



**CENTRALBIDDING**  
FROM CENTRAL AUCTION HOUSE

**5000145129 Labor, Materials and Equipment Necessary to Provide Tank  
Cleaning, Sludge Removal, Dewatering and Hauling for the Department of  
Sewerage  
Jefferson Parish Government**

Project documents obtained from [www.CentralBidding.com](http://www.CentralBidding.com)  
24-Apr-2024 11:38:58 AM



**Bid Number 50-00145129**

**Labor, Materials and Equipment Necessary to Provide Tank Cleaning,  
Sludge Removal, Dewatering and Hauling for the  
Department of Sewerage**

**Bid Due: May 23, 2024 AT 2:00 PM**

**ATTENTION VENDORS!!!**

**Please review all pages and respond accordingly, complying with all provisions in the technical specifications and Jefferson Parish Instructions for Bidders and General Terms and Conditions. All bids must be received on the Purchasing Department's eProcurement site, [www.jeffparishbids.net](http://www.jeffparishbids.net), by the bid due date and time. Late bids will not be accepted.**

**Jefferson Parish Purchasing Department  
200 Derbigny Street  
General Government Building, Suite 4400  
Gretna, LA 70053  
Purchasing Specialist II, Mark BATTERY  
Email: [MBATTERY@jeffparish.net](mailto:MBATTERY@jeffparish.net)  
Phone: 504-364-2810**

**SPECIFICATIONS**

**JEFFERSON PARISH DEPARTMENT OF SEWERAGE**

**TANK CLEANING, SLUDGE REMOVAL, DEWATERING & HAULING FOR  
THREE (3) WEST BANK WWTP AND ONE (1) EAST BANK WWTP**

**1.0 GENERAL CONDITIONS:**

**1.01 Scope of contract work:** The work to be performed on this contract shall consist of removing, processing, dewatering, handling and physical disposal of existing sludge, sand, grit, rags and etc. from all tanks at three (3) west bank WWTP (Marrero, Harvey, & Bridge City) and one (1) East Bank Treatment Plant. The total estimated amount of sludge, sand, grit, rags and etc. from all plants to be processed and removed is estimated to be approximately 5,000 wet tons. Final cleaning and washing of all tanks are to be accepted and inspected by Jefferson Parish. Dewatering shall be accomplished by use of a mobile dewatering trailer with required chemical application as needed by the contractor or by an equal process. Hauling and physical disposal at River Birch Landfill will be required. The Contractor will not be responsible for the landfill disposal fees. River Birch Landfill will invoice Jefferson Parish Department of Sewerage for the landfill disposal fees. All work covered under this contract must conform to Jefferson Parish Standard Specifications and in compliance with the Contract Documents.

**1.02 Pre-Bid Conference:**  
**A MANDATORY Pre-Bid Conference will be held at 11:00 am on May 9, 2024 in the Joseph S. Yenni Building, located at 1221 Elmwood Park Blvd., Ste 303, Jefferson, La. 70123. All interested parties are invited to attend. All bidders must attend the Mandatory pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(I), all prospective bidders shall be present at the beginning of the Mandatory pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.**

**License Requirements:**

A Louisiana State Contractor's License issued by the Louisiana State Licensing Board for Contractors shall be required in the following classification:

- **Municipal and Public Works Construction**  
and/or
- **Industrial Cleaning and Material/Waste Handling**

A Louisiana State Contractor's License will be required for this bid in accordance with LSA R.S. 37-2150 et. seq. such license(s) number(s) will be shown on the outside of the bid electronic envelope. Failure to comply will cause the bid to be rejected.

**Bonds:**

**SURETY BOND:** A 5% surety bond is required with bid submission. This shall be 5% of the bid total. Vendor must submit an electronic bid bond through the respective online clearinghouse bond management system as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission

**PERFORMANCE BOND:** A 50% performance bond is required for this bid. The Performance Bond is 50% of the contract total and is due at the signing of the formal contract.

**PAYMENT BOND:**

A 50% payment bond is required for this bid. The Payment Bond is 50% of the contract total and is due at the signing of the formal contract.

- 1.03 *Familiarization with the work:*** Before bid submittal, each prospective bidder shall be familiar with the work, local labor conditions, and all laws, regulations, and other factors affecting performance of the work. Bidder shall carefully correlate Bidder's observations with the requirements of the contract documents, and otherwise be satisfied of the expense and difficulties for performance of the work. The submission of a bid will constitute a representation of compliance by the bidder. There will be no subsequent financial adjustment for lack of such familiarization.
- 1.04 *Contract Term:*** The contract term is for two hundred (200) days.
- 1.05 *Jefferson Parish General Specifications:*** The general specifications for these contract documents are set forth in the Standard General Conditions of the Construction Contract.
- 1.06** Contractor will agree to commence contract work upon the receipt of the Notice to Proceed.
- 1.07 *Liquidated damages:*** Liquidated damages will be assessed in the amount of \$300 per day if the work is not complete within the time frame stipulated in these specs. If the Contractor should fail to complete issued work in a timely manner and to the satisfaction of the Parish, liquidated damages will be assessed, and the issuance of additional work orders will be withheld. If Contractor continually fails to perform work to the satisfaction of Jefferson Parish, the Parish reserves the right to terminate the contract, re-advertise, and re-bid the contract.
- 1.08** Bids are to be submitted online via [www.jeffparishbids.net](http://www.jeffparishbids.net).

**1.09 Work Order:**

The Contractor will be issued a work order for each WWTP that will have tank cleaning, sludge removal, dewater and hauling performed.

**2.1 EQUIPMENT:**

**A. Trailer Dewatering System, or Approved Equal:**

1. The dewatering trailer shall be capable of dewatering aerobic digested sludge ranging from 1.5%-5% solids. The trailer must be capable of handling 200-330 GPM.
2. Dewatering trailer shall have typical throughput of 1200-2000 lbs dry/hr with a process rate of 330 GPM.
3. The sludge pump size shall be 450 gpm and the weekly project size shall be no less than 250 gallons.

**B.** Contractor shall be responsible for hauling dewatered sludge to the disposal site with all units necessary to remove and transport conforming to requirements as needed.

**3.1 MATERIALS:**

**A.** Polymer needed as a flocculant in the sludge dewatering process shall be TMB 801 Sludge Dewatering Agent by Thornton, Musso & Bellemin, Inc., or approved equal.

**4.1 EXECUTION:**

**A.** Contractor shall be in compliance at all time with LAC 3:IX.Subpart 3.Chapter73.

**B.** Jefferson Parish shall drain the digester tanks prior to Contractor's mobilization to the site, until the sludge in the tanks reaches at least 1.5%-5% solids.

**C.** The Parish performed sampling and analysis of the sludge in March of 2022. The results of the tests may be obtained from the General Superintendent of the Treatment plants. This information is for an example only and future testing results by the contractor may vary. The Parish shall not be held responsible should future test results differ from the analysis of March 2022.

- D. The expected consistency of the sludge includes rags and debris.
  
- E. The Parish will supply the contractor with the process water for the sludge dewatering process. The Contractor will be responsible for providing the hose(s), cam locks, & adapters, etc. necessary to make the proper connections.
  
- F. Contractor shall process sludge through the use of a dewatering trailer, to a minimum of 16% solids.
  
- G. Contractor shall dispose of filtrate water to return to the treatment plant.
  
- H. Biosolids Transportation:
  - 1. Contractor or an approved Subcontractor must be an Approved Sewage Sludge Transported by the Louisiana Department of Environmental Quality (LDEQ). A copy of the current Approval of Sewage Sludge Transporter Registration Certificate must be furnished to the Parish prior to the execution of the Agreement.
  
  - 2. Contractor or subcontractor shall have properly licensed drivers and vehicles, and operate vehicles in accordance with applicable local, state and federal codes requirements and permits.
  
  - 3. The Contractor or approved hauling subcontractor shall be listed on the approved sewage sludge transporter list from LDEQ.
  
- I. Hauling of Sludge:
  - 1. Dewatered and Processed sludge shall be hauled from the work site to the proposed sludge dumping site during the hours the site is open. River Birch will accept treated sewer sludge Monday thru Friday between the hours of 7am & 2pm. Address is 2000 South Kenner Road, Avondale, LA. Phone (504) 436-1288 fax: 504-436-0611, e-mail - info@riverbirchllc.com
  
  - 2. The Contractor shall provide satisfactory evidence, such as landfill weight tickets, daily to the Parish of the amount of material removed from the tanks.

3. Landfilling to Approved Landfill

- a. These quantities will be subjected to certification, as deemed necessary by the Owner. Physical disposal at River Birch Landfill will be required. The contractor will not be responsible for the landfill disposal fees. River Birch Landfill will bill Jefferson Parish Department of Sewerage for the landfill disposal fees. Material needs to be profiled (attached) and each load needs to come in with a River Birch manifest. The analytical test River Birch require for this material is a full TCLP including pesticides and herbicides, RCI & Total PCB's. The material cannot contain free liquids, must be able to pass a paint filter and have no strong odors. Transporter must have a Biosolid Hauler ID Registered with LDEQ.
- b. The Contractor must adhere to all local, state and federal guidelines and procure all required permits for the disposal of this material as required by EPA and LDEQ.

5.1 **SUBMITTALS:**

A. The contractor shall provide all information requested in this section, as listed below.

1. Hauling to Approved Landfill (River Birch Landfill)

- a. A Copy of the sludge hauling permit from LDEQ.
- b. Copies of all truck scale tickets.
- c. Description of proposed haul route to be used for transportation to site.
- d. All required approvals from local, state, and federal regulators including EPA and LDEQ.
- e. Contractor shall obtain and submit to River Birch Landfill the Generator Waste Profile form, as required, which will be obtained from River Birch Landfill.

6.1 **REQUEST FOR PAYMENT:**

A. **REQUIREMENTS INCLUDED:**

Submit applications for payment to the Department of Sewerage, in accordance with the schedule established by Conditions of the Contract.

B. **FORMAT AND DATA REQUIRED:**

Submit payment requests in the form required with itemized data typed on continuation sheets.

**C. SUBSTANTIATING DATA FOR PROGRESS PAYMENTS:**

All payment requests must be accompanied by a completed Jefferson Parish Certificate of Payment Form and must include a signed affidavit regarding previous payment received, a short progress narrative describing work performed since previous payment submittal.

Digital copy of invoice may be submitted to Department of Sewerage with all data required with a cover letter for each monthly pay request.

**7.1 PREPARATION OF APPLICATION FOR FINAL PAYMENT:**

- A. Fill in application form as specified for progress payments.
- B. Use continuation sheet for presenting the final statement of accounting.

**7.2 SUBMITTAL PROCEDURE:**

- A. Submit applications for payment to the Department of Sewerage at the time requested by the Department of Sewerage.
- C. When the Department of Sewerage finds application properly completed and correct, it will transmit certificate for payment to Finance.

# Bid Bond

An Electronic Bid Bond must be submitted with this bid, through one of the respective clearing houses at [www.jeffparish.net](http://www.jeffparish.net) or [www.centralbidding.com](http://www.centralbidding.com). To access the bonding companies on Central Bidding, hover over the "Central Bidding" link at the top of the page and select the "Bid Bonds" link.

The electronic bid bond number is to be placed in the required section listed on the standard envelope. Scanned copies of bid bonds will not be accepted with your submission.



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DATE: 4/24/2024  
BID NO.: 50-00145129

INVITATION TO BID  
THIS IS NOT AN ORDER

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## JEFFERSON PARISH

PURCHASING DEPARTMENT  
P.O. BOX 9  
GRETNA, LA. 70054-0009  
504-364-2678

PURCHASING SPECIALIST:  
MBUTTERY@jeffparish.net

**BIDS WILL BE RECEIVED ONLINE VIA WWW.JEFFPARISHBIDS.NET UNTIL 2:00 PM, 5/23/2024 AND PUBLICLY OPENED THEREAFTER IN THE WEST BANK PURCHASING DEPT, SUITE 4400, JEFFERSON PARISH GENERAL GOVERNMENT BUILDING, 200 DERBIGNY STREET, GRETNA, LA 70053. At no charge, bidders are to submit via Jefferson Parish's electronic procurement page by visiting [www.jeffparishbids.net](http://www.jeffparishbids.net) to register for this free site. Additional instructions are included in the text box highlighting electronic procurement.**

### LATE BIDS WILL NOT BE ACCEPTED

**NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES SHALL RESULT IN BID REJECTION. HOWEVER, ELECTRONIC SIGNATURES AS DEFINED IN LSA - R.S. 9:2620(8) ARE ACCEPTABLE. SIGNATURE MUST BE A SECURED DIGITAL SIGNATURE.**

### INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

#### THE FOLLOWING INSTRUCTIONS APPLY TO ALL BIDS

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 136353 and/or Resolution No. 141125 as amended.

Jefferson Parish adheres to the Louisiana Code of Governmental Ethics, contained in Louisiana Revised Statutes Annotated, R.S. 42:1101, et seq. Vendor/Proposer by this submission, warrants that there are no "conflicts of interest" related to this procurement that would violate applicable Louisiana Law. Violation of the Louisiana Code of Governmental Ethics may result in rescission of contract, permit or licenses, and the imposition of fines and/or penalties, without contractual liability to the public in accordance with applicable law.

All vendors submitting bids should register as a Jefferson Parish vendor if not already yet registered. Registration forms may be downloaded from <http://purchasing.jeffparish.net> and by clicking on Vendor Information. Current W-9 forms with respective Tax Identification numbers and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, vendor registration is mandatory. Vendors may experience a delay in payment if your company is not a registered vendor with Jefferson Parish.

All quotations shall be based on F.O.B. Agency warehouse or job site, anywhere within the Parish as designated by the Purchasing Department. This provision does not apply to public works projects

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alterations from the specifications must be indicated and/or supporting documentation supplied with bid submission.

Bidders should submit all questions in writing via email to the Purchasing Specialist's email address as indicated above, no later than Five (5) working days prior to the bid opening. Bid numbers should be mentioned in all requests. If submitting online, vendors may send questions via the E-Procurement site no later than Five (5) working days prior to the bid opening.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum. Please note that all official communication will be expressed in the form of an addendum.

Visit our website at [HTTP://PURCHASING.JEFFPARISH.NET](http://PURCHASING.JEFFPARISH.NET)

All formal Addenda require written acknowledgement on the bid form by the bidder. Failure to acknowledge any Addendum on the bid form shall cause the bid to be rejected. JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. Vendors must not alter the bid forms. Doing so will cause the bid to be rejected.

A corporate resolution or written evidence of the individual signing the bid having such authority must be submitted with the bid. Failure to comply will cause bid to be rejected. For corporate entities, such written evidence may be a printout of the Louisiana Secretary of State's website listing the signatory as an officer. Such printout shall be included with the bid submission. Bids submitted by Owners or Sole Proprietorships must include certification that he or she owns the entity for which the bid is signed. This documentation must be submitted with the bid. Failure to do so will result in bid rejection.

NOTE: A sample corporate resolution can be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document. A sample certification of sole proprietorship can also be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document.

### INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

**A. AWARD OF CONTRACT:** JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE. SPLIT AWARDS MADE TO SEVERAL VENDORS WILL ONLY BE GRANTED TO THOSE DEEMED RESPONSIVE AND RESPONSIBLE.

All bid prices shall remain valid for 45 days. Jefferson Parish and the lowest responsive and responsible bidder(s) by mutual written consent may mutually agree to extend the deadline for award by one (1) or more extensions of thirty (30) calendar days.

**PROTESTS:** Only those vendors that submit bids in response to this solicitation may protest any element of the procurement, in writing to the Director of the Purchasing Department. Written protest must be received within 48 hours of the release of the bid tabulation by the Purchasing Department. After consultation, the Parish Attorney's Office will then respond to protests in writing. (For more information, please see Chapter 2, Article VII, Division 2, Sec. 2-914.1 of the Jefferson Parish Code of Ordinances.)

**PREFERENCE:** Unless federal funding is directly spent by Jefferson Parish for this purchase, preference is hereby given to materials, supplies, and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside the state. "LSA - R.S. 38:2251-2261"

**B. USE OF BRAND NAMES AND STOCK NUMBERS:** Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

**C. CANCELLATION OF CONTRACT:** JEFFERSON PARISH reserves the right to cancel all or any part if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel any contract at anytime and for any reason by issuing a THIRTY (30) day written notice to the contractor.

For good cause and as consideration for executing a contract with Jefferson Parish, vendor conveys, sells, assigns and transfers to Jefferson Parish or its assigns all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of Louisiana, relating to the particular good or services purchased or acquired by Jefferson Parish.

**D. PRICES:** Jefferson Parish is exempt from paying sales tax under LSA-R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit of measure specified and unless otherwise specified, shall be exclusive of state and local taxes. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit price shall prevail.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A17.1-1961).

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

Jefferson Parish and its partners as the recipients of federal funds are fully committed to awarding a contract(s) to firm(s) that will provide high quality services and that are dedicated to diversity and to containing costs. Thus, Jefferson Parish strongly encourages the involvement of minority and/or woman-owned business enterprises (DBE's, including MBE's, WBE's and SBE's) to stimulate participation in procurement and assistance programs.

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, operating supplies and/or equipment listed in this bid proposal. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications.

Advertised bids will be tabulated and a copy of the tabulation will be forwarded to each responding bidder.

**IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS**

This electronic procurement system allows vendors the convenience of reviewing and submitting bids online. This is a secure site and authorized personnel have limited read access only. Bidders are to submit electronically using this free service; while the website accepts various file types, one single PDF file containing all appropriate and required bid documents is preferred. Bidders submitting uploaded images of bid responses are solely responsible for clarity. If uploaded images/documents are not legible, then bidder's submission will be rejected. Please note all requirements contained in this bid package for electronic bid submission.

Please visit our E-Procurement Page at [www.jeffparishbids.net](http://www.jeffparishbids.net) to register and view Jefferson Parish solicitations. For more information, please visit the Purchasing Department page at <http://purchasing.jeffparish.net>.

The general specifications for construction projects and the purchase of materials, services and/or supplies are those adopted by the JEFFERSON PARISH Council by Resolution No. 136353 or 141125 as amended. The general conditions adopted by this resolution shall be considered as much a part of this document as if they were written wholly herein. A copy may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at <http://purchasing.jeffparish.net> and clicking on Online Forms.

**ADDITIONAL REQUIREMENTS FOR THIS BID**

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE CORRESPONDING INSTRUCTIONS BELOW.

**1, 3, 4, 5, 6, 8, 9, 10, 11, 13, 15**

**MANDATORY**

**PRE-BID CONFERENCE TO BE HELD AT: 1221 Elmwood Park Blvd., Ste 303, 70123  
Joseph S. Yenni Bldg., 11:00 AM  
ON May 9, 2024**

1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(l), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid electronic envelope. Failure to comply will cause the bid to be rejected. When submitting the bid electronically, the license number must be entered in the appropriate field in the electronic procurement system. Failure to comply will cause the bid to be rejected.
5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precaution must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.
7. **PUBLIC WORKS BIDS:** All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise state in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. **NON-PUBLIC WORKS BIDS:** A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. **NON-PUBLIC WORKS BIDS:** A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. All bidders must comply with the requirements stated in the attached "Standard Insurance Requirements" sheet attached to this bid solicitation. Failure to comply with this instruction will result in bid rejection.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. All sureties must be in original format (no copies) When submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. **PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits Required;** This applies to all solicitations for construction, alteration or demolition of public buildings or projects, in conformity with the provisions contained in LSA-RS 38:2212.9, LSA-RS 38:2212.10, LSA-RS 38:2224, and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Conviction Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit, Debt Disclosures Affidavit and E-Verify Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

15. NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits Required In conformity with the provisions contained in LSA – RS 38:2224 and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Debt Disclosures Affidavit and Campaign Contribution Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

16. The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement and/or Federal funding/reimbursement. As such, the referenced appendix will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed and submitted as per the appendix instructions. Failure to submit applicable certifications per the appendix instructions will result in bid rejection.

17. For this project, the Contractor shall not pay any state or local sales or use taxes on materials and equipment which are affixed and made part of the immovable property of the project or which is permanently incorporated in the project (hereinafter referred to as "applicable materials and equipment."). All purchases of applicable materials or equipment shall be made by the contractor on behalf of and as the agent of Jefferson Parish (Owner), a political subdivision of the State of Louisiana. No state and local sales and use taxes are owed on applicable materials and equipment under the provisions of Act 1029 of the 1991 Regular Session - Louisiana Revised Statute 47:301(8)(c). Owner will furnish to contractor a certificate form which certifies that Owner is not required to pay such state or local sales and use taxes, and contractor shall furnish a copy of such certificate to all vendors or suppliers of the applicable materials and equipment, and report to Owner the amount of taxes not incurred.

**It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission; and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to JPCO 2-155.10(19). By signing this document, every corporation, partnership, or person contracting with PARISH, whether by cooperative endeavor, intergovernmental agreement, bid, proposal, application or solicitation for a parish contract, and every application for certification of eligibility for a parish contract or program, attests that it understands and will abide by all provisions of JPCO 2-155.10.**

**All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form**

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES \_\_\_\_\_ NO

MAXIMUM ESCALATION PERCENTAGE REQUESTED \_\_\_\_\_%

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF 5/23/25

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

**DELIVERY: FOB JEFFERSON PARISH**

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

7/15/24

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable)

CL. 53086

**THIS SECTION MUST BE COMPLETED BY BIDDER:**

FIRM NAME: Spectrum Biotechnologies LLC

ADDRESS: 10135 Industrial Drive

CITY, STATE: Greismary, La ZIP: 70734

TELEPHONE: (225) 647-3565 FAX: (225) 647-3566

EMAIL ADDRESS: juige@spectrumwater.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: 1

NUMBER: 2

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

TOTAL PRICE OF ALL BID ITEMS: \$ 833,900.00

AUTHORIZED SIGNATURE: [Signature]

Joshua Chapman  
Printed Name

TITLE: COO

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00145129

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			<p>Labor, Materials and Equipment Necessary to Provide Tank Cleaning, Sludge Removal Dewatering and Hauling for the Department of Sewerage</p>		
1	2,700.00	TN	<p>0001 - Remove, process, dewater, handle disposal of existing sludge at Marrero WWTP</p>	\$160.00	\$432,000.00
2	750.00	TN	<p>0002 - Remove, process, dewater, handle, disposal of existing sludge at Harvey WWTP</p>	\$175.00	\$131,250.00
3	550.00	TN	<p>0003 - Remove, process, dewater, handle, disposal of existing sludge at Bridge City WWTP</p>	\$183.00	\$100,650.00
4	1,000.00	TN	<p>0004 - Remove, process, dewater, handle, disposal of existing sludge at East Bank WWTP</p>	\$170.00	\$170,000.00

**CORPORATE  
RESOLUTION**

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF

Spectrum Biotechnologies LLC, INCORPORATED.

AT THE MEETING OF DIRECTORS OF Spectrum Biotechnologies LLC,  
INCORPORATED, DULY NOTICED AND HELD ON 27 2024,  
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED.  
IT WAS:

RESOLVED. THAT Joshua Chapman, BE AND IS HEREBY APPOINTED,  
CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-FACT OF THE CORPORATION  
WITH FULL POWER AND AUTHORITY TO ACT ON BEHALF OF THIS CORPORATION IN ALL  
NEGOTIATIONS, BIDDING, QUOTES, CONCERNS AND TRANSACTIONS WITH THE PARISH OF ST.  
JOHN OR ANY OF ITS AGENCIES, DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT  
LIMITED TO THE EXECUTION OF ALL BIDS, QUOTES, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS,  
SURETIES, CONTRACTS AND ACTS AND TO RECEIVE AND RECEIPT THEREFOR ALL PURCHASE  
ORDERS AND NOTICES ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID, QUOTE, OR  
CONTRACT, THIS CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING AND  
ACCEPTING EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-  
FACT.

I HEREBY CERTIFY THE FOREGOING TO BE A TRUE AND CORRECT COPY OF  
AN EXCERPT OF THE MINUTES OF THE ABOVE DATED MEETING OF THE  
BOARD OF DIRECTORS OF SAID CORPORATION, AND THE SAME HAS NOT  
BE REVOKED OR RESCINDED.

Kay Brand Dupuy  
SECRETARY-  
TREASURER

27/24  
DATE

## **Non-Public Works Bid Affidavit Instructions**

- **Affidavit is supplied as a courtesy to Affiants, but it is the responsibility of the affiant to insure the affidavit they submit to Jefferson Parish complies, in both form and content, with federal, state and parish laws.**
- **Affidavit must be signed by an authorized representative of the entity or the affidavit will not be accepted.**
- **Affidavit must be notarized or the affidavit will not be accepted.**
- **Notary must sign name, print name, and include bar/notary number, or the affidavit will not be accepted.**
- **Affiant MUST select either A or B when required or the affidavit will not be accepted.**
- **Affiants who select choice A must include an attachment or the affidavit will not be accepted.**
- **If both choice A and B are selected, the affidavit will not be accepted.**
- **Affidavit marked N/A will not be accepted.**
- **It is the responsibility of the Affiant to submit a new affidavit if any additional campaign contributions are made after the affidavit is executed but prior to the time the council acts on the matter.**

*Instruction sheet may be omitted when submitting the affidavit*



Debt Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

Choice A \_\_\_\_\_ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

Choice B X \_\_\_\_\_ There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

*[The remainder of this page is intentionally left blank.]*

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.



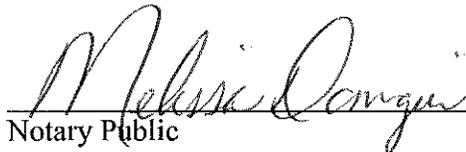
Signature of Affiant

Joshua Chapman

Printed Name of Affiant

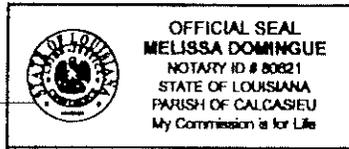
SWORN AND SUBSCRIBED TO BEFORE ME

ON THE 9<sup>th</sup> DAY OF May, 2024



Notary Public

Melissa Domingue  
Printed Name of Notary



80621  
Notary/Bar Roll Number

My commission expires At Death

## **STANDARD INSURANCE REQUIREMENTS FOR BIDDING PURPOSES**

All required insurance under this bid shall conform to Jefferson Parish Resolution No. 113646 or No. 113647, as applicable. Contractors may not commence any work under any ensuing contract unless and until all required insurance and associated evidentiary requirements thereto have been met, along with any additional specifications contained in the **Invitation to Bid**. Except as where otherwise precluded by law, the Parish Attorney or his designee, with the concurrence of the Director of Risk Management or his designee, may agree on a case-by-case basis, to deviate from Jefferson Parish's standard insurance requirements, as provided in this Section. Vendors requesting deviation therefrom shall submit such requests in writing, along with compelling substantiation, to the Purchasing Department prior to the bid's due date. Any changes to the insurance requirements will be reflected in the bid specifications and addenda. Prior to contract execution and at all times thereafter during the term of such contract, contractors must provide and continuously maintain all coverages as required by the foregoing Resolutions, and the contract documents. Failure to do so shall be grounds for suspension, discontinuation or termination of the contract.

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For bidding purposes, bidders must submit with bid submission a current (valid) insurance certificate evidencing the required coverages. Failure to comply will cause bid to be rejected. The current insurance certificate will be used for proof of insurance at time of evaluation. Thereafter, and prior to contract execution, the low bidder will be required to provide final insurance certificates to the Parish which shall name **the Jefferson Parish, its Districts Departments and Agencies under the direction of the Parish President and the Parish Council** as additional insureds regarding negligence by the contractor for the Commercial General Liability and the Comprehensive Automobile Liability policies. Additionally, said certificates should reflect the name of the Parish Department receiving goods and services and reference the respective Jefferson Parish bid number.

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### **JEFFERSON PARISH REQUIRED STANDARD INSURANCE**

#### **WORKER'S COMPENSATION INSURANCE**

As required by Louisiana State Statute, exception; Employer's Liability, Section B shall be \$1,000,000 per occurrence when Work is to be over water and involves maritime exposures to cover all employees not covered under the State Worker's Compensation Act, otherwise this limit shall be no less than \$500,000 per occurrence.

**Note: If your company is not required by law to carry workmen's compensation insurance, i.e. not a Louisiana company, sole employee of the company, then bidders must request a workmen's compensation insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being**

rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

**COMMERCIAL GENERAL LIABILITY**

Shall provide limits not less than the following: \$1,000,000.00 Combined Single Limit per Occurrence for bodily injury and property damage.

**COMPREHENSIVE AUTOMOBILE LIABILITY**

Bodily injury liability \$1,000,000.00 each person; \$1,000,000.00 each occurrence.  
Property Damage Liability \$1,000,000.00 each occurrence.

**Note: This category may be omitted if bidders do not/will not utilize company vehicles for the project or do not possess company vehicles. Bidder must request an automobile insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.**

**DEDUCTIBLES** - The Parish Attorney with concurrence of the Director of Risk Management have waived the deductible section of the Terms and Conditions for all Invitations to Bid, until further notice.

**UMBRELLA LIABILITY COVERAGE**

An umbrella policy or excess may be used to meet minimum requirements.

**FOR CONSTRUCTION AND RENOVATION PROJECTS:**

The following are required if selected below. Such insurance is due upon contract execution.

**OWNER'S PROTECTIVE LIABILITY**

To be for the same limits of liability for bodily injury and property damage liability established for commercial general liability.

**BUILDER'S RISK INSURANCE**

The contractor shall maintain Builder's Risk Insurance at his own expense to insure both the owner (Parish of Jefferson) and contractor as their interest may appear.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
04/19/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Brown & Brown Insurance Services, Inc. 400 East Kaliste Saloom Rd. Ste 1100 Lafayette LA 70508	<b>CONTACT NAME:</b> Monique Manuel CIC, CISR <b>PHONE (A/C, No, Ext):</b> (225) 763-5600 <b>FAX (A/C, No):</b> <b>E-MAIL ADDRESS:</b> Monique.Manuel@bbrown.com																				
	<table border="1"> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A:</td> <td>Westchester Surplus Lines Insurance Company</td> <td>10172</td> </tr> <tr> <td>INSURER B:</td> <td>Houston Specialty Insurance Company</td> <td>12936</td> </tr> <tr> <td>INSURER C:</td> <td>Louisiana Workers' Compensation Corporation</td> <td>22350</td> </tr> <tr> <td>INSURER D:</td> <td>Aspen Specialty Insurance Company</td> <td>10717</td> </tr> <tr> <td>INSURER E:</td> <td>Old Republic Insurance Company</td> <td>24127</td> </tr> <tr> <td>INSURER F:</td> <td></td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	Westchester Surplus Lines Insurance Company	10172	INSURER B:	Houston Specialty Insurance Company	12936	INSURER C:	Louisiana Workers' Compensation Corporation	22350	INSURER D:	Aspen Specialty Insurance Company	10717	INSURER E:	Old Republic Insurance Company	24127	INSURER F:	
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INSURER F:																					
<b>INSURED</b> Spectrum Biotechnologies, LLC 6135 Industrial Drive Gelsmar LA 70734																					

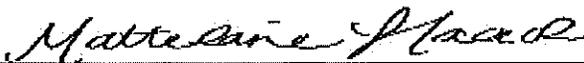
**COVERAGES**      **CERTIFICATE NUMBER:** 24-25 Certificates/AWC      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Pollution/Professional/Claims Made \$1,000,000 Each Condition GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			G71558836005	09/04/2023	09/04/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY			HSLR18-05724-06	09/04/2023	09/04/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$			G71558885005	09/04/2023	09/04/2024	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	58761B	03/15/2024	03/15/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	(D) Excess Liability 2nd Layer (E) *Work Comp-TX #MWC11595215			EX00DRJ23	09/04/2023	09/04/2024	Aggregate/Occurrence \$6,000,000 *Term 3/15/24-3/15/25 \$1Mil/\$1Mil/\$1Mil

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

-Jason Godfrey is excluded for Work Comp in Louisiana. Duane Fruge is excluded for Work Comp in Texas.  
-Equipment Policy #SML93066911; Carrier AGCS Marine Ins Co; Policy Term: 09/04/23-09/04/24 Leased/Rented Equipment Limit \$595,000 per item.

<b>CERTIFICATE HOLDER</b>	<b>CANCELLATION</b>
	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 



# JEFFERSON PARISH

## DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG  
PARISH PRESIDENT

RENNY SIMNO  
DIRECTOR

May 14, 2024

### ADDENDUM # 1

**Bid Number: 50-00145129**

**Bid Opening Date: May 23, 2024 at 2:00 pm**

**Description of Bid: Labor, Materials and Equipment Necessary to Provide Tank Cleaning, sludge Removal, Dewatering and Hauling for the Department of Sewerage**

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#### Clarification

**Q1: Under equipment, the specs call for a trailer dewatering system. Will Jefferson Parish allow mechanical dewatering with a belt press or centrifuge?**

**A1: Vendor may quote on using different equipment, provided description of the equipment and photo are submitted with bid.**

**Q2: Please clarify under Section 2.1, A,3 "Weekly project size shall be no less than 250 gallons".**

**A2: There was an error in the specs and it should read "weekly project size shall be no less than 250,000 gallons".**

**Q3: Will the parish provide current TCLP's for each plant?**

**A3: TCLP's must be obtained by Public Records Request. Visit [www.jeffparish.net](http://www.jeffparish.net) select I Want To tab on top of page then select Submit Public Records Request <https://jeffersonparishla.nextrequest.com/>**

**Q4: Will the parish provide the required electrical service requirements?**

**A4: Awarded contractor shall provide their own power.**

**Q5: Will the parish consider allowing a separate mobilization/demobilization for each plant?**

**A5: This will be at the contractor's discretion.**

JOSEPH S. YENNI BUILDING - 1221 ELMWOOD PARK BLVD - SUITE 404 - JEFFERSON, LA 70123 - PO BOX 10242 JEFFERSON, LA 70181-0242  
OFFICE 504.364-2678

GENERAL GOVERNMENT BUILDING - 200 DERBIGNY ST - SUITE 4400 - GRETNA, LA 70053 - PO BOX 9 - GRETNA - LA 70054  
OFFICE 504.364.2678

EMAIL: [PURCHASING@JEFFPARISH.NET](mailto:PURCHASING@JEFFPARISH.NET)

WEBSITE: [WWW.JEFFPARISH.NET](http://WWW.JEFFPARISH.NET)

Q6: Can you provide the physical addresses of each plant?

A6: EB Plant: #2 Humane Way, Harahan, LA 70123

Bridge City Plant: 1400 Hwy. 90 West, Bridge City, LA 70094

Marrero Plant: 6250 Lapalco Blvd, Marrero, LA 70072

Harvey Plant: 2343 Paillet St., Harvey, LA 70058

Q7: When were the tanks last cleaned?

A7: Marrero Plant around 2015; Harvey Plant around 2016; Bridge City, not cleaned since put into operation around 1987-88; Eastbank Plant, over 5 year ago.

Q8: Site Visits

A8: Site Visits available upon request. Email: [DToups@jeffparish.net](mailto:DToups@jeffparish.net) for more information.

Sincerely,

  
\_\_\_\_\_  
Mark Buttery  
Purchasing Specialist II

**Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form by indicating the addendum number listed above. Failure to list each addenda number on the bid form will result in bid rejection.**

**This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.**



# JEFFERSON PARISH

DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG  
PARISH PRESIDENT

RENNY SIMNO  
DIRECTOR

May 16, 2024

## ADDENDUM # 2

Bid Number: 50-00145129

Bid Opening Date: May 23, 2024 at 2:00 pm

Description of Bid: Labor, Materials and Equipment Necessary to Provide Tank Cleaning, sludge Removal, Dewatering and Hauling for the Department of Sewerage

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### Clarification

Q1: What level of cleanliness will the parish accept?

A1: To the acceptance of the General Superintendent, the Plant Superintendent and/or the Inspector.

Q2: Will parish pay contractors per wet ton removed or for tank cleaned? Will parish consider paying per tank cleaned?

A2: As Per the Specs: "Contractor shall be responsible for Hauling dewatered sludge to the disposal site..."

Q3: Will the parish pay for the disposal of the vacuum trucks at River Birch, due to final cleaning of tanks?

A3: No. Sludge has to be dewatered and processed.

Sincerely,

  
\_\_\_\_\_  
Mark Buttery  
Purchasing Specialist II

**Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form by indicating the addendum number listed above. Failure to list each addenda number on the bid form will result in bid rejection.**

**This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.**

JOSEPH S. YENNI BUILDING - 1221 ELMWOOD PARK BLVD - SUITE 404 - JEFFERSON, LA 70123 - PO BOX 10242 JEFFERSON, LA 70181-0242  
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