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Vice President
John Spranley, A.I.A.
Matthew J. Falati, P.E.
Elena G. Anderson, IIDA
LA Reg. ID # 1353

September 15, 2016

Mr. Jeff Clement
St. John the Baptist Parish Sheriff's Office
1801 West Airline Highway
LaPlace, Louisiana 70068

Re: Request for Qualifications, Architectural and Engineering Services
Demo, Design & Remodel of an Indoor Shooting Range/Training Facility
File No. 9.300

Dear Mr. Clement:

We understand that the Sheriff's Office has recently purchased a former bowling alley facility at 947 Cambridge Drive in LaPlace. We understand the scope of work will include renovation of the building that will include design, plans and engineering of an indoor shooting range and training facility for the St. John Parish Sheriff's department and that the building will need to be equipped with back-up generation for natural disasters. We also understand the scope will include evaluation of structural, mechanical, HVAC and building integrity and will include a construction bid package.

Meyer Engineers, Ltd has been in business in the New Orleans region for over 50 years and has worked on many projects in St. John Parish, Jefferson, St. Bernard and St. Charles Parishes. In addition, as highlighted in our proposal, Meyer has extensive experience in designing police and fire training facilities and has decades of experience in designing public buildings for other municipalities throughout the region. *As detailed in our proposal, two of our staff architects have extensive experience with rifle training and have served in various rifle associations.*

As detailed in our proposal, we feel confident that our team has the perfect combination of experience and credentials that will create a successful design that will be accepted by the Sheriff's office in order to proceed with construction and protect St. John Parish that is still struggling to rebuild after the recent storm events. We appreciate your consideration of our proposal, and please feel free to contact us if you have any additional information or questions.

Sincerely,

Meyer Engineers, Ltd.



Richard C. Meyer

RCM/td

Enclosures

4937 Hearst Street, Suite 1B Metairie, Louisiana 70001
P.O. Box 763 | Metairie, Louisiana 70004
P | 504 885 9892 F | 504 887 5056 E-mail: meyer@meyer-e-l.com



Engineering
Architecture
Construction Management
Coastal Engineering

Responsive - Reliable - Resourceful

Request of Qualifications



*Professional A/E Services
for
Indoor Shooting Range/Training Facility
Design, Demo and Remodel
(RFQ-2016-02)*

September 16, 2016



ST JOHN THE BAPTIST PARISH SHERIFF OFFICE
1801 WEST AIRLINE HWY
LAPLACE, LA 70068

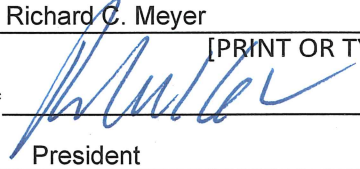
Quotation No. RFQ – 2016-02

Closing Dates: September 16, 2016 at 10:00 A.M. CDT

REQUEST FOR QUALIFICATIONS (RFQ)

Subject: **Office Building Demo, Design, and Remodel – Indoor Shooting Range/Training Facility**

Company Meyer Engineers, Ltd.
Federal Tax I.D.
No. 72-0917261
Street Address 4937 Hearst Street, Suite 1B
City Metairie
State LA Zip Code 70001
Telephone: (504) 885-9892 Fax (504) 887-5056
E- Mail meyer@meyer-e-l.com

Name Richard C. Meyer
[PRINT OR TYPE]
Signature* 
Title President
Date 9/14/16

****Authorized Signature: The signer declares under penalty of perjury that she/he is authorized to sign this document and bind the company or organization to the terms of this agreement.***

FOR CONSIDERATION AS A RESPONSIVE SUBMITTAL, THE FOLLOWING IS REQUIRED:

- 1) All information on this Request for Qualifications cover page must be completed.
- 2) This cover page must be signed with an original signature.
- 3) Submittals are due on or before the exact closing date and time. Submittals received after the exact closing date and time will NOT be considered. If hand delivering, please allow enough time for travel and parking to submit by the closing date and time.

FOR FURTHER INFORMATION CONCERNING THIS RFQ, PLEASE CONTACT:


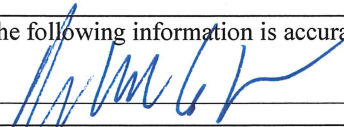
Jeffrey Clement, Chief Civil Deputy
Phone: (985) 652-9513

E-mail: jeff.clement@stjohnsheriff.org

STANDARD FORM: SJB-1000

(10/2010)

Professional Engineering and Related Services

1. Project title Indoor Shooting Range/Training Facility Design, Demo, and Remodel	2. Project number RFQ-2016-02																		
3a. Firm (as registered with the Louisiana Secretary of State) and mailing address of the office to perform work  MEYER ENGINEERS, LTD. ENGINEER & ARCHITECT P.O. Box 763 Metairie, LA 70004	3b. Name, title, telephone number, and e-mail address of the official with signing authority for this contract Richard C. Meyer, President (504) 885-9892 rickmeyer@meyer-e-l.com 3c. Name, Title, telephone number, e-mail address and registration number of full-time LA licensed engineer in responsible charge of the project (not required for non-engineering projects) Richard C. Meyer, President (504) 885-9892 rickmeyer@meyer-e-l.com License No. 24012																		
3d. I certify that the following information is accurate and complete to the best of my knowledge (must be same person as 3b): Signature: <u></u> Date: <u>9-14-16</u>																			
4. Full-time personnel on firm's payroll who are located at the primary work location identified in 3a above: <table border="0" style="width: 100%;"> <tr> <td>a. Civil Engineers, with current Louisiana P.E. registration</td> <td style="text-align: right;"><u>8</u></td> </tr> <tr> <td>b. Environmental Engineers, with current Louisiana P.E. registration (not included in 4a)</td> <td style="text-align: right;"><u> </u></td> </tr> <tr> <td>c. Land Surveyors, with current Louisiana P.L.S. registration</td> <td style="text-align: right;"><u> </u></td> </tr> <tr> <td>d. Engineers In Training, with current Louisiana E.I. registration</td> <td style="text-align: right;"><u>1</u></td> </tr> <tr> <td>e. Designers/Draftsmen</td> <td style="text-align: right;"><u>2</u></td> </tr> <tr> <td>f. Survey Party Chiefs</td> <td style="text-align: right;"><u> </u></td> </tr> <tr> <td>g. Real Estate Professionals (Agents and Certified Appraisers)</td> <td style="text-align: right;"><u> </u></td> </tr> <tr> <td>h. Other personnel not included in above categories</td> <td style="text-align: right;"><u>20</u></td> </tr> <tr> <td>Total personnel at primary work location (sum of a – h)</td> <td style="text-align: right;"><u>31</u></td> </tr> </table>		a. Civil Engineers, with current Louisiana P.E. registration	<u>8</u>	b. Environmental Engineers, with current Louisiana P.E. registration (not included in 4a)	<u> </u>	c. Land Surveyors, with current Louisiana P.L.S. registration	<u> </u>	d. Engineers In Training, with current Louisiana E.I. registration	<u>1</u>	e. Designers/Draftsmen	<u>2</u>	f. Survey Party Chiefs	<u> </u>	g. Real Estate Professionals (Agents and Certified Appraisers)	<u> </u>	h. Other personnel not included in above categories	<u>20</u>	Total personnel at primary work location (sum of a – h)	<u>31</u>
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5. Full-time personnel on firm's payroll, not located at the primary work locations, to be used on this project: <table border="0" style="width: 100%;"> <tr> <td>a. Civil Engineers</td> <td style="text-align: right;"><u> </u></td> </tr> <tr> <td>b. Environmental Engineers (not included in 5a)</td> <td style="text-align: right;"><u> </u></td> </tr> <tr> <td>c. Land Surveyors, with current Louisiana P.L.S. registration</td> <td style="text-align: right;"><u> </u></td> </tr> <tr> <td>d. Engineers In Training, with current Louisiana E.I. registration</td> <td style="text-align: right;"><u> </u></td> </tr> <tr> <td>e. Designers/Draftsmen</td> <td style="text-align: right;"><u> </u></td> </tr> <tr> <td>f. Survey Party Chiefs</td> <td style="text-align: right;"><u> </u></td> </tr> <tr> <td>g. Real Estate Professionals (Agents and Certified Appraisers)</td> <td style="text-align: right;"><u> </u></td> </tr> <tr> <td>h. Other personnel not included in above categories</td> <td style="text-align: right;"><u> </u></td> </tr> <tr> <td>Total personnel not located at the primary work location (sum of a – h)</td> <td style="text-align: right;"><u>0</u></td> </tr> </table>		a. Civil Engineers	<u> </u>	b. Environmental Engineers (not included in 5a)	<u> </u>	c. Land Surveyors, with current Louisiana P.L.S. registration	<u> </u>	d. Engineers In Training, with current Louisiana E.I. registration	<u> </u>	e. Designers/Draftsmen	<u> </u>	f. Survey Party Chiefs	<u> </u>	g. Real Estate Professionals (Agents and Certified Appraisers)	<u> </u>	h. Other personnel not included in above categories	<u> </u>	Total personnel not located at the primary work location (sum of a – h)	<u>0</u>
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6. Do you presently have sufficient staff to perform these services in the designated time frame? ☒ Yes ☐ No

7. Identify the element of work (as defined in the advertisement), and the % of the element to be performed by the firm.

Meyer Engineers, Ltd. will perform **100 Percent** of the **Civil Engineering, Structural Engineering, Architectural Design and Project Management** for the Demolition, Design and Remodel of an Indoor Shooting/Training Facility.

GVA Engineering, LLC.. will perform approximately **10 Percent** of the services including **Mechanical and Electrical** engineering.

Meyer Engineers, Ltd. work will include the following deliverables:

- Conceptual Plans/Schematic Design
- Complete Construction Drawings / Final Plans / Opinion of Probable Cost
- Technical Specifications
- Construction Inspection and Administration

8. Do you intend to use a sub-consultant(s)? X yes no

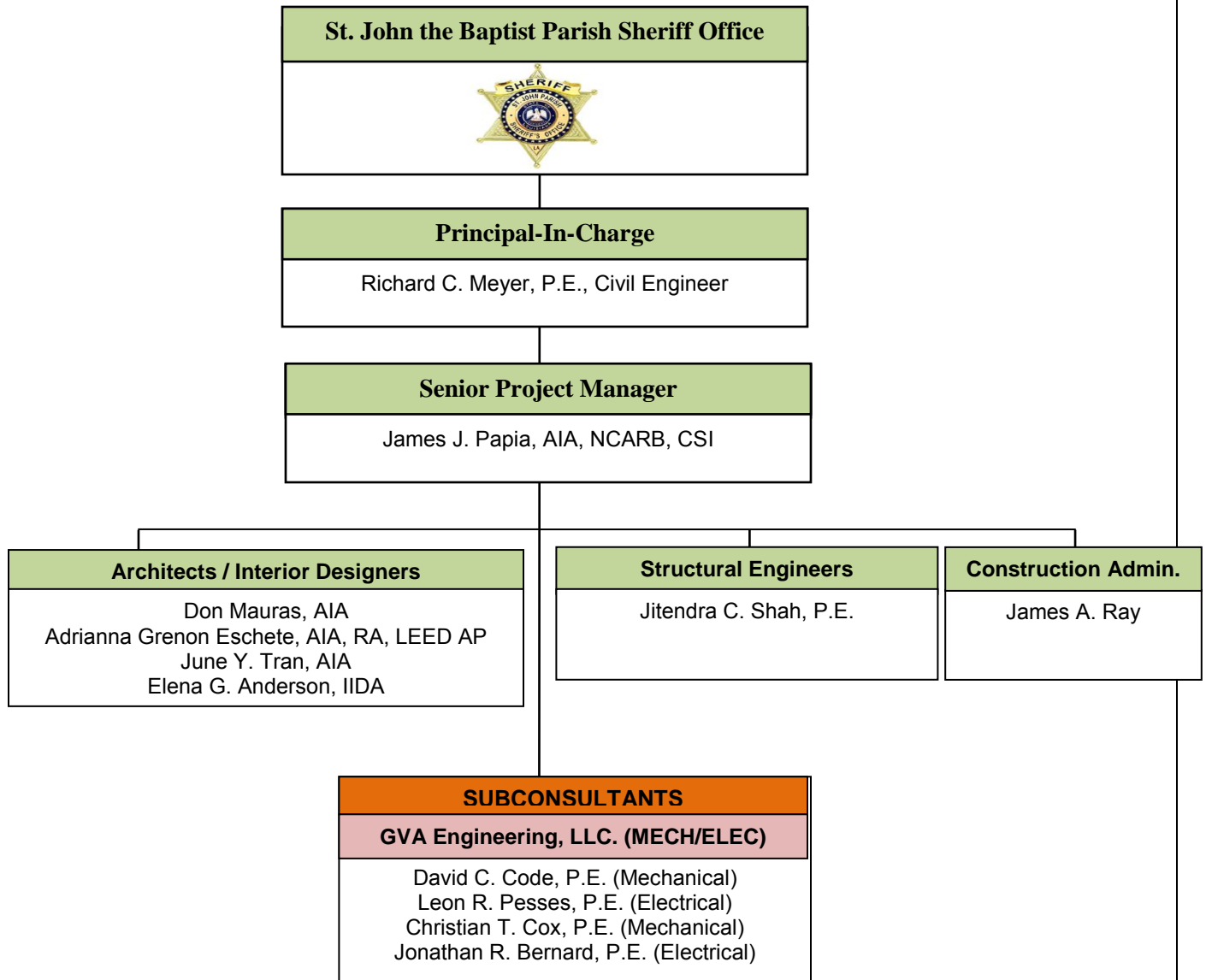
(For use by the Prime Consultant only)

All sub-consultants/associates listed for this project must attach a signed Form SJB-1000


Name and address	Identify the element of work (as defined in the advertisement), and the % of the element to be performed by the sub-consultant	Worked with prime before? (Yes/No)
1. GVA Engineering, LLC. 2615 Edenborn Ave., Suite C Metairie, LA 70002	GVA Engineering, LLC will perform 100% of the <i>mechanical and electrical engineering</i> services. It is estimated the mechanical and electrical engineering services is 10% of the overall fee.	Yes
2.		
3.		
4.		
5.		

9. Staffing Plan – A Diagram showing all personnel specifically assigned to each work element of the project, their duties, and immediate supervisors. The Staffing Plan should also include the same information for Sub-consultants (if applicable).

**MEYER ENGINEERS, LTD.
PROJECT STAFFING PLAN**



10. Brief résumé of key persons anticipated to work on this project

a. Name, title & domicile Richard C. Meyer, P.E. – President/Principal River Ridge, LA	b. Position or Assignment for this project Principal-In-Charge
c. Name of firm by which employed full time  MEYER ENGINEERS, LTD.	d. Years experience: With this firm: <u>37</u> With other firms: <u>0</u>
e. Education: Degree(s) / Years / Specialization B.S. Civil Engineering, 1980, Tulane University	f. Active registration: Year registered: <u>1988</u> Branch: <u>Civil Engineering</u> State: <u>LA</u> License No.: <u>24012</u>
g. Specific experience and qualifications relevant to the proposed project: Mr. Meyer is President of Meyer Engineers, Ltd. a New Orleans based Architectural and Engineering firm that has provided professional consultant services to the New Orleans area for over forty (40) years. Mr. Meyer has thirty-five (35) years of relevant experience; including overseeing architectural/engineering design, construction management and QA/QC contracts with various agencies at the Federal, State, and local levels in the Greater New Orleans Metropolitan area. Mr. Meyer is involved with all aspects of administering architectural/engineering projects including client contact, cost estimates, design, contract administration, and contract closeout. He coordinates the architectural/engineering staff and has participated in most of Civil Engineering design including structural, sanitary and storm sewerage, roads and bridges, water and airport designs. Mr. Meyer also has significant design experience including structural, foundation and site work designs for schools, gymnasiums, auditoriums, and multi-story office buildings. Mr. Meyer has performed structural steel design for numerous projects. Mr. Meyer has also completed designs for reinforced concrete buildings and school structures.	

PROJECT EXPERIENCE

Jefferson Parish Fire Training Center | Jefferson Parish, LA

Mr. Meyer was the Project Principal for Jefferson Parish Fire Training Center. Meyer's contract for the Fire Training Center includes two (2) phases; The first phase of the project consisted of a new pre-manufactured Fire Training Tower for Jefferson Parish Fire Department. The work consisted of design of the foundation and the erection for the new Fire Training Tower. The second phase of the project consists of the design and construction of the 9,336 square foot Sammy Lazar Building. The building will include eight (8) offices, one (1) AV room, two (2) storage rooms, one (1) training room will accommodate 80 seats and three (3) additional training rooms each will accommodate 30 seats. The facility included specialize audio and video conferencing features. The site work consisted of installing culverts within the exiting ditch, rerouting electrical service, a new sewer lift station and fill to achieve desire finish floor elevation.

Westwego City Hall | Jefferson Parish, LA

Mr. Meyer is the Project Principal of the Westwego City Hall. The project consists of a new one-story building that will primarily be a concrete slab on grade, steel frame structure, brick veneer exterior walls and the interior walls shall be metal studs with a painted, impact-resistant gypsum board finish. Spaces in the new city hall building consist of typical City Hall functions which include but not limited to the main entrance lobby, receptionist, and bill paying area, staff office areas, Mayor's office, record storage, provisions for the Louisiana State Office of Motor Vehicles, City Court Room, City Council Chambers, City Council Assembly Area and an employee kitchen.


Mandeville Police Station Modifications | St. Tammany Parish, LA

Mr. Meyer was the Project Principal for Mandeville Police Station Modifications. The project consisted of expansion to the existing Police Station and enclosing a portion of the existing building located at 1870 Highway 190, Mandeville, LA 70448. Space additions included but were not limited to an Evidence Storage Room, an Office for the Evidence Officer, Men's and Women's Toilet and Shower Rooms, and Circulation and connection to the existing structure. Infrastructure upgrades included grading, drainage, sewerage, water, paving and parking.

Bonnabel Sheriff Station | Jefferson Parish, LA

Mr. Meyer was the Project Principal for the Bonnabel Sheriff Station. The project consisted of a two story 3,500 square foot building over Lake Pontchartrain at Bonnabel Boat Launch in Metairie, Louisiana for the Jefferson Parish Sheriff's Office. The first floor houses two boat slips with boat lifts for emergency rescue aquatic vehicles. The second floor contains office space for the Parish Sheriff's Office LASER Division and a locker for scuba gear storage and dressing. There is one restroom with a shower and a lounge kitchen. The building has a three sided view of the lake including a balcony that wraps two sides of the building over Lake Pontchartrain. This building has custom designed cast-in-place concrete structure with concrete walls and furred out interior gypsum board walls on the interior. The roof is framed with pre-engineered light gauge metal trusses. The building is equipped with an emergency generator and HVAC equipment on a balcony near the second floor entrance. Due to the nature of the physical activity required by users of this building the building did not require an accessible means of egress; however the second floors feature are accessible. New utilities were run to the building.

10. Brief résumé of key persons anticipated to work on this project

a. Name, title & domicile James J. Papia, AIA, NCARB, CSI Metairie, LA	b. Position or Assignment for this project Project Manager
c. Name of firm by which employed full time  MEYER ENGINEERS, LTD.	d. Years experience: With this firm: <u>9</u> With other firms: <u>38</u>
e. Education: Degree(s) / Years / Specialization Bachelor of Architecture, 1981, Louisiana State University	f. Active registration: Year registered: <u>1984</u> Branch: <u>Architecture</u> State: <u>LA</u> License No.: <u>3423</u>
g. Specific experience and qualifications relevant to the proposed project: <p>Mr. Jimmie Papia oversees the design of architectural projects, preparation of contract documents, and assists in the construction administration at Meyer Engineers, Ltd.</p> <p>Mr. Jimmie Papia has performed as a Staff Architect, Project Manager, Specifications Writer, Contract Administrator in the profession after having worked for a number of firms of varying disciplines.</p> <p>While with other firms, Mr. Papia was in charge of construction management and project management for the \$240M Phase II and \$281M Phase III expansion of the Morial Convention Center from 1993 to 1999. Mr. Papia coordinated with the Convention Center Commission, design architects and contractors to develop and maintain project budgets and schedules. Mr. Papia also provided project management services for Entergy expansions from 1999 to 2007. These expansions included renovations and additions to the Entergy facilities including meeting areas, cafeterias and offices.</p> <p><i>James Papia, the Director of Architecture for Meyer Engineers, is very familiar with shooting ranges and how they operate because at one time Mr. Papia was a member of the elite rifle team that was sponsored by a local VFW Hall. When Mr. Papia first became a member of the VFW rifle team he was put through a complete and thorough training program where he learned about gun safety both in the shooting range and in the field. He learned about all types of firearms, how to clean, store and generally take care of many different types of firearms. He learned to treat firearms with respect. Safety was paramount with the VFW rifle team, throughout the ten years that Mr. Papia was a member he continuously attended seminars and training sessions to maintain his awareness of gun safety and care.</i></p> <p><i>As a competitor Mr. Papia was fierce both as an individual and as a team. While a member of the VFW rifle team Mr. Papia traveled all over the country participating in shooting competitions in both indoor and outdoor ranges. Mr. Papia's rifle team won the VFW National Championship six (6) times while he was member and as an individual Mr. Papia finished in sixth place in the nation. Mr. Papia also earned the coveted rank of Distinguished Expert.</i></p> <p><i>Mr. Papia also participated in and competed with LSU's ROTC program and acted as an instructor for both gun safety and trained the students as to how to become a better marksman.</i></p> <p><i>As previously stated, Mr. Papia is a very familiar with shooting ranges, how they operate and firearm safety and would welcome the opportunity to impart his knowledge in the design of this facility.</i></p>	

PROJECT EXPERIENCE

Westwego City Hall | Jefferson Parish, LA

Mr. Papia is the Project Architect for the Westwego City Hall. The project consists of a new one-story building that will primarily be a concrete slab on grade, steel frame structure, brick veneer exterior walls and the interior walls shall be metal studs with a painted, impact-resistant gypsum board finish. Spaces in the new city hall building consist of typical City Hall functions which include but not limited to the main entrance lobby, receptionist, and bill paying area, staff office areas, Mayor's office, record storage, provisions for the Louisiana State Office of Motor Vehicles, City Court Room, City Council Chambers, City Council Assembly Area and an employee kitchen.

Bonnabel Sheriff Station | Jefferson Parish, LA

Mr. Papia worked closely with the Jefferson Parish Sheriff's Office to develop a successful solution to a site with several challenges. Mr. Papia also worked on the team to develop construction techniques that could be used to build the Sheriff's Office over water. The solutions developed by Mr. Papia and the rest of the project team are working extremely well as construction of the project was completed on schedule and within budget. The project consisted of a 3,500 square foot building over Lake Pontchartrain for the Jefferson Parish Sheriff's Office. The first floor houses two (2) 12' x 40' boat slips, six foot pier between boat slips, two (2) 32' boat lifts and two (2) roll up doors for boat slips. The second floor contains office space with lockers, lounge, toilet room with shower, scuba room with locker and a balcony over Lake Pontchartrain.


Jefferson Parish Recreation Department Multi-Purpose Facility | Jefferson Parish, LA

Mr. Papia is the Project Architect currently completing the design of the JPRD Multi Purpose Building. This building will be located in Mike Miley Playground. The building will serve as a recreation and achievement center for people with development disabilities. The infrastructure includes clearing, fill, drainage, utility extensions including electrical, potable water, sanitary sewerage, driveway aprons, parking, sidewalks, landscaping, etc. The building consists of one (1) multi purpose space, a concession stand, kitchen area, activities room, port cochere, office space, ADA accessible restrooms, storage, exterior lighting, and will be designed to accommodate a crafts room, exercise room, aerobics room, and future outdoor pool, locker rooms and showers. Mr. Papia coordinated with Facility Planning & Control and the State Fire Marshal. The design included architecture and structural calculations.

West Jefferson Medical Center Information Technology Build-Out | Jefferson Parish, LA

Mr. Papia was the Project Architect for WJMC IT Build-Out project. The project consisted of an interior build out to relocate existing storage space and reconfiguring existing work spaces on the second floor of the WJMC Wichers building. The work included demolition of existing storage space, reconfiguring break and conference room into two spaces; one (1) break room and one (1) paint shop, relocating the entire data center, modify sprinkler, mechanical and electrical systems, and expand the men's restroom.

10. Brief résumé of key persons anticipated to work on this project

a. Name, title & domicile Adrianna Grenon Eschete, AIA, NCARB, LEED AP Houma, LA	b. Position or Assignment for this project Architect
c. Name of firm by which employed full time  MEYER ENGINEERS, LTD.	d. Years experience: With this firm: <u>3.5</u> With other firms: <u>11</u>
e. Education: Degree(s) / Years / Specialization Bachelor of Architecture, 2000, University of Houston Bachelor of Science Environmental Design, 2000, University of Houston	f. Active registration: Year registered: <u>2007</u> Branch: <u>Architecture</u> State: <u>LA</u> License No.: <u>6719</u>
g. Specific experience and qualifications relevant to the proposed project: <p>Adrianna Eschete has been an Architect for eight (8) years and has total of thirteen (13) years of experience. She has worked on a variety of projects. Ms. Eschete has prepared construction documents for new construction, renovations and/or additions for commercial offices, retail stores, shopping centers, warehouses, gymnasiums, churches, apartment complexes, military facilities, schools and numerous public buildings. She has been responsible for Conceptual Programming to Construction Administration. Her work included contracts, proposals, budgets, close out inspections and product specifications for various education, healthcare, and industrial designs as well as computer-aided drafting.</p> <p><i>Mrs. Eschete has been training within the shooting sports since 2005. She has become a certified instructor with the NRA and The Well Armed Woman and holds multiple courses throughout each month, including but not limited to, Safe Handling Orientation, First Shots, Refuse To Be A Victim, Personal Protection in the Home, Gun Cleaning & Holster Clinics, and Conceal Handgun License. She also began the Bayou Region Chapter of The Well Armed Woman in Houma and has lead it since April 2013. She also acts as the Louisiana State Leader of The Well Armed Woman, offering assistance to other existing chapters and encouraging the beginning of new chapters throughout the state. She has participated in multiple national level leadership conferences which offer unique training opportunities from many internationally recognized figures in the firearms industry, such as Gabby Franco, Steve Fisher and Alexis Artwhol to name a few. In July 2016, she was invited to represent the state of Louisiana in The DC Project bringing 50 women, one from every state, to Washington, DC to meet with state legislators, revealing the faces and stories of 2nd Amendment supporters and holding a rally on the US Capitol front lawn. In October 2016, Mrs. Eschete is scheduled to acquire yet another certification – USCCA Certified Instructor. Her current certifications and roles are; NRA Chief Range Safety Officer, NRA Certified Instructor (Pistol, PPITH), NRA Refuse To Be A Victim Instructor, NRA Lifetime Member, LSP Approved CHL Instructor No. 1156, Ladies Outdoor Learning Seminar Instructor, The Well Armed Woman Certified Instructor, The Well Armed Woman Bayou Region Chapter Leader, The Well Armed Woman Louisiana State Leader, The DC Project Louisiana Representative, The Well Armed Woman National 2016 Leader Conference Seminar Co-Leader, The Well Armed Woman Mid-South Region Event Coordinator & Host, Pacifiers & Peacemakers Podcast Guest, & USCCA Member.</i></p>	

PROJECT EXPERIENCE

Lusher Elementary School | New Orleans Parish, LA

Mrs. Eschete assisted with the design and the construction administration of the Lusher Elementary School Rehabilitation project. The project consisted of building code upgrades, historic restorations to the two main buildings on the school campus and installation of a new elevator. The historic restoration included restoring, not replacing, the original 700 double hung wood windows on the exterior of the buildings. Restoring the wood windows was a key element in the school maintaining its historic status. Interior historic restoration work included maintaining some of the design elements that were used during the original construction of the school building such as keeping the original wood trim and stair handrails that are prevalent throughout the building, keeping the “cloak rooms” that was a popular design feature in the early 1900’s and while the original steam radiator system was being replaced with a new central air conditioning and heating system several of the existing radiators were kept to maintain the persona of the old classrooms.

Meyer Engineers conducted a code study including field inspections with officials from the Louisiana State Fire Marshal’s Office and the Department of Safety and Permits from the City of New Orleans to ensure that the new renovations adhered to current codes. The code study determined that modifications to the stairwells, handrails, guardrails, door hardware, and a new elevator were required to bring the existing buildings into compliance with the current codes.

DOTD Tremont East Bound Rest Area | Lincoln Parish, LA

Mrs. Eschete is the Project Architect for the Tremont East Bound Rest Area project. Meyer Engineers, Ltd. completed the design and will provide construction administration for the Rest Area near Ruston. The entire site will be demolished and reconstructed. Pavement improvements include new interstate exit ramps and entrance ramps, truck and car driveways and parking lots, sidewalks, boardwalks, and courtyard/plaza areas. Other work includes the restroom building, storage building, pavilions, sewerage treatment plant, generator, site lighting, surveillance system, and striping. Design work included conceptual layouts, plans, specifications, Autoturn (to confirm road geometry for trucks), drainage calculations, and sewerage design. Meyer coordinated the topographic survey, geotechnical investigations, electrical and mechanical design. Meyer also coordinated with DEQ, DHH, utility companies, and many DOTD Departments.

The restroom building included restrooms, security office, electrical room, mechanical room, and storage. Meyer Engineers, Ltd. worked hand in hand with our DOTD partners in designing this unique building. This building is a compilation of materials consisting of wood siding, vertical metal panels, tongue and groove soffits, wood screens, and a standing seam metal roof. Flooring included a wood deck on the perimeter and in the breezeway.


West Jefferson Medical Center Emergency Room Renovations and Expansion | Jefferson Parish

Mrs. Eschete assisted with the design on the WJMC Emergency Room Renovations and Expansion project. She is responsible for the working quality control review. The project consists of the renovation and expansion of 11,480 square feet Emergency Department and Mental Health Suite located on the first floor of the hospital across from the ICU/CCU building located on Avenue D. Portion of the existing Emergency Department, Metal Health Suite, Endoscopy Suite, and associate support spaces on the first floor of the hospital shall be demolished to accommodate the new interior buildout. The project consists of the demolition of nine existing examination/treatment rooms to make room for the interior buildout of a new Observation Suite with new observation rooms. It also consists of the relocation and expansion of the Triage area, ED Waiting Room and Mental Health Suite.

10. Brief résumé of key persons anticipated to work on this project

a. Name, title & domicile Don P. Mauras, AIA New Orleans, LA	b. Position or Assignment for this project Architect
c. Name of firm by which employed full time  MEYER ENGINEERS, LTD.	d. Years experience: With this firm: <u>2</u> With other firms: <u>32</u>
e. Education: Degree(s) / Years / Specialization Bachelor of Architecture, 1981, Louisiana State University	f. Active registration: Year registered: <u>1986</u> Branch: <u>Architecture</u> State: <u>LA</u> License No.: <u>3759</u>
g. Specific experience and qualifications relevant to the proposed project: Mr. Mauras has thirty-three (34) years of architectural experience, with 28 of those years as a registered architect with the State of Louisiana. Mr. Mauras brings to Meyer Engineers a strong background in institutional architecture with an emphasis on airports and technical construction knowledge. While with other firms Don Mauras held various roles from management of a \$100 million capital projects program, design manager, construction administrator and tenant design coordinator. Mr. Mauras also provided design services on many projects.	
PROJECT EXPERIENCE	
<p><u>Westwego City Hall I Jefferson Parish, LA</u> Mr. Mauras is assisted with the design and construction drawings and specifications of a new city hall for the City of Westwego. Mr. Mauras is also handling the Construction Administration for this project; he coordinates between Contractor, Subconsultants, and the Owner. Meyer's design work for the City of Westwego included the design of a new one story building that will primarily be a concrete slab on grade, steel frame structure, brick veneer exterior walls and interior walls shall be metal studs with a painted, impact-resistant gypsum board finish. Spaces in the new City Hall building consist of typical City Hall functions which include but not limited to the main entrance lobby, receptionist, and bill paying area, staff office areas, Mayor's office, record storage, provisions for the Louisiana State Office of Motor Vehicles, City Court Room, City Council Chambers, City Council Assembly Area and an employee kitchen.</p> <p><u>Jefferson Parish Recreation Department Multi-Purpose Facility I Jefferson Parish, LA</u> Mr. Mauras is the Project Architect on the JPRD Multi Purpose Facility. Mr. Mauras is also the Construction Administrator; he coordinates between Contractor, Subconsults, and the Owner. Mr. Mauras also handling the process of shop drawing submittals, RFI's, pay application, Change Orders, and Construction Change Directives. This building is located in the Mike Miley Playground. The building will serve as a recreation and achievement center for people with development disabilities. The infrastructure includes clearing, fill, drainage, utility extensions including electrical, potable water, sanitary sewerage, driveway aprons, parking, sidewalks, landscaping, etc. The building consists of one (1) multi purpose space, a concession stand, kitchen area, activity rooms, port cochere, office space, ADA accessible restrooms, storage, exterior lighting, and was designed to accommodate a crafts room, exercise room, aerobics room, and a future outdoor pool with locker rooms and showers.</p> <p><u>Kenner Food Bank I Jefferson Parish, LA</u> Mr. Mauras assisted with the design and construction drawings and specifications for the new food bank building for the City of Kenner, located on the corner of Oxley and Lloyd Price Streets in Kenner, Louisiana. He is also providing construction administration on the project. This building will be used by the City of Kenner as a place to distribute city provided food assistance services, such as food items, baby supplies, and toiletries. A new parking lot will also be included in the project containing the number of spaces required by the City of Kenner Zoning Ordinance. The structure of the building will be a pre-engineered metal building frame. The infill will consist of metal studs with a stucco exterior finish to match the neighboring Public Works building.</p>	

10. Brief résumé of key persons anticipated to work on this project

a. Name, title & domicile June Y. Tran, AIA, NCARB Covington, LA	b. Position or Assignment for this project Architect
c. Name of firm by which employed full time  MEYER ENGINEERS, LTD.	d. Years experience: With this firm: <u>4</u> With other firms: <u>15</u>
e. Education: Degree(s) / Years / Specialization Bachelor of Architecture, 1994, University of Texas	f. Active registration: Year registered: <u>2005</u> Branch: <u>Architecture</u> State: <u>TX</u> License No.: <u>19017</u>
g. Specific experience and qualifications relevant to the proposed project: <p>June Tran has been Architect nineteen (19) years. Ms. Tran brings to Meyer Engineers a wealth of knowledge and experience having practiced architectural planning and construction, including preparation of contract documents, specifications, contract administration and programming.</p> <p>Ms. Tran has a diverse background which includes working for several architectural firms and having worked on a multitude of various buildings and building types. Ms. Tran has extensive experience in running a variety of project types from Commercial, K-12 Education, HealthCare, Institutional, Governmental and Religious. Ms. Tran's experience includes production of schematic design through construction documents and specification, providing quality review for construction documents, preparing building cost estimates and construction administration.</p>	

PROJECT EXPERIENCE

West Jefferson Medical Center (WJMC) Information Technology Build Out | Jefferson Parish, LA

As the Project Architect Ms. Tran was responsible for the construction documents, specifications, consultant coordination and all other management aspects for the project. The primary objective of the project was to design a new Data Center and relocate all of the existing servers to the new Data Center. In an effort to create valuable clinical space in the main hospital building, the project also involved construction of new office space to relocate the Information Technology (IT) Offices to the second floor of the WJMC Wichers building, a satellite office building just off the main hospital campus. Construction work included demolition of existing storage space, reconfiguring break and conference rooms, renovations to the restrooms and modifying the sprinkler mechanical and electrical systems.

Donaldsonville Department of Public Works Building | Ascension Parish, LA

As the Project Architect Ms. Tran was responsible for the construction documents, specifications, consultant coordination and all other management aspects for the project. The Donaldsonville Department of Public Works Building is to be used by the City to perform maintenance on City owned vehicles and equipment. As the Project Architect Ms. Tran was responsible for the construction documents, specifications, consultant coordination and all other management aspects for the project. The Donaldsonville Department of Public Works project consist of a new 10,000 square foot pre-engineered metal building that included one (1) administrative office, one (1) unisex ADA compliant lavatory, and two (2) overhead doors on each end of the building. *This project is a fully funded LCDBG project.*

West Jefferson Medical Center (WJMC) Endoscopy Build-Out | Jefferson Parish, LA

As the Project Architect Ms. Tran was responsible for the construction documents, specifications, consultant coordination and all other management aspects for the project. The project consists of relocating and expanding the Endoscopy Unit from its existing location in the main hospital building to the first floor of ICU/CCU Building. On the first floor the new Endoscopy Unit design included but was not limited to 15 patient holding rooms, 6 procedure rooms, a fluoroscope room, scope processing and storage rooms, a nurse's station, reception and waiting areas, a clinical director's office, doctor's dictation offices, clean and soiled utility rooms, a room for an automated drug dispensing system (Pyxis), a conference room, a break room and wheel chair storage. A new elevator capable of moving patient beds also had to be installed. Space in the second floor had to be created to accommodate the new elevator; therefore, an existing radiology processor room and staff lounge had to be relocated and a hole large enough for the elevator hoist way was created.

10. Brief résumé of key persons anticipated to work on this project

a. Name, title & domicile Elena G. Anderson, IIDA Metairie, LA	b. Position or Assignment for this project Interior Designer
c. Name of firm by which employed full time  MEYER ENGINEERS, LTD.	d. Years experience: With this firm: <u>13</u> With other firms: <u>0</u>
e. Education: Degree(s) / Years / Specialization Bachelor of Interior Design, 2003, Louisiana State University	f. Active registration: Year registered: <u>2009</u> Branch: <u>Interior Design</u> State: <u>LA</u> License No.: <u>1353</u>
g. Specific experience and qualifications relevant to the proposed project: <p>Elena G. Anderson has been the Interior Designer and Project Manager for Meyer Engineers for the past thirteen (13) years. Ms. Anderson has been selected to participate in the Spring and Fall NCIDQ (National Council for Interior Design Qualifications) Exam Grading Sessions since 2010.</p> <p>Ms. Anderson's responsibilities also include client contact, probable construction costs and assisting the Architects in the design, preparation of construction documents, and specifications writing for various projects. During construction Ms. Anderson coordinates with the owner and contractor, and performs site visits as needed. Additionally she makes finish, color and material selections on numerous projects for Meyer Engineers for the interior and exterior environment, completing color renderings, project perspectives and material boards during the design phase and construction. In addition to interior design Ms. Anderson specializes in understanding and implementing the ADA Accessibility Standards. Ms. Anderson is a member of the International Interior Design Association (IIDA), Delta Region where she attends enlightening design meetings and continuing education classes. Ms. Anderson participates in the bi-annual grading sessions of the National Council for Interior Design Qualifications Exam. Ms. Anderson frequently organizes in office meetings to review new products and continuing education sessions.</p>	
<h3>PROJECT EXPERIENCE</h3>	
<p><u>Jefferson Parish Streets Department Administrative Office Build-Out I Jefferson Parish, LA</u></p> <p>Ms. Anderson is currently participating in the design of the J.P. Streets Dept. Administrative Office Build-Out project. The Jefferson Parish Streets department desires to relocate their Administrative Offices into the former Jefferson Parish Communications Building at 5698 Bell Terre, Marrero, LA. The department is relocating from an approximately 10,526 square feet office space into a building that is 7,396 square feet. Meyer Engineers, Ltd. was challenged with the task of verifying that the move was possible. A program study of the existing office space was performed to determine how much "extra" space the department had in their current location. The streets department requested that the new layout provide minimum standard office sizes per position and required department adjacencies. A program was developed to prove that two executive offices, five standard offices, nine small offices, nine work spaces, a large reception space, a warming pantry/ break room, copy room, two file rooms, a server room, office supply storage, a large and small conference room, a room for personnel files and a room to house janitorial supplies could fit within the existing space. The program determined that the existing functions and spaces of the streets department administration can relocate to the former communications building.</p>	
<p><u>Bonnabel Sheriff Station I Jefferson Parish, LA</u></p> <p>Ms. Anderson assisted in the building design and interior layout of the project. The project consisted of a two story 3,500 square foot building over Lake Pontchartrain at Bonnabel Boat Launch in Metairie, Louisiana for the Jefferson Parish Sheriff's Office. The first floor houses two boat slips with boat lifts for emergency rescue aquatic vehicles. The second floor contains office space for the Parish Sheriff's Office LASER Division and a locker for scuba gear storage and dressing. There is one restroom with a shower and a kitchen with break area. The building has a three sided view of the lake including a balcony that wraps two sides of the building over Lake Pontchartrain.</p>	
<p><u>Mandeville Police Expansion and Modification I St. Tammany Parish, LA</u></p> <p>Ms. Anderson assisted with the preliminary space planning for the Mandeville Police Expansion and Modifications project. The project consisted of an addition to the Crime Lab in the existing Mandeville Police Station and enclosing a portion of the existing building located at 1870 Highway 190, Mandeville, LA 70448. Space additions included but were not limited to an Evidence Storage Room, an Office for the Evidence Officer, Men's and Women's Toilet and Shower Rooms, and Circulation and connection to the existing structure.</p>	
<p><u>Lafitte Multi-Purpose Facility I Jefferson Parish, LA</u></p> <p>Ms. Anderson participated in the interior design and the preparation of construction documents for the Lafitte Multipurpose Facility. This project for the Town of Jean Lafitte included a multi-purpose facility that will incorporate a one story 4,520 square foot Library will will serve approximately 5,500 people and a 2,640 square foot Student Education Auditorium with 82 seats including 4 wheel chair accessible seats.</p>	

10. Brief résumé of key persons anticipated to work on this project

a. Name, title & domicile Jitendra C. Shah, P.E., Vice-President Gretna, LA	b. Position or Assignment for this project Structural Engineer
c. Name of firm by which employed full time  MEYER ENGINEERS, LTD.	d. Years experience: With this firm: <u>32</u> With other firms: <u>11</u>
e. Education: Degree(s) / Years / Specialization B.S. Civil Engineering, 1973 M.S. Civil Engineering, 1975	f. Active registration: Year registered: <u>1981</u> Branch: <u>Civil Engineering</u> State: <u>LA</u> License No.: <u>19551</u>
g. Specific experience and qualifications relevant to the proposed project: <p>Jitendra C. Shah has over forty-three (43) years of Civil Engineering experience, and is involved in all aspects of administering engineering projects for Meyer Engineers, Ltd. which include client contact, cost estimates, design, construction administration, contract closeout, and preparation of reports and plans and specifications. Mr. Shah participates in most facets of Civil Engineering Design including structural, drainage, sanitary and storm sewerage, water, roads and bridges, water and sewerage treatment plants, green infrastructure; drainage and sewerage pump stations, and airport designs. As Vice President, Mr. Shah is responsible for Quality Control Peer Review for Meyer's engineering projects and has managed projects in excess of \$50 Million. Mr. Shah has completed many significant street, drainage and wastewater projects for N.O. Department of Public Works, N.O. Sewerage & Water Board, LA DOTD, Jefferson Parish, and other municipalities in the Metropolitan area. Mr. Shah's professional affiliations include membership in American Society of Civil Engineers (ASCE), Associate Member of the Institute of Transportation Engineers (ITE), Society of American Military Engineers (SAME), and American Concrete Institute (ACI).</p>	

PROJECT EXPERIENCE

Kenner City Hall Interior Renovations I Jefferson Parish, LA

Mr. Shah performed the structural design for the Kenner City Hall Interior Renovations project. Meyer was contracted to design improvements to the 5,000 square feet first floor of Kenner City Hall's Building B in Kenner. This floor houses the code enforcement and occupational licensing departments for the City of Kenner. Meyer Engineers, Ltd. conducted visual assessment of existing conditions for compliance with current codes enforced by the City and the State Fire Marshal's office. During construction, Meyer conducted an inspection of the wood framing and determined additional framing was needed to properly distribute loads from the upper floors. Meyer conducted site visits during critical portions of the project's construction to ensure that the documents were being followed and that the City of Kenner's code requirements were implemented. Meyer created a material and color selection board presented to the Mayor for approval. Meyer was hired to provide interior design services to assist in the selection of new cubicles work stations.


Mandeville Police Expansion and Modification I Mandeville, LA

Mr. Shah performed the structural design for the Mandeville Police Expansion and Modifications project. The project consisted of expansion to the existing Police Station and enclosing a portion of the existing building located at 1870 Highway 190, Mandeville, LA 70448. Space additions included but were not limited to an Evidence Storage Room, an Office for the Evidence Officer, Men's and Women's Toilet and Shower Rooms, and Circulation and connection to the existing structure. Infrastructure upgrades included grading, drainage, sewerage, water, paving and parking.

Jefferson Parish Recreation Department Multi-Purpose Facility I Jefferson Parish, LA

Mr. Shah is performing the structural design of the JPRD Multi Purpose Facility. This building will be located in Mike Miley Playground. The building will serve as a recreation and achievement center for people with development disabilities. The infrastructure includes clearing, fill, drainage, utility extensions including electrical, potable water, sanitary sewerage, driveway aprons, parking, sidewalks, landscaping, etc. The building consists of one (1) multi purpose space, a concession stand, kitchen area, activity rooms, port cochere, office space, ADA accessible restrooms, storage, exterior lighting, and will be designed to accommodate a crafts room, exercise room, aerobics room, and future outdoor pool, locker rooms and showers.

10. Brief résumé of key persons anticipated to work on this project

a. Name, title & domicile James A. Ray, Construction Administrator Kenner, LA	b. Position or Assignment for this project Construction Administration
c. Name of firm by which employed full time  MEYER ENGINEERS, LTD.	d. Years experience: With this firm: <u>31</u> With other firms: <u>10</u>
e. Education: Degree(s) / Years / Specialization B.S. Civil Engineering, 1976, Nicholls State University	f. Active registration: Year registered: _____ Branch: _____ State: _____ License No.: _____
g. Specific experience and qualifications relevant to the proposed project: <p>James A. Ray has over forty-one (41) years experience in Construction Administration and has been with Meyer Engineers, Ltd. for a total of thirty-one (31) years. Mr. Ray performs Construction Administration on all types of commercial, public and residential projects. Mr. Ray's experience includes pre-construction meetings, project meetings, field observations, shop drawing review, pay request evaluation, change order evaluation and multiple other field coordination tasks. Mr. Ray assesses the presented field items on a timely basis to keep the construction progressing within the prescribed period.</p> <p>Over Mr. Ray's extensive career, he has managed the construction of hundreds of projects ranging in size from \$100,000 to over \$50 Million and has experience with LADOTD, Facility Planning & Control, and multiple local Parishes and municipalities.</p>	

PROJECT EXPERIENCE

Bonnabel Sheriff Station I Jefferson Parish, LA

Mr. Ray completed the Construction Administration of the project. The project consisted of a 3,500 square foot building over Lake Pontchartrain for the Jefferson Parish Sheriff's Office. The first floor houses two (2) 12' x 40' boat slips, six foot pier between boat slips, two (2) 32' boat lifts and two (2) roll up doors for boat slips. The second floor contains office space with lockers, lounge, toilet room with shower, scuba room with locker and a balcony over Lake Pontchartrain. Construction Cost: \$924K.

Jefferson Parish Fire Training Facility I Jefferson Parish, LA

Mr. Ray completed the Construction Administration for the project. The project consists of two phases; The first phase of the project consists of a new pre-manufactured Fire Training Tower for Jefferson Parish Fire Department. The work consisted of design of the foundation and the erection for the new Fire Training Tower. The second phase of the project involves of the design and construction of the 9,336 square foot Sammy Lazar Building. The building will include eight (8) offices, one (1) AV room, two (2) storage rooms, one (1) training room will accommodate 80 seats and three (3) additional training rooms each will accommodate 30 seats. The site work consisted of installing culverts within the exiting ditch; rerouting electrical service and a new sewer lift station and fill to achieve desire finish floor elevation. Construction Cost: \$3M.

Regala Gymnasium I St. John the Baptist Parish, LA

Mr. Ray completed the Construction Administrator for the Regala Gymnasium. The 13,000 square foot gymnasium consisted of one (1) court, office, seating for 359 spectators, meeting rooms, concessions, ADA accessible restrooms, site utilities and asphalt parking lot. The gymnasium was constructed to facilitate future expansion for a second court.

Mandeville Police Station Modifications I St. Tammany Parish, LA

Mr. Ray completed the Construction Administration for the Mandeville Police Station Modifications. The project consisted of expansion to the existing Police Station and enclosing a portion of the existing building located at 1870 Highway 190, Mandeville, LA 70448. Space additions included but were not limited to an Evidence Storage Room, an Office for the Evidence Officer, Men's and Women's Toilet and Shower Rooms, and Circulation and connection to the existing structure. Infrastructure upgrades included grading, drainage, sewerage, water, paving and parking.

11. Work by firm which best illustrates project experience relevant to this project (List not more than 10 Projects)

a. Project name & location	b. Project description	c. Nature of firm's responsibility & firm members involved	d. Client's name, address, and telephone number	e. Completion date or Percent Complete & cost in thousands
Bonnabel Sheriff Station Jefferson Parish	Design and Construction of two-story Sheriff Station over Lake Pontchartrain.	Schematic Design, Construction Documents, Bidding & Construction Administration Richard Meyer, James Papia, Elena Anderson, David Dupre, & James Ray	Jefferson Parish Sheriff's Office 1233 Westbank Expressway Building B, 5 th Floor Harvey, LA 70058 Mr. Paul Rivera (504) 363-5777	2012 \$924



The project consisted of a two story 3,500 square foot building over Lake Pontchartrain at Bonnabel Boat Launch in Metairie, Louisiana for the Jefferson Parish Sheriff's Office. The first floor houses two boat slips with boat lifts for emergency rescue aquatic vehicles.

The second floor contains office space for the Parish Sheriff's Office LASER Division and a locker for scuba gear storage and dressing. There is one restroom with a shower and a kitchen with break area. The building has a three sided view of the lake including a balcony that wraps two sides of the building over Lake Pontchartrain.

This building has custom designed cast-in-place concrete structure with integral colored block concrete walls and furred out gypsum board walls on the interior. The roof is framed with pre-engineered light gauge metal trusses. The building is equipped with an emergency generator and HVAC equipment on a balcony near the second floor entrance. Due to the nature of the physical activity required by users of this building the building did not require an accessible means of egress; however the second floors feature are accessible. New utilities were run to the building.

Specialized Experience / Technical Competence

- ✦ Emergency Water Rescue Design
- ✦ Designed Over Lake Pontchartrain
- ✦ Cast-in-Place Concrete Structure



11. Work by firm which best illustrates project experience relevant to this project (List not more than 10 Projects)

a. Project name & location	b. Project description	c. Nature of firm's responsibility & firm members involved	d. Client's name, address, and telephone number	e. Completion date or Percent Complete & cost in thousands
Mandeville Police Expansion & Modification St. Tammany Parish	Expansion of existing Police Station	Schematic Design, Construction Documents, Bidding and Construction Administration Richard Meyer, James Papia, Elena Anderson, Jitendra Shah & James Ray	City of Mandeville 3101 E. Causeway Blvd. Mandeville, LA 70448 Mr. David deGeneres (985) 624-3169	2011 \$180

The project consisted of an addition to the Crime Lab in the existing Mandeville Police Station and enclosing a portion of the existing building located at 1870 Highway 190, Mandeville, LA 70448. Space additions included but were not limited to an Evidence Storage Room, an Office for the Evidence Officer, Men's and Women's Toilet and Shower Rooms, and Circulation and connection to the existing structure. Infrastructure upgrades included grading, drainage, sewerage, water, paving and parking.

Specialized Experience / Technical Competence

- ✦ Office Building Expansion
- ✦ Renovations / Addition
- ✦ Infrastructure Improvements



11. Work by firm which best illustrates project experience relevant to this project (List not more than 10 Projects)

a. Project name & location	b. Project description	c. Nature of firm's responsibility & firm members involved	d. Client's name, address, and telephone number	e. Completion date or Percent Complete & cost in thousands
Jefferson Parish Fire Training Center Jefferson Parish	Design of a new pre-manufactured Fire Training Tower and Design & construction of a new fire training center.	Preliminary, Design, Bidding, Construction & Record Drawings Richard Meyer, James Papia, & James Ray	Jefferson Parish Fire Department 1221 Elmwood Park Blvd., Suite 704 Harahan, LA 70123 Mr. Deano Bonano, Director (504) 736-6435	2014 \$3,000

Meyer's contract for the Fire Training Center includes two (2) phases:



The first phase of the project included the design of a new pre-manufactured Fire Training Tower for Jefferson Parish Fire Department. The scope of the work consisted of the design of the foundation and the erection for the new Fire Training Tower.

Specialized Experience / Technical Competence

- LCDBG Funded
- Fire Station / Training Center
- New Construction

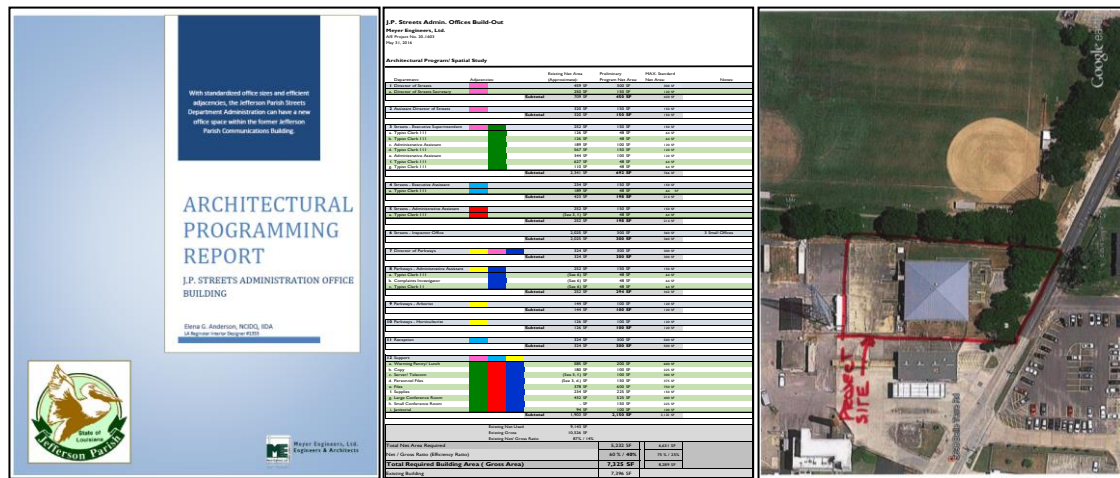
The second phase of the project included the design and construction administration for a 9,336 square foot Sammy Lazar Building. The building will include eight (8) offices, one (1) AV room, two (2) storage rooms, one (1) training room will accommodate 80 seats and three (3) additional training rooms each will accommodate 30 seats. The facility included specialized audio and video conferencing features. The site work consisted of installing culverts within the existing ditch, rerouting electrical service, a new sewer lift station and fill to achieve desired finish floor elevation.



11. Work by firm which best illustrates project experience relevant to this project (List not more than 10 Projects)

a. Project name & location	b. Project description	c. Nature of firm's responsibility & firm members involved	d. Client's name, address, and telephone number	e. Completion date or Percent Complete & cost in thousands
Jefferson Parish Streets Department Administrative Offices Build-Out Jefferson Parish	Program Study performed to relocate Streets Dept. Administrative Offices into the existing Communications Building.	Architectural Programming Report Richard Meyer, James Papia, Elena Anderson	Jefferson Parish Streets Department 1901 Ames Blvd. Marrero, LA 70072 Mr. Randy Nicholson, Director (504) 349-5800	2016 \$1,124

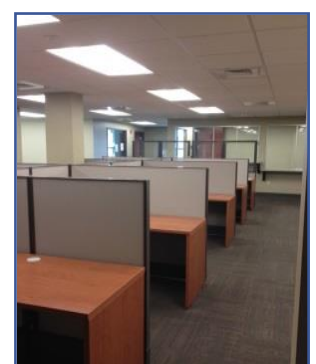
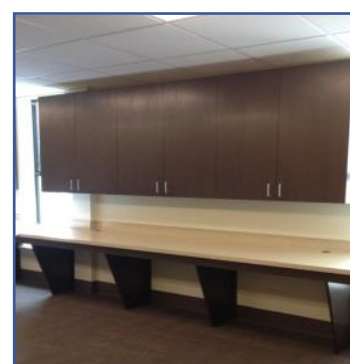
The Jefferson Parish Streets Department desires to **relocate their Administrative Offices into the former Jefferson Parish Communications Building at 5698 Bell Terre, Marrero, LA**. The department is relocating from an approximately 10,526 square feet office space into a building that is 7,396 square feet. Meyer Engineers, Ltd. was challenged with the task of verifying that the move was possible. A program study of the existing office space was performed to determine how much "extra" space the department had in their current location. The streets department requested that the new layout provide minimum standard office sizes per position and required department adjacencies. A program was developed to prove that two executive offices, five standard offices, nine small offices, nine work spaces, a large reception space, a warming pantry/ break room, copy room, two file rooms, a server room, office supply storage, a large and small conference room, a room for personnel files and a room to house janitorial supplies could fit within the existing space. The program determined that the existing functions and spaces of the streets department administration can relocate to the former communications building.



Meyer Engineers prepared the Jefferson Parish Streets Department with a comprehensive programming report to determine if the structural modifications were required to meet current wind loading codes. This report also determined the estimated total project cost for departmental budgeting.

11. Work by firm which best illustrates project experience relevant to this project (List not more than 10 Projects)

a. Project name & location	b. Project description	c. Nature of firm's responsibility & firm members involved	d. Client's name, address, and telephone number	e. Completion date or Percent Complete & cost in thousands
Kenner City Hall Interior Renovations Jefferson Parish	Interior renovations to the first floor of Kenner City Hall.	Schematic Design, Construction Documents, Bidding & Construction Administration Richard Meyer, James Papia, Elena Anderson, Jitendra Shah & James Ray	City of Kenner 1801 Williams Blvd. Building 1, 1 st Floor Kenner, LA 70062 Mr. Mike Quigley (504) 468-4090	2014 \$385



Meyer was contracted to design improvements to the 5,000 square foot first floor of Kenner City Hall's Building B in Kenner. This floor houses the code enforcement and occupational licensing departments for the City of Kenner. Meyer Engineers, Ltd. conducted visual assessment of existing conditions for compliance with current codes enforced by the City and the State Fire Marshal's office. The existing office spaces were reworked to provide department adjacencies, ease of work floor and site lines for managerial oversight. A new unisex restroom was designed for ADA and ABA Accessibility Compliance. The new restroom required that the concrete slab be saw cut to install the new under slab plumbing. The existing Men's and Ladies Restrooms were cleaned and freshly painted. New plastic laminate commerce counters with sliding glass windows were designed for the public occupational licensing and building permit area. New built-in casework was designed for the road inspectors and the radio dispatch office. Interior windows were added to administrative offices. Because one of the existing walls to be removed was load bearing wall Meyer designed a new post and beam system to support the upper floors when the load bearing wall was removed.

During construction, Meyer conducted an inspection of the wood framing and determined additional framing was needed to properly distribute loads from the upper floors. Meyer conducted site visits during critical portions of the project's construction to ensure that the documents were being followed and that the City of Kenner's code requirements were implemented. Meyer created a material and color selection board presented to the Mayor for approval. Meyer was hired to provide interior design services to assist in the selection of new cubicles work stations.

Specialized Experience / Technical Competence

- ✦ Code Research / Plan Review
- ✦ New Functional Improvement Office Space
- ✦ Public Service Use
- ✦ 5,000 square foot renovation
- ✦ ADA Compliance
- ✦ Space Planning
- ✦ Structural Repairs
- ✦

11. Work by firm which best illustrates project experience relevant to this project (List not more than 10 Projects)

a. Project name & location	b. Project description	c. Nature of firm's responsibility & firm members involved	d. Client's name, address, and telephone number	e. Completion date or Percent Complete & cost in thousands
Lafitte Town Hall Renovations Jefferson Parish	Interior renovations to the Jean Lafitte Town Hall	Schematic Design, Construction Documents, Bidding and Construction Administration Richard Meyer, Elena Anderson, & James Ray	Town of Jean Lafitte 2654 Jean Lafitte Blvd. Lafitte, LA 70067 Mayor Timothy Kerner (504) 689-2208	2011 \$185

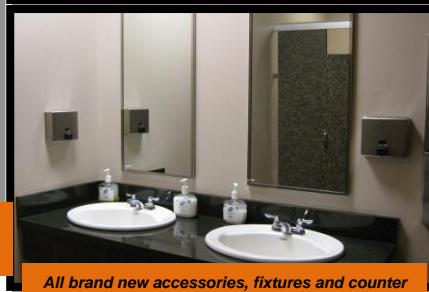
The project consisted of interior renovations to The Jean Lafitte Town Hall. Meyer Engineers, Ltd. prepared specifications and construction documents to update and freshen up the interior finishes of The Town Hall. All wood paneling and wall coverings were removed. The ceilings, light fixtures and HVAC diffusers in the Mayor's office, Justice of the Peace Office, Corridors and Lobby were replaced. All walls in the public areas were painted and a wood wainscot added. A new hardwood floor was installed in the Mayor's Office and Justice of the Peace's Office. The Council Chambers received new lighting, new ceiling and new counter tops. In addition to new flooring ceiling and lighting the conference room has a custom refreshment counter with hidden under counter refrigerator and microwave. All other office areas received new high quality carpet tiles, a new wooden chair rail, new lighting and new HVAC diffusers. The restrooms were renovated to be in compliance with ADA together with new wall covering, new toilet partitions, new plumbing fixtures and new plumbing hardware.

Specialized Experience / Technical Competence

- ✚ 6,235 square foot Town Hall
- ✚ Interior Design
 - ◆ Council Chambers
 - ◆ Mayor's Office & Conference Room
- ✚ ADA Complaint Toilet Rooms
- ✚ Custom Woodwork



New chair rail, base boards, paint, ceiling, lights, and carpet



All brand new accessories, fixtures and counter



Middle left & Right Picture: New wainscot, lights, paint and carpet

11. Work by firm which best illustrates project experience relevant to this project (List not more than 10 Projects)

a. Project name & location	b. Project description	c. Nature of firm's responsibility & firm members involved	d. Client's name, address, and telephone number	e. Completion date or Percent Complete & cost in thousands
Lafitte Multi-Purpose Facility Jefferson Parish	Design & Construction of a new Library, Auditorium, Museum & Community Center	Schematic Design, Construction Documents, Bidding and Construction Administration Richard Meyer, James Papia, Elena Anderson, Jitendra Shah & James Ray	Town of Jean Lafitte 2654 Jean Lafitte Blvd. Lafitte, LA 70067 Mayor Timothy Kerner (504) 689-2208	2009 \$4,825

This project for the Town of Jean Lafitte included a multi-purpose facility that incorporated a one story Library with approximately 4,520 square feet that will serve approximately 5,500 people, and a Student Education Auditorium that is approximately 2,640 square feet with 82 seats including 4 wheel chair accessible seats. The Auditorium provides educational presentations to school field trips, organizational groups and general public seminars and continuing education. The facility also includes a Civic Center with approximately 5,092 square feet for approximately 200 people and 1,947 square feet Museum. The Civic Center can accommodate banquets, receptions, large cocktail parties, holiday celebrations and other similar assembly types of events. The Living Heritage Museum includes a lobby and open exhibition space. The facility also includes parking for up to 95 vehicles with sub surface drainage, landscaped spaces and a series of raised covered breezeways and walks.

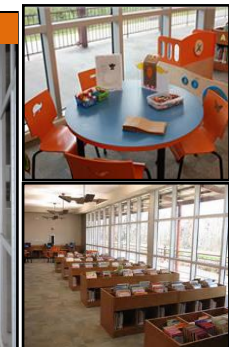
Specialized Experience / Technical Competence

- ✦ Library & Community Center
- ✦ Site Work
- ✦ Structural Engineering
- ✦ Auditorium
- ✦ Museum



The exhibition space displays artifacts and related items and memorabilia showcasing the history of the fishing and seafood industry of the Town of Jean Lafitte.

New Utilities were run to the site. The buildings are cooled and heated with roof top units that are hidden from view on flat roofs between the standing seam metal roof gable ends. The structure consisted of custom designed steel framing with metal stud exterior load bearing walls with wood and bar joist roof framing.



11. Work by firm which best illustrates project experience relevant to this project (List not more than 10 Projects)

a. Project name & location	b. Project description	c. Nature of firm's responsibility & firm members involved	d. Client's name, address, and telephone number	e. Completion date or Percent Complete & cost in thousands
Westwego City Hall Jefferson Parish	Design and Construction of New Municipal Building.	Schematic Design, Design Development, Construction Documents, Bidding, Construction & Close-Out Richard Meyer, James Papia, Don Mauras, Elena Anderson, Mark Schutt & Jitendra Shah	City of Westwego 341 Avenue C Westwego, LA 70094 Mayor John Shaddinger (504) 341-3424	2016 (Est.) \$3,500

There were two phases to this project with the first phase of the project consisting of demolition of existing slabs and structures on the property and clearing, filling and preparing the site for construction of the New City Hall. Infrastructure improvements also included the installation of new utility lines, driveways, aprons, parking, sidewalks and landscaping.

Specialized Experience / Technical Competence

- ✦ Code Research / Plan Review
- ✦ Operates as the Court House for the City of Westwego includes Mayor's Emergency Operations Center



The second phase of the project was for the construction of a new 12,000 square foot structure that had to be designed in accordance with the Codes and Standards indicated in the FEMA Project Worksheet. The design of the project required that extra security measures which include but is not limited to a **Closes Circuity Television (CCTV) monitoring system, a card access system to vital areas and a state of the art burglar alarm system**. Spaces in the new city hall building consist of typical City Hall functions which include but is not limited to the main entrance lobby, Mayor's Office, staff office areas, receptionist and bill paying area, records storage, provisions for the Louisiana State Department of Motor Vehicles, City Court Chambers, City Council Assembly Area, Emergency Operations Center and an employee kitchen.

11. Work by firm which best illustrates project experience relevant to this project (List not more than 10 Projects)

a. Project name & location	b. Project description	c. Nature of firm's responsibility & firm members involved	d. Client's name, address, and telephone number	e. Completion date or Percent Complete & cost in thousands
Lafitte Safe House & Maintenance Facility Jefferson Parish	Design and construction of a Hurricane Safe House & Maintenance Facility	Design, Bidding & Construction Richard Meyer, James Papia, Elena Anderson, Jitendra Shah & James Ray	Town of Jean Lafitte 2654 Jean Lafitte Blvd. Lafitte, LA 70067 Mayor Timothy Kerner (504) 689-2208	2009 \$960



This FEMA funded project consisted of a Maintenance Facility and Hurricane Safe House which were designed and constructed to serve the **Town of Jean Lafitte's Sheriff Department and First Responders**. The building functions as an emergency communications hub for the Town, as well as an assembly and maintenance/storage facility for sand bagging supplies and equipment.

Specialized Experience / Technical Competence

- + Building Hardening
- + Safe House
 - ◆ State of the Art Communication Equipment
 - ◆ Fully Operational Kitchen
 - ◆ 50KW Diesel Generator
- + Maintenance Building
 - ◆ Automatic Sand Bagging Equipment
 - ◆ First Floor Completely Flood Proof
 - ◆ Building to withstand winds of 140 mph

The design included an Emergency Operations Conference Room, two sleeping rooms, one toilet, one shower and a small kitchen. The Safe House was also designed 10'-0" above base flood elevation.

The Maintenance Facility was designed to allow the citizens of Lafitte to drive their car or pickup truck into the building, have the sand bags loaded into their vehicle and then drive our the opposite end of the building. The building also includes an ADA accessible restroom and bagging supplies storage, located on the ground floor

Both category four structures were designed and built to withstand 140 mph winds speeds and raised above the FEMA base flood elevation.

In the event of an electrical outage, **backup electricity is available to these facilities from a continuous run 50KW diesel generator that was installed on an elevated steel platform**. Meyer Engineers' scope of work included Architectural, Structural, Civil, CAD, cost engineering, technical writing, construction administration and operation and maintenance manuals. Meyer coordinated work with sub-consultants for electrical, mechanical, geotechnical, surveying.



(Photos: Top: Safe House Interior, Bottom: Maintenance Facility Interior)



11. Work by firm which best illustrates project experience relevant to this project (List not more than 10 Projects)

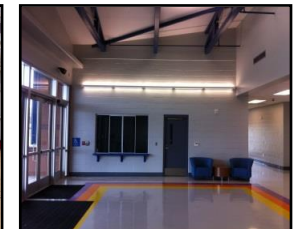
a. Project name & location	b. Project description	c. Nature of firm's responsibility & firm members involved	d. Client's name, address, and telephone number	e. Completion date or Percent Complete & cost in thousands
Jefferson Parish Recreation Department Multipurpose Facility Jefferson Parish	Design and Construction of New Municipal Building.	Preliminary, Design, Bidding, Construction & Record Drawings Richard Meyer, James Papia, Don Mauras, Elena Anderson, & James Ray	Jefferson Parish Parks and Recreation 6921 Saints Drive Metairie, LA 70003 Mr. C.J. Gibson (504) 736-6999	2016 \$4,700



Specialized Experience / Technical Competence

- Designed especially for people with Special Needs
- Designed for Extra Handicapped Accessibility
- Situated Next to Future "Field of Dreams" Baseball Field

This building will be located in Mike Miley Playground. The building will serve as a recreation and achievement center for people with development disabilities. The infrastructure includes clearing, fill, drainage, utility extensions including electrical, potable water, sanitary sewerage, driveway aprons, parking, sidewalks, landscaping, etc. The building consists of one (1) multi purpose space, a concession stand, kitchen area, activity rooms, port cochere, office space, ADA accessible restrooms, storage, exterior lighting, and will be designed to accommodate a crafts room, exercise room, aerobics room, and future outdoor pool, locker rooms and showers.



12. All work by firm (all offices) currently being performed for or selected by St. John the Baptist Parish Sheriff's Office (as Prime or Sub-consultant)

a. Project name, and location*	b. Nature of your firm's responsibility (also identify if prime or sub-consultant)	c. Percent complete (by phase/type of work)	d. Contract fees (in thousands)** (by phase/type of work)	
			Total	Remaining
NONE				
* For master contracts, list open task orders individually ** Do not include sub-consultant's fees			Total	

13. Use this space to provide evidence of an adequate financial statement and any additional information or description of resources supporting your firm's qualifications for the proposed project. This section may also be used to submit proposed prices, hourly rates, specific charges, if required. A maximum of two (2) additional sheets may be utilized to answer this question. All other sheets not specifically requested shall be excluded.

FIRM/TEAM QUALIFICATIONS EXPERIENCE

Established in 1965, **Meyer Engineers, Ltd.** is one of the most respected and successful engineering/architectural firms in the south. With our headquarters located in Metairie, Louisiana, we specialize in providing the kind of professional, quality civil engineering and architectural services that help communities and business thrive.

Meyer Engineers, Ltd. an Engineering/Architectural professional consulting firm, has been serving the Greater New Orleans Metropolitan Area since 1967. Meyer has a diverse background in providing design services and construction management. Meyer is a Louisiana registered Engineering and Architectural firm with Richard C. Meyer as President and Chief Executive Officer. Meyer is the continuation of the firm of Hamilton, Meyer and Assoc., Inc. Architect and Engineer. Hamilton, Meyer and Associates was started in 1967 and was dissolved in 1981. Mr. Charles Meyer continued as President of Meyer from 1981 to 1999. Richard C. Meyer was elected President of Meyer IN January 2000.

Meyer has successfully completed numerous Architectural and Engineering Construction projects throughout the Metro New Orleans Area and the State of Louisiana.

Meyer has over fifty years of experience in both Architectural and Engineering work. Architectural projects include but are not limited to Fire and Police Stations, Recreation Facilities, Hospitals and Health Care Facilities, City Halls, Educational Facilities including Colleges and Universities, Interstate Highway Rest Areas and Welcome Centers, Cemeteries for the Veterans Administration, Community Centers, Theaters for the Performing Arts, Waterproofing and Building Renovations and Additions. Engineering projects include but are not limited to Roads, Bridges, Sewerage, Water, Drainage, Cemeteries, Master/Urban Planning and Building Structures.

Meyer continues to provide services to federal, state and local agencies and the private sector throughout the Greater New Orleans Metropolitan Area and the State of Louisiana.

KEY PERSONNEL QUALIFICATIONS AND EXPERIENCE

Meyer Engineers, Ltd. currently employs eight (8) Louisiana Licensed Civil Engineers (two (2) with structural experience and all with site planning experience), one (1) Louisiana Licensed Mechanical Engineer, two (2) Engineers-In-Training, five (5) Louisiana Licensed Architects, one (1) Interior Designer, one (1) Intern Architect, one (1) Planner (Urban & Regional), thirty (30) Construction Inspectors, and two (2) CADD Technician.

Meyer Engineers, Ltd. has equipment and the facilities to complete this project. Our firm's equipment includes approximately thirty (30) computers, two (2) photocopiers, ten (10) printers capable of printing black & white and/or color in various sizes, and two (2) plotters for AutoCAD Drawings. Some of the computer software **Meyer Engineers, Ltd.** owns includes AutoCAD, Revit (**3D Designing**) HydroCAD (drainage design), Microstation, Roadcalc (roadway design), Cybernet (water design) Licenses, Microsoft Word, Corel WordPerfect, and Microsoft Excel. **Meyer Engineers, Ltd.** also has scanning capabilities, and in-house reproduction capabilities. All firm equipment software is available for these projects. **Meyer Engineers, Ltd.** can provide contract drawings in AutoCAD or Microstation format and contract specifications in Microsoft Word or WordPerfect format.

STAFF TO BE ASSIGNED TO THE INDOOR SHOOTING RANGE/TRAINING FACILITY REMODEL PROJECT INCLUDE THE FOLLOWING:

✿ **Richard C. Meyer, P. E., Principal-in-Charge**, has thirty-six (36) years of Civil Engineering experience that involves overseeing architectural/engineering design, construction management and QA/QC contracts with various agencies at the Federal, State, and local levels in the Greater New Orleans Metropolitan area. Mr. Meyer is involved with all aspects of administering architectural/engineering projects including client contact, cost estimates, design, contract administration, and contract close-out. He coordinates with architectural/engineering staff and has participated in most facets of civil engineering design including structural, sanitary, and storm sewerage, roads and bridges, water and airport designs. Mr. Meyer is a member of the Louisiana Engineer's Society, the American Society of Civil Engineers, the American Concrete Institute, National Society of Professional Engineers and the Louisiana Floodplain Managers Association.

✿ **James J. Papia, AIA, NCARB, CSI, Director of Architecture**, has thirty-five (35) years of Architectural experience. Mr. Papia is Director of Architecture of the firm and licensed Architect with over 35 years of experience in public building design. Mr. Papia will be the Project Architect for the project. Mr. Papia is involved with all aspects of administering architect projects for Meyer Engineers, Ltd. These aspects include client contact, cost estimates, design, quality control, construction administration, preparation of reports, plans and specifications. Mr. Papia participates in most facets of Architecture design including schools, playgrounds, parks, law enforcement, medical and multi-purpose facilities, and administration and office buildings.

James Papia, the Director of Architecture for Meyer Engineers, is very familiar with shooting ranges and how they operate because at one time Mr. Papia was a member of the elite rifle team that was sponsored by a local VFW Hall. When Mr. Papia first became a member of the VFW rifle team he was put through a complete and thorough training program where he learned about gun safety both in the shooting range and in the field. He learned about all types of firearms, how to clean, store and generally take care of many different types of firearms. He learned to treat firearms with respect. Safety was paramount with the VFW rifle team, throughout the ten years that Mr. Papia was a member he continuously attended seminars and training sessions to maintain his awareness of gun safety and care.

As a competitor Mr. Papia was fierce both as an individual and as a team. While a member of the VFW rifle team Mr. Papia traveled all over the country participating in shooting competitions in both indoor and outdoor ranges. Mr. Papia's rifle team won the VFW National Championship six (6) times while he was member and as an individual Mr. Papia finished in sixth place in the nation. Mr. Papia also earned the coveted rank of Distinguished Expert.

Mr. Papia also participated in and competed with LSU's ROTC program and acted as an instructor for both gun safety and trained the students as to how to become a better marksman.

As previously stated, Mr. Papia is a very familiar with shooting ranges, how they operate and firearm safety and would welcome the opportunity to impart his knowledge in the design of this facility.

✿ **Don Mauras, AIA, Architect**, has thirty-four (34) years of Architectural experience. Mr. Mauras with twenty-eight (28) of those years as a registered architect with the State of Louisiana. Mr. Mauras brings to Meyer Engineers a strong background in institutional architecture with an emphasis on airports and technical construction knowledge. While with other firms Mr. Mauras held various roles from management of a \$100 million capital projects program, design manager, construction administrator and tenant design coordinator. Mr. Mauras also provided design services on many projects.

✿ **Adrianna Grenon Eschete, RA, LEED AP, Architect**, has eight (13) years of Architectural experience. Mrs. Eschete has prepared construction documents for new construction, renovations, and/or additions for commercial offices, retail stores, shopping centers, warehouses, gymnasiums, churches, apartment complexes, military facilities, schools and numerous public buildings. She has been responsible for Conceptual Programming to Construction Administration. Her work included contracts, proposals, budgets, close-out inspections and product specifications for various education, healthcare, and industrial designs as well as computer-aided drafting.

Mrs. Eschete has been training within the shooting sports since 2005. She has become a certified instructor with the NRA and The Well Armed Woman and holds multiple courses throughout each month, including but not limited to, Safe Handling Orientation, First Shots, Refuse To Be A Victim, Personal Protection in the Home, Gun Cleaning & Holster Clinics, and Conceal Handgun License. She also began the Bayou Region Chapter of The Well Armed Woman in Houma and has lead it since April 2013. She also acts as the Louisiana State Leader of The Well Armed Woman, offering assistance to other existing chapters and encouraging the beginning of new chapters throughout the state. She has participated in multiple national level leadership conferences which offer unique training opportunities from many internationally recognized figures in the firearms industry, such as Gabby Franco, Steve Fisher and Alexis Artwhol to name a few. In July 2016, she was invited to represent the state of Louisiana in The DC Project bringing 50 women, one from every state, to Washington, DC to meet with state legislators, revealing the faces and stories of 2nd Amendment supporters and holding a rally on the US Capitol front lawn. In October 2016, Mrs. Eschete is scheduled to acquire yet another certification – USCCA Certified Instructor. Her current certifications and roles are: **NRA Chief Range Safety Officer, NRA Certified Instructor (Pistol, PPITH), NRA Refuse To Be A Victim Instructor, NRA Lifetime Member, LSP Approved CHL Instructor No. 1156, Ladies Outdoor Learning Seminar Instructor, The Well Armed Woman Certified Instructor, The Well Armed Woman Bayou Region Chapter Leader, The Well Armed Woman Louisiana State Leader, The DC Project Louisiana Representative, The Well Armed Woman National 2016 Leader Conference Seminar Co-Leader, The Well Armed Woman Mid-South Region Event Coordinator & Host, Pacifiers & Peacemakers Podcast Guest, & USCCA Member.**

✿ **June Y. Tran, AIA, NCARB, Architect**, has nineteen (19) years of Architectural experience. Mrs. Tran brings to Meyer Engineers a wealth of knowledge and experience having practiced architectural planning and construction, including building design, preparation of contract documents, specifications, consultant coordination, preparing building cost estimates and contract administration. Mrs. Tran has a diverse background which includes working for several architectural firms and having worked on a multitude of various building and building types. Mrs. Tran has extensive experience in running a variety of project types from Commercial, K-12 Education, Health Care, Institutional, Governmental and Religious. Mrs. Tran is a member of the American Institute of Architects (AIA) and National Council of Architectural Registration Boards (NCARB).

✿ **Jitendra C. Shah, P.E., Structural Engineer**, has forty (40) years of Structural Engineering experience. Mr. Shah, Project Manager for engineering design projects, has 42 years of experience as a Project Manager and Construction Manager. He manages design of civil engineering projects such as floodwalls and floodgates, levees, culverts, drainage canals, drainage pumping stations, roadways, bridges, and related structures. Mr. Shah has coordinated and completed all projects successfully using expert technical knowledge and experience. Mr. Shah has extensive experience in design, scheduling, construction administration and management to satisfy the expectations of clients such as the City of New Orleans Department of Public Works, Sewerage & Water Board, USACE, DOTD and Jefferson Parish.





<p>  James A. Ray, Construction Administrator, has forty-one (41) years of Construction Administration experience. Mr. Ray has a wide variety of construction administration experience on all types of commercial, public and residential projects. His experience includes pre-construction meetings, project meetings, field observations, shop drawing review, pay request evaluation, change order evaluation and multiple other field coordination tasks. Mr. Ray assesses the presented field items on a timely basis to keep the construction progressing within the prescribed period. Mr. Ray is familiar with DOTD's "Construction Manual", "Testing Procedures Manual", and "Sampling Manual". He is knowledgeable in the procedures of reporting the contractor's activities in accordance with DOTD requirements, including Form 2059 – "Summary of Test Results" and "Site Manager". </p>
<p align="center">PAST PERFORMANCE ON PUBLIC SECTOR PROJECTS</p>
<p> Meyer has been deeply involved in working with St. John the Baptist Parish on various projects over the past four decades. In addition, Meyer has worked on projects involving representatives from the St. John the Baptist Parish, and government officials with the Federal, State and local level, utilities representatives, contractors, and the general public. The firm is very familiar with St. John the Baptist Parish standard specifications, practices and design requirements, and understands the needs of the Parish and can work within time and budget constraints. Meyer has a record of providing services in a timely manner. <i>Meyer is currently working with St. John the Baptist Parish on numerous projects including Mississippi River Bike Path, Recreation Improvements Parishwide, Reserve Wetland Assimilation, Ecological Baseline Study, Garyville Timbermill Trail and the LA Montz Oxidation Pond/Wetland Assimilation).</i> </p>
<p align="center">PAST PERFORMANCE</p>
<p> Meyer Engineers, Ltd. has a long history of providing quality services within budget and on schedule and a strong reputation for teamwork and partnering with its clients. Meyer Engineers, Ltd. has an <i>above average to excellent past performance record</i> in terms of cost control, quality of work, and ability to meet schedules. All projects are managed by utilizing tools developed by Meyer Engineers, Ltd. and using traditional tools of management. Some of the tools developed by Meyer Engineers, Ltd. include but is not limited to Project Management Worksheets, Hourly Drafting Schedules, and Drawing Planning Mock Sheets. Traditional tools of management include but are not limited to Project Schedules, Project Budgets, and pre-determined milestone progress dates. </p> <p> Meyer utilizes a quality assurance and control review process to ensure that the designed project meets the requirements of the Client, can be physically accomplished as designed within the specified time of completion, and bid reasonably within the engineer's estimate. Quality is achieved by individuals performing work functions carefully and in conformance with project requirements and standardized office procedures, all in accordance with Meyer's adopted QA/QC manual. </p> <p> Meyer Engineers, Ltd. has developed a trusted approach that ensures clients an excellent return and full satisfaction on projects from conceptual design to construction completion. Meyer Engineers, Ltd. strives to maintain a level of excellence on deliverables on all its work. </p>
<p align="center">COMPATIBILITY (FIRM SIZE VERSUS PROJECT SIZE)</p>
<p> Key personnel are available for assignment to this project. The Meyer staff is of sufficient size to accept work on this project, get the work underway and complete the project in a timely manner. There is more than enough capacity to perform this work in a prompt and efficient manner. </p>
<p align="center">WHY CHOOSE MEYER?</p>
<p>  Responsiveness: as a professional service firm, we realize that time is money and as such we are very sensitive to the needs of our clients and project deadlines. From the initial proposal stage to project close-out and delivery, Meyer management and staff pride themselves on meeting schedules and responding to client requests. </p> <p>  Reliability: Meyer Engineers, Ltd. has been in business since 1965, and is a second- generation owned firm. As a pillar of the Jefferson Parish business community, Meyer has for decades provided our clients with quality designs for the built environment. Our long-standing reputation as a trusted partner with our clients will remain for future generations. </p> <p>  Resourcefulness: Applying new processes, methodologies and techniques allows us to take a proactive approach to solving project challenges and deliver your projects better and faster. Our team is constantly searching for new ways to identify funding through grant programs, and the management staff sources the latest technologies and design trends. </p>

EXHIBIT A

Selection/Scoring Criteria

St. John the Baptist Sheriff's Office Professional Selection Committee Score Card

Firm Name: Meyer Engineers, Ltd. Weight Max
Total
Points

SCORE CARD FACTORS

Firm/Team Qualifications and Experience 0-20 pts

- Firm/Team shall be evaluated based on project-specific experience and resources.
- Primary focus should be on Prime Consultants' Experience; however, the other team members must be considered.

Key Personnel Qualifications and Experience 0-15 pts

- Specific Personnel Experience with similar projects must be considered.
- While Firm Principals are listed, they traditionally have little involvement in the design. Emphasis should be placed on the Project Managers and/or Project Engineers/Architects.

Agency Project Experience 0-15 pts

- Consideration must be given to Firm's/Team's experience with the User Agencies (Parish, State, Federal), local criteria, codes, policies, procedures, and standards to successfully facilitate project completion.

Past Performance 0-20 pts

- Committee members shall independently evaluate each firm. User Agency recommendations should generally consider such items as: past performance, special capabilities to accomplish work, coordination and cooperation with the user agency and others, ability to meet deadlines and budgets, and quality of work.

Understanding of Project/Familiarity 0-20 pts

- Firm/Team's submittal should evidence understanding of project scope.
- Firm/Team's submittal should evidence understanding of the project's design criteria and familiarity with the proposed project area.

Compatibility (firm size versus project size) 0-10 pts

- Consideration for the size of the firm and available key personnel must be considered relative to the size of the project. This must be evaluated concurrently with the firm's current workload.
- Number and size of projects currently under contract must be considered in relation to available Staff as well as the time frame for completion of assignment.

TOTAL _____

SJB-1000 Sheriff's Representative Signature _____

EXHIBIT B

PAST CRIMINAL CONVICTIONS OF BIDDERS ATTESTATION (LA. R.S. 38:2227)

STATE OF LOUISIANA

PARISH OF JEFFERSON

BEFORE ME, the undersigned Notary Public PERSONALLY CAME AND APPEARED,

I, Richard C. Meyer, (Appearer) the owner/authorized representative of

Meyer Engineers, Ltd.

Company / Individual / Legal Entity Name

Appearer, as a Bidder on the herein named Project, does hereby attest that:

A. No sole proprietor or individual partner, incorporator, director, manager, officer, organizer, or member who has a minimum of a ten percent (10%) ownership in the bidding entity named herein, including any silent or dormant owner or manager, has been convicted of, or has entered a plea of guilty or nolo contendere to, any of the following state crimes or equivalent federal crimes:

(a) Public bribery (R.S. 14:118)

(c) Extortion (R.S. 14:66)

(b) Corrupt influencing (R.S. 14:120)

(d) Money laundering (R.S. 14:230)

B. For five years prior to the project bid date, no sole proprietor or individual partner, incorporator, director, manager, officer, organizer, or member who has a minimum of a ten percent (10%) ownership in the bidding entity named herein, including any silent or dormant owner or manager, has been convicted of, or has entered a plea of guilty or nolo contendere to any of the following state crimes or equivalent federal crimes, during the solicitation or execution of a contract or bid awarded pursuant to the provisions of Chapter 10 of Title 38 of the Louisiana Revised Statutes:

(a) Theft (R.S. 14:67)

(f) Bank fraud (R.S. 14:71.1)

(b) Identity Theft (R.S. 14:67.16)

(g) Forgery (R.S. 14:72)

(c) Theft of a business record (R.S. 14:67.20)

(h) Issuing worthless checks (R.S. 14:71)


(d) False accounting (R.S. 14:70)

(i) Malfeasance in office (R.S. 14:134)

(e) Contractor's misapplication of payments (R.S. 14:202)

Meyer Engineers, Ltd.

Name of Bidder


Signature of Authorized Signatory of Bidder

RFQ-2016-02

Project Name/Number

President
Title of Authorized Signatory

SUBSCRIBED AND SWORN BEFORE ME ON THIS 14 DAY OF Sept, 2016.


Notary Signature

Printed Notary Name: Ronald Gillen

Notary/Bar Roll Number: #6196

My Commission is For/Expires: at death

EXHIBIT C
ST. JOHN THE BAPTIST Sheriff's Office
NON-SOLICITATION AND UNEMPLOYMENT AFFIDAVIT
(Pursuant to La. R.S. 38:2224 and La. R.S. 23:1726(B))

STATE OF LOUISIANA

PARISH/COUNTY OF JEFFERSON

Before me, the undersigned authority, came and appeared,

I, Richard C. Meyer, the owner/authorized representative of

Meyer Engineers, Ltd.
Company/Individual/Legal Entity Name

who, being first duly sworn, deposed and state that I personally and as an authorized representative of the above identified legal person executes this continuing affidavit stating that neither the above named Contractor nor a person acting on its behalf, either directly or indirectly, employed, paid, nor promised any gift, consideration or commission to any person or legal entity to procure or assist in procuring this public contract, other than persons regularly employed by Contractor whose services were in the regular course of their duties for Contractor in connection with the construction, alteration or demolition of a public building or project.

The above named Contractor, if awarded, continually affirms that no part of the contract price received by Contractor was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the affiant whose services were in the regular course of their duties for Contractor.

The above named Contractor hereby attests and certifies that it does not have any unpaid assessment or penalty levied against it regarding unemployment compensation and currently does and will continue to properly classify each employee.

Contractor verifies that Contractor will collect an affidavit in this form from any approved subcontractor and forward a copy to: Saint John the Baptist Parish Sheriff's Office, 1801 West Airline Hwy, LaPlace, Louisiana 70068, no later than five business days after contracting with its subcontractor; however, in no instance shall the affidavit be received after commencement of work by the subcontractor.


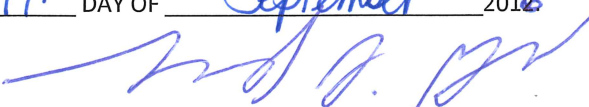
 _____ Signature of Authorized Signatory <u>Richard C. Meyer</u> _____ Printed Name of Signatory <u>President</u> _____ Title of Authorized Signatory <u>RFQ-2016-02</u> _____ Project Name/Number	SUBSCRIBED AND SWORN BEFORE ME ON THIS <u>14th</u> DAY OF <u>September</u> 201 <u>2</u>  _____ Notary Signature Printed Notary Name: <u>Ronald Gillen</u> Notary/Bar Roll Number: <u>#6196</u> My Commission is for/expires on: <u>at death</u>
--	--

EXHIBIT D

E-VERIFY AFFIDAVIT

STATE OF LOUISIANA

PARISH OF JEFFERSON

BEFORE ME, the undersigned Notary Public PERSONALLY CAME AND APPEARED,

I, Richard C. Meyer, the owner/authorized representative of

Meyer Engineers, Ltd.
Company/Individual/Legal Entity Name

who hereby personally and as the authorized representative of the above identified legal person executes this affidavit, as the undersigned Contractor verification of its current and future compliance with L.S.A. R.S. 38:2212.10, stating affirmatively that it and each individual, firm or corporation associated with it and engaged in the physical performance of services in the State of Louisiana, under a contract with St. John the Baptist Parish has registered with, is participating in, and shall continue to participate in a federal work authorization program designated as such under the Illegal Immigration Reform and Immigrant Responsibility Act of 1996, as amended, which is operated by the United States Department of Homeland Security, known as the "E-Verify" program. The Contractor hereby verifies the legal status of all existing and new employees in the State of Louisiana by attesting herein that each is a citizen of the United States or legal aliens as defined by now effective immigration laws of the United States of America.

Contractor shall not assign this Contract or any monies due or to become due hereunder, or subcontract any part of the Work without the prior written consent of St. John the Baptist Parish.

Contractor verifies that Contractor will collect an affidavit in this form from any approved subcontractor and forward a copy to: St. John the Baptist Parish Sheriff's Office, 1801 West Airline Hwy, LaPlace, Louisiana 70068, no later than five business days of contracting with its subcontractor; however, in no instance shall the affidavit be received after commencement of work by the subcontractor.


Signature of Authorized Signatory

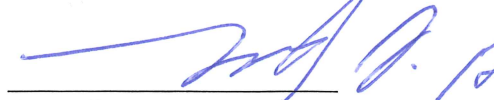
Richard C. Meyer
Printed Name of Signatory

President
Title of Authorized Signatory

02/15/2012
Date E-Verify ID Assigned

501500
E-Verify ID

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE DAY OF 14th September, 20 16


Notary Signature
Printed Notary Name: Ronald Gillen


Notary/Bar Roll Number: #6196

My Commission is For/Expires: at death

STANDARD FORM: APG-1001

(07/2012)

Professional Engineering and Related Services

1. Project title Indoor Shooting Range/Training Facility Design, Demo, and Remodel	2 Project number RFQ-2016-02
3. Firm (as registered with the Louisiana Secretary of State) and mailing address of the office to perform work <i>GVA ENGINEERING, L.L.C.</i> <i>2615 Edenborn Avenue, Suite C Metairie, Louisiana 70002 Phone (504) 780-9330 Fax (504) 780-9419</i>	3a. Name, title, telephone number, and e-mail address of the official with signing authority for this contract David C. Code, P.E. Principal 504-780-9330 dcode@gvaengineering.com 3b. Name, Title, and telephone number of full-time LA licensed engineer in charge (not required for non-engineering projects) David C. Code, P.E. Principal 504-780-9330 dcode@gvaengineering.com
3d. I certify that the following information is accurate and complete to the best of my knowledge (must be same person as 3b): Signature:  Date: <u>September 13, 2016</u>	
4. Full-time personnel on firm's payroll who are located at the primary work location identified in 3a above: a. Civil Engineers, with current Louisiana P.E. registration _____ b. Environmental Engineers, with current Louisiana P.E. registration (not included in 4a) _____ c. Land Surveyors, with current Louisiana P.E. registration _____ d. Engineers in Training, with current Louisiana P.E. registration _____ e. Designers/Draftsmen <u>1</u> f. Survey Party Chiefs _____ g. Real Estate Professionals (Agents and Certified Appraisers) _____ h. Other personnel not included in above categories <u>7</u> Total personnel domiciled in Louisiana (sum of a – h) <u>8</u>	
5. Full-time personnel on firm's payroll, not at the primary work location, to be used on this project: a. Civil Engineers, with current Louisiana P.E. registration _____ b. Environmental Engineers, with current Louisiana P.E. registration (not included in 4a) _____ c. Land Surveyors, with current Louisiana P.E. registration _____ d. Engineers in Training, with current Louisiana P.E. registration _____ e. Designers/Draftsmen _____ f. Survey Party Chiefs _____ g. Real Estate Professionals (Agents and Certified Appraisers) _____ h. Other personnel not included in above categories _____ Total personnel domiciled in Louisiana (sum of a – h) _____	

6. Do you presently have sufficient staff to perform these services in the designated time frame? (Yes/No)

7.. Identify the element of work (as defined in the advertisement), and the % of the element to be performed by the firm. Also, identify % of work for the overall project to be performed by the firm.

GVA Engineering, L.L.C. will perform 100% of the Mechanical & Electrical Work.

9. Do you intend to use a sub-consultant(s)? _____ yes X no
(For use by the Prime Consultant only)

Name and address	Identify the element of work (as defined in the advertisement), and the % of the element to be performed by the sub-consultant. Also, identify the % of work for the overall project to be performed by the sub-consultant.	Worked with prime before? (Yes/No)
1. <i>NOT APPLICABLE</i>		
2.		
3.		
4.		
5.		

9. Staffing Plan – A Diagram showing all personnel specifically assigned to each work element of the project, their duties, and immediate supervisors. The Staffing Plan should also include the same information for Sub-consultants (if applicable).

**GVA Engineering L.L.C.
Project Staffing Plan**

Meyer Engineers, LTD.

David C. Code, P.E.
Principal-In-Charge
Mechanical

Leon R. Pesses, P.E.
Principal-In-Charge
Electrical

Christian T Cox, P.E.
Frank J. Sofio, P.E.

Jonathan R Bernard, P.E.

Scott A. Oestriecher
Sim J. Ledet

10. Brief résumé of key persons anticipated to work on this project

<p>a. Name, title & domicile</p> <p>Leon R. Pesses, P.E.</p>	<p>b. Project assignment</p> <p>Principal in Charge of Electrical Design</p>
<p>c. Name of firm by which employed full time</p> <p>GVA ENGINEERING, L.L.C.</p>	<p>d. Years experience:</p> <p>With this firm: <u>21</u> With other firms: <u>24</u></p>
<p>e. Education: Degree(s) / Years / Specialization</p> <p>Bachelor of Science in Electrical Engineering</p> <p>Tulane University 1971</p>	<p>f. Active registration: Year registered: <u>1979</u></p> <p>Branch: <u>Electrical</u> State: <u>LA</u></p> <p>License No.: <u>17762</u></p>
<p>g. Other experience and qualifications relevant to the proposed project:</p> <p>Mr. Pesses joined Guillot-Vogt Associates in 1978 after obtaining design/build experience with Fischbach and Moore Electrical Contractors. He served Guillot-Vogt Associates as Electrical Department Head for fifteen years until organizing GVA Engineering in May 1995.</p> <p>Mr. Pesses has served as Project Electrical Engineer for over 2,500 projects including Airports, Postal Facilities, Convention Centers, Water Treatment Plants, Schools, Hospitals, Prisons, Commercial Facilities and Military Facilities.</p> <p>Mr. Pesses served as Lead Electrical Engineer for several school projects including:</p> <ul style="list-style-type: none"> o R. K. Smith School (new construction) o New Sarpy Elementary School (new construction) o Ethel Schoeffner Elementary School (new construction) o Fortier High School, Intercom System o Jesuit High School, Central Air Conditioning and multiple addition and renovation projects o Multiple Projects at Tulane University, LSUHSC, SUNO, and Delgado <p>Mr. Pesses served as Project Manager and Lead Electrical Engineer for the 4-megawatt electrical engine generator project at East Jefferson General Hospital. Mr. Pesses also served as Project Manager and Lead Electrical Engineer for a similar project at the USDA National Finance Center at the Michoud Assembly Facility involving a 6-megawatt engine generator plant. The USDA project included paralleling and closed-transition transfer switchgear to serve the entire Finance Center.</p> <p>Mr. Pesses has served as Project Engineer for the design of a complete fire alarm system replacement at the East Jefferson General Hospital, the 27-story Hibernia National Bank Building, the Thibodaux General Hospital, the Veterans Administration Medical Center in New Orleans, the West Jefferson General Hospital, Kennedy High School, 25 buildings at the U. S. Public Health Service Hospital in Carville and 10 buildings at the University of New Orleans. These fire alarm systems were installed while these facilities were fully occupied and functioning.</p>	

10. Brief résumé of key persons anticipated to work on this project

<p>a. Name, title & domicile</p> <p>David C. Code, P.E.</p>	<p>b. Project assignment</p> <p>Principal in Charge of Mechanical Design</p>
<p>c. Name of firm by which employed full time</p> <p>GVA ENGINEERING, L.L.C.</p>	<p>d. Years experience:</p> <p>With this firm: <u>21</u> With other firms: <u>12</u></p>
<p>e. Education: Degree(s) / Years / Specialization</p> <p>Bachelor of Science in Mechanical Engineering</p> <p>Tulane University 1983 (cum laude)</p> <p>LEED Certification 2008</p>	<p>f. Active registration: Year registered: <u>1988</u></p> <p>Branch: <u>Mechanical</u> State: <u>LA</u></p> <p>License No.: <u>24061</u></p>
<p>g. Other experience and qualifications relevant to the proposed project:</p> <p>Mr. Code joined Guillot-Vogt Associates in 1983 following his graduation (cum laude) from Tulane. He served Guillot-Vogt as head of the Mechanical Department for seven years until organizing GVA Engineering in May 1995.</p> <p>Mr. Code has served as Project Mechanical Engineer for numerous projects involving design of HVAC, plumbing and fire protection systems, including the following:</p> <ul style="list-style-type: none"> o Energy Management System - Main Post Office, New Orleans, LA o New Post Office - Grand Isle, Louisiana o HVAC Upgrade - US Post Office Baton Rouge, Louisiana o Several projects at West Jefferson Medical Center o Central Plant Renovations - East Jefferson General Hospital o \$20 million expansion at Thibodaux General Hospital o First National Bank of Commerce - Computer Center o Packaging Center Expansion - Times-Picayune Publishing Corp. <p>Mr. Code has served as project mechanical engineer and principal in charge for numerous school projects including:</p> <ul style="list-style-type: none"> o Jesuit High School, central air conditioning o Delgado Student Life Center o Several Orleans and Jefferson Parish School Board HVAC projects o Recent St. Tammany Parish School Board projects at Mandeville Junior High, Madisonville Junior High, Lee Road Junior High, and Florida Avenue Elementary Schools. <p>Mr. Code is a certified Technical Assistance Analyst. He has participated in numerous energy studies under the Institutional Conservation Program and directly for private concerns. Mr. Code's background also includes extensive work with HVAC controls.</p> <p>While at Tulane, he was elected to Pi Tau Sigma engineering honor society</p>	

10. Brief résumé of key persons anticipated to work on this project

<p>a. Name, title & domicile</p> <p>Jonathan R. Bernard, P.E.</p>	<p>b. Project assignment</p> <p>Electrical Engineering in Charge of Construction Administration</p>
<p>c. Name of firm by which employed full time</p> <p>GVA ENGINEERING, L.L.C.</p>	<p>d. Years experience:</p> <p>With this firm: <u>14</u> With other firms: <u>0</u></p>
<p>e. Education: Degree(s) / Years / Specialization</p> <p>Bachelor of Science in Electrical Engineering Louisiana State University Baton Rouge, LA 2002 LEED Certification 2008</p>	<p>f. Active registration: Year registered: <u>2007</u></p> <p>Branch: <u>Electrical</u> State: <u>LA</u> License No.: <u>32814</u></p>
<p>g. Other experience and qualifications relevant to the proposed project:</p> <p>Mr. Bernard joined GVA Engineering in 2002 following his graduation from Louisiana State University with concentration in areas of power systems and controls. He has since been actively involved in the design of both new construction and building renovation as well as administration of construction.</p> <p>Mr. Bernard also has extensive knowledge and experience in using software to formulate various computer models for aiding in calculations of various engineering aspects including lighting, fault current, and energy conservation.</p> <p>Mr. Bernard has designed lighting, power, communication and fire alarm systems for numerous projects including banks, schools, courthouses, hospitals, offices and military facilities. Several projects involve design systems associated with high-rise buildings in the greater New Orleans area, including the following:</p> <ul style="list-style-type: none"> • Elmwood Tower - Harahan, Louisiana • LSU Dental School - New Orleans, Louisiana • Medical Office Buildings at West Jefferson Medical Center - Marrero, Louisiana • Place St. Charles - New Orleans, Louisiana • VA Medical Center - New Orleans, Louisiana. 	

10. Brief résumé of key persons anticipated to work on this project

<p>a. Name, title & domicile</p> <p>Frank J. Sofio, II, P.E.</p>	<p>b. Project assignment</p> <p>Mechanical Engineer in Charge of Construction Administration</p>
<p>c. Name of firm by which employed full time</p> <p>GVA ENGINEERING, L.L.C.</p>	<p>d. Years experience:</p> <p>With this firm: <u>7</u> With other firms: <u>13</u></p>
<p>e. Education: Degree(s) / Years / Specialization</p> <p>Bachelor of Science in Mechanical Engineering University of New Orleans - 1995</p>	<p>f. Active registration: Year registered: <u>2002</u></p> <p>Branch: <u>Mechanical</u> State: <u>LA</u> License No.: <u>30163</u></p>
<p>g. Other experience and qualifications relevant to the proposed project:</p> <p>Mr. Sofio joined GVA Engineering in 2010 following his tenure with Ritter Consulting Engineers, Metairie/Lafayette, LA.</p> <p>Mr. Sofio has served as Project Mechanical Engineer for numerous projects involving design of HVAC, plumbing and fire protection systems, including the following:</p> <ul style="list-style-type: none"> • Abita Elementary School; Abita, LA • Folsom Junior High School; Folsom, LA • Recovery School District, Lake Area High School; New Orleans, LA • Madisonville Junior High School; Madisonville, LA • St. Joseph's Elementary; Ponchatoula, LA • Tulane Pediatric Cath Lab; New Orleans, LA • Louisiana Organ Procurement; Metairie, LA • Hearst Center; Charlotte, NC • Several projects involving retail, tenant build-out, hotel, and restaurant industries. <p>In addition, Mr. Sofio has served as project mechanical engineer for several other school, church, university, government, and office building projects.</p> <p>Mr. Sofio is a member of the:</p> <ul style="list-style-type: none"> • American Society of Plumbing Engineers (ASPE). • Certified Asbestos Inspector 2008 - 2010. 	

10. Brief résumé of key persons anticipated to work on this project

<p>a. Name, title & domicile</p> <p>Christian T. Cox, P.E.</p>	<p>b. Project assignment</p> <p>Mechanical Engineer in Charge of Construction Administration</p>
<p>c. Name of firm by which employed full time</p> <p>GVA ENGINEERING, L.L.C.</p>	<p>d. Years experience:</p> <p>With this firm: <u>14</u> With other firms: <u>0</u></p>
<p>e. Education: Degree(s) / Years / Specialization</p> <p>Bachelor of Science in Mechanical Engineering Louisiana State University Lafayette, LA 2002 LEED Certification 2008</p>	<p>f. Active registration: Year registered: <u>2006</u></p> <p>Branch: <u>Mechanical</u> State: <u>LA</u> License No.: <u>32593</u></p>
<p>g. Other experience and qualifications relevant to the proposed project:</p> <p>Mr. Cox joined GVA Engineering in 2002 following his graduation from the University of Louisiana at Lafayette.</p> <p>Mr. Cox has served as Project Mechanical Engineer for numerous projects involving design of HVAC, plumbing and fire protection systems, including the following:</p> <ul style="list-style-type: none"> o HVAC Upgrades - St. Dominic Parish Church, New Orleans, LA o HVAC Upgrades - Chateau de Notre Dame, New Orleans, Louisiana o SICU/MICU Renovations - Slidell Memorial Hospital o Several projects at West Jefferson Medical Center o Several projects at Tulane University o Several projects at Keesler Air Force Base, Biloxi, MS o Cooling Tower Replacement - Whitney National Bank, New Orleans, LA o Several projects at the Morial Convention Center, New Orleans, LA o Hurricane Katrina Renovations - Minerals Management Service, Harahan, LA <p>In addition, Mr. Cox has served as project mechanical engineer for several other school, church, university, government, and office building projects.</p> <p>Mr. Cox is a member of the American Society of Heating, Refrigerating, and Air Conditioning Engineers (ASHRAE).</p>	

11. Work by firm which best illustrates project experience relevant to this project (List not more than 10 Projects)

a. Project number, name & location	b. Project description	c. Nature of firm's responsibility & firm members involved		d. Owner's name, address, and telephone number	e. Completion date & cost in thousands
Jefferson Parish Emergency Telecommunications and Emergency Operations Center Gretna, LA	New Facility	Mechanical Consultants	David C. Code Ollie J. French Donald R. Mitchell	Jefferson Parish 1221 Elmwood Park Blvd., Room 403 Jefferson, LA 70121	Completion in 2010 Cost - \$26,000
Orleans Parish Schools Lake Forest New Orleans, LA	New Facility with Multiple Bldgs.	Mechanical and Electrical Consultants	David C. Code Leon R. Pesses Jonathan R. Bernard Christian T. Cox	Orleans Parish School Board 13520 General DeGaulle Drive New Orleans, LA 70114	Completion in 2014 Cost - \$30,000
LSU Dental School 18-Building Campus New Orleans, LA	Hurricane Katrina Repairs	Prime Consultants on specific jobs and Mechanical and Electrical Consultants on others	David C. Code Leon R. Pesses Jonathan R. Bernard Christian T. Cox	LSU System 3810 West Lakeshore Drive Baton Rouge, LA 70808	Completion is On-Going Cost – 15,000
Loyola University Main Campus Renovations to Monroe Hall (Science & Math) Building 6363 St. Charles Avenue New Orleans, LA 70118	Renovations & Additions	Mechanical and Electrical Consultants	David C. Code Leon R. Pesses Frank J. Sofio Jonathan R. Bernard	Loyola University New Orleans 6363 St. Charles New Orleans, LA 70118	Completion in 2015 Cost – 70,000
Tulane University Doris Hall New Orleans, LA	New Facility	Mechanical and Electrical Consultants	David C. Code Leon R. Pesses Jonathan R. Bernard Christian T. Cox	Tulane University 6823 St. Charles Avenue New Orleans, LA 70118	Completion in 2011 Cost – 19,000
Academy of Our Lady High School 5501 West Bank Expressway Marrero, LA	New Facility	Mechanical and Electrical Consultants	David C. Code Leon R. Pesses Frank J. Sofio	Archdiocese of New Orleans New Orleans, LA 70118	Completion in 2014 Cost – 28,000
St. Bernard Art & Culture Center Chalmette, LA	New Facility	Mechanical and Electrical Consultants	David C. Code Leon R. Pesses Jonathan R. Bernard	St. Bernard Parish School Board 200 E. St. Bernard Highway Chalmette, LA 70043	Completion in 2010 Cost – 27,000
West Jefferson Medical Center Support Services Facility & Central Plant Marrero, LA	Renovations & Additions	Mechanical and Electrical Consultants	David C. Code Leon R. Pesses Jonathan R. Bernard Christian T. Cox	West Jefferson Med. Center 1101 Medical Center Blvd. Marrero, LA 70072	Completion in 2006 Cost – 19,000
Jefferson Parish 24th Judicial Courthouse Gretna, LA	Total Renovation	Mechanical and Electrical Consultants	David C. Code Leon R. Pesses Jonathan R. Bernard Christian T. Cox	Jefferson Parish 1221 Elmwood Park Blvd., Room 403 Jefferson, LA 70121	Completion in 2007 Cost – 14,000
St. Bernard Hospital Chalmette, LA	New Facility	Mechanical and Electrical Consultants	David C. Code Leon R. Pesses Jonathan R. Bernard Christian T. Cox	St. Bernard Parish Government 200 E. St. Bernard Highway Chalmette, LA 70043	Completion in 2011 Cost – 30,000

12. All work by firm (all offices) currently being performed for or selected by St. John the Baptist Sheriff's Office (as Prime or Sub-consultant)

a. Project number, name, and location*	b. Nature of your firm's responsibility (also identify if prime or sub-consultant)	c. Percent complete (by phase/type of work)	d. Contract fees (in thousands)** (by phase/type of work)	
			Total	Remaining
NONE				
* For retainer contracts, list open task orders individually ** Do not include sub-consultant's fees			Total	

13. Use this space to identify the staff members who meet the **minimum personnel requirements** as defined in the advertisement. Also, to provide any additional information or description of resources supporting your firm's qualifications for the proposed project. This section may also be used to submit proposed prices, if required.

GENERAL

PROFESSIONAL QUALIFICATIONS AND EXPERIENCE

GVA Engineering L.L.C. (GVA) is a mechanical and electrical engineering firm which provides design and construction administration services for commercial, institutional and governmental facilities in Louisiana, Mississippi and surrounding states.

GVA was established in May 1995 by Leon R. Pesses, P.E., and David C. Code, P.E., upon the retirement of Carlton Guillot of Guillot-Vogt Associates, Inc. David had been an associate of Guillot-Vogt for twelve years and served as the Mechanical Engineering Department Head. Leon had been an associate of Guillot-Vogt for seventeen years and had served as the Electrical Engineering Department Head.

GVA's staff utilizes AutoCAD Release 2008, SPECSINTACT for Windows, WordPerfect Version 9.0, Microsoft Excel Version 2003, Microsoft Word 2003 and other computer software to produce work efficiently.

Internal reviews of all work are conducted prior to submittal. Design is reviewed for technical accuracy, constructability, cost and conformance with client goals. Internal reviews are conducted by one of our design professionals, not directly associated with the particular project.

CAPACITY TO ACCOMPLISH WORK

Over the last 24 months, GVA has successfully delivered over 200 projects in a timely manner. The principal-in-charge continuously monitors project schedules and provides additional staff and resources to ensure adherence to project schedules.

SPECIFIC PROJECT EXPERIENCE

GVA's strength is its ability to work on a large range of project types and sizes. GVA provides professional mechanical and electrical services on both small and large projects in nearly every type of commercial building. Three of GVA's Professional Engineers have LEED Certification. GVA was involved in the design for a **Shooting Range Training Facility for Jefferson Parish**. Attached is a list of some of our current and past projects.

FIRM'S EXPERIENCE WITH SIMILAR PROJECTS

GVA was involved in the design for a **Shooting Range Training Facility for Jefferson Parish**.

PERSONNEL EXPERIENCE ON SIMILAR PROJECTS

Personnel employed by GVA Engineering L.L.C. have experience on similar types of projects.

FIRM'S SIZE AS RELATED TO THE ESTIMATED CONSTRUCTION COST

GVA Engineering L.L.C. currently has 9 employees and has staff available to immediately begin work.

FIRM'S PAST PERFORMANCE ON SIMILAR PROJECTS

GVA, currently and in the past has successfully worked on a wide range of projects. Our projects have been delivered on time and within funding available without design inadequacies.

CURRENT WORK LOAD WITH ST. JOHN THE BAPTIST PARISH

GVA Engineering L.L.C. currently has 9 employees and has staff available to immediately begin work.

LOCATION WHERE THE WORK WILL BE PERFORMED

GVA Engineering L.L.C. will perform the work in our office located in Metairie, LA; Jefferson Parish.

**Request of Qualifications
for
Professional A/E Services
for
Indoor Shooting Range / Training Facility Design, Demo and Remodel**

September 16, 2016



Meyer Engineers, LTD.

4937 Hearst Street, Suite 1B
Metairie, LA 70001

Phone: 504-885-9892

Fax: 504-887-5056

Mailing Address

P.O. Box 763 Metairie, LA 70004

Email: meyer@meyer-e-l.com

www.meyer-e-l.com



Meyer Engineers, Ltd.