



CENTRALBIDDING
FROM CENTRAL AUCTION HOUSE

**5000143563 Three Year Contract to Inspect, Test, Re-Build and Replace
Backflow Preventers for the Jefferson Parish Department of Water
Jefferson Parish Government**

Project documents obtained from www.CentralBidding.com

19-Oct-2023 08:13:39 AM



Bid Number 50-00143563

Three Year Contract to Inspect, Test, Re-Build and Replace Backflow Preventers for the Jefferson Parish Department of Water

Bid Due: NOVEMBER 14, 2023 at 2:00 pm

ATTENTION VENDORS!!!

Please review all pages and respond accordingly, complying with all provisions in the technical specifications and Jefferson Parish Instructions for Bidders and General Terms and Conditions. All bids must be received on the Purchasing Department's eProcurement site by the bid due date and time.

**Jefferson Parish Purchasing Department
200 Derbigny Street
General Government Building, Suite 4400
Gretna, LA 70053**

**Buyer Name: Donna M Evans, Buyer II
Buyer Email: DMEVANS@jeffparish.net
Buyer Phone: 504-364-2691**

DATE: 10/18/2023
BID NO.: 50-00143563

INVITATION TO BID
THIS IS NOT AN ORDER

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JEFFERSON PARISH

PURCHASING DEPARTMENT
P.O. BOX 9
GRETN, LA. 70054-0009
504-364-2678

PURCHASING SPECIALIST:
DMEVANS@jeffparish.net

BIDS WILL BE RECEIVED ONLINE VIA WWW.JEFFPARISHBIDS.NET UNTIL 2:00 PM, 11/14/2023 AND PUBLICLY OPENED THEREAFTER IN THE WEST BANK PURCHASING DEPT, SUITE 4400, JEFFERSON PARISH GENERAL GOVERNMENT BUILDING, 200 DERBIGNY STREET, GRETN, LA 70053. At no charge, bidders are to submit via Jefferson Parish's electronic procurement page by visiting www.jeffparishbids.net to register for this free site. Additional instructions are included in the text box highlighting electronic procurement.

LATE BIDS WILL NOT BE ACCEPTED

NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES SHALL RESULT IN BID REJECTION. HOWEVER, ELECTRONIC SIGNATURES AS DEFINED IN LSA - R.S. 9:2620(8) ARE ACCEPTABLE. SIGNATURE MUST BE A SECURED DIGITAL SIGNATURE.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS
THE FOLLOWING INSTRUCTIONS APPLY TO ALL BIDS

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 136353 and/or Resolution No. 141125 as amended.

Jefferson Parish adheres to the Louisiana Code of Governmental Ethics, contained in Louisiana Revised Statutes Annotated, R.S. 42:1101, et seq. Vendor/Proposer by this submission, warrants that there are no "conflicts of interest" related to this procurement that would violate applicable Louisiana Law. Violation of the Louisiana Code of Governmental Ethics may result in rescission of contract, permit or licenses, and the imposition of fines and/or penalties, without contractual liability to the public in accordance with applicable law.

All vendors submitting bids should register as a Jefferson Parish vendor if not already yet registered. Registration forms may be downloaded from <http://purchasing.jeffparish.net> and by clicking on Vendor Information. Current W-9 forms with respective Tax Identification numbers and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, vendor registration is mandatory. Vendors may experience a delay in payment if your company is not a registered vendor with Jefferson Parish.

All quotations shall be based on F.O.B. Agency warehouse or job site, anywhere within the Parish as designated by the Purchasing Department. This provision does not apply to public works projects

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alterations from the specifications must be indicated and/or supporting documentation supplied with bid submission.

Bidders should submit all questions in writing via email to the Purchasing Specialist's email address as indicated above, no later than Five (5) working days prior to the bid opening. Bid numbers should be mentioned in all requests. If submitting online, vendors may send questions via the E-Procurement site no later than Five (5) working days prior to the bid opening.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum. Please note that all official communication will be expressed in the form of an addendum.

Visit our website at [HTTP://PURCHASING.JEFFPARISH.NET](http://PURCHASING.JEFFPARISH.NET)

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All formal Addenda require written acknowledgement on the bid form by the bidder. Failure to acknowledge any Addendum on the bid form shall cause the bid to be rejected. JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. Vendors must not alter the bid forms. Doing so will cause the bid to be rejected.

A corporate resolution or written evidence of the individual signing the bid having such authority must be submitted with the bid. Failure to comply will cause bid to be rejected. For corporate entities, such written evidence may be a printout of the Louisiana Secretary of State's website listing the signatory as an officer. Such printout shall be included with the bid submission. Bids submitted by Owners or Sole Proprietorships must include certification that he or she owns the entity for which the bid is signed. This documentation must be submitted with the bid. Failure to do so will result in bid rejection.

NOTE: A sample corporate resolution can be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document. A sample certification of sole proprietorship can also be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

A. AWARD OF CONTRACT: JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE. SPLIT AWARDS MADE TO SEVERAL VENDORS WILL ONLY BE GRANTED TO THOSE DEEMED RESPONSIVE AND RESPONSIBLE.

All bid prices shall remain valid for 45 days. Jefferson Parish and the lowest responsive and responsible bidder(s) by mutual written consent may mutually agree to extend the deadline for award by one (1) or more extensions of thirty (30) calendar days.

PROTESTS: Only those vendors that submit bids in response to this solicitation may protest any element of the procurement, in writing to the Director of the Purchasing Department. Written protest must be received within 48 hours of the release of the bid tabulation by the Purchasing Department. After consultation, the Parish Attorney's Office will then respond to protests in writing. (For more information, please see Chapter 2, Article VII, Division 2, Sec. 2-914.1 of the Jefferson Parish Code of Ordinances.)

PREFERENCE: Unless federal funding is directly spent by Jefferson Parish for this purchase, preference is hereby given to materials, supplies, and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside the state. "LSA - R.S. 38:2251-2261"

B. USE OF BRAND NAMES AND STOCK NUMBERS: Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

C. CANCELLATION OF CONTRACT: JEFFERSON PARISH reserves the right to cancel all or any part if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel any contract at anytime and for any reason by issuing a THIRTY (30) day written notice to the contractor.

For good cause and as consideration for executing a contract with Jefferson Parish, vendor conveys, sells, assigns and transfers to Jefferson Parish or its assigns all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of Louisiana, relating to the particular good or services purchased or acquired by Jefferson Parish.

D. PRICES: Jefferson Parish is exempt from paying sales tax under LSA-R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit of measure specified and unless otherwise specified, shall be exclusive of state and local taxes. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit price shall prevail.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A17.1-1961).

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INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

Jefferson Parish and its partners as the recipients of federal funds are fully committed to awarding a contract(s) to firm(s) that will provide high quality services and that are dedicated to diversity and to containing costs. Thus, Jefferson Parish strongly encourages the involvement of minority and/or woman-owned business enterprises (DBE's, including MBE's, WBE's and SBE's) to stimulate participation in procurement and assistance programs.

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, operating supplies and/or equipment listed in this bid proposal. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications.

Advertised bids will be tabulated and a copy of the tabulation will be forwarded to each responding bidder.

IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS

This electronic procurement system allows vendors the convenience of reviewing and submitting bids online.

This is a secure site and authorized personnel have limited read access only. Bidders are to submit electronically using this free service; while the website accepts various file types, one single PDF file containing all appropriate and required bid documents is preferred. Bidders submitting uploaded images of bid responses are solely responsible for clarity. If uploaded images/documents are not legible, then bidder's submission will be rejected. Please note all requirements contained in this bid package for electronic bid submission.

Please visit our E-Procurement Page at www.jeffparishbids.net to register and view Jefferson Parish solicitations. For more information, please visit the Purchasing Department page at <http://purchasing.jeffparish.net>.

The general specifications for construction projects and the purchase of materials, services and/or supplies are those adopted by the JEFFERSON PARISH Council by Resolution No. 136353 or 141125 as amended. The general conditions adopted by this resolution shall be considered as much a part of this document as if they were written wholly herein. A copy may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at <http://purchasing.jeffparish.net> and clicking on Online Forms.

ADDITIONAL REQUIREMENTS FOR THIS BID

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE CORRESPONDING INSTRUCTIONS BELOW.

3, 4, 5, 6, 8, 9, 10, 11, 12, 13, 15

1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(I), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid electronic envelope. Failure to comply will cause the bid to be rejected. When submitting the bid electronically, the license number must be entered in the appropriate field in the electronic procurement system. Failure to comply will cause the bid to be rejected.
5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precaution must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.
7. PUBLIC WORKS BIDS: All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise state in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. NON-PUBLIC WORKS BIDS: A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. NON-PUBLIC WORKS BIDS: A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. All bidders must comply with the requirements stated in the attached "Standard Insurance Requirements" sheet attached to this bid solicitation. Failure to comply with this instruction will result in bid rejection.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. All sureties must be in original format (no copies) When submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits Required; This applies to all solicitations for construction, alteration or demolition of public buildings or projects, in conformity with the provisions contained in LSA-RS 38:2212.9, LSA-RS 38:2212.10, LSA-RS 38:2224, and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Conviction Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit, Debt Disclosures Affidavit and E-Verify Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

15. NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits Required in conformity with the provisions contained in LSA – RS 38:2224 and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Debt Disclosures Affidavit and Campaign Contribution Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

16. The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement and/or Federal funding/reimbursement. As such, the referenced appendix will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed and submitted as per the appendix instructions. Failure to submit applicable certifications per the appendix instructions will result in bid rejection.

17. For this project, the Contractor shall not pay any state or local sales or use taxes on materials and equipment which are affixed and made part of the immovable property of the project or which is permanently incorporated in the project (hereinafter referred to as "applicable materials and equipment."). All purchases of applicable materials or equipment shall be made by the contractor on behalf of and as the agent of Jefferson Parish (Owner), a political subdivision of the State of Louisiana. No state and local sales and use taxes are owed on applicable materials and equipment under the provisions of Act 1029 of the 1991 Regular Session - Louisiana Revised Statute 47:301(8)(c). Owner will furnish to contractor a certificate form which certifies that Owner is not required to pay such state or local sales and use taxes, and contractor shall furnish a copy of such certificate to all vendors or suppliers of the applicable materials and equipment, and report to Owner the amount of taxes not incurred.

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission: and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to JPCO 2-155.10(19). By signing this document, every corporation, partnership, or person contracting with PARISH, whether by cooperative endeavor, intergovernmental agreement, bid, proposal, application or solicitation for a parish contract, and every application for certification of eligibility for a parish contract or program, attests that it understands and will abide by all provisions of JPCO 2-155.10.

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BID FORM
Non Public Works

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES _____ NO XX

MAXIMUM ESCALATION PERCENTAGE REQUESTED N/A % 45 DAYS

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF _____

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

N/A

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) 12344

THIS SECTION MUST BE COMPLETED BY BIDDER:

FIRM NAME: ARC MECHANICAL CONTRACTORS, INC.

ADDRESS: POST OFFICE BOX 6720

CITY, STATE: SLIDELL, LOUISIANA ZIP: 70469-6720

TELEPHONE: (985) 661-9191 FAX: (985) 661-9169

EMAIL ADDRESS: ADMIN@ARCMECHANICAL.NET

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: _____
NUMBER: _____
NUMBER: _____
NUMBER: _____

TOTAL PRICE OF ALL BID ITEMS: \$ 721,230.00

AUTHORIZED SIGNATURE: [Signature]

TITLE: GENERAL MANAGER

SCOTT A. OESTRIECHER
Printed Name

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00143563

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	3.00	EA	THREE (3) TEAR CONTRACT TO INSPECT, TEST REBYULD AND REPLACE BACKFLOW PREVENTERS FOR THE JEFFERSON PARISH DEPARTMENT OF WATER 0010-TEST THE OPERATION AND TO PERFORM THE ANNUAL INSPECTION ON 1 INCH BACKFLOW PREVENTERS. (1) WB PLANT (NORMAL WORKING HOURS,6:00 AM - 2:00 PM, MONDAY THRU FRIDAY) WATER DEPT.-3 YEAR CONTRACT FOR BACKFLOW PREVENTORS(EB PLANT/WB PLANT/GRAND ISLE) THREE (3) YEAR CONTRACT TO INSPECT, TEST, RE-BUILD AND REPLACE BACKFLOW PREVENTERS FOR VARIOUS JEFFERSON PARISH BUILDINGS FOR THE JEFFERSON PARISH DEPARTMENT OF PUBLIC WORKS - WATER ***SITE VISIT IS HIGHLY RECOMMENDED*** (PLEASE SEE SPECIFICAITONS FOR CONTACT INFORMATION)	\$ 495.00	\$ 1,485.00
2	3.00	EA	0020-TEST THE OPERATION AND TO PERFORM THE ANNUAL INSPECTION ON 1 INCH BACKFLOW PREVENTERS. (1) WB PLANT (AFTER NORMAL WORKING HOURS, 2:00 PM FRIDAY THRU 6:00 AM MONDAY AND ALL PARISH HOLIDAYS)	\$ 495.00	\$ 1,485.00
3	3.00	EA	0030-RE-BUILD AND TEST 1 INCH BACKFLOW PREVENTERS. (1) WB PLANT (NORMAL WORKING HOURS,6:00 AM - 2:00 PM, MONDAY THRU FRIDAY)	\$ 1,075.00	\$ 3,225.00
4	3.00	EA	0040-RE-BUILD AND TEST 1 INCH BACKFLOW PREVENTERS. (1) WB PLANT (AFTER NORMAL WORKING HOURS,2:00 PM FRIDAY - 6:00 AM MONDAY AND ALL PARISH HOLIDAYS)	\$ 1,275.00	\$ 3,825.00
5	3.00	EA	0050-REPLACE 1 INCH BACKFLOW PREVENTERS. PRICE SHALL INCLUDE ALL LABOR,	\$ 1,350.00	\$ 4,050.00

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INVITATION TO BID FROM JEFFERSON PARISH - continued

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BID NO.: 50-00143563

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			<p>MATERIALS, AND EQUIPMENT NEEDED TO REPLACE THE EXISTING BACKFLOW PREVENTER WITH A NEW BACKFLOW PREVENTER OF EQUAL QUALITY AND SIZE NEEDED TO PROVIDE PROPER FLOW AND SAFETY AS PER PARISH AND STATE CODES. (1) WB PLANT</p> <p>(NORMAL WORKING HOURS, 6:00 AM - 2:00 PM, MONDAY THRU FRIDAY)</p>		
6	3.00	EA	0060-REPLACE 1 INCH BACKFLOW PREVENTERS. PRICE SHALL INCLUDE ALL LABOR,	\$ 1,500.00	\$ 4,500.00
			<p>MATERIALS, AND EQUIPMENT NEEDED TO REPLACE THE EXISTING BACKFLOW PREVENTER WITH A NEW BACKFLOW PREVENTER OF EQUAL QUALITY AND SIZE NEEDED TO PROVIDE PROPER FLOW AND SAFETY AS PER PARISH AND STATE CODES. (1) WB PLANT</p> <p>(AFTER NORMAL WORKING HOURS, 2:00 PM FRIDAY THRU 6:00 AM MONDAY AND ALL PARISH HOLIDAYS)</p>		
7	18.00	EA	0070-TEST THE OPERATION AND TO PERFORM THE ANNUAL INSPECTION ON 2 INCH BACKFLOW PREVENTERS. (1)WB PLANT, (1)WBOM, AND (4)EB PLANT (NORMAL WORKING HOURS, 6:00 AM - 2:00 PM, MONDAY THRU FRIDAY)	\$ 495.00	\$ 8,910.00
			<p>0080-TEST THE OPERATION AND TO PERFORM THE ANNUAL INSPECTION ON 2 INCH BACKFLOW PREVENTERS. (1)WB PLANT, (1)WBOM, AND (4)EB PLANT (AFTER NORMAL WORKING HOURS, 2:00 PM FRIDAY THRU 6:00 AM MONDAY AND ALL PARISH HOLIDAYS)</p>	\$ 495.00	\$ 8,910.00
8	18.00	EA	0090-RE-BUILD AND TEST 2 INCH BACKFLOW PREVENTERS. (1)WB PLANT, (1)WBOM, AND (4)EB PLANT (NORMAL WORKING HOURS, 6:00 AM - 2:00 PM, MONDAY THRU FRIDAY)	\$ 1,750.00	\$ 31,500.00
9	18.00	EA	0100-RE-BUILD AND TEST 2 INCH BACKFLOW PREVENTERS.	\$ 1,950.00	\$ 35,100.00
10	18.00	EA			

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00143563

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
11	18.00	EA	<p>(1)WB PLANT, (1)WBOM, AND (4)EB PLANT</p> <p>(AFTER NORMAL WORKING HOURS, 2:00 PM FRIDAY THRU 6:00 AM MONDAY AND ALL PARISH HOLIDAYS)</p> <p>0110-REPLACE 2 INCH BACKFLOW PREVENTERS. PRICE SHALL INCLUDE ALL LABOR,</p> <p>MATERIALS, AND EQUIPMENT NEEDED TO REPLACE THE EXISTING BACKFLOW PREVENTER WITH A NEW BACKFLOW PREVENTER OF EQUAL QUALITY AND SIZE NEEDED TO PROVIDE PROPER FLOW AND SAFETY AS PER PARISH AND STATE CODES.</p> <p>(1)WB PLANT, (1)WBOM, AND (4)EB PLANT</p> <p>(NORMAL WORKING HOURS, 6:00 AM - 2:00 PM, MONDAY THRU FRIDAY)</p>	\$ 3,150.00	\$ 56,700.00
12	18.00	EA	<p>0120-REPLACE 2 INCH BACKFLOW PREVENTERS. PRICE SHALL INCLUDE ALL LABOR,</p> <p>MATERIALS, AND EQUIPMENT NEEDED TO REPLACE THE EXISTING BACKFLOW PREVENTER WITH A NEW BACKFLOW PREVENTER OF EQUAL QUALITY AND SIZE NEEDED TO PROVIDE PROPER FLOW AND SAFETY AS PER PARISH AND STATE CODES.</p> <p>(1)WB PLANT, (1)WBOM, AND (4)EB PLANT</p> <p>(AFTER NORMAL WORKING HOURS, 2:00 PM FRIDAY THRU 6:00 AM MONDAY AND ALL PARISH HOLIDAYS)</p>	\$ 3,400.00	\$ 61,200.00
13	3.00	EA	<p>0130-TEST THE OPERATION AND TO PERFORM THE ANNUAL INSPECTION ON 3 INCH</p> <p>BACKFLOW PREVENTERS. (1) GRAND ISLE</p> <p>(NORMAL WORKING HOURS, 6:00 AM - 2:00 PM, MONDAY THRU FRIDAY)</p>	\$ 495.00	\$ 1,485.00
14	3.00	EA	<p>0140-TEST THE OPERATION AND TO PERFORM THE ANNUAL INSPECTION ON 3 INCH BACKFLOW</p> <p>PREVENTERS. (1) GRAND ISLE</p> <p>(AFTER NORMAL WORKING HOURS, 2:00 PM FRIDAY THRU 6:00 AM MONDAY AND ALL PARISH HOLIDAYS)</p>	\$ 495.00	\$ 1,485.00
15	3.00	EA	<p>0150-RE-BUILD AND TEST 3 INCH BACKFLOW PREVENTERS.</p>	\$ 2,250.00	\$ 6,750.00

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00143563

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
16	3.00	EA	(1) GRAND ISLE (NORMAL WORKING HOURS, 6:00 AM - 2:00 PM, MONDAY THRU FRIDAY) 0160-RE-BUILD AND TEST 3 INCH BACKFLOW PREVENTERS.	\$ 2,450.00	\$ 7,350.00
17	3.00	EA	(1) GRAND ISLE (AFTER NORMAL WORKING HOURS, 2:00 PM FRIDAY THRU 6:00 AM MONDAY AND ALL PARISH HOLIDAYS) 0170-REPLACE 3 INCH BACKFLOW PREVENTERS. PRICE SHALL INCLUDE ALL LABOR, MATERIALS, AND EQUIPMENT NEEDED TO REPLACE THE EXISTING BACKFLOW PREVENTER WITH A NEW BACKFLOW PREVENTER OF EQUAL QUALITY AND SIZE NEEDED TO PROVIDE PROPER FLOW AND SAFETY AS PER PARISH AND STATE CODES. (1) GRAND ISLE (NORMAL WORKING HOURS, 6:00 AM - 2:00 PM, MONDAY THRU FRIDAY)	\$ 5,400.00	\$ 16,200.00
18	3.00	EA	0180-REPLACE 3 INCH BACKFLOW PREVENTERS. PRICE SHALL INCLUDE ALL LABOR, MATERIALS, AND EQUIPMENT NEEDED THE REPLACE THE EXISTING BACKFLOW PREVENTER WITH A NEW BACKFLOW PREVENTER OF EQUAL QUALITY AND SIZE NEEDED TO PROVIDE PROPER FLOW AND SAFETY AS PER PARISH AND STATE CODES. (1) GRAND ISLE (AFTER NORMAL WORKING HOURS, 2:00 PM FRIDAY THRU 6:00 AM MONDAY AND ALL PARISH HOLIDAYS)	\$ 5,650.00	\$ 16,950.00
19	6.00	EA	0190-TEST THE OPERATION AND TO PERFORM THE ANNUAL INSPECTION ON 6 INCH BACKFLOW PREVENTERS. (1)WB PLANT AND (1)EB PLANT (NORMAL WORKING HOURS, 6:00 AM - 2:00 PM, MONDAY THRU FRIDAY)	\$ 495.00	\$ 2,970.00
20	6.00	EA	0200-TEST THE OPERATION AND TO PERFORM THE ANNUAL INSPECTION ON 6 INCH BACKFLOW PREVENTERS. (1)WB PLANT AND (1)EB PLANT	\$ 495.00	\$ 2,970.00

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00143563

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
21	6.00	EA	(AFTER NORMAL WORKING HOURS, 2:00 PM FRIDAY THRU 6:00 AM MONDAY AND ALL PARISH HOLIDAYS) 0210-RE-BUILD AND TEST 6 INCH BACKFLOW PREVENTERS. (1)WB PLANT AND (1)EB PLANT (NORMAL WORKING HOURS,6:00 AM - 2:00 PM, MONDAY THRU FRIDAY)	\$ 3,375.00	\$ 20,250.00
22	6.00	EA	0220-RE-BUILD AND TEST 6 INCH BACKFLOW PREVENTERS. (1)WB PLANT AND (1)EB PLANT (AFTER NORMAL WORKING HOURS, 2:00 PM FRIDAY THRU 6:00 AM MONDAY AND ALL PARISH HOLIDAYS)	\$ 3,675.00	\$ 22,050.00
23	6.00	EA	0230-REPLACE 6 INCH BACKFLOW PREVENTERS. PRICE SHALL INCLUDE ALL LABOR, MATERIALS, AND EQUIPMENT NEEDED TO REPLACE THE EXISTING BACKFLOW PREVENTER WITH A NEW BACKFLOW PREVENTER OF EQUAL QUALITY AND SIZE NEEDED TO PROVIDE PROPER FLOW AND SAFETY AS PER PARISH AND STATE CODES. (1)WB PLANT AND (1)EB PLANT (NORMAL WORKING HOURS,6:00 AM - 2:00 PM, MONDAY THRU FRIDAY)	\$ 11,975.00	\$ 71,850.00
24	6.00	EA	0240-REPLACE 6 INCH BACKFLOW PREVENTERS. PRICE SHALL INCLUDE ALL LABOR, MATERIALS, AND EQUIPMENT NEEDED TO REPLACE THE EXISTING BACKFLOW PREVENTER WITH A NEW BACKFLOW PREVENTER OF EQUAL QUALITY AND SIZE NEEDED TO PROVIDE PROPER FLOW AND SAFETY AS PER PARISH AND STATE CODES. (1)WB PLANT AND (1)EB PLANT (AFTER NORMAL WORKING HOURS, 2:00 PM FRIDAY THRU 6:00 AM MONDAY AND ALL PARISH HOLIDAYS)	\$ 13,075.00	\$ 78,450.00
25	3.00	EA	0250-TEST THE OPERATION AND TO PERFORM THE ANNUAL INSPECTION ON 8 INCH BACKFLOW PREVENTERS. (1) EB PLANT	\$ 495.00	\$ 1,485.00

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00143563

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
26	3.00	EA	(NORMAL WORKING HOURS, 6:00 AM - 2:00 PM, MONDAY THRU FRIDAY) 0260-TEST THE OPERATION AND TO PERFORM THE ANNUAL INSPECTION ON 8 INCH BACKFLOW PREVENTERS. (1) EB PLANT (AFTER NORMAL WORKING HOURS, 2:00 PM FRIDAY THRU 6:00 AM MONDAY AND ALL PARISH HOLIDAYS)	\$ 495.00	\$ 1,485.00
27	3.00	EA	0270-RE-BUILD AND TEST 8 INCH BACKFLOW PREVENTERS. (1) EB PLANT (NORMAL WORKING HOURS, 6:00 AM - 2:00 PM, MONDAY THRU FRIDAY)	\$ 4,100.00	\$ 12,300.00
28	3.00	EA	0280-RE-BUILD AND TEST 8 INCH BACKFLOW PREVENTERS. (1) EB PLANT (AFTER NORMAL WORKING HOURS, 2:00 PM FRIDAY THRU 6:00 AM MONDAY AND ALL PARISH HOLIDAYS)	\$ 4,400.00	\$ 13,200.00
29	3.00	EA	0290-REPLACE 8 INCH BACKFLOW PREVENTERS. PRICE SHALL INCLUDE ALL LABOR, MATERIALS, AND EQUIPMENT NEEDED TO REPLACE THE EXISTING BACKFLOW PREVENTER WITH A NEW BACKFLOW PREVENTER OF EQUAL QUALITY AND SIZE NEEDED TO PROVIDE PROPER FLOW AND SAFETY AS PER PARISH AND STATE CODES. (1) EB PLANT (NORMAL WORKING HOURS, 6:00 AM - 2:00 PM, MONDAY THRU FRIDAY)	\$ 14,350.00	\$ 43,050.00
30	3.00	EA	0300-REPLACE 8 INCH BACKFLOW PREVENTERS. PRICE SHALL INCLUDE ALL LABOR, MATERIALS, AND EQUIPMENT NEEDED TO REPLACE THE EXISTING BACKFLOW PREVENTER WITH A NEW BACKFLOW PREVENTER OF EQUAL QUALITY AND SIZE NEEDED TO PROVIDE PROPER FLOW AND SAFETY AS PER PARISH AND STATE CODES. (1) EB PLANT (AFTER NORMAL WORKING HOURS, 2:00 PM FRIDAY THRU 6:00 AM MONDAY AND ALL	\$ 16,400.00	\$ 49,200.00

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00143563

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
31	3.00	EA	<p>PARISH HOLIDAYS)</p> <p>0310-TEST THE OPERATION AND TO PERFORM THE ANNUAL INSPECTION ON 10 IN. BACKFLOW PREVENTERS. (1) WB PLANT</p> <p>(NORMAL WORKING HOURS,6:00 AM - 2:00 PM, MONDAY THRU FRIDAY)</p>	\$ 495.00	\$ 1,485.00
32	3.00	EA	<p>0320-TEST THE OPERATION AND TO PERFORM THE ANNUAL INSPECTION ON 10 IN. BACKFLOW PREVENTERS. (1) WB PLANT</p> <p>(AFTER NORMAL WORKING HOURS, 2:00 PM FRIDAY THRU 6:00 AM MONDAY AND ALL PARISH HOLIDAYS)</p>	\$ 495.00	\$ 1,485.00
33	3.00	EA	<p>0330-RE-BUILD AND TEST 10 IN. BACKFLOW PREVENTERS. (1) WB PLANT</p> <p>(NORMAL WORKING HOURS,6:00 AM - 2:00 PM, MONDAY THRU FRIDAY)</p>	\$ 5,250.00	\$ 15,750.00
34	3.00	EA	<p>0340-RE-BUILD AND TEST 10 IN. BACKFLOW PREVENTERS. (1) WB PLANT</p> <p>(AFTER NORMAL WORKING HOURS, 2:00 PM FRIDAY THRU 6:00 AM MONDAY AND ALL PARISH HOLIDAYS)</p>	\$ 5,620.00	\$ 16,860.00
35	3.00	EA	<p>0350-REPLACE 10 IN. BACKFLOW PREVENTERS. PRICE SHALL INCLUDE ALL LABOR, MATERIALS, AND EQUIPMENT NEEDED TO REPLACE THE EXISTING BACKFLOW PREVENTER WITH A NEW BACKFLOW PREVENTER OF EQUAL QUALITY AND SIZE NEEDED TO PROVIDE PROPER FLOW AND SAFETY AS PER PARISH AND STATE CODES. (1) WB PLANT</p> <p>(NORMAL WORKING HOURS,6:00 AM - 2:00 PM, MONDAY THRU FRIDAY)</p>	\$ 15,720.00	\$ 47,160.00
36	3.00	EA	<p>0360-REPLACE 10 IN. BACKFLOW PREVENTERS. PRICE SHALL INCLUDE ALL LABOR, MATERIALS, AND EQUIPMENT NEEDED TO</p>	\$ 16,040.00	\$ 48,120.00

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00143563

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
37	1.00	ONLY	<p>REPLACE THE EXISTING BACKFLOW PREVENTER WITH A NEW BACKFLOW PREVENTER OF EQUAL QUALITY AND SIZE NEEDED TO PROVIDE PROPER FLOW AND SAFETY AS PER PARISH AND STATE CODES. (1) WB PLANT</p> <p>(AFTER NORMAL WORKING HOURS, 2:00 PM FRIDAY THRU 6:00 AM MONDAY AND ALL PARISH HOLIDAYS)</p> <p>9999-(NON-BIDDABLE) PARTS AND MATERIALS</p> <p>THIS IS A NON-BIDDABLE ITEM. THIS ITEM IS FOR PARTS NEEDED TO COMPLETE A REPAIR UP TO \$ 5,000.00 PER JOB, WITH THE APPROVAL FROM THE REQUESTING DEPARTMENT.</p> <p>INVOICES SHALL BE SUBMITTED AT COST ONLY (WITH NO MARKUP)</p>	\$ 0.00	\$ 0.00

**Three (3) Year Contract to
Inspect, Test, Re-Build, and Replace Backflow Preventers for the
Jefferson Parish Department of Water**

Specifications for Bid No.: 50-00143563

FOR SITE VISITS, PLEASE CONTACT:

EB WATER PLANT
3600 JEFFERSON HWY., BLDG. D &
JEFFERSON, LA 70121
ATTN: MERVIN GRAVES
504-838-4398

WB WATER PLANT & GRAND ISLE
4500 WESTBANK EXPRESSWAY
MARRERO, LA 70072
ATTN: DAVID MAHNER
504-349-5085

Section 1.0 – Scope:

We extend this bid to cover the following work:

- Labor, materials, and equipment necessary for a three (3) year contract to inspect, test, re-build, and replace backflow preventers as needed for various Jefferson Parish Buildings listed in these specifications, for the Department of Water.

Section 2.0 – Licenses:

Louisiana State Contractor's License:

A Louisiana State Commercial Contractor's License issued by the Louisiana State Licensing Board of Contractors shall be required in the following classifications:

- Mechanical Work (Statewide)
and/or
- Plumbing (Statewide)

The above LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and must be entered in the appropriate field in the Electronic Procurement system. Failure to comply will cause the bid to be rejected.

State Plumbing Board of Louisiana:

The following licenses issued by the State Plumbing Board of Louisiana will be required for this bid:

- Master Plumber License issued by the State Plumbing Board of Louisiana with Water Supply Protection Specialist (W.S.P.S.) endorsement on license/card.

A copy of the front and if applicable the back of all licenses and certification cards listed above issued by the State Plumbing Board of Louisiana shall be submitted with bid submission. Failure to submit this information with bid submission will deem the bid non-responsive and rejected.

Section 3.0 – Bid Bond:

A Bid Bond will be required with bid submission in the amount of 5% of the total bid.

Section 4.0 – Payment Bond:

A payment bond will be required for this bid. The amount of the bond will be 50% of the contract price. Payment bond shall be supplied at the signing of the contract.

If the successful bidder does not provide a payment bond, the project may be awarded to the next or subsequent successful bidder.

Section 4.1 – Performance Bond:

A performance bond will be required for this bid. The amount of the bond will be 50% of the contract price. Performance bond shall be supplied at the signing of the contract.

If the successful bidder does not provide a performance bond, the project may be awarded to the next or subsequent successful bidder.

Section 5.0 – Quantities/Inspection:

Bidders shall be allowed to inspect all sites prior to submitting a bid in order to determine the proper quantity of materials and equipment required to complete this project. These inspections are not mandatory, but highly recommended.

Section: 6.0 – Standards:

The work under this contract shall conform to all manufacture's specifications for rebuilding and installing the assorted back flow preventers, and all local, state, and federal code requirements.

(Site visit required to confirm all make and models)

Section 7.0 – Locations:

The following locations shall be included in this bid:

- **West Bank Water Treatment Plant (WB Plant)**
4500 Westbank Expressway
Marrero, LA 70072
One- 1 inch back flow preventer
One- 2 inch back flow preventer
One- 6 inch back flow preventer
One- 10 inch back flow preventer
- **West Bank Water Outside Maintenance (WBOM)**
1540 River Park Rd.
Bridge City, LA 70094
One- 2 inch back flow preventer
- **Grand Isle Booster Station**
171 Birch Lane
Grand Isle, LA 70358
One- 3 inch back flow preventer
- **East Bank Water Treatment Plant (EB Plant)**
3600 Jefferson Highway
Jefferson, LA 70121
Four- 2 inch back flow preventer
One- 6 inch back flow preventer
One- 8 inch back flow preventer

Section 8.0 – Bid Specifications:

The following work shall be performed:

- Inspect, test, re-build and replace backflow preventers as needed.
- Pressure test each unit in order to check the inlet and the outlet pressure
- 8-12 psi differential of water flow across the backflow preventer per test
- Successful bidder must notify Jefferson Parish immediately if any faults or problems occur during testing or re-building.
- Successful bidder is responsible to turn off the water supply to all backflow preventers.
- It is the responsibility of the successful bidder to replace, supply, and install new pipe insulation to any piping or backflow that is damaged or removed during the test or replacement.
- It is the responsibility of the successful bidder to report any pre-existing damages to the Parish's representative prior to performing any work.

- The successful bidder must schedule all shutdowns with the Parish representative and or his designee two (2) days before any testing, re-building, or replacing is done.
- All devices used in testing, re-building, and replacing must meet all manufacturer's specifications.
- Above ground valves can be accessed using Parish provided personnel lifts.
- The successful bidder shall submit an individual invoice for each location to the requesting department.

Section 8.1 - Pricing:

Each backflow preventer shall be quoted as follows:

- Annual Test (Normal working hours) 6 am – 2 pm, Monday – Friday
- Annual Test (After working hours) 2 pm Friday – 6 am Monday and all Parish Holidays
- Re-build and test (Normal working hours) 6 am – 2 pm, Monday – Friday
- Re-build and test (After working hours) 2 pm Friday – 6 am Monday and all Parish Holidays
- Replace (Normal working hours) 6am – 2 pm, Monday – Friday
- Replace (After working hours) 2 pm Friday – 6 am Monday and all Parish Holidays

Section 9.0 - Hours of Work:

Due to the nature of each location hours of work shall vary per building. All major repairs of backflow preventers shall be determined by the Parish representative whether the work will be performed during or after normal working hours, or weekends.

Section 10.0 – Existing Structure:

Should any cutting, patching, alteration, addition, or repairs to existing structure, wall, floor, ceiling, or part of building be required of this project, the successful bidder shall restore the alteration to its original condition, with the same type materials, finish, and workmanship. All backflow preventers shall be re-insulated by the successful bidder after all work is complete.

Precautions must be exercised at all times to safeguard and protect from damage, all Parish, public, and private properties. Any such damages shall remain the sole responsibility of the successful bidder.

Section 11.0 – Cleaning Area and Safety:

Job site must be clean and free of all litter and debris daily and upon completion of the inspection. Passageways must be kept clean and free of material, equipment and debris at all times. All material must be removed from the job site daily, because storage will not be permitted on the premises. Precautions must be exercised at all times to safeguard the welfare and safety of the general public, employees of Jefferson Parish, and other Parish officials.

Trash and debris shall be removed daily, shall become the property of the successful bidder, and shall be placed in appropriate dumpsters and hauled away by the successful bidder.

Section 12.0 – Warranty:

All workmanship and materials must have a warranty of at least one (1) year, in writing, from the date of acceptance of the project, against defects. The successful bidder must agree, upon notice from the Parish, promptly and without charge, and to the satisfaction of the Parish representative, to make changes, replacement, and corrections which may be required to make good all defects in materials, labor, and/or equipment under its intended use, within the warranty period.

The successful bidder shall turn over to the Parish all manufacturers' product warranties at completion of each job.

Section 13.0 – Permits:

The successful bidder shall obtain any and all permits required by the Jefferson Parish Department of Inspection and Code Enforcement and the City of Gretna (if applicable). The successful bidder shall also be responsible for payment of these permits. All permits must be obtained prior to the start of the project.



11-07-2023

Bid Bond in Accordance with Contract Specifications

SLA11076385

ARC Mechanical Contractors, Inc.

Bond Number

Principal Name

36408 Bayou Liberty Road, Slidell, LA, 70460, US

Principal Address

Principal Signature

Jefferson Parish

200 Derbigny Street, Gretna, LA, 70053, US

Owner/Obligee Name

Owner/Obligee Address

Bond Information

11-14-2023

U.S. Specialty Insurance Company

22737

Bid Date

Surety

Contractor Vendor ID Number

50-00143563

Contract ID Number

50-00143563, 3-Year contract to Inspect, Test, Rebuild, & Replace Backflow Preventers for Jefferson Parish Department of Water

Description of Job

Five Percent of Total Amount Bid

5%

Amount of Bid Security

Bid Security Maximum

Bid Security Percentage

Jack Landry

Attorney-in-Fact

Insurance Underwriters, Ltd.

Bond Entered and Executed By

Primary Agency

Attorney-In-Fact Signature

Know all men by these presents that U.S. Specialty Insurance Company, a Corporation duly organized under the laws of the State of Texas, are held and firmly bound unto the above owner/obligee by the transmission. The surety agrees to waive the statute of Fraud defense and further agrees that the owner/obligee is a third party beneficiary of the waiver for the purposes of enforcing this bid bond.



Office:
985-661-9191
Fax:
985-661-9169



LA State Contractors
License # 12344
Email:
admin@
arcmechanical.net

CORPORATE RESOLUTION

EXCERPT FROM THE MINUTES OF THE BOARD OF DIRECTORS OF ARC MECHANICAL CONTRACTORS, INCORPORATED. A CORPORATION INCORPORATED IN THE STATE OF LOUISIANA IN 1978.

AT THE MEETING OF DIRECTORS OF ARC MECHANICAL CONTRACTORS, INCORPORATED DULY NOTICED AND HELD ON JUNE 1, 2023 A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED, IT WAS; RESOLVED, THAT SCOTT OESTRIECHER, BE AND IS HEREBY APPOINTED, CONSTITUTED, AND DESIGNATED AS GENERAL MANAGER, AGENT AND ATTORNEY-IN-FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS, AND TRANSACTIONS, INCLUDING BUT NOT LIMITED TO, THE EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES, CONTRACTS AND ACTS, AND TO RECEIVE AND RECEIPT THEREFORE ALL PURCHASE ORDERS AND NOTICES ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-FACT.


I HEREBY CERTIFY THAT THE FOREGOING TO BE A TRUE AND CORRECT COPY OF AN EXCERPT OF THE MINUTES OF THE ABOVE DATED MEETING OF THE BOARD OF DIRECTORS OF SAID CORPORATION, AND THE SAME HAS NOT BEEN REVOKED OR RESCINDED.



PRESIDENT

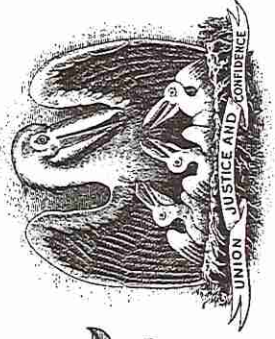
JUNE 1, 2023
DATE

APPROVED:



SECRETARY-TREASURER

State of Louisiana



State Licensing Board for Contractors

This is to Certify that:

ARC MECHANICAL CONTRACTORS, INC.
P. O. Box 6720
Slidell, LA 70469

is duly licensed and entitled to practice the following classifications

BUILDING CONSTRUCTION; ELECTRICAL WORK (RESTRICTED-BIDDING ONLY); HEAVY CONSTRUCTION; HIGHWAY, STREET AND BRIDGE CONSTRUCTION; MECHANICAL; MUNICIPAL AND PUBLIC WORKS CONSTRUCTION; PLUMBING; SPECIALTY: INDUSTRIAL PIPING; SPECIALTY: INSTALL REPAIR OR CLOSE UNDERGROUND STORAGE TANKS



Expiration Date: November 16, 2026

License No: 12344

Witness our hand and seal of the Board dated,
Baton Rouge, LA 17th day of November 2023

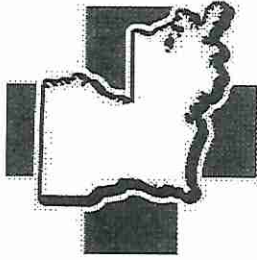
Will B. McP Director

See addendum Chairman

Indy D. Duvall Treasurer

This License Is Not Transferrable

State Plumbing Board Of Louisiana



MASTER PLUMBER LICENSE
NO. LMP647

2023

THIS CERTIFIES
CHESTER A CABIRAC



A REPRESENTATIVE OF
ARC MECHANICAL CONTRACTORS, INC.



has qualified in accordance with L.A. R.S. 37:1361-1380 and Board regulations as a duly licensed Master Plumber and is hereby authorized to engage in said business within the State of Louisiana.

Provided that licensee accepting this certificate shall conform to the terms of L.A. R.S. 37:1361-1380 and Board regulations.

Expires 12/31/2023
This license is not transferable

SECRETARY/TREASURER



STATE PLUMBING BOARD OF LOUISIANA

MASTER PLUMBER

This is to certify that

CABIRAC, CHESTER A

P.O. BOX 6720

SLIDELL, LA 70469

ARC MECHANICAL CONTRACTORS, INC.

HAS BEEN DUPLY LICENSED BY THE STATE PLUMBING BOARD OF LOUISIANA IN ACCORDANCE WITH
LA R.S.1166-1180 AND IS COMPE"EN" TO PERFORM WORK AS A MASTER PLUMBER. "H"
REPLACES THE EXPIRED LICENSE IN 2022 UNLESS OTHERWISE CANCELLED OR REVOKED FOR
CAUSE PRIOR THERETO. AND MUST BE CARRIED ON THE PERSON OF LICENSEE.

Lic/ID #: LMP647

2023

CPE

RICKEY FABRA, - Secy-Treas.

State Plumbing Board Of Louisiana



MASTER PLUMBER LICENSE

NO. MP6900

2024

THIS CERTIFIES

ARTHUR J BOUCHON

A REPRESENTATIVE OF

ARC MECHANICAL CONTRACTORS, INC.

has qualified in accordance with L.A. R.S. 37:1361-1380 and Board regulations as a duly licensed

Master Plumber and is hereby authorized to engage in said business within the State of

Louisiana.

Provided that licensee accepting this certificate shall conform to the terms of L.A. R.S. 37:1361-1380 and Board regulations.

Expires December 31, 2024

This license is not transferable

Lucy J. Taber

SECRETARY/TREASURER



STATE PLUMBING BOARD OF LOUISIANA

MASTER PLUMBER

Lic/ID #: MP6900

This is to certify that

BOUCHON, ARTHUR J
104 MAPLEWOOD DR
COVINGTON, LA 70433

2024

Arc Mechanical Contractors, Inc.

HAS BEEN DULY LICENSED BY THE STATE PLUMBING BOARD OF LOUISIANA IN ACCORDANCE WITH
LA. R.S. 1361-1380 AND IS COMPETENT TO PERFORM WORK AS A MASTER PLUMBER. THIS
CERTIFICATE EXPIRES **DECEMBER 31, 2024** UNLESS OTHERWISE CANCELLED OR REVOKED FOR
CAUSE PRIOR THERETO, AND MUST BE CARRIED ON THE PERSON OF LICENSEE.

CPE RICKEY FABRA, Secy-Treas.

WSPS Cert Exp: July 29, 2025

BACKFLOW PREVENTION SERVICES

certifies that

ARTHUR JOSEPH BOUCHON

has satisfactorily completed course requirements as approved by the State Plumbing Board of Louisiana.

BACKFLOW PREVENTION TESTER RECERTIFICATION

Date Issued: 7/29/2022

Certificate No.: 20220502R22

Valid Through: 7/29/2025



Mitchell J. LeBas, President

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HEADQUARTERS

18427 Hickory Creek Dr.

Suite 220

Mokena, IL 60448

(708) 998-8019

[Go to GoogleMap](#)



ASSE International

18927 Hickory Creek Drive, Suite 220
Mokena, Illinois 60448
Ph: 708.995.3019
www.asse-plumbing.org

Arthur J. Bouchon
104 Maplewood Dr.
Covington, LA 70433

Certification #: 31770

Congratulations on becoming ASSE Certified!

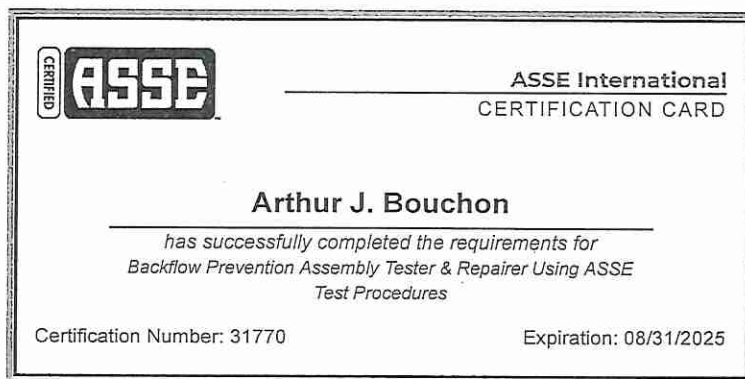
Attached is your ASSE certification card. Take careful notice of the expiration date on the card; you must renew your certification with ASSE International by that date.

Please note that being ASSE Certified does not mean that you are a member of ASSE International. However, if you are not currently a member, we strongly encourage you to join at www.assewebstore.com/membership.

As a member of ASSE International, you will belong to an organization represented by all disciplines of the plumbing and mechanical industries, including contractors, engineers, inspectors, journeymen, apprentices, manufacturers, etc. Together you'll form a platform to understand and solve industry problems relating to standards, codes, engineering, and business. Our mission is to continually improve the performance, reliability, and safety of plumbing and mechanical systems through our professional qualifications standards, professional certifications, product performance standards, and product listing programs. It is through the support and involvement of ASSE International members that we as an organization can continue to grow and promote the importance of our motto, "Prevention Rather Than Cure."

On a local level, members are able to attend their local chapter's monthly meetings, participate in chapter outings, serve on chapter boards, and receive local chapter publications. On a national level, members are eligible to participate in national committees, vote at Annual Meetings, and receive free subscriptions to ASSE International's publications -- Working Pressure magazine (www.workingpressuremag.com) and the ASSE International eNewsletter. Members are also entitled to one free ASSE International standard per year and discounts on publications published by ASSE.

Rates are half-price for the first year of new membership. If you would like to become a member today, or if you would like further information about ASSE International, please visit www.asse-plumbing.org or call (708) 995-3019.



Visit ASSE International's website to view your certification in the ASSE Certified Professionals list:
www.asse-plumbing.org/certified

STATE PLUMBING BOARD
OF LOUISIANA



JOURNEYMAN PLUMBER

WSPS

Lic/ID #: LJP4495

This is to certify that

WILSON, SCOTT C
3401 LYNDELL DR
CHALMETTE, LA 70043

2023

HAS BEEN DULY LICENSED BY THE STATE PLUMBING BOARD OF LOUISIANA IN ACCORDANCE WITH
LA R.S.136-1380 AND IS COMPE-ETENT TO PERFORM WORK AS A JOURNEYMAN PLUMBER, IP-15
CERTIFICATE EXPIRES DECEMBER 31, 2023, UNLESS OTHERWISE CANCELLED OR REVOKED FOR
CAUSE PRIOR THERETO, AND MUST BE RENEWED ON THE PERSON OF LICENSEE.

CPE

RICKY FABRA, - Secty-Treas.

WSPS Certification Exp: 2025



STATE PLUMBING BOARD
OF LOUISIANA

NATURAL GAS FITTER

This is to certify that

WILSON, SCOTT C
3401 LYNDELL DR
CHALMETTE, LA 70043

Lic/ID #: LNGF9182

2023

HAS BEEN DULY LICENSED BY THE STATE PLUMBING BOARD OF LOUISIANA IN ACCORDANCE WITH
LA R.S.136-1380 AND IS COMPE-ETENT TO PERFORM WORK AS A NATURAL GAS FITTER, IP-15
CERTIFICATE EXPIRES DECEMBER 31, 2023, UNLESS OTHERWISE CANCELLED OR REVOKED FOR
CAUSE PRIOR THERETO, AND MUST BE RENEWED ON THE PERSON OF LICENSEE.

CPE

RICKY FABRA, - Secty-Treas.

WSPS Certification Exp: 2025

Jefferson Parish
Department of Building Permits
Regulatory Inspection's Division

Active Plumbing # 000529

This is to certify that **Chester Cabirac**
having qualified in accordance with Jefferson Parish Ordinances is hereby granted
authorization to engage in the above field as authorized by law.

Issue Date: 11/1/2023

Expiration Date: 10/31/2024



Plumbing Section Chief

THIS LICENSE IS NOT TRANSFERABLE

Jefferson Parish
Department of Building Permits
Regulatory Inspection's Division

Active Mechanical # 000893

This is to certify that **Chester Cabirac**
having qualified in accordance with Jefferson Parish Ordinances is hereby granted
authorization to engage in the above field as authorized by law.

Issue Date: 11/1/2023

Expiration Date: 10/31/2024



Mechanical Section Chief

THIS LICENSE IS NOT TRANSFERABLE

Jefferson Parish
Department of Building Permits
Regulatory Inspection's Division

Active Gas # 001189

This is to certify that **Chester Cabirac**
having qualified in accordance with Jefferson Parish Ordinances is hereby granted
authorization to engage in the above field as authorized by law.

Issue Date: 11/1/2023

Expiration Date: 10/31/2024



Gasfitter Section Chief

THIS LICENSE IS NOT TRANSFERABLE

Client#: 54390

MARCO7

ACORD_{TM}**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)

8/23/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Ross & Yerger Insurance, Inc. P.O. Box 1139 Jackson, MS 39215 601 948-2900		CONTACT NAME: Tyler Thames PHONE (A/C, No, Ext): 601 948-2900 FAX (A/C, No): 6013553227 E-MAIL ADDRESS: tthames@rossandyerger.com	
INSURED ARC Mechanical Contractors Inc. 36408 Bayou Liberty Rd Slidell, LA 70458		INSURER(S) AFFORDING COVERAGE	
		INSURER A: American Casualty Co of Reading PA/CNA	
		INSURER B: Continental Insurance Co./CNA	
		INSURER C: Louisiana Workers' Compensation Corp.	
		INSURER D: Transportation Ins Co	
		INSURER E:	
INSURER F:		NAIC #	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD'L INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:			6072154479	08/01/2023	08/01/2024	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) \$15,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
D	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY			6072154711	08/01/2023	08/01/2024	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$10000			6072154675	08/01/2023	08/01/2024	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y / <input checked="" type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N / A	178281B	08/23/2023	08/23/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

[Empty space for Certificate Holder]	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Dudley A. Wootley</i>

Non-Public Works Bid Affidavit Instructions

- Affidavit is supplied as a courtesy to Affiants, but it is the responsibility of the affiant to insure the affidavit they submit to Jefferson Parish complies, in both form and content, with federal, state and parish laws.
- Affidavit must be signed by an authorized representative of the entity or the affidavit will not be accepted.
- Affidavit must be notarized or the affidavit will not be accepted.
- Notary must sign name, print name, and include bar/notary number, or the affidavit will not be accepted.
- Affiant **MUST** select either A or B when required or the affidavit will not be accepted.
- Affiants who select choice A must include an attachment or the affidavit will not be accepted.
- If both choice A and B are selected, the affidavit will not be accepted.
- Affidavit marked N/A will not be accepted.
- It is the responsibility of the Affiant to submit a new affidavit if any additional campaign contributions are made after the affidavit is executed but prior to the time the council acts on the matter.

Instruction sheet may be omitted when submitting the affidavit

Non-Public Works Bid

AFFIDAVIT

STATE OF LOUISIANA

PARISH/COUNTY OF ST. TAMMANY

BEFORE ME, the undersigned authority, personally came and appeared: SCOTT A. OESTRIECHER, (Affiant) who after being by me duly sworn, deposed and said that he/she is the fully authorized GENERAL MANAGER of ARC MECHANICAL CONTRACTORS, INC. (Entity), the party who submitted a bid in response to Bid Number 50-00143563, to the Parish of Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B XX there are NO campaign contributions made which would require disclosure under Choice A of this section.

Debt Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

Choice B XX There are NO debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

[The remainder of this page is intentionally left blank.]

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.



Signature of Affiant

SCOTT A. OESTRICHER

Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME
ON THE 14TH DAY OF NOVEMBER, 2023.



Notary Public



JERRI OESTRICHER
PARISH OF ST. TAMMANY
NOTARY ID # 56482
MY COMMISSION EXPIRES
UPON DEATH

JERRI OESTRICHER

Printed Name of Notary
56482

Notary/Bar Roll Number

My commission expires UPON DEATH.

ARC MECHANICAL HOLIDAY SCHEDULE

New Year's Day

- Sunday, January 1, 2023
- Monday, January 1, 2024
- Wednesday, January 1, 2025
- Thursday, January 1, 2026

Mardi Gras Day

- Tuesday, February 21, 2023
- Tuesday, February 13, 2024
- Tuesday, March 4, 2025
- Tuesday, February 17, 2026

Good Friday

- Friday, April 7, 2023
- Friday, March 29, 2024
- Friday, April 18, 2025
- Friday, April 3, 2026

Fourth of July

- Tuesday, July 4, 2023
- Thursday, July 4, 2024
- Friday, July 4, 2025
- Saturday, July 4, 2026

Labor Day

- Monday, September 4, 2023
- Monday, September 2, 2024
- Monday, September 1, 2025
- Monday, September 7, 2026

Thanksgiving Day

- Thursday, November 23, 2023
- Thursday, November 28, 2024
- Thursday, November 27, 2025
- Thursday, November 26, 2026

Day following Thanksgiving Day

- Friday, November 24, 2023
- Friday, November 29, 2024
- Friday, November 28, 2025
- Friday, November 27, 2026

Christmas Eve

- Sunday, December 24, 2023
- Tuesday, December 24, 2024
- Wednesday, December 24, 2025
- Thursday, December 24, 2026

Christmas Day

- Monday, December 25, 2023
- Wednesday, December 25, 2024
- Thursday, December 25, 2025
- Friday, December 25, 2026

STANDARD INSURANCE REQUIREMENTS FOR BIDDING PURPOSES

All required insurance under this bid shall conform to Jefferson Parish Resolution No. 113646 or No. 113647, as applicable. Contractors may not commence any work under any ensuing contract unless and until all required insurance and associated evidentiary requirements thereto have been met, along with any additional specifications contained in the **Invitation to Bid**. Except as where otherwise precluded by law, the Parish Attorney or his designee, with the concurrence of the Director of Risk Management or his designee, may agree on a case-by-case basis, to deviate from Jefferson Parish's standard insurance requirements, as provided in this Section. Vendors requesting deviation therefrom shall submit such requests in writing, along with compelling substantiation, to the Purchasing Department prior to the bid's due date. Any changes to the insurance requirements will be reflected in the bid specifications and addenda. Prior to contract execution and at all times thereafter during the term of such contract, contractors must provide and continuously maintain all coverages as required by the foregoing Resolutions, and the contract documents. Failure to do so shall be grounds for suspension, discontinuation or termination of the contract.

For bidding purposes, bidders must submit with bid submission a current (valid) insurance certificate evidencing the required coverages. Failure to comply will cause bid to be rejected. The current insurance certificate will be used for proof of insurance at time of evaluation. Thereafter, and prior to contract execution, the low bidder will be required to provide final insurance certificates to the Parish which shall name **the Jefferson Parish, its Districts Departments and Agencies under the direction of the Parish President and the Parish Council** as additional insureds regarding negligence by the contractor for the Commercial General Liability and the Comprehensive Automobile Liability policies. Additionally, said certificates should reflect the name of the Parish Department receiving goods and services and reference the respective Jefferson Parish bid number.

JEFFERSON PARISH REQUIRED STANDARD INSURANCE

☒ WORKER'S COMPENSATION INSURANCE

As required by Louisiana State Statute, exception; Employer's Liability, Section B shall be \$1,000,000 per occurrence when Work is to be over water and involves maritime exposures to cover all employees not covered under the State Worker's Compensation Act, otherwise this limit shall be no less than \$500,000 per occurrence.

Note: If your company is not required by law to carry workmen's compensation insurance, i.e. not a Louisiana company, sole employee of the company, then bidders must request a workmen's compensation insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being

rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

☒ **COMMERCIAL GENERAL LIABILITY**

Shall provide limits not less than the following: \$1,000,000.00 Combined Single Limit per Occurrence for bodily injury and property damage.

☒ **COMPREHENSIVE AUTOMOBILE LIABILITY**

Bodily injury liability \$1,000,000.00 each person; \$1,000,000.00 each occurrence.
Property Damage Liability \$1,000,000.00 each occurrence.

Note: This category may be omitted if bidders do not/will not utilize company vehicles for the project or do not possess company vehicles. Bidder must request an automobile insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

DEDUCTIBLES - The Parish Attorney with concurrence of the Director of Risk Management have waived the deductible section of the Terms and Conditions for all Invitations to Bid, until further notice.

UMBRELLA LIABILITY COVERAGE

An umbrella policy or excess may be used to meet minimum requirements.

FOR CONSTRUCTION AND RENOVATION PROJECTS:

The following are required if selected below. Such insurance is due upon contract execution.

☐ **OWNER'S PROTECTIVE LIABILITY**

To be for the same limits of liability for bodily injury and property damage liability established for commercial general liability.

☐ **BUILDER'S RISK INSURANCE**

The contractor shall maintain Builder's Risk Insurance at his own expense to insure both the owner (Parish of Jefferson) and contractor as their interest may appear.