

DATE: 12/18/2024

Page: 6

BID NO.: 50-00146765

**BID FORM**  
Non Public Works

**All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form**

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES \_\_\_\_\_ NO ✓

MAXIMUM ESCALATION PERCENTAGE REQUESTED N/A %

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF 4/1/25

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

**DELIVERY: FOB JEFFERSON PARISH**

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

N/A

**LOUISIANA CONTRACTOR'S LICENSE NO.: (If applicable)**

11398

**THIS SECTION MUST BE COMPLETED BY BIDDER:**

FIRM NAME: Corporate Mechanical Contractors, Inc.

ADDRESS: 7070 Exchequer Drive

CITY, STATE: Baton Rouge, LA

ZIP: 70809

TELEPHONE: ( 225 ) 925-5236

FAX: ( ) \_\_\_\_\_

EMAIL ADDRESS: service@calcmc.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: #1

NUMBER: #2

NUMBER: #3

NUMBER: \_\_\_\_\_

TOTAL PRICE OF ALL BID ITEMS: \$ \_\_\_\_\_

AUTHORIZED

SIGNATURE: 

Paul Gosserand

Printed Name

TITLE: CFO

**SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.**

**NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.**

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00148765

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			Three (3) Year Contract to Provide Labor Only for Maintenance and Repairs on Various Specialty HVAC Units on an as needed basis Parish wide for the Department of General Services		
1	1.00	HR	0010 - NORMAL HOURLY RATE PER TECHNICIAN (7:00 AM TO 5:00 PM)  MONDAY THRU FRIDAY (EXCLUDING HOLIDAYS)  ***** WE EXTEND THIS PROPOSAL TO COVER THE FURNISHING OF LABOR, MATERIALS, AND EQUIPMENT NECESSARY TO PROVIDE A (3) THREE-YEAR LABOR ONLY CONTRACT FOR TROUBLESHOOTING, REPAIRING, INSTALLING, AND PROGRAMMING COMPUTER ROOM AIR CONDITIONING (CRAC) UNITS, DESICCANT/DEHUMIDIFICATION SYSTEMS, REFRIGERATION SYSTEMS, SHEET METAL WORK, AND VARIOUS TYPES OF SPECIALTY HVAC EQUIPMENT PARISH-WIDE.  NEW CONTRACT	\$ 135.00	\$ 135.00
2	1.00	HR	0020 - NORMAL HOURLY RATE PER HELPER (7:00 AM TO 5:00 PM)  MONDAY THRU FRIDAY (EXCLUDING HOLIDAYS)	\$ 120.00	\$ 120.00
3	1.00	HR	0030 - BEFORE/AFTER HOURS WEEKDAY RATE (5:00 PM TO 12:00 AM)  MONDAY THRU THURSDAY AND (12:00 AM TO 7:00 AM) TUESDAY THRU FRIDAY PER TECHNICIAN	\$ 135.00	\$ 135.00
4	1.00	HR	0040 - BEFORE/AFTER HOURS WEEKDAY RATE (5:00 PM TO 12:00 AM)  MONDAY THRU THURSDAY AND (12:00 AM TO 7:00 AM) TUESDAY THRU FRIDAY PER HELPER	\$ 120.00	\$ 120.00
5	1.00	HR	0050 - AFTER HOURS WEEKEND RATE (FRIDAY 5:00 PM TO 12:00 AM,  SATURDAY THRU SUNDAY ALL DAY AND MONDAY 12:00 AM TO 7:00 AM) AUTHORIZATION REQUIRED PER TECHNICIAN	\$ 135.00	\$ 135.00

DATE: 12/13/2024

## INVITATION TO BID FROM JEFFERSON PARISH - continued

Page 8

BID NO.: 60-00146766

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
6	1.00	HR	0060 - AFTER HOURS WEEKEND RATE (FRIDAY 5:00 PM TO 12:00 AM,  SATURDAY THRU SUNDAY ALL DAY AND MONDAY 12:00 AM TO 7:00 AM) AUTHORIZATION REQUIRED PER HELPER	\$ 120.00	\$ 120.00
7	1.00	HR	0070 - HOLIDAY RATE PER TECHNICIAN 12:00 AM TO 11:59 PM	\$ 150.00	\$ 150.00
8	1.00	HR	0080 - HOLIDAY RATE PER HELPER 12:00 AM TO 11:59 PM  REF 3842 24  ORDERED BY: STEPHANIE BUSH ORDERED FOR: CHRIS FRAZIER	\$ 135.00	\$ 135.00
9	1.00	HR	0090 - PROJECT ESTIMATOR	\$ 120.00	\$ 120.00

STATE OF LOUISIANA

PARISH OF East Baton Rouge

**AFFIDAVIT**

BEFORE ME, the undersigned authority, personally came and appeared,  
PAUL GOSSEMAN, a resident of EAST BATON ROUGE Parish,  
State of Louisiana, who as CFO is a legal representative of  
Corporate Mechanical Contractors, Inc., after being duly sworn, deposed and said:

The equipment and services to be provided by Corporate Mechanical Contractors, Inc.,  
under the accompanying (bid/invoice) fully comply with Louisiana Revised Statutes  
38:2237.1 and 39:1753.1.

None of the equipment or services to be provided by  
Corporate Mechanical Contractors, Inc. are "prohibited telecommunications or video  
surveillance equipment or services" as defined therein, and do not include any  
equipment or components from all of the following:

- Telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation, or any subsidiary or affiliate of such entities, as described in Section 889(f)(3)(A) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019.
- Video surveillance equipment or telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, Dahua Technology Company, or any subsidiary or affiliate of such entities, as described in Section 889(f)(3)(B) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019.
- Telecommunications or video surveillance equipment or services produced or provided by an entity found to be owned, controlled, or otherwise connected to the government of the People's Republic of China, as described in Section 889(f)(3)(D) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019.
- Any product or equipment, regardless of manufacturer, containing as a component any equipment identified above. This may include but is not limited to the following:
  - Computers or other equipment containing a component which enables any form of network connectivity or telecommunications regardless of whether the equipment is regularly connected to a network.
  - Building automation, environmental controls, access controls, or facility management and monitoring systems.

- Any voting machines, peripherals, and election systems that are a product, or a component thereof, that is identified as being produced by those entities listed above.

In addition, none of the services to be provided by  
Corporate Mechanical Contractors, Inc. utilize any equipment or components as described above.



(Name) PAUL GESSNER  
(Title) CEO

As representative of:

Corporate Mechanical Contractors, Inc.  
(Company)

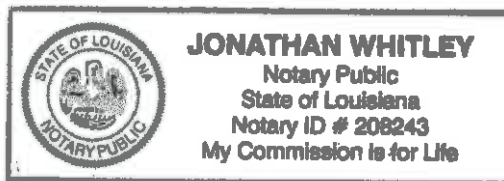
SWORN to and subscribed before me, Notary, this 20<sup>th</sup> day of  
JANUARY, in my office in BATON ROUGE, Louisiana.  
HIS  
JW



JONATHAN WHITLEY 208243

(Notary Name) (Notary/Bar#)  
Notary Public

My Commission (expires on (Date)/ is for Life)



Non-Public Works Bid

AFFIDAVIT

STATE OF Louisiana

PARISH/COUNTY OF East Baton Rouge

BEFORE ME, the undersigned authority, personally came and appeared: Paul  
GOSSEBRAND, (Affiant) who after being by me duly sworn, deposed and said that  
he/she is the fully authorized CFO of CORPORATE MECHANICAL CONTRACTORS INC. (Entity),  
the party who submitted a bid in response to Bid Number 50-00146765, to the Parish of  
Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A        Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B ✓ there are NO campaign contributions made which would require disclosure under Choice A of this section.

**Debt Disclosures**

**(Choose A or B, if option A is indicated please include the required attachment):**

Choice A \_\_\_\_\_ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

Choice B  \_\_\_\_\_ There are **NO** debts which would require disclosure under Choice A of this section.

**Affiant further said:**

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

*[The remainder of this page is intentionally left blank.]*

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.



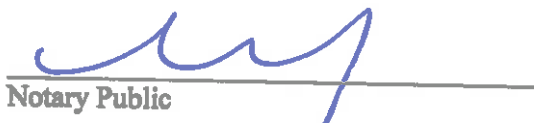
Signature of Affiant

PAUL GOSSARD

Printed Name of Affiant

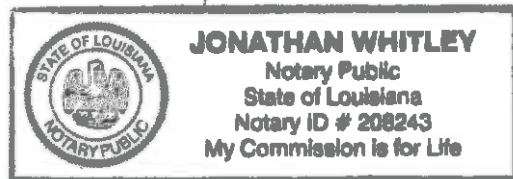
SWORN AND SUBSCRIBED TO BEFORE ME

ON THE 20<sup>th</sup> DAY OF JANUARY, 2025.

  
Notary Public

JONATHAN WHITLEY  
Printed Name of Notary

208243  
Notary/Bar Roll Number



My commission expires FOR LIFE



## CORPORATE RESOLUTION

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF  
INCORPORATED.

AT THE MEETING OF DIRECTORS OF Corporate Mechanical Contractors, Inc.  
INCORPORATED, DULY NOTICED AND HELD ON 1/20/2025,  
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT  
WAS:

RESOLVED THAT Paul Gosserand, BE AND IS HEREBY  
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-  
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON  
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS  
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,  
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE  
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,  
CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES  
ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS  
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING  
EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-  
FACT.

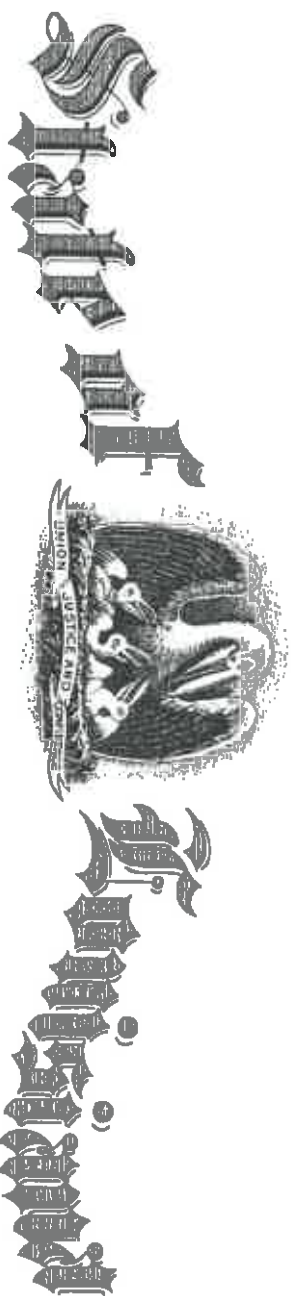
I HEREBY CERTIFY THE FOREGOING TO BE  
A TRUE AND CORRECT COPY OF AN  
EXCERPT OF THE MINUTES OF THE ABOVE  
DATED MEETING OF THE BOARD OF  
DIRECTORS OF SAID CORPORATION, AND  
THE SAME HAS NOT BEEN REVOKED OR  
RESCINDED.



SECRETARY-TREASURER

1-20-25

DATE



## State Licensing Board for Contractors

This is to Certify that:

CORPORATE MECHANICAL CONTRACTORS, INC.  
7070 Exchequer Dr.  
Baton Rouge, LA 70809

is duly licensed and entitled to practice the following classifications

BUILDING CONSTRUCTION; MECHANICAL



Expiration Date: November 4, 2027

License No: 11398

Witness our hand and seal of the Board dated,  
Baton Rouge, LA 5th day of November 2024

Director

Chairman

Treasurer

This license is Not Transferrable

**Jefferson Parish**  
Department of Building Permits  
Regulatory Inspection's Division

**Active Mechanical # 60718**

This is to certify that **ALVIN LAPORTE JR.**  
having qualified in accordance with Jefferson Parish Ordinances is hereby granted  
authorization to engage in the above field as authorized by law.

Issue Date: 8/21/2024

Expiration Date: 8/31/2025



Mechanical Section Chief

**THIS LICENSE IS NOT TRANSFERABLE**



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/29/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

**PRODUCER**  
Cadence Insurance, A Gallagher Company  
4041 Essen Lane, Suite 400  
Baton Rouge LA 70809

**CONTACT NAME:** Sharon Elgin  
**PHONE (A/C No. Ext.):** 225-338-3284  
**FAX (A/C No.):**  
**E-MAIL ADDRESS:** sharon.elgin@cadenceinsurance.com

**INSURED**  
Corporate Mechanical Contractors, Inc.  
7070 Exchequer Drive  
Baton Rouge LA 70809

CORPMEC-02

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A:	Old Republic Insurance Co.	24147
INSURER B:	XL Specialty Insurance Company	37885
INSURER C:	Nautilus Insurance Company	17370
INSURER D:	Travelers Property Casualty Co of America	25674
INSURER E:		
INSURER F:		

**COVERAGES****CERTIFICATE NUMBER:** 1144382834**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE		ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/>	COMMERCIAL GENERAL LIABILITY			MVZY31527124	5/1/2024	5/1/2025	EACH OCCURRENCE	\$ 1,000,000
		CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 300,000
								MED EXP (Any one person)	\$ 5,000
								PERSONAL & ADV INJURY	\$ 1,000,000
								GENERAL AGGREGATE	\$ 2,000,000
								PRODUCTS - COMPROP AGG	\$ 2,000,000
									\$
		GEN'L AGGREGATE LIMIT APPLIES PER:							
								POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC	
								OTHER:	
A	<input checked="" type="checkbox"/>	AUTOMOBILE LIABILITY			MWTB31527224	5/1/2024	5/1/2025	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
	<input checked="" type="checkbox"/>	ANY AUTO						BODILY INJURY (Per person)	\$
		OWNED AUTOS ONLY						BODILY INJURY (Per accident)	\$
	<input checked="" type="checkbox"/>	HIRED AUTOS ONLY	<input checked="" type="checkbox"/>					PROPERTY DAMAGE (Per accident)	\$
									\$
D	<input checked="" type="checkbox"/>	UMBRELLA LIAB	<input checked="" type="checkbox"/>		CUP3Y01371424NF	5/1/2024	5/1/2025	EACH OCCURRENCE	\$ 5,000,000
	<input checked="" type="checkbox"/>	EXCESS LIAB						AGGREGATE	\$ 5,000,000
									\$
								DED <input checked="" type="checkbox"/> RETENTION \$ 10,000	
A	<input checked="" type="checkbox"/>	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			MWC31627024	5/1/2024	5/1/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER	Includes USL&H
		ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	N/A				E.L. EACH ACCIDENT	\$ 1,000,000
								E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
								E.L. DISEASE - POLICY LIMIT	\$ 1,000,000
B	<input checked="" type="checkbox"/>	Leased/Rented Equipment			UM00082277MA24A	5/1/2024	5/1/2025	\$250,000 Per Item	\$250,000 Per Occ
C	<input checked="" type="checkbox"/>	Professional/Pollution			CPP203088414	5/1/2024	5/1/2025	\$1,000,000 Each Occ	\$2,000,000 Agg
		Installation/Builders Risk			UM00082277MA24A	5/1/2024	5/1/2025	\$250,000 Limit	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Subject to policy terms, conditions and exclusions: The certificate holder, the project owner, and all other parties as required by the prime contract shall be an Additional Insured on a primary and non-contributory basis on the General Liability (Additional Insured form includes Completed Operations), Auto Liability and Umbrella policies when required by written contract. A Waiver of Subrogation shall be provided in favor of the certificate holder, the project owner, and all other parties as required by the prime contract when required by written contract as respects to the General Liability, Auto Liability, Umbrella and Workers' Compensation policies. Blanket Alternate Employer as respects to the Workers' Compensation policy when required by written contract. Thirty (30) Day Notice of Cancellation to Third Parties when required by written contract.

**CERTIFICATE HOLDER****CANCELLATION**

"SAMPLE"

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



# JEFFERSON PARISH

## DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG  
PARISH PRESIDENT

RENNY SIMNO  
DIRECTOR

December 19, 2024

### ADDENDUM # 1

**Bid Number: 50-00146765**

**Bid Opening Date: January 23, 2025 at 2:00 pm**

**Three (3) Year Contract to Provide Labor Only for Maintenance and Repairs on Various Specialty HVAC Units on an as needed basis Parish wide for the Department of General Services**

#### Clarification:

**Q: Would a subclass in Mechanical License in Air conditioning, Ventilation and Duct Work and Refrigeration be sufficient for this project?**

**A: The state of Louisiana requires a Mechanical License if the value is over \$10,000.00.  
Per the Department a Mechanical License is required.**

MECHANICAL [major classification]	6	Trade Exam	Bulletin
--------------------------------------	---	------------	----------

hydraulic and pneumatic systems, including such components as heating, ventilation, air conditioning, refrigeration, hydronic and steam systems, pressure vessels, plumbing, gas piping, process piping, mechanical equipment, air and process heaters and seals, and air vacuums and filters. A license is required when the value exceeds \$10,000. A mechanical contractor who performs plumbing work with a value over \$10,000 must possess a master plumber license with the State Plumbing Board of Louisiana.

Sincerely,

  
Mark Buttery  
Purchasing Specialist II

**Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form by indicating the addendum number listed above. Failure to list each addenda number on the bid form will result in bid rejection.**

**This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.**

JOSEPH S. YENNI BUILDING - 1221 ELMWOOD PARK BLVD - SUITE 404 - JEFFERSON, LA 70123 - PO BOX 10242 JEFFERSON, LA 70181-0242  
OFFICE 504.364-2678

GENERAL GOVERNMENT BUILDING - 200 DERBIGNY ST - SUITE 4400 - GRETN, LA 70053 - PO BOX 9 - GRETN - LA 70054  
OFFICE 504.364.2678

EMAIL: [PURCHASING@JEFFPARISH.NET](mailto:PURCHASING@JEFFPARISH.NET)

WEBSITE: [WWW.JEFFPARISH.NET](http://WWW.JEFFPARISH.NET)



**CENTRALBIDDING**  
FROM CENTRAL AUCTION HOUSE

**5000146765 Three (3) Year Contract to Provide Labor Only for  
Maintenance and Repairs on Various specialty HVAC Units on an as  
needed basis Parish wide for the Department of General Services  
Jefferson Parish Government**

Project documents obtained from [www.CentralBidding.com](http://www.CentralBidding.com)

15-Jan-2025 10:45:55 AM



# JEFFERSON PARISH

## DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG  
PARISH PRESIDENT

RENNY SIMNO  
DIRECTOR

January 10, 2025

### ADDENDUM # 2

Bid Number: 50-00146765

Bid Opening Date: January 23, 2025

**Description of Bid: Three (3) Year Contract to Provide Labor Only for Maintenance and Repairs on Various Specialty HVAC Units on an as needed basis Parish wide for the Department of General Services**

**Clarification:** In response to a vendor's question.

**Q1:** Is there a list of sites we can visit?

**A1:** There is no list. This is a Parish wide contract.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark Buttery", written over a horizontal line.

Mark Buttery, Buyer II  
Jefferson Parish Purchasing Department

**Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form by indicating the addendum number listed above. Failure to list each addenda number on the bid form will result in bid rejection.**

**This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.**

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OFFICE 504.364.2678

EMAIL: [PURCHASING@JEFFPARISH.NET](mailto:PURCHASING@JEFFPARISH.NET)

WEBSITE: [WWW.JEFFPARISH.NET](http://WWW.JEFFPARISH.NET)



# JEFFERSON PARISH

## DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG  
PARISH PRESIDENT

RENNY SIMNO  
DIRECTOR

January 22, 2025

### ADDENDUM # 3

Bid Number: 50-00146765

Receipt Date: January 23, 2025  
Postponed Date: February 4, 2025

Three (3) Year Contract to Provide Labor Only for Maintenance and Repairs on Various Specialty HVAC Units on an as needed basis Parish wide for the Department of General Services

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#### Revision:

THIS BID IS BEING POSTPONED UNTIL FEBRUARY 4, 2025

\*\*\*\*DEADLINE FOR QUESTIONS HAS PASSED\*\*\*

\*\*\*PLEASE REMEMBER TO ACKNOWLEDGE THIS ADDENDUM BY NUMBER ON YOUR BID SUBMISSION\*\*

Sincerely,

A handwritten signature in blue ink that reads "Misty A. Camardelle".

Misty A. Camardelle, Assistant Director  
Jefferson Parish Purchasing Department

Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form by indicating the addendum number listed above. Failure to list each addenda number on the bid form will result in bid rejection.

This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.

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