

CHARLES ADKINS, SUPERINTENDENT

CAMERON PARISH SCHOOL BOARD

510 Marshall St.
CAMERON, LOUISIANA 70631
PHONE 337-775 - 5784
FAX 337- 775 - 5097

DISTRICT 1. MARSHA TRAHAN
DISTRICT 2. CHRISTI LABOVE
DISTRICT 3. RHONDA BOUDREAUX
DISTRICT 4. SHEILA MILLER

DISTRICT 5. JOHN CANIK
DISTRICT 6. SHARON PICOU
DISTRICT 7. JOSEPH DELCAMBRE
DISTRICT 8. PAULA SMYTHE

May 4, 2017

JANITORIAL SUPPLIES BID NOTICE BID # 2017-09-08

The CAMERON PARISH SCHOOL BOARD will receive sealed **BIDS FOR JANITORIAL SUPPLIES** for the use in schools in Cameron Parish during the 2017-2018 session and any summer program during the summer of 2018 until 10:00 a.m. at the Cameron Parish School Board Office Room on Tuesday, May 23, 2017.

A bid form, list of specifications, and bid procedures may be obtained from the Purchasing Department of the CAMERON PARISH SCHOOL BOARD OFFICE, 510 Marshall St., Cameron, LA 70631

Bid price on all items should be the delivery price to the Cameron Parish School Board Warehouse, located at 3151 Trosclair Rd, Cameron, LA. 70631. All BIDS must be submitted on or before the scheduled time and date. Envelopes should be clearly marked, "**BID FOR JANITORIAL SUPPLIES 2017-2018**". Mailed/hand delivered bids should be sent to the above address.

Bids may also be submitted by electronic means security/password protected to: www.centralbidding.com
The following information should be included on all pages of correspondence:

Vendor name as registered with Louisiana Secretary of State-Corporation Database
Vendor Sales Representative and contract number(s)
Formal Bid #
Bid due date and time

The CAMERON PARISH SCHOOL BOARD RESERVES the right to refuse or cancel any price quotation based on the quality of goods, availability of products and/or services rendered.

CAMERON PARISH SCHOOL BOARD

By: _____
Charles Adkins, Superintendent

CAMERON PILOT
Run: May 4th, 11th and 18th, 2017

ADVERTISEMENT FOR BIDS

**JANITORIAL SUPPLIES
CAMERON PARISH SCHOOL BOARD
510 MARSHALL ST.
CAMERON, LOUISIANA 70631**

TO: DEALERS IN JANITORIAL SUPPLIES

The CAMERON PARISH SCHOOL BOARD will receive sealed bids until 10:00 a.m., May 23, 2017, for Janitorial Supplies for the Cameron Parish Schools, in the described herein and in the attached additional specification: all bids arriving after this date and hour will be returned to Vendors unopened. The Board reserves the right to reject any or all bids. The following additional conditions shall apply to all submitted:

- 1) For the furnishing of janitorial supplies, for a period, effective August 1 2017--July 31, 2018 to be purchased on a need basis. With delivery to be made to the Central Warehouse in the parish area. **The Central Warehouse is located at 3151 Trosclair Rd., Cameron, LA 70631**
- 2) All bids must be signed, sealed, and mailed or delivered to the Cameron Parish School Board Office, 510 Marshall St., Cameron, LA 70631 Please mark clearly on the envelope **BIDS FOR JANITORIAL SUPPLIES -GENERAL FUND**, Date and Time.
- 3) Bids must be submitted on forms furnished by the Cameron Parish School Board.
- 4) All prices must include transportation charges to the **Central Warehouse (3151 Trosclair Rd., Cameron, LA. 70631)**
- 5) It is the intent of the specifications to invite bids on high quality merchandise. Where there is a particular brand or number mentioned it is done to establish the standard of quality desired. It is not done to eliminate any brand of equal quality. Only one bid per item allowed. No alternate bids allowed.
- 6) If bidding other than specified, vendors are required to attach to their bids complete specification of each item. An authorized officer of the firm and their title must sign the Bid.
- 7) When required, vendors shall submit samples to the Cameron Parish School Board no later than the date and hour of the opening.
- 8) Each sample shall be identified with the bidders name, item #, product trade name and number.
- 9) The board will buy no samples and will assume no responsibility for the samples not claimed and will not pay for any samples lost or damaged in testing.
- 10) Vendors may claim samples for 14 days after **Bid Award Date, May 23, 2017 School Board Meeting**. Vendors have 14 days to claim their samples. After that they turn into stock of the Cameron Parish School Board.
- 11) After bids are opened they may not be changed, and they may not be withdrawn after the advertised opening date, unless permission is given by the School Board.
- 12) The Board will make the final decision for acceptance, and the awards will become official at the time of the official meeting of the School Board.

- 13) The purchase order mailed or faxed to the successful vendor is the official authorization to deliver materials described therein.
- 14) Delivery will be made by **appointment only (Carl Murphy 337-496-2842)** to the **Central Warehouse (3151 Trosclair Rd, Cameron, LA 70631)**. Merchandise shall be unloaded at the warehouse by an agent of the School Board System. A delivery ticket or one copy of the invoice shall accompany delivery.
- 15) **Delivery - supplies will be unloaded using a pallet jack.**
- 16) **Material Safety Data Sheets** are required to be submitted at the delivery of products from bid award. Payments will be held until all products are received and MSDS sheets are received for each product ordered.

A. Delivered items which do not fulfill all requirements will be rejected. Rejected items shall be removed and replaced promptly by the Vendor at no cost to the **CAMERON PARISH SCHOOL BOARD**.

THE BOARD MAY REJECT ANY BID FOR FAILURE BY THE VENDOR TO COMPLY WITH ANY OF THE REQUIREMENTS STATED ABOVE, OR IN THE PROPOSAL FORM, OR IN ATTACHMENTS THERETO WHICH BECOMES PART OF THE BID.

CAMERON PARISH SCHOOL BOARD

Should you desire additional information pertaining to these specifications please contact – Anna Murphy, Cameron Parish School Board, 510 Marshall St., Cameron LA. 70631, (337) 775-5784 Ext. 1009

I have read the general and detailed instructions, attached specifications and have complied and agree to all the requests therein.

MAY 17 2017

Date

Signature

Phone: 732-752-3200 EXT. 1124

Telephone

Area Code

Company's Name

Fax: 732-752-2305

Fax Number

Area Code

Address

**ALL AMERICAN POLY
40 TURNER PLACE
PISCATAWAY, NJ 08854**

email: zeke@allampoly.com

Email Address (person signing bid)

City

State

ZipCode