



CENTRALBIDDING
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SOQ 23-024 To Provide Arbitrage Rebate Compliance Reports
Jefferson Parish Government

Project documents obtained from www.CentralBidding.com

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General Professional Services Questionnaire Instructions

- The General Professional Services Questionnaire shall be used for all professional services except outside legal services and architecture, engineering, or survey projects.
- **The General Professional Services Questionnaire should be completely filled out. Complete and attach ALL sections. Insert “N/A” or “None” if a section does not apply or if there is no information to provide.**
- Questionnaire must be signed by an authorized representative of the Firm. Failure to sign the questionnaire shall result in disqualification of proposer pursuant to J.P. Code of Ordinances Sec. 2-928.
- All subcontractors must be listed in the appropriate section of the Questionnaire. Each subcontractor must provide a complete copy of the General Professional Services Questionnaire, applicable licenses, and any other information required by the advertisement. Failure to provide the subcontractors' complete questionnaire(s), applicable licenses, and any other information required by the advertisement shall result in disqualification of proposer pursuant to J.P. Code of Ordinances Sec. 2-928.
- If additional pages are needed, attach them to the questionnaire and include all applicable information that is required by the questionnaire.

General Professional Services Questionnaire

A. Project Name and Advertisement Resolution Number:

SOQ 23-024 To Provide Arbitrage Rebate Compliance Reports Jefferson Parish Government

B. Firm Name & Address:

LLS Tax Solutions Inc.
2172 W. Nine Mile Road, #352
Pensacola FL 32534

C. Name, title, & contact information of Firm Representative, as defined in Section 2-926 of the Jefferson Parish Code of Ordinances, with at least five (5) years of experience in the applicable field required for this Project:

Linda L. Scott, CPA - President
Phone: 850-754-0311 x1001
Email: liscott@llstax.com

D. Address of principal office where Project work will be performed:

Mailing address:
2172 W. Nine Mile Road, #352
Pensacola, FL 32534

Physical address:
153 Highway 97, Suite 6
Molino, FL 32577

E. Is this submittal by a JOINT-VENTURE? Please check:

YES _____ NO X

If marked "No" skip to Section H. If marked "Yes" complete Sections F-G.

F. If submittal is by JOINT-VENTURE, list the firms participating and outline specific areas of responsibility (including administrative, technical, and financial) for each firm. Please attach additional pages if necessary.

N/A

1.

2.

General Professional Services Questionnaire

G. Has this JOINT-VENTURE previously worked together? Please check: YES _____ NO _____

H. List all subcontractors anticipated for this Project. Please note that all subcontractors must submit a fully completed copy of this questionnaire, applicable licenses, and any other information required by the advertisement. See Jefferson Parish Code of Ordinances, Sec. 2-928(a)(3). Please attach additional pages if necessary.

Name & Address:	Specialty:	Worked with Firm Before (Yes or No):
1. N/A		
2. N/A		
3. N/A		
4. N/A		
5. N/A		

General Professional Services Questionnaire

I. Please specify the total number of support personnel that may assist in the completion of this Project: _____ 3 _____
J. List any professionals that may assist in the completion of this Project. If necessary, please attach additional documentation that demonstrates the employment history and experience of the Firm's professionals that may assist in the completion of this Project (i.e. resume). Please attach additional pages if necessary.
PROFESSIONAL NO. 1
Name & Title:
Linda L. Scott, CPA - President
Name of Firm with which associated:
LLS Tax Solutions Inc.
Description of job responsibilities:
Serve as primary contact responsible for all aspects of client services, analytical reviews, and overall operations of the compliance team.
Years' experience with this Firm:
More than twelve years of arbitrage experience leading the LLS Tax Solution's team in the proficient performance of arbitrage calculations.
Education: Degree(s)/Year/Specialization:
Bachelor of Accounting and Certified Public Accountant licensed in the state of Florida; Leading Technical Specialist in Arbitrage Rebate.
Other experience and qualifications relevant to the proposed Project:
Eighteen years leading and managing the former Deloitte Tax Arbitrage practice providing Linda with excellent industry experience. Member of American Institute of Certified Public Accountants; Florida Institute of Certified Public Accountants; Florida Government Finance Officers Association; Council of Development Finance Agencies and an associate member of the National Association of Bond Lawyers.

General Professional Services Questionnaire

PROFESSIONAL NO. 2
Name & Title:
Molly Davis, CPA - Arbitrage Manager
Name of Firm with which associated:
LLS Tax Solutions Inc.
Description of job responsibilities:
Molly manages and provides a higher technical review of rebate reports for many of our more complicated tax-exempt financings.
Years' experience with this Firm:
Molly has over five years experience and has gained key technical and regulatory arbitrage compliance knowledge of the Internal Revenue Code and U.S. Treasury Regulations, since joining LLS Tax Solutions Inc.
Education: Degree(s)/Year/Specialization:
Molly obtained her BSBA in Finance, BSBA in Professional Accountancy, and MBA with a focus in Business Analytics from the University of West Florida in Pensacola, Florida. She is also a licensed CPA in the state of Florida.
Other experience and qualifications relevant to the proposed Project:
Molly is an active member of the Florida Government Finance Officers Association, and Council of Development Finance Agencies.

General Professional Services Questionnaire

PROFESSIONAL NO. 3
Name & Title:
Erica Ervin, Senior Arbitrage Analyst
Name of Firm with which associated:
LLS Tax Solutions Inc.
Description of job responsibilities:
Erica is personally involved in the production and review of many arbitrage engagements involving bond proceeds investment analysis and other related arbitrage compliance areas.
Years' experience with this Firm:
Erica has over five years experience. She has gained invaluable technical and regulatory arbitrage compliance knowledge of the Internal Revenue Code and U.S. Treasury Regulations.
Education: Degree(s)/Year/Specialization:
Erica is a graduate of Pensacola State College with an associate degree in business, and a bachelor's degree in Accounting from Liberty University.
Other experience and qualifications relevant to the proposed Project:
Erica is an active member of the Florida Government Finance Officers Association, and Council of Development Finance Agencies.

General Professional Services Questionnaire

PROFESSIONAL NO. 4
Name & Title:
N/A
Name of Firm with which associated:
Description of job responsibilities:
Years' experience with this Firm:
Education: Degree(s)/Year/Specialization:
Other experience and qualifications relevant to the proposed Project:

General Professional Services Questionnaire

PROFESSIONAL NO. 5
Name & Title:
N/A
Name of Firm with which associated:
Description of job responsibilities:
Years' experience with this Firm:
Education: Degree(s)/Year/Specialization:
Other experience and qualifications relevant to the proposed Project:

General Professional Services Questionnaire

K. List all prior projects that best illustrate the Firm's qualifications relevant to this Project. Please include any and all work performed for Jefferson Parish. Please attach additional pages if necessary.

PROJECT NO. 1

Project Name, Location and Owner's contact information:	Description of Services Provided:
<p>Charlotte Cty. FL 2017 A-4-2, A-3-2, A-5-2</p> <p>Stacy Wear Charlotte County Clerk of the Circuit Court & County Comptroller 18500 Murdock Circle, Room 439 Port Charlotte, Florida 33948</p> <p>941-743-1436</p>	<p>Arbitrage Rebate Compliance Services for Note Drawdowns exchanged from prior loan projects.</p> <p>Annual Arbitrage Calculation Reports with Variable Rate bond yield calculated.</p>
Length of Services Provided:	Cost of Services Provided:
2018 - 2022 Final, Notes Redeemed	\$550 annual fixed fee for five year total of \$2,750.

PROJECT NO. 2

Project Name, Location and Owner's contact information:	Description of Services Provided:
<p>Charlotte Cty. FL 2017 A-9-1 dated July 18, 2018</p> <p>Stacy Wear Charlotte County Clerk of the Circuit Court & County Comptroller 18500 Murdock Circle, Room 439 Port Charlotte, Florida 33948</p> <p>941-743-1436</p>	<p>Arbitrage Rebate Compliance Services for Note with Positive Arbitrage Liability.</p> <p>Annual Arbitrage Calculation Reports with Variable Rate bond yield calculated through final fifth year with payment due.</p> <p>Form 8038T form completed and provided for to be filed with IRS.</p>
Length of Services Provided:	Cost of Services Provided:
2019 - 2023 Final, Notes Matured	<p>\$550 annual fixed fee for five year total of \$2,750. ~(Form 8038T included in all inclusive fixed fee)</p>

General Professional Services Questionnaire

PROJECT NO. 3	
Project Name, Location and Owner's contact information:	Description of Services Provided:
<p>Manatee Cty. FL Revenue Imp. Note, Series 2021 (Infrastructure Sales Tax Projects)</p> <p>Manatee County, Florida 1115 Manatee Ave. West Bradenton, FL 34205</p> <p>Susan Flowers 941-749-1800, ext. 6132</p>	<p>Arbitrage Rebate Compliance Services for Note Line of Credit Draw-downs for County transportation, public safety and law enforcement, and parks and community facilities projects.</p> <p>Final Arbitrage Calculation Report with Variable Rate bond yield calculated.</p> <p>Additional Draw-down Schedule created to tie out bond proceeds.</p>
Length of Services Provided:	Cost of Services Provided:
<p>2022 only - Notes Refunded</p>	<p>\$900</p>

PROJECT NO. 4	
Project Name, Location and Owner's contact information:	Description of Services Provided:
<p>Manatee Cty. FL Public Utilities Rev. Refunding and Imp. Bonds, Series 2015</p> <p>Manatee County, Florida 1115 Manatee Ave. West Bradenton, FL 34205</p> <p>Susan Flowers 941-749-1800 ext. 6132</p>	<p>Arbitrage Rebate Compliance Services for Refunding Bonds with Transferred Proceeds.</p> <p>Transferred Proceeds analysis and allocation percentages calculated to prepare annual Arbitrage Calculation Report.</p>
Length of Services Provided:	Cost of Services Provided:
<p>2016 - 2024 currently engaged</p>	<p>\$900 annul fixed fee for eight year total of \$7,200.</p>

General Professional Services Questionnaire

PROJECT NO. 5	
Project Name, Location and Owner's contact information:	Description of Services Provided:
<p>City of Mobile Al Water & Sewer Rev. Bonds, Series 2014</p> <p>The Board of Water and Sewer P.O. Box 180249 Mobile, Alabama 36618-0249</p> <p>Robert Shepard 251-694-3445</p>	<p>Annual Arbitrage Rebate compliance analysis with Arbitrage Rebate Calculation Reports.</p> <p>Advanced Refunding analysis with Transferred Proceeds Allocation needed.</p> <p>Client generated accounting schedules needed analysis</p>
Length of Services Provided:	Cost of Services Provided:
<p>2015 - 2023 Final Optional Full Redemption</p>	<p>\$1,050 fixed annual fee for total of \$8,400.</p>

PROJECT NO. 6	
Project Name, Location and Owner's contact information:	Description of Services Provided:
<p>City of Mobile Al Water & Sewer Rev. Bonds, Series 2016</p> <p>The Board of Water and Sewer P.O. Box 180249 Mobile, Alabama 36618-0249</p> <p>Robert Shepard 251-694-3445</p>	<p>Annual Arbitrage Rebate compliance analysis with Arbitrage Rebate Calculation Report.</p> <p>Client generated accounting schedules needed analysis</p> <p>Uncommingled funds allocation done.</p>
Length of Services Provided:	Cost of Services Provided:
<p>2017 - 2023 Current</p>	<p>\$1,050 fixed annual fee for total of \$7,350.</p>

General Professional Services Questionnaire

PROJECT NO. 7	
Project Name, Location and Owner's contact information:	Description of Services Provided:
<p>North Springs Improvement District Special Assessment Bonds 2018 (Pump Station No. 3 Assess Area)</p> <p>North Springs Improvement District 9700 NW 52nd Street Coral Springs, FL 33076</p> <p>Brenda Richard 954-796-6603</p>	<p>Annual Arbitrage Rebate compliance analysis with Arbitrage Rebate Calculation Report.</p>
Length of Services Provided:	Cost of Services Provided:
<p>2019 - 2023 current</p>	<p>\$700 annual fixed fee for total of \$3,500.</p>

PROJECT NO. 8	
Project Name, Location and Owner's contact information:	Description of Services Provided:
<p>North Springs Improvement District Water and Sewer Rev. Refunding Bonds, 2011(Amended)</p> <p>North Springs Improvement District 9700 NW 52nd Street Coral Springs, FL 33076</p> <p>Brenda Richard 954-796-6603</p>	<p>Arbitrage analysis of cancelled 2011 bonds and reissued as 2011 amended bonds in 2018.</p> <p>Annual Arbitrage Rebate compliance analysis with Arbitrage Rebate Calculation Report issued.</p>
Length of Services Provided:	Cost of Services Provided:
<p>2019 - 2023 current</p>	<p>\$700 annual fixed fee for total of \$3,500.</p>

General Professional Services Questionnaire

PROJECT NO. 9	
Project Name, Location and Owner's contact information:	Description of Services Provided:
<p>City of Mobile, Al General Obligation Private Placement Warrant, dated July 20, 2011</p> <p>City of Mobile 205 Government Blvd. South Tower 4th Floor Mobile, Alabama 36602</p> <p>Donna G. Bryars 251-208-7111</p>	<p>Annual Arbitrage Rebate compliance analysis with Arbitrage Rebate Calculation Report with uncommingling of funds.</p> <p>Analysis of client provided system accounting schedules needed.</p>
Length of Services Provided:	Cost of Services Provided:
<p>2012 -2023 current</p>	<p>\$1,000 annual fee for total of \$12,000.</p>

PROJECT NO. 10	
Project Name, Location and Owner's contact information:	Description of Services Provided:
<p>City of Mobile, Al General Obligation Private Placement Warrant, 2017A and 2017B</p> <p>City of Mobile 205 Government Blvd. South Tower 4th Floor Mobile, Alabama 36602</p> <p>Donna G. Bryars 251-208-7111</p>	<p>Annual Arbitrage Rebate compliance analysis with Arbitrage Rebate Calculation Report.</p> <p>Analysis of client provided system accounting schedules needed.</p>
Length of Services Provided:	Cost of Services Provided:
<p>2018 - 2023 current</p>	<p>\$1,000 annual fee for total of \$6,000.</p>

General Professional Services Questionnaire

L. List all prior and/or on-going litigation between Firm and Jefferson Parish. Please attach additional pages if necessary. N/A

Parties:		Status/Result of Case:
Plaintiff:	Defendant:	
1. N/A		
2.		
3.		
4.		

M. Use this space to provide any additional information or description of resources supporting Firm's qualifications for the proposed project.

LLS Tax Solutions Inc. established in 2011 is a certified Small Minority Women Owned CPA firm that focuses exclusively on arbitrage compliance. Our firm provides a multitude of arbitrage reports, serving a long list of issuers with a variety of needs covering multiple states. Our experience is broad, and capabilities and quality control measures superb. We serve by offering objective advice, being attentive to your needs, and drawing on our depth of resources to address your challenges. We closely monitor the bond market for compliance changes as it relates to tax-exempt financing for all types of municipal bonds and other debt instruments and employ our industry experience to seek the right solutions. Our team has extensive experience with a variety of complex issue structures, including commingled funds, reserve fund allocations, variable rate issues, and transferred proceeds. Our firm thoroughly reviews bond documentation to ensure adherence to its covenants throughout the bond's life and focuses exclusively on monitoring the investments of bond proceeds and performing arbitrage calculations to help ensure that clients' bond issues retain their tax-exempt status. We are members of the Council of Development Finance Agencies (CDFA), Florida Government Finance Officers Association (FGFOA), National Association of Bond Lawyers (NABL), American Institute of CPAs (AICPA), and Florida Institute of Certified Public Accountants (FICPA). These memberships holds us to a high standard of integrity, competency and ethics ensuring our firm's knowledge of development finance concerns and emerging legislative and technical issues.

N. To the best of my knowledge, the foregoing is an accurate statement of facts.

Signature: Linda L. Scott Print Name: Linda L. Scott
 Title: President Date: 9/25/2023