



CBAS Installation

Price Proposal

**Jefferson Parish Emergency
Operation and
Communication Center
910 3rd Street
Gretna, LA 70053**

Presented by: **Jamie Hardouin**
Business Development Manager

Prepared for: **Doris Abraham**
Purchasing Specialist II



Date: October 31, 2023 | Reference#: **91030002** | NS#: **1095207** |

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Executive Summary

Computrols proposes to provide a new building automated controls solution that will replace the existing Siemens Insight system and integrate into the existing HVAC equipment and controls servicing the Jefferson Parish Emergency Operation and Communication Center at 910 3rd Street in Gretna, LA. The new Computrols automation system will include a new headend distributed processing unit (DPU) loaded with the latest version of our Computrols Building Automation Software (CBAS). New TCP/IP controllers will be installed to offload hardwired end devices and FLN communication trunks from the existing Siemens parent-level controllers. This approach will leverage the existing controls infrastructure, control enclosures, control wiring, network infrastructure, end devices, fan coil unit controls, and VAV controls. Your new Computrols system will modernize and enhance your building automated controls experience through CBAS.

Why Choose Computrols?

Simply put, Computrols provides the most economical-to-own building automation solution on the market today. We empower our users by providing robust yet simple solutions that allow our customers to largely manage their building automation systems in-house.



Long-term Cost Savings



User-Friendly System



Lifetime Warranty Controllers



Free Remote Tech Support



Open Software Platform



Made in USA

Lifetime Warranty Controllers

Since we began manufacturing our own line of hardware in the early 90s, Computrols has always manufactured our products in the U.S.A. We have also always provided the building automation industry's only [lifetime warranty](#). While other manufacturers obsolete their products every 5 to 10 years, Computrols stands alone in continuously building backward and forward compatibility into our solutions.



To support our lifetime warranty, Computrols' controllers feature a unique [2-piece board design](#), making all of the electronics on one, easily replaceable, brain board for quick repairs or replacement. By having spare controllers onsite, you virtually guarantee zero downtime for your facility.*If products were purchased via a project with an associated bond please be aware that the bond will only be active through the One-Year Warranty period, and does not extend through, nor does it affect, the lifetime warranty period.*



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Computrols Background

In 1983, brothers Roy and Kevin Lynch founded Computrols when they began servicing third-party building automation systems. A complete dedication and commitment to customer satisfaction helped their business grow by word of mouth and provided valuable lessons that would carry the company for years to come. In their first several years in business, they learned that simplicity, flexibility, and power were the cornerstones of success in the building automation industry.

It was in the late 1980s when Computrols' founders identified a need in the market for a user-friendly building automation interface. Recognizing that replacing the building automation system in its entirety would not be a cost-effective solution, Roy and Kevin ensured their software would also be powerful enough to communicate with a plethora of third-party control systems. Keep in mind that this solution was first developed well before industry standards such as BACnet had been established.

Today, Computrols not only offers the ability to interface with a plethora of third-party systems but also has a complete product line of field controllers enabling us to provide turnkey solutions for our customers. This unique, yet simple hardware line up has also enabled Computrols to further develop our integration solutions and support additional protocols, including BACnet. Computrols building automation systems save energy, time, and labor, thereby saving our customers money. With our exceptional service, product range, and warranty Computrols sets the standard in the building automation industry.

American Owned, American Manufactured

Computrols is proud to say that all of our controllers are designed and manufactured in the United States. While our headquarters and manufacturing facility is located just outside of New Orleans, LA, Computrols has expanded our project portfolio throughout the U.S. and abroad.



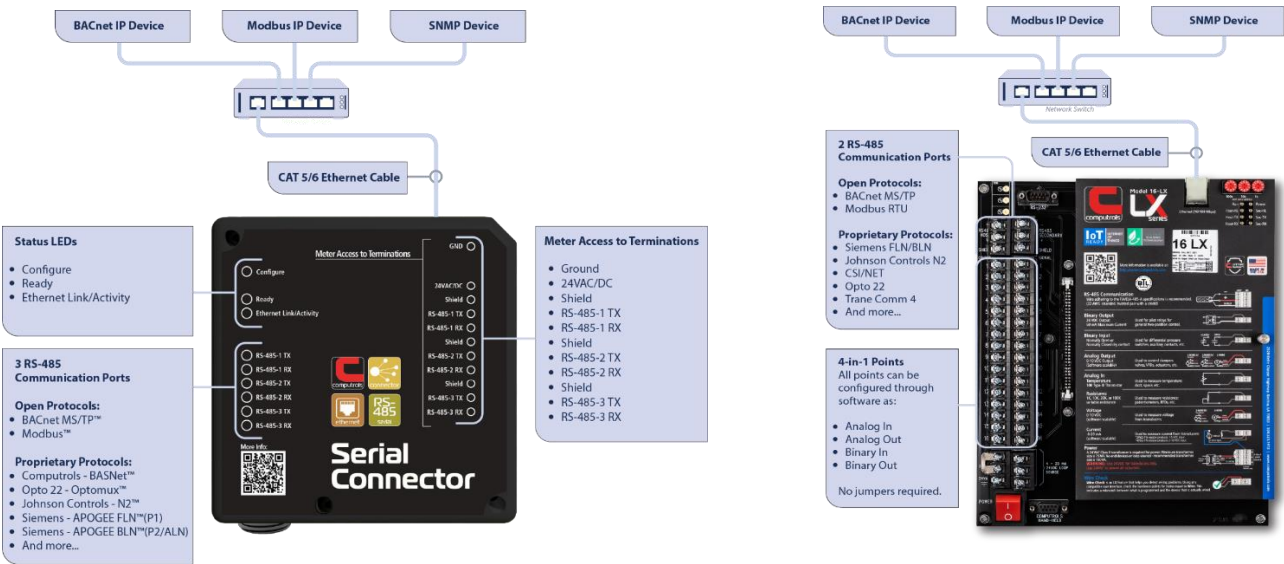
Whether it be HVAC controls at the Statue of Liberty, lighting controls for the Mercedes-Benz Superdome, or addressing the building automation needs for 3 of the 4 tallest buildings in the state of Texas, Computrols' footprint continues to expand.



Scalability

The proposed solution not only provides value with the industry’s only true lifetime warranty but also provides a scalable infrastructure. The provided 64-LX and 32-LX controllers will be equipped with sixty-four (64) universal points and thirty-two (32) universal points, respectively. They are also equipped with two (2) RS-485 communication ports that can be configured to communicate a variety of both open and proprietary protocols. The provided Serial Connector comes with three (3) RS-485 communication ports. This installation will include one (1) 64-LX controller, three (3) 32-LX controllers, and one (1) Serial Connector. We will also be supplying the following CBAS protocol licenses: five (5) Siemens FLN RS-485 single-channel licenses and a BACnet MS/TP unlimited channel license. Additional protocol licenses can be added to your new system at any time, please reach out to your local Computrols representative for pricing and license options.

Lastly, this installation includes our CBAS Commercial software that can host up to ten (10) TCP/IP controllers. This proposal includes five (5) TCP/IP controllers, leaving you with up to five (5) additional controllers that can be added to your CBAS headend. If further expansion is needed, we can offer an upgrade to CBAS Professional. This will enable an unlimited amount of TCP/IP controllers on your CBAS headend.



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Simplicity

Perhaps Computrols greatest competitive advantage is the simplicity of Computrols Building Automation Software (CBAS). At the end of the day, we want our clients to have the option to operate their system in-house. A building automation system should be an open, intuitive tool that building operators can utilize to make a facility run efficiently and comfortably. We know that building operators understand their building's functions better than anyone, so by empowering them to manipulate their BAS, we are setting them up for potentially achieving significant energy savings. Creating and editing schedules, troubleshooting, changing setpoints, and even adjusting a sequence of operations can all easily be done through the Computrols system.



Training and Support

During and after the installation of the Computrols system, Computrols technicians will provide training to the building's internal staff. This will include a review of the system architecture, how to change out controllers, and how to operate the system from the CBAS front end. Computrols also provides various training course levels on a quarterly basis either online or at our headquarters. Additional onsite training can also be arranged for the building staff at a later date by speaking with your sales rep.

As a Computrols Building Automation System user, you will receive free remote support by calling our main phone line at **504-529-1413**. You will speak with a U.S.-based employee with a multitude of experience using and troubleshooting our systems. If onsite support is required, our technical support team will dispatch a technician in your area.



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Specifications

Computrols proposes to provide the following Siemens to Computrols building automated controls solution for the Jefferson Parish Emergency Operation and Communication Center located at 910 3rd Street in Gretna, LA. As part of this solution, Computrols will provide and install a new headend DPU loaded with the latest version of our CBAS 20 Commercial software. We will also be providing and installing one (1) 64-LX controller, three (3) 32-LX controllers, and one (1) Serial Connector to replace four (4) Siemens parent-level controllers and host their five (5) existing FLN communication trunks. All existing compatible end devices hard wired into existing Siemens controllers will be reused and reconnected to the new Computrols LX controllers. Incompatible end devices such as relays and temperature sensors will be replaced with new end devices. The new Computrols TCP/IP controllers will be installed leveraging existing control enclosures, control transformers, compatible end devices, control wiring, and network wiring. Pricing includes demo, installation, programming, a new 3D graphics package, and testing. All work will be performed during regular business hours.

Computrols will be leveraging the existing RS-485 communication infrastructure, control wiring, and some end devices. This means that the existing programming will be carried over and any existing issues present on the Siemens system may also appear on the Computrols system. Our proposal excludes the repair, replacement, or troubleshooting of the existing field wiring or compatible end devices. If desired, or if any issues are discovered during installation, repair or replacement of existing wiring can be provided as part of an independent project or a change order to this project.

Scope of Work

Computrols will:

- Demo the three (3) PXC and one (1) MEC existing Siemens parent level controllers and make safe the existing FLN communication wiring and hardwired end device control wiring in these control panels.
- Provide and install one (1) Computrols DPU headend automation server, which includes:
 - CBAS 20 Commercial software (limited to 10 TCP/IP controllers)
 - This installation includes five (5) TCP/IP controllers, so five (5) more TCP/IP controllers can be hosted under this software license
 - Five (5) Siemens FLN single-channel add-on licenses
 - BACnet MS/TP unlimited channel add-on license
 - One (1) Computrols hand-held programmer
 - One (1) Network switch
 - Provide labor and network cabling to terminate DPU to existing building local area network (LAN)
- Provide and install the following controls in the existing control enclosure to offload the FLN trunks and hardwired I/O from the existing MEC3 Siemens parent-level controller:
 - One (1) 32-LX controller
 - One (1) Control transformer
 - One (1) Serial Connector
 - One (1) Network switch
 - Provide labor and wire to connect the Serial Connector to the existing enclosure's 24V power source



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- Provide labor and network cabling to connect the TCP/IP controllers to the existing building LAN
- Provide labor to terminate the following controls hosted on the three (3) existing FLN trunks to the new TCP/IP controller and program them into the new CBAS database:
 - Four (4) VFDs
 - Sixty (60) VAVs
 - One (1) FCU
- Provide labor to terminate and program the twenty-seven (27) existing hardwired end devices to the new Computrols LX controller, and provide and install the following end devices to replace existing incompatible end devices:
 - Fourteen (14) Relays
 - Seven (7) Immersion temperature sensors
 - New immersion temperature sensors will be installed in existing wells
- Provide and install the following controls in the existing control enclosure to offload the FLN trunks and hardwired I/O from the existing PXCC1 Siemens parent-level controller:
 - One (1) 64-LX controller
 - One (1) 32-LX controller
 - Two (2) Control transformers
 - One (1) Network switch
 - Provide labor and network cabling to connect the TCP/IP controllers to the existing building LAN
 - Provide labor to terminate the following controls hosted on the one (1) existing FLN trunk to the new TCP/IP controller and program them into the new CBAS database:
 - One (1) VFD
 - Seven (7) VAVs
 - Provide labor to terminate and program the seventy-eight (78) existing hardwired end devices to the new Computrols LX controller, and provide and install the following end devices to replace existing incompatible end devices:
 - Ten (10) Relays
 - One (1) Immersion temperature sensors
 - The new immersion temperature sensor will be installed in the existing well
 - Two (2) Duct-mounted temperature sensors
 - Two (2) Mixed air temperature sensors
- Provide and install the following controls in the existing control enclosure to offload the FLN trunks and hardwired I/O from the existing PXCC2 Siemens parent-level controller:
 - One (1) 32-LX controller
 - One (1) Control transformer
 - One (1) Network switch
 - Provide labor and network cabling to connect the TCP/IP controllers to the existing building LAN
 - Provide labor to terminate the following controls hosted on the one (1) existing FLN trunk to the new TCP/IP controller and program them into the new CBAS database:
 - Ten (10) FCUs
 - One (1) VFD



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- Provide labor to terminate and program the twenty-three (23) existing hardwired end devices to the new Computrols LX controller, and provide and install the following end devices to replace existing incompatible end devices:
 - Thirteen (13) Relays
 - Two (2) Duct-mounted temperature sensors
 - One (1) Mixed air temperature sensors
- Provide and program the following new 3D graphics for equipment and controls being interfaced to CBAS from the existing Siemens system:
 - Home screen and navigation bar graphic
 - Air handler equipment graphics for AH-41, 42, 43, and 44
 - Chiller plant and cooling tower graphics
 - Domestic Hot Water control graphics
 - Fan Coil Unit control graphics
 - Exhaust fan graphics
 - 1st floor, 2nd floor, 3rd floor, and Penthouse floorplan graphics
 - The provision of new 3D floorplan graphics will be contingent upon receiving the existing floorplan drawings in CAD and/or a layered PDF format.
 - Logical point summary graphics to match existing logical point summary graphics
- Provide functional checkout testing for all new Computrols controls
- Provide forty (40) hours of training split out into five (5) ten-person sessions for the operation of the new CBAS system to the customer
- Provide and install software upgrades for CBAS up to five (5) years after project completion
- Provide labor to generate control drawings and submittals for newly installed controls



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Our Solution

Computrols Building Automation Software (CBAS) 20 Features

| | |
|--------------------------------------|-----------------------------|
| ✓ Unlimited History for All Points | ✓ Multiple Views |
| ✓ Discharge/Supply Temperature Reset | ✓ Optional Offsite Backup |
| ✓ English-Language Logic Programming | ✓ Logic Simulator |
| ✓ Remote Access via LogMeIn | ✓ Auto-Tuning PID Loops |
| ✓ Simulator Mode | ✓ Demand Load shedding |
| ✓ Email + Text Message Alarms | ✓ CBAS.Live Compatibility |
| ✓ Night Setback/Morning Warm-up | ✓ Optimum Start/Stop |
| ✓ Weather Server Integration | ✓ Heat Map |
| ✓ User Access Customization | ✓ One-click Database Backup |

Computrols Distributed Processing Unit (DPU) Specifications

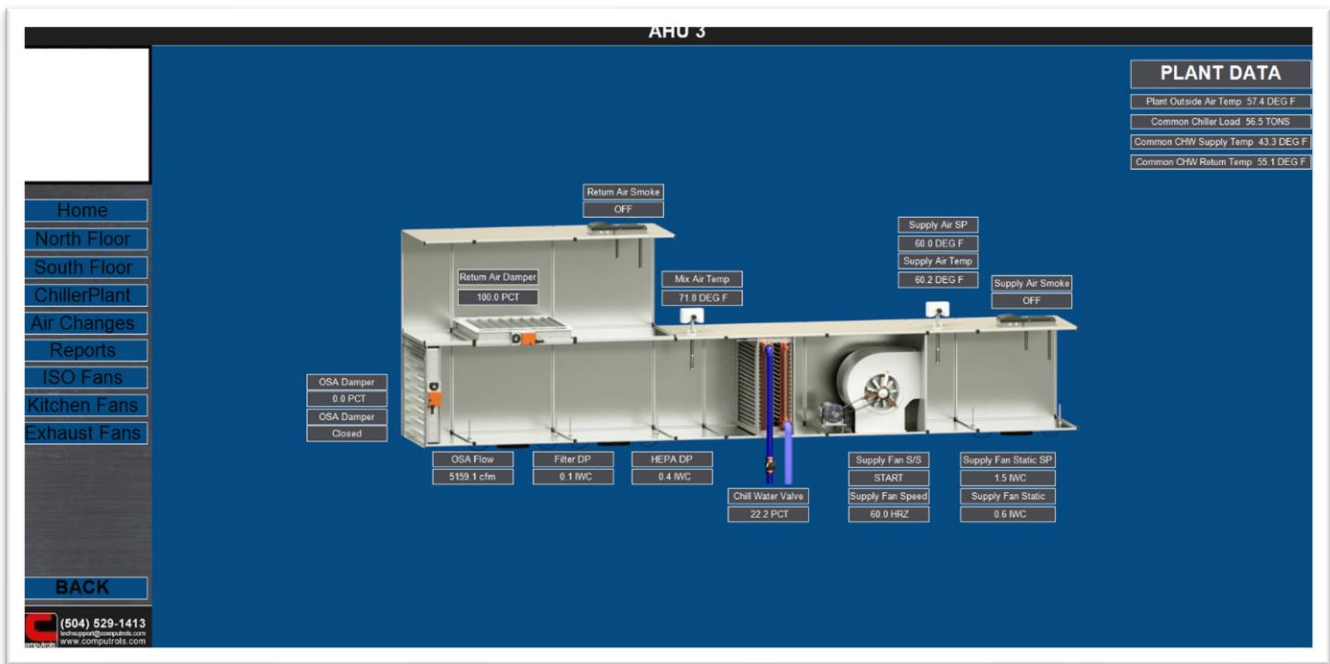
| Software |
|--|
| Windows 10 64bit Professional Edition |
| Adobe Reader |
| CBAS (latest version or predetermined by job) |
| Hardware |
| 24" Widescreen HD flat panel LCD monitor (black) |
| Standard keyboard (black) |
| APC 725 VA uninterruptable power supply (UPS) |
| 3.7 GHz Intel Pentium Gold G5400 Processor |
| (2) 500GB Solid State Hard Drives (identical second drive) |
| 8GB of Dual Channel DDR4 RAM |
| PS2/USB optical mouse |



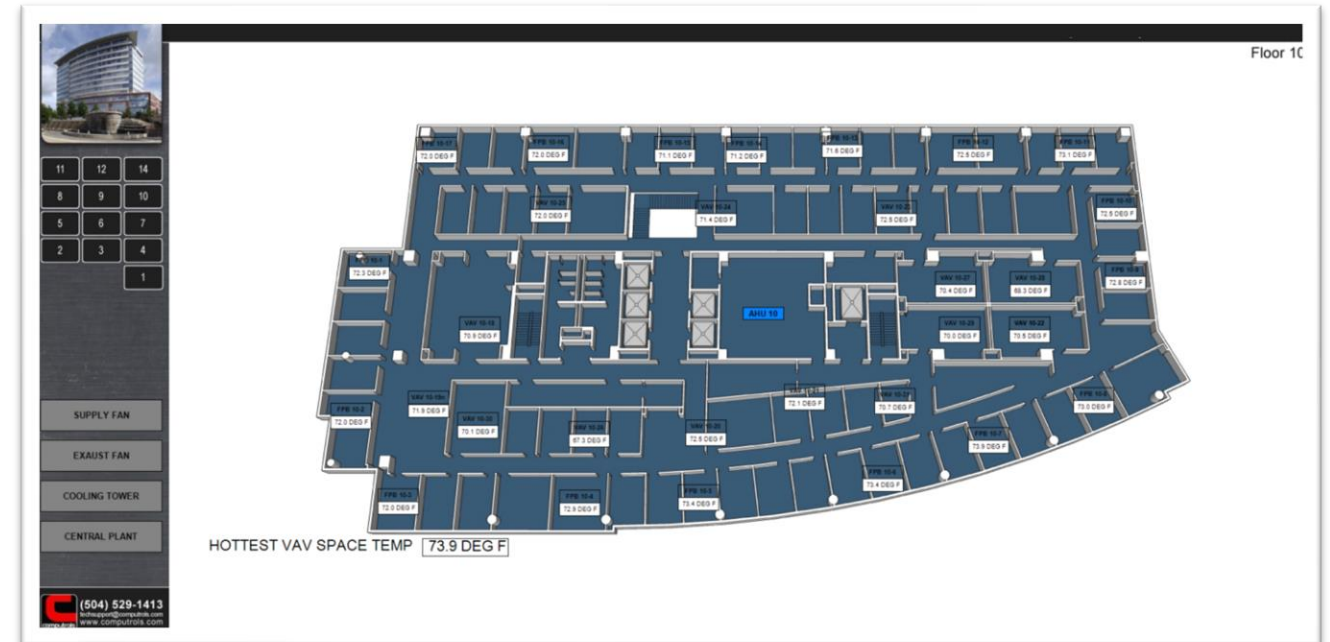
3D Floorplans & Equipment Graphics

Graphical user interfaces provide an intuitive experience for end users. Through graphics, data is easy to analyze and interpret all at once while providing a real-life depiction of how systems are actually laid out. Floorplan Graphics are contingent on receipt of working, editable PDF/DWG files of current floorplans (mechanical drawings that include ductwork are needed in order to show ductwork). Equipment graphics are generic and may not directly resemble the equipment you have. Customized graphics are available if requested for an additional charge. Examples of what you can expect from Computrols graphics are provided below:

3D Equipment Graphic Example



3D Floorplan Graphic Example



Notes

- **Due to the nature of retrofits, any existing device and/or wiring issues that currently exist will also exist once we take the system over. Our proposal excludes the repair and/or replacement of compatible end devices and field wiring. Temperature sensors and relays will be replaced as needed.**
- Work will not begin until Computrols has received a fully executed contract, purchase order, or signed Computrols proposal.
- Computrols must receive a minimum of five (5) business days' notice (not including the day of notification) from the time of job acceptance before any time or resources being allocated towards the project.
- This proposal is non-transferrable. Direct-for-Owner pricing cannot be redeemed by Mechanical or Electrical contractors.

Exclusions

- **Warranty coverage for existing-to-remain or existing-to-be-reused controls, end devices, enclosures, or field wiring that is being reused:**
 - **Five (5) year warranty will only cover newly installed Computrols controls and end devices**
- Graphical workstation computers
- Repair, replacement, or troubleshooting of wire for existing CAT5, RS-485, and end devices
- Repair, replacement, or troubleshooting of existing-to-remain Siemens controls or end devices that are being integrated to the new Computrols system.
- Replacement of existing control enclosures (use existing)
- Additional CBAS interface licenses
- Retro-commissioning of existing equipment
- Conduit (reuse existing)
- Sequence of operations changes for any existing equipment
- Any work on life safety systems or access control systems
- Air Balancing
- Overtime Work
- High Voltage (110V or higher by others)
- Installation, termination, or programming of any devices not provided by Computrols, unless specified in the Scope of Work of this proposal
- Anything not specifically mentioned in this proposal is considered excluded

Future Considerations

As existing Siemens VAV controllers fail or malfunction over time, Computrols can quote VAV-B-AP controllers as replacements. These new VAV-B-AP controllers can reside on the same FLN communication trunk as the Siemens controllers, so no new control wire runs will be needed. If Unitary controllers are preferred, then a new communication trunk run will have to be quoted.



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Guarantees and General Acceptance

Five-Year Warranty

In addition to the lifetime warranty on our controllers, for five years, Computrols, Inc. will provide the following, free of charge:

- Technical support via telephone and/or on-site
- Repair and/or replacement of all hardware provided and installed by Computrols

Guarantee

Computrols, Inc. guarantees that all work will be performed as specified professionally according to standard practices. Any and all alterations to the above proposal will be executed only upon written notification from the customer and may incur an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents, acts of God, or delays beyond our control. Owner is expected to carry all required and/or necessary insurance. The contractor carries worker's compensation insurance to cover our employees.

General Acceptance

Computrols, Inc. is authorized to perform the work as specified above. Scheduling will be completed upon job acceptance and will be at the discretion of the project manager. It is further agreed that Computrols, Inc. will retain title to all equipment that may be furnished until final payment is made. If payment is not made as agreed, Computrols, Inc. reserves the right to cease work immediately and to remove the equipment. In this case, Computrols, Inc. will be held harmless for any damages resulting from the removal thereof.

Lifetime Warranty Legal Language

This warranty excludes failure of a Computrols Direct Digital Controller caused by acts of God including, but not limited, to earthquakes, storms, fires, or floods. Computrols shall not be responsible for delays or failures (including any delay by Computrols to make progress in the prosecution of supplying replacement parts) if such delay arises out of causes beyond control. Such causes may include but are not restricted to, acts of God or of the public enemy, fires, floods, epidemics, riots, quarantine restrictions, strikes, freight embargoes, earthquakes, electrical outages, computer or communications failures, severe weather, hurricane, tornado, lightning, water damage, corrosion, war, civil insurrection, vandalism, damage caused by third parties, power failure, power surge or damage caused by the Owner's employees or agents, and acts or omissions of subcontractors or third parties.



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Cost Breakout

| | | |
|---|--------|----------------------|
| Scope of Work Total Price | | \$ 138,533.00 |
| One Hundred and Thirty Eight Thousand Five Hundred and Thirty Three Dollars | | |
| Progress Billing Schedule | | |
| Due at Proposal Acceptance: | 25% \$ | 34,633.25 |
| Due via Monthly Progress Based Billing: | 75% \$ | 103,899.75 |

All applicable taxes are included in the proposal price.

This proposal is valid for thirty (30) days

Signatures

Contractor

Computrols, Inc.

2520 Belle Chasse Highway

Gretna, LA 70053-6767

Phone: 504.529.1413

Fax: 504.529.1463

Email: engineering@computrols.com

Signature

Name (print)

Title

Date

Accepted by

(Please fill in address where materials to be installed by others should be shipped to, such as valves):

Attn: _____

Address: _____

City: _____ State: _____

Signature

Name (print)

Company and Phone #

Date

Please include the reference number on all correspondence concerning this project



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DATE: 10/04/2023
BID NO.: 50-00143649

INVITATION TO BID
THIS IS NOT AN ORDER

Page: 1

JEFFERSON PARISH

PURCHASING DEPARTMENT
P.O. BOX 9
GRETNA, LA. 70054-0009
504-364-2678

PURCHASING SPECIALIST:
DABRAHAM@jeffparish.net

BIDS WILL BE RECEIVED ONLINE VIA WWW.JEFFPARISHBIDS.NET UNTIL 2:00 PM, 10/31/2023 AND PUBLICLY OPENED THEREAFTER IN THE WEST BANK PURCHASING DEPT, SUITE 4400, JEFFERSON PARISH GENERAL GOVERNMENT BUILDING, 200 DERBIGNY STREET, GRETNA, LA 70053. At no charge, bidders are to submit via Jefferson Parish's electronic procurement page by visiting www.jeffparishbids.net to register for this free site. Additional instructions are included in the text box highlighting electronic procurement.

LATE BIDS WILL NOT BE ACCEPTED

NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES SHALL RESULT IN BID REJECTION. HOWEVER, ELECTRONIC SIGNATURES AS DEFINED IN LSA - R.S. 9:2620(8) ARE ACCEPTABLE. SIGNATURE MUST BE A SECURED DIGITAL SIGNATURE.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

THE FOLLOWING INSTRUCTIONS APPLY TO ALL BIDS

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 136353 and/or Resolution No. 141125 as amended.

Jefferson Parish adheres to the Louisiana Code of Governmental Ethics, contained in Louisiana Revised Statutes Annotated, R.S. 42:1101, et seq. Vendor/Proposer by this submission, warrants that there are no "conflicts of interest" related to this procurement that would violate applicable Louisiana Law. Violation of the Louisiana Code of Governmental Ethics may result in rescission of contract, permit or licenses, and the imposition of fines and/or penalties, without contractual liability to the public in accordance with applicable law.

All vendors submitting bids should register as a Jefferson Parish vendor if not already yet registered. Registration forms may be downloaded from <http://purchasing.jeffparish.net> and by clicking on Vendor Information. Current W-9 forms with respective Tax Identification numbers and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, vendor registration is mandatory. Vendors may experience a delay in payment if your company is not a registered vendor with Jefferson Parish.

All quotations shall be based on F.O.B. Agency warehouse or job site, anywhere within the Parish as designated by the Purchasing Department. This provision does not apply to public works projects

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alterations from the specifications must be indicated and/or supporting documentation supplied with bid submission.

Bidders should submit all questions in writing via email to the Purchasing Specialist's email address as indicated above, no later than Five (5) working days prior to the bid opening. Bid numbers should be mentioned in all requests. If submitting online, vendors may send questions via the E-Procurement site no later than Five (5) working days prior to the bid opening.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum. Please note that all official communication will be expressed in the form of an addendum.

Visit our website at [HTTP://PURCHASING.JEFFPARISH.NET](http://PURCHASING.JEFFPARISH.NET)

All formal Addenda require written acknowledgement on the bid form by the bidder. Failure to acknowledge any Addendum on the bid form shall cause the bid to be rejected. JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. Vendors must not alter the bid forms. Doing so will cause the bid to be rejected.

A corporate resolution or written evidence of the individual signing the bid having such authority must be submitted with the bid. Failure to comply will cause bid to be rejected. For corporate entities, such written evidence may be a printout of the Louisiana Secretary of State's website listing the signatory as an officer. Such printout shall be included with the bid submission. Bids submitted by Owners or Sole Proprietorships must include certification that he or she owns the entity for which the bid is signed. This documentation must be submitted with the bid. Failure to do so will result in bid rejection.

NOTE: A sample corporate resolution can be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document. A sample certification of sole proprietorship can also be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

A. AWARD OF CONTRACT: JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE. SPLIT AWARDS MADE TO SEVERAL VENDORS WILL ONLY BE GRANTED TO THOSE DEEMED RESPONSIVE AND RESPONSIBLE.

All bid prices shall remain valid for 45 days. Jefferson Parish and the lowest responsive and responsible bidder(s) by mutual written consent may mutually agree to extend the deadline for award by one (1) or more extensions of thirty (30) calendar days.

PROTESTS: Only those vendors that submit bids in response to this solicitation may protest any element of the procurement, in writing to the Director of the Purchasing Department. Written protest must be received within 48 hours of the release of the bid tabulation by the Purchasing Department. After consultation, the Parish Attorney's Office will then respond to protests in writing. (For more information, please see Chapter 2, Article VII, Division 2, Sec. 2-914.1 of the Jefferson Parish Code of Ordinances.)

PREFERENCE: Unless federal funding is directly spent by Jefferson Parish for this purchase, preference is hereby given to materials, supplies, and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside the state. "LSA – R.S. 38:2251-2261"

B. USE OF BRAND NAMES AND STOCK NUMBERS: Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

C. CANCELLATION OF CONTRACT: JEFFERSON PARISH reserves the right to cancel all or any part if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel any contract at anytime and for any reason by issuing a THIRTY (30) day written notice to the contractor.

For good cause and as consideration for executing a contract with Jefferson Parish, vendor conveys, sells, assigns and transfers to Jefferson Parish or its assigns all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of Louisiana, relating to the particular good or services purchased or acquired by Jefferson Parish.

D. PRICES: Jefferson Parish is exempt from paying sales tax under LSA-R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit of measure specified and unless otherwise specified, shall be exclusive of state and local taxes. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit price shall prevail.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A17.1-1961).

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

Jefferson Parish and its partners as the recipients of federal funds are fully committed to awarding a contract(s) to firm(s) that will provide high quality services and that are dedicated to diversity and to containing costs. Thus, Jefferson Parish strongly encourages the involvement of minority and/or woman-owned business enterprises (DBE's, including MBE's, WBE's and SBE's) to stimulate participation in procurement and assistance programs.

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, operating supplies and/or equipment listed in this bid proposal. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications.

Advertised bids will be tabulated and a copy of the tabulation will be forwarded to each responding bidder.

IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS

This electronic procurement system allows vendors the convenience of reviewing and submitting bids online.

This is a secure site and authorized personnel have limited read access only. Bidders are to submit electronically using this free service; while the website accepts various file types, one single PDF file containing all appropriate and required bid documents is preferred. Bidders submitting uploaded images of bid responses are solely responsible for clarity. If uploaded images/documents are not legible, then bidder's submission will be rejected. Please note all requirements contained in this bid package for electronic bid submission.

Please visit our E-Procurement Page at www.jeffparishbids.net to register and view Jefferson Parish solicitations. For more information, please visit the Purchasing Department page at <http://purchasing.jeffparish.net>.

The general specifications for construction projects and the purchase of materials, services and/or supplies are those adopted by the JEFFERSON PARISH Council by Resolution No. 136353 or 141125 as amended. The general conditions adopted by this resolution shall be considered as much a part of this document as if they were written wholly herein. A copy may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at <http://purchasing.jeffparish.net> and clicking on Online Forms.

ADDITIONAL REQUIREMENTS FOR THIS BID

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE CORRESPONDING INSTRUCTIONS BELOW.

3, 4, 5, 6, 8, 10, 11, 13, 15

1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(I), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid electronic envelope. Failure to comply will cause the bid to be rejected. When submitting the bid electronically, the license number must be entered in the appropriate field in the electronic procurement system. Failure to comply will cause the bid to be rejected.
5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precaution must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.
7. PUBLIC WORKS BIDS: All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise state in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. NON-PUBLIC WORKS BIDS: A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. NON-PUBLIC WORKS BIDS: A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. All bidders must comply with the requirements stated in the attached "Standard Insurance Requirements" sheet attached to this bid solicitation. Failure to comply with this instruction will result in bid rejection.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. All sureties must be in original format (no copies) When submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits Required; This applies to all solicitations for construction, alteration or demolition of public buildings or projects, in conformity with the provisions contained in LSA-RS 38:2212.9, LSA-RS 38:2212.10, LSA-RS 38:2224, and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Conviction Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit, Debt Disclosures Affidavit and E-Verify Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

15. NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits Required in conformity with the provisions contained in LSA – RS 38:2224 and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Debt Disclosures Affidavit and Campaign Contribution Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

16. The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement and/or Federal funding/reimbursement. As such, the referenced appendix will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed and submitted as per the appendix instructions. Failure to submit applicable certifications per the appendix instructions will result in bid rejection.

17. For this project, the Contractor shall not pay any state or local sales or use taxes on materials and equipment which are affixed and made part of the immovable property of the project or which is permanently incorporated in the project (hereinafter referred to as "applicable materials and equipment."). All purchases of applicable materials or equipment shall be made by the contractor on behalf of and as the agent of Jefferson Parish (Owner), a political subdivision of the State of Louisiana. No state and local sales and use taxes are owed on applicable materials and equipment under the provisions of Act 1029 of the 1991 Regular Session - Louisiana Revised Statute 47:301(8)(c). Owner will furnish to contractor a certificate form which certifies that Owner is not required to pay such state or local sales and use taxes, and contractor shall furnish a copy of such certificate to all vendors or suppliers of the applicable materials and equipment, and report to Owner the amount of taxes not incurred.

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission: and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to JPCO 2-155.10(19). By signing this document, every corporation, partnership, or person contracting with PARISH, whether by cooperative endeavor, intergovernmental agreement, bid, proposal, application or solicitation for a parish contract, and every application for certification of eligibility for a parish contract or program, attests that it understands and will abide by all provisions of JPCO 2-155.10.

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES _____ NO NoMAXIMUM ESCALATION PERCENTAGE REQUESTED 0 %INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF 10/31/2024.

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

TBD

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable)

27871**THIS SECTION MUST BE COMPLETED BY BIDDER:**FIRM NAME: COMPUTROLS INCADDRESS: 2520 Belle Chasse HighwayCITY, STATE: Gretna, Louisiana ZIP: 70056TELEPHONE: () 504-529-1413 FAX: () _____EMAIL ADDRESS: engineering@computrols.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: _____

NUMBER: _____

NUMBER: _____

NUMBER: _____

TOTAL PRICE OF ALL BID ITEMS: \$ 138,533.00AUTHORIZED SIGNATURE: Huynh NguyenHuynh NguyenTITLE: Application Engineer

Printed Name

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00143649

SEALED BID

| ITEM NUMBER | QUANTITY | U/M | DESCRIPTION OF ARTICLES | UNIT PRICE QUOTED | TOTALS |
|----------------|----------|-----|--|----------------------|---------------------|
| 1 | 1.00 | JOB | <p>Supply and Install a Fully Integrated Building Management System (BMS) at the Jefferson Parish Emergency Operation and Communication Center</p> <p>0010 - PROPOSAL TO PROVIDE LABOR, MATERIALS, EQUIPMENT, TRANSPORTAION AND ALL OTHER INCIDENTALS NECESSARY TO SUPPLY AND INSTALL ONE (1) NEW FULLY INTEGRATED BUILDING MAINTENANCE SYSTEM (BMS) AT THE JEFFERSON PARISH EMERGENCY OPERATIONS AND COMMUNICATIONS CENTER LOCATED AT 910 3RD ST, GRETNA LA 70053</p> | <p>₪ 138,533.00</p> | <p>₪ 138,533.00</p> |



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/31/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | |
|--|---|
| PRODUCER O'Connor Insurance Group 2450 Severn Avenue Suite 208 Metairie LA 70001 | CONTACT NAME: Lora Leanne Cannon PHONE (A/C, No, Ext): (504) 262-8900 FAX (A/C, No): (504) 407-0678 E-MAIL ADDRESS: Lcannon@oconnoragency.net |
| INSURED Computrols Inc. 2520 Belle Chasse Hwy. Gretna LA 70053 | INSURER(S) AFFORDING COVERAGE INSURER A: Atlantic Specialty Insurance INSURER B: INSURER C: INSURER D: INSURER E: INSURER F: |

COVERAGES**CERTIFICATE NUMBER:** CL22101113125**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|--|--|----------|-------------------|-------------------------|-------------------------|---|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: | | | 7110169840003 | 12/31/2022 | 12/31/2023 | EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 |
| A | <input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY | | | 7110169840003 | 12/31/2022 | 12/31/2023 | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ |
| A | <input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB DED <input checked="" type="checkbox"/> RETENTION \$ 0 | | | 7110169840003 | 12/31/2022 | 12/31/2023 | EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 |
| A | <input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | Y/N <input checked="" type="checkbox"/> N | N/A | 4060465190003 | 12/31/2022 | 12/31/2023 | <input checked="" type="checkbox"/> PER STATUTE E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000 |
| A | Professional Liability | | | 760-01-07-07-0003 | 12/31/2022 | 12/31/2023 | General Aggregate \$3,000,000 Each Claim \$3,000,000 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

SEE HOLDER NOTES

CERTIFICATE HOLDER**CANCELLATION**Jefferson Parish Purchasing Department
200 Derbigny Street
Suite 4400
Gretna
LA 70053

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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AGENCY CUSTOMER ID: 00051034

LOC #: _____

**ADDITIONAL REMARKS SCHEDULE**

Page ____ of ____

| | | | |
|------------------------------------|-----------|---|--|
| AGENCY O'Connor Insurance Group | | NAMED INSURED Computrols Inc., DBA: Texas Computrols | |
| POLICY NUMBER | | | |
| CARRIER | NAIC CODE | EFFECTIVE DATE: | |

ADDITIONAL REMARKS**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,****FORM NUMBER:** 25 **FORM TITLE:** Certificate of Liability Insurance: Notes

With regards to General Liability, written as a per project aggregate per form# CG 25 03 05 09, includes blanket automatic additional insured only if required by written contract, as per form# CG 20 37 12 19. A waiver of subrogation is in favor of additional insured only if required by written contract, as per form# VCG 205 02 05. Where permitted, coverage is primary and non-contributory if and to the extent required by written contract or agreement with you prior to any loss as respects to the General Liability (per Form VCG 205 02 05) policy.

With regards to Auto Liability, blanket automatic additional insured is included only if required by written contract, as per form# VCA 201 LA 06 18. A waiver of subrogation is in favor of additional insured only if required by written contract, as per form# VCA 201 LA 06 18. Coverage is Primary and non-contributory in favor of the additional insured where required by written contract if caused by the sole negligence of Computrols, Inc, per form# CA 04 49 11 16.

With regards to Workers' Compensation a waiver of subrogation is in favor of additional insured only if required by written contract, as per form# WC 00 03 13 04 84.