



JEFFERSON PARISH

DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG
PARISH PRESIDENT

RENNY SIMNO
DIRECTOR

May 29, 2024

ADDENDUM # 1

Bid Number: 50-00145141

Bid Opening Date: June 4, 2024 at 2:00 pm

Description of Bid: Three (3) Year Contract to Provide Labor, Materials, and equipment Necessary to Troubleshoot, Train, Repair and Program Alerton Compass Automated and Mechanical Systems at Various Buildings for the Jefferson Parish Department of General Services

Clarification and Addition:

Q1: Page 2 of 4, Section 5.0 Specifications – “A properly licensed technician shall only troubleshoot, repair, and install equipment”. Alerton certified technicians on an annual basis. Do these certificates need to be provided in the bid?

A1: Yes

Section 5.0 - Specifications:

•A properly licensed technician shall only troubleshoot, repair, and install equipment. A copy of the Certifications must be submitted with bid.

Q2: The total price for bid is the total of all line items listed on page 7 and 8 (item numbers 1-8) – correct? Since item number 9 is a non-biddable item, this does not need to be included in the bid total?

A2: Correct. Please see the attached, revised bid form with 21-line items.

Q3: There does not seem to be a requirement for a performance and payment bond. Is this correct?

A3: No performance or payment bonds are needed

Q4: If we do not have a defined helper rate, can we substitute our electrician rate in its place? Or should an “installation specialist” rate be added as a new line item?

A4: We need to add a line item for Installation Specialist to perform low voltage electrical work.

JOSEPH S. YENNI BUILDING - 1221 ELMWOOD PARK BLVD - SUITE 404 - JEFFERSON, LA 70123 - PO BOX 10242 JEFFERSON, LA 70181-0242
OFFICE 504.364.2678

GENERAL GOVERNMENT BUILDING - 200 DERBIGNY ST - SUITE 4400 - GRETN, LA 70053 - PO BOX 9 - GRETN - LA 70054
OFFICE 504.364.2678

EMAIL: PURCHASING@JEFFPARISH.NET

WEBSITE: WWW.JEFFPARISH.NET

Q5: Should a line item be added to provide a mechanical labor rate? The mechanical labor rate would be used for projects such as installing valves, dampers, etc....

A5: We need to add a line item for a Mechanical equipment installer to install mechanical equipment.

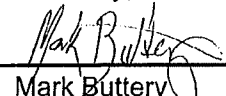
Q6: Should a line item be added to provide an engineering labor rate or do we just lump that in with the technician rate? Our engineers are responsible for programming controllers, building new graphics on Compass, etc....

A6: We need to add a line item for an Engineer to program controllers and build new graphics.

Please submit bid using the Bid Form attached to this addendum which says "Revised Per Addendum #1".

The revised specifications as per A1: are also attached to this addendum for your records.

Sincerely,


Mark Buttery
Purchasing Specialist II

Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form by indicating the addendum number listed above. Failure to list each addenda number on the bid form will result in bid rejection.

This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.

DATE: 5/29/2024 Revised Per Addendum #1

Page: 6

BID NO.: 50-00145141

BID FORM
Non Public Works

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES _____ NO X _____

MAXIMUM ESCALATION PERCENTAGE REQUESTED _____%

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF _____.

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

N/A

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) 50959

THIS SECTION MUST BE COMPLETED BY BIDDER:

FIRM NAME: Synergy Building Solutions, LLC

ADDRESS: 2121 Airline Drive, Suite #550

CITY, STATE: Metairie, Louisiana

ZIP: 70001

TELEPHONE: (504) 309-6488

FAX: (504) 309-6455

EMAIL ADDRESS: patrick.torres@synergybldgsolutions.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: #1 PST

NUMBER: _____

NUMBER: _____

NUMBER: _____

TOTAL PRICE OF ALL BID ITEMS: \$ 3,277.00

AUTHORIZED

SIGNATURE: Patrick Torres

Patrick Torres

Printed Name

TITLE: Sales Manager

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00145141

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			Three (3) Year Contract to Provide Labor Materials and Equipment Necessary to Troubleshoot, Train, Repair and Program Alerton Compass Automated and Mechanical Systems at Various Buildings		
1	1.00	HR	0010 - NORMAL HOURLY RATE PER TECHNICIAN PER HOUR 7:00 AM TO 5:00 PM MONDAY THRU FRIDAY	\$ 117.00	\$ 117.00
2	1.00	HR	0020 - NORMAL HOURLY RATE, PER HELPER PER HOUR, 7:00 AM TO 5:00 PM MONDAY THRU FRIDAY	\$ 75.00	\$ 75.00
3	1.00	HR	0030 - BEFORE/AFTER HOURS WEEKDAY RATE PER TECHNICIAN PER HOUR 5:00 PM TO 12:00 AM, MONDAY THRU THURSDAY AND 12:00 AM TO 7:00 AM, TUESDAY THRU FRIDAY,	\$ 176.00	\$ 176.00
4	1.00	HR	0040 - BEFORE/AFTER HOURS WEEKDAY RATE PER HELPER PER HOUR 5:00 PM TO 12:00 AM, MONDAY THRU THURSDAY AND 12:00 AM TO 7:00 AM, TUESDAY THRU FRIDAY	\$ 113.00	\$ 113.00
5	1.00	HR	0050 - AFTER HOURS WEEKEND RATE PER TECHNICIAN PER HOUR FRIDAY 5:00 PM TO 12:00 AM, SATURDAY AND SUNDAY ALL DAY AND MONDAY 12:00 AM TO 7:00 AM AUTHORIZATION REQUIRED	\$ 234.00	\$ 234.00
6	1.00	HR	0060 - AFTER HOURS WEEKEND RATE PER HELPER PER HOUR FRIDAY 5:00 PM TO 12:00 AM SATURDAY AND SUNDAY ALL DAY MONDAY 12:00 AM TO 7:00 AM AUTHORIZATION REQUIRED	\$ 150.00	\$ 150.00
7	1.00	HR	0070 - HOLIDAY RATE PER TECHNICIAN PER HOUR 12:00 AM TO 11:59 PM	\$ 234.00	\$ 234.00
8	1.00	HR	0080 - HOLIDAY RATE PER HELPER PER HOUR	\$ 150.00	\$ 150.00

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00145141

SEALED BID

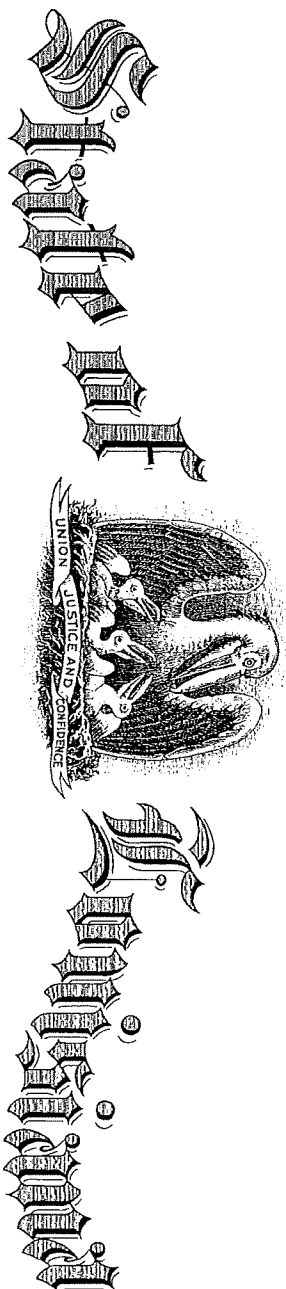
ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			12:00 AM TO 11:59 PM		
9	1.00	EA	0090 - PARTS/MATERIALS	\$ N/A	\$ N/A
			THIS IS A NON-BIDABLE ITEM. THIS ITEM IS FOR PARTS NEEDED TO COMPLETE A REPAIR UP TO \$10,000.00 PER JOB, PER THE SPECIFICATIONS, WITH APPROVAL FROM THE REQUESTING DEPARTMENT.		
10	1.00	HR	0100 - NORMAL HOURLY RATE PER INSTALLATION SPECIALIST TO PERFORM LOW VOLTAGE ELECTRICAL WORK PER HOUR 7:00 AM TO 5:00 PM, MONDAY THRU FRIDAY	\$ 80.00	\$ 80.00
11	1.00	HR	0110 - BEFORE/AFTER HOURS WEEKEND RATE PER INSTALLATION SPECIALIST TO PERFORM LOW VOLTAGE ELECTRICAL WORK PER HOUR 5:00 PM TO 12:00 AM, MONDAY THRU THURSDAY AND 12:00 AM TO 7:00 AM, TUESDAY THRU FRIDAY	\$ 120.00	\$ 120.00
12	1.00	HR	0120 - AFTER HOURS WEEKEND RATE PER INSTALLATION SPECIALIST TO PERFORM LOW VOLTAGE ELECTRICAL WORK PER HOUR FRIDAY 5:00 PM TO 12:00 AM, SATURDAY AND SUNDAY ALL DAY AND MONDAY 12:00 AM TO 7:00 AM	\$ 160.00	\$ 160.00
13	1.00	HR	0130 - HOLIDAY RATE PER INSTALLATION SPECIALIST PER HOUR 12:00 AM TO 11:59 PM	\$ 160.00	\$ 160.00
14	1.00	HR	0140 - NORMAL HOURLY RATE PER MECHANICAL EQUIPMENT INSTALLER PER HOUR 7:00 AM TO 5:00 PM, MONDAY THRU FRIDAY	\$ 100.00	\$ 100.00
15	1.00	HR	0150 - BEFORE/AFTER HOURS WEEKDAY RATE PER MECHANICAL EQUIPMENT INSTALLER PER HOUR 5:00 PM TO 12:00 AM, MONDAY THRU	\$ 150.00	\$ 150.00

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00145141

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
16	1.00	HR	THURSDAY AND 12:00 AM TO 7:00 AM, TUESDAY THRU FRIDAY 0160 - AFTER HOURS WEEKEND RATE PER MECHANICAL EQUIPMENT INSTALLER PER HOUR	\$ 200.00	\$ 200.00
17	1.00	HR	FRIDAY 5:00 PM TO 12:00 AM, SATURDAY AND SUNDAY ALL DAY, AND MONDAY 12:00 AM TO 7:00 AM 0170 - HOLIDAY RATE PER MECHANICAL EQUIPMENT INSTALLER PER HOUR	\$ 200.00	\$ 200.00
18	1.00	HR	12:00 AM TO 11:59 PM 0180 - NORMAL HOURLY RATE PER ENGINEER TO PROGRAM CONTROLLERS AND BUILD NEW GRAPHICS PER HOUR	\$ 132.00	\$ 132.00
19	1.00	HR	7:00 AM TO 5:00 PM, MONDAY THRU FRIDAY 0190 - BEFORE/AFTER HOURS WEEKDAY RATE PER ENGINEER TO PROGRAM CONTROLLERS AND BUILD GRAPHICS PER HOUR	\$ 198.00	\$ 198.00
20	1.00	HR	5:00 PM TO 12:00 AM, MONDAY THRU THURSDAY AND 12:00 AM TO 7:00 AM, TUESDAY THRU FRIDAY 0200 - AFTER HOURS WEEKEND RATE PER ENGINEER TO PROGRAM CONTROLLERS AND BUILD NEW GRAPHICS	\$ 264.00	\$ 264.00
21	1.00	HR	FRIDAY 5:00 PM TO 12:00 AM, SATURDAY AND SUNDAY ALL DAY, AND MONDAY 12:00 AM TO 7:00 AM 0210 - HOLIDAY RATE PER ENGINEER TO PROGRAM CONTROLLERS AND BUILD NEW GRAPHICS PER HOUR	\$ 264.00	\$ 264.00
			12:00 AM TO 11:59 PM		



State Licensing Board for Contractors

This is to Certify that:

SYNERGY BUILDING SOLUTIONS, LLC
2121 Airline Dr., Suite 550
Metairie, LA 70001

is duly licensed and entitled to practice the following classifications


ELECTRICAL; ELECTRICAL CONTROLS, INSTRUMENTATION AND CALIBRATION; HEAT, AIR
CONDITIONING, VENTILATION DUCT WORK AND REFRIGERATION; TELECOMMUNICATIONS, LOW
VOLTAGE



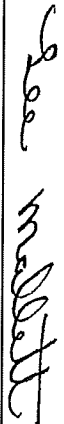
Expiration Date: February 19, 2025

License No: 50959

Witness our hand and seal of the Board dated,
Baton Rouge, LA 20th day of February 2024




Director



Chairman

This License Is Not Transferrable



Treasurer

Certificate of Achievement

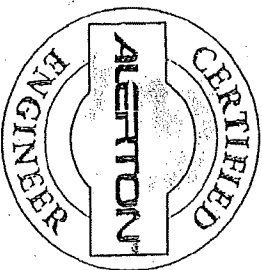
This certificate is awarded to

Chad Torres

Synergy Building Solutions

In recognition of completing all requirements to become an

Alerton Certified Engineer — 3A Talk Systems



Kevin Devin
Kevin Devin — Manager User Education and Support

June 19, 2015

Date Issued

ALERTON®

Certificate of Factory Training

HERBERT BEAN

has successfully completed training and is hereby certified on

ASCENT ENGINEERING & COMMISSIONING LAB

Issued: Monday, September 19, 2022

Expires: Friday, September 19, 2025

Certificate #: CE/286-1831-5694-18075/181117

Darin Sperry

Training Leader

P. D. Mukadam

Peeran Mukadam

St. Director,

Global Learning & Enablement



ALERTON

Harry Barnes

Director, Technical Training

This certificate is valid in the name of the Recipient AND Company together and is rendered Invalid should the two separate OR the distributorship of the Company be revoked for any reason.

Certificate of Achievement

This certificate is awarded to

Leo DeJesus

Synergy Building Solutions, LLC

In recognition of completing all requirements to become an

Alerton Certified Engineer — BSA Ctalk Systems



A handwritten signature in black ink, appearing to read "Kevin Devin".

Kevin Devin — Manager User Education and Support

April 24, 2015

Date Issued

ALERTON

Certificate of Achievement

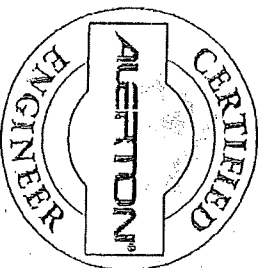
This certificate is awarded to


Rafael Forest

Synergy Building Solutions, LLC

In recognition of completing all requirements to become an

Aletron Certified Engineer — BSA Data Systems





Kevin Devin — Manager User Education and Support

May 24, 2013

Date Issued

ALETRON®

Certificate of Achievement

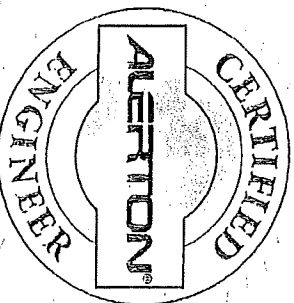
This certificate is awarded to

Tommy Delbert

Synergy Building Solutions

In recognition of completing all requirements to become an

Alerton Certified Engineer — BACtalk Systems




Kevin Devin—Training Supervisor

January 20, 2012
Date

ALERTON®

CORPORATE RESOLUTION

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF

INCORPORATED.

AT THE MEETING OF DIRECTORS OF Synergy Building Solutions, LLC
INCORPORATED, DULY NOTICED AND HELD ON May 16, 2024,
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT
WAS:

RESOLVED THAT Patrick Torres, BE AND IS HEREBY
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,
CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES
ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING
EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-
FACT.

I HEREBY CERTIFY THE FOREGOING TO BE
A TRUE AND CORRECT COPY OF AN
EXCERPT OF THE MINUTES OF THE ABOVE
DATED MEETING OF THE BOARD OF
DIRECTORS OF SAID CORPORATION, AND
THE SAME HAS NOT BEEN REVOKED OR
RESCINDED.

Anette Torres

SECRETARY-TREASURER

5/16/2024

DATE

Non-Public Works Bid

AFFIDAVIT

STATE OF Louisiana

PARISH/COUNTY OF Jefferson Parish

BEFORE ME, the undersigned authority, personally came and appeared: _____
Jody Torres, (Affiant) who after being by me duly sworn, deposed and said that
he/she is the fully authorized President of Synergy Building Solutions, LLC,
the party who submitted a bid in response to Bid Number 50-00145141, to the Parish of
Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B x there are **NO** campaign contributions made which would require disclosure under Choice A of this section.

Debt Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

Choice B X There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

[The remainder of this page is intentionally left blank.]

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

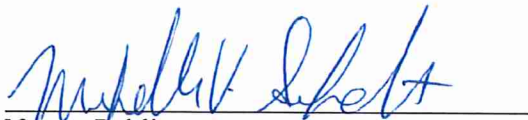


Signature of Affiant

Jody Torres

Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME
ON THE 17 DAY OF May, 2024.



Notary Public

Printed Name of Notary

Notary/Bar Roll Number

My commission expires _____.

Michelle V. Schmidt
Notary Public
Notary ID # 144317
Commission is for life
State of Louisiana

**Insurance Declaration Affidavit
Automotive**

AFFIDAVIT

STATE OF Louisiana

PARISH/COUNTY OF Jefferson

BEFORE ME, the undersigned authority, personally came and appeared,
Jody Torres, (Affiant) who after being duly sworn, deposed and said that he/she
is the fully authorized President of Synergy Building Solutions, LLC (Entity), the
party who submitted a Proposal/Contract/Bid/RFP/SOQ No. 50-0014514, to Jefferson Parish.

Affiant further said:

- (1) That entity does not own automobiles or use automobiles in the furtherance of the services provided under the contract.
- (2) That if the entity obtains automobiles or begins to use automobiles in the furtherance of the services provided under the contract, affiant will notify Jefferson Parish and obtain the proper coverage.



Signature of Affiant

Jody Torres

Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

ON THE 17 DAY OF May, 2024



Notary Public

Michelle V. Schmidt
Notary Public
Notary ID # 144317
Commission is for life
State of Louisiana

Printed Name of Notary

Notary/Bar Roll Number

My commission expires _____