



## REMEDIATION SERVICES RFP #0487

Shanna Folse, Department of Purchasing  
[shanna.folse@jeffparish.gov](mailto:shanna.folse@jeffparish.gov) | (504) 364-2680

Jefferson Parish, Department of Purchasing  
200 Derbigny Street, Suite 4400  
Gretna, LA 70053  
October 4, 2024



## TECHNICAL PROPOSAL

SUBMITTED BY:



120 Herman Dr. | Belle Chasse, LA 70037 | 504-362-1550  
Contact: Steve Vignes | [stevev@insul-tech.net](mailto:stevev@insul-tech.net)

# TABLE OF CONTENTS

<b>TAB 1</b>	Consultant Profile & Submittal Letter
<b>TAB 2</b>	Technical Proposal
<b>TAB 3</b>	Experience & Knowledge
<b>TAB 4</b>	Innovative Concepts
<b>TAB 5</b>	Project Schedule
<b>TAB 6</b>	Financial Profile



# TAB 1

Consultant's Profile and  
Submittal Letter

# SUBMITTAL LETTER

Shanna Folse  
Jefferson Parish  
Department of Purchasing  
200 Derbigny Street, Suite 4400  
Gretna, LA 70053  
shanna.folse@jeffparish.gov | (504) 364-2680

RE: RFP NO. 0487 REMEDIATION SERVICES FOR VARIOUS JEFFERSON PARISH DEPARTMENTS

Date: October 4, 2024

As Jefferson Parish embarks on critical efforts to restore damaged properties, Insul-Tech is honored to present our proposal for the remediation work for various Jefferson Parish Departments.

At Insul-Tech, we are fully committed to delivering top-quality remediation, asbestos and lead abatement services with best-in-class processes, transparent communication, and comprehensive documentation that will support the parish with their remediation efforts. Our goal is to ensure your projects move forward seamlessly while minimizing the risks.

By selecting Insul-Tech as your remediation contractor, Jefferson Parish will have guaranteed access to essential resources, a dedicated point of contact for consistent communication, and a team of experts who are passionate about their work. Our experienced professionals are prepared to navigate the unique challenges of your project, with a proven track record of success in handling large-scale remediation and restoration work throughout Louisiana. We also take pride in our ability to manage tight deadlines and ensure compliance with EPA/LDEQ regulations and requirements.

## A TEAM APPROACH

Insul-Tech has elected to partner once again with the Coalition of Disaster Responders (CDR), a trusted collaborator with whom our team has worked for over the years on various projects for a wide range of clients. Together, we have developed a strong working relationship that ensures seamless project execution. For this project, CDR assists Insul-Tech in leveraging a broad network of associate members, granting us access to a vast inventory of equipment, materials, and certified professionals ready to respond at a moment's notice.

CDR's restoration work routinely includes managing projects funded by FEMA, a critical consideration for many schools and universities in the wake of disaster events. Our team is well-versed in the specific requirements and compliance standards set by FEMA, ensuring that every project we undertake not only aligns with their guidelines but also maximizes the funding opportunities available. Our track record of successfully navigating the complexities of FEMA-funded projects has equipped us with the knowledge and skills to manage these projects efficiently and effectively. This experience instills confidence in our clients that together we can handle the unique challenges and stringent documentation requirements that come with FEMA-funded recovery efforts, ensuring a seamless and compliant restoration process.



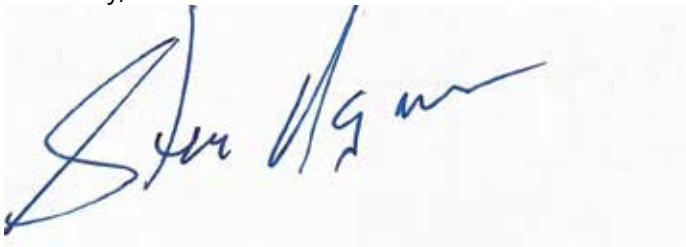
# SUBMITTAL LETTER

## SUMMARY

When facing the complex challenges of emergency remediation, Jefferson Parish needs a team you can trust implicitly a partner who shares your vision of community redevelopment and who will go the extra mile to ensure the safety and success of the project. Insul-Tech is wholeheartedly dedicated to this mission. With over a three decades of experience in disaster response, remediation, restoration, demolition, and asbestos/mold/lead remediation, we are confident in our ability to serve your needs with the highest level of professionalism and care.

Thank you for considering our proposal. We eagerly anticipate the opportunity to work with Jefferson Parish to make this vision a reality.

Sincerely,

A handwritten signature in blue ink, appearing to read "Steve Vignes", is written over a light blue grid background.

Steve Vignes, Owner  
Insul-Tech, Inc.



## CONSULTANT'S PROFILE

# CONSULTANT'S PROFILE

## INSUL-TECH

---

Insul-Tech, Inc. is a leader in the remediation, demolition, and hazardous material removal industries.

Located at 120 Herman Drive, Belle Chasse, LA 70037, Insul-Tech has strategic hubs throughout the state.

Our experienced teams use advanced techniques and equipment. We are a licensed General Contractor in Louisiana, Texas, Mississippi, and Alabama.

Insul-Tech, Inc specializes in project management, demolition, asbestos abatement, lead detection and removal, mold remediation, decommissioning, and restoration. Our staff has extensive experience in demolition, restoration, environmental services, and reconstruction. We also specialize in quickly mobilizing teams, managing large scale logistics, and meeting condensed timelines to meet client demands.

Our client list includes:

- University Campuses
- Federal, State & Local Governments
- Industrial/ Manufacturing
- Retail Shopping
- Commercial Office Space
- School Systems
- Healthcare Facilities
- Property/Facilities Mgmt. Firms
- Resorts & Condominium Complexes
- Apartment Complexes

The key to a remediation services lies in a careful planning, scheduling, and removal coordination. At Insul-Tech, our in-house building science and damage assessment experts will find ALL the damage and create a complete, accurate and defensible scope of work. Our goal is to do ONLY what is necessary to mitigate the loss, stabilize your property and prepare for complete property recovery and restoration.

## OPERATIONAL EXCELLENCE = SAFETY + PERFORMANCE

---

The Insul-Tech hiring and vetting process has allowed us to perform hundreds of projects across the state over the past 35 years. We believe that the quality of our staff is one of the key factors in continuing our project success and building lasting relationships with our clients. Our management team includes professionals with many years of combined experience in safety management, property recovery & restoration, environmental remediation, infectious control, and demolition.

At Insul-Tech, we possess extensive experience and expertise in managing projects funded by federally-funded programs, a critical consideration for many schools and universities. Our team is well-versed in the specific requirements and compliance standards set by federally-funded programs, ensuring that every project we undertake not only aligns with their rigorous guidelines but also maximizes the funding opportunities available. Our track record of successfully navigating the complexities of federally-funded projects has equipped us with the knowledge and skills to manage these federally-funded projects efficiently and effectively. Insul-Tech's vast experience instills confidence in our clients that our team can handle the unique challenges and stringent documentation requirements that come with federally-funded recovery efforts, ensuring a seamless and compliant restoration process.



## ORGANIZATIONAL STRUCTURE

Insul-Tech is 100% owned by President Steve Vignes and wife Jeanice Vignes, Secretary/Treasurer.

### LEADERSHIP TEAM:

President: Steve Vignes | stevev@insul-tech.net

Secretary, Treasurer: Jeanice Vignes

Vice President: Timothy C. Vignes | timmyv@insul-tech.net

### CERTIFICATIONS AND LICENSES:

#### LA License # 18938

Building Construction; Mechanical; Specialty: Asbestos Removal and Abatement;

Specialty: Hazardous Waste Treatment or Removal; Specialty: Insulation (Commercial and Industrial);

Specialty: Lead Based Paint Abatement and Removal; Specialty: Painting, Coating and Blasting (Industrial and Commercial); Specialty: Rigging, house Moving, Wrecking and Dismantling

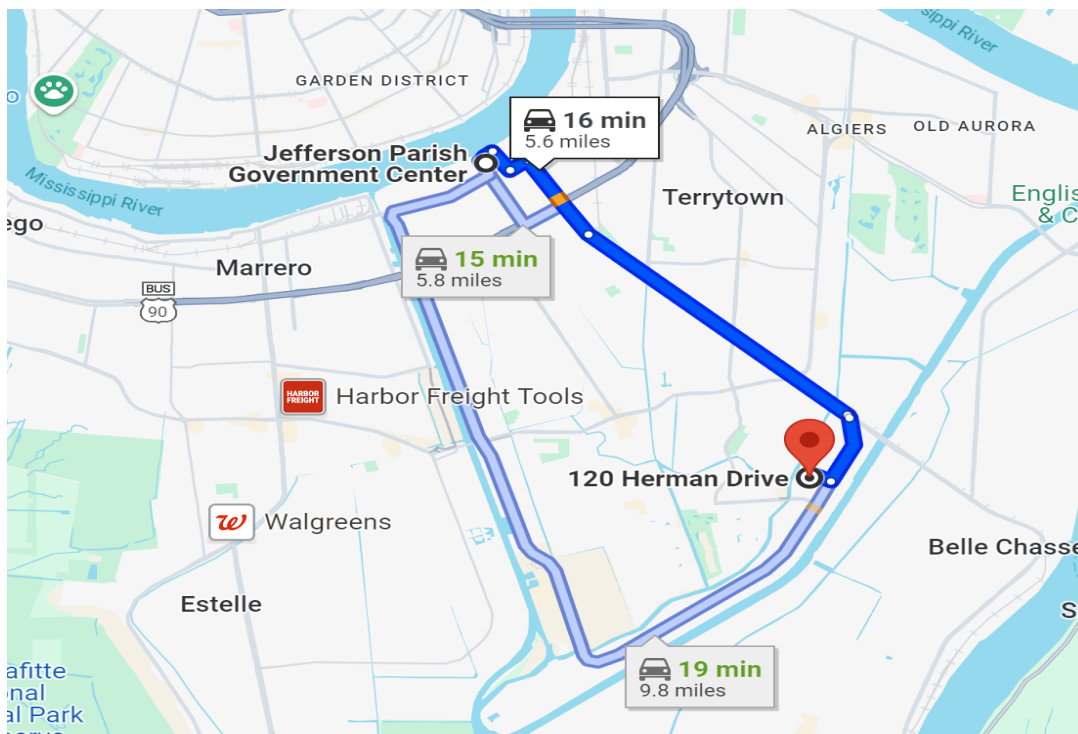
#### LA License # 20059 (Mold Remediation)

Institute of Inspection Cleaning and Restoration Certification – Water Damage Restoration, IICRC Certification # 70021972

Federal Tax ID: 72-1006364 | LA State Tax ID: 4853487001

## LOCATION

Insul-Tech is located at 120 Herman Drive, Belle Chasse, LA 70037, 5.6 miles from Jefferson Parish's Westbank Government Center. Office Phone: (504) 362-1550



# TAB 2

## Technical Proposal

## **Project Workflow – The first 48 Hours**

The following is an outline of a timeline of activities on a typical loss. The below is based upon a water damage but with specific adjustments to match the type of damage, this is an example of a Project Workflow. This is tailored to meet the needs of any project with consideration to the size and complexities of project.

### **Hour One: Notice Loss Received**

- 1) Arrange location site visit with contact.
- 2) Notify: Immediate
  - a. Project Manager Assigned & Mobilized
  - b. Assistant Project Manager Assigned & Alerted Stand-By for Dispatch.
  - c. Logistics Coordinator Assigned & Alerted Stand-By for Dispatch (If Required)
  - d. Office Administrator – Complete Intake Information (First Notice of Loss, Set Up File & Assign Project Name & Number) & Alert Workers (labor categories, including demo crews, as identified by PM on stand-by for dispatch once assessment complete and skill requirements have been identified)
- 3) Onsite: Within 60 Minutes of Loss Notice other than Grand Isle. Grand Isle within 3 Hours.
  - a. Determine Safety Issues, Initial Onsite Safety Meeting
  - b. Walk through property with all materially interested parties.
  - c. Obtain loss details:
    - i. Identify Source of Loss (Water, Fire, Flood, Vandalism, Etc.) Determine if special trades required to stop/contain or control to determine proper sequencing of services and if specialist/trade experts required prior to work commencing.
    - ii. Date of Loss, Time of loss and Causation – Inspect Building Envelope for Breaches (if confirmed visually or specialist required, if so, notify property rep to engage or obtain permission from owner rep to arrange for immediate dispatch)
    - iii. Identify Category & Class (Water) and/or
    - iv. Identify Contaminants, if Any (Visual Observations or IEO Prof Required) Lead Paint, Mold, Asbestos
    - v. Identify contact information access and limitations required by property rep.
    - vi. PM to quickly determine materials affected (porosity, low evaporation materials and levels of absorption).
    - vii. Subcontractors Alerted Stand-By for Dispatch, Pre-Qualified Agreements & Properly Licensed.
    - viii. Other Structures – Parking Covers/Garages, Storage Sheds, Landscaping, Tree Removal etc.
  - d. Obtain Building Info: Within 90 Minutes of Loss Notice
    - i. Occupied or Unoccupied
    - ii. Age & Type of Construction
    - iii. Government Jurisdiction
    - iv. Power Availability and Power Requirements



- v. As-Built Plans, Architectural Drawings, Site Map, or Plans & Layouts (Fire Escapes)
  - vi. Current Surveys on File for Regulated Materials (Lead Paint, Asbestos) or need for specialized expert.
  - vii. Elevator Vendor & Maintenance Vendor, If Applicable.
  - viii. General Contracting - Inspect, Exterior & Interior; Mechanical, Electrical, Plumbing; Building Envelope, Windows, Doors, Roof; Pool, Additional Structures, Mission Critical Systems, Etc.
- 4) Mobilize Resources – Project Manager – Immediately upon completion of site walk-thru and inspection: Within 90 Minutes of Loss Notice
- a. Assessment Team Mobilized (Detailed thermal Imaging followed by meter testing of affected materials testing for confirmation with qualitative & quantitative recordings, ambient conditions record inside and outside, affected & unaffected areas, moisture map, photo document damages, all exterior elevations, perspective and peripheral of structure)
  - b. Resource Coordinator & Team Mobilized (Identified by PM - Equipment, Materials & Supplies)
  - c. All work crews mobilized based on PM and Assessment Team.
- 5) Project Workflow: - Within 6 hours (First Day) & Ongoing
- a. Set MIP meeting schedule (Date, Time Location & Required Attendees)
  - b. Verify all legal requirements and implement them.
    - i. Permits & Notices Completed, Submitted or Filed (Notice of Commencement, Not To Owner, Demo, Construction, Sidewalk, Road or Lane Closures If Required)
    - ii. Code Requirements and Upgrades.
  - c. Develop Work Specifications
    - i. Within 7 Hours - Develop ROM (Rough Order of Magnitude) & submit to MIP's.
    - ii. Within 10 Hours - Work Plan & Strategy – Schedule and Estimated Completion Date
    - iii. Establish order of Work Plan & Assign Crews
    - iv. Mitigate Further Damage Emergency Board-up or Containment to Structure, Systems and or Contents If Necessary
    - v. Drying Plan
      - 1. Complete Initial Equipment Sizing Calculations.
      - 2. Set Drying Goals.
      - 3. Control the Spread of Contaminants As Close to Source As Possible. Remove All Contaminants, Odor Source Materials Prior to Cleaning & Treatment for Biocides and Equipment Installation (Only when Necessary).
      - 4. Control Moisture Intrusion – Extraction, Cleaning & Pre-Treatments
      - 5. Document & Evaluate the Psychrometric Conditions Inside & Outside the Building(s) and the Moisture Content In Affected Materials and Unaffected Areas to Establish Dry Standard.

6. Install Equipment for Optimal Drying \* Evaporation Potential of Affected Areas, If Necessary.
7. Clean & Start Drying Affected Buildings, Systems, & Contents.
- vi. Onsite Logistics
  1. Establish Staging Area (Equipment, Materials & Supplies, to included, Tents, Port-a-lets, Emergency Lighting, Security, Storage Pods, Dumpsters, Hand Wash Stations, Lifts, Tractors etc. – Where And If Required).
  2. Security Fencing, If Necessary.
  3. Command Center (Onsite or Portable, If Necessary).
  4. Exterior Large Drying Equipment – Desiccants, Rigid Ducting, Layflat Tubing Runs, Etc. (If Necessary).
  5. Power Distribution (Generator(s), Cabling, Safety Barriers, Portable Fuel Tanks, Stacking Racks, Sidewalk Scaffolding, Street Directional Signage, Etc.
- vii. Establish, Record & Maintain Daily Master Equipment Inventory
- d. Ongoing – Day 1 Thru Completion
  - i. Conduct Required Daily Staff Safety Meeting, Record Agenda &, Minutes.
  - ii. Ensure Security of Building, Contents & Personal Property.
  - iii. Ongoing Safety Management – Mitigation/Remediation Phase
  - iv. Foreman/Supervisor Complete Daily Checklist & Submit Daily Summary report.
  - v. PM - Write & Submit Daily Executive Summaries.
  - vi. Record, Calculate & Document Moisture Content Measurements and Drying Progress Daily.
  - vii. Monitor Equipment Input/ Output, Psychrometric Inside/Outside, Affected & Unaffected Daily.
  - viii. Adjust, Add or Remove Equipment Based on Daily MC & Psychrometric Daily Readings.
  - ix. Ongoing Drying For Optimal Evaporation, Odor Removal, Ventilating & Dehumidification.
  - x. Control Temperature By Managing Ambient and Surface Temperatures.
  - xi. Daily Detailed Form Completion Required
    1. Quality Control
    2. Labor Sign-In/Out Sheets Including Subcontractors
    3. Hotel Receipts & Tracking (When Necessary)
    4. Per Diem Tracking – Meals & Incidental Expenses (M&IE)
    5. Equipment Use Form – (PPE-Multi Project Use Items)
    6. Material Usage Form
    7. Supply Usage Form
    8. Receipts/Reimbursement Form
    9. Dated Photo Documentation (Damage, Equipment, Peripherals)
    10. Contents/Personal Property Inventory
    11. Copy of Worker ID's – Including Subcontractors

12. Maintain Ingress/Egress Log, If Necessary

13. Security Monitoring Log, When Necessary

e. Complete the Emergency Service & Repairs

- i. Final Cleaning Post Drying.
- ii. Reevaluate the Construction Scope of Repairs.
- iii. Ongoing Safety Management – Reconstruction Phase
- iv. Oversight and project management of Subcontractors and Trades, Where Applicable.



# TAB 3

Experience and Knowledge



# INSUL-TECH EXPERIENCE

CLIENT: City of New Orleans  
PROJECT NAME: Decommissioning of Charity Hospital  
DATE OF SERVICE: July 2008

DESCRIPTION OF SERVICES: Removed all contents, equipment, etc. to decommission Charity Hospital, totaling over 1 million square feet

CONTRACT VALUE: \$3,497,000

CLIENT CONTACT:  
LSU  
Kirk Deslatte  
504-568-2091



CLIENT: Louisiana State University Medical Center  
PROJECT NAME: Temporary Louisiana Medical Center  
DATE OF SERVICE: December 2019 - December 2021

DESCRIPTION OF SERVICES: Remediation work to transform the Temporary Louisiana Medical Center (Temporary Charity) back into the current LSU Medical Center.

CONTRACT VALUE: \$1,600,000

CLIENT CONTACT:  
Core Construction  
Austin Holden  
504-733-2212  
austinholden@coreconstruction.com



OWNER:  
State of La, Facility Planning & Control  
Mark Moses  
225-342-0820  
Mark.moses@la.gov

# INSUL-TECH EXPERIENCE

CLIENT: City of New Orleans  
PROJECT NAME: Hurricane Katrina Convention Center Cleanup  
DATE OF SERVICE: September 2005

DESCRIPTION OF SERVICES: Over 3 million square feet of cleanup of the entire Ernest M. Morial Convention Center after Hurricane Katrina

CONTRACT VALUE: \$3,500,000

CLIENT CONTACT:  
Morial Convention Center  
Jimmy Fore – Director  
504-582-3000



---

CLIENT: Gibbs Construction  
PROJECT NAME: Xavier University – St. Martin DePorres Dorms  
DATE OF SERVICE: August 2023 - May 2024

DESCRIPTION OF SERVICES: Selective demolition and environmental remediation of a 5 story dormitory

CONTRACT VALUE: \$1,199,000

CLIENT CONTACT:  
Gibbs Construction  
504-733-4336  
Elliot Sauvinet  
[esauvinet@gibbsconstrucion.com](mailto:esauvinet@gibbsconstrucion.com)





# INSUL-TECH EXPERIENCE

## EPA/ LDEQ EXPERIENCE

CLIENT/ PROJECT	OWNER	CONTACT	SERVICES	START DATE	END DATE
Fort Meyers - Naples Florida/ 5 apartment complexes	Southern Cat Inc 1816 West 27th St Panama City, FL 32405	Jennifer Hoyle 866-303-3461	Emergency Response Hurricane Ian, Asbestos	OCT 2022	NOV 2022
Plaquemines Parish Schools/8 schools	Plaquemines Parish School Board Belle Chasse, LA 70037	Clinton Ware 504-247-2340	Emergency Response Asbestos, Mold Hurricane Cleanup	SEPT 2021	OCT 2021
West Jeff Properties West Jeff Medical Center	LGMC Marrero, LA	Robert Wingerter 504-442-1820	Emergency Response Mold Remediation Hurricane Cleanup	SEPT 2021	OCT 2021
Diocese of Lake Charles/ 20+ properties	Diocese of Lake Charles Lake Charles, LA	Stephanie Rodrigue 337-426-8981	Emergency Response Mold Remediation Stabilization	OCT 2020	DEC 2021
McNeese State University/Quad C	McNeese State University	Richard Rhoden (337) 475-5887	Emergency Response Mold/Asbestos Remediation Stabilization	DEC 2020	MAR 2021
Housing Authority Lake Charles/ 100+ properties	Housing Authority of Lake Charles	Ben Taylor (337) 426-8981	Emergency Response Stabilization	JULY 2020	DEC 2020
Municipal Traffic Court	City of New Orleans, New Orleans, LA	Shaun Lewis 504-658-8682	Asbestos Sel Demo	MAY 2022	JULY 2022
Municipal Traffic Court	City of New Orleans, New Orleans, LA	Emma Toro (McDonnel) 504-219-0032 Shaun Lewis (City) 504-658-8682	Demolition and Asbestos	JAN 2024	CURRENT
Charity Hospital	LSU	Kirk Deslatte 504-568-2091	Decommissioning	MAY 2008	JULY 2008
Tulane University Housing Irby & Patterson Halls	Tulane University New Orleans, LA	Jef Farrer (Broadmoor) 504-885-5400 Josh Beezley (Tulane) 504-862-8321	Asbestos & Building Demolition	MAY 2023	AUG 2023
Tulane Richardson Hall	Tulane School of Architecture New Orleans, LA	Keith Keller 504-865-5658	Int. Demolition, Lead & Asbestos Abatement	APRIL 2022	NOV 2022
Career Tech High School	Dept of Education State of LA Baton Rouge, LA 70804	Steve Michel 504-885-5400	Demolition & Asbestos Abatement	JAN 2021	JULY 2022
LSU Interim Hospital	LSU Medical Center, New Orleans, LA	Austin Holden 504-462-9304	Demo/ Cleanup Asbestos	DEC 2019	DEC 2021
Mercedes-Benz Superdome	Louisiana Stadium and Exposition District	Michael Grueske 504-885-5400	Demo/ Cleanup Asbestos	OCT 2020	CURRENT
225 Baronne Street	Roy Anderson Corp. Gulfport, MS	Wayne Clement HRI Properties 504-566-0204	Int. Demolition, Lead & Asbestos Abatement	NOV 2013	NOV 2014
BP Oil Spill	British Petroleum 501 Westlake Park Blvd. Houston, TX 77079	Frankie Palmissano 504-234-1279	Oil Spill Cleanup at Various Locations Along the Gulf Coast	MAY 2010	SEPT 2010

# REFERENCES

CLIENT/ PROJECT	OWNER	CONTACT	SERVICES	START DATE	END DATE
Fort Meyers - Naples Florida/ 5 apartment complexes	Southern Cat Inc 1816 West 27th St Panama City, FL 32405	Jennifer Hoyle 866-303-3461	Emergency Cleanup	OCT 2022	NOV 2022
Plaquemines Parish Schools/8 schools	Plaquemines Parish School Board Belle Chasse, LA 70037	Clinton Ware 504-247-2340	Asbestos, Mold Cleanup	SEPT 2021	OCT 2021
West Jeff Properties West Jeff Medical Center	LGMC Marrero, LA	Robert Wingerter 504-442-1820	Mold Remediation Cleanup	SEPT 2021	OCT 2021
Diocese of Lake Charles/ 20+ properties	Diocese of Lake Charles Lake Charles, LA	Stephanie Rodrigue 337-426-8981	Mold Remediation Stabilization	OCT 2020	DEC 2021
McNeese State University/Quad C	McNeese State University	Richard Rhoden (337) 475-5887	Mold/Asbestos Remediation Stabilization	DEC 2020	MAR 2021
Housing Authority Lake Charles/ 100+ properties	Housing Authority of Lake Charles	Ben Taylor (337) 426-8981	Stabilization	JULY 2020	DEC 2020
Glen Oaks Elementary	EBR Public Schools 1050 S. Foster Drive Baton Rouge, LA	Garrett Simms (225) 923-3874	Cleanup	AUG 2016	JAN 2017
Park Forest Elementary	EBR Public Schools 1050 S. Foster Drive Baton Rouge, LA	Garrett Simms (225) 923-3874	Cleanup	AUG 2016	NOV 2016
Plaquemines Parish/ BP Oil Spill	British Petroleum 501 Westlake Park Blvd. Houston, TX 77079	United Recovery Services	Cleanup	MAY 2010	SEPT 2010
N.O. Convention Center	City of New Orleans 1300 Perdido St. New Orleans, LA 70112	Jimmy Fore Director 504-582-3000	Emergency Cleanup	SEPT 2005	JULY 2006



5736 Citrus Blvd., Suite 200 | New Orleans, LA | 70123  
P.O. Box 23730 | New Orleans, LA | 70183

504.733.4336 O  
504.734.0389 F

September 18, 2024

To Whom It May Concern,

I'm pleased to share my recommendation for Insul-Tech after their outstanding work on our recent building projects, which involved extensive demolition and lead/asbestos abatement. From start to finish, their team was professional, efficient, and laser-focused on safety. Their expertise in both demolition and hazardous material removal made a challenging project run smoothly, and they ensured everything was done in line with environmental regulations and safety standards. What really stood out to us was Insul-Tech's commitment to meeting deadlines and their flexibility in handling the unexpected challenges that came up during the demolition phase. The crew worked tirelessly and maintained great communication with our project management team, keeping everything on track without disrupting other ongoing work. Their attention to detail, especially with the lead and asbestos abatement, was top-notch, giving us confidence that everything was handled safely and correctly.

I wouldn't hesitate to work with Insul-Tech again, and I highly recommend them to anyone needing a dependable and skilled contractor for demolition and hazardous material abatement. Their professionalism, attention to detail, and ability to deliver quality results make them a fantastic partner for any construction project.



Jimmy Wehrlin  
Sr. Project Manager  
[jwehrlin@gibbsconstruction.com](mailto:jwehrlin@gibbsconstruction.com)  
(504) 982-0542



Shaun M. Lewis, Project Manager  
City of New Orleans  
Capital Project Administration  
City Hall | 1300 Perdido St.  
New Orleans, LA 70112  
Phone Number: (504)-658-8682  
17 September 2024

To Whom It May Concern,

I am writing this letter to highly recommend Insul-Tech for their exceptional work on our recent building project, which required comprehensive construction demolition and lead/asbestos abatement. Insul-Tech's team demonstrated a high level of professionalism, efficiency, and attention to safety throughout the entire process. Their expertise in both demolition and hazardous material removal ensured that the project was completed smoothly, and most importantly, in compliance with all environmental regulations and safety standards.

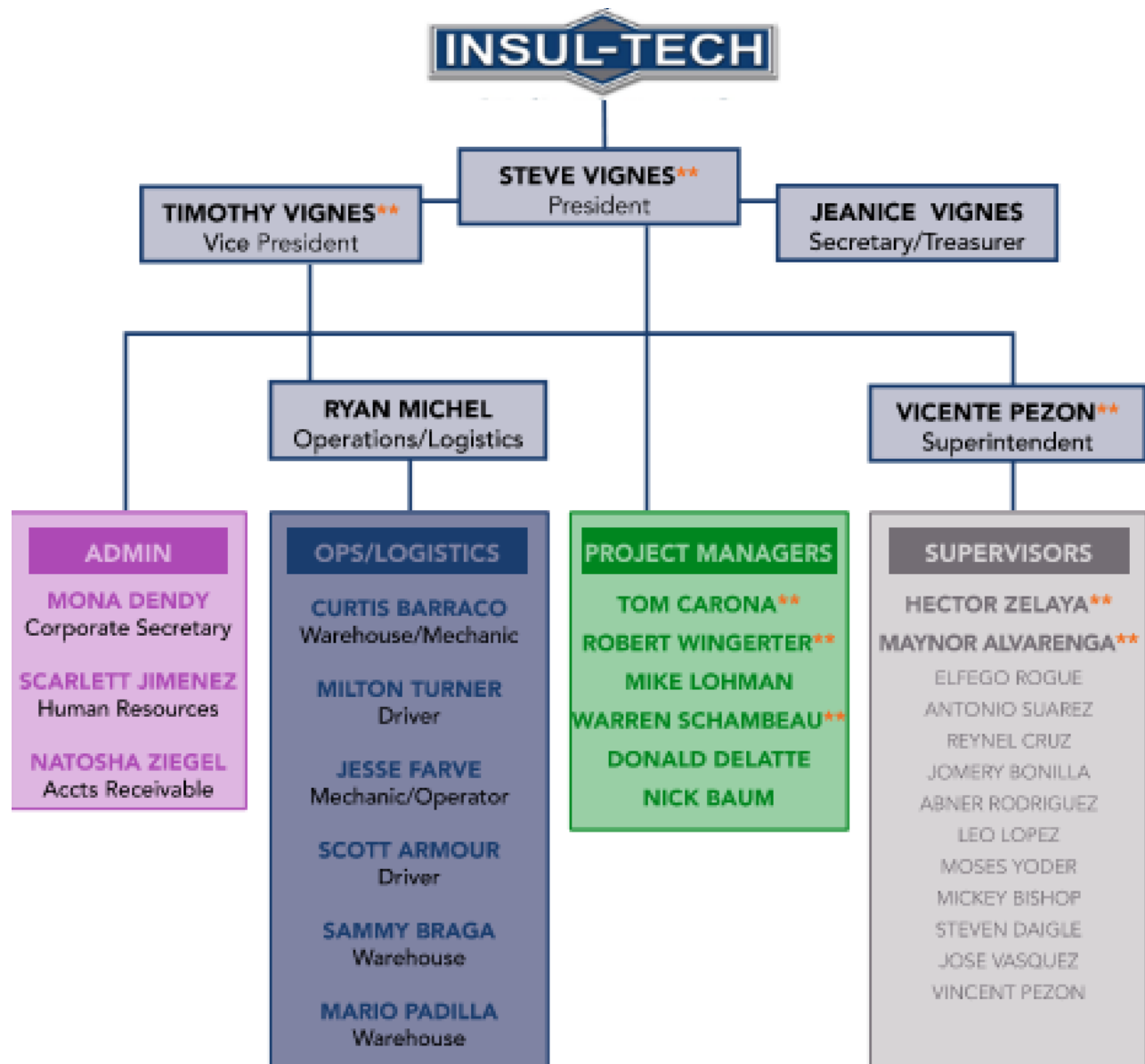
Insul-Tech impressed us with their strong commitment to meeting deadlines and their ability to adapt to the complex challenges that arose during the demolition phase. Their crew worked diligently, maintaining clear communication with our project management team and making sure that all tasks were completed without disrupting other ongoing work. The precision and care they brought to the lead and asbestos abatement were especially noteworthy, providing peace of mind that the job was done correctly and safely.

I would not hesitate to engage Insul-Tech for future projects, and I highly recommend them to anyone seeking a reliable and skilled contractor for demolition and hazardous material abatement. Their professionalism, attention to detail, and ability to deliver quality results make them a valuable partner for any construction project.

Sincerely,

Shaun M. Lewis, Project Manager  
City of New Orleans | Capital Projects Administration  
Office of Infrastructure  
City Hall | 1300 Perdido Street | Suite 6E15  
New Orleans, LA 70112  
Office Phone No.: (504)-658-8682  
Mobile Phone No.: (504)-874-6743  
Email: Shaun.Lewis@nola.gov

# ORGANIZATIONAL CHART



**\*\* DENOTES TEAM  
MEMBERS WORKING  
ON THIS PROJECT**

# RESUMES



**STEVE VIGNES**  
*President*

**Years of Experience:** 36      **Number of Years at Company:** 36

• **Education:**

- Tulane University, Asbestos Construction for Supervisors
- University of Alabama, Asbestos Accreditation
- Delgado Community College, Management Course

**Certifications:**

- LA DEQ: Contractors for asbestos since March, 1988  
Supervisor for asbestos since March, 1988
- LA DEQ: Contractor for lead since October, 2000  
Supervisor for lead since October, 2000
- MS DEQ: Contractors for asbestos since November, 2005  
Supervisor for asbestos since November, 2005
- TX Dept. of State Health Svcs: Contractor for asbestos since Nov, 2012  
Supervisor for asbestos since Nov, 2012
- TX Dept. of State Health Svcs: Contractor for lead since May, 2013  
Supervisor for lead since May, 2013
- AL DEM: Contractor for asbestos since April, 2013  
Supervisor for asbestos since April, 2013

**Licenses:**

- Louisiana - Building Construction, Mold Remediation, Mechanical Work, Asbestos Removal and Abatement, Fireproofing, Firestopping, Metalizing, Foam Systems, Hazardous Waste Treatment or Removal, Insulation, Lead Based Paint Abatement and Removal, Painting, Coating, Blasting,
- Mississippi - Asbestos Abatement and Removal, Building Construction, Underground Tanks & Removal
- Texas -Asbestos Abatement Contractor, Lead Firm
- Alabama - Building Construction, Abatement, Industrial Fireproofing, Painting

Steve Vignes, President, brings a wealth of experience in project oversight and business management, ensuring that every project runs smoothly from conception to completion. With a strong focus on sales funnel development and client relationship management, Steve continues to strategize on company growth and reach. His leadership extends beyond traditional management, as he is a forward-thinker who actively invests in cutting-edge technology, including demolition robotics, to stay ahead of industry trends and enhance operational efficiency. Steve's commitment to innovation and excellence makes him a pivotal force in steering the company towards continued success, consistently delivering high-quality results for clients.

# RESUMES

## STEVE VIGNES (CONTD.)

*President*

---

### RELEVANT PROJECTS

- City of New Orleans - Decommissioning of Charity Hospital: removal of all contents, equipment to decommissioning over 1 million square feet
- Louisiana State Medical Center Temporary Facility: remediation to transform Temporary LMC back into the current LSU Medical Center
- City of New Orleans - Hurricane Katrina Convention Center Cleanup: cleaning of over 3 million square feet of space at the Ernest M. Morial Convention Center following Hurricane Katrina
- Diocese of Lake Charles – \$1.8M: Over 22 churches and schools, stabilization, remediation, demolition, and cleaning
- Housing Authority of Lake Charles – \$400K: 4 Subdivisions, over 100 Properties emergency response and stabilization
- West Jefferson Medical Center Properties: emergency response, mold remediation, hurricane cleanup
- Hurricane Ian Response, Fort Meyers Florida 5 Apartment Complexes - \$1.1M: emergency response, asbestos abatement
- Plaquemines Parish School Board: emergency response, asbestos abatement, mold remediation, hurricane cleanup of 8 schools
- McNeese State University/Quad C: emergency response, mold remediation, asbestos abatement, stabilization
- Career Technical School: Asbestos abatement, selective demolition, structural demolition \$2,700,000
- McNeese University Pressbox (Arkel) - Demolition of existing pressbox, 2022, \$ 900,000
- Municipal Traffic Court, City of New Orleans - mold remediation, asbestos abatement, e-waste disposal
- Municipal Traffic Court (McDonnell Group) - Asbestos abatement, demolition, \$ 900,000
- Parks on Bluebonnet (Lemoine) - Demolition, Mold remediation, 2020, \$ 2,800,000



# RESUMES



**TIMOTHY C. VIGNES**

*Vice President*

**Years of Experience:** 30      **Number of Years at Company:** 5

**Education:** Bachelor of Science, Management, Southeastern Louisiana University, Hammond LA  
Associate Degree, Personnel Administration, Community College of the Air Force  
Associate Degree, Business Administration, Delgado Community College

**Certifications/Licenses:**

- EPA/AHERA Program – Asbestos Contractor Supervisor
- FEMA IS-0075: Military Resources in Emergency Management
- FEMA ICS-100: Introduction to Incident Command System
- FEMA ICS-200: Basic Incident Command System for Initial Response
- FEMA ICS-300: Intermediate ICS for Expanding Incidents
- FEMA ICS-400: Advanced ICS for Command and General Staff
- FEMA ICS-700: National Incident Management Systems
- FEMA ICS-800: National Response Framework

Timothy Vignes brings to Insulation Technologies over 30 years of military service and experience in the areas of Training, Personnel Management, Logistics Readiness, Command and Control, and Leadership. Most notable is his wealth of knowledge and proven success in Disaster/Emergency Response Operations.

---

**RELEVANT PROJECTS**

- Diocese of Lake Charles – \$1.8M  
Over 22 churches and Schools, Stabilization, Remediation, Demo, and Cleaning.
- Housing Authority of Lake Charles – \$400K  
4 Subdivisions, over 100 Properties;
- West Jefferson Medical Center Properties - \$500K  
Emergency Response, Mold Remediation, Hurricane Cleanup
- Hurricane Ian Response, Fort Meyers Fla - \$1.1M  
Emergency Response, (5) Condo Complexes, Asbestos Abatement
- Lady of the Sea Hospital Demolition \$1M
- Ernest N. Morial Convention Center, NOLA, Selective Demolition \$2.5M

# RESUMES

## **TIMOTHY C. VIGNES (CONTD.)**

*Vice President*

### **Areas of Expertise:**

- Personnel Readiness - Sergeant 1995
- Unit Training Manager – Technical Sergeant 1998
- Installation Deployment Officer – Captain, 2002. Worldwide Deployment of Aircraft, Personnel, and Equipment in support of the Global War on Terror
- Logistics Readiness Squadron Commander – Major, 2008. Direct Command of all Logistics Operations to include Deployment Plans and Execution, Transportation and Fleet Management, Aircraft Refueling, and Warehouse Operations.
- CERFP Plans and Operations Officer – Major, 2010. Command and Control of Emergency Response Teams including Search and Extraction, Decontamination, and Emergency Medical Services.
- Director of Operations – Lt Colonel, 2015
- Medical Group Commander – Lt Colonel, 2018
- Liaison Officer to Plaquemines Parish President, Deep Water Horizon Oil Spill Operations
- Officer in Charge, Emergency Support Function – Governors Office of Homeland Security and Emergency Preparedness

### **Military Training:**

- Officer Training School, The Academy of Military Science, Knoxville, TN
- Squadron Officer School, Maxwell AFB, Montgomery AL
- Air Command and Staff College, Maxwell AFB, Correspondence

# RESUMES



**TOM CARONA**  
*Project Manager*

**Years of Experience:** 20      **Number of Years at Company:** 15

**Education:** Business Management, Southeastern University 1992

**Certifications/Licenses:**

- Asbestos Supervisor
- Lead Awareness Training
- WRP Mold Training

**Areas of Specialty/Expertise:**

- Asbestos Abatement
- Mold Remediation
- Lead Abatement and Demolition

Tom Carona is a dedicated Project Manager with a proven track record of delivering complex projects on time and within budget. Based in New Orleans, Tom Carona leverages 20 years of experience in project management, where he has honed his skills in areas such as estimating, scheduling, maintaining project timelines, and cultivating client trust and satisfaction. With a background in Project Management, Tom excels in leading cross-functional teams and orchestrating multi-faceted projects from inception to completion.

---

## RELEVANT PROJECTS

- Career Technical School (Broadmoor) - Asbestos abatement, selective demolition, structural demolition, 2022, \$2,700,000
- McNeese University multiple locations (Keiland Construction) - Mold remediation, asbestos abatement, 2020, \$1,200,000
- McNeese University Pressbox (Arkel) - Demolition of existing pressbox, 2022, \$ 900,000
- Municipal Traffic Court, City of New Orleans - Mold remediation, asbestos abatement, e-waste disposal, 2022, \$ 540,000
- Municipal Traffic Court (McDonnell Group) - Asbestos abatement, demolition, 2024, \$ 900,000
- Parks on Bluebonnet (Lemoine) - Demolition, Mold remediation, 2020, \$ 2,800,000



# RESUMES



**ROBERT WINGERTER, CHC**  
*Project Manager*

**Years of Experience:** 15      **Number of Years at Company:** 1

**Education:** Bachelor of Science in Industrial Technology, University of Louisiana - Lafayette, 2008

**Certifications/Licenses:**

- ASHE Healthcare for Construction Certification
- Certified Healthcare Constructor
- Leadership Academy
- Primavera P6
- CPR & First Aid Certified, OSHA 10 & 30
- FMI Project Manager Academy
- US Army Core of Engineers Construction Quality Management for Contractors Certification
- IIRC WRT Certification
- Asbestos Supervisor Certification
- Series 6 & 63 Licenses
- Louisiana Life Insurance License

Robert Wingerter is a Project Manager with 15 years of experience in the construction industry. His professional experience includes: management of projects from start to finish including estimating, scheduling BIM Coordination, procurement, change management, billings, projections, pre-qualifications, contracts, and maintaining client relationships. Robert is a graduate of Jesuit High School and ULL. He served as a Sr. Project Manager for The Lemoine Company from 2010 to 2024.

---

## RELEVANT PROJECTS

Served as Sr. Project Manager (previous employer) w/ overall project oversight for the following:

- West Jefferson Medical Center, \$100 million – CmaR
- LCMC/Bernhard Energy Facility Enhancements - \$15 million
- Overton Brooks VA Hospital New Central Plant - \$12 million
- Emergency Response for COVID-19 & Hurricane Ida for LCMC Health - \$20 million
- Oceans Behavioral Health Hospital, \$6.8 million - CMAr
- Southside High School, \$66 million – CmaR

Project Manager (previous employer) for the below:

- University of Louisiana at Lafayette Athletics Master Plan, \$24 million - Developer
- Freeport McMoran Oil & Gas Deepwater, \$18.3 million - CMAr
- Whitney Bank, \$8 million
- Lake Charles Charter Academy, \$9.4 million - Developer
- Johnston Hopkins Elementary School, \$11.2 million

# RESUMES



**WARREN SCHAMBEAU**  
*Project Manager*

**Years of Experience:** 45      **Number of Years at Company:** 8

**Education:**

- Loyola University of New Orleans, Undergraduate Studies, 1974-1977
- Asbestos Contractor Certification through Georgia Tech University in 1984
- Certified in 48-Hour HazWoper through the University of North Florida in 1989

**Certifications/Licenses:**

- |   |   |
|---|---|
| • Construction Quality Management for Contractors | • Association of General Contractors                      |
| • COE (Corps Of Engineers) Quality Control        | • Certified Lead Remodeler                                |
| • National Association of Demolition Contractors  | • OSHA Training Modules                                   |
| • American Society of Professional Estimator      | • Journeyman Level: Concrete, Carpentry, Plaster, Rigging |
| • AHERA & EPA Asbestos Removal Supervisor         | • Kiwanis International                                   |
| • HazMat & HazWoper Superintendent                |   |

**Areas of Expertise:** Structural Demolition, Selective Demolition, Site Work, Storm Debris Demo/Hauling, Multiple Hurricane Cleanup: Camile, Katrina, Issac Naval Air Station, Pensacola Florida, Naval Air Station Joint Reserve Base, New Orleans

Warren is an acknowledged performer and accomplished leader in the areas of Execution, Planning, Scheduling, Estimating, Cost Engineering, Project Data Analysis, Safety Planning, Inspections, Safety Education, and coordination for commercial, institutional, and industrial demolition and construction projects. Skilled in construction with a specialization in executing multi-million dollar projects for Demolition, Recycling, Disaster Logistics & Cleanup, Commercial Construction, Historic Restoration, Site Development, Hospitals, Schools, Multifamily/Custom/Spec Homes, Hospitality, Prisons, LEEDS Waste Management, Levee Construction/Repair, Port Facilities & Marine Construction, Ea1ih/Concrete/Levee, Storm Water Protection/Design & Implementation, Asbestos Removal, Manufacturing & Processing Plant Repairs.

---

## RELEVANT PROJECTS

- Plaquemines Parish Courthouse Demolition and Stabilization, Pointe A La Hache, LA.
- Industrial Demolition at the Waterford III Nuclear Power Plant, LA, the Oak Point Chevron in Belle Chasse, LA and American Cyanide in Decatur, AL.
- Demolition & Removal of the Doullot Canal Bascule Bridge in Empire, LA.
- Demolition of Tulane University's Rosen Hall 12-Story Dormitory.
- Demolition of Hotel Deaux School of Nursing 9-Story Classroom and Dormitory.
- Cleanup of Creosote & Other Treatment Materials & Decontamination-Removal of Equipment from the IT&T Treatment Plant in Spartanburg, SC.
- Equipment Removal from Guantanamo Bay Naval Base.
- Pensacola NAS, Belle Chasse NASJRB, Algiers NRB, Keesler AFB, GITMO-Cuba, Michoud-NASA, Fort Polk-Leesville, LA, Moisant Field - New Orleans, LA.

# RESUMES



**VICENTE PEZON**  
*Superintendent*

**Years of Experience:** 30      **Number of Years at Company:** 20

**Certifications/Licenses:** OSHA 10, OSHA 30, OSHA Base, Asbestos Supervisor, Lead Awareness, TWIC

**Areas of Expertise:** Asbestos Abatement, Mold Remediation, Lead Abatement and Demolition

Vicente Pezon is an experienced superintendent and supervisor with 30 years experience in managing projects from start to finish, ensuring they are completed on schedule and within budget. Vicente also has professional experience in: team management, quality assurance, safety enforcement and client interaction.

---

## RELEVANT PROJECTS

- 225 Barrone St - Demolition, Asbestos abatement, lead abatement - \$3,500,000
- BP Oil Spill Cleanup - Oil Cleanup - \$10,000
- Patrick Taylor Hall - Demolition, Asbestos abatement - \$ 1,200,000
- City of New Orleans - Decommissioning of Charity Hospital: removal of all contents, equipment to decommissioning over 1 million square feet
- Xavier University – St. Martin DePorres Dorms
- Hurricane Ian Response, Fort Meyers Florida 5 Apartment Complexes - \$1.1M: emergency response, asbestos abatement
- West Jefferson Medical Center Properties - \$500K: emergency response, mold remediation, hurricane cleanup
- Diocese of Lake Charles – \$1.8M: Over 22 churches and Schools, Stabilization, Remediation, Demo, and Cleaning
- McNeese University multiple locations: mold remediation, asbestos abatement, \$1,200,000
- Housing Authority of Lake Charles – \$400K: 4 Subdivisions, over 100 Properties emergency response and stabilization



# RESUMES



**HECTOR ZELAYA**  
*Supervisor*

**Years of Experience:** 19      **Number of Years at Company:** 19

**Certifications/Licenses:** OSHA 10, Asbestos Supervisor, Lead Awareness

**Areas of Expertise:** Asbestos Abatement, Mold Remediation, Lead Abatement and Demolition

Hector Zelaya is an experienced superintendent and supervisor with 19 years experience in managing projects from start to finish, ensuring they are completed on schedule and within budget. Hector also has professional experience in: team management, quality assurance, safety enforcement and client interaction.

---

## RELEVANT PROJECTS

- 225 Barrone St - demolition, asbestos abatement, lead abatement - \$3,500,000
- City of New Orleans - Hurricane Katrina Convention Center Cleanup: cleaning of over 3 million square feet of space at the Ernest M. Morial Convention Center following Hurricane Katrina
- Plaquemines Parish School Board: emergency response, asbestos abatement, mold abatement, hurricane cleanup of 8 schools
- Housing Authority of Lake Charles – \$400K: 4 Subdivisions, over 100 Properties emergency response and stabilization

# RESUMES



**MAYNOR ALVARENGA**

*Supervisor*

**Years of Experience:** 19      **Number of Years at Company:** 19

**Certifications/Licenses:** OSHA 10, Asbestos Supervisor, Lead Awareness, WRT

**Areas of Expertise:** Asbestos Abatement, Mold Remediation, Lead Abatement and Demolition

Maynor Alvarenga is an experienced superintendent and supervisor with 19 years experience in managing projects from start to finish, ensuring they are completed on schedule and within budget. Maynor also has professional experience in: team management, quality assurance, safety enforcement and client interaction. Maynor has a Water Damage Restoration Technician (WRT) certification which demonstrates knowledge to perform remediation work and an understanding of water damage, its effects, and techniques for drying structures

---

## RELEVANT PROJECTS

- Xavier University – St. Martin DePorres Dorms
- Housing Authority of Lake Charles – \$400K: 4 Subdivisions, over 100 Properties emergency response and stabilization
- West Jefferson Medical Center Properties - \$500K: emergency response, mold remediation, hurricane cleanup
- Diocese of Lake Charles – \$1.8M: Over 22 churches and Schools, Stabilization, Remediation, Demo, and Cleaning
- McNeese University multiple locations: mold remediation, asbestos abatement, \$1,200,000



# TAB 4

## Innovative Approaches



# METHODOLOGY

## Corporate Safety

---

Safety starts at the highest levels of any operation, and at Insul-Tech, our ownership and management have made a “culture of safety” a cornerstone of our core values. Our corporate manual is meticulously crafted to be both informative and practical, ensuring it can be applied in the field and enforce accountability among internal management, employees, and subcontractors. Every team member and subcontractor is thoroughly trained and held to the high standards of Insul-Tech’s safety protocols. They are also empowered to halt any workflow immediately if they perceive a safety concern, reinforcing our commitment to a safe working environment.

**All Employees possess professional safety training and certifications including, but not limited to, the following:**

- OSHA 10, 30 40 HAZWOPER
- Confined Space
- Bloodborne Pathogens Program awareness
- Aerial Lifts, ladders, fall protection
- Excavation and Trenching
- Lock Out/ Tag Out

Required training is assigned and/or verified per the findings of the completed Pre-Task Safety Plan and Hazard Control Measures assessment. Pertinent employee training requirements are implemented in the complete Written Hazard Assessment during the project planning phase.

## Quality Control

---

At Insul-Tech, we are committed to delivering services of the highest caliber, underpinned by an uncompromising Quality Control plan that permeates every facet of our operations. This rigorous plan is designed to ensure that all work conducted meets, and often surpasses, the highest industry standards. Our meticulous approach includes regular on-site inspections, continuous monitoring of work processes, and stringent adherence to established protocols. We employ state-of-the-art tools and technologies to ensure precision in every task we undertake. Furthermore, our dedicated quality control team conducts thorough reviews and assessments at each project stage, ensuring any deviations are promptly identified and rectified. This steadfast dedication to excellence not only reinforces the integrity and reliability of our work but also solidifies our reputation as a leader in delivering superior restoration and recovery services.

# METHODOLOGY

## WHY CHOOSE INSUL-TECH?

### EXPERTISE

Our team consists of highly trained professionals with extensive experience in remediation and restoration.

### SAFETY

We prioritize safety in every project, maintaining strict adherence to all regulatory requirements and industry best practices.

### COMPREHENSIVE SERVICES

From demolition to abatement, we offer a full spectrum of services to meet your remediation needs.

### CUSTOMER FOCUS

We are committed to delivering exceptional service, tailored to the unique requirements of each client.

### ADVANCED TECHNOLOGY

We utilize cutting-edge equipment and techniques to ensure the highest quality results.

## Team Methodology

The project teams project manager will remain in constant contact with Jefferson Parish, and at a minimum, provide weekly status updates in writing. Project delivery from kick-off to final deliverables will be managed through an internal project quality control system to ensure that projects are adequately staffed, sufficient equipment is made available, project schedules and budgets are controlled, and quality project deliverables are maintained. The review process of project deliverables is a critical element of Quality Control and, as such, is a cornerstone of the teams commitment to quality and excellence. The Oversight and Quality Review team is comprised of a project manager and associated staff and Approved Project Reviewers (APRs), who are consulted prior to initiating any task or project.

# METHODOLOGY

## Asbestos Consulting Services

---

The team will provide an industrial hygiene technician(s) with applicable accreditation to perform daily air monitoring and/or project observations for ongoing asbestos work.

Daily field reports outlining field work will be uploaded to Compass, a customized client-document website for review by the client and/or project team. Daily field reports include a summary of the day's events/project progress, photographs, sample location maps, and analytical data. Please note, urgent information will be conveyed via phone call and/or email.

Project observation activities will be performed to document abatement and remediation activities and apparent compliance with federal, state, and local regulations and the QAPP.

The team will perform baseline sampling prior to the initiation of asbestos abatement work and daily air sampling throughout the duration of the abatement. Daily air sampling activities will consist of general abatement work area samples. All collected asbestos air samples will be analyzed by Phase Contrast Microscopy (PCM) in accordance with a modified National Institute for Occupational Safety and Health (NIOSH) Method 7400 and compared to the standard of 0.01 fibers per cubic centimeter (f/cc).

Upon completion of the asbestos abatement, the project team will conduct a final visual assessment and post abatement air clearance sampling. PCM air clearance samples will be analyzed via NIOSH 7400 by a laboratory that is accredited under the American Industrial Hygiene Association (AIHA) Laboratory Accreditation Program, National Voluntary Laboratory Accreditation Program (NVLAP) and the Louisiana Environmental Laboratory Accreditation Program (LELAP) or team personnel with appropriate NIOSH-582 equivalent training. Results will be compared to the LDEQ and EPA standard of 0.01 fibers per cubic centimeter (f/cc) of air.

The environmental team will not be responsible for the Contractor's work practices or activities related to site safety during the project, but will notify the abatement team of any visible emissions observed being released from the containment area or of any ambient air samples analyzed above the LDEQ and EPA standard of 0.01 f/cc which will require immediate corrective actions from the contractor.

Should newly identified, suspected ACM be encountered during the construction process, the client may request a collection of bulk samples for PLM analysis. The samples collected will be submitted to a laboratory accredited by the NVLAP and LELAP, to be analyzed for asbestos content by Polarized Light Microscopy (PLM), using the "Method for the Determination of Asbestos in Bulk Building Materials" (EPA method 600/R 93/116). The asbestos content, where applicable, will be determined by visual estimation. The client will be contacted for authorization if additional costs will be incurred.



# METHODOLOGY

## Lead Consulting Services

---

The environmental team will perform daily visual inspections of ongoing lead-based paint work. Prior to work commencing, the team may collect representative soil samples at the exterior of the structure to establish baseline lead concentrations for the proposed work area's surrounding locations. Following the completion of work and a thorough cleaning, dust and/or soil samples may be collected at the interior and/or exterior of the structure. The frequency and type of pre- and post-work sampling will be performed as required under the specification.

Dust and soil samples, when collected, will be in general accordance with the HUD Guidelines, Appendix 13.1, as identified in the Lead Project Specification. Dust wipe samples will be collected using wipes that meet the American Society for Testing and Materials (ASTM) Standard E 1792 and submitted for analysis via Flame Atomic Absorption Spectroscopy (FAAS) (EPA SW846 7420/7000B) by an accredited laboratory.

If requested, the will environmental team will perform supplemental air sampling during representative of demolition/renovation activities that may create lead dust. All collected samples will be by FAAS by an accredited laboratory. Additionally, the team may collect an approximately representative sample of building materials to be impacted by the renovation activities for laboratory analysis via the Toxicity Characteristic Leaching Procedure (TCLP) for lead. The results of the TCLP sample will be provided to the client to assist in the characterization of the waste stream for disposal.

## Close-Out Report

---

The project team will provide a detailed final close-out report at the conclusion of the project. The report will include project narrative, site maps, baseline sampling information, abatement air-monitoring data, clearance testing data, project photographs, copies of lab reports, staff and laboratory accreditation/licensure, and waste disposal documentation.

# TAB 5

## Project Schedule



# PROJECT SCHEDULE

Please see Tab 2 - Technical Proposal



# TAB 6

## Financial Profile



INSUTEC-03

SWRIGHT

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/28/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Insurance Underwriters, Ltd. P. O. Box 6738 Metairie, LA 70009	CONTACT NAME: <b>sweeks@iulins.com</b>	
	PHONE (A/C, No, Ext): <b>(504) 883-2500</b> FAX (A/C, No): <b>(504) 883-2535</b>	
INSURED  Insulation Technologies, Inc. 120 Herman Street Belle Chasse, LA 70037	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : <b>Everest Indemnity Ins Co</b>	<b>10851</b>
	INSURER B : <b>Everest National Insurance Co</b>	<b>10120</b>
	INSURER C : <b>LA. Workers' Compensation Corp</b>	<b>22350</b>
	INSURER D : <b>Lloyd's of London</b>	<b>112603</b>
	INSURER E : <b>R L I Insurance Company</b>	<b>13056</b>
	INSURER F :	

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Pollution (CPL) <input checked="" type="checkbox"/> Professional (PL) GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			EF4ML06513-231	3/1/2024	3/1/2025	EACH OCCURRENCE \$ <b>1,000,000</b> DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>500,000</b> MED EXP (Any one person) \$ <b>25,000</b> PERSONAL & ADV INJURY \$ <b>1,000,000</b> GENERAL AGGREGATE \$ <b>2,000,000</b> PRODUCTS - COMP/OP AGG \$ <b>2,000,000</b> CPL & PL \$ <b>1,000,000</b>
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> Excludes Enterprise			EF4CA00423-231	3/1/2024	3/1/2025	COMBINED SINGLE LIMIT (Ea accident) \$ <b>1,000,000</b> BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$			EF4CU01546-231	3/1/2024	3/1/2025	EACH OCCURRENCE \$ <b>9,000,000</b> AGGREGATE \$ <b>9,000,000</b> \$
C	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input checked="" type="checkbox"/> Y / N <input checked="" type="checkbox"/> N If yes, describe under DESCRIPTION OF OPERATIONS below		N / A	8738	3/1/2024	3/1/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ <b>1,000,000</b> E.L. DISEASE - EA EMPLOYEE \$ <b>1,000,000</b> E.L. DISEASE - POLICY LIMIT \$ <b>1,000,000</b>
D	Maritime Empl Liab			USRMEL23847	3/1/2024	3/1/2025	Aggregate <b>1,000,000</b>
E	Equipment			ILM0600356	3/1/2024	3/1/2025	Leased/Rented <b>200,000</b>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Contractor that does lead &amp; mold remediation, asbestos abatement, demolition, dumpster rental, &amp; spray applied fireproofing.

Policy forms include but are not limited to, and subject to policy terms, conditions, and exclusions:

General Liability: (General Liability, Contractors Pollution &amp; Professional Liability)

- Additional Insured Designated Person Completed Operations per Everest Form
- Additional Insured Ownes Lessees Contractors Completed Operations per Everest Form

SEE ATTACHED ACORD 101

## CERTIFICATE HOLDER

## CANCELLATION

Jefferson Parish Purchasing Department PO Box 9 Gretna, LA 70056-0009	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 



## ADDITIONAL REMARKS SCHEDULE

AGENCY <b>Insurance Underwriters, Ltd.</b>		NAMED INSURED <b>Insulation Technologies, Inc. 120 Herman Street Belle Chasse, LA 70037</b>	
POLICY NUMBER <b>SEE PAGE 1</b>			
CARRIER <b>SEE PAGE 1</b>	NAIC CODE <b>SEE P 1</b>		
		EFFECTIVE DATE: <b>SEE PAGE 1</b>	

## ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,  
FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance

## Description of Operations/Locations/Vehicles:

- Waiver of Transfer of Rights of Recovery Against Others to Us per Everest Form
- Notice of Cancellation by us to Third Party – Blanket
- “insured contract” this insurance will be Primary, and we will not seek contribution from any other insurance issued to such person or organization. (Primary Noncontributory)

## Auto Liability:

- Designated Insured per Everest Form
- Waiver of Transfer of Rights of Recovery Against Others to Us per Everest Form
- Primary and Non-Contributory
- Notice of Cancellation by us to Third Party - Blanket

## Worker's Compensation &amp; Employers Liability:

- Waiver of Right to Recovery from Others WC000313 - Blanket
- Alternate Employer Endorsement - WC000301A - Blanket
- Notice of Cancellation “30 day” (by Endorsement)
- Officers Excluded: NONE
- Alternate Employer, USL&H, OCS

## Excess is Follow-Form for the following Underlying Policies:

- General Liability, Pollution Liability, Professional Liability
- Auto Liability
- Employers Liability (Work Comp)





**CERTIFIED RESOLUTION OF BOARD OF DIRECTORS**  
**OF INSULATION TECHNOLOGIES, INC.**

I, Jeanice Vignes, Secretary of Insulation Technologies, Inc., a corporation organized and existing under the laws of the state of Louisiana (the "Company"), do hereby certify that the following is a true and correct copy of a resolution duly adopted at a meeting of the Board of Directors of the Company duly held and convened on July 14, 2022, at which meeting a duly constituted quorum of the Board of Directors was present and acting throughout, and that such resolution has not been modified, rescinded or revoked, and is in full force and effect.

**RESOLVED:** That Steve Vignes - President, Jeanice Vignes – Secretary, and Timothy Vignes - Vice-President, are individually empowered and authorized to execute and deliver contracts on behalf of the Company, including but not limited to, bid documents and bonds on public and private works projects, contract documents on public and private works projects, and ancillary documents of every kind and character. These authorizations remain in full force and effect until rescinded by a subsequent resolution of the Board of Directors in accordance with law.

**IN WITNESS WHEREOF**, the undersigned has affixed her signature this 4 day of October, 2024.

  
\_\_\_\_\_  
Jeanice Vignes, Secretary  
Insulation Technologies, Inc.



## Request for Proposals #0487

### To Provide Remediation Services for Various Jefferson Parish Departments

#### SIGNATURE PAGE

The Jefferson Parish Department of Purchasing is soliciting Request for Proposals (RFP'S) from qualified proposers who are interested in providing Remediation Services for Various Jefferson Parish Departments for the for the Jefferson Parish Department of General Services.

Request for Proposals will be received until 3:30 p.m. Local Time on: September 24, 2024

Acknowledge Receipt of Addenda: Number: 1  
Number: 2  
Number: \_\_\_\_\_  
Number: \_\_\_\_\_  
Number: \_\_\_\_\_  
Number: \_\_\_\_\_

Name of Proposer: Insulation Technologies, Inc.

Address: 120 Herman Drive  
Belle Chasse, La. 70037

Phone Number: 504-362-1550 Fax Number 504-362-1685

Type Name of Person Authorized to Sign: Timothy C. Vignes

Title of Person Authorized to Sign: Vice President

Signature of Person Authorized to Sign: 

Email Address of Person Authorized to Sign: timmyv@insul-tech.net

Date: October 4, 2024

This RFP signature page must be signed by an authorized Representative of the Company/Firm for proposal to be valid. Signing indicates you have read and comply with the Instructions and Conditions.



INSURANCE • BENEFITS  
RISK MANAGEMENT • BONDS

February 16, 2024

TO WHOM IT MAY CONCERN:

RE: Insulation Technologies, Inc.

Gentlemen:

It has been the privilege of U. S. Specialty Insurance Company to provide surety bonds on behalf of Insulation Technologies, Inc. for over eleven years, during which time Insulation Technologies, Inc. has performed and we have issued performance and payment bonds for contracts valued in excess of \$5,000,000. In our opinion, Insulation Technologies, Inc. remains properly financed, well equipped and capably managed.

At the present time, U. S. Specialty Insurance Company provides a \$20,000,000 single project/\$30,000,000 aggregate surety program to Insulation Technologies, Inc. As always, U. S. Specialty Insurance Company reserves the right to perform normal underwriting at the time of any bond request, including without limitation, prior review and approval of relevant contract documents, bond forms, and project financing. We assume no liability to you or any of your affiliates if for any reason we do not execute such bonds.

U. S. Specialty Insurance Company is listed on the U.S. Treasury Department's Listing of Approved Sureties (Department Circular 570), and is rated A++ (Superior) XV (\$2 Billion or greater) by A. M. Best Company

Very Truly Yours,

By:   
Catherine R. Froeba  
Bond Director

crf

