

## BID DOCUMENTS

PROJECT: Our Lady Help of Christians Roof Replacement of the Church and Hall

PROJECT NO: 20.0028.17.003

TO: Diocese of Lake Charles  
414 Iris Street  
Lake Charles, LA 70601

BIDDER: Roofing Solutions, L.L.C  
17260 Jefferson Hwy, Ste D  
Baton Rouge, LA 70817

LICENSE #: 44196

BID TIME AND DATE: November 12<sup>th</sup>, 2024 @ 02:00 PM

# BID FORM

**TO:** Diocese of Lake Charles  
414 Iris Street  
Lake Charles, LA 70601

**BID FOR:** Our Lady Help of Christians Roof  
Replacement of the Church and Hall  
Jennings, LA 70546  
DOLC Project #20.0028.17.003

The undersigned bidder hereby declares and represents that she/he: a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) has personally inspected and is familiar with the project site, and hereby proposes to provide all labor, materials, tools, appliances and facilities as required to perform, in a workmanlike manner, all work and services for the construction and completion of the referenced project, all in strict accordance with the Bidding Documents prepared by: Hoffpauir Studio, LLC and dated: October 9, 2024

Bidders must acknowledge all addenda. The Bidder acknowledges receipt of the following **ADDENDA:** (Enter the number the Designer has assigned to each of the addenda that the Bidder is acknowledging) #01, #02

**TOTAL BASE BID (CHURCH):** For all work required by the Bidding Documents (including any and all unit prices designated "Base Bid" \* but not alternates) the sum of:

Three Hundred Sixty One Thousand Three Hundred 00/100 Dollars (\$ 361,300.00)

**Alternate No. 1** (*Add- Slate Roof as specified in lieu of copper roof- Church Only*) for the lump sum of:

Deduct Thirty Nine Thousand Four Hundred 00/100 Dollars (\$ (39,400.00))

**TOTAL BASE BID (HALL):** For all work required by the Bidding Documents (including any and all unit prices designated "Base Bid" \* but not alternates) the sum of:

One Hundred Forty Five Thousand Five Hundred 00/100 Dollars (\$ 145,500.00)

**NAME OF BIDDER:** Roofing Solutions, L.L.C.

**ADDRESS OF BIDDER:** 17260 Jefferson Hwy, Ste D, Baton Rouge, LA 70817

**LOUISIANA CONTRACTOR'S LICENSE NUMBER:** 44196

**NAME OF AUTHORIZED SIGNATORY OF BIDDER:** Tupac de la Cruz

**TITLE OF AUTHORIZED SIGNATORY OF BIDDER:** Co-Manager

**SIGNATURE OF AUTHORIZED SIGNATORY OF BIDDER \*\*:** 

**DATE:** 11/12/24

**\*\* A CORPORATE RESOLUTION OR WRITTEN EVIDENCE** of the authority of the person signing the bid for the public work as prescribed by LA R.S. 38:2212(B)(5).

**BID SECURITY** in the form of a bid bond, certified check or cashier's check as prescribed by LA R.S. 38:2218(A) attached to and made a part of this bid.

## UNIT PRICE FORM

**TO:** Diocese of Lake Charles  
414 Iris Street  
Lake Charles, LA 70601

*(Owner to provide name and address of owner)*

**BID FOR:** Our Lady Help of Christians Roof  
Replacement of the Church and Hall  
Jennings, LA 70546  
DOLC Project #20.0028.17.003

*(Owner to provide name of project and other identifying information)*

**UNIT PRICES:** This form shall be used for any and all work required by the Bidding Documents and described as unit prices. Amounts shall be stated in figures and only in figures.

DESCRIPTION:	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# 5/8" Plywood Decking			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
1	100	SF	\$7.50	\$750.00
DESCRIPTION:	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# 16 oz Copper Flashing			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
2	100	OZ	\$6.00	\$600.00
DESCRIPTION:	<input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# _____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
DESCRIPTION:	<input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# _____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
DESCRIPTION:	<input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# _____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
DESCRIPTION:	<input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# _____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
DESCRIPTION:	<input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# _____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
DESCRIPTION:	<input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# _____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>

**Wording for "DESCRIPTION" is to be provided by the Owner.**

**All quantities are estimated. The contractor will be paid based upon actual quantities as verified by the Owner.**



## **Exhibit B- Compliance with Federal Regulations**

OWNER: **DIOCESE OF LAKE CHARLES OR ITS RELATED CORPORATIONS**

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**THE BIDDER WILL COMPLY WITH THE FOLLOWING STATUTES, REGULATIONS and EXECUTIVE ORDERS:**

- Executive Order 11246 entitled "Equal Employment Opportunity" as amended by Executive Order 11375.
- Copeland "Anti-Kickback" Act (18 U.S.C. 874) as supplemented in the Department of Labor regulations (29 CFR Part 3).
- Debarment and Suspension.
- Byrd Anti-lobbying Amendment
- Procurement of Recovered Materials
- Contract Work Hours Safety Standards Act (40 U.S.C. 327-330) Sections 103 and 107 as supplemented by Department of Labor regulations (29 CFR Part 5).
- Clean Air Act (42 U.S.C. 1857/(h)) Section 306
- Clean Water Act (33 U.S.C. 1368) Section 508
- Executive Order 11738 and Environmental Protection Agency (40 CFR Part 15)
- Energy Policy and Conservation Act (Pub. L. 94-163, 89 Stat. 871)
- All FEMA published compliance requirements, including but not limited to FEMA EM-3538-LA and DR-4559-LA
- FEMA access to any books, documents, papers, and records of the contractor which are directly pertinent to this specific contract for the purpose of making audit, examination, excerpts, and transcriptions.
- FEMA requirement for retention of all records for three years after receipt of final payment and all other matters are closed.
- Cooperate with and allow full access to all FEMA representatives regarding this site.
- Ensure that all subconsultants are aware of the requirements imposed upon them by Federal statute and regulation and include language in the contracts that requires the subconsultants to abide by all of the terms and conditions of the contract.

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Signature and Title of Bidder's Representative / Date

Tupac de la Cruz, Co-Manager

11/12/24

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Printed or Typed Name and Title of Bidder's Representative / Date



## **Exhibit C- Non-Collusion Affidavit**

**OWNER** DIOCESE OF LAKE CHARLES OR ITS RELATED CORPORATIONS  
**BIDDER** Roofing Solutions, LLC  
**PROJECT** Our Lady Help of Christians Roof Replacement of the Church and Hall,  
DOLC Project Number: 20.0028.17.003

Affiant, Tupac de la Cruz, states that:

Affiant is (enter title) Co-Manager of Roofing Solutions, L.L.C.,  
"the Bidder". Affiant has personal knowledge of the matters set forth in this Affidavit and is  
competent to testify about them.

The Bidder has submitted to the Diocese of Lake Charles or its related corporations, ("The  
Owner"), a "Bid", for construction and related services, also referred to in this Affidavit as "The  
Work"

This Affidavit is executed by Affiant for inclusion with the submission to the Owner of the Bid  
and may be relied upon by the Owner in considering the Bid.

Affiant is fully informed about the preparation and contents of the Bid and of all pertinent  
circumstances surrounding the Bid, and has not entered into any contract; combination,  
conspiracy or other act prohibited by Law and the is genuine and is not collusive and sham.

Neither the Bid nor any of the Bid's owners, officers, partners, directors, agents, representatives,  
principals, employees or parties in interest, including this Affiant, have in any way entered or  
proposed to enter into any combination to prevent the making of any Bid, or to fix any prices  
(including overhead, profit or other costs) for the Bid: or have made any agreement, or given or  
promised any consideration to induce any other person not to bid for the Work, or to bid at a  
specified price; or have secured, proposed or intended to secure through any agreement  
an unlawful advantage against the Owner or any other person interested in the Work. The Bid is  
not intended to secure an unfair advantage or benefit from the Owner or in favor of any person  
interested in the Work.

Affiant employed no person, either directly or indirectly, to secure the Contract(s) "The  
Work", other than persons regularly employed by the Affiant whose services in connection with  
the Work or in securing the Contract(s) were in the regular course of their duties for the Bidder.

No part of the Contract Price(s) was paid, or if Affiant is awarded the Contract(s) will be paid, to  
any person for soliciting the Contract(s) other than the payment of their normal compensation to  
persons regularly employed by the Affiant whose services in connection with the Work or in  
securing the Contract(s) were in the regular course of their duties for Affiant.



**NON-COLLUSION AFFIDAVIT**

The bid is fair and proper and not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Bidder or any other of the Bidder's owners, officers, partners, directors, agents, representatives, employees or parties in interest, including this Affiant; and neither the Bidder nor any of its owners, officers, partners, directors, agents, representatives, employees or parties in interest, including this Affiant, have divulged any information regarding the Bidder or any data about the Bidder to any other person.

By (signature) [Signature] Title Co-Manager

Printed or Typed Name Tupac de la Cruz Date November, 12th, 2024

STATE OF LOUISIANA

PARISH OF East Baton Rouge

Before me, a Notary commissioned, qualified and acting, personally appeared (enter name of the person signing this Affidavit) Tupac de la Cruz

To me well known to be the person described is and who signed this Affidavit, who being by me first duly sworn upon oath, says that he/she has been authorized by (enter Bidder's name) Roofing Solutions, LLC to execute this Affidavit on behalf of the named Bidder in favor of the Owner for the uses and purposes mentioned.

Subscribed and sworn to before me this 12<sup>th</sup> day of Nov., 2024.

Beverly S. Summers  
Notary

**Beverly S Summers**  
LA Notary ID #128290  
My Commission is for Life

## BID BOND

Date: 11/12/2024

KNOW ALL MEN BY THESE PRESENTS:

That Roofing Solutions, LLC. of Baton Rouge, LA, as Principal, and Philadelphia Indemnity Insurance Company, as Surety, are held and firmly bound unto the Diocese of Lake Charles (Obligee), in the full and just sum of five (5%) percent of the total amount of this proposal, including all alternates, lawful money of the United States, for payment of which sum, well and truly be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally firmly by these presents.

Surety represents that it is listed on the current U. S. Department of the Treasury Financial Management Service list of approved bonding companies as approved for an amount equal to or greater that the amount for which it obligates itself in this instrument or that it is a Louisiana domiciled insurance company with at least an A - rating in the latest printing of the A. M. Best's Key Rating Guide. If surety qualifies by virtue of its Best's listing, the Bond amount may not exceed ten percent of policyholders' surplus as shown in the latest A. M. Best's Key Rating Guide.

Surety further represents that it is licensed to do business in the State of Louisiana and that this Bond is signed by surety's agent or attorney-in-fact. This Bid Bond is accompanied by appropriate power of attorney.

THE CONDITION OF THIS OBLIGATION IS SUCH that, whereas said Principal is herewith submitting its proposal to the Obligee on a Contract for:

**Our Lady Help of Christians Roof Replacement of the Church and Hall**  
**DOLC Project #: 20.0028.17.003**

NOW, THEREFORE, if the said Contract be awarded to the Principal and the Principal shall, within such time as may be specified, enter into the Contract in writing and give a good and sufficient bond to secure the performance of the terms and conditions of the Contract with surety acceptable to the Obligee, then this obligation shall be void; otherwise this obligation shall become due and payable.

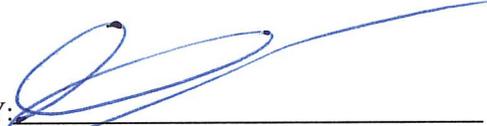
Roofing Solutions, LLC.

Philadelphia Indemnity Insurance Company

PRINCIPAL (BIDDER)

SURETY

BY:   
AUTHORIZED OFFICER-OWNER-PARTNER

BY:   
AGENT OR ATTORNEY-IN-FACT(SEAL)

Mary Catherine Turner, Attorney-in-Fact

**PHILADELPHIA INDEMNITY INSURANCE COMPANY**

One Bala Plaza, Suite 100  
Bala Cynwyd, PA 19004-0950

**Power of Attorney**

KNOW ALL PERSONS BY THESE PRESENTS: That **PHILADELPHIA INDEMNITY INSURANCE COMPANY** (the Company), a corporation organized and existing under the laws of the Commonwealth of Pennsylvania, does hereby constitute and appoint **Garrett Turner, Marv Catherine Turner, Meghann Catherine Turner & Ronald T. Turner of Surety Bond Brokers, LLC**, its true and lawful Attorney-in-fact with full authority to execute on its behalf bonds, undertakings, recognizances and other contracts of indemnity and writings obligatory in the nature thereof, issued in the course of its business and to bind the Company thereby, in an amount not to exceed **\$100,000,000.00**.

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of **PHILADELPHIA INDEMNITY INSURANCE COMPANY** on the 14<sup>th</sup> of November 2016.

**RESOLVED:** That the Board of Directors hereby authorizes the President or any Vice President of the Company: (1) Appoint Attorney(s) in Fact and authorize the Attorney(s) in Fact to execute on behalf of the Company bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof and to attach the seal of the Company thereto; and (2) to remove, at any time, any such Attorney-in-Fact and revoke the authority given. And, be it

**FURTHER RESOLVED:** That the signatures of such officers and the seal of the Company may be affixed to any such Power of Attorney or certificate relating thereto by facsimile, and any such Power of Attorney so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the Company in the future with respect to any bond or undertaking to which it is attached.

IN TESTIMONY WHEREOF, PHILADELPHIA INDEMNITY INSURANCE COMPANY HAS CAUSED THIS INSTRUMENT TO BE SIGNED AND ITS CORPORATE SEAL TO BE AFFIXED BY ITS AUTHORIZED OFFICE THIS 5TH DAY OF OCTOBER 2024.

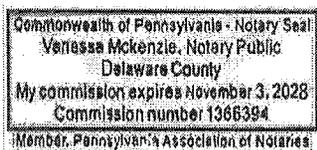


*John Glomb*  
John Glomb, President & CEO  
Philadelphia Indemnity Insurance Company

On this 5<sup>th</sup> day of October, 2024 before me came the individual who executed the preceding instrument, to me personally known, and being by me duly sworn said that he is the therein described and authorized officer of the **PHILADELPHIA INDEMNITY INSURANCE COMPANY**; that the seal affixed to said instrument is the Corporate seal of said Company; that the said Corporate Seal and his signature were duly affixed.

Notary Public:

*Vanessa McKenzie*



residing at:

Linwood, PA

My commission expires:

November 3, 2028

I, Edward Sayago, Corporate Secretary of **PHILADELPHIA INDEMNITY INSURANCE COMPANY**, do hereby certify that the foregoing resolution of the Board of Directors and the Power of Attorney issued pursuant thereto on the 5<sup>th</sup> day October 2024 are true and correct and are still in full force and effect. I do further certify that John Glomb, who executed the Power of Attorney as President, was on the date of execution of the attached Power of Attorney the duly elected President of **PHILADELPHIA INDEMNITY INSURANCE COMPANY**.

In Testimony Whereof I have subscribed my name and affixed the facsimile seal of each Company this 12<sup>th</sup> day of November, 2024.



*Edward Sayago*

Edward Sayago, Corporate Secretary  
**PHILADELPHIA INDEMNITY INSURANCE COMPANY**

# CORPORATE RESOLUTION

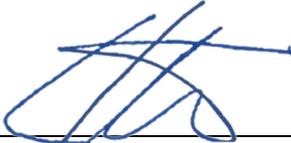
BE IT RESOLVED by the Board of Directors of Roofing Solutions, L.L.C. in a meeting duly assembled, that Tupac de La Cruz (Name), Managing Member(Title), of the Corporation, be, and she is hereby authorized, empowered and directed for and on behalf of the Corporation to negotiate for and sign any and all bid proposals and/or contracts which this Corporation might enter into for the furnishing of services for the Corporation under such terms, conditions and stipulates, and for such consideration as he might deem to be in the best interest of the Corporation.

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I, Lautaro de La Cruz (Name), Secretary of Roofing Solutions, L.L.C. do hereby certify that the above and foregoing is a true and correct copy of a Resolution unanimously adopted at a meeting of the Board of Directors of said Corporation held on the day 3rd of January, 2024, at which meeting all members of the Board of Directors were present and voted thereon and that said Resolution has been spread upon the minute books of the Corporation, and same is now in full force and effect.

WITNESS MY SIGNATURE this 12th day of November 2024, at

Roofing Solutions, L.L.C.



\_\_\_\_\_  
Managing Member

State of  Louisiana

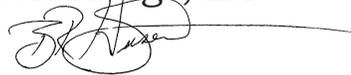
State Licensing Board for Contractors

This is to Certify that:

is duly licensed and entitled to practice the following classifications



Witness our hand and seal of the Board dated,  
Baton Rouge, LA day of



Director



Chairman

Expiration Date:

License No:

This License Is Not Transferrable



Treasurer