



**Bid Number 50-00145806**

**Labor, Materials, and Equipment Needed to Replace the Roof for  
the Jefferson Parish Truancy Assessment & Service Center**

**BID DUE: August 2, 2024 AT 11:00 AM**

**ATTENTION VENDORS!!!**

**Please review all pages and respond accordingly, complying with all provisions in the technical specifications and Jefferson Parish Instructions for Bidders and General Terms and Conditions. All bids must be received on the Purchasing Department's eProcurement site, [www.jeffparishbids.gov](http://www.jeffparishbids.gov), by the bid due date and time. Late bids will not be accepted.**

**Jefferson Parish Purchasing Department  
200 Derbigny Street  
General Government Building, Suite 4400  
Gretna, LA 70053  
Purchasing Specialist: Ruby Tran  
Email: [ruby.tran@jeffparish.gov](mailto:ruby.tran@jeffparish.gov)  
Phone: 504-364-2687**

**LABOR, MATERIALS AND EQUIPMENT NEEDED TO REPLACE THE ROOF FOR THE JEFFERSON  
PARISH TRUANCY ASSESSMENT & SERVICE CENTER**

**Section 1.0 – Site Visit:**

All prospective bidders can schedule a site visit through Micheal Tilquit with the Department of General Services between 8:00 a.m. and 3:00 p.m., Monday through Friday. Mr. Tilquit can be reached at 504-364-2675.

**Section 2.0 – Scope:**

We extend this proposal to provide labor, materials, equipment, tools, and other incidentals to replace the roof of the Jefferson Parish Truancy Assessment & Service Center (TASC), located at 1425 Walkertown Way, Marrero, LA 70072.

**Line item 1:**

**Base bid:**

All work as described in these specifications, excluding section 8.0

**Line Item 2:**

**Ancillary Work:**

Provide a cost per square foot to remove, repair, and replace damaged decking material described in Section 8.0 of these specifications. This identified cost will not be part of the base bid and will not be used to determine the low bidder. This line item will only be used if needed.

**Section 3.0 – License:**

A Louisiana State Contractor's License will be required by LSA R.S. 37-2150 et. seq., and such license number must be entered in the appropriate field in the electronic procurement system. Certifications will also be required for this bid and included in the bid submission. Failure to comply will cause the bid to be rejected.

**3.1 License(s) issued by the Louisiana State Licensing Board for Contractors:**

Building construction and/or Roofing and Sheetmetal, Siding

**Section 4.0 – Quantities/Inspections:**

Bidders must inspect the site and perform their measurements to determine the proper labor, materials, and equipment required to complete this project.

**Section 5.0 – Submittals:**

If the bidder intends to provide materials equal to or better than owner-specified materials, the following shall be provided with the bid submission. Provide the requested information with your bid to ensure the bid is deemed responsive.

- Manufacturer's catalog data
- Detail sheets
- Specifications of product
- Warranty information

**Section 6.0 Bid Specifications:**

- All materials shall be as specified new.
- All materials shall be installed as per all manufacturer recommendations and guidelines.
- Any concealed damage must be reported immediately to the Department of
- No work to conceal damages shall be performed without the Department of General Services' written approval.
- Verify that the deck is structurally sound and free of deteriorated decking. Report any damage to the Department of General Services representative immediately before any work outside these specifications is performed.

**Section 6.1 PREPARATION:**

- Remove and properly dispose of all existing roofing down to the roof deck.
- Recommended roof decks are 6" maximum width, 25/32" minimum thickness wood sheathing, 3/8" minimum thickness Exposure 1-grade plywood sheathing, or 7/16" minimum thickness non-veneer structural panels (oriented strand board panels or wafer board panels).
- Deck spacing cannot exceed 1/4" between roof boards, plywood, or OSB sheathing.
- All fascia boards are to be protected from the environment by a drip edge metal flashing that will provide a minimum 20-year performance and shall be sealed to prevent moisture penetration into any enclosed space at the eaves and soffits.
- Verify that the deck is dry, sound, clean, and smooth
- Clean deck surfaces thoroughly before installing eaves protection membrane and underlayment.

**Section 6.2 -FASTENERS:**

- All fasteners must be driven flush with the shingle surface and penetrate at least 3/4" into the wood deck. Where the deck is less than 3/4" thick, the fastener should be long enough to penetrate fully and extend at least 1/8" through APA rated roof sheathing.
- Nails shall be the preferred method of attaching shingles to the wood decking or other nail-able substrates.

**Section 6.3 –UNDERLAYMENT:**

- 40 pounds spun bound polypropylene underlayment as specified by the manufacturer to ensure proper weather protection and warranty.

**Section 6.4 –Architectural Shingles:**

- Fiberglass asphalt construction
- 130 MPH wind rated
- Class A fire rated
- Approximately 256 nails per square
- Must meet or exceed all local codes

**Section 7.0 – After the Project:**

- The successful bidder shall remove and properly dispose of all nails and construction debris.

**Section 8.0 – Remove, Repair, and Replace Damaged Roof Decking Material:**

- This work will only be used on an as-needed basis, as predicted by the condition of the decking.
- The owner must verify the damage.
- Remove and properly dispose of damaged areas down to roof rafters.
- Decking material shall match existing or owner-approved equal.
- Thickness of new decking shall match existing decking.
- Fasten decking with appropriately sized fasteners.

**Section 9.0 – Hours of Work:**

The work that shall not interfere with the facility's normal operation can be performed during normal working hours, 7:00 a.m. – 4:00 p.m., Monday through Friday. All other work shall be performed after normal working hours or on weekends. The successful bidder may choose to work before or after normal building working hours to provide a safe work environment at no extra charge to Jefferson Parish.

**Section 10.0 – Safety Precautions:**

Safety precautions must be exercised to safeguard the welfare and safety of the people while any work is being performed.

**Section 11.0 – Existing Structure:**

If the successful bidder damages or destroys any part of a building, vehicle, parking lot, fencing, landscaping, etc., the successful bidder shall be required to replace and restore said item to its original condition with the same type of material, finish, and workmanship at no additional cost to the owner.

**Section 12.0 – Warranty:**

**All warranties shall be provided in writing after the project.**

**Materials:**

- Minimum thirty (30) years.

**Labor:**

- Minimum two (2) years.

**Section 13.0 – Liquidated Damages:**

Commencing on the thirty-first (31) day following the notice to proceed and until work is substantially complete, liquidated damages will be assessed in the amount of \$100/day.

**Section 14.0 – Start of Work Conference and Notice to Order Materials and Notice to Proceed:**

- Before any work commences, a "Start of Work Conference" shall be held between the successful bidder and the owner.
- No Materials shall be ordered until the successful bidder receives a written "Notice to Order Materials" from the Department of General Services.
- No work shall be performed until the successful bidder receives a written "Notice to Proceed" to begin work from the Department of General Services.

# ATTACHMENT "A"



DATE: 7/23/2024

INVITATION TO BID  
THIS IS NOT AN ORDER

Page: 5

BID NO.: 50-00145806

**JEFFERSON PARISH**  
PURCHASING DEPARTMENT  
P.O. BOX 9  
GRETNA, LA. 70054-0009  
504-364-2678

VENDOR: 27118 BLANK BID COPY VENDOR

PURCHASING SPECIALIST:  
RTRAN

As per LSA-RS 47:301 et seq., all governmental bodies are excluded from payment of sales taxes to any Louisiana taxing body. Quotations shall be based on F.O.B. Agency warehouse or jobsite, anywhere within the Parish as designated by the Purchasing Department.

JEFFERSON PARISH reserves the right to cancel all or any part of an order if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel at any time and for any reason by issuing a THIRTY (30) day written notice to the contractor.

JEFFERSON PARISH is expecting all products to be new and all work to be done in workman-like manner, according to standard practices. Any deviations or alteration from the specifications must be indicated on the bid form for each item and upon request, product data for same must be submitted by the time specified by the Purchasing Department.

<b>DELIVERY: FOB JEFFERSON PARISH</b>	
INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES	<u>2-3 Days after PO issued</u>
INDICATE STARTING TIME (IN DAYS) FOR CONSTRUCTION WORK	<u>immediately upon receipt of materials</u>
INDICATE COMPLETION TIME (IN DAYS) FOR CONSTRUCTION WORK	<u>5-7 days after material received</u>

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: ADDENDA #1

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) 74904

<b>*** ALL BIDDERS MUST COMPLETE SECTION BELOW ***</b>	
FIRM NAME: VISIONAIRE CONSTRUCTION, LLC	
SIGNATURE: (Must be signed here) 	TITLE: OWNER/MANAGING MEMBER
PRINT OR TYPE NAME: GABRIEL MANSON	
ADDRESS: 3413 44TH STREET	
CITY, STATE: METAIRIE, LA	ZIP: 70001
TELEPHONE: (504.333.1506	FAX: ( )
EMAIL ADDRESS: INFO@VISIONAIRECONSTRUCTION.COM	

TOTAL PRICE OF ALL BID ITEMS: \$ 32,352.00

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00145806

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	1.00	JOB	<p>LABOR, MATERIALS AND EQUIPMENT NEEDED TO REPLACE THE ROOF FOR THE JEFFERSON PARISH TRUANCY ASSESSMENT &amp; SERVICE CENTER</p> <p>0010 - TO PROVIDE LABOR, MATERIALS, EQUIPMENT, TOOLS, AND OTHER INCIDENTALS</p>	\$ 32,227.00	\$ 32,227.00
2	1.00	SQFT	<p>TO REPLACE THE ROOF FOR THE TRUANCY ASSESSMENT &amp; SERVICE CENTER</p> <p>0020 - ANCILLARY WORK            PROVIDE A COST PER SQUARE FOOT TO REMOVE, REPAIR, AND REPLACE DAMAGED DECKING MATERIALS.</p>	\$ 125.00	\$ 125.00
<p>SERVICE LOCATION:            TRUANCY ASSESSMENT &amp; SERVICE CENTER            1425 WALKERTOWN WAY            MARRERO, LA 70072</p> <p>SITE VISIT CONTACT:            MICHAEL TILQUIT (504)364-2675</p>					



**CENTRALBIDDING**  
FROM CENTRAL AUCTION HOUSE

**5000145806 LABOR, MATERIALS AND EQUIPMENT NEEDED TO  
REPLACE THE ROOF FOR THE JEFFERSON PARISH TRUANCY  
ASSESSMENT & SERVICE CENTER**  
Jefferson Parish Government

Project documents obtained from [www.CentralBidding.com](http://www.CentralBidding.com)  
05-Aug-2024 09:02:25 AM



# JEFFERSON PARISH

## DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG  
PARISH PRESIDENT

RENNY SIMNO  
DIRECTOR

July 29, 2024

### ADDENDUM # 1

**Bid Number: 50-00145806**

**Bid Opening Date: August 2, 2024 at 11:00 AM**  
**Postponed Bid Opening Date: August 5, 2024 at 11:00 AM**

**Description of Bid: Labor, Materials, and Equipment Needed to Replace the Roof for the Jefferson Parish Truancy Assessment & Service Center**

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#### ADDITION:

- Added "Standard Insurance Requirements" to Bid Package. See attached.
- Bid Opening Date has been postponed to August 5, 2024.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ruby Tran", written over a horizontal line.

Ruby Tran  
Purchasing Specialist II

**Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form by indicating the addendum number listed above. Failure to list each addenda number on the bid form will result in bid rejection.**

**This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.**

JOSEPH S. YENNI BUILDING - 1221 ELMWOOD PARK BLVD - SUITE 404 - JEFFERSON, LA 70123 - PO BOX 10242 JEFFERSON, LA 70181-0242  
OFFICE 504.364-2678

GENERAL GOVERNMENT BUILDING - 200 DERBIGNY ST - SUITE 4400 - GRETNA, LA 70053 - PO BOX 9 - GRETNA - LA 70054  
OFFICE 504.364.2678

EMAIL: [PURCHASING@JEFFPARISH.GOV](mailto:PURCHASING@JEFFPARISH.GOV)

WEBSITE: [WWW.JEFFPARISH.GOV](http://WWW.JEFFPARISH.GOV)

# State of Louisiana

## State Licensing Board for Contractors

This is to Certify that:

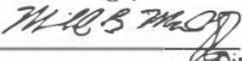
VISIONAIRE CONSTRUCTION LLC  
4924 Trenton St  
Metairie, LA 70006

is duly licensed and entitled to practice the following classifications

BUILDING CONSTRUCTION; SPECIALTY: PAINTING, COATING AND BLASTING (INDUSTRIAL AND COMMERCIAL); SPECIALTY: ROOFING AND SHEET METAL, SIDING



Witness our hand and seal of the Board dated,  
Baton Rouge, LA 14th day of September 2023

  
\_\_\_\_\_  
Director

  
\_\_\_\_\_  
Chairman

Expiration Date: September 13, 2024

License No. 74904

This License Is Not Transferrable

  
\_\_\_\_\_  
Treasurer



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
07/05/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	Simply Business 1 Beacon Street 15th Floor Boston, MA 02108	CONTACT NAME:	Simply Business	
		PHONE (A/C, No, Ext):	(844) 654-7272	FAX (A/C, No):
		E-MAIL ADDRESS:	contactus@simplybusiness.com	
		INSURER(S) AFFORDING COVERAGE	NAIC #	
		INSURER A:	Markel Insurance Company	38970
INSURED	Visionaire Construction, LLC 3413 44th St Metairie, Louisiana 70001	INSURER B:		
		INSURER C:		
		INSURER D:		
		INSURER E:		
		INSURER F:		

<b>COVERAGES</b>	<b>CERTIFICATE NUMBER:</b>	<b>REVISION NUMBER:</b>
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THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		MKUS3892226XB	02/28/2024	02/28/2025	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED RETENTION						EACH OCCURRENCE AGGREGATE
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE <input type="checkbox"/> Y/N OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT
	<b>PROFESSIONAL LIABILITY</b>						EACH CLAIM AGGREGATE

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Certificate holder is included as an additional insured on the General Liability policy per written contract.

<b>CERTIFICATE HOLDER</b>	<b>CANCELLATION</b>
	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

07/08/24

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> <b>AMERICA'S COMMERCIAL AGENCY</b> <b>5916 Willow Wood Lane</b> <b>Dallas, TX 75252</b> <b>License #:</b>		<b>CONTACT NAME:</b> <b>PHONE (A/C, No. Ext): (972)248-6492</b>		<b>FAX (A/C, No):</b>	
		<b>E-MAIL ADDRESS: acaagency@sbcglobal.net</b>			
		<b>INSURER(S) AFFORDING COVERAGE</b>			<b>NAIC #</b>
		<b>INSURER A : MARKEL INSURANCE</b>			
<b>INSURED</b> <b>VISIONAIRE CONSTRUCTION LLC</b> <b>3413 44TH STREET</b> <b>METAIRIE, LA 70001</b>		<b>INSURER B : INFINITY INS</b>			
		<b>INSURER C :</b>			
		<b>INSURER D :</b>			
		<b>INSURER E :</b>			
		<b>INSURER F :</b>			

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
<b>B</b>	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		<b>X</b>	<b>AU073123-1</b>	<b>073124</b>	<b>073125</b>	COMBINED SINGLE LIMIT (Ea accident) \$ <b>1000000</b> BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
<b>A</b>	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<b>Y/N</b> <b>N</b>	<b>N/A</b>	<b>WC042722-2</b>	<b>070124</b>	<b>070125</b>	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ <b>1000000</b> E.L. DISEASE - EA EMPLOYEE \$ <b>1000000</b> E.L. DISEASE - POLICY LIMIT \$ <b>1000000</b>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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## CORPORATE RESOLUTION

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF  
VISIONAIRE CONSTRUCTION, LLC  
INCORPORATED.

AT THE MEETING OF DIRECTORS OF VISIONAIRE CONSTRUCTION, LLC  
INCORPORATED, DULY NOTICED AND HELD ON AUGUST 3, 2024,  
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT  
WAS:

RESOLVED THAT GABRIEL MANSON, BE AND IS HEREBY  
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-  
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON  
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS  
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,  
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE  
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,  
CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES  
ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS  
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING  
EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-  
FACT.

I HEREBY CERTIFY THE FOREGOING TO BE  
A TRUE AND CORRECT COPY OF AN  
EXCERPT OF THE MINUTES OF THE ABOVE  
DATED MEETING OF THE BOARD OF  
DIRECTORS OF SAID CORPORATION, AND  
THE SAME HAS NOT BEEN REVOKED OR  
RESCINDED.



SECRETARY-TREASURER

08/04/2024

DATE