

BID DOCUMENTS

PROPOSAL FOR: Roof Renovations at WEST SIDE HEAD START CENTER,

PROJECT NO: PROJECT NUMBER: 17-013.16.3, BID# 0225R28319

TO: Hinds County Human Resource Agency
258 Maddox Road.
Jackson, Mississippi 39212

BIDDER: Roofing Solutions, LLC DBA Roofing Solutions of Louisiana LLC
17260 Jefferson Hwy, Ste D,
Baton Rouge, LA 70817

CERTIFICATE OF RESPONSIBILITY NO: 18309-SC

BID TO BE OPENED ON: March 27th, 2025 @ 02:00 PM

SECTION 00400 - PROPOSAL FORM

THE PROJECT AND THE PARTIES

TO: Hinds County Human Resource Agency
Fiscal Department of
Attn: Shirley Gibbs
258 Maddox Road
Jackson, Mississippi 39212

Date: 03/27/25

RE: A Roof Renovation Project for:
West Side Head Start Center
BID # 0225R28319

Prepared by: McElroy Architecture, PLLC/
William L. McElroy AIA, NCARB
4880 McWillie Circle
Jackson, Mississippi 39206

Ladies and Gentlemen:
I/We having carefully examined the Drawings, Specifications and all Addenda issued prior to the bid opening date, having visited the Project site and apprised myself/ourselves of the conditions affecting the work to be performed, and having obtained and correlated any other information deemed necessary by me/us to submit this bid, hereby propose to furnish all services and labor, and all supplies, materials, and equipment required to complete the work at the cost indicated herein below. I/We will not withdraw this bid for forty-five (45) days from the date of the bid opening. If written notice of acceptance of this bid is received by me/us from Hinds County Human Resource Agency within sixty (60) days after the date of the bid opening, I/we shall submit to the Project Administrator, within ten (10) working days after the receipt of such notice, an executed contract and all other documentation required by the bid specifications. **I/WE UNDERSTAND AND AGREE THAT NEITHER THE AWARD OF THIS BID TO ME/US BY HINDS COUNTY HUMAN RESOURCE AGENCY NOR RECEIPT BY ME/US OF A NOTICE OF ACCEPTANCE OF THIS BID SHALL CONSTITUTE THE MAKING OF A CONTRACT BETWEEN HINDS COUNTY HUMAN RESOURCE AGENCY AND ME/US, WHICH SHALL BE CONDITIONED UPON THE EXECUTION BY BOTH HINDS COUNTY HUMAN RESOURCE AGENCY AND ME/US OF A FORMAL, WRITTEN AGREEMENT.**

Respectfully submitted,
Roofing Solutions, LLC DBA
Roofing Solutions of Louisiana LLC

17260 Jefferson Hwy, Ste D
Baton Rouge, LA 70817

Contractor


Mailing Address

Signature

Street Address

Tupac de la Cruz

225-744-3912

Print Name

Business Telephone Number

Co-Manager

Facsimile Number

Title

18309-SC Certificate of Responsibility Number, If Required

06/11/25 Certificate of Responsibility Number Expiration Date

BASE BID

All labor, materials, and equipment to complete the entire Scope of Work (Modified by Addenda as applicable) for the following project:

PLEASE INCLUDE IN YOUR **BASE BID** A CONTINGENCY ALLOWANCE: **\$15,000.00**

Two Hundred Thirteen Thousand 00/100 Dollars

(\$ 213,000.00)

CEMENTITIOUS ROOF DECK – UNIT PRICE

Provide unit price per 32"x96"x2" cementitious roof deck panel removal and replacement. Unit price to include cost of procurement, delivery, removal of existing panel, and installation of new panel.

Three Hundred Fifty 00/100 Per Panel (\$ 350.00 Per Panel)

ROOF INSULATION REMOVAL AND REPLACEMENT – UNIT PRICE

Provide unit price per square foot of existing roof insulation removal and replacement beyond scope identified as base bid requirements in project documents. Unit price to include cost of procurement, delivery, removal of existing insulation, and installation of new insulation.

Four 50/100 Per Square foot (\$ 4.50 PSF)

ACCEPTANCE

This offer shall be open to acceptance and is irrevocable for forty-five (45) from the bid closing date. If this bid is accepted by Hinds County Human Resource Agency within the time period stated above, we will:

1. Execute the Agreement within seven days of receipt of Notice of Award.
2. Furnish the required bonds within seven days of receipt of Notice of Award.
3. Commence work within seven days after written Notice to Proceed of this bid.

If this bid is accepted within the time stated, and we fail to commence the Work or we fail to provide the required Bond(s), the security deposit shall be forfeited as damages to Hinds County Human Resource Agency, Mississippi by reason of our failure, limited in amount to the lesser of the face value of the security deposit or the difference between this bid and the bid upon which a Contract is signed. In the event our bid is not accepted within the time stated above, the required security deposit shall be returned to the undersigned, in accordance with the provisions of the Instructions to Bidders; unless a mutually satisfactory arrangement is made for its retention and validity for an extended period of time.

CONTRACT TIME

If this Bid is accepted, we will:

Complete the proposed Scope of Work to allow the entire project to be completed within **Forty Five (45)** calendar days from Notice to Proceed.

CHANGES TO THE WORK

When Architect establishes that the method of valuation for Changes in the Work will be net cost plus a percentage fee in accordance with General Conditions, our percentage fee will be:

Fifteen (15%) percent overhead and profit on the net cost of our own Work;

Ten Percent (10%) percent on the cost of work done by any Subcontractor.

Acknowledgment of Receipt of Addenda

M3A Architecture, PLLC/
William L. McElroy AIA, NCARB
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A Roof Renovation Project for:
West Side Head Start Center
HINDS COUNTY HUMAN RESOURCE AGENCY
Jackson, Mississippi

Contractor shall acknowledge receipt of all addenda issued during the course of this bid process. In addition to acknowledging receipt of addenda, the addenda may require additional information from the Contractor (e.g., additional or modified pricing information), in which case the addenda shall not only be acknowledged below but shall be completed and attached to Contractor's bid at the time of submission. Receipt of the following addenda issued during the course of this bid is hereby acknowledged:

Addenda No. 1 Date: 3/17/2025

Acknowledgement: _____

Addenda No. 2 Date: 3/24/2025

Acknowledgement: _____

BID FORM SIGNATURE(S)

The Corporate Seal of:

(Seal)

(Bidder - print the full name of your firm)

Roofing Solutions, LLC DBA Roofing Solutions of Louisiana LLC

was hereunto affixed in the presence of:

_____ Co-Manager

(Authorized signing officer, Title)

(Authorized signing officer, Title)

If the Bid is a joint venture or partnership, add additional forms of execution for each member of the joint venture in the appropriate form or forms as above.

END OF SECTION 00410

AIA® Document A310™ – 2010

Bid Bond

CONTRACTOR:

(Name, legal status and address)

Roofing Solutions, LLC DBA Roofing Solutions of Louisiana LLC

17260 Jefferson Hwy., Suite D

Baton Rouge, LA 70817

OWNER:

(Name, legal status and address)

Hinds County Human Resource Agency

258 Maddox Road

Jackson, MS 39212

BOND AMOUNT: Five Percent (5%) of Total Amount Bid

SURETY:

(Name, legal status and principal place of business)

Philadelphia Indemnity Insurance Company

One Bala Plaza, Suite 100

Bala Cynwyd, PA 19004

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

PROJECT:

(Name, location or address, and Project number, if any)

Roof Renovations at WEST SIDE HEAD START CENTER

PROJECT NUMBER: 17-013.16.3, BID# 0225R28319

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 27th day of March 2025

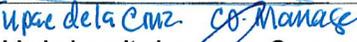


(Witness)

Roofing Solutions, LLC DBA Roofing Solutions of Louisiana LLC
(Principal) _____ (Seal)



(Witness)

(Title) 
Tupper de la Cruz, Co-Manager
Philadelphia Indemnity Insurance Company
(Surety) _____ (Seal)

(Title) 
Mary Catherine Turner, Attorney-in-Fact

Init.

PHILADELPHIA INDEMNITY INSURANCE COMPANY

One Bala Plaza, Suite 100
Bala Cynwyd, PA 19004-0950

Power of Attorney

KNOW ALL PERSONS BY THESE PRESENTS: That PHILADELPHIA INDEMNITY INSURANCE COMPANY (the Company), a corporation organized and existing under the laws of the Commonwealth of Pennsylvania, does hereby constitute and appoint Garrett Turner, Mary Catherine Turner, Meghann Catherine Turner & Ronald T. Turner of Surety Bond Brokers, LLC, its true and lawful Attorney-in-fact with full authority to execute on its behalf bonds, undertakings, recognizances and other contracts of indemnity and writings obligatory in the nature thereof, issued in the course of its business and to bind the Company thereby, in an amount not to exceed \$100,000,000.00.

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of PHILADELPHIA INDEMNITY INSURANCE COMPANY on the 14th of November 2016.

RESOLVED: That the Board of Directors hereby authorizes the President or any Vice President of the Company: (1) Appoint Attorney(s) in Fact and authorize the Attorney(s) in Fact to execute on behalf of the Company bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof and to attach the seal of the Company thereto; and (2) to remove, at any time, any such Attorney-in-Fact and revoke the authority given. And, be it

FURTHER RESOLVED: That the signatures of such officers and the seal of the Company may be affixed to any such Power of Attorney or certificate relating thereto by facsimile, and any such Power of Attorney so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the Company in the future with respect to any bond or undertaking to which it is attached.

IN TESTIMONY WHEREOF, PHILADELPHIA INDEMNITY INSURANCE COMPANY HAS CAUSED THIS INSTRUMENT TO BE SIGNED AND ITS CORPORATE SEAL TO BE AFFIXED BY ITS AUTHORIZED OFFICE THIS 5TH DAY OF OCTOBER 2024.

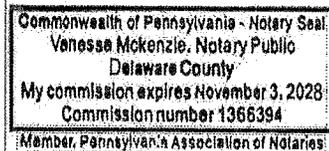


(Seal)

John Glomb, President & CEO
Philadelphia Indemnity Insurance Company

On this 5th day of October, 2024 before me came the individual who executed the preceding instrument, to me personally known, and being by me duly sworn said that he is the therein described and authorized officer of the PHILADELPHIA INDEMNITY INSURANCE COMPANY; that the seal affixed to said instrument is the Corporate seal of said Company; that the said Corporate Seal and his signature were duly affixed.

Notary Public:



residing at:

Linwood, PA

My commission expires:

November 3, 2028

I, Edward Sayago, Corporate Secretary of PHILADELPHIA INDEMNITY INSURANCE COMPANY, do hereby certify that the foregoing resolution of the Board of Directors and the Power of Attorney issued pursuant thereto on the 5th day October 2024 are true and correct and are still in full force and effect. I do further certify that John Glomb, who executed the Power of Attorney as President, was on the date of execution of the attached Power of Attorney the duly elected President of PHILADELPHIA INDEMNITY INSURANCE COMPANY.

In Testimony Whereof I have subscribed my name and affixed the facsimile seal of each Company this 27th day of March, 2025.



Edward Sayago, Corporate Secretary
PHILADELPHIA INDEMNITY INSURANCE COMPANY

CORPORATE RESOLUTION

BE IT RESOLVED by the Board of Directors of
Roofing Solutions, L.L.C. DBA Roofing Solutions of Louisiana, L.L.C.
in a meeting duly assembled,
that Tupac de la Cruz (Name), Co-Manager (Title),
of the Corporation, be, and she is hereby authorized, empowered, and
directed for and on behalf of the Corporation to negotiate for and sign
any bid proposals and/or contracts which this Corporation might
enter into furnishing services for the Corporation under such terms,
conditions, and stipulations and for such consideration as he might deem to be
in the Corporation's best interest.

I, Lautaro de la Cruz (Name), Secretary of
Roofing Solutions, L.L.C. DBA Roofing Solutions of Louisiana, L.L.C.
do hereby certify that the above
and foregoing is a true and correct copy of a Resolution unanimously
adopted at a meeting of the Board of Directors of said Corporation held
on the day 22th of January, 2025, at which meeting all members
of the Board of Directors were present and voted thereon, and that said, Resolution
has been spread upon the minute books of the Corporation, and the same is now in
full force and effect.

WITNESS MY SIGNATURE this 27th day of March 2025, at

Roofing Solutions, L.L.C. DBA
Roofing Solutions of Louisiana, L.L.C



Co-Manager

LSA-R.S. 38:2225

§ 2225. Preference in letting contracts for public work

Effective: August 1, 2014

Currentness

A. If a nonresident contractor bidding on public work in the state of Louisiana is domiciled in a state that provides a percentage preference in favor of contractors domiciled in that state over Louisiana resident contractors for the same type of work, then every Louisiana resident contractor shall be granted the same preference over contractors domiciled in the other state favoring contractors domiciled therein whenever the nonresident contractor bids on public work in Louisiana.

B. Any local law, either by legislative act or otherwise, ordinance, or executive order enacted prior to the effective date of this Act, or enacted hereinafter in conflict with this Section, or granting any local contractor or subcontractor preference over other Louisiana resident contractors shall be contrary to the provision of this Section.

C. The Department of Transportation and Development and the office of facility planning and control within the division of administration shall keep on file a list of all states with a bid preference.

D. The provisions and requirements of this Section shall not be waived by any public entity.

Credits

Acts 1977, No. 103, § 1. Amended by Acts 1983, No. 43, § 1, eff. June 17, 1983; Acts 1984, No. 894, § 2; Acts 2014, No. 759, § 1.

Notes of Decisions (6)

LSA-R.S. 38:2225, LA R.S. 38:2225

The Civil Code and Code of Criminal Procedure are current through the 2015 Regular Session with Acts effective on or before December 31, 2015. All other statutes and codes are current through the 2014 Regular Session.

End of Document

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LSA-R.S. 38:2225.1

§ 2225.1. Contracts in which the state or political subdivision are participants; preferences; assistance; exclusions

Currentness

A. When a participating state agency lets a contract for a public works project that is to be administered by or paid for, in whole or in part by state funds, the agency may require as a condition of letting the contract that not less than eighty percent of the persons employed in fulfilling that contract shall be residents of the state of Louisiana.

B. (1) When a participating political subdivision lets a contract for a public works project that is to be administered by or paid for, in whole or in part, by said political subdivision's funds, the governing authority of the political subdivision may require, as a condition of letting the contract, that not less than eighty percent of the persons employed in fulfilling that contract be residents of the state of Louisiana.

(2) In addition, when the governing authority of Calcasieu Parish may, upon a finding that there is substantial cause to counteract grave economic and social ills, require, as a condition of letting contracts for public works to be paid for solely with parish funds, that not less than fifty percent of the persons employed in fulfilling that contract be residents of Calcasieu Parish. Notwithstanding the provisions of this Paragraph, management personnel and persons whose skills are unavailable for performing the work may be excluded from the requirements of this Paragraph, as said governing authority may determine and provide for in the bid specifications.

C. The Louisiana Workforce Commission, upon request of any state agency, the governing authority of a political subdivision, or a contractor awarded a contract under the provision of this Section, shall assist in identifying craftsmen, laborers, and any other personnel necessary to comply with the requirements of this Section.

D. Notwithstanding the provisions of this Section, management personnel, and persons whose skills are unavailable for performing the work, shall be excluded from the requirements of this Section.

Credits

Added by Acts 1984, No. 361, § 1. Amended by Acts 1989, No. 787, § 1.

Notes of Decisions (1)

§ 2225.1. Contracts in which the state or political subdivision..., LA R.S. 38:2225.1

LSA-R.S. 38:2225.1, LA R.S. 38:2225.1

The Civil Code and Code of Criminal Procedure are current through the 2015 Regular Session with Acts effective on or before December 31, 2015. All other statutes and codes are current through the 2014 Regular Session.

End of Document

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State of Mississippi

BOARD OF CONTRACTORS

ACTIVE

**ROOFING SOLUTIONS, LLC DBA ROOFING SOLUTIONS OF
LOUISIANA, LLC**

17260 JEFFERSON HWY, STE. D

BATON ROUGE, LA 70817

is duly registered and entitled to perform

ROOFING, SHEETMETAL AND SIDING



We have hereunto set our hand and caused the Seal of the Mississippi Board of Contractors to be affixed this 11 day of Jun., 2024

CERTIFICATE OF RESPONSIBILITY

No. 18309-SC

Expires Jun. 11, 2025

Jael Q. Carroll

CHAIRMAN OF THE BOARD

TONY CARROLL
Chairman
Amory

THOMAS KLINE
Fulton

MICHAEL C. ROZIER, JR.
Hattiesburg

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TYLER NORMAN
Meridian

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Hattiesburg

MADISON H. SMITH
Tupelo

NORRIS LEE CARSON, JR.
Carthage

MISSISSIPPI

State Board of Contractors

Congratulations on receiving your Mississippi State Board of Contractors license. Licensing plays an essential part in the construction industry by building a foundation of trust between contractors and property owners.

MSBOC would like to take this opportunity to remind you that your certificate of licensure expires one year from the date of issuance. The expiration date is listed on the enclosed certificate of licensure. It is your responsibility to renew your license prior to the expiration date and to keep our office apprised of any changes in name, officers, qualifying parties and/or address. A license that has been expired for more than six (6) months cannot be renewed. If you do not renew the certificate of licensure within six (6) months from the date of expiration, you will be required to submit a new application and complete all the requirements of the application process again. It is your responsibility, and especially important, to remain apprised of the contractor licensing laws and rules which can be found on our website at www.msdoc.us.

Please note that contractors performing work as listed below are required to have a license issued by MSBOC:

- Residential Remodeling and Residential Roofing over \$10,000
- Residential subcontractors performing the life safety trades of electrical, mechanical, HVAC and plumbing work
- New Residential Construction over \$50,000
- Commercial Construction over \$50,000 (Applies to general contractors and subcontractors)
- Fire Sprinkler Construction on public projects over \$5,000 and over \$10,000 on private projects.

Contractors who are not properly licensed do not have lien rights and may not be able to enforce their contract pursuant to provisions of Mississippi law.

Individuals can access our website at www.msdoc.us and use the SEARCH CONTRACTOR feature for accurate information and an up-to-date listing of licensed contractors in Mississippi.

If you or your staff have any questions about licensing requirements please feel free to contact us at the telephone number and/or address listed below.