

PROFESSIONAL SERVICES CONTRACT

This Professional Services Contract ("Contract") is made and entered into between Courtney Jones LLC ("Contractor") and the Laurel School School District ("LSD" or "District") for the period of June, 2025 through May, 2026 for an amount not to exceed \$66,000 as specified in Exhibit A.

List Budget Number(s): 1,100 per day x 60 days

Scope of Work and Compensation

During the Term, Contractor shall be paid a fixed fee to perform the services described on Exhibit "A" attached hereto. In no event shall this fee increase. However, the LSD will always take advantage of price decreases. Such services shall be performed in a competent and professional manner, and in compliance with the terms and conditions set forth in the Contract.

WHEN DISTRICT FUNDS:

Attachment: Exhibit "A": Include detailed Scope of Work and Compensation

WHEN FEDERAL FUNDS:

If the life of the contract is:

- \$10,000 up to \$249,999.99 include: Contractors Request for Proposals that show detailed Scope of Work, Compensation, Measurable Goals (at least 2 quotes required).

Contract Administrator

For all Contracts the department should name a Contract Administrator. The Contract Administrator shall be chosen prior to the beginning of the contract. The Contract Administrator will be responsible for the tasks, technical requirements service performance, and verifying that payments are in compliance with the contract.

Personal Liability

Contractor acknowledges that the individual executing the Contract on behalf of the LSD is doing so only in his/her official capacity. To the extent any provision contained in the Contract exceeds such authority, Contractor agrees that it will not look to the individual in his/her personal or individual capacity or otherwise seek to hold the individual personally liable for exceeding such authority.

Independent Contractor

Based upon the Internal Revenue Code, the Contractor has been classified as an independent contractor and assumes all responsibility for reporting any earnings to Federal and State authorities where required by law and paying such taxes as may be required thereon. The contractor shall perform all services as an independent contractor and shall discharge all of its liabilities as such. No act performed or representation made, whether oral or written, by the contractor with respect to third parties shall be binding on the LSD.

No Third Parties

There are no other parties to this Contract. No obligations to third parties are provided herein, whether by the express or implied terms and conditions. Neither party shall be liable to any third party based upon this Contract, its terms and conditions, or a party's actions taken hereunder.

Entire Contract

The parties hereto acknowledge that this Contract constitutes the entire Contract of the parties with respect to the supplies or services described herein and supersedes and replaces any and all prior negotiations, understandings and agreements, written or oral, between the parties relating hereto. No terms, conditions, understandings, usages of the trade, course of dealings or agreements, not specifically set out in this Contract or incorporated herein, shall be effective or relevant to modify, vary, explain or supplement this Contract.

Severability

If any part of this Contract is declared to be invalid or unenforceable, such invalidity or unenforceability shall not affect any other provision of the Contract, and to that end the provisions hereof are severable. In such an event, the

The parties acknowledge and agree that this Contract may be executed by electronic signature, which shall be considered as an original signature for all purposes and shall have the same force and effect as an original. Without limitation, "electronic signature" shall include faxed versions of an original signature or electronically scanned and transmitted versions (e.g., via pdf) of an original signature.

IN WITNESS WHEREOF, the Laurel School District and the Contractor, have executed this Contract as of the day and year first set forth above.

Laurel School District  
303 W. 8th Street  
Laurel, MS 39402

  
Business Name/Contractor

Address: 209 Elm Dr.  
JACKSON, MS 39212  
85-4130598

Taxpayer Identification Number

\_\_\_\_\_  
LSD Authorized Signature

Title: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
LSD Contract Administrator Signature

Title: \_\_\_\_\_

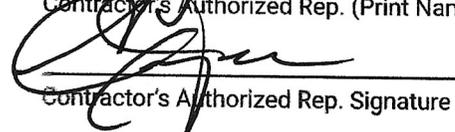
Date: \_\_\_\_\_

\_\_\_\_\_  
LSD Superintendent Approval  
**\*\*Required for Federal Programs PD**

Date: \_\_\_\_\_

SAM.gov Unique Entity Identifiers (EUIs). EUI replaces DUNS and should be in place by 03/01/22 when \$25,000 or greater for FY)

Courtney Jones  
Contractor's Authorized Rep. (Print Name)

  
Contractor's Authorized Rep. Signature

Title: CEO/Lead Strategist

Date: 3/31/25

**CONTRACTOR QUESTIONNAIRE:**

- 1.) Are you currently an employee or substitute teacher of the LSD? Yes \_\_\_ No . If yes, payment must be made through payroll, not accounts payable.
- 2.) Are you a retiree of PERS? Yes \_\_\_ No . If yes, contact PERS for information needed to be approved as an independent contractor. The PERS approval letter must be with the Agreement before it can be fully executed. This is required every fiscal year.
- 3.) Do the services provided in this Scope of Work require that you work directly with students, as stated above in the Background Check and Fingerprint Screening When Working with Students? Yes \_\_\_ No . If yes, by signing this Agreement, the Contractor agrees to a background check and fingerprint screening procedures as mentioned above.

4.) Have you ever been terminated, dismissed, or asked to leave employment due to any arrests, charges, or allegations that involved sexual/physical abuse or molestation? Yes \_\_\_ No

REQUIRED APPROVALS: \$5,000 up to \$25,000 - Finance Director  
\$25,000.01 and over - LSD Board of Education