thanks to their meticulous documentation processes, we had no problems with monitoring activities, and we received a full federal reimbursement. Working with them during this critical time in our community's history helped us overcome this disastrous event with as little lasting impact as possible.

Should your community ever find itself in need of storm relief services, I recommend Looks Great Services of MS to you, with my highest regards.

Sincerely,



Robert Bourne, Mayor  
City of Columbia, Mississippi



**MARLENE MCKENZIE**

Clerk of Board  
Chancery Clerk

**BOARD MEMBERS**

District 5

**RICKY PIPKIN**

President of Board  
P.O. Box 261  
Hickory Flat, MS 38633

District 2

**JAMES GRIFFIN**

Vice-President  
236 H. Williams Road  
Lamar, MS 38642



**BENTON COUNTY BOARD OF SUPERVISORS**

P.O. Box 218 Ashland, MS 38603  
Telephone 662-224-6300 Fax 662-224-6303

**BOARD MEMBERS**

District 1

**CHRIS SHOUP**

P.O. Box 171  
Ashland, MS 38603

District 3

**JAMES LOWRY**

690 Hamilton Road  
Falkner, MS 38629

District 4

**TOMMY FORTNER**

125 Hwy. 4 East  
Ashland, MS 38603

Looks Great Service of MS, Inc.  
1501 Highway 13 North  
Columbia, MS 39429

RE: Letter of Recommendation

March 21, 2016

To Whom It May Concern:

On December 23, 2015, our county suffered widespread damage and loss of life resulting from as EF-4 Tornado.

Due to the amount of damage over the county, the Board unanimously voted to contract the monitoring and removal of debris.

Looks Great Service of MS, Inc., was awarded the contract for debris removal. Kristian Agoglia and his father in law, Don Lucas, were truly a pleasure to work with during the clean-up process. Their firm provided a skilled and efficient service in a professional and timely manner.

We appreciate the service that Mr. Agoglia and this team provided to our county. We would highly recommend Looks Great Service of MS for any storm relief service.

With Best Regards,

A handwritten signature in cursive script that reads "Marlene McKenzie".

Marlene McKenzie  
Chancery Clerk/Clerk of the Board of Supervisors

KEITH TAYLOR, DIST. 3  
President of the Board  
191 Kathleen Rd.  
Byhalia, MS 38611  
(901) 605-9376

CHARLES TERRY, DIST. 1  
Vice President of the Board  
Post Office Box 5072  
Holly Springs, MS 38634  
(662) 252-1597

C. W. "CHUCK" THOMAS  
Chancery Clerk and Clerk of the Board  
P. O. Box 219  
Holly Springs, MS 38635  
(662) 252-4431

KENT SMITH  
Attorney for the Board  
P. O. Drawer 849  
Holly Springs, MS 38635  
(662) 252-3003  
(662) 252-3006



## Marshall County Board of Supervisors

P. O. Box 219  
Holly Springs, Mississippi 38635  
Courthouse Fax: (662) 252-0004

EDDIE DIXON, DIST. 2  
4226 Highway 72 East  
Holly Springs, MS 38635  
(662) 851-7892

GEORGE ZINN, III, DIST. 4  
P. O. Box 252  
Holly Springs, MS 38635  
(662) 252-5736

RONNIE JOE BENOYETT, DIST. 5  
5613 Potts Camp Rd.  
Potts Camp, MS 38659  
(662) 333-7272

LARRY HALL  
County Administrator  
P. O. Box 219  
Holly Springs, MS 38635  
(662) 252-7903

March 22, 2016

To whom it may concern:

The Marshall County Board of Supervisors is pleased to recommend Looks Great Services, Inc. for the service of debris removal. They completed the job they were contracted to do in an efficient and timely manner. Also they worked well with local, state and federal officials in completing the task.

If I can be of any further assistance please give me a call.

Respectfully,

  
Larry Hall  
Marshall County Administrator





VILLAGE HALL  
500 NE 87<sup>TH</sup> ST  
EL PORTAL, FL 33138  
CHRISTIA ALOU  
INTERIM VILLAGE MANAGER

MAYOR CLAUDIA V. CUBILLOS  
VICE MAYOR OMARR C. NICKERSON  
COUNCILPERSON HAROLD E. MATHIS, JR.  
COUNCILPERSON WERNER DREHER  
COUNCILPERSON VIMARI ROMAN

October 13, 2017

Looks Great Services, Inc.

RE: Letter of Recommendation

To Whom It May Concern:

1. We strongly recommend Looks Great Services, Inc. to any municipality that requires professional disaster recovery services, especially in the aftermath of hurricanes or other natural disasters.
2. After Hurricane Irma in September 2017, the Village of El Portal, Florida, and its residents needed great assistance with hurricane debris removal, debris hauling, tree-trimming, and other cleanup services—and Looks Great Services, Inc., aptly led by Mr. Kristian Agoglia, delivered on time and under budget!
3. The Looks Great Services, Inc. disaster team assembled very quickly and had trucks and heavy equipment on-site right within the Village almost immediately, which allowed us to render assistance and get life back to normal within days of Hurricane Irma rolling through.
4. Mr. Agoglia's professional team, with the right equipment, at the right place, at the right time, with the right training and attitude, enabled the Village of El Portal to properly take care of our residents and their properties. In short, Looks Great Services, Inc. efforts were second-to-none and were invaluable to this municipality after the devastation caused by Hurricane Irma.
5. Again, on behalf of the entire Village Council, Village Management, and the Village Residents, the Village of El Portal, Florida strongly recommends Looks Great Services, Inc. to any municipality that wants to quickly, professionally, and safely, get life back on track for their community after any natural disaster.

Sincerely,

Mayor Claudia V. Cubillos  
(305) 778-4199

## **Summary of Litigations & Legal Statements**

### **Statement of Lawsuits**

This Statement is to confirm that Looks Great Services of MS, Inc. is not currently involved in any lawsuits and has not been involved in any lawsuits in the past fourteen (14) years in which LGS has been sued or was sued by any contractor's clients. Also, there are not any judgements, claims, or audits pending or outstanding against Looks Great Services of MS, Inc. LGS confirms that there are not currently any litigations or arbitrations involving any public entity for any amount and have not been in any in the past fourteen (14) years.

This Statement is to confirm that Looks Great Services of MS, Inc. does not currently have any employee involved as a plaintiff or defendant in any proceeding involving or arising out of such services in the past fourteen (14) years. Also, there are not any judgements, claims, or audits pending or outstanding against any employees of Looks Great Services of MS, Inc.

### **Statement of Cancelations**

This Statement is to confirm that Looks Great Services of MS, Inc. has not had a contract canceled within the past fourteen (14) years.

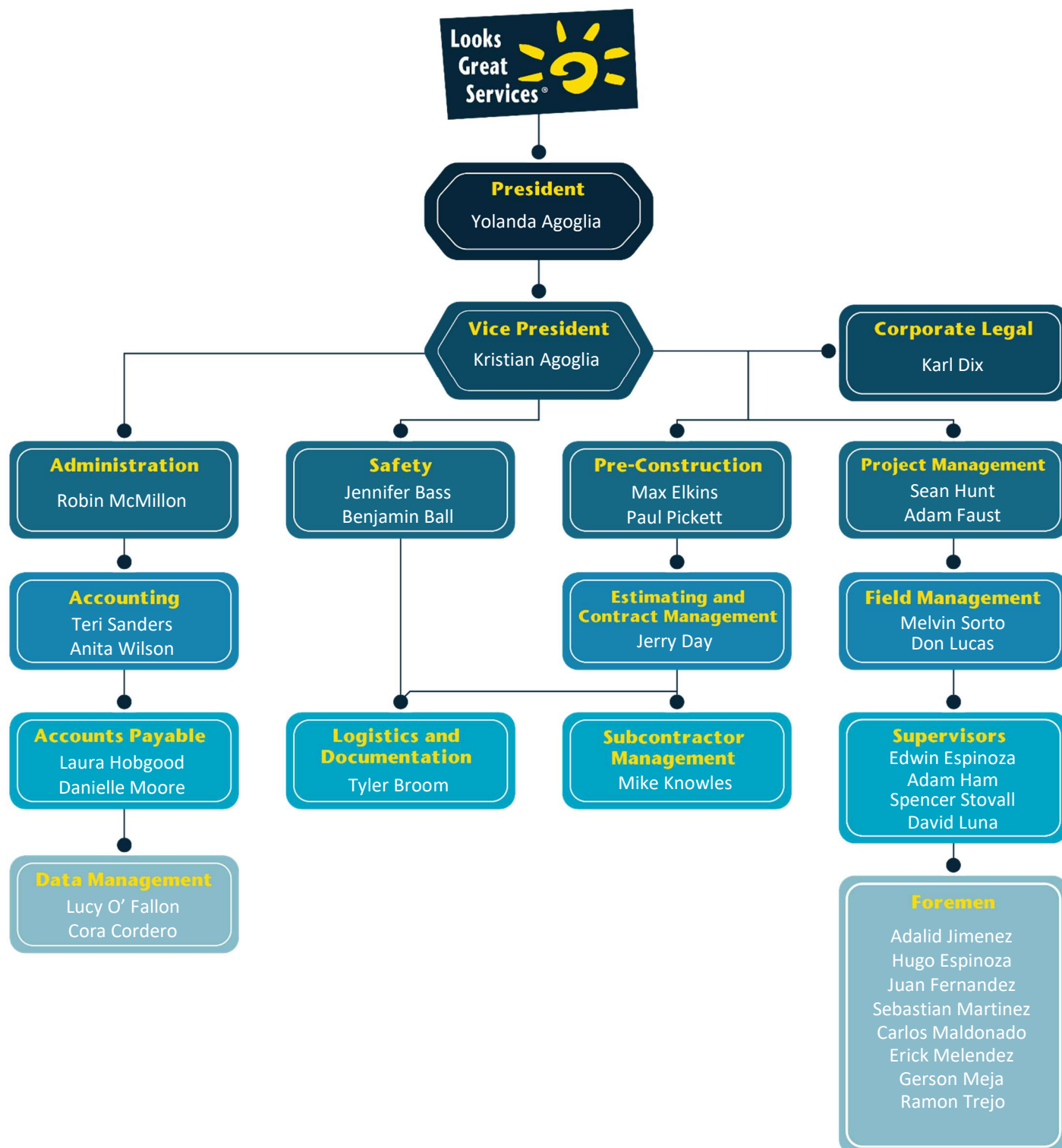
### **Conflicts of Interest**

Looks Great Services of MS, Inc., nor any of its employees thereof, certifies that it does not have any conflict(s) of interest, either direct or indirect, in connection with the services sought herein pursuant to Federal or State Law.

### **License Sanctions**

Looks Great Services of MS, Inc., nor any of its employees thereof, certifies that it does not have any regulatory or agency license sanctions, either direct or indirect, in connection with the services sought.

## Organizational Chart





## Resumes

### Yolanda Agolia

Professional Experience  
November 2010 – Present

Looks Great Services of MS, Inc.  
President

Formed Looks Great Services of MS, Inc. as majority owner and President. Since inception, participated daily in operations, lead management and administrative duties, and insured the standards of performance established are continually met by personnel.

August 2010 – Present

Looks Great Services, Inc.  
Secretary/Treasurer/Financial Manager

Married and moved to New York. Became the Secretary-Treasurer/Financial Manager for Looks Great Services, Inc. Lead office management and administrative duties. Was actively involved in data reconciliation, accounts receivable, and accounts payable during Sandy in 2012-2013.

August 2008 – August 2010

Jones Companies  
Chief Administrative Officer

Managed office personnel and all administrative activities for three office locations housing seventeen Jones companies with the main operating companies being Jones Lumber Company, Dixie Mat Manufacturing, Jones Concrete, Jones Ready Mix, FiberVision, J B Transport, and Jones Brothers Trucking

1991 – August 2008

T.L. Wallace Construction, Inc.  
Job Cost Administrator/AP & Purchasing Manager

Job cost accounting/budget maintenance - exported/imported/created/maintained job budgets in accounting software. Maintained/balanced revenue vs. cost, change orders, addendums, and supplemental agreements. Trained engineers and estimators to enter production quantities for each cost item and assisted with reporting. Accounts payable and hired truck payroll – weekly - included net 10 vendor accounts, expense reimbursements, contract laborers, credit cards, medical bills, fleet fuel card management, bulk fuel accounts, contribution/sponsorships, and lodging payables. 1099 processing and filing electronically to IRS and state. Excel and Word software - form designing and spreadsheet building. Trained estimating and accounting department on the company's software. Estimating software - worked with support people to merge their technology with accounting software. Equipment management, maintenance, and reporting. Accounts receivable - progress billing, review paid-to-date units vs. production units. Time/billing. Document manager - implemented electronic documentation for all departments. Supply purchasing - oversaw an assistant to aid in this area. Payroll processing - oversaw coding of timesheets for proper labor cost accrual. Hurricane Katrina debris cleanup paperwork manager - payables and billings - worked directly with engineers for the MDOT and local city officials and worked indirectly with FEMA procedures. Responsible for organizing this effort and overseeing when audited by MEMA and FEMA. Implemented electronic purchase orders to be utilized by the shop, field, and office.

### Certifications

MS State Art Educator License

Attended Seminars for the following: Business Development, Leadership, & Explorer Accounting Software

### Education

---

#### Looks Great Services of MS, Inc.

Use or disclosure of data contained on this sheet is subject to the restriction on the title page of this proposal.

**Pre-Placed Emergency Contract to Perform Emergency Tree Work Throughout Jefferson Parish in Response to Natural Disasters or Other Declared States of Emergency for a Period of Two (2) Years for the Department of Parkways City of Jefferson Parish**

UNIVERSITY OF SOUTHERN MISSISSIPPI - Hattiesburg, MS - Bachelor of Fine Arts – 1999

## Kristian Agolia

Professional Experience  
November 2010 - Present

Looks Great Services of  
MS, Inc. Vice President

Helped form Looks Great Services of MS, Inc. and participate daily in operations, lead management and procurement duties, and ensure the standards of performance established are continually met by personnel. Has been involved in more than 110 disaster projects since 2002, including simultaneously managing 10+ projects at one time during Sandy in 2012-2013, 5 contracts in 2017 during Hurricane Irma, 6 contracts in 2017 after a string of Mississippi tornadoes, and 11 contracts in 2020 after a tornado/straight-line wind outbreak.

1999 - Present

Looks Great Services, Inc.  
CEO

Since inception, as owner and CEO of LGS, participated daily in operations, lead management and administrative duties, and ensured the standards of performance established are continually met by personnel.

1990 - 1999

T&K Landscaping  
Company Partner

Started a small landscaping and lawn maintenance business during high school years. Expanded into tree pruning, maintenance, and removal. Grew business steadily during the successful pursuit of bachelor's and master's degrees.

### Certifications

ISA Certified Arborist  
ISA Certified Utility Arborist  
Specialist TCIA Certified Safety  
Professional EHAP Training  
Certified  
OSHA 10 Certification

### Education

REGENT UNIVERSITY – Virginia Beach, VA – Master of Divinity –  
1999

LIBERTY UNIVERSITY – Lynchburg, VA – Bachelor of Science – 1996

## Sean Hunt

### Professional Experience

April 2022 - Present

Looks Great Services of MS, Inc.  
Executive Vice President/Project Manager

Oversees all facets of Looks Great Services' Emergency Response Division. Coordinates, delegates, and manages the entire life cycle – from procurement to active project closeout to ensure they are on time, within budget, and performed according to specifications. Currently managing a multi-county project for the Virginia Department of Transportation from a snowstorm earlier in 2022.

2004 - 2022

Michael's Tree and Loader Service, LLC  
CFO/Vice President

Participated daily in operations, lead management and administrative duties, and ensured the standards of performance established are continually met by personnel. Managed 48 FEMA events including managing crews on multiple, simultaneous events, including 3 parishes during Hurricane Katrina, 3 cities in Connecticut in 2011 and crews on 5 contracts during Hurricane Sandy in 2012-2013. Exceedingly well versed in FEMA rules and guidelines.

### Certifications

ISA Certified Arborist  
FEMA Debris Management

### Education

CHRISTIAN BROTHERS UNIVERSITY – Memphis, TN – B.S. in Science in Biology – 2004

AMERICAN MILITARY UNIVERSTIY – Memphis, TN – M.S. in Emergency and Disaster Management – 2010

## Don Lucas

### Professional Experience

November 2012 - Present

Looks Great Services of MS, Inc.  
Debris Site Manager

Oversee the daily operations for Looks Great Services. Coordinates, delegates, and manages existing projects to ensure they are on time, within budget, and performed according to specifications. Specialized in logistics of material hauled onto and away from dump sites on a production-oriented schedule, and material reduction in Hurricane Sandy. Ensured proper size control and safety of handled material with management of full-scale equipment operations during Hurricane Sandy. Oversaw multiple dump sites after Hurricane Sandy that totaled over 1.1 million cubic yards of debris. Oversaw storm debris cleanup after the Louisville, MS tornado, Itawamba, MS tornado, and the Tupelo, MS tornado for the Mississippi Department of Transportation. Oversaw multiple dumpsites throughout 5 counties in Mississippi during a 2017 tornado outbreak and again in 2020 during a tornado/straight-line wind outbreak. In 2021, managed debris sites in 3 counties in Alabama after Hurricane Zeta.

2006 – November 2012

Joe McGee Construction  
Company Consultant

Worked in conjunction with Vice President, Senior Engineer and Senior Estimator on bidding proposed projects. Responsible for locating necessary fill material sites for proposed projects. Researched all soils and existing landscapes and structures on all proposed projects. Coordinated scheduling of existing projects to ensure timely completion. Responsible for ensuring all project problems are identified and corrective measures are implemented. Worked alongside Senior Estimator to ensure that job costs do not exceed budgeted amounts. Worked closely with the Senior Engineer to ensure that all projects are being completed according to plans. Experienced in Federal design/build projects, working with government officials to create good relations and project success.

1974 – 2006

T.L. Wallace Construction Co., Inc.  
President

Began early on as a Project Superintendent to eventually become President of the company. Beginning in 1986, responsibilities included overall company management, overseeing of projects, budgets, potential projects, bidding, personnel staffing, and equipment management. Contracted over \$140 million worth of heavy highway construction projects under contract at one time with MDOT, ALDOT and LDOT. Managed approximately \$800 million worth of construction projects with much of the work being with MDOT. Oversaw individual projects ranging from \$1 million to \$25 million. Managed a fleet of 150 pieces of heavy equipment. Initiated and coordinated remarkable hauling of dirt for Nissan site to include 78 trucks in two-mile haul and supporting equipment to place and compact dirt. Managed and coordinated Interstate 10 Emergency Bridge Replacement across Pascagoula River after Hurricane Katrina. Project was complete in 21 days, 10 days ahead of schedule.

### Certifications

MDOT Storm Water Management Training Course  
Hazardous Materials  
Certification  
Trenching and Excavating  
Training  
CPR/First Aid/BBP/AED Certified  
OSHA 10/OSHA 30 Certification

### Education

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#### Looks Great Services of MS, Inc.

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**Pre-Placed Emergency Contract to Perform Emergency Tree Work Throughout Jefferson Parish in Response to Natural Disasters or Other Declared States of Emergency for a Period of Two (2) Years for the Department of Parkways City of Jefferson Parish**



PEARL RIVER COMMUNITY COLLEGE – Poplarville, MS – A.A. in Mechanics – 1971

## Melvin Sorto

### Professional Experience

November 2001 - Present

Looks Great Services, Inc.  
Field Operation Manager

Began as an equipment operator from 2001-2004. Operated stump grinder, wheel loader, chip truck, whole tree chipper, and grapple truck. In 2004 became foreman and aerial lift operator. Beginning in 2006, became a contract administrator and field operation manager. Responsibilities include overseeing multiple crews across multiple existing jobs, coordinating and hiring crews for existing jobs, managing equipment fleet, pricing proposed contracts, business development, contract negotiations, and scheduling work. Has been involved in managing field crews on more than 50 FEMA contracts since 2002. Successfully lead field operations in 2018 in Puerto Rico after Hurricane Maria.

1998-2001

Tiff Co, Inc.

### Certifications

EHAP Certification

ATSA Certified Instructor

Railroad Worker Certification

First Aid/CPR Certified

OSHA 10 Certification

CDL Class A

## LGS Equipment List

With a fleet of hundreds of trucks and equipment, a staff of over 200 professionals, and four locations in New York, North Carolina, Texas, and Mississippi our vegetation management teams can activate at a moment's notice. Mobile mechanics, housing units, and fueling equipment expedite the process and keep our team operational around-the-clock until the job is complete. No matter what type of equipment the job requires, LGS will have it ready and fully operational.



COUNT	DESCRIPTION	YEAR	MAKE	MODEL	OWNERSHIP
1	BOX TRUCK	2005	FREIGHTLINER	M2	OWNED
2	BOX TRUCK	2007	FREIGHTLINER	M2	OWNED
3	BUCKET TRUCK	2006	STERLING	ACTERRA 4X4	OWNED
4	BUCKET TRUCK	2005	INTERNATIONAL	7300 4X4	OWNED
5	BUCKET TRUCK	2002	GMC	C6500	OWNED
6	BUCKET TRUCK	2003	GMC	C7500	OWNED
7	BUCKET TRUCK	2000	FORD	F-750	OWNED
8	BUCKET TRUCK	2005	STERLING	ACTERRA	OWNED
9	BUCKET TRUCK	2004	FORD	F-750	OWNED
10	BUCKET TRUCK	2005	INTERNATIONAL	4300	OWNED
11	BUCKET TRUCK	2007	INTERNATIONAL	4300	OWNED
12	BUCKET TRUCK	2007	INTERNATIONAL	7300 4X4	OWNED
13	BUCKET TRUCK	2006	INTERNATIONAL	4300	OWNED
14	BUCKET TRUCK	2013	INTERNATIONAL	4300	OWNED
15	BUCKET TRUCK	2005	INTERNATIONAL	7400	OWNED
16	BUCKET TRUCK	2005	INTERNATIONAL	7400	OWNED
17	BUCKET TRUCK	2014	FREIGHTLINER	M2106	OWNED
18	BUCKET TRUCK	2003	GMC	C7500	OWNED
19	BUCKET TRUCK	2014	FREIGHTLINER	M2106	OWNED
20	BUCKET TRUCK	2003	INTERNATIONAL	S30	OWNED
21	BUCKET TRUCK	2006	FORD	F-750	OWNED
22	BUCKET TRUCK	2008	FORD	F-750	OWNED
23	BUCKET TRUCK	2008	FORD	F-750	OWNED
24	BUCKET TRUCK	2005	GMC	C7500	OWNED
25	BUCKET TRUCK	2001	GMC	C7500	OWNED
26	BUCKET TRUCK	2007	INTERNATIONAL	7300 4X4	OWNED
27	BUCKET TRUCK	2008	FORD	F-750	OWNED
28	BUCKET TRUCK	2004	INTERNATIONAL	7300 4X4	OWNED
29	BUCKET TRUCK	2005	INTERNATIONAL	4300	OWNED
30	BUCKET TRUCK	2011	INTERNATIONAL	4300	OWNED
31	BUCKET TRUCK	2006	FORD	F-750	OWNED
32	BUCKET TRUCK	2006	INTERNATIONAL	7300	OWNED
33	BUCKET TRUCK	2007	FORD	F-750	OWNED

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34	BUCKET TRUCK	2007	FORD	F-750 4X4	OWNED
35	BUCKET TRUCK	2005	GMC	C7500	OWNED
36	BUCKET TRUCK	2008	FORD	F-750 4X4	OWNED
37	BUCKET TRUCK	2005	FORD	F-750 4X4	OWNED
38	BUCKET TRUCK	2006	FORD	F-750	OWNED
39	BUCKET TRUCK	2007	INTERNATIONAL	4300	OWNED
40	BUCKET TRUCK	2007	FORD	F-750 4X4	OWNED
41	BUCKET TRUCK	2006	INTERNATIONAL	4300	OWNED
42	BUCKET TRUCK	2003	GMC	C7500	OWNED
43	BUCKET TRUCK	2005	GMC	C7500	OWNED
44	BUCKET TRUCK	2007	FORD	F-750	OWNED
45	BUCKET TRUCK	2004	INTERNATIONAL	4300	OWNED
46	BUCKET TRUCK	2001	FORD	F-750	OWNED
47	BUCKET TRUCK	2007	INTERNATIONAL	4300	OWNED
48	BUCKET TRUCK	2005	INTERNATIONAL	4300	OWNED
49	BUCKET TRUCK	2006	FORD	F-650	OWNED
50	BUCKET TRUCK	2003	INTERNATIONAL	4200	OWNED
51	BUCKET TRUCK	2005	INTERNATIONAL	7300 4X4	OWNED
52	BUCKET TRUCK	2011	FREIGHTLINER	M2106 4X4	OWNED
53	BUCKET TRUCK	2007	INTERNATIONAL	4300	OWNED
54	BUCKET TRUCK	2007	INTERNATIONAL	4300	OWNED
55	BUCKET TRUCK	2007	INTERNATIONAL	4300	OWNED
56	BUCKET TRUCK	2007	INTERNATIONAL	4300	OWNED
57	BUCKET TRUCK	2003	STERLING	ACTERRA	OWNED
58	BUCKET TRUCK	2006	INTERNATIONAL	4300	OWNED
59	BUCKET TRUCK	2007	INTERNATIONAL	4300	OWNED
60	BUCKET TRUCK	2005	FORD	F750 4X4	OWNED
61	BUCKET TRUCK	2006	GMC	C7500	OWNED
62	BUCKET TRUCK	2009	INTERNATIONAL	7300 4X4	OWNED
63	BUCKET TRUCK	2009	INTERNATIONAL	4300 4X2	OWNED
64	BUCKET TRUCK	2008	INTERNATIONAL	4300	OWNED
65	BUCKET TRUCK	2007	FORD	F750	OWNED
66	BUCKET TRUCK	2007	FORD	F750	OWNED
67	BUCKET TRUCK	2005	INTERNATIONAL	4300	OWNED
68	BUCKET TRUCK	2005	INTERNATIONAL	4300	OWNED
69	BUCKET TRUCK	2007	INTERNATIONAL	5600	OWNED
70	BUCKET TRUCK	2011	FORD	F750	OWNED
71	BUCKET TRUCK	2006	FORD	F650	OWNED
72	BUCKET TRUCK	2006	FORD	F650	OWNED
73	BUCKET TRUCK	2009	INTERNATIONAL	4300	OWNED
74	BUCKET TRUCK	2012	FORD	F750	OWNED
75	BUCKET TRUCK	2007	INTERNATIONAL	7300	OWNED
76	BUCKET TRUCK	2022	INTERNATIONAL	HV507 SFA 4X4	OWNED
77	BUCKET TRUCK	2023	FREIGHTLINER	M2106 4X2	OWNED
78	BUCKET TRUCK	2023	FREIGHTLINER	M2106 4X2	OWNED
79	BUCKET TRUCK	2023	FREIGHTLINER	M2106 4X2	OWNED
80	BUCKET TRUCK	2023	FREIGHTLINER	M2106 4X2	OWNED
81	BUCKET TRUCK	2023	FREIGHTLINER	M2106 4X2	OWNED
82	BUCKET TRUCK	2023	FREIGHTLINER	M2106 4X2	OWNED
83	BUCKET TRUCK	2023	FREIGHTLINER	M2106 4X2	OWNED
84	BUCKET TRUCK	2023	FREIGHTLINER	M2106 4X2	OWNED
85	BUCKET TRUCK	2023	FREIGHTLINER	M2106 4X2	OWNED
86	BUCKET TRUCK	2023	FREIGHTLINER	M2106 4X2	OWNED
87	BUCKET TRUCK	2023	FREIGHTLINER	M2106 4X2	OWNED
88	BUCKET TRUCK	2023	FREIGHTLINER	M2106 4X2	OWNED
89	BUCKET TRUCK	2023	FREIGHTLINER	M2106 4X2	OWNED

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**Pre-Placed Emergency Contract to Perform Emergency Tree Work Throughout Jefferson Parish in Response to Natural Disasters or Other Declared States of Emergency for a Period of Two (2) Years for the Department of Parkways**  
City of Jefferson Parish



90	BUCKET TRUCK	2023	FREIGHTLINER	M2106 4X2	OWNED
91	BUCKET TRUCK	2023	FREIGHTLINER	M2106 4X2	OWNED
92	BUCKET TRUCK	2023	FREIGHTLINER	M2106 4X2	OWNED
93	BUCKET TRUCK	2021	FREIGHTLINER	M2106	OWNED
94	BUCKET TRUCK	2021	FREIGHTLINER	M2106	OWNED
95	BUCKET TRUCK	2021	FREIGHTLINER	M2106	OWNED
96	BUCKET TRUCK	2021	FREIGHTLINER	M2106	OWNED
97	BUCKET TRUCK	2021	FREIGHTLINER	M2106	OWNED
98	CHIP TRUCK	1999	STERLING	L-SERIES	OWNED
99	CHIP TRUCK	2000	FORD	F650	OWNED
100	CHIP TRUCK	2004	STERLING	L-SERIES	OWNED
101	CHIP TRUCK	2001	CHEVY	C-7500	OWNED
102	CHIP TRUCK	1995	INTL	4700	OWNED
103	CHIP TRUCK	2000	FORD	F450	OWNED
104	CHIP TRUCK	1999	INTL	4700	OWNED
105	CHIP TRUCK	2000	INTL	4700	OWNED
106	CHIP TRUCK	1999	INTL	4700	OWNED
107	CHIP TRUCK	2003	FORD	F550	OWNED
108	CHIP TRUCK	2011	CHEVY	3500HD	OWNED
109	CHIP TRUCK	2009	CHEVY	3500HD	OWNED
110	CHIP TRUCK	2005	INTL	4200	OWNED
111	CHIP TRUCK	2005	GMC	C5500	OWNED
112	CHIP TRUCK	2004	GMC	C5500	OWNED
113	CHIP TRUCK	2005	GMC	C5500	OWNED
114	CHIP TRUCK	2007	FORD	F550	OWNED
115	CHIP TRUCK	2006	GMC	6500	OWNED
116	CHIP TRUCK	2006	FORD	F350 4X4	OWNED
117	CHIP TRUCK	2006	GMC	C5500	OWNED
118	CHIP TRUCK	2011	FORD	F550 4X4	OWNED
119	CHIP TRUCK	2010	FORD	F550 4X4	OWNED
120	CHIP TRUCK	2006	GMC	C8500	OWNED
121	CHIP TRUCK	2006	FORD	F650	OWNED
122	CHIP TRUCK	2003	INT'L	4200 VT365 4X2	OWNED
123	CHIP TRUCK	2011	FORD	F550	OWNED
124	CHIP TRUCK	2012	FORD	F550XL	OWNED
125	CHIP TRUCK	2008	FORD	F550XL	OWNED
126	CHIP TRUCK	2007	FORD	F550	OWNED
127	CHIP TRUCK	2011	FORD	F450XL	OWNED
128	CHIP TRUCK	2011	FORD	F350XL	OWNED
129	CHIP TRUCK	2002	INTERNATIONAL	4700	OWNED
130	CHIP TRUCK	2006	FORD	F650	OWNED
131	CHIP TRUCK	2005	FORD	F650	OWNED
132	CHIP TRUCK	2010	INTERNATIONAL	4300	OWNED
133	CHIP TRUCK	2008	INTERNATIONAL	4300	OWNED
134	CHIP TRUCK	2010	INTERNATIONAL	4300	OWNED
135	CHIP TRUCK	2005	INTERNATIONAL	4200	OWNED
136	CHIP TRUCK	2001	INTERNATIONAL	4700	OWNED
137	CHIP TRUCK	2014	DODGE	5500	OWNED
138	CHIP TRUCK	2014	DODGE	5500	OWNED
139	CHIP TRUCK	2014	DODGE	5500	OWNED
140	CHIP TRUCK	2014	DODGE	5500	OWNED
141	CHIP TRUCK	2014	DODGE	5500	OWNED
142	CHIP TRUCK	2014	DODGE	5500	OWNED
143	CHIP TRUCK	2014	DODGE	5500	OWNED
144	CHIPPER 12"	2003	BRUSH BANDIT	200	OWNED
145	CHIPPER 12"	2004	WOODCHUCK	WC1200	OWNED

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146	CHIPPER 12"	2004	ALTEC	DC1217	OWNED
147	CHIPPER 12"	2004	WOODCHUCK	WC1200	OWNED
148	CHIPPER 12"	2004	WOODCHUCK	WC1200	OWNED
149	CHIPPER 12"	2013	ALTEC	CFD1217	OWNED
150	CHIPPER 12"	2013	ALTEC	CFD1217	OWNED
151	CHIPPER 12"	2013	ALTEC	CFD1217	OWNED
152	CHIPPER 12"	2013	ALTEC	CFD1217	OWNED
153	CHIPPER 12"	2004	MORBARK	12B	OWNED
154	CHIPPER 12"	2004	MORBARK	12B	OWNED
155	CHIPPER 12"	2008	ALTEC	CFD1217	OWNED
156	CHIPPER 12"	2009	MORBARK	M12R	OWNED
157	CHIPPER 12"	2006	MORBARK	12B	OWNED
158	CHIPPER 12"	2010	ALTEC	CFD1217	OWNED
159	CHIPPER 12"	2010	ALTEC	CFD1217	OWNED
160	CHIPPER 12"	2012	ALTEC	CFD1217	OWNED
161	CHIPPER 12"	2012	ALTEC	CFD1217	OWNED
162	CHIPPER 12"	2002	MORBARK	2012D-02	OWNED
163	CHIPPER 12"	2010	ALTEC	CFD1217	OWNED
164	CHIPPER 12"	2012	ALTEC	CFD1217	OWNED
165	CHIPPER 12"	2012	ALTEC	CFD1217	OWNED
166	CHIPPER 12"	2011	ALTEC	CFD1217	OWNED
167	CHIPPER 12"	2013	VERMEER	BC1000XL	OWNED
168	CHIPPER 12"	2013	VERMEER	BC1000XL	OWNED
169	CHIPPER 14"	2009	MORBARK	BEEVER M14R	OWNED
170	CHIPPER 15"	2004	BRUSH BANDIT	INTIMIDATOR 1590	OWNED
171	CHIPPER 18"	2012	BRUSH BANDIT	1590XP	OWNED
172	CHIPPER 18"	2003	MORBARK	2400XL	OWNED
173	CHIPPER 18"	2004	MORBARK	2400XL	OWNED
174	CHIPPER 18"	2006	MORBARK	2400XL	OWNED
175	CHIPPER 18"	2007	MORBARK	2400XL	OWNED
176	CHIPPER 18"	2006	MORBARK	18	OWNED
177	CHIPPER 18"	2008	ALTEC	DC1820	OWNED
178	CHIPPER 18"	2008	BRUSH BANDIT	1890XP	OWNED
179	CHIPPER 18"	2008	BRUSH BANDIT	1890XP	OWNED
180	CHIPPER 18"	2005	MORBARK	HURRICANE 18	OWNED
181	CHIPPER 20"	2005	BANDIT	2090	OWNED
182	DUMP TRUCK	2005	GMC	C4500	OWNED
183	DUMP TRUCK	1999	INTERNATIONAL	4700	OWNED
184	DUMP TRUCK	2003	INTERNATIONAL	4300 DEBRIS	OWNED
185	DUMP TRUCK	2002	INTERNATIONAL	4900	OWNED
186	DUMP TRAILER	2006	GREAT LAKES	TR2450DC	OWNED
187	DUMP TRAILER	2006	GREAT LAKES	TR2450DC	OWNED
188	EXCAVATOR	2006	CATERPILLAR	325 CL	OWNED
189	EXCAVATOR	1997	JOHN DEERE	892 ELC	OWNED
190	EXCAVATOR	2015	CATERPILLAR	305	OWNED
191	EXCAVATOR	2019	CATERPILLAR	313	OWNED
192	FORK LIFT	2000	CATERPILLAR	DP40K	OWNED
193	FORK LIFT	1998	CLARK	DPH60PK	OWNED
194	FORK LIFT	2000	KOMATSU	FG30HTLP-12	OWNED
195	GRAPPLE TRUCK	2007	STERLING	LT9513	OWNED
196	GRAPPLE TRUCK	2007	STERLING	LT9513	OWNED
197	GRAPPLE TRUCK	2006	STERLING	LT9513	OWNED
198	GRAPPLE TRUCK	2005	STERLING	LT9513	OWNED
199	GRAPPLE TRUCK	2006	STERLING	LT9513	OWNED
200	GRAPPLE TRUCK	2006	STERLING	LT9513	OWNED
201	GRAPPLE TRUCK	2007	STERLING	LT9513	OWNED

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City of Jefferson Parish**

202	GRAPPLE TRUCK	2005	INTERNATIONAL	4300	OWNED
203	GRAPPLE TRUCK	2005	INTERNATIONAL	7300	OWNED
204	GRAPPLE TRUCK	2009	INTERNATIONAL	7300	OWNED
205	GRAPPLE TRUCK	2006	INTL	7400	OWNED
206	GRAPPLE TRUCK	2012	FREIGHTLINER	M2	OWNED
207	GRAPPLE TRUCK	2007	STERLING	LT9500	OWNED
208	GRAPPLE TRUCK	2009	INTL	7400	OWNED
209	GRAPPLE TRUCK	2021	PETERBILT	567	OWNED
210	GRAPPLE TRUCK	2007	ISUZU		OWNED
211	HYDRO-AX	2005	HYDRO-AX	721E	OWNED
212	HYDRO-AX	2002	HYDRO-AX	721E	OWNED
213	BRUSH CUTTER	2018	KERSHAW	KLEARWAY 500	OWNED
214	BRUSH CUTTER	2003	KERSHAW	KLEARWAY 500	OWNED
215	BRUSH CUTTER	2023	KERSHAW	KLEARWAY 500	OWNED
216	LEAF LOADER	2006	GIANT VAC.	65HD	OWNED
217	LOADER	2005	CATERPILLAR	252B	OWNED
218	LOADER/SKID STEER	2008	BOBCAT	MT55	OWNED
219	LOADER/SKID STEER	2012	CATERPILLAR	299C	OWNED
220	LOADER/SKID STEER	2012	CATERPILLAR	289C	OWNED
221	LOADER/SKID STEER	2021	CAT	289D3	OWNED
222	LOADER/SKID STEER	2021	CAT	299D3	OWNED
223	LOADER/SKID STEER	2021	CAT	289D3	OWNED
224	LOADER/SKID STEER	2022	CAT	299D3	OWNED
225	LOADER/SKID STEER	2022	CAT	259D	OWNED
226	LOG SPLIT	2006	RAYCO	LS2526	OWNED
227	MECHANIC TRUCK	2005	CHEVROLET	C5500	OWNED
228	MECHANIC TRUCK	2007	CHEVROLET	3500HD	OWNED
229	MECHANIC TRUCK	2008	DODGE	D3500	OWNED
230	MECHANIC TRUCK	2012	DODGE	4500HD	OWNED
231	MECHANIC TRUCK	2001	FORD	F-750	OWNED
232	MECHANIC TRUCK	2008	FORD	450XL	OWNED
233	MECHANIC TRUCK	1999	GMC	C7500	OWNED
234	MECHANIC TRUCK	2013	DODGE	RAM 5500	OWNED
235	MECHANIC TRUCK	2015	DODGE	RAM 5500	OWNED
236	MECHANIC TRUCK	2012	DODGE	RAM 5500	OWNED
237	MECHANIC TRUCK	2010	DODGE	RAM 5500 4X4	OWNED
238	MECHANIC TRUCK	2007	FORD	F750	OWNED
239	MECHANIC TRUCK	2017	DODGE	RAM 5500	OWNED
240	MECHANIC TRUCK	2017	FORD	F550XL	OWNED
241	MECHANIC TRUCK	2016	CHEVROLET	SILVERADO 3500HD	OWNED
242	PAY LOADER	1990	CASE	W14C	OWNED
243	PAY LOADER	2003	KOMATSU	WA450-5L	OWNED
244	PICK-UP	2001	FORD	F-450	OWNED
245	PICK-UP	1999	FORD	F-550 BOX TRUCK	OWNED
246	PICK-UP	2000	GMC	C6500	OWNED
247	PICK-UP	2006	CHEVY	SUBURBAN	OWNED
248	PICK-UP	2011	CHEVY	2500HD	OWNED
249	PICK-UP	2012	FORD	F150XL	OWNED
250	PICK-UP	2008	FORD	F150 4X4	OWNED
251	PICK-UP	2005	FORD	F250 4X4	OWNED
252	PICK-UP	2008	DODGE	D1500	OWNED
253	PICK-UP	2008	CHEVROLET	C1500	OWNED
254	PICK-UP	2007	FORD	F150	OWNED
255	PICK-UP	1994	AM GENERAL	M998 HUMVEE	OWNED
256	PICK-UP	2009	FORD RANGER	EXT. CAB	OWNED
257	PICK-UP	2007	CHEVROLET	TAHOE	OWNED

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258	PICK-UP	2013	DODGE	RAM 2500	OWNED
259	PICK-UP	2012	DODGE	RAM 2500	OWNED
260	PICK-UP	2008	FORD	F250 XL	OWNED
261	PICK-UP	2008	CHEVROLET	1500 4X4	OWNED
262	PICK-UP	2011	FORD	250XL CREW CAB	OWNED
263	PICK-UP	2004	FORD	EXCURSION 4X4	OWNED
264	PICK-UP	2018	CHEVROLET	TAHOE	OWNED
265	PICK-UP	2018	GMC	2500 CREW	OWNED
266	PICK-UP	2018	GMC	2500 CREW	OWNED
267	PICK-UP	2012	CHEVROLET	1500 SILVERADO CR	OWNED
268	PICK-UP	2008	CHEVROLET	C2500HD	OWNED
269	PICK-UP	2007	CHEVROLET	C2500HD	OWNED
270	PICK-UP	2013	CHEVROLET	K1500 SUBURBAN	OWNED
271	PICK-UP	2015	CHEVROLET	SILVERADO 3500HD	OWNED
272	PICK-UP	2013	CHEVROLET	SILVERADO 2500HD	OWNED
273	PICK-UP	2013	CHEVROLET	SILVERADO 2500HD	OWNED
274	PICK-UP	2012	CHEVROLET	SILVERADO 2500HD	OWNED
275	PICK-UP	2012	CHEVROLET	SILVERADO 2500HD	OWNED
276	PICK-UP	2014	CHEVROLET	K1500 4X4	OWNED
277	PICK-UP	2011	CHEVROLET	2500 4X4	OWNED
278	PICK-UP	2007	FORD	F550 FLATBED	OWNED
279	PICK-UP	2019	GMC	YUKON XL	OWNED
280	PICK-UP	2015	FORD	F250	OWNED
281	PICK-UP	2013	FORD	F250	OWNED
282	PICK-UP	2014	CHEVROLET	1500	OWNED
283	PICK-UP	2014	CHEVROLET	1500	OWNED
284	PICK-UP	2019	GMC	SIERRA 2500	OWNED
285	PICK-UP	2012	CHEVROLET	TAHOE	OWNED
286	PICK-UP	2008	GMC	K2500 4X4	OWNED
287	PICK-UP	2019	CHEVROLET	2500HD	OWNED
288	PICK-UP	2010	FORD	F150XL	OWNED
289	PICK-UP	2021	FORD	F250 SUPER DUTY	OWNED
290	PICK-UP	2021	GMC	YUKON	OWNED
291	PICK-UP	2021	CHEVROLET	TAHOE	OWNED
292	PICK-UP	2015	CHEVROLET	SILVERADO 3500HD	OWNED
293	PICK-UP	2019	CHEVROLET	SILVERADO 2500HD	OWNED
294	PICK-UP	2019	CHEVROLET	SILVERADO 1500	OWNED
295	PICK-UP	2021	CHEVROLET	SILVERADO 2500HD	OWNED
296	PICK-UP	2003	FORD	F150	OWNED
297	PICK-UP	2021	CHEVROLET	SILVERADO 2500HD	OWNED
298	PICK-UP	2019	FORD	F150	OWNED
299	PICK-UP	2021	GMC	SIERRA 1500	OWNED
300	PICK-UP	2021	FORD	F350 SUPER DUTY	OWNED
301	PICK-UP	2016	CHEVROLET	TAHOE	OWNED
302	PICK-UP	2016	CHEVROLET	TAHOE	OWNED
303	PICK-UP	2022	GMC	SIERRA 2500HD	OWNED
304	PICK-UP	2022	GMC	YUKON	OWNED
305	PICK-UP	2021	CHEVROLET	SILVERADO 2500HD	OWNED
306	PICK-UP	2022	DODGE	RAM 3500	OWNED
307	PICK-UP	2022	CHEVROLET	TAHOE	OWNED
308	PICK-UP	2022	GMC	YUKON	OWNED
309	PRESSURE WASHER	2013	EASY KLEEN	MAGNUM 4000	OWNED
310	PRESSURE WASHER	2004	NORTH STAR	GX	OWNED
311	ROLL OFF	2005	STERLING	LT9513	OWNED
312	ROLLBACK	2008	FORD	F-550XL	OWNED
313	ROLLBACK	2001	FREIGHTLINER	M2	OWNED

**Looks Great Services of MS, Inc.**

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**Pre-Placed Emergency Contract to Perform Emergency Tree Work Throughout Jefferson Parish in Response to Natural Disasters or Other Declared States of Emergency for a Period of Two (2) Years for the Department of Parkways**  
City of Jefferson Parish



314	SAND BLASTER	2014	DB1500	DB1500	OWNED
315	SCISSOR LIFT	2001	JLG	33RTS	OWNED
316	SEMI-TRACTOR	2002	PETERBILT	378	OWNED
317	SEMI-TRACTOR	1990	PETERBILT	379	OWNED
318	SEMI-TRACTOR	2006	STERLING	A9500	OWNED
319	SEMI-TRACTOR	2004	PETERBILT	379	OWNED
320	SEMI-TRACTOR	2015	MACK	CHU613	OWNED
321	SHREDDER	2012	KOMPTECH	6000	OWNED
322	SHREDDER	2012	KOMPTECH	5000	OWNED
323	SIDE BY SIDE	2008	KUBOTA	RTV1100	OWNED
324	SIDE BY SIDE	2008	KUBOTA	RTV1100	OWNED
325	SIDE BY SIDE	2008	KUBOTA	RTV1100	OWNED
326	SIDE BY SIDE	2008	KUBOTA	RTV1100	OWNED
327	SIDE BY SIDE	2008	KUBOTA	RTV1100	OWNED
328	SKID SPRAYER	2006	H&H FARM	200GAL	OWNED
329	SKYTRIM	2004	JARRAFF	CRAWLER WD CH	OWNED
330	SKYTRIM	2008	JARRAFF	75'	OWNED
331	SKYTRIM	2008	JARRAFF	75'	OWNED
332	SKYTRIM	2010	JARRAFF	75'	OWNED
333	SKYTRIM	2003	KERSHAW	SKYTRIM 75X	OWNED
334	SKYTRIM	2004	KERSHAW	SKYTRIM 75X	OWNED
335	SKYTRIM	2005	KERSHAW	SKYTRIM 75X	OWNED
336	SKYTRIM	2006	KERSHAW	SKYTRIM 75X	OWNED
337	SKYTRIM	2007	KERSHAW	SKYTRIM 75	OWNED
338	SKYTRIM	2009	KERSHAW	SKYTRIM 75-G2	OWNED
339	SKYTRIM	2009	KERSHAW	SKYTRIM 75-G2	OWNED
340	SKYTRIM	2010	KERSHAW	SKYTRIM 75X	OWNED
341	SKYTRIM	2010	KERSHAW	SKYTRIM 75-G2	OWNED
342	SKYTRIM	2010	KERSHAW	SKYTRIM 75-G2	OWNED
343	SKYTRIM	2011	KERSHAW	SKYTRIM 75-G2	OWNED
344	SKYTRIM	2012	KERSHAW	SKYTRIM 75-G2	OWNED
345	SKYTRIM	2007	KERSHAW	SKYTRIM 75X	OWNED
346	SKYTRIM	2009	JARRAFF	75'	OWNED
347	SKYTRIM	2010	KERSHAW	75-G2	OWNED
348	SKYTRIM	2009	JARRAFF	75'	OWNED
349	SKYTRIM	2009	JARRAFF	75'	OWNED
350	SKYTRIM	2006	JARRAFF	75'	OWNED
351	SKYTRIM	2011	KERSHAW	75'	OWNED
352	SKYTRIM	2011	KERSHAW	75'	OWNED
353	SKYTRIM	2014	KERSHAW	75'	OWNED
354	SPRAY RIG	1988	INTERNATIONAL	S SERIES (1800)	OWNED
355	SPRAY RIG	2006	STERLING	ACTERRA	OWNED
356	SPRAY RIG	2006	STERLING	ACTERRA	OWNED
357	STUMP GRINDER	2007	MORBARK	D52SP	OWNED
358	STUMP GRINDER	2006	RAYCO	SUPER RG50	OWNED
359	STUMP GRINDER	2007	RAYCO	RG90	OWNED
360	STUMP GRINDER	2013	RAYCO	RG100X	OWNED
361	STUMP GRINDER	2021	RAYCO	RG165T-R RRC	OWNED
362	SWEEPER/BROOM	2005	TERRAMITE	TSS38	OWNED
363	TRACK LOADER	2005	CATERPILLAR	287B	OWNED
364	TRACK LOADER	2006	CATERPILLAR	257B	OWNED
365	TRACTOR	2011	JOHN DEERE	6330	OWNED
366	TRACTOR	2003	NEW HOLLAND	TB100	OWNED
367	TRACTOR	2003	NEW HOLLAND	TB100	OWNED
368	TRACTOR	2005	NEW HOLLAND	TV145	OWNED
369	TRACTOR	2007	NEW HOLLAND	TV145	OWNED

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370	TRACTOR	2007	NEW HOLLAND	TV145	OWNED
371	TRACTOR	2008	NEW HOLLAND	TB120	OWNED
372	TRACTOR	2008	NEW HOLLAND	TB120	OWNED
373	TRACTOR	2008	NEW HOLLAND	TB120	OWNED
374	TRACTOR	2008	NEW HOLLAND	TB120	OWNED
375	TRACTOR	2010	NEW HOLLAND	TS6030	OWNED
376	TRACTOR	2010	NEW HOLLAND	TS6030	OWNED
377	TRACTOR	2005	NEW HOLLAND	TV145	OWNED
378	TRACTOR	2011	NEW HOLLAND	TS6030	OWNED
379	TRACTOR	2011	NEW HOLLAND	TS6030	OWNED
380	TRACTOR	2010	JOHN DEERE	6330	OWNED
381	TRACTOR	2007	JOHN DEERE	6415	OWNED
382	TRACTOR	2011	JOHN DEERE	6330	OWNED
383	TRACTOR	2010	JOHN DEERE	6330	OWNED
384	TRACTOR	2003	NEW HOLLAND	TB110	OWNED
385	TRACTOR	2012	NEW HOLLAND	TS6.120	OWNED
386	TRACTOR ALAMO MOWER	2007	NEW HOLLAND	TS115A	OWNED
387	TRAILER	2012	CARRYON	WGWATV	OWNED
388	TRAILER	1995	DOOLITTLE	12' LANDSCAPE	OWNED
389	TRAILER	2010	TIGER	18 BP	OWNED
390	TRAILER	1985	ROAD SYSTEMS	28' PUP	OWNED
391	TRAILER (10 TON)	2005	TOWMASTER	T20	OWNED
392	TRAILER (12 TON)	2004	ALL PRO	IMPERIAL	OWNED
393	TRAILER (12 TON)	1999	BUTLER	B-2421-A	OWNED
394	TRAILER (20' CONTAINER)	1976	ALLI	CB7 SE	OWNED
395	TRAILER (20' CONTAINER)	1971	GIND	801 SE	OWNED
396	TRAILER (5 TON)	2005	CONTRAIL	C10	OWNED
397	TRAILER (55 TON)	2004	TALBERT	T4DW55SAHBG1T1	OWNED
398	TRAILER (JOB SITE/OFFICE)	1996	GREAT DANE	JOB SITE/OFFICE	OWNED
399	TRAILER (LOW BOY)	1976	ROGERS	40 TON	OWNED
400	TRAILER (STEP DECK)	2014	FONTAINE	HCVSD22TAF	OWNED
401	WHEEL LOADER	2005	CATERPILLAR	252B	OWNED

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## Tab 3 – Subcontracting Plan

## Subcontractors

In addition to the LGS equipment listed above, we have local and national pre-positioned contractors which will provide immediate additional labor and equipment.

### Pre-approved Subcontractors

- |   |                           |
|---|---------------------------|
| • H2 Construction, Inc.                 | Waverly, MO               |
| • Michael Tree and Loader Service, LLC. | Memphis, TN               |
| • Beeghly Tree, LLC                     | Somerset, PA              |
| • Willis Recovery, LLC                  | Chester, SC               |
| • Contaminant Control Inc.              | Hope Mills, NC            |
| • Medek Enterprises, LLC                | Mechanicsville, VA        |
| • Mid-Atlantic Tree Service, LLC        | Toano, VA                 |
| • Timberlane Tree and Landscaping, LLC  | Charlotte Court House, VA |

LGS has over 100 other pre-approved subcontractors available from across the United States

# INNOVATIVE

## RESPONSE · RECOVERY · RESULTS

LGS has access to over a thousand pieces of equipment and a labor force in the hundreds from subcontractors from around the country. The following list is supplied showing resources available from the specific subcontractors listed above:

- 125 Knuckle Boom Self Loaders 50+ CY capacity
- 8 Vegetation Grinders with 250 CY per hour capabilities
- 35 Pay loader 3 CY capacity or larger
- 100 Aerial Tree Trim Bucket Trucks
- 6 Sand Screening Plants
- 8 off road Dump Trucks
- 20 Skid Steer Loaders
- 20 Walking Floor Mulch Trailers
- 15 Excavators 45,000 lbs. equivalent or larger
- 6 Mechanic Support Trucks
- Street Sweeping Units
- Dust Suppression Water Trucks
- Roll off Container Trucks with multiple Drop Containers
- 35 Brush Chippers 12-inch capacity or greater
- 35 Chipper Dump Trucks



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## Subcontracting Plan

### Corporate Policy

As a Woman-Owned Small Business and DBE, Looks Great Services of MS, Inc. (LGS), in efforts to ensure compliance with FAR Part 19, although as a small business we are not required to do so, and in anticipation of similar requirements as are contained in this solicitation, has previously developed this Local and Small Business Participation Plan (LSBPP) for implementation during operations. This LSBPP shall be made part of and included in any subsequent subcontracts let by LGS where FAR Part 19 applies. In conjunction with this LSBPP, for each contract subject to the FAR, LGS shall develop a contract specific Small Business Subcontracting Plan (SBSP) to ensure compliance and make each subsequent SBSP be attached hereto as a supplement to this LSBPP.

LGS' corporate policy is that all business, whether large or small, be afforded an opportunity for full participation in the free enterprise system, and to implement this policy, LGS is committed to promoting full and equitable participation by qualified small business in the provision of goods and services to Jefferson Parish through subcontract to LGS.

In compliance with FAR Part 19, the LSBPP includes, at a minimum:

- 1) Each subcontracting plan required under 19.702(a)(1) and (2) must include –
  - i) Separate percentage goals for using small business concerns and small disadvantaged business concerns as subcontractors;
  - ii) The name of an individual employed by the offeror who will administer the offeror's subcontracting program, and a description of the duties of the individual;
  - iii) A description of the efforts the offeror will make to ensure that small business concerns and small disadvantaged business concerns will have an equitable opportunity to compete for subcontracts;
  - iv) Assurances that the offeror will include the clause at 52.219-8, Utilization of Small Business Concerns and Small Disadvantaged Business Concerns (see 19.708(b)), in all subcontracts that offer further subcontracting opportunities, and that the offeror will require all subcontractors (except small business concerns) that receive subcontracts in excess of \$500,000 (\$1,000,000 for construction) to adopt a plan similar to the plan required by the clause at 52.219-9, Small Business and Small Disadvantaged Business Subcontracting Plan (see 19.708 (c));
  - v) Assurances that the offeror will (i) cooperate in any studies or surveys as may be required, (ii) submit periodic reports in order to allow the Government to determine the extent of compliance by the offeror with the subcontracting plan, and (iii) submit Standard Form (SF) 294, Subcontracting Report for Individual Contracts, and SF 295, Summary Subcontract Report, in accordance with the instructions on the forms.
  - vi) A recitation of the types of records the offeror will maintain to demonstrate procedures adopted to comply with the requirements and goals in the plan, including establishing source lists; and a description of the efforts to locate small and small disadvantaged business concerns and to award subcontracts to them.
- 2) Contractors may establish, on a plant or division-wide basis, a master subcontracting plan which contains all the elements required by the clause at 52.219-9, Small Business and Small Disadvantaged Business Subcontracting Plan, except goals. Master plans shall be effective for a 1-year period after approval by the contracting officer; however, a master plan when incorporated in an individual plan shall apply to that contract throughout the life of the contract.
- 3) For contracts containing options, the cumulative value of the basic contract and all options is considered in determining whether a subcontracting plan is necessary (see 19.705-2(a)). If a plan is necessary and the offeror is submitting an individual contract plan, the plan shall contain all the elements required by 19.704(a) and shall contain separate parts, one for the basic contract and one for each option.

## **Methods to Determine Qualified Subcontractors**

LGS will use a prequalification process to determine the subcontractors to meet Federal and Local goals as per the specifications in the RFP. The prequalification process will provide a way to select subcontractors that meet the requirements set forth by the governing bodies. The prequalification process will look for the following:

- 1) Familiarity with Certified Payroll;
- 2) Certified Small Business classification (as applicable)
- 3) Worker's Comp and Liability Insurance are in place as required;
- 4) Adequate equipment to perform work according to the specifications;
- 5) Ability to maintain equipment;
- 6) Ability to put a safety plan in place as required.

LGS will also work with the Parish and other governing bodies in prequalification process in order to assemble the best possible team to perform the work.

## **Inclusion of FAR 52.219-8**

LGS will include contract clause FAR 52.219-8 in all subcontracts that offer further subcontracting opportunities and will require all subcontractors (except small business concerns) that receive contracts more than \$500,000.00 (\$1,000,000.00 for construction) to adopt a plan similar to the LGS Small Business Subcontracting Plan (SBSP) and as required by FAR 52.219- 9, Small Business and Small Disadvantaged Business Subcontracting Plan.

## **Good Faith Efforts**

Having utilized small business subcontractor support on past projects, LGS has developed and maintained an extensive subcontractor database. To expand this database and include more SB and DBE concerns in the impacted areas, additional published electronic data resource information has been and will continue to be used in our operations nationally. Documentation of our outreach programs supporting SB subcontracting efforts, Letters of Commitment and other periodic internal reports will be maintained by LGS and shall be available for review at any time by the government.

Many of the services required under this solicitation will be performed using our own internal resources and our team's existing nationwide personnel, facilities, and equipment. However, LGS has already reached out to local SBs and DBEs in response to this RFP. A list of local business concerns, including SBs and DBEs are included at the end of this section. LGS takes great pride in our long history of rapidly mobilizing and effectively managing large teams of subcontractors.

## **Services and Supplies to Subcontract**

LGS plans to subcontract a portion of the following item(s) in relation to the goals contained herein for any subsequent contract because of this solicitation:

- Curbside/Right-of-way debris collection and transportation
- Equipment transportation for mobilization and operational support
- Demolition of structures (should we be tasked with this operation)
- Debris reduction operations (should we be tasked with this operation)
- Debris disposal operations
- Debris recycling for beneficial reuse
- General labor
- Safety and Loss Control Services



- Quality Assurance/Quality Control
- Environmental Services

### Current Subcontractors

In addition to Looks Great Services of MS, Inc. being a Woman-Owned Small Business - DBE, we are committed to utilizing as many local small businesses and DBEs and MBEs as possible. LGS has identified

Vendor	Address	City	ST	Zip
1 <sup>st</sup> Quality Clean Up	6418 Dick Price Road	Mansfield	TX	76063
Beeghly Tree, LLC	458 Hillvale Road	Somerset	PA	15501
Blue Lake Service, LLC	8900 Waring Road	Pensacola	FL	32534
Bluestone Hills Tree Services, LLC	1139 South High Street	Harrisonburg	VA	22801
Branched Out, LLC	106 N Evans Ave	Raymore	MO	64083
Browns Tree Service, LLC	841 NW Tyler Street	Topeka	KS	66608
Cahaba Disaster Recovery, LLC	520 Mineral Trace	Birmingham	AL	35244
Century Construction Group, Inc	PO Box 1366	Tupelo	MS	38802
Cleer Creek Construction, LLC	15878 Hwy 37	Taylorsville	MS	39168
Colonial Tree & Landscape, Inc.	1855 Street Road	Southampton	PA	18966
Contaminant Control, Inc.	3434 Black and Decker Road	Hope Hills	NC	28348
Conrad Tree Service, LLC	PO Box 4368	Ocala	FL	34478
Crews Service Company	246 Route U	Walnut Grove	MO	65770
Eharas Services & Solutions, Inc.	6857 SE Downing Road	Holt	MO	64048
Enhanced Tree Care, LLC	7337 SW 134 <sup>th</sup> Street	Oklahoma City	OK	73173
Environmental Hauling, LLC	1221 W 103 <sup>rd</sup> Street	Kansas City	MO	64114
Farage Tree & Stump Removal, LLC	12220 NW Skyview Avenue	Kansas City	MO	64164
Geisler Brothers Trucking, LLC	9104 Idaho Street	Joshua	TX	76058
GFY Hauling, LLC	2800 Silverthorne Trail	St. Cloud	FL	34772
Gladiators Tree Service, LLC	2503 Backus Avenue	Springdale	AR	72762
H2 Construction, LLC	702 W Walnut	Waverly	MO	64096
Hostetter Disaster Recovery	200 Buckhorn	Waverly	MO	64096
Jamey Flannery Trucking, LLC	67 E Pioneer Street	Crandon	WI	54520
Jeovani's Lawncare and Tree Service	19719 Old Orange Road	Culpeper	VA	22701
J's Tree and Debris, LLC	1000 W Lincoln Avenue	Caseyville	IL	62232
K and S Service Group, LLC	5312 Prairieview Road	Greenwood	FL	32443
Langston Tree	952 NW US Hwy 27	Chiefland	FL	32626
MC Recovery, LLC	519 County Road 17	Sawyererville	AL	36776
Medek, Inc.	7235 Boshier Drive	Mechanicsville	VA	23116
Michael's Tree and Loader Service, LLC	3800 Knight Arnold Road	Memphis	TN	38118
Mid-Atlantic Tree Service, LLC	PO Box 21	Toano	VA	23168
Mockingbird Tree Care	2107 W Green Acres Drive	Rogers	AR	72758
Moore Dozer Service, LLC	PO Box 347	Glenwood	AR	71943
Ocala Crane, LLC	231 NE 11 <sup>th</sup> Street	Ocala	FL	34470
Optimal Recovery, LLC	34618 Mission Bell Lane	Dade City	FL	33525
Pride Contracting, Inc	12603 Camp Charles Road	Bailey	NC	27807
Quick Response Enterprise, LLC	15116 Reva Road	Reva	VA	22735
R&D Tree & Storm Service	21599 US Hwy 17	Townsend	GA	31331
River Lawn Care & Tree Service, LLC	1355 Stockings Circle	Rockingham	VA	22801
Rodney's Tree Service and Stump Grinding, LLC	765 Old Horton Road	Albertville	AL	35950
Safety Tree Service, LLC	1221 W 103 <sup>rd</sup> Street	Kansas City	MO	64114
Shawnee Mission Tree Service, Inc.	8250 Cole Parkway	Shawnee	KS	66227
Sinclair's Tree Removal, LLC	4591 Old Church Road	Lancaster	SC	29720
The Case Company of SC, LLC	PO Box 1407	Langley	SC	29834
Timber Kings, LLC	2630 SE Powell Road	Lathrop	MO	64465
Timberline Tree and Landscape, LLC	11496 Countyline Road	Charlotte Courthouse	VA	23923
Titan Environmental Services, LLC	1691 Matthews Manor Drive	Jacksonville	FL	32211
Total Urban Forestry, LLC	231 NE 11 <sup>th</sup> Street	Ocala	FL	34470
Triple B Timber Company, LLC	17175 N Willet Road	Centralia	MO	65240
Trosper & Sons Construction, LLC	910 W Harris Street	Hamilton	MO	64644
Williams Tree Company, LLC	310 Border Street	Paragon	IN	46166
Willis Recovery, LLC	2026 Walnut Grove Lane	Chester	SC	29706
Woodpecker's Tree Care	11316 Dove Ridge Road	Hannibal	MO	63401

over 2,000 certified subcontractors across Tennessee and neighboring states in the Southern United States.

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## Tab 4 – Project Understanding and Technical Approach

## Project Understanding & Scenarios

As part of this solicitation, management plans for Event Types are provided to describe what actions will be taken. LGS has put in place a Technical Approach and a Debris Management Plan that are applicable to any type of event, no matter the severity. Please refer to the Technical Approach, Debris Management Process Plans and Procedures, Geographic Area Management, Contractor Site Specific Safety and Health Plans, Quality System Management, and Disaster Waste Reduction and Recycling Sections in the following pages for an in-depth explanation of this management plan. The plans mentioned above are included in the Technical Approach and Debris Plan of this proposal and are designed to be adaptable and scalable based on any type of event.

### Alerts

LGS will select specific managers to oversee alerts, weather advisories, and other sources of information. When the determination is made that this could potentially impact the Parish, LGS will commence the following alert activities based on the projected forecast.

#### *Alert 1: Small*

Based on a 24-hour to 72-hour forecast for the “Cone of Influence,” the LGS Project Manager assigned to the contract will commence the following:

- Call the previously identified representative for the Parish and verifying the contact information
- Begin notifying and/or activating subcontractors.
- Preparing a project team to deploy to the Parish to meet the contractor representation requirement
- Coordinating logistics: including lodging, meals, fuel, medical services, fleet repair services, sanitation services, laundry services, and any other life support services
- Pre-positioning emergency road clearing crews to a secure area near the Parish as conditions and requirements dictate.

#### *Alert 2: Significant/Catastrophic*

This includes all the same items as described in Alert 1 but is based on a 96-hour to 120-hour forecast.

### Spot Jobs – Localized

In this scenario, the Project Manager will begin performing damage assessments with the Parish's representatives and monitoring company. The PM will then begin coordinating logistics with the Parish and landfills. Further, the PM will be determining the number of crews needed to provide removal, hauling, and/or reduction of localized debris. This includes activating local subcontractors for immediate resources as needed. LGS will be assisting government resources as well. For an in-depth breakdown of the debris operations, please see the Debris Management Plan of this proposal.

### Small Event

This will entail the same steps as in the Localized event above but will have the addition of a debris management site. LGS will coordinate with the Parish a debris site(s) for stockpiling debris that will allow for ideal haul routes, meet federal, state, and local regulations, and provide a layout to unload debris in the most efficient manner. A site management supervisor will be provided to oversee and maintain the site operations. In this scenario, LGS will utilize “zones” for debris removal as mentioned in the Debris Plan. This will allow for organized operations and presence throughout the Parish simultaneously. Reduction will be completed by way of grinding or burning. In the event there is C&D debris, it will be separated and compacted at the debris site. For an in-depth breakdown of the debris operations, please see the Debris Plan of this proposal.

## Significant Event

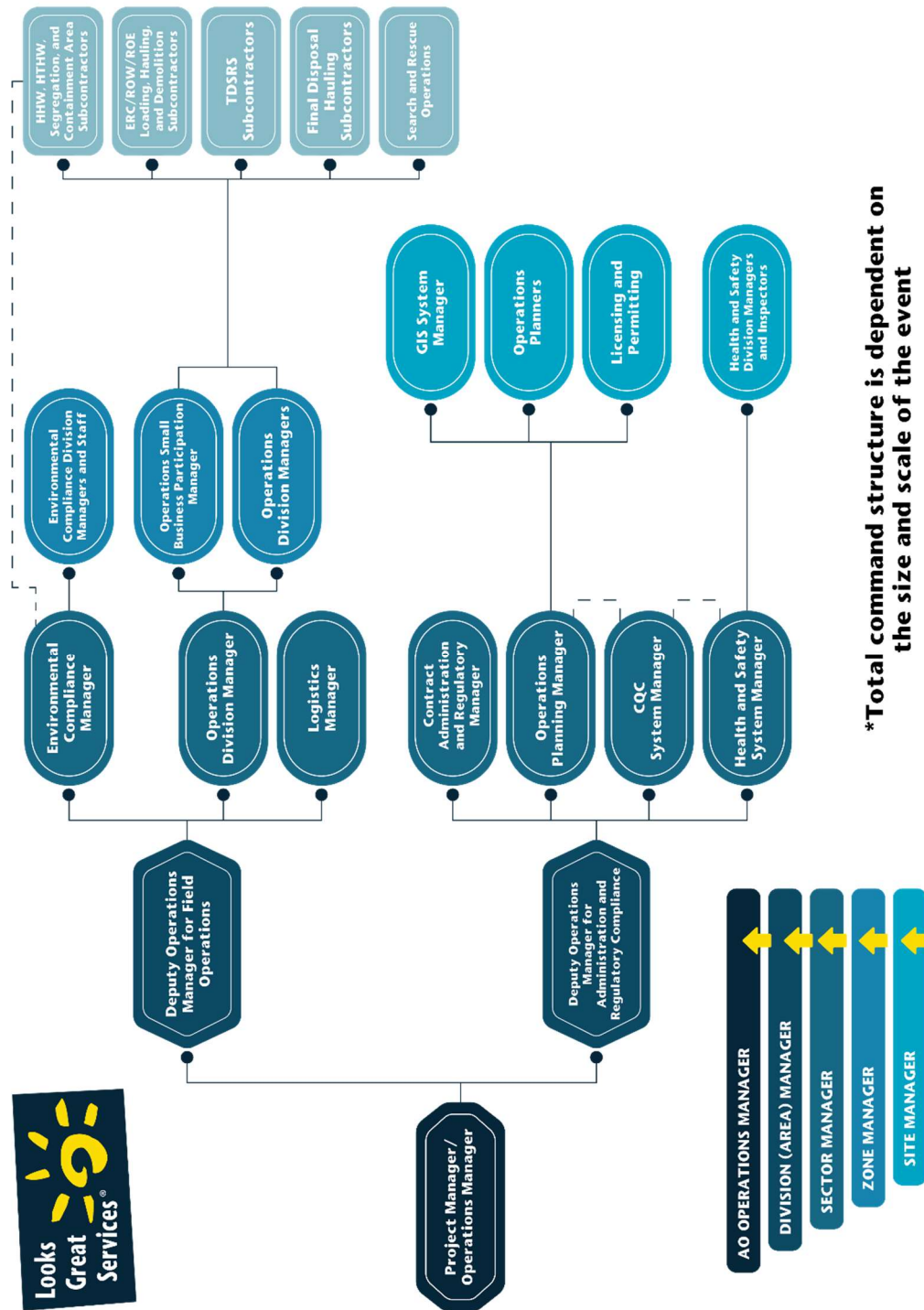
This includes all the scope from the previous event types but will utilize larger scale reduction operations at a designated TDSRS. The PM will help coordinate the location of the debris site. Monitor towers will be placed at the entrance and debris site access roads will be maintained to allow for efficient unloading operations. The grinders or incinerators, if used, will be placed in a location to allow for trucks to unload uninterrupted, but allow for debris to be near maximize production. Chips will then be stockpiled in a separate area so as not to impede traffic but be accessible for loading into walking floor trucks to be disposed of accordingly. Ash will be handled in a manner to not be mixed with soils or become airborne. Disposal will be handled in accordance with DEQ regulations. All FEMA, federal, state, and local regulations will be adhered to throughout the process.

## Significant/Catastrophic Events

These events include everything from the previous event types but expand the operations further. Multiple debris sites are possible and will be jointly coordinated. Hauling will be coordinated from Zones and Sectors to each debris site. Hazardous waste will be separated and contained as per regulations. LGS will provide planning and management of all debris removal operations, including traffic control, recycling, and permitting. LGS will utilize a Project Manager (Sean Hunt) with multiple Assistant Managers to oversee the project.

## Technical Approach

### Field Organizational Structure



**\*Total command structure is dependent on the size and scale of the event**



## Technical Approach and Methodology

Prior to commencing debris removal operations and within 48 hours, or as required in the Task Order, Looks Great Services of MS, Inc. (LGS) will submit to Jefferson Parish the Contractor Quality Control and Operations Plans which describe the organizational structure and additional key personnel involved in the cleanup, the technical approach and methodology to be used, site specific operational components, the specific geographical area management, the LGS Site Specific Health and Safety Plan (SSHSP), Accident Prevention Plan (APP), Activity Hazard Analysis (AHAs), a copy of the LGS Quality Control Plan (CQC), and approaches to waste reduction and recycling through Beneficial Re-Use, all specific to the Task Order and Area of Operations (AO). The Plan will indicate where operations will begin and which streets/roads will be cleared during the initial period through submission of a 2, 7- and 14-day plan. Operation locations will be decided upon and in conjunction with the Parish.

The Contractor Quality Control and Operations Plans will be updated by the LGS Operations Manager and CQC System Manager as necessary and as required by Jefferson Parish. LGS' final Contractor Quality Control and Operations Plans will include organizational structure and key personnel involved in the cleanup, updated technical approach and methodology to be used, updated site-specific operational components, updated specific geographical area management, updated SSHSP, updated APP, updated AHAs, updated CQC, and updated approaches to waste reduction and recycling through Beneficial Re-Use. The plan will also include continually updated submissions of 2, 7- and 14-day plans, all specific to the Task Order and AO as well as work to be performed by subcontractors, a comprehensive list of subcontractors at each tier, and measures to be taken by LGS and its subcontractors to control hazards associated with services performed, and materials or equipment utilized.

During implementation of services, LGS will attend all meetings convened by Jefferson Parish with respect to the response effort, when directed by the Parish to do so or otherwise necessary to carry out the work. The KO may/will issue subsequent TOs to mobilize and begin Emergency Road Clearance, Debris Removal from Public Roads, Streets and ROWs and Hauling to Debris Management or Final Disposal Sites, Vegetative Debris Reduction at Debris Management Sites (TDSRS) including site management, Final Disposal of Reduced Chips, Testing of Ash and Disposal at Landfill, Removal of Freon Containing White Goods, Removal of Non-Freon Containing White Goods, construction of an Inspection Tower(s), construction of a Hazardous Waste Containment Area(s), deployment of Household Hazardous Waste Separation and Removal Crew(s), activation of Debris Separation Crew(s), and activation of Search and Rescue Support Crew(s) and /or HTRW Separation Crew(s).

## Resource Management and Logistics

LGS utilizes the National Incident Management System (NIMS) wherein we have established systems for describing, inventorying, requesting, and tracking resources. Debris Management and Event Response activities require carefully managed resources (personnel, teams, facilities, equipment and/or supplies) to meet event needs. Utilization of the Radial Form Technology (RaFT) iPad-based database system allows for resource typing, inventorying, organizing, and tracking the dispatch, deployment and recovery of resources before, during and after an event.

Resource management should be dynamic in nature to support any event and be adaptable to changes. Efficient and effective deployment of resources requires that resource management concepts and principles be used in all phases of Debris Management and Event Response.

The resource management process can be separated into two parts: resource management as an element of preparedness and resource management during an event. The preparedness activities (resource typing, credentialing, and inventorying) are conducted on a continual basis to help ensure that resources are ready to be mobilized when called to an event. Resource management during an event is a finite process, as shown in the below figure, with a distinct beginning and ending specific to the needs of the event.



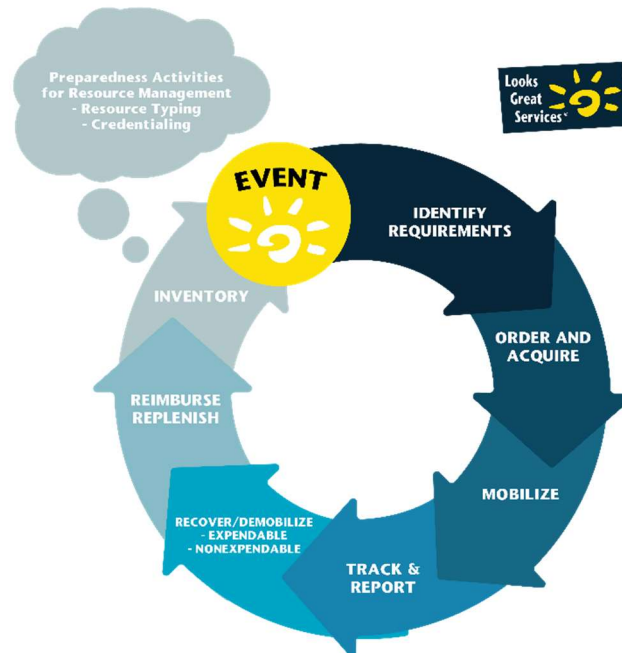


Figure 1: Resource Management Cycle

## Mobilization of Personnel and Equipment

The number of crews to be deployed and mobilized will be as described below.

If required by Jefferson Parish as an additional element of the Task Order, during mobilization, LGS will supply and transport all necessary supplies, equipment, materials, and personnel for animal carcass collection and management sites, management of putrefied wastes, vehicle and/or vessel aggregation sites, and build out the improvements to the sites required for operations. LGS will obtain clearance from underground or overhead utilities and from property owners and government entities for each location, including Vegetative and C&D TDSRS. LGS and/or its subcontractors will have equipment and vehicles prepared to mobilize upon the first notification to manage animal carcasses, putrefied wastes or recover vehicles/vessels, should the Parish task LGS to do so.

LGS responds to events, or threats of an event, by utilizing a phased response approach. Changes in the response and/or activation are triggered by official government watches/warnings and new updates regarding a potential event, or in anticipation of TOs from the Parish. Descriptions of each phase of response as they would relate to our mobilization for Jefferson Parish are as follows:

### Phase One Response

Although not part of the current RFP, it is important to understand how our entire response system works and is put into practice.

Phase One Response is related to an anticipated or foreseeable event, such as an approaching hurricane that is approximately 72 to 96 hours from potential landfall, notification from NOAA's NWS of a Particularly Dangerous Situation (PDS) forecasting dangerously large tornadoes, or an Extremely Dangerous and Life-Threatening Situation (EDLTS) predicting catastrophic flooding.

At Phase One, the following occurs:

- The LGS AO (Area of Operations) Operations Manager (OM) will contact the client for the potentially affected area to discuss current emergency planning, potential evacuations, special needs, and to confirm emergency phone contacts.
- The Phase One telephone calling tree is activated informing the following of activation or potential activation based on the event scenario: LGS Emergency Management Team (EMT), LGS Logistics Management Team (LMT), LGS Contract Administration and Regulatory Team (CART) and pre-identified tier one subcontractors.
- Any Phase One mobilization will be dependent upon anticipated event requirements, projected event impact, projected geographical area involved, and projected magnitude.
- Stock levels of necessary corporate management and response supplies are verified and/or supplemented.
- Work permits, immunizations, and mobility agreements by key employees and subcontractors are verified and/or accomplished.
- Equipment inventory and mechanical readiness for deployment is verified.

#### *Phase Two Response*

Phase Two Response is activated upon notification by the client, either verbally or in writing, to mobilize and deploy a Pre-Execution Planning Team (PPT).

The team will deploy to a location designated by the client, arriving within 24 hours of notification and contacting the government point of contact (POC) for the team.

At Phase Two, the following occurs:

- LGS AO OM will report to the client within 8 hours of notice to proceed, to discuss current emergency planning, plans for conducting initial damage assessment, special needs, and the location of the client/LGS PPT meeting (PPT team elements include but are not limited to AO Operations Manager, Operations Planner, Environmental Health and Safety Manager. Additional members of the Pre-Execution Team may include but are not limited to: CQC System Manager and Administrative Assistants).
- Corporate Aircraft, as required, both owned or leased by LGS, fixed wing and rotary wing, will be made flight ready and assigned to the PPT for dispatch and mobilization to the AO.
- The Phase Two telephone calling tree is activated informing the following of activation or potential activation based on the event scenario: LGS EMT, LGS LMT, LGS CART, and pre-identified tier one subcontractors.
- Work permits, immunizations, and mobility agreements by key employees and subcontractors are verified and copies of cogent records are placed in the EMT deployment packet and securely kept for privacy purposes.
- Local logistics in the AO are identified and contracted, such as lodging, fuel and other supplies.
- Local subcontractors in the AO are officially activated.
- Equipment transportation permits ordered.

- Equipment staging areas in safe zones with proximity to the event area are confirmed.
- Upon arrival in the AO, the LGS PPT will function as part of an interagency debris planning team and will provide technical assistance for the following activities:
  - Estimation of debris volumes,
  - Sectoring disaster area for most efficient debris management,
  - Locating temporary debris storage and reduction sites and disposal sites,
  - Determining personnel and equipment resources (crews) required,
  - Performing environmental health and safety evaluations, and
  - Evaluating requirements to implement an automated debris management system.

### *Phase Three Response*

Phase Three Response is activated upon receipt of an actual Task Order and notice to proceed (NTP) from the client, ordering mobilization, making LGS' response fully operational. This is the phase under which LGS will respond to Jefferson Parish should we be awarded the contract for which we propose to perform.

At Phase Three the following actions are taken:

- LGS EMT, LGS Management Level Mobile Command and Communications Center (MCC), LGS Support Level MCCs, LGS LMT, LGS CART, LGS CQC, LGS Safety Team (SafeT), LGS Automated Debris Management System (ADMS), LGS Radial Form Technology System (RaFT), all pre-identified tier one subcontractors and all other pre-identified assets (such as bulk fuel suppliers, bulk potable water suppliers, temporary field housing, field kitchens, field showers and latrines, field personnel finance systems (cash advance system/portable ATM, etc.) and other logistics assets, as required, are immediately mobilized and deployed to the AO's designated muster areas for check-in with the PPT for integration into the Geographic Area Management Plan, as well as certification by ADMS.
- LGS Management and Planning Support Team will mobilize and deploy to meet with the LGS PPT, already in situ, to manage overall mobilization, deployment of forces and integration of the Geographical Area Management Plan into LGS CQC/Safety software and hardware, the RaFT system.
- LGS Field Operations Teams (Division [Area], Sector, Zone, and Site Managers) deploy to the muster areas.
- LGS will prepare, present, and recommend the Operations Plan (OPS) based on actual on- scene conditions and requirements.
- Immediately upon receipt of a Task Order and NTP for Emergency Road Clearance (ERC), LGS will mobilize 5 (five) ERC Crews within 24 hours of issuance of Task Order notice to proceed, beginning with LGS company resources and local subcontractors, both large and small businesses. Debris is to be cut to a manageable size and stacked (cut and toss) on the rights-of- way for subsequent collection. Debris removal operations will begin after emergency road clearance as areas become accessible and TDSRS become operational to the point they can receive debris and any required permits are obtained.
- Immediately upon receipt of a Task Order and NTP for Debris Removal (DR) from Public Roads, Streets and ROWs and Hauling to Debris Management or Final Disposal Sites, LGS will mobilize DR crews in accordance with the Task Order in all designated work areas established therein.

- LGS will provide a minimum of 5 crews to commence debris removal operations within 24 hours of issuance of Task Order notice to proceed. CQC and OPS Plans will be submitted and approved within 3 calendar days of the NTP.
- LGS will commence mobilization immediately upon issuance of a Task Order and NTP for dumpsite management and/or debris reduction (TDSRS operations). LGS will perform in accordance with the Task Order in all designated work areas established therein. LGS will provide a minimum of one (1) TDSRS crew to commence debris reduction/disposal operations at each site within 24 hours of issuance of Task Order NTP.
- Additionally, LGS will mobilize Final Disposal of Reduced Chips Crews to each TDSRS as required by the Task Order NTP to commence removal and disposal of reduced chips.
- Immediately upon receipt of a Task Order NTP, LGS will mobilize specialty debris management crews for each disaster event and each phase of work necessary to meet the production rates and completion dates specified in the Task Order for the following types of operations: Search and Rescue Support Crews, Debris Separation Crews, Crew Packages for Testing of Ash and Disposal at Landfill, Crew Packages for Removal of Freon Containing White Goods, Crew Packages for Removal of Non-Freon Containing White Goods, Crews for the construction and or erections of Inspection Towers, Crews for the construction of Hazardous Waste Containment Areas, Household Hazardous Waste Separation and Removal Crews, HTRW Separation Crews and all ancillary support staff to accomplish the mission.
- The Phase Three telephone calling tree is activated to activate the Recall of Personnel: All senior management personnel and reservists will be contacted for assignment in accordance with the company Disaster Action Plan and Mobilization Plan. Recall of all other required personnel will be accomplished through the company headquarters office in Huntington, New York using the disaster recall roster. The LGS personnel department will maintain the disaster recall roster of current personnel.
- LGS equipment transport operators will be instructed what equipment to load, its current location and directions as to its final delivery point. Equipment operators and other key personnel will be instructed to report to their pre-assigned deployment location for briefings, assignment and embarkation to the work area.
- Equipment Transportation: LGS and fleet equipment Company Accounts over-the-road equipment transports and operators will initially conduct equipment transportation. Additional equipment transportation will be provided, as needed, by over-the-road sub-contracted equipment transporters and operators through standing pre-established agreements.
- The LGS Safety Officer will conduct a safety briefing and safety equipment compliance check prior to any equipment transport(s) departure to ensure compliance with the Corporate Safety Plan.
- LGS EMT: LGS' EMT will report to a designated location for tasking and instructions as directed by Task Order NTP. The LGS EMT will determine the most favorable and functional site location(s) in the AO for the LGS Management Level MCC, LGS Support Level MCCs, and other support systems.
- Personnel Transportation: LGS EMT, LMT, CART, CQC, Safety Team, and ADMS Team, will be air lifted to the AO by company-owned/leased aircraft. Busses, vans, motor homes, carpools and alternate transportation sources as described above will provide transportation for other company personnel. All corporate aircraft, as required, both owned or leased by LGS, fixed wing and rotary wing, will be made flight ready and assigned to the teams for dispatch and mobilization to the AO.



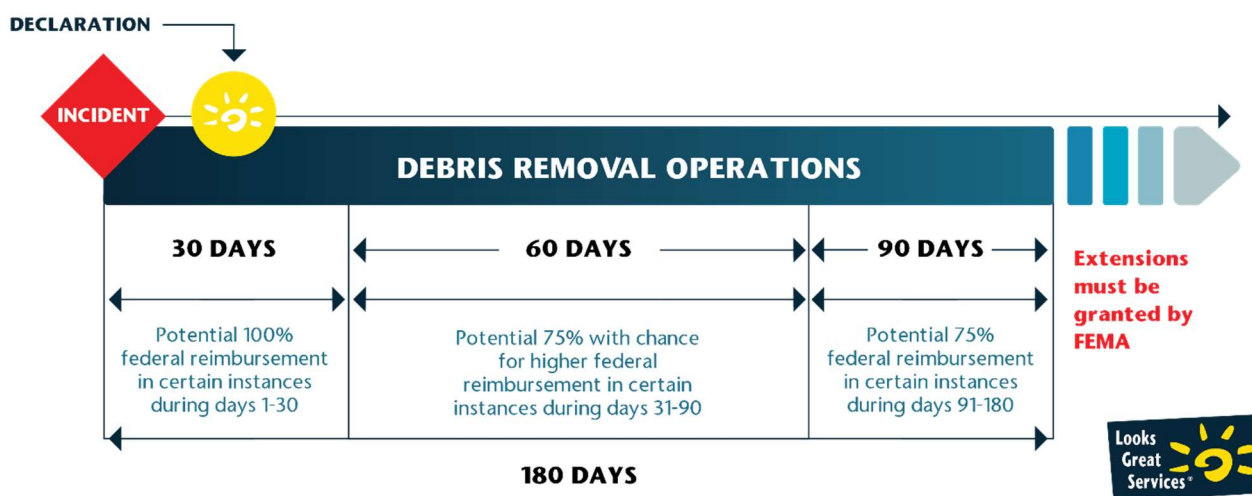
LGS will utilize both Phase Two and Three above, wherein we will have the required number of crews and personnel onsite within 24 hours and operating within 48 hours of notice to proceed. Beyond the guaranteed minimum 5 crews, additional crews will be mobilized and assigned as needed and in consultation with the Parish.



## FEMA Public Assistance Program (Reimbursement Process)

### FEMA Programs and other Funding Streams

LGS works within and in compliance with the law, the regulations, and FEMA's codified policies regarding the FEMA Public Assistance (PA) Program. This includes, but is not limited to, the Sandy Recovery Improvement Act's amendments to the Stafford Act (42 U.S.C. 5121 et seq.), Section 428, Public Assistance Alternative Procedures (PAAP) and the PAAP Pilot Program for Debris Removal (<https://www.fema.gov/alternative-procedures>) performed under Section 407 (42 U.S.C. 5173), Debris Removal, of the Stafford Act. The debris pilot program allows for increases in the federal share of grant monies for PA program applicants for eligible debris removal costs incurred during certain initial time periods following a disaster, with certain restrictions and programmatic requirements. LGS has as one of its core principles to provide professional services that benefit the client in every way possible. That principle leads LGS to work diligently to increase our response level and the amounts of work that can safely be accomplished during those initial time periods to maximize the reimbursement potential for our clients under the PAAP Pilot Program for Debris Removal. LGS ensures that our clients are aware of how the critical documentation trail must provide the proper substantiation for our clients to successfully acquire that funding. Further, LGS has a long standing relationship with FEMA programmatic management consulting experts that LGS makes available to our clients to ensure that our clients maximize eligible programmatic funding, and that our clients are able to both identify the eligible work that can be performed, and the numerous funding streams available to our clients to help them fund the monumental task that is the recovery process following a disaster – that assistance covers all disaster recovery programs and is not limited to only debris removal – please see the resume section for more details on the FEMA programmatic management consulting experts.



### Documentation and Reimbursement

LGS has a proven history in supporting our clients with accurate and complete documentation. This documentation is made readily available to any reimbursement agency or client. Records are tracked daily from the beginning of the project to final closeout.

Financial accountability is maintained via a system based on the field data that's gathered and reconciled. All documentation systems comply with FEMA 325 guidelines.

#### Debris Hauling Documentation

#### Looks Great Services of MS, Inc.

Use or disclosure of data contained on this sheet is subject to the restriction on the title page of this proposal.

**Pre-Placed Emergency Contract to Perform Emergency Tree Work Throughout Jefferson Parish in Response to Natural Disasters or Other Declared States of Emergency for a Period of Two (2) Years for the Department of Parkways City of Jefferson Parish**

### *Phase 1 – Truck Certification*

Debris trucks are all certified prior to beginning a project. This includes:

- Measuring the truck beds to determine an accurate cubic yard capacity.
- Driver, safety, and insurance checks.
- Truck Certification Form is completed, and a copy is retained by the driver, monitor, and client.
- Placards displaying capacity, project truck number, and contractor's name are affixed to the truck.
- Monitors are given truck logs to verify placards as an added measure of accuracy.

### *Phase 2 – Tickets*

Tickets are electronic or multi-part and are required for reimbursement purposes. Client representatives or monitors will fill out and sign off on completed tickets. These will then be used in the reconciliation and QC process. The tickets used are as follows:

Debris Load Tickets are a 5-part ticket that records the transport of debris from the collection point to the DMS or final disposal site. Monitors document the operations at each location to ensure proper protocols.

Leaner/Hanger Tickets are a 5-part ticket that records the trimming or removal or leaning trees or hanging limbs. Monitors document the size, location, and other various aspects of the process.

Daily Log Tickets are a 2-part ticket that records the hours worked by the contractor's labor and equipment when hourly rate items are activated. Monitors log and verify each unit's hours worked throughout the day.

### *Data Management*

LGS uses a database system that is easily adaptable to any requirements. Regardless of whether the electronic or physical documentation is utilized, LGS' database can track and extract data for use in the reconciliation process. LGS has trained employees who carefully prepare reconciled reports on a weekly or semi-weekly basis to submit with invoicing. Working with the monitors, LGS compares these reports with the monitors as an added checks and balances system, which helps to expedite the reimbursement process.

Once the data is reconciled and completed, LGS will maintain and store all records for a minimum of 7 years. Both electronic and physical copies are catalogued and stored for quick access as needed.

### *Reimbursement*

LGS works closely with all agencies to ensure issues are minimized or eliminated in disaster reimbursement projects. As an example, LGS was recently asked to produce ticket records for an audit that the debris monitor was engaged in. The monitor could not find records on more than two dozen tickets. Within less than 2 hours LGS found the copies of the missing tickets in its database and submitted them to the respective parties. This helped the monitor and the client greatly in their reimbursement process. LGS will give the same "over-the-top" service to all its clients.

As an added measure, LGS has personnel that are well-versed in CFR, PAPPG, and other FEMA guidelines and are available to assist the client in completing any required documentation for reimbursement.

## Environmental Requirements

LGS is committed to the protection of the environment at all work sites and surrounding areas. This is accomplished by having trained personnel, quality controls, and operational guidelines in place. To further this commitment, LGS will assess the work of all duties that affect the environment (i.e. incinerator operations). This will be performed by a senior supervisor daily. Other factors monitored daily that may impact the environment are smoke, dust, drainage, sediment, noise, and hazardous materials.

In the event a spill or other environmental impact, such as asbestos, should occur during the contract, LGS will use its resources to maintain compliance with all applicable regulations during the cleanup process.

## Permits and Compliance

LGS will ensure proper permits are in place before work begins. These include, but are not limited to:

- Storm Water Permits
- Burn Site Permits
- Debris Site Permits
- Forestry Permits

The following is a brief, but not exclusive list of the laws and regulations that LGS adheres to:

- National Environmental Protection Act
- Clean Air Act
- Clean Water Act
- Resource Conservation and Recovery Act
- Endangered Species Act
- Fish and Wildlife Coordination Act
- State and Local Laws as Applicable

## Solid and Hazardous Waste

LGS performs removal and disposal of FEMA eligible disaster related debris from public rights-of-way, streets, roads, waterways, and other areas within the Parish's jurisdiction. Private entry and removal will only be conducted if approved by the regulating authorities. LGS has removed and disposed of more than 6.8 million CY of vegetative and C&D debris since 2002.

LGS also has vast experience in loading and processing HHW, White Goods, and E-wastes. All regulations on the proper disposal will be followed. LGS has processed more than 100 tons of HHW, E-wastes, and white goods.

## Tab 5 – Debris Management Plan



## Debris Management Process Plans and Procedures

### Debris Pick-up (Loading at Curbside)

#### *Commencement of Pick-Up*

LGS will mobilize within 24 hours of receipt of a Task Order or Notice to Proceed. Debris pick-up will commence within 24 to 48 hours of receipt of a Task Order and Notice to Proceed from the Parish. Debris operations will commence in an orderly and manageable fashion on streets and roads cleared sufficiently for access as designated by the Jefferson Parish Task Order(s).

#### *Field Supervisors/Crew Foremen*

Project Managers will report to the Senior Project Manager. All LGS Managers will be responsible to ensure work is conducted only in those areas designated by the Parish. Supervisors will not allow work to commence in additional areas until directed by a Jefferson Parish Task Order. Supervisors will be responsible for the safety of all personnel and equipment. Supervisors will be responsible for collection of daily personnel and equipment time logs, and their distribution to LGS designated representative with a copy given to Jefferson Parish's Authorized Representative (AR).

Crew foremen will report to their designated supervisor. Foremen will be responsible to ensure work assignments received from their supervisor are completed to the requirements of the Jefferson Parish Task Order. Foremen will be responsible for maintaining the daily personnel and equipment time logs.

#### *Equipment*

Debris pick-up equipment will include but is not limited to the following:

- Self-Loaders/Knuckle-boom trucks.
- Rubber tire front end loaders with grapple buckets.
- Rubber tire front end loaders with 4-in-1 buckets.
- Rubber tire backhoes with thumb.
- Haul trucks with attached grapple arms.
- Other specialized equipment (e.g. Bobcat).

The cadre of equipment:

- Is owned or leased
- Is available for movement
- Will be leased in other areas if necessary
- Transportation Plan has been developed

#### *Maintenance/Fuel Vehicles and Personnel*

Maintenance/fuel vehicles will be assigned and manned as needed to provide an adequate supply of fuel and to provide all required field maintenance to ensure equipment operations.

#### *Hand Crews*

1–2 laborers with sufficient hand tools will accompany each piece of heavy equipment.

#### *Operations*

Debris segregation and sorting will be conducted at street/road level to the maximum amount practical and as instructed by the Jefferson Parish TOs. All debris will be picked up and loaded into haul trucks in a safe and workman-like manner to ensure compliance with the Corporate Safety Plan. Safety will not be compromised and is outlined with specifics in the LGS Safety Plan. All crew foreman and field supervisors will be responsible to ensure a rapid and cost effective as possible operation. Operators, to ensure maximum loading and safe transport of material, will size all vegetative debris with a CR present.

All construction and demolition materials will be sized for heavy equipment to ensure maximum loading and safe transport of materials within EPA and DOT standards. Obvious hazardous materials will be dealt with in accordance with the Jefferson Parish Task Order and the Corporate Environmental Protection Plan and in compliance with the Corporate Safety Plan.

Traffic control personnel, with appropriate traffic control safety equipment, will be stationed at each approach point of the work area to maintain traffic control and prevent personal injury to ensure compliance with the Corporate Safety Plan. Additional traffic control personnel will be stationed throughout the area, as needed, to ensure safe operations.

### **Debris Hauling**

Debris hauling may consist of 2 distinct operations as follows:

1. Hauling of unreduced debris from origination point to staging area (Temporary Debris Management Site(s) - TDMS.)
2. Hauling of reduced debris from staging area to final disposal site.

#### *Construction and Demolition Debris:*

LGS advises Jefferson Parish that construction and demolition debris be hauled directly to final disposal site from point of origination. This direct haul method will ensure that all demolition debris is handled in accordance with local, state, and federal requirements. The direct haul method is not considered expeditious operation, it is the industry's best practice to construction and demolition debris as little as possible due to the potentially hazardous nature of the material.

#### *Vegetative Debris:*

LGS advises Jefferson Parish that vegetative debris be hauled to a TDSRS in order to expedite debris removal. It is the operational goal of LGS to complete debris removal services as quickly as possible for the Parish, in order that they may be able to take advantage of the 60-day window of maximum reimbursement. The TDSRS site will ensure that LGS operations are completed in the shortest amount of time; therefore, reducing direct costs to the Parish such as monitoring, management, and the need for additional reimbursable assets. This method of operations allows for the most efficient completion of debris removal, which is in the best interest of the health and safety of the public.

### **Hazardous Leaner and Hanger Removal**

Looks Great Services is operationally capable of providing specialized crews that are trained and equipped to remove hazardous leaners from Right-of-Way and any trees containing eligible hangers. These available in-house resources set LGS apart by allowing us to provide ISA Certified Utility Arborist supervised tree crews. Our daily experience in providing vegetation management for utilities allows us to offer these services, thus ensuring a thorough inspection of all affected trees and properly addressing the Parish's needs and meeting their requirements.

### **Field Supervisors/Crew Foremen**

Field supervisors will report to the senior field supervisor. All field supervisors will ensure that all hauling operations comply with local, state, and federal DOT standards in effect at that time and ensure compliance with the Corporate Safety Plan. All supervisors will be responsible to ensure work is conducted only in those areas designated by Jefferson Parish. Supervisors will not allow work to commence in additional areas until directed by the Parish's Authorized Representative.

Supervisors will be responsible for the safety of all personnel and equipment. Supervisors will be responsible for collection of daily personnel and equipment time logs, and their distribution to LGS

designated representative(s) with a copy given to Jefferson Parish. Supervisors will be responsible for ensuring accuracy, completing CQC and collecting load/haul tickets and daily load/haul logs from haul truck operators. The supervisor will complete forms.

Crew foremen and project managers will report to their designated supervisor. Foremen will be responsible to ensure work assignments received from their supervisor are completed to the requirements of the Jefferson Parish Task Order. Foremen will be responsible for maintaining the daily personnel and equipment time logs.

### Equipment

Hauling equipment will include, but is not limited to:

- 16-20 cubic yard dump trucks.
- 21-30 cubic yard dump trucks.
- 30-50 cubic yard tractor trailers.
- 50-75 cubic yard tractor trailers.
- 75-100+ cubic yard tractor trailers.
- Roll-off dumpsters or any other hauling equipment.

#### The cadre of equipment:

- Is owned or leased
- Is available for movement
- Will be leased in other areas if necessary
- Transportation Plan has been developed

Experience has shown that, for longer haul distances, larger capacity trucks (100 + C/Ys) are more cost effective.

All equipment will be mechanically loaded only, and haul truck beds will be equipped with tailgates constructed of materials (i.e. chain-link fence, safety fence, etc.) that will safely contain debris, allow each haul truck to be loaded to its capacity and also allow rapid dumping of debris from the bed. Any haul truck bed that has or will have vertical extensions installed, will comply with the following restrictions:

Haul truck bed extensions will comply with all applicable local, state and federal laws. Bed extensions, when installed, will be located, and secured to the front-end, left side and right side of the bed. Bed extensions will not extend beyond 24 inches above the manufacturer's bed height. Bed extensions will be constructed of not less than 2" x 6" lumber placed flush against the manufacturer's bed and each subsequent piece of lumber to withstand loader impact. Lumber will be secured to the manufacturer's bed with angle or channel iron and bolts. Each side extension will be secured with metal brackets and bolts to the front-end extension. All supervisors will utilize the check sheet provided by LGS Safety Officer to ensure all safety equipment is maintained and operable on all debris hauling equipment to ensure compliance with the Corporate Safety Plan.

Past experience has shown that, for longer haul distances, larger capacity trucks (100 + C/Ys) are more cost effective.

All equipment will be mechanically loaded only, and haul truck beds will be equipped with tailgates constructed of materials (i.e. chain-link fence, safety fence, etc.) that will safely contain debris, allow each haul truck to be loaded to its capacity and also allow rapid dumping of debris from the bed. Any haul truck bed that has or will have vertical extensions installed, will comply with the following restrictions:

Haul truck bed extensions will comply with all applicable local, state, and federal laws. Bed extensions, when installed, will be located, and secured to the front-end, left side and right side of the bed. Bed extensions will not extend beyond 24 inches above the manufacturer's bed height. Bed extensions will be constructed of not less than 2" x 6" lumber placed flush against the manufacturer's bed and each subsequent piece of lumber to withstand loader impact. Lumber will be secured to the manufacturer's bed with angle or channel iron and bolts. Each side extension will be secured with metal brackets and bolts to the front-end extension. All supervisors will utilize the check sheet provided by LGS Safety Officer to ensure all safety equipment is maintained and operable on all debris hauling equipment to ensure compliance with the Corporate Safety Plan.

## **Maintenance/Fuel Vehicles and Personnel**

Maintenance/fuel vehicles will be assigned and manned as needed to provide an adequate supply of fuel and to provide all required field maintenance to ensure equipment operations.

## **Operations**

All field supervisors will ensure that all debris-hauling operators are licensed and/or certified to operate the required equipment. All debris-hauling operators will be given area maps designating assignment/authorized areas of operations as well as transport routes designated and/or approved by Jefferson Parish. All debris haul operators will visibly display colored signs provided by LGS and, if applicable, Jefferson Parish. LGS signs are secured, weather-proof signs will be placed on the driver and passenger doors of the vehicle cab. Any signs provided by the Parish will be displayed on both sides of the forward most section of the vehicle bed, unless otherwise directed by the Parish. All signs will be removed from the exterior of the vehicle, at close of business each day and secured by the driver to prevent theft or loss.

Colored paper signs/passes will be displayed on the driver's side windshield of each vehicle. The color of the sign/pass is subject to change, without notice, to ensure quality control measures regarding authority to enter work sites. Each sign/pass will contain the following information: company logo, contract location, the Parish's name, contract number, truck number, date of issue, supervisor name/signature.

All debris pick-up and haul operators will maintain the numbered debris hauling/transportation documentation/verification form "LGS Debris Transportation". Each form contains directions, which should be followed. All supervisors will be responsible to ensure that all employees utilizing and/or inputting information on the form are procedurally trained. It will be each supervisor's responsibility to maintain a supply of the required number of forms. Forms will be distributed by supervisors/foremen to debris haul operators during debris pick-up operations. All debris haul operators will maintain daily ticket/haul records to be turned into field supervisors, with copies of load tickets at close of business each day.

## **Reduction and Site Management**

### *Debris Staging*

Debris staging sites, TDSRS, will be located, acquired, and designated by Jefferson Parish unless specified otherwise. Construction of TDSRS elements will commence immediately upon receipt of a Task Order and Notice to Proceed from the Parish. LGS will ensure that TDSRS construction will be accomplished as rapidly as possible, because of the criticality of staging sites to the debris removal process as a whole.



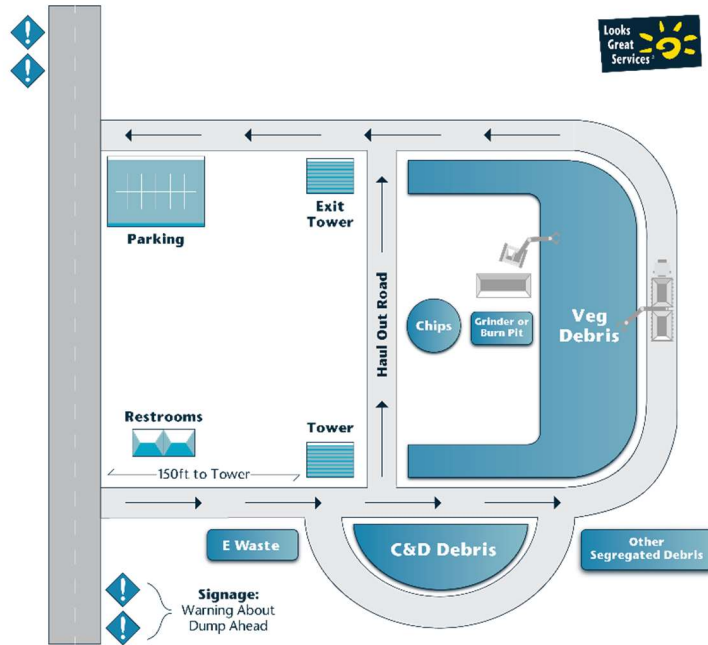


Figure 2: TDSRS Sample Layout

### Field Supervisors/Crew Foremen

Field supervisors will report to the senior field supervisor. Debris staging site supervisors (TDSRS Managers) will be responsible for management of all operations of the TDSRS to include site safety, haul load inspection, segregation, traffic control, dumping, reduction, security, and remediation. Supervisors will be responsible for the safety of all personnel and equipment to ensure compliance with the Corporate Accident Prevention Plan as part of the Corporate Safety Plan.

LGS Supervisors will be responsible for collection of daily personnel and equipment time logs, and their distribution to LGS designated representative with a copy given to Jefferson Parish. LGS Supervisors will be responsible for collecting load/haul tickets and daily load/haul logs from haul truck operators. Inspection tower personnel will complete the forms.

Crew foremen will report to their designated supervisor. Foremen will be responsible to ensure work assignments received from their supervisor are completed to the requirements of the Jefferson Parish Task Order. Foremen will be responsible for maintaining the daily personnel and equipment time logs.

### Equipment

Debris staging site equipment may include but is not limited to the following:

- Excavators with thumb.
- Track type tractors with root rakes.
- Track type tractors with push blades.
- Farm type tractor with box blade.
- Motor grader.
- Rubber tire loader.
- Tub grinder.
- Brush chipper.

- Air curtain burner.

All equipment will meet current safety standards.

#### *Maintenance/Fuel Vehicles and Personnel*

Maintenance/fuel vehicles will be assigned and manned as needed to provide an adequate supply of fuel to maintain equipment operations. Maintenance/fuel vehicles will be assigned and manned as needed to provide all required field maintenance to ensure equipment operations.

#### *Laborers:*

1–2 laborers with specialized hand tools for segregation and separation will accompany each piece of heavy equipment.

#### *Debris Staging Site Key Steps*

The following information will be utilized to create a location specific site management plan and site safety plan to accompany this plan.

#### *Site Access*

Separate points of ingress and egress should be established if possible. Temporary acceleration and deceleration lanes should be established adjacent to the primary road leading to and from site access points, if approved by Jefferson Parish and appropriate authority having jurisdiction over primary road right-of-way. All temporary roads leading to and through the debris staging site should be constructed and maintained for all weather use (i.e. – rock laid roads).

#### *Inspection Towers*

Inspection towers will be constructed to facilitate observation and quantification of debris hauled for storage at debris staging sites. No less than two inspection towers will be utilized at each debris staging site. One tower at point of ingress for use by LGS CQC and the Jefferson Parish QA, one tower at point of egress to ensure all debris hauling trucks are in fact empty upon leaving the site. The egress tower should be manned by at least one representative from the Parish.



#### *Traffic Controls*

Traffic control personnel, with appropriate traffic control safety equipment, will be stationed at the ingress observation tower to maintain vehicular and pedestrian traffic control. Additional traffic control personnel will be stationed throughout the site, as needed, to enforce proper dumping and prevent personal injury to ensure compliance with the Corporate Safety Plan.

#### *Clearing and Grading*

Clearing and grading of debris staging sites will be accomplished, to the level required, in accordance with the site management plan and Task Order from the Parish.

#### *Environmental Protection*

LGS' Environmental Protection Plan incorporates such issues as erosion control, hazardous and toxic wastes, dust and smoke control. The Clean Water Act, Storm Water Act, Resource Conservation and Recovery Act, Superfund Amendments and Reauthorization Act and others are incorporated in full by LGS' Environmental Protection Plan. Environmentally sensitive areas (i.e. wetlands, habitat, historical sites)

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within or in proximity to a debris staging site will be avoided, designated as sensitive, protected, and access restricted to the extent possible from adverse impact. All requirements of pertinent environmental standards will be complied with.

### *Debris Storage Areas*

Debris will be segregated into 5 main areas of concern as follows unless otherwise instructed by Jefferson Parish:

- Vegetative debris
  - Vegetative debris will be cleaned of C&D debris to the extent possible to facilitate compliance with requirements for reduction of vegetative debris.
- Construction and Demolition (C&D) Debris
  - C&D debris will be dampened prior to dumping and periodically as needed, to comply with local, state, and federal EPA standards.
- Recyclable/salvage
  - Recyclable/salvageable materials, including eWastes, will be stockpiled in accordance with the Jefferson Parish Task Order.
- White goods
  - White goods will be stockpiled in accordance with the Jefferson Parish Task Order.
- Hazardous and/or toxic wastes (HHW and HTRW)
  - HHW/HTRW will be segregated and stored in a Parish approved containment area. All site personnel will receive a safety briefing regarding operations involving HHW/HTRW to prevent personal injury and ensure compliance with the Corporate Accident Prevention Plan as part of the Corporate Safety Plan. HHW/HTRW containment site perimeter will be posted and secured for personnel safety.

### **Safety Precautions**

#### *Water Trucks*

The required number of water trucks will be stationed at each debris-staging site. Water trucks will be utilized to reduce the threat of friable materials from C&D debris being released into the atmosphere. Water trucks will be utilized to reduce the threat of fire from all types of debris. If necessary, water trucks will be utilized in fire suppression operations. Water trucks will be utilized to dampen areas, including temporary roadways, to suppress dust from trucks entering and leaving the TDSRS.

#### *Fire Suppression Equipment*

Fire extinguishers will be located throughout each debris staging site as required by the site management plan, site safety plan, OSHA requirements and the Jefferson Parish Task Order. All debris staging site personnel will be trained in incipient fire suppression operations and safety procedures, to include operation of fire extinguishers and water trucks and to ensure compliance with the Corporate Safety Plan.

#### *Debris Segregation*

This section discusses the guidelines for debris segregation not already discussed previously in this plan.

#### *Street/road Level Segregation*

All foremen will direct debris removal personnel to segregate debris into six areas:

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- Vegetative debris
- C&D debris
- Recyclable/salvageable materials
- White goods
- HHW
- eWaste

Segregation of debris at the street/road level will not take precedence over completing street/road debris removal operations in a safe and rapid manner. All personnel conducting debris segregation at the street/road level will receive a safety briefing on potential hazards and injury prevention to ensure compliance with the Corporate Safety Plan.

#### *Debris Segregation at Staging Sites*

Staging site supervisors will ensure that all debris haul operators deposit debris in areas designated for the type debris hauled. Debris hauled to staging sites in mixed loads will be segregated by heavy equipment when possible and by hand crew when necessary.

Vegetative debris will be placed into two separate piles:

- The first pile (pile one) will be the dumping point until enough has been accumulated to commence a continuous reduction operation.
- Pile two will be started and accumulated until the reduction of the pile one has been completed.
- At which time, dumping of vegetative debris on pile two will cease and pile one will be replenished. This rotation will continue until the task is completed.
- All personnel involved in vegetative debris segregation operations will receive a safety briefing for all effected job to ensure compliance with the Corporate Safety Plan.
- C&D debris will be placed into one or more piles, as required, to reduce the threat of a fire conflagration until it is reduced or disposed.

LGS will consult with the Parish, local fire officials and pertinent environmental officials regarding the requirements for stock piling of C&D debris.

White goods will be segregated, as required by the Jefferson Parish Task Order. White goods will be placed and stored until instructed by the Parish as to its final disposition.

Salvageable/recyclable materials will be segregated, as required by the Jefferson Parish Task Order. Salvageable/recyclable materials will be segregated and stored until instructed by the Parish as to its final disposition.

HHW/HTRW will be segregated and stored in a Parish approved containment area. All site personnel will receive a safety briefing regarding operations involving HHW/HTRW. The HHW/HTRW containment site perimeter will be posted and secured for personnel safety and to ensure compliance with the Corporate Safety Plan as well as the LGS Corporate Environmental Protection Plan. HTW will be segregated and stored until instructed by the Parish as to its final disposition.

Please see the diagram below for Debris Accountability.



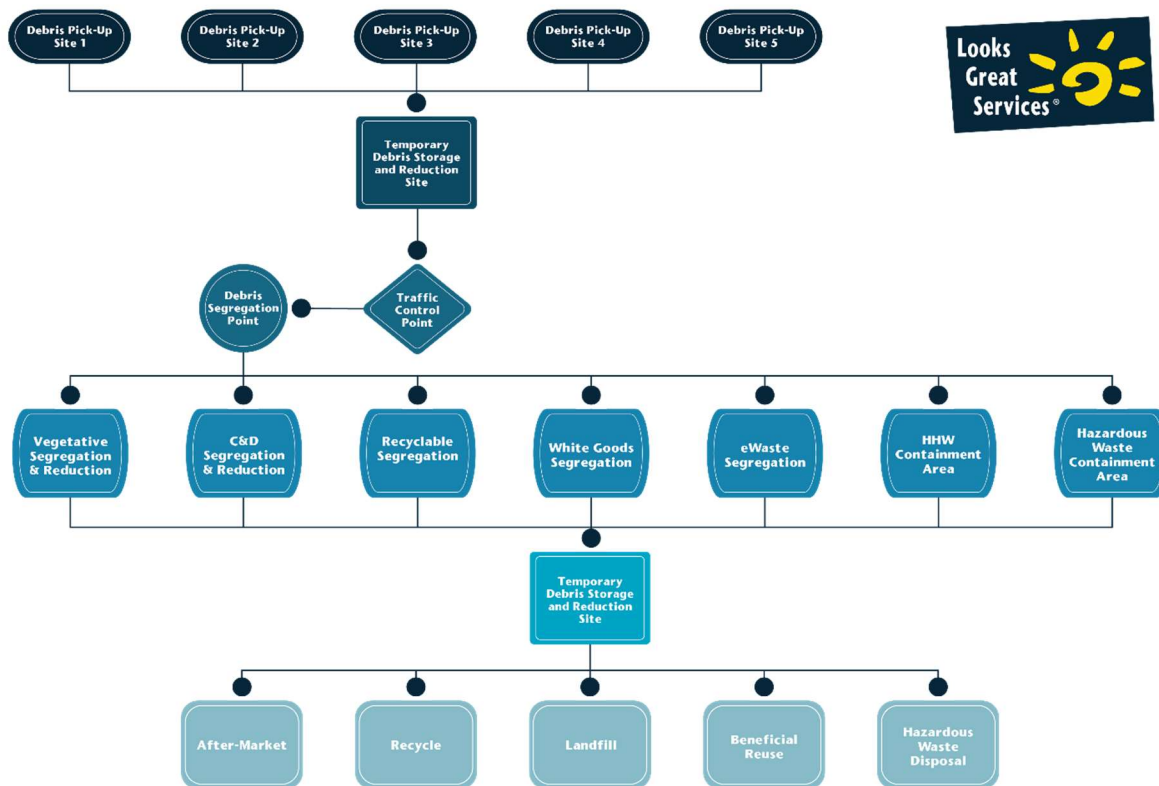


Figure 3: Debris Accountability Flow Chart

### Debris Reduction

This section discusses guidelines to be followed during debris reduction operations not already addressed in this plan. If required by a Jefferson Parish Task Order or Notice-to-Proceed, night operations may be conducted. Night operations will be limited to reduction of debris by burning. Night operations will only be conducted upon a determination by the LGS Safety Officer and concurrence by Jefferson Parish, that such operations may be conducted in a safe manner.

### Grinding, Chipping and/or Shredding Operations

Grinding, chipping, and/or shredding operations will be accomplished on all vegetative debris not reduced by burning operations. Grinding, chipping, and/or shredding operations are the preferred method of reduction for vegetative debris to accomplish environmental resource conservation through recycle/salvage of wood chips. Although this operation is preferred for environmental purposes, it is also the most time consuming and costly reduction operation due to material handling and haul disposal costs after reduction operations have been accomplished. Grinding, chipping, and/or shredding of C&D materials is prohibited by and within numerous jurisdictions. Grinding, chipping, and/or shredding operations will be accomplished on the type of debris (vegetative and/or C&D) as directed by the Jefferson Parish Task Order.

Grinding, chipping, and/or shredding of vegetative debris will be accomplished on the piles of vegetative debris as set out below:

- Vegetative debris will be placed into two separate piles.
  - The first pile (pile one) will be the dumping point until a sufficient quantity has been accumulated to commence a continuous reduction operation.

- Pile two will be started and accumulated until the reduction of the pile one has been completed.
  - At which time, dumping of vegetative debris on pile two will cease and pile one will be replenished. This rotation will continue until the task is completed.

All LGS personnel involved in vegetative debris grinding, chipping, and/or shredding operations will receive a safety briefing for all affected job functions.

A track-type tractor with blade or a rubber tire loader will pick-up, and stock pile chips for temporary storage. Chips will be loaded out and hauled to a final disposal site as quickly as possible to reduce the threat of a fire. All appropriate fire protection measures will be established and maintained in accordance with the site management plan, site safety plan and the Jefferson Parish Task Order. Water trucks will be utilized to reduce the threat of fire from all types of debris. If necessary, water trucks will be utilized in fire suppression operations.

## Debris Disposal

Debris disposal is the pre-planned, pre-approved operation of placing debris in approved disposition sites.

Debris disposal operations can be segmented into three distinct operations:

- Haul to and tip at debris disposal site.
- Physical operation of debris disposal site.
- Augmentation of debris disposal site permanent staff and equipment.

### *Disposal Site(s)*

A disposal site may be a dump and/or a landfill owned and operated by private or public sectors.

Non-burnable debris will be disposed only at a dump and/or landfill designated to receive materials other than toxic hazardous waste.

### *Equipment*

Debris disposal hauling equipment will include, but is not limited to:

- 16-30 cubic yard dump truck
- 30-100 cubic yard tractor-trailer or other such haulers as Jefferson Parish may direct.

Past experience has shown that the farther the haul distance, larger capacity trucks are more effective. All haul truck beds will be equipped with tailgates constructed of materials (i.e. chain-link fence, safety fence, etc.) that will safely contain debris, allow each haul truck to be loaded to its capacity and allow rapid dumping of debris from the bed.

Any haul truck bed that has or will have vertical extensions installed, will comply with the following restrictions:

- Disposal haul truck bed extensions will comply with all applicable local, state, and federal laws.
- Bed extensions, when installed, will be located, and secured to the front-end, left side and right side of the bed.
- Bed extensions will not extend beyond 24 inches above the manufacturer's bed height. Bed extensions will be constructed of not less than 2"x6" lumber.
- All disposal trucks will be mechanically loaded and pre-measured and accepted by Jefferson Parish before being utilized in debris removal operations.

### *Maintenance/Fuel Vehicles and Personnel*

Maintenance/fuel vehicles will be assigned and manned as needed to provide an adequate supply of fuel to maintain equipment operations. Maintenance/fuel vehicles will be assigned and manned as needed to provide all required field maintenance to ensure equipment operations.

### *Safety*

All supervisors and/or foremen will utilize the check sheet provided by the assigned LGS Safety Officer to ensure all safety equipment is maintained and operable on all debris disposal hauling equipment and to ensure compliance with the Corporate Safety Plan.

### *Operations*

All field supervisors will ensure that all debris disposal-hauling operators are licensed and/or certified to operate the required equipment. All debris disposal operators will be given area maps designating assignment/authorized areas of operations as well as transport routes designated and/or approved by Jefferson Parish. All debris disposal haul operators will visibly display colored signs provided by LGS and, if applicable, Jefferson Parish. LGS signs are weatherproof signs to be placed on the driver and passenger doors of the vehicle cab. Any signs provided by Jefferson Parish will be displayed on both sides of the forward most section of the vehicle bed, unless otherwise directed by the Jefferson Parish Task Order/NTP.

All signs will be removed from the exterior of the vehicle at close of business each day and secured by the driver to prevent theft or loss. Signs will be replaced on the vehicle at the beginning of the workday. Colored paper signs/passes will be displayed on the driver's side windshield of each vehicle. The color of the sign/pass is subject to change, without notice, to ensure quality control measures regarding authority to exit work sites and enter disposal site(s).

All debris disposal haul operators will maintain the numbered debris hauling/transportation documentation/verification form(s). Each form contains directions, which should be followed. All supervisors will be responsible to ensure that all employees utilizing and/or inputting information on the form are procedurally trained. It will be each supervisor's responsibility to maintain a supply of the required number of forms. Forms will be distributed by supervisors/foremen to debris disposal haul operators during loading operations and after completing the applicable sections on the aforementioned documentation forms.

All debris disposal operators will maintain daily ticket/haul records to be turned into field supervisors, with copies of load tickets at close of business each day.

### **Management of HHW, HTRW, White Goods, E-wastes, Automobiles, Putrefied Foods, Tires, Gasoline, and Powered Tools**

#### *LGS Environmental Experience*

LGS has experience with Hazardous Waste Storage and collection. LGS was contracted to develop a plan to handle household hazardous waste (HHHW) collection for the City of Houston during a major flood event. Upon plan approval, LGS mobilized to collect the HHW from all areas of the city. LGS mobilized 85 technicians and all equipment necessary to carry out the plan, which involved approximately 46,000 residential structures. LGS established a collection point and command center to manage the event. Plans were implemented to complete a sweep of all affected areas of the city for the collection of HHW. Crews were equipped within 48 hours and mobilized to the collection area. LGS personnel created grids and mapped the areas for each crew to work daily. Crews were directed into various areas of the city based on damage and debris recovery activities. Collection crews separated HHW from other debris and staged the segregated items for pick up. The entire affected area of the city was covered in one sweep and HHW was

successfully kept out of the landfills used to handle organic debris. Contaminants included cyanides, acids, pesticides, hydrocarbons, hydrocarbon derivatives, bases, etc.

- **White Goods:** LGS has successfully completed numerous similar projects and is confident in our ability to perform the scope of work associated with this project. As with projects of this nature, it is essential to understand the health effects of the exposure to bacterial pathogens. Though similar to blood borne pathogens, many bacteria are difficult to visualize and are more easily transmitted through general contact. Often, individuals will fail to recognize the symptoms associated with bacterium exposures and consequently mistreat or mistake the symptoms as that of the common cold. However, individuals who fail to recognize the exposure may experience an extended recovery period and the conditions may actually grow more severe. All personnel that LGS will use in the completion of this project understand the effects of this type of exposure. LGS will evaluate and provide, as required, booster shots to prevent associated disease. (E.g. hepatitis)
- **Health and Safety:** LGS takes the health and safety of their employees seriously with a site health and safety plan being developed and approved for each project prior to mobilization. All of LGS' personnel working with hazardous materials have completed at least 40 hours of OSHA- required hazardous waste operations training per 29 CRFR 1910.120. LGS has also has a substance abuse policy and program in place, which meets or exceeds Government Requirements.

#### *Household Hazardous Waste (HHW)*

Household Hazardous Waste (HHW) is excluded from the definition of Hazardous Waste and therefore does not require the same collection or handling procedures as Hazardous Waste.

Acceptable Materials include, but are not limited to:

- Batteries
- Waste Oil
- Waste Fuels
- Paint
- Chemicals
- Antifreeze
- Pesticides
- Spray Cans
- Unidentified Liquids
- Household Cleaners

#### *Mobilization and Site Set-Up*

Within 8 hours of notification, LGS will mobilize a small strike team to include at least one Supervisor and two Technicians. This team will begin to set up the Staging and Segregation/Collection points. If needed, LGS can provide Media Brochures for educational purposes for residents listing acceptable waste, processes to be used by residents.

#### *Mobilization of Additional Crews*

Within 24 hours of notification, LGS will mobilize the segregation and collection crews, based on the size of the project/area crews will be working. This will include setting up grids and mapping for the collection crews. LGS can also provide Media Brochures for residents and or the Media.

#### *Collection Points (To be identified by the KO)*



Once the collection points are identified, LGS will set up/staging for the containment areas. The waste will be identified, labeled and segregated for disposal.

A Certified Hazardous Materials Manager (CHMM) will be on site receiving and segregating wastes, sorting to waste containers in accordance with the waste disposal contract. The CHMM will also make sure all waste containers are properly labeled, the area has warning signs and hours posted, track receipts, maintain a facility log, conduct storage facility inspections, limit access, maintain the site in a clean and orderly condition and have hazardous waste clean-up ready and available at a moment's notice at all times. The on staff CHMM will also make sure that the storage HHW is open seven days a week for a minimum of 8 hours per day. LGS will ensure that all regulations are followed.

Personnel will also establish, properly operate, and manage the HHW collections points as needed. Each site will be equipped with the proper safety equipment including a fire extinguisher, eyewash station, and spill response equipment.

#### *Collection of HHW*

Crews (1-truck, 2-technicians) will make passes through the affected areas. The crews will be assigned a mapped area in which they will make their sweeps. Once the team has a full load, they will return to the collection sites to off-load materials.

#### *Collection of Other Materials*

- Asbestos Containing Materials: LGS has the ability and licensed personnel to remove, package and dispose of known or suspect asbestos containing materials. If any suspect material is found, LGS has inspectors and certified personnel that can sample, remove, package and dispose of regulated-and non-regulated asbestos containing materials.
- Hazardous waste, biohazardous waste or other contaminated waste
- White goods containing Freon or chlorofluorocarbons (CFCs) (refrigerators, freezers, air conditioners, etc.)
- Cleaning/Staging White Goods containing Freon or CFCs
- Removal of Putrefied Foods from Warehouse or Commercial Stores
- Street Collection of Non-Freon White Goods
- Residential E-Waste, Small Tools, and Equipment

### **NEPA Compliance**

The National Environmental Policy Act (NEPA) establishes national environmental policy and goals for the protection, maintenance, and enhancement of the environment. It also provides a process for the state to implement these goals. LGS will execute operations of its assigned tasks in a manner that will minimize any significant effect to the environment. LGS will provide information to assist in the environmental assessments, analysis, and impact statements required to support Jefferson Parish disaster recovery operations.

LGS' plan for NEPA compliance includes, but is not limited to the following environmental issues:

#### *Natural Environment*

- Terrestrial Ecology
- Wetlands and Aquatic Ecosystems
- Coastal Zone Management

- Marine Mammals
- Plants (Natural and Invasive Species)
- Threatened and Endangered Species

#### *Physical Environment*

- Groundwater
- Surface water (lakes, streams, rivers)
- Soils
- Topography

#### *Human Environment*

- Air quality
- National Pollutant Discharge Elimination System (NPDES) – Storm water runoff
- Land use – Zoning
- Demographics
- Cultural and historical resources
- Environmental Liability

#### *Disaster Debris Reduction Methods*

LGS, as described above, will follow our BMP in reducing all disaster generated debris to capitalize on the potential for recycling and beneficial reuse. Our team has specialized equipment and demonstrated capability to manage difficult debris reduction operations.

#### *Recycling of Disaster Generated Debris*

LGS will implement our BMP for the diversion of recyclable material generated from events from within the waste stream to the extent possible that does not negatively impact the recovery effort.

The degree of separation and recycling depends on the urgency to clean areas to facilitate recovery and protect the health and safety of the community. We will consider the following issues in making recommendations to Jefferson Parish on recycling operations:

- Quality and quantity of debris.
- The existence and proximity of local recycling programs available.
- The availability of wider markets (large quantities may overwhelm local markets) and practical end-uses and the logistics of moving large quantities that may be generated.
- Politically or practically necessary exigency of the recovery effort on the Government's priority of recycling.
- Cost associated with the separation and segregation of recyclable materials.

LGS has vast experience in recycling debris and is operationally prepared to do so. Following an event, a key individual is identified on the LGS team (the Recycling and Beneficial Reuse (RBR) Manager) who has the responsibility and authority to:

- Act as a liaison with the Jefferson Parish QA/QAS and environmental specialists for compliance with the Jefferson Parish Environmental Operating Principles to determine a strategy to meet goals and principles of the Resource Recovery Act of 1970 (Public Law 91-512), the Resource

Conservation and Recovery Act (RCRA) (42 U.S.C. 6901, et seq) specifically Subtitle D, Section 4001-4010 (Solid Waste Disposal Act) and ISO 14001.

- Educate employees and subcontractors on the BPM.
- Determine processes at initial point of contact (curbside segregation) and assist with Public Information Plan.
- Identify locations and processes at Temporary Debris Storage and Reduction Sites (TDSRS).
- Identify recycling and beneficial reuse markets both locally and outside the AO.

The type and degree of event will dictate the quality and type of recyclable material. The material that may be recycled and its beneficial reuses are:

- Asphalt: Can be recycled to new asphalt pavement or reused as clean fill on or off site if regulations allow.
- C & D: Divert as much as possible from this category with metals being smelted and other materials segregated for recycling or disposal.
- Concrete/Aggregate: Crushed concrete, rubble, masonry can be used as an aggregate for base or fill material. Larger sections of concrete can be used as materials for reefs, to armor shorelines and for bank stabilization for erosion control (Riprap).
- Soils and dirt fines: Screening debris at the TDSRS reduces the number of fines that would be deposited in landfills and reduce transport and disposal costs. This application may not be practical and may only be done in extreme cases after close coordination with Jefferson Parish.
- E-Waste: Will be collected separately at the curbside and brought to the TDSRS for packing and labeling in one cubic yard boxes or shrink-wrapped on pallets for transportation to a recycling facility.
- Metal: Recycle by selling scrap to dealer who will smelt the metal for reuse.
- Roofing Materials: Can be used as an aggregate in asphalt pavements. Must be free of asbestos.
- White goods: Separated at the curbside and transported to the TDSRS or direct to metal recyclers. Freon is to be extracted and recycled while putrid waste will be removed and disposed of in landfills or compost facilities if available and there are no health risks. White goods to be transported to recycling facility.
- Vegetative Material: Material can be reduced by grinding and chipping. The mulch can be used as a fuel in biomass boilers/cogeneration plants, as a soil enhancement in agricultural applications and commercial resale (composting). Mulch used in agricultural applications must be free of paper, plastics and dirt (ten percent or less contamination). There is a benefit to solely reducing the material as it has a decreased impact on the landfill. The material can also be burned, and the ash utilized for soil enhancement in agronomic applications. Further, mulch can be used in land applications as a stabilizer or for erosion control. Additionally, there are emerging technologies that may allow for ethanol production from this material as well.
- Tires: Segregate tires at curbside for transport to TDSRS for storing. Transport bulk to recycling facility for use as material in asphalt, floor tiles, hoses, landscaping material, playground material and countless other applications. Tires can also be used as fuel supplement in waste-to-energy facilities.

The differing waste streams will be segregated at the curbside, residential drop off sites and at a TDSRS. Source segregation is instrumental to avoiding contamination via comingling waste streams and increasing product marketability.

- **Curbside Segregation:** The LGS "Picking Up the Pieces" guideline is ideal for educating residents in the different types of debris and how to segregate those at the curbside. LGS has the capability to segregate debris at the curbside. Hand salvaging will yield more recyclable materials, although time required to do so may be more than mechanical sorting. By using specialized trailers with individual bins, HHW can be collected curbside and kept out of the waste stream. Some HHW may be recyclable (e.g. paint, batteries, compressed gas) while other materials have to be disposed of pursuant to local, state and federal law. LGS' teaming partner has years of experience where these were core business processes of the company.
- **Debris Segregation Crews:** LGS will deploy Debris Segregation Crews (DSC) to maximize curbside segregation. The crew composition is outlined above. Each DSC will have the tools and PPE/safety to perform these tasks quickly, efficiently, and safely.
- **Residential Drop-off Sites:** By providing residents with a drop off site, debris can be more easily segregated with bins and containers for specific materials. This supplements other programs and reduces transportation expenses while providing proactive residents the ability to clean up on their schedule. This also tends to enhance public relations by providing residents with alternatives.
- **Sufficient CQC monitors** would be stationed at the sites to ensure that only eligible debris would be accepted. LGS will work with Jefferson Parish and local officials to encourage drop off and first stage segregation of material.
- **TDSRS:** Segregating debris at the curbside will significantly improve the overall reduction capability at the TDSRS. By further segregating debris at the TDSRS, resources can be concentrated in the segregation process. The segregation will be performed in a location that is away from the general public and can be customized for expediting this process. Although segregation is more difficult to achieve as the debris has been co-mingled by the time it arrives at the TDSRS certain materials can be recycled prior to ultimate disposal (e.g. ferrous and non-ferrous metals, etc.) Spotters will be used at the TDSRS but only as a last line of defense.

Once the salvageable material has been removed, the remaining debris will be reduced and brought to a landfill for disposal.

To improve the efficiency of source separation and overall recycling success of the mission, LGS will assist Jefferson Parish with a Public Information campaign utilizing Public Service Announcements (PSA) that encourages residents to properly place and separate debris at the curb for contractor pickup. Following are the anticipated debris categories:

Household Garbage; C&D; Vegetation; HHW; White Goods; Electronics; Unexploded Ordinance; Metals and Other. The PSAs will have subcategories with examples of items to assist the public in understanding how different items are categorized and segregated.

#### *Asbestos Containing Material (ACM)*

Known or suspected asbestos containing material will be segregated from other debris and disposed of by a licensed asbestos contractor. Asbestos containing materials will be disposed of in a landfill licensed to accept and dispose of asbestos containing materials. Materials that should be segregated include but are not necessarily limited to floor tiles, roofing shingles, linoleum, ceiling tiles, transite (exterior) shingles, concrete or flooring covered with mastic or flooring adhesive, pipe and/or boiler insulation, ceiling and/or wall texture, and stippled or blown on surfacing materials.

Looks Great Services, drawing from our corporate diversity, will apply four decades of aggregate materials handling, solid waste handling and recycling and disaster debris management experience in multiple major disaster declarations to execute the required tasks. We have managed simultaneous operations over large geographical divides in multiple states. Our culture of safety has supported us maintaining an Experience



Mod Rating of .76. We will respond, we will execute, and we will meet the requirements as defined in this solicitation. We have the letters of recommendation and reputation to prove it.

## **Contractor Site Specific Safety and Health Plans, Accident Prevention Plans, and Safety Management Manual**

LGS has a current comprehensive safety manual to support our corporate safety program. LGS updated our company Site Specific Safety and Health Plan (Accident Prevention Plan/Safety Assurance Policy and Procedure Manual) in the early Spring of 2013 after contracting with the USACE NAD/New York District Debris RFO for Hurricane Sandy. Using the most recent edition of EM 385-1-1, the following is a summary of our complete Site-Specific Safety and Health Plan, a template suitable for project customization and deliverable to the Jefferson Parish within three (3) days after receipt of Notice to Proceed. While referred to as a template, our APP/Safety Assurance Plan is a working and active program for the company. Selected excerpts from LGS' 122-page APP/Safety Assurance Plan starts in section 3.4.1, much of the outline has been included for topical review, given proposal space limitations. LGS works to create a "safety culture" in our company. Every employee is empowered to stop a task where there is a risk of severe injury or death. Safety training and pre-task safety orientation are essential elements of the LGS safety program.

### **Accident Prevention Program**

(Refer to contract clause entitled, "Accident Prevention" (FAR 52.236-13).) Within three (3) days after receipt of Notice of Award of the contract task order, four copies of the Accident Prevention Program will be submitted to the Contracting Officer for review and acceptance.

Before initiation of work on the task order, a site specific, Accident Prevention Plan (APP) with appropriate appendices written in English by the Prime Contractor for the specific work and hazards of the contract task order and implementing in detail the pertinent requirements of the most recent edition of EM 385-1-1 will be reviewed and found acceptable by the Government.

### **Designated Authority (GDA)**

APPs will be developed and submitted by LGS in the formats provided in the most recent edition of EM 385-1-1. The APP will address each of the elements/sub-elements in the outline contained in the order that they are provided in the manual. If by the nature of the work an item is not applicable, LGS will state and provide a justification for why that element/sub-element is not applicable.

The APP will be developed by qualified personnel and will be signed in accordance with EM 385-1-1. LGS will be responsible for documenting the qualified person's credentials. The APP will be job-specific and will include work to be performed by subcontractors and measures to be taken by LGS to control hazards associated with materials, services, or equipment provided by suppliers.

LGS will not commence physical work at the site until the program has been accepted by the Contracting Officer, or his/her authorized representative.

### **Accident Investigations and Reporting**

Refer to EM 385-1-1, Section 01.D. Accidents will be investigated, and reports completed by the immediate supervisor of the employee(s) involved and reported to the Contracting Officer or his/her representative immediately and the accident report submitted on ENG Form 3394 within one working day after the accident occurs. All data reported must be complete, timely and accurate. A follow-up report will be submitted when the estimated lost time days differ from the actual lost time days.

Our accident investigation procedures require immediate reporting to our corporate HR manager. In the absence of the HR manager, our Corporate COO will be contacted. Each vehicle operating on a Looks Great Services project has a notebook with required documentation that must be filled out at the accident scene and provided to our corporate office. If it happens to be an accident with injury, the HR Director or their designee will immediately deploy to the accident scene to investigate and fill out the required documentation. This is corporate policy.

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City of Jefferson Parish**

The Looks Great Services safety responsibilities encompass all project activities including those of subcontractors. Requirements of the Looks Great Services Safety System include this Accident Prevention Plan, Activity Hazard Analyses, site specific hazard plans, safety policies, procedures, the requirements of EM 385-1-1, rules, standards, safe work practices, as well as federal/state/OSHA requirements and other pertinent safety and health regulations. LGS' objective, through our safety management, training, and execution is to create a "safety culture" in the company. Our safety record indicates our success. To enhance deployment of the Looks Great Services Safety System in subcontractor organizations, Site Safety and Health Officer ensures that each subcontractor:

- Assigns all employees and personnel with all the safety qualification requirements, responsibilities, and authority as Looks Great Services employees.
- Complies with the training requirements.
- At the time of mobilization, provide a list of the Supervisors names and contact numbers. This list will be kept current and provide phone numbers where the Supervisors can be reached 24 hours a day, 7 days a week for emergency purposes.
- Receives a site specific operational and safety brief before starting work at the site.

The subcontractor may not delegate project-related safety responsibilities to any other organization.

### **Safety Management Manual Table of Contents (Selected Excerpts)**

#### **1. Safety System Management and Responsibilities**

##### **1.1 Looks Great Services Safety Policy**

It is the policy of Looks Great Services to abide by all the safety standards of the Corps of Engineers, including those outlined in EM 385-1-1 Safety and Health Requirements Manual, OSHA regulations, and as described in this Accident Prevention Plan. Public and personal safety will be a top priority during work under this contract. All employees will be trained and equipped to work in a safe and healthy manner and will comply with all safety and security requirements.

In carrying out our commitment to safety:

- Every employee is indoctrinated into the Looks Great Services Safety System through training on the Looks Great Services Safety System, Safety Policies, and procedures.
- Each project has an Accident Prevention Plan that addresses site-specific conditions and hazards. We prepare an activity hazard analysis for every phase of work.
- We systematically reinforce safety during the project through ongoing training and heightened awareness of hazards.
- Every employee has the responsibility and authority to stop work should they discover an unsafe condition. Employees will not be reprimanded for stopping work.
- We closely monitor safety through every phase of work. Should problems be found, we correct them and act to prevent recurrences. A system of incentives and disciplinary action reinforces adherence to safe work practices.

##### **1.2 Safety Responsibilities**

##### **1.3 Safety System Performance Measures**

##### **1.4 Exceptions**

## 2. Project Accident Prevention Plan

### 2.2 Accident Prevention Plan Preparation

Before project work begins, the Site Safety and Health Officer prepares an Accident Plan for the project. The Site Safety and Health Officer submits the APP to the customer for approval. Work on the project may not proceed until the customer approves the APP.

2.5 Statement of Safety and Health Policy - Policies reflect an unqualified commitment to safe execution of all projects, large and small, by LGS.

2.6 Responsibilities and Lines of Authorities - Authority and responsibility is clearly defined and enforced through safety reviews and evaluations and leader performance evaluations.

2.7 Subcontractors and Suppliers

2.8 Training - Continues training from corporate to job site to include pre-task training for every job.

2.9 Safety and Health Inspections

2.10 Accident Reporting - LGS requires prompt reporting investigation and analysis of reportable and lost time accidents.

## 3. Contract Safety Specifications

### 3.2 Contract Technical Specifications

The Operations Manager obtains contract technical specifications from the customer. For each specific contract, The Site Safety and Health Officer identifies supplemental technical specifications on the Project Accident Prevention Plan when they are not otherwise specified by the contract or the approved drawings. Operations Managers have job site access to contract technical specifications for the activities they supervise. All Looks Great Services activities comply with the contract technical specifications. We create an integrated safety management program to ensure client concern and issues are included in the contractual work.

### 3.3 Contract Safety Submittals

### 3.4 Contract Safety Review and Approval

The President conducts customer contract reviews to ensure that:

- Customer requirements and specifications are complete.
- Looks Great Services has the capability to deliver the completed project in the time allotted.
- Customer requirements and specifications are compatible with the relevant regulations, Looks Great Services safety standards, and Safety System requirements.

Before work begins, the President makes sure that all contract requirements are clearly understood, all discrepancies are resolved, and all requirements are agreed upon. Once these requirements are met, the President signs the contract.

## 4. Project-Specific Safety Standards



- 4.2 Regulatory Codes and Industry Standards - Every job is evaluated for industry, regulatory, federal, state, and local standards.
- 4.3 Safety Credential Requirements - The Site Safety and Health Officer defines safety-related credentials for each project job position that affects safety including:
  - Required training.
  - Required certifications.
  - Required experience.
- 4.4 Project Risk Assessment – A project risk assessment is completed for every job, from major project to job site level, including each feature of work.
- 4.5 Identification of Safety Controlled Features of Work – Safety issues are eliminated and become part of the product assessment.
- 4.6 Activity Hazard Analysis – objective, clear-eyed, thorough hazard analysis is an essential element of the LGS safety program.
- 4.7 Identification of Applicable Safety Risk Management Plans - Safety risk management is a cultural feature of our work plan and is incorporated in our work execution plans.
- 4.8 Looks Great Services Safety Standards – LGS safety standards are clear, are trained to, and are an inherent part of the LGS work process.
- 4.9 Application of Multiple Sources of Specifications – LGS tailors the safety requirements to the job to ensure that every safety element is an integral part of every task.

## 5. Project Purchasing

The Site Safety and Health Officer defines safety-related credentials for each project feature of work (FOW) that affects safety including required:

- Organization and personnel licenses
- Personnel training
- Organization and personnel certifications
- Organization and personnel experience

### Required Capabilities

- Senior person designated as Site Safety and Health Officer.
- Knowledge of Company safety standards.
- Demonstrated capability to complete work to Company safety standards.
- Demonstrated skills and knowledge.
- Demonstrated experience.
- Demonstrated results.
- Effective self-inspection process.
- Access to codes, standards, and product instructions.
- Equipment availability.
- Production capacity.
- Demonstrated results.

For critical components, the Site Safety and Health Officer determines if a source safety inspection is necessary to validate supplier safety and delivery capabilities.

## 6. Process Controls

### 6.2 Pre-construction and Safety Control Coordination Meeting

### 6.3 Preparatory Project Safety Planning

In preparation for the start of an upcoming feature of work, the Operations Manager reviews an integrated and coordinated set of documents that collectively define safety standards for the feature of work including:

- Objectives and acceptance criteria of the FOW.
- Safety standards that apply to the FOW.
- Work instructions, process steps, and product installation instructions that apply to the FOW.
- Submittals.
- Tools and equipment necessary to perform the work.
- License, certification, or other qualification requirements of personnel assigned to work.
- Required safety records of the process and resulting product.
- The subcontractor contracted to perform the work, if applicable
- Customer contract requirements.
- Required safety inspections.
- Location of safety system records and documents.

### 6.4 Weekly Safety Planning and Coordination Meetings

### 6.5 Process Control Safety Standards

### 6.6 Daily Safety Control Report

### 6.7 Monthly Safety Report

### 6.8 Man-hour Exposure Report

When a man-hour exposure report is required by the Safety Manual section 2.10.3 Project Safety Records Plan, the Site Safety and Health Officer records a monthly status report as specified in Standard Operating Procedure 6.8 Man-hour Exposure Report.

## 7. Inspections

### 7.2 Inspection acceptance criteria

### 7.3 Required Safety Inspections

A series of safety inspections are required for each feature of work. A feature of work may be executed multiple times in a project, in which case a series of safety inspections are required for each execution of the feature of work. Each safety inspection is identified on the safety inspection plan referenced in section 2.9 Safety and Health Inspections. The Site Safety and Health Officer ensures that safety inspections that apply to a specific project are clearly identified. Inspections for a project include:

- Customer required safety inspections as specified by the contract, contract technical specifications, contract drawings, and approved submittals.
- Inspection of each feature of work identified in section 2.4.1 Identification of Safety Controlled Feature of Work. Inspections of each feature of work includes:
  - Preparatory Site Inspection (Section 6.3.2)
  - Material safety inspection (Section 7.3.1)
  - Work in process safety inspections (Section 7.3.3)
  - Hold points for customer safety inspection (Section 7.4)
  - Additional safety inspections are necessary to assure safety results.
  - A project closeout safety inspection (Section 7.7)

7.4 Hold Points for Customer Safety Inspection

7.5 Safety Inspection Specifications

7.6 Safety Inspection Records

7.7 Project Completion and Closeout Inspection

## 8. Accident Reporting, Nonconformance and Corrective Actions

8.2 Accident Reporting

8.3 Immediate Action Notification

8.4 Log of Work-related Accidents and Injuries

8.5 Nonconformance

8.6 Corrective Actions

## 9. Preventive Actions

9.2 Identify Preventive Actions for Improvement

9.3 Train Preventive Actions for Improvement

## 10. Safety System Audits

10.2 Project Safety System Audit

10.3 Company-wide Safety System Audit

## 11. Record and Document Controls

11.2 Safety System Policy and Procedure Requirements

11.3 Records Control

11.4 Document Control





Forms created for reports, tracking, monthly inspections, AHAs, OSHA reporting, exposure reporting, etc. have been drafted and included in our RaFT system. Previously LGS submitted and was approved to utilize our redeveloped APP/Safety Assurance Plan and the forms therein by the Jefferson Parish on projects completed in New York after Hurricane Sandy. All EM 385- 1-1 elements required were incorporated into our plan, and can be customized, clarified, and updated as directed on review. LGS' priority is a daily commitment to safety of the public.

## Disaster Debris Waste Reduction and Recycling Strategy

### Recycling and Reuse

Disaster debris waste reduction and recycling are key and essential components of disaster response operations. The volume of disaster debris can quickly overwhelm the logistics of quickly moving and disposing of the materials. LGS is organized and fully equipped to deal with ferrous and non-ferrous metal debris, soil, construction and demolition material, composting material, and hazardous materials. LGS has extensive and comprehensive experience in waste management as shown in our past performance supporting disaster events. Our teaming agreement scopes of work show the exceptional breadth and depth of the LGS team's capability to manage and execute recycling and reuse operations.

Recycling and reuse strategies involve diverting material from the disposal stream and reusing it. The recycling and reuse of disaster debris is most often limited to metals, soils, and construction and demolition debris. Recycling and reuse debris types are described below.

- **Metals:** Most nonferrous and ferrous metal debris is suitable for recycling. Metal maulers and shredders can be used to shred automobiles, trailer frames, trailer parts, appliances, building materials and other metal items. Ferrous and nonferrous metals are separated using an electromagnet and then sold to metal recycling firms. 
- **Soil:** Soil can be combined with other organic materials that will decompose over time. This procedure produces significant amounts of material, which can be sold, recycled back into the agricultural community, or stored onsite to be used as cover when the site is returned to its pre-incident state. In agricultural areas where chemical fertilizers are used heavily, recovered soil may be too contaminated for use on residential or existing agricultural land. Jurisdictions should consult with their local health department to establish what monitoring and testing is necessary to ensure that soil is not contaminated with chemicals. If the soil is not suitable for agricultural or residential use, it may ultimately need to be disposed of at a permitted landfill. 
- **Construction and Demolition:** Concrete, asphalt, and masonry products can be crushed and used as base material for certain road construction products, or as trench backfill. Debris targeted for base materials needs to meet certain size specifications as determined by the end user. Clean wood products used in construction can also be chipped or ground and used as mulch or hog fuel. 
- **Composting:** Composting is the controlled decomposition of organic materials, such as leaves, grass, wood, and food scraps, by microorganisms. The result of this decomposition process is compost – a crumbly, earthy smelling, soil-like material. Yard trimmings and food scraps make up about 25 percent of the waste generated in the average household; composting can greatly reduce the amount of waste that ends up in landfills or incinerators. A section of DMSs should be reserved to receive compost material after a disaster. Composting can be used not only for backyard garden soil additives, farmlands, highways, and other landscaping projects, it can also be put to many innovative uses. Jurisdictions using composting to reduce organic material need to be aware of, and prepared to mitigate, several hazards, which include spontaneous combustion of piles and vector control for rodents. 

### Volume Reduction Methods

LGS will employ the full range of options and capabilities to reduce the volume of debris waste material quickly, efficiently, and effectively. The methods employed will include chipping, grinding and/or shredding and incineration.



Volume reduction methods reduce the volume of disaster debris (including vegetative debris, construction demolition debris, plastics, rubber, and metals) to decrease impact on disposal facilities or create opportunities to reuse debris. Descriptions of volume reduction methods are as follows:

- Chipping, Grinding and/or Shredding: Effective chipping, grinding and/or shredding can reduce the waste volume by up to 75 percent. We have assembled the team, the equipment and capability to process material in large volumes immediately upon issue of the NTP. LGS has an organic capability based on our past performance and experience in disaster recovery at the federal, state, and local level as shown in our past performance. In addition to our own capabilities, we have outstanding small business subcontractors who will support the LGS team in chipping, grinding and/or shredding the debris that is suitable for this method. We have equipment that can be quickly moved to the operational area to facilitate volume reduction. The equipment includes several high-quality, modern pieces of volume reduction equipment. In addition, we will put preexisting contracting in place to lease or buy additional equipment if necessary to support operations. We will work with Jefferson Parish, stakeholders, and potential users and purchasers of the reduced material in disposing of it quickly and cost-effectively for recycling and reuse applications. The benefit of using a reduction method can be increased by identifying alternate uses for the residual material. The ability to use recycled wood chips as mulch for agricultural purposes, fuel for industrial heating, or in a cogeneration power plant helps to offset the cost of the reduction operations. Jurisdictions using chipping, grinding and/or shredding to reduce the volume of vegetative debris must be careful to ensure that contaminants such as plastics, soils, rocks, and special wastes are not present in the vegetative debris after processing. LGS has state of the art technology to separate contaminants from vegetative debris to produce a clean product for beneficial reuse. Care must also be taken when reducing construction and demolition debris to ensure that it does not contain hazardous materials, such as asbestos or lead.
- Incineration: Air curtain pit incineration, portable incinerators, and controlled incineration in rural areas are all methods for reducing disaster debris. The decision to use incineration as a reduction strategy for some types of debris would be made by the Clean Air Regulatory Agency. We will use all appropriate incineration options upon approval by Jefferson Parish and local authorities. LGS has extensive experience in all types of incineration. We understand the risk, the techniques to reduce the risk, and critical need to work with Jefferson Parish and local authorities. However, we understand that incineration, when properly employed, can be a valuable tool in reducing the volume of debris and restoring public safety and health in disaster areas. It is a process we have used extensively and effectively in disaster management operations. Potential incineration methods include Hog Fuel Incinerators, Air Curtain Pit Incineration, Pre-permitted Portable Incinerators and Rural Controlled Incineration.



*Vegetative Mulching - MS Tornadoes 2017*



*Open Air Incineration – Katrina 2005*

## Problem Waste Processing and Disposal

### Looks Great Services of MS, Inc.

Use or disclosure of data contained on this sheet is subject to the restriction on the title page of this proposal.

**Pre-Placed Emergency Contract to Perform Emergency Tree Work Throughout Jefferson Parish in Response to Natural Disasters or Other Declared States of Emergency for a Period of Two (2) Years for the Department of Parkways**  
City of Jefferson Parish

Problem waste, such as pathogenic waste; white goods; household hazardous waste; or biological or nuclear waste, requires additional handling before it can be processed or disposed of and will vary depending on the type and scope of the debris-causing incident. During debris processing, problem waste should be removed and stored in a secure location until it can be disposed of properly. Because of their prevalence during debris-causing incidents, several types of waste warrant further discussion:

- **Household Hazardous Waste (HHW):** HHW has been prevalent during past disaster debris causing incidents. Task Order specific strategies need to be developed to collect and store HHW during disaster debris operations. The actual approach and methodology for handling HHW, HTRW and other specialized wastes are in Section 3.2 of this proposal.
- **White Goods:** White goods (including refrigerators) are commonly discarded after debris-causing incidents because they no longer function or as a result of extended power outages that cause their contents to decompose. Refrigerators are often processed in groups to remove the refrigerant along with any food waste, before being recycled.
- **Electronic Waste (E-waste):** E-waste may contain a variety of potentially toxic chemicals, including heavy metals and polychlorinated biphenyls (PCBs). EPA has specifically classified cathode ray tube (CRT) monitors as hazardous waste, and other electronic components may also qualify. Whenever possible, E-waste should be separated from other waste and recycled by an e-waste processor.
- **Treated Wood:** Treated wood includes different types of building material, including telephone poles, railroad ties, fence posts, and wood used to construct docks. Care needs to be taken to ensure treated wood is not chipped, shredded, mulched, composted, incinerated, or disposed of in unlined landfills during processing and disposal.
- **Gypsum Drywall:** When gypsum deteriorates in landfills it can create hydrogen sulfide gas, which poses an explosion and inhalation hazard. Large amounts of drywall are often created during storms and floods. Landfill managers must be aware of this and implement the proper precautions. If possible, gypsum drywall should be recycled rather than disposed of in a landfill.
- **Asbestos:** Regulations for asbestos handling are well established by several different local, state, and federal agencies, including Ecology and the Clean Air Regulatory Agencies. After a major debris-causing incident, asbestos inspections may not be possible prior to demolition, resulting in an increased risk to public health. Jurisdictions should work with the Clean Air Regulatory Agency and local public health agencies to ensure waste that possibly contains asbestos is properly handled and disposed of.
- **Human Waste:** Following a disaster that disables water, sewer, or septic systems, citizens may have human waste stored in containers that require disposal. This is considered biohazardous waste that cannot be included in the debris stream. Close cooperation is necessary between emergency managers, local public health officials, and utility personnel to properly collect and dispose of this waste.



Whenever possible, jurisdictions should attempt to segregate hazardous substances from the waste stream as early in processing as possible to prevent contamination of larger amounts of waste. Jurisdictions undergoing any cleanup effort that includes hazardous waste should consult with their local hazardous waste staff, public health officials, and EPA to ensure the protection of public health.

## Debris Sorting and Diversion



When establishing and operating debris management and neighborhood collection sites the site manager is responsible for ensuring appropriate staff are available to monitor debris and ensure debris are sorted into appropriate categories for recycling, reuse, special waste processing, and disposal.

Effective sorting and diversion begin at the point of pickup in neighborhoods and communities. LGS will work with the stakeholders to educate residents who are affected to encourage sorting, when possible, at the point of origin. LGS has established the organization and capability to mobilize quickly with tools, equipment, and PPE to begin the sorting and diversion process immediately upon issue of the NTP. This will ensure immediate positive benefits to the affected communities and reduce the risk of health-threatening pathogens, vermin, and injury from disaster debris. We have organized to deal with all categories of recyclables and reusables quickly and effectively, waste requiring special processing and waste that can be immediately disposed of. Effective sorting in the early stages of the debris removal process will optimize resource utilization, improve health and safety, and reduce the logistics burden of moving large volumes of debris quickly. Our company's profile, our past performance and supervision, and our small business teaming relationships illustrate our capacity to perform this critical task.

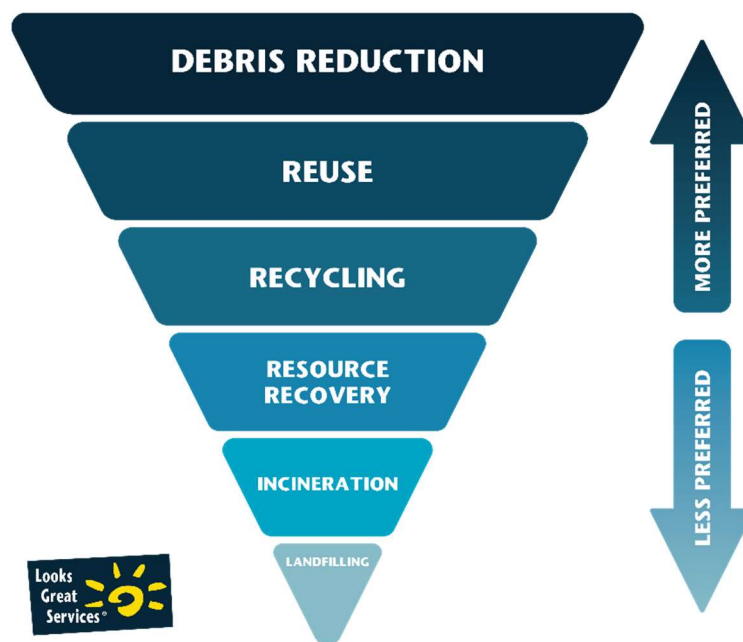


Figure 4: Solid Waste Management Hierarchy

\*Diversion of optimal MSW from landfills and incineration should be part of the any comprehensive solid waste disposal plan as incineration is an outmoded 1980's technology. The U.S. Environmental Protection Agency (EPA) does not consider waste to energy (WTE) incineration to be a recognized form of recycling. While there are a few states that legislatively consider WTE to receive some recycling credit, WTE creates airborne pollutants that are toxic and generate volume of 27% of toxic ash that must be permanently landfilled.

## Conclusion

Disaster recovery directly affects the life and health of our fellow citizens. The moral imperative of a quick, effectual response to the needs of our fellow citizens is urgent and compelling. The contractors who are selected for this critical task must have the capabilities to perform, but they must also appreciate the human dimension of this important work. LGS has assembled a team with all the skills and capabilities. Because of our experience in emergency services response, we fully understand and appreciate the human

dimension. We have provided evidence of our capabilities and experience and look forward to working with Jefferson Parish if we are selected for support of this critical mission.



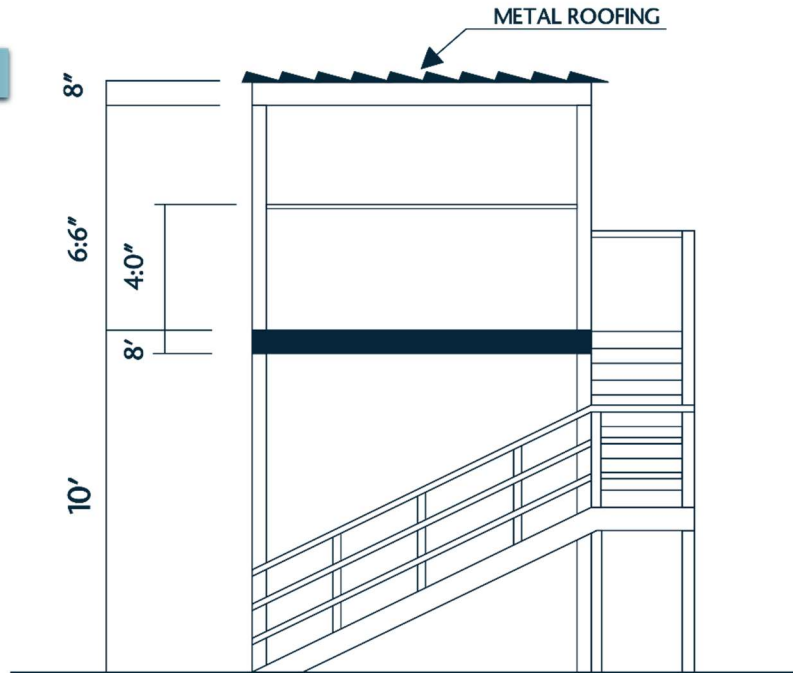
## Inspection Tower

### Typical Debris Staging Site Inspection Tower

\*Not to Scale



#### Elevation



#### Floor Plan

