



**A Proposal From  
Follett School Solutions, Inc.**

**St. Charles Parish Public Schools, LA.**

**Submitted in Response to:  
Library Services**

**June 1<sup>st</sup>, 2015**

1340 Ridgeview Drive  
McHenry, Illinois 60050  
Phone: 888.511.5114  
Fax: 800.852.5458  
[www.follettlearning.com](http://www.follettlearning.com)

## I. INVENTORY

- A. Average number of publishers stocked for the past 12 months:  
***Follett School Solutions, Inc. (FSS) carries 20,000+ publishers in our warehouse in McHenry, IL and Woodridge, IL.***
- B. Average number of titles stocked for the past 12 months:  
***FSS stocks over 2,900,000+ titles. FSS orders titles daily for the publisher and are inventoried daily.***
- C. Percentage of inventory geared for the K-2 school population:  
***28%***
- D. Percentage of inventory geared for the 3-5 school population:  
***23%***
- E. Percentage of inventory geared for the 6-8 school population:  
***15%***
- F. Percentage of inventory geared for the 9-12 school population:  
***32%***

## II. ORDERING

### A. Selection information

- 1. Percent of over order required (substitution list):  
***10%***
- 2. Average order fill rate on 1<sup>st</sup> shipment:  
***95%***
- 3. URL of web site. Include directions for website use, password, and user name that will be active until June 30, 2018.  
***TITLEWAVE® has varied functions in addition to searches, list building & saving, online Collection Analysis, fund raising tips, available grants, Common Core, etc. Instructions for use of any of the many features can be found by clicking Online Help which is available at the bottom of any screen the user accesses. In addition, Customer Service is available to assist with any TITLEWAVE® question.***  
  
***Additionally, TITLEWAVE® has exclusive functions related to your Destiny service, such as one-click Collection Analysis. See your local Follett representative for more.***

***Here is the Username and Password that has been setup for St. Charles Parish:***

***Username: st Charles parish***

***Password: stcharles***

4. Web sites will be examined against the criteria listed on Attachment #1.

***FSS agrees.***

5. Successful vendor shall provide each school with web site address and trial accounts.

***FSS agrees. Website is [www.titlewave.com](http://www.titlewave.com) available 24 hours a day 7 days a week.***

6. No substitutions of titles, editions, or binding as ordered shall be permitted.

***FSS agrees. No substitutions will be made without prior permission.***

#### **B. Processing Specifications**

1. Processing shall include affixed spine label, label for reading/Lexile/interest Level, 2 barcodes per book affixed with protective labels, and affixed book pockets.

***FSS agrees.***

2. Supply and insert Checkpoint Security Strips.

***FSS agrees.***

3. Provide samples of:

***Sample books were sent to St. Charles Parish to the attention of Laura Abbey per bid.***

- a. Book pockets
- b. Barcodes and protective labels
- c. Reading/Lexile/Interest level labels
- d. Spine labels
- e. Mylar jackets for hardback books
- f. Kapco covers for paperback books
- g. Company bound books

4. Spine labels are to be mounted on the book spine 1 inch from the bottom of the spine

***FSS Agrees. Please see sample books were sent to St. Charles Parish per bid specifications.***

5. Spine labels and card classification to be used:

***FSS Agrees. Please see sample books were sent to St. Charles Parish per bid specifications.***

- |                          |   |
|--------------------------|---|
| a. Easy Fiction          | E plus 1 <sup>st</sup> three letters of author's last name – all caps                                     |
| b. Fiction               | FIC plus 1 <sup>st</sup> three letters of 3 author's last name – all caps                                 |
| c. Biography, Individual | 921 plus 1 <sup>st</sup> three letter of biographer's last name – all caps                                |
| d. Biography, Collective | 920 plus 1 <sup>st</sup> three letters of author's last name – all caps                                   |
| e. Story Collection      | SC plus 1 <sup>st</sup> three letters of author's last name – all caps                                    |
| f. Reference             | REF plus Dewey classification and 1 <sup>st</sup> three letters of title or author's last name – all caps |
| g. Graphic Novels        | GN plus Dewey classification and 1 <sup>st</sup> three letters of title or author's last name – all caps  |

6. Book pockets are to be glued on the inside back flyleaf.

***FSS Agrees. Please see sample books were sent to St. Charles Parish per bid specifications.***

7. One barcode label is to be attached vertically in the upper right hand corner of the back cover (do not affix barcode label if the position interferes with pertinent text). The second barcode label is to be attached horizontally above the book pocket on the inside back flyleaf. Both labels are to be covered with protective tape and imprinted with the school name and eye readable barcode number. The symbology to be used on the barcode labels is Code 3 of 9, Mod 10.

***FSS Agrees. Please see sample books were sent to St. Charles Parish per bid specifications.***

### C. Replacement Policy

1. Books that are received damaged/defective are to be returned to the successful vendor at no expense to the district.

***FSS agrees.***

2. Books which are cataloged/barcoded incorrectly are to be returned to the successful vendor at no expense to the district.

***FSS agrees.***

3. Books that are received “not as ordered” are to be returned to the successful vendor at no expense to the district.

***FSS agrees.***

### D. MARC Records

1. Provide full MARC records with MARC tags for the titles listed on pages 7-11. These MARC records are to be on a CD or downloadable file.

***FSS has provided MARC records as per bid specifications. The MARC records are uploaded with the bid response.***

- 2 MARC records will be examined against the criteria listed on Attachment #2.

***FSS agrees. The MARC records are uploaded with the bid response.***

3. MARC records are to be compatible with Destiny Follett Software.

***FSS agrees. The MARC records are uploaded with the bid response.***

4. Sears and Library of Congress subject headings are to be used.

***FSS agrees. The MARC records are uploaded with the bid response.***

5. No hyperlinks in the MARC records will be accepted (tag #856).

***FSS agrees. The MARC records are uploaded with the bid response.***

6. CDs or downloadable records are to be provided with each order. CDs are to be received with each shipment.

***FSS agrees. The MARC records are uploaded with the bid response.***

7. Are MARC records available for downloading?

***Yes***

### III. CUSTOMER SERVICES

A. Name and location of field representative

Name: Lindsey Vindel  
Address: Metairie, Louisiana  
Telephone: 888-511-5114 ex3756  
Email: [lvindel@follett.com](mailto:lvindel@follett.com)

B. The successful vendor must assign a customer service representative to assist the district to expedite orders and resolve problems.

Name: Mandy Grandinetti  
Telephone: 888-511-5114 ex3251  
Email: [agrandinetti@follett.com](mailto:agrandinetti@follett.com)

C. Submit a list of at least three public school systems to which you are currently supplying books on a contractual basis. ***Please note many more references are available upon request for FSS.***

**Reference #1:**

Contact Person: Mr. Patrick Hanisee  
Title/Position: Library Supervisor  
School District: Lafayette Parish Schools  
Address: 113 Chaplin Drive  
Lafayette, LA 70508  
Telephone: 337-521-7184  
Email Address: [jphanisee@lpssonline.com](mailto:jphanisee@lpssonline.com)

**Reference #2:**

Contact Person: Mrs. Cindy Eliser  
Title/Position: Library Supervisor  
School District: Laforche Parish Schools  
Address: 805 East 7<sup>th</sup> Street  
Thibodaux, LA. 70301  
Telephone: 985-446-5631  
Email Address: [celiser@lafourche.k12.la.us](mailto:celiser@lafourche.k12.la.us)

**Reference #3:**

Contact Person: Mrs. Serena Turner  
Title/Position: Supervisor – Library & Textbooks  
School District: Livingston Parish Schools  
Address: 13909 Florida Blvd.  
Livingston, LA. 70754  
Telephone: 225-686-7044  
Email Address: [serena.turner@lpsb.org](mailto:serena.turner@lpsb.org)

#### D. Billing/Delivery

1. Itemized invoices are to be submitted to each school.  
**FSS agrees.**
2. Invoices are to be issued only upon the completion of an order.  
**FSS agrees.**
3. What is the estimated time frame from order to 1<sup>st</sup> delivery?  
**The timeframe for FSS orders is 15-20 days ARO.**
4. What is the estimated time frame for subsequent deliveries?  
**No more than 45 days from ARO.**
5. Books must be packaged and delivered to physical address of school.  
**FSS agrees.**
6. Shipping and handling charges are to be absorbed by vendor.  
**FSS agrees. FSS does not charge for shipping and handling on orders.**

#### IV. PRICING

- A. Provide the discounted proposed price to the left of each title listed below on the sample buying list. Price given should apply to the edition listed. No substitution of editions will be accepted.

**ALL BOOKS MUST BE BRAND NEW. NO REFURBISHED BOOKS WILL BE CONSIDERED.**

**FSS agrees.**

**\$12.16** - . Adler, David. *Triangles*. (LCCN: 2012-037371) (ISBN: 9780823423781) Library Bound

**\$12.78** - . Albee, Sarah. *Why'd They Wear That?: Fashion as the Mirror of History*. (ISBN: 9781426319198) Hardcover

**\$11.51** - . Aveyard, Victoria. *Red Queen (Red Queen #1)*. (OCLC: 906784815) (ISBN: 9780062310637) Trade Hardcover

**\$11.51** - . Baldacci, David. *Finisher*. (LCCN: 2013951103 ) (ISBN: 9780545652209) Trade Hardcover

**\$11.51** - . Barnett, Mac. *Sam & Dave Dig a Hole*. (LCCN: 2013955959) (ISBN: 9780763662295) Library Bound

**\$11.51** - . Barretta, Gene. *Neo Leo: The Ageless Ideas of Leonardo da Vinci*. (ISBN: 9780805087031) (LCCN:2008038220) Library Bound

**\$ 4.37** - . Baum, L. Frank. *The Wonderful Wizard of Oz* (LCCN 2005-920760) (ISBN-13: 978-1-59308-221-5) Paperback

**\$14.03** - . Bell, Cece. *El Deafo*. (LCCN 2013-955590) (ISBN-13: 978-1-41971-020-9) Publisher's Hardcover

**\$16.23** - . Birdsall, Jeanne. *The Penderwicks in Spring*. (LCCN 2014-023537) (ISBN-13: 978-0-375-97077-1) Library Bound

**\$10.87** - . Black, Peter Jay. *Blackout*. (LCCN 2014-029078) (ISBN: 9781619635920) Hardcover

**\$ 8.32** - . Bondor-Stone, Annabeth. *Shivers!: The Pirate Who's Afraid of Everything*. (LCCN: 2014022684) (ISBN: 9780062313874) Trade Hardcover

**\$14.99** - Bradbury, Ray. *Fahrenheit 451* (Unabridged). (OCLC #48198015) (ISBN: 9780694526277) Audio Book

**\$16.43** - Carle, Eric. *Very Hungry Caterpillar*. (LCCN: 79013202) (ISBN-13: 978-0-3992-0853-9) Library Bound

**\$10.87** - Cassino, Mark. *The Story of Snow: The Science of Winter's Wonder*. (LCCN: 2009004368) (ISBN: 9780811868662) Hardcover

**\$10.87** - Chin, Jason. *Gravity*. (ISBN: 9781596437173) Hardcover

**\$16.91** - Collins, Terry. *Surprise Attack! Nickolas Flux and the Attack on Pearl Harbor*. (LCCN: 2014003942) (ISBN: 9781491402535) Library Bound

**\$18.41** - Colson, Mary. *Australia*. (LCCN: 2011015800) (ISBN: 978432960940) Library Bound

**\$ 4.38** - Dahl, Roald. *The Umbrella Man and Other Stories*. (OCLC: 54807395) (ISBN: 9780142400876) Paperback

**\$ 9.01** - Davies, Nicola. *One Tiny Turtle*. (ISBN: 9781415595992) (ISBN: 9780763623111) Trade Hardcover

**\$12.78** - Dessen, Sarah. *Saint Anything*. (LCCN: 2014039813) (ISBN: 9780451474704) Trade Hardcover

**\$11.51** - Dixon, Heather. *Illusionarium*. (LCCN: 2014041136) (ISBN: 9780062001054) Trade Hardcover

**\$15.75** - Doeden, Matt. *Tools and Treasures of Ancient Rome*. (LCCN 2013-022290) (ISBN: 9781467714334) Library Bound

**\$10.56** - . Eaton, Maxwell *The Flying Beaver Brothers and the Hot Air Baboon*. (LCCN 2013-028711) (ISBN-13: 978-0-385-75467-5) Library Bound



**\$17.89** - Fitzgerald, F. Scott. *Tender is the Night*. (LCCN: 96015215) (ISBN: 9780684830506) Trade Hardcover

**\$10.87** - Gavin, Rohan Knightley & Son:2 *K-9*. (ISBN: 9781619634947) Hardcover

**\$18.53** - Gerber, Larry. *Getting Inked: what to expect when you get a tattoo*. (ISBN: 9781448846160) LibraryBound

**\$12.95** - Green, Sara. *LEGO*. (LCCN 2014-040189) (ISBN: 978-1-62617-208-1) Library Bound

**Out of Print** - . Gibbs, Nick. *Make Your Own Furniture Manual*. (LCCN: 2014930864) (ISBN: 9780857334909)Paperback

**\$12.78** - Gruss, Karen. *One Red Shoe*. (LCCN 2013 437996) (ISBN: 9780987109965) Hardcover

**\$ 8.18** - Gutman, Dan. *Mrs. Lane is a Pain*. (LCCN: 2013051282) (ISBN: 978-0-0621-9847-1) PreBound

**\$11.51** - Hale , Shannon. *The Forgotten Sisters*.(ISBN: 978161963485) Hardcover

**\$11.51** - Hall, Maggie. *Conspiracy of Us*. (LCCN: 2014015540 )(ISBN: 9780399166501) Trade Hardcover

**\$10.87** - Hautala, Beth. *Waiting for Unicorns* (ISBN: 9780525426318) Hardcover

**\$10.87** - . Henkes, Kevin. *The Year of Billy Miller*. (ISBN: 9780062268129) Hardcover

**\$12.12** - Hendrix, John. *Shooting at the Starts: The Christmas Truce of 1914*. (LCCN 2013-029535) (ISBN:9781419711756) Publisher's Hardcover

**\$15.03** - Higgins, Nadia. *Defending the Land: Causes and Effects of Red Cloud's War*. (LCCN 2014-033148)(ISBN-13: 978-1-49142-035-5) Library Bound

**\$10.87** - Idle, Molly. *Flora and the Penguin*. (LCCN: 2013042455) (ISBN: 9781452128917) Trade Hardcover

**\$12.76** - Jones, Wendy. *The Fairy-tale Princess: Seven Classic Stories from the Enchanted Forest*. (LCCN 2012-930270) (ISBN-13: 978-0-500-65006-6) Publisher's Hardcover

**\$12.14** - Keller, Laurie. *Open Wide: Tooth School Inside*. (LCCN: 99027965) (ISBN: 9780805061925) Hardcover

**\$10.87** - Kelly, Erin Entrada. *Blackbird Fly*. (ISBN: 9780062238610) Hardcover

**\$10.23** - Knudsen, Michelle. *Marilyn's Monster*. (LCCN: 2014944904) (ISBN-13: 978-0-7636-6011-6) Hardcover

**\$12.79** - Lawrence D.H. *Lady Chatterley's Lover*. (LCCN: 2011021054) (ISBN: 9780141192482) Trade Hardcover

**\$12.75** - Lowry, Lois. *Number the Stars*. (LCCN: 2012376381) (ISBN: 9780545359450) Publisher's Hardcover

**\$17.25** - Malchiodi, Cathy. *Art Therapy Sourcebook*. (LCCN: 2006001325 ) (ISBN: 9780071468275) Paperback

**\$16.50** - Markle, Sandra. *Case of the Vanishing Little Brown Bats: A Scientific Mystery*. (LCCN: 2013030953)(ISBN: 9781467714631) Library Bound

**\$10.87** - Martin, Ann M. *Home is the Place*. (LCCN: 2014947737) (ISBN: 978054535950) Trade Hardcover

**\$10.87** - Miller, Jeff. *Close Encounters of the Nerd Kind*. (LCCN: 2014958871) (ISBN: 9780062272652) TradeHard Cover

**\$22.50** - Miller, Ron. *Cleopatra*. (LCNN 2007-050079) (ISBN: 9780791095829) Library Bound

**\$19.52** - Morris, Neil. *Enlightenment And Revolution*. (LCNN -2009-923557) (ISBN: 9788860981783) LibraryBound

**\$11.51** - Muchamore, Robert. *Sleepwalker*. (ISBN: 9781481456630) Trade Hardcover

**\$12.14** - Mull, Brandon. *Arcade Catastrophe*. (LCCN 2012-023506) (ISBN-13: 978-1-60907-179-0) Publisher'sHardcover

**\$11.51** - Muth, Jon. *Hi, Koo!* (LCCN: 2012040378) (ISBN: 9780545166683) Library Bound

**\$11.51** - Ohi, Debbie Ridpath. *Where are my Books?.*(LCCN: 2014015990) (ISBN-13: 978-1-4424-6741-5) LibraryBound

**\$11.51** - Park, Linda Sue. *Long Walk to Water: A Novel: Based on a True Story*. (ISBN: 9780547251271)Hardcover

**\$12.78** - Parker, Jeff. *Meteor Men*. (LCCN: 2014934910 ) (ISBN: 9781620101513) Paperback

**\$20.63** - Parker, Sarah Jessica. *100 Shoes : The Costume Institute/The Metropolitan Museum*. ( LCCN:2011926881) (ISBN: 978030172409) Paperback

**\$ 7.04** - Pauley, Kimberly. *Ask Me*. (OCLC: 878837010) (ISBN: 9781616955311) Paperback

**\$ 8.96** - Patterson, James. *Just My Rotten Luck*. (LCCN: 2014 040297) (ISBN 13: 978-0316284776) Hardcover

**\$ 9.59** - Pennypacker, Sara. *Completely Clementine*. (LCCN: 2013-030583) (ISBN-13: 978-1-42312-358-3) Publisher's Hardcover

**\$ 35.99** - Peters, Julie Anne. *Define Normal*. (ISBN: 9781478980803) Audio Books

**\$48.54** - Peterson, Linda. *The Norton Reader: An Anthology of Nonfiction* (13th Ed). ( LCCN: 2011042407) (ISBN:9780393912180) Paperback

**\$16.23** - Petty, Dev. *I Don't Want to be a Frog*. (LCCN: 2014012949) (ISBN-13: 978-0-3759-7334-5) LibraryBound

**\$11.51** - Polacco, Patricia. *Fiona's Lace*. (LCCN 2012-047856) (ISBN-13: 978-1-44248-724-6) Publisher's Hardcover

**\$10.87** - Rabinowitz, Alan. *A Boy and a Jaguar*. (LCCN: 2012025531) (ISBN: 9780547875071) Hardcover

**\$19.16** - Rosinsky, Natalie M. *Write your own Graphic Novel* (ISBN: 978075653856-9) Hardcover

**\$10.87** - Rose, Caroline Starr. *Blue Birds*. ISBN: 9780399168109 Hardcover

**\$17.04** - Rosenstock, Barb. *The Noisy Paint Box: The Colors and Sounds of Kandinsky's Abstract Art*. (LCCN:2012032800) (ISBN: 9780307978493) Library Bound

**\$14.96** - Roth, Susan. *Parrots over Puerto Rico*. (LCCN: 2012048195) (ISBN: 9781620140048) Hardcover

**\$15.95** - Rowell, Charles Henry (ed.). *Angles of Ascent: A Norton Anthology of Contemporary African American Poetry*. (LCCN: 2011042967) (ISBN: 9780393339406) Hardcover

**\$10.87** - Rylander, Chris. *Codename Zero*. (LCCN 2013 032327) (ISBN: 9780062120090) Hardcover

**\$11.48** - Sandler, Martin W. *Secret Subway: The Fascinating Tale of an Amazing Feat of Engineering* - (ISBN: 9781426304620) Hardcover

**\$10.88** - Santat, Dan. *Adventures of Beekle, The Unimaginary Friend*. (LCCN: 2013017700) (ISBN:9780316199988) Trade Hardcover

**Out of Print** - Shakespeare, William. *The Riverside Shakespeare* (2nd Edition). (LCCN: 96076897) (ISBN: 9780395754900) Hardcover

**\$10.87** - Sheinkin, Steve. *Lincoln's Grave Robbers*. (ISBN: 9780545405720) Hardcover

**\$22.46** - Shelley, Mary Wollstonecraft. *The Annotated Frankenstein*. (LCCN: 2012024171) (ISBN: 9780674055520) Trade Hardcover

**\$11.51** - Stead, Philip C. *Special Delivery*. (LCCN: 2014009900) (ISBN-13: 978-1-5964-3931-3) Library Bound

**\$ 71.22** - Straub, Emma. *Vacationers*. (LCCN: 2013037110 ) (ISBN: 9781594631573) Trade Hardcover

**\$12.14** - Stiefvater, Maggie. *Blue Lily, Lily Blue*. (LCCN: 2014947741 ) (ISBN: 9780545424967) Trade Hardcover.

**\$ 10.56** - Seuss Dr. *Cat in the Hat*.(LCCN: 56005470) (ISBN-13: 978-0-3949-0001-8) Library Bound

**\$10.57** - Sweet, Melissa. *Balloons over Broadway: The True Story of the Puppeteer of Macy's Parade*. (LCCN:2010-044181) (ISBN: 9780547199450) Hardcover

**\$15.26** - Taylor-Butler, Christine. *Insects and Spiders*. (LCCN 2013-002137) (ISBN: 978-0-531-21753-5) LibraryBound

**\$10.23** - Taylor, Sean. *Hoot Owl, Master of Disguise*. (LCCN: 2013957281) (ISBN: 978-0-7636-7578-3) Hardcover

**\$11.51** - Thimmes, Catherine. *Scaly Spotted Feathered Frilled: How Do We Know What Dinosaurs Really Looked Like?* (LCCN: 2012048466) (ISBN: 9780547991344) Trade Hardcover

**\$12.82** - Torres, Jennifer. *The Disappearing*. (ISBN: 9781622851737) Hardcover

**\$14.21** - Tubbs, Janet. *Creative Therapy for Children with Autism, AD/HD, and Asperg*. (LCCN: 2007015463) (ISBN: 9780757003004) Paperback

**\$10.57** - Tullet, Herve'. *Help! We Need a Title*. (LCCN: 2013944015) (ISBN: 978-0-7636-7021-4) Hardcover

**\$10.87** - Vaught, Susan. *Footer Davis Probably Is Crazy*. (LCCN 2014 009437) (ISBN: 9781481422765) Hardcover

**\$10.87** - Viorst, Judith. *And Two Boys Booed*. (LCCN: 2013007871) (ISBN: 978-0-3743-0302-0) Hardcover

**\$11.51** - Wallach, Tommy. *We All Looked Up*. (LCCN: 2014004565) (ISBN: 978148148775) Trade Hardcover

**\$11.51** - . Ward, Jennifer. *Mama Built a Little Nest*. (LCCN: 2013003343) (ISBN: 9781442421165) Hardcover

**\$15.34** - Weir, Andy. *Martian*. (LCCN: 2013362514 ) (ISBN: 9780804139021) Trade Hardcover

**\$10.85** - Weitekamp, Margaret. *A Pluto's Secret: An Icy World's Tale of Discovery*. (LCCN: 2012033546) (ISBN: 9781419704239) Hardcover

**\$ 3.89** - White, E.B. *Charlotte's Web*. (LCCN: 52009760) (ISBN: 978-0-0644-0055-8) Paperback

**\$10.23** - Willems, Mo. *Don't Let the Pigeon Drive the Bus*. (LCCN: 2004296657) (ISBN-13: 978-0-7868-1988-1) Hardcover

**\$10.87** - Woodson, Jacqueline. *Brown Girl Dreaming*. (ISBN: 9780399252518) Hardcover

**\$ 7.85** - Woollett, Laura. *Big Top Burning*. ( LCCN 2014 036121) (ISBN: 9781613731147) Hardcover

**\$10.87** Winter, Jeanette. *Henri's Scissors*. (LCCN: 2012033171) (ISBN: 9781442464841) Trade Hardcover

**\$ 5.13** - Yolen, Jane. *Centaur Rising*. (LCNN-2014-015964) (ISBN: 9781250068132) Trade Hardcover

**\$13.46** - Yomtov, Nelson. *How to Write a Memoir*. (LCCN 2013-008074) (ISBN: 978-1-62431-188-8) LibraryBound

**\$11.51** - . Zappia, Francesca. *Made You Up*. (LCCN: 2014045003) (ISBN: 9780062290106) Trade Hardcover

B. Provide the uniform discount that would be applied to all district orders.

***FSS is providing an additional 10% discount, this excludes textbooks.***

C. Processing costs

1. If processing costs are free, what is included?

***No Charge – Please see Special Offer included for more details.***

2. What is the cost per book for processing (this shall include affixed spine label, label for reading/Lexile/interest level, 2 barcodes per book affixed with protective labels, and affixed book pocket)?

***No Charge – Please see Special Offer included for more details.***

3. What is the cost for affixed mylar book jacket?

***No Charge – Please see Special Offer included for more details.***

4. What is the cost for affixed Kapco book cover?

***\$2.49 per book***

5. What is the cost for supplying and inserting Checkpoint Security Strips?

***\$0.39 per book***

**Attachment #1**  
**Criteria for Web Sites**

**Company: Follett School Solutions, Inc.**

**Reviewer:**

**[URL:www.titlewave.com](http://www.titlewave.com)**

1. How soon are you “timed out” of the web site?

***Titlewave doesn’t time out. The computer or servers would have time out settings.***

2. When printing from the web site, are you able to print all of the available information?

***Yes***

3. When creating lists of titles, are you able to save a copy to your account and download a copy in PDF, Excel, and/or Word?

***Yes, you can download a copy in PDF, Excel, and/or Word.***

4. Are the records provided brief or detailed?

***Detailed***

5. Are the following items provided? - ***Yes***

a. Two or more reviews per title – ***Yes, if available per title***

b. Annotations - ***Yes***

c. Subject areas - ***Yes***

d. Number of pages - ***Yes***

e. Type of binding - ***Yes***

f. Reading/Lexile level - ***Yes***

g. Interest level - ***Yes***

h. Awards - ***Yes***

i. Reading program information (Scholastic Reading Counts ***and*** Accelerated Reader) - ***Yes***

6. Can searches be conducted by, or limited to, the following criteria? - **Yes**
- a. Dewey range - **Yes**
  - b. Type of binding - **Yes**
  - c. Reading/Lexile level - **Yes**
  - d. Interest level - **Yes**
  - e. Reading program (Scholastic Reading Counts **and** Accelerated Reader) - **Yes**
  - f. Awards - **Yes**
  - g. Exact title search - **Yes**
  - h. Series search - **Yes**
  - i. ISBN search - **Yes**
  - j. Author search - **Yes**
  - k. Copyright range – **Yes**
7. Can you do a **true** keyword search? (Ex: “heavy metal” vs. heavy + metal) – **Yes**
8. Are you able to use the “Back” button to navigate? – **Yes**
9. Does the website provide a collection analysis feature? – **Yes, FSS was the first online service to provide collection analysis on Titlewave.**
10. Does the website provide for the emailing, forwarding, merging, and copying of created lists? – **Yes, FSS has the leading online collection analysis feature on our website, [www.titlewave.com](http://www.titlewave.com). Our online analysis includes detailed reports to help manage collections and much more. Visit [www.titlewave.co](http://www.titlewave.co), and click on Collection Management for additional details.**

## Attachment #2

### Criteria for MARC Records

**Company:** Follett School Solutions, Inc.

**Reviewer:**

Tag #	Subfield	Indicator	Description	✓ if Present
010		a	LCCN.	<input checked="" type="checkbox"/>
020		a	ISBN.	<input checked="" type="checkbox"/>
082	04	a	Dewey Classification #.	<input checked="" type="checkbox"/>
100	1	a	Author's name,	<input checked="" type="checkbox"/>
		d	Birth/Death date, if known.	<input checked="" type="checkbox"/>
245	10	a	Title /	<input checked="" type="checkbox"/>
		b	Remainder of title	<input checked="" type="checkbox"/>
		c	Statement of responsibility.	<input checked="" type="checkbox"/>
		n	book numeral.	<input checked="" type="checkbox"/>
		n	Series Title.	<input checked="" type="checkbox"/>
250		a	Edition.	<input checked="" type="checkbox"/>
260		a	Place of Publication :	<input checked="" type="checkbox"/>
		b	Publisher,	<input checked="" type="checkbox"/>
		c	Date of publication.	<input checked="" type="checkbox"/>
300		a	# p ;	<input checked="" type="checkbox"/>
		b	Physical details,	<input checked="" type="checkbox"/>
		c	Dimensions.	<input checked="" type="checkbox"/>
490	0	a	Series title ;	<input checked="" type="checkbox"/>
		v	#	<input checked="" type="checkbox"/>
504		a	Bibliography note.	<input checked="" type="checkbox"/>
505	8	a	Contents note (Table of Contents) Needed if no summary is listed.	<input checked="" type="checkbox"/>
520	8	a	Summary.	<input checked="" type="checkbox"/>
521	0	a	Lexile level.	<input checked="" type="checkbox"/>
	2	a	Interest level.	<input checked="" type="checkbox"/>
526	0	c	Beginning reading level range	<input checked="" type="checkbox"/>
		d	Ending reading level range	<input checked="" type="checkbox"/>
600	10	a	Personal name subject, if applicable.	<input checked="" type="checkbox"/>
650	0	a	Topical subject.	<input checked="" type="checkbox"/>
651	0	a	Geographical subject, if applicable.	<input checked="" type="checkbox"/>
700	1	a	Personal name added entry, if applicable,	<input checked="" type="checkbox"/>
		d	Birth/Death dates, if known,	<input checked="" type="checkbox"/>
		e	Relator term (illustrator, editor, etc.), if applicable.	<input checked="" type="checkbox"/>





Sample MARC Record  
The adventures of Beekle: the unimaginary friend

=LDR 01639pam 2200421 a 4500  
=001 fol14781473\  
=003 ICrIF  
=005 20150319075935.3  
=008 130515s2014\\nyua\\b\\000\\1\\eng\\  
=010 \\\$a 2013017700  
=020 \\\$a0316199982  
=035 \\\$a(ICrIF)0873RM  
=040 \\\$aDLC\$beng\$cDLC\$dICrIF  
=042 \\\$apcc\$alcac  
=050 00\$aPZ7.S23817\$bAdv 2014  
=082 00\$a[E]\$223  
=100 1\\\$aSantat, Dan.  
=245 14\$aThe adventures of Beekle :\$bthe unimaginary friend /\$cDan Santat.  
=246 30\$aBeekle  
=250 \\\$a1st ed.: April 2014.  
=260 \\\$aNew York :\$bLittle, Brown and Co.,\$c2014.  
=300 \\\$a{lcub}40{rcub} p. :\$bcol. ill. ;\$c29 cm.  
=510 3\\\$aSchool Library Journal starred, April 2014  
=510 3\\\$aNew York Times, April 2014  
=510 3\\\$aHorn Book, October 2014  
=510 3\\\$aBulletin (Center for Children's books), June 2014  
=510 3\\\$aKirkus Review, March 2014  
=510 3\\\$aLibrary Media Connection, November 2014  
=520 \\\$aAn imaginary friend waits a long time to be imagined by a child and given a special name, and finally does the unimaginable--he sets out on a quest to find his perfect match in the real world.  
=521 0\\\$a3.3.  
=521 2\\\$aK-3\$bFollett School Solutions.  
=586 \\\$aCaldecott Medal/Honor, 2015  
=650 \\\$aImaginary playmates\$vFiction.\$2sears  
=650 \\\$aFriendship\$vFiction.\$2sears  
=655 \\\$aPicture books for children.\$2lcsh  
=852 1\\\$hE\$ISAN\$p30014000215397\$xFSC@c20150521\$9p14.50usd  
=900 \\\$aE SAN  
=940 2\\\$a3.3\$bK-3\$d05/21/15\$sCaldecott Medal/Honor, 2015\$sSchool Library Journal starred, April 2014\$sNew York Times, April 2014\$vFSS

## ***\*SPECIAL OFFER\****

Follett School Solutions, Inc. would like to extend the following offer and incentives to St. Charles Parish Public Schools. Upon receipt award of this bid, St. Charles Parish Public Schools will receive:

- ▶ Automated Processing and Cataloging for all schools in the St. Charles Parish School Board at NO CHARGE for the duration of this bid - **this is a \$0.69 per book savings!**

### **Automated Processing includes:**

- Enhanced MARC records for every title including the 526 reading program tag
- Application of **Two** Barcodes with protective label attached
- Protective Mylar on books with dust jackets attached
- Spine Label with protective label attached

- ▶ **FREE Second Bar Code – this is a \$0.11 per book savings!**
- ▶ **FREE Reading Program Label – this is a \$0.11 per book savings!**
- ▶ **FREE Book Pockets attached – this is a \$0.34 per book savings!**

### **Reading Program Processing Package includes:**

- Enhanced MARC records for every title including the 526 reading program tag
- Your choice of the small book information label or large book information label
- Application of **Two** Barcodes with protective label attached
- Protective Mylar on books with dust jackets attached
- Spine Label with protective label attached

## **TOTAL SAVINGS: UP TO *\$1.25* PER BOOK!**

For further details, contact your local Follett Account Manager, Lindsey Vindel at 888.511.5114, ext. 3756.

**\*\* All discounts presented in this bid response and any award arising from it refer to Follett School Solutions, Inc. only, and do not apply to any other Follett Corporation entity.**