

TO: JEFFERSON PARISH
PURCHASING DEPT
200 DERBIGNY ST. SUITE 4400
GRETNA, LA 70053
(Owner to provide name and address of owner)

BID FOR: LABOR, MATERIALS & EQUIPMENT NECESSARY
TO REPLACE THREE (3) RESTROOM ROOFS
LOCATED AT LAFRENIERE PARK
(Owner to provide name of project and
other identifying information)

The undersigned bidder hereby declares and represents that she/he; a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) has personally inspected and is familiar with the project site, and hereby proposes to provide all labor, materials, tools, appliances and facilities as required to perform, in a workmanlike manner, all work and services for the construction and completion of the referenced project, all in strict accordance with the Bidding Documents prepared by: Jefferson Parish Purchasing Department and dated: 6/12/2024

Bidders must acknowledge all addenda. The Bidder acknowledges receipt of the following ADDENDA: (Enter the number the Designer has assigned to each of the addenda that the Bidder is acknowledging) N/A

TOTAL BASE BID: For all work required by the Bidding Documents (including any and all unit prices designated "Base Bid" \* but not alternates) the sum of:
Two Hundred Four Thousand Five Hundred Sixty Nine Dollars (\$) 204,569.00

ALTERNATES: For any and all work required by the Bidding Documents for Alternates including any and all unit prices designated as alternates in the unit price description.

Alternate No. 1 (Owner to provide description of alternate and state whether add or deduct) for the lump sum of:
Dollars (\$) \_\_\_\_\_

Alternate No. 2 (Owner to provide description of alternate and state whether add or deduct) for the lump sum of:
Dollars (\$) \_\_\_\_\_

Alternate No. 3 (Owner to provide description of alternate and state whether add or deduct) for the lump sum of:
Dollars (\$) \_\_\_\_\_

NAME OF BIDDER: Roof Technologies, LLC

ADDRESS OF BIDDER: 631 Manhattan Blvd., Harvey, LA 70058

LOUISIANA CONTRACTOR'S LICENSE NUMBER: 26099

NAME OF AUTHORIZED SIGNATORY OF BIDDER: Manual G. Gutierrez, III

TITLE OF AUTHORIZED SIGNATORY OF BIDDER: Vice President

SIGNATURE OF AUTHORIZED SIGNATORY OF BIDDER \*\*: [Handwritten Signature]

DATE: July 9, 2024

THE FOLLOWING ITEMS ARE TO BE INCLUDED WITH THE SUBMISSION OF THIS LOUISIANA UNIFORM PUBLIC WORK BID FORM:

\* The Unit Price Form shall be used if the contract includes unit prices. Otherwise it is not required and need not be included with the form. The number of unit prices that may be included is not limited and additional sheets may be included if needed.

\*\* A CORPORATE RESOLUTION OR WRITTEN EVIDENCE of the authority of the person signing the bid for the public work as prescribed by LA-R.S. 38:2218 (B)(5).

BID SECURITY in the form of a bid bond, certified check or cashier's check as prescribed by LA-R.S. 38:2218.(A) is attached to and made a part of this bid.

LOUISIANA UNIFORM PUBLIC WORK BID FORM  
UNIT PRICE FORM

Bid# 50-00145561

TO: JEFFERSON PARISH  
PURCHASING DEPT  
200 DERBIGNY ST. SUITE 4400  
GRETN, LA 70053  
(Owner to provide name and  
address of owner)

**LABOR, MATERIALS & EQUIPMENT NECESSARY  
TO REPLACE THREE (3) RESTROOM ROOFS  
LOCATED AT LAFRENIERE PARK**

(Owner to provide name of project  
and other identifying information)

**UNIT PRICES:** This form shall be used for any and all work required by the Bidding Documents and described as unit prices.  
Amounts shall be stated in figures and only in figures.

<b>DESCRIPTION:</b>	<input checked="" type="checkbox"/> Base Bid 0010-RESTROOM 1 BERRIDGE ZEE LOCK METAL RELATED METAL FLASHING; STANDARD INSTALLATION DETAILS; 24GA GALVALUME METAL MATERIALS; STANDARD COLOR SELECTIONS; 20 YEAR METAL MATERIAL & FINISH WARRANTY; 20 YEAR WATERTIGHTNESS WARRANTY; 2 YEAR WORKMANSHIP WARRANTY			
	<input type="checkbox"/> Alt.# _____			
<b>REF NO.</b>	<b>QUANTITY</b>	<b>UNIT OF MEASURE</b>	<b>UNIT PRICE</b>	<b>UNIT PRICE EXTENSION (Quantity times Unit Price)</b>
1	1.00	EA	\$71,665.00	\$71,665.00

<b>DESCRIPTION:</b>	<input checked="" type="checkbox"/> Base Bid 0020-RESTROOM 2 BERRIDGE ZEE LOCK METAL RELATED METAL FLASHING; STANDARD INSTALLATION DETAILS; 24GA GALVALUME METAL MATERIALS; STANDARD COLOR SELECTIONS; 20 YEAR METAL MATERIAL & FINISH WARRANTY; 20 YEAR WATERTIGHTNESS WARRANTY; 2 YEAR WORKMANSHIP WARRANTY			
	<input type="checkbox"/> Alt.# _____			
<b>REF NO.</b>	<b>QUANTITY</b>	<b>UNIT OF MEASURE</b>	<b>UNIT PRICE</b>	<b>UNIT PRICE EXTENSION (Quantity times Unit Price)</b>
1	1.00	EA	\$60,669.00	\$60,669.00

<b>DESCRIPTION:</b>	<input checked="" type="checkbox"/> Base Bid 0030-RESTROOM 4 BERRIDGE ZEE LOCK METAL RELATED METAL FLASHING; STANDARD INSTALLATION DETAILS; 24GA GALVALUME METAL MATERIALS; STANDARD COLOR SELECTIONS; 20 YEAR METAL MATERIAL & FINISH WARRANTY; 20 YEAR WATERTIGHTNESS WARRANTY; 2 YEAR WORKMANSHIP WARRANTY			
	<input type="checkbox"/> Alt.# _____			
<b>REF NO.</b>	<b>QUANTITY</b>	<b>UNIT OF MEASURE</b>	<b>UNIT PRICE</b>	<b>UNIT PRICE EXTENSION (Quantity times Unit Price)</b>
1	1.00	EA	\$73,235.00	\$73,235.00

<b>DESCRIPTION:</b>	<input type="checkbox"/> Base Bid			
	<input type="checkbox"/> Alt.# _____			
<b>REF NO.</b>	<b>QUANTITY</b>	<b>UNIT OF MEASURE</b>	<b>UNIT PRICE</b>	<b>UNIT PRICE EXTENSION (Quantity times Unit Price)</b>

<b>DESCRIPTION:</b>	<input type="checkbox"/> Base Bid			
	<input type="checkbox"/> Alt.# _____			
<b>REF NO.</b>	<b>QUANTITY</b>	<b>UNIT OF MEASURE</b>	<b>UNIT PRICE</b>	<b>UNIT PRICE EXTENSION (Quantity times Unit Price)</b>

<b>DESCRIPTION:</b>	<input type="checkbox"/> Base Bid			
	<input type="checkbox"/> Alt.# _____			
<b>REF NO.</b>	<b>QUANTITY</b>	<b>UNIT OF MEASURE</b>	<b>UNIT PRICE</b>	<b>UNIT PRICE EXTENSION (Quantity times Unit Price)</b>

<b>DESCRIPTION:</b>	<input type="checkbox"/> Base Bid			
	<input type="checkbox"/> Alt.# _____			
<b>REF NO.</b>	<b>QUANTITY</b>	<b>UNIT OF MEASURE</b>	<b>UNIT PRICE</b>	<b>UNIT PRICE EXTENSION (Quantity times Unit Price)</b>

<b>DESCRIPTION:</b>	<input type="checkbox"/> Base Bid			
	<input type="checkbox"/> Alt.# _____			
<b>REF NO.</b>	<b>QUANTITY</b>	<b>UNIT OF MEASURE</b>	<b>UNIT PRICE</b>	<b>UNIT PRICE EXTENSION (Quantity times Unit Price)</b>

Wording for "DESCRIPTION" is to be provided by the Owner.  
All quantities are estimated. The contractor will be paid based upon actual quantities as verified by the Owner.

## **Public Works Bid Affidavit Instructions**

- **Affidavit is supplied as a courtesy to Affiants, but it is the responsibility of the affiant to insure the affidavit they submit to Jefferson Parish complies, in both form and content, with federal, state and parish laws.**
- **Affidavit must be signed by an authorized representative of the entity or the affidavit will not be accepted.**
- **Affidavit must be notarized or the affidavit will not be accepted.**
- **Notary must sign name, print name, and include bar/notary number, or the affidavit will not be accepted.**
- **Affiant MUST select either A or B when required or the affidavit will not be accepted.**
- **Affiants who select choice A must include an attachment or the affidavit will not be accepted.**
- **If both choice A and B are selected, the affidavit will not be accepted.**
- **Affidavit marked N/A will not be accepted.**
- **It is the responsibility of the Affiant to submit a new affidavit if any additional campaign contributions are made after the affidavit is executed but prior to the time the council acts on the matter.**

*Instruction sheet may be omitted when submitting the affidavit*

**Public Works Bid**

**AFFIDAVIT**

Florida

STATE OF ~~Louisiana~~ Louisiana

Broward

PARISH/COUNTY OF ~~Jefferson~~ Jefferson

BEFORE ME, the undersigned authority, personally came and appeared: Manuel G.

Gutierrez, III, (Affiant) who after being by me duly sworn, deposed and said that he/she is the fully authorized Vice President of Roof Technologies, LLC (Entity), the party who submitted a bid in response to Bid Number 50-00145561, to the Parish of Jefferson.

Affiant further said:

Campaign Contribution Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

Choice A \_\_\_\_\_ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B ✓ there are **NO** campaign contributions made which would require disclosure under Choice A of this section.

Affiant further said:

Debt Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

**Choice A** \_\_\_\_\_ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the parish to the Affiant.

**Choice B**  There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

Affiant further said:

Affiant personally has not been convicted of, nor has he/she entered into a plea of guilty or nolo contendere to any of the crimes or equivalent federal crimes listed below. No individual partner, incorporator, director, manager, officer, organizer, or member, who has a minimum of a ten percent ownership in the Bidding Entity, has been convicted of, or has entered a plea of guilty or nolo contendere to any of the crimes or equivalent federal crimes listed below. A conviction of or plea of guilty or nolo contendere to the following state crimes or equivalent federal crimes shall permanently bar any person or the bidding entity from bidding on public projects:

- (a) Public bribery (R.S. 14:118)
- (b) Corrupt influencing (R.S. 14:120)
- (c) Extortion (R.S. 14:66)
- (d) Money laundering (R.S. 14:230)

A conviction of or plea of guilty or nolo contendere to the following state crimes or equivalent federal crimes shall bar any person or the bidding entity from bidding on public projects for a period of five years from the date of conviction or from the date of the entrance of the plea of guilty or nolo contendere:

- (a) Theft (R.S. 14:67)
- (b) Identity Theft (R.S. 14:67, 16)
- (c) Theft of a business record (R.S. 14:67.20)
- (d) False accounting (R.S. 14:70)
- (e) Issuing worthless checks (R.S. 14:71)
- (f) Bank fraud (R.S. 14:71.1)
- (g) Forgery (R.S. 14:72)
- (h) Contractors; misapplication of payments (R.S. 14:202)
- (i) Malfeasance in office (R.S. 14:134)

The five-year prohibition provided for in this section shall apply only if the crime was committed during the solicitation or execution of a contract or bid awarded pursuant to these provisions. If evidence is submitted substantiating that a false attestation has been made and the project must be readvertised or the contract cancelled, the awarded entity making the false attestation shall be responsible to the public entity for the costs of rebidding, additional costs due to increased costs of bids and any and all delay costs due to the rebid or cancellation of this project.

*[The remainder of this page is intentionally left blank.]*

Affiant further said:

- (1) Entity is registered and participates in a status verification system to verify that all employees in the State of Louisiana are legal citizens of the United States or are legal aliens.
- (2) Entity shall continue, during the term of the contract, to utilize a status verification system to verify the legal status of all new employees in the State of Louisiana.
- (3) Entity shall require all subcontractors to submit to the Entity a sworn affidavit verifying compliance with statements (1) and (2).

*Manuel Gutierrez III*

\_\_\_\_\_  
Signature of Affiant

Manuel G. Gutierrez, III  
Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

ON THE 9<sup>th</sup> DAY OF July, 2024.

*Beverly Y Wimberly*

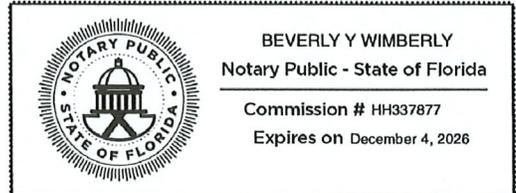
\_\_\_\_\_  
Notary Public

Beverly Y Wimberly

\_\_\_\_\_  
Printed Name of Notary  
HH337877

\_\_\_\_\_  
Notary/Bar Roll Number

My commission expires 12/04/2026.



Notarized remotely online using communication technology via Proof.

Type of Identification Produced: PASSPORT



Roof Technologies, LLC  
P.O. Box 1328, Harvey, LA 70059  
(504) 366-9283 FAX (504) 364-6413

### RESOLUTION OF THE BOARD OF DIRECTORS

Be it resolved by the Board of Directors of Roof Technologies, LLC domiciled in the City of Harvey, Louisiana, that Manuel G. Gutierrez, III, Vice President is hereby authorized and empowered to execute any and all contracts of whatever kind on behalf of Corporation.

### CERTIFICATE

I, Nick Leblanc, Vice President of Roof Technologies, LLC, do hereby certify that the foregoing resolution is a true and exact copy unanimously adopted by the Board of Directors of Roof Technologies, LLC, at a meeting thereof legally held on the 3rd day of January, 2024; that said resolution is duly entered into the records of said corporation; that it has not been rescinded or modified and that it is now in full force and effect.

In testimony whereof, I have hereunto set my hand and the seal of said corporation this

9th day of July, 2024.

Nick Leblanc  
Vice President



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/30/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Associated 1701 Golf Road #3-700 Rolling Meadows IL 60008  License#: 1514043	<b>CONTACT NAME:</b> Jen Back
	<b>PHONE (A/C, No, Ext):</b> 847-427-8400 <b>FAX (A/C, No):</b> 847-427-3430 <b>E-MAIL ADDRESS:</b> assocagencies@associated.cc
<b>INSURED</b> Roof Technologies, LLC 631 Manhattan Blvd Harvey LA 70058  ROOFHOL-01	<b>INSURER(S) AFFORDING COVERAGE</b> <b>NAIC #</b>
	<b>INSURER A:</b> Continental Casualty Company      20443
	<b>INSURER B:</b> Continental Insurance Company      35289
	<b>INSURER C:</b> American Casualty Company of Reading PA      20427
	<b>INSURER D:</b> Columbia Casualty Company      31127
	<b>INSURER E:</b> <b>INSURER F:</b>

**COVERAGES****CERTIFICATE NUMBER:** 1536687613**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	Y	Y	7037059087	5/1/2024	5/1/2025	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000 \$
A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	Y	Y	7037059042	5/1/2024	5/1/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000	Y	Y	7039425272	5/1/2024	5/1/2025	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y	N/A	7037059056	5/1/2024	5/1/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D B	Contractors E&O/Pollution Prop/Equip/Installation Floater			7037165068 7037084118	5/1/2024 5/1/2024	5/1/2025 5/1/2025	Each Ciam & Agg 2,000,000 Temp Storage/Transit 1,000,000 Lease/Rented Eqp 100,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**

The Listed Entities are additional insured with regard to the general liability and automobile liability and only primary and noncontributory basis as required by written contract for work performed by Roof Technologies, LLC.

Waiver of subrogation applies the general liability, automobile liability and workers compensation policies as required by written contract. Umbrella/Excess policies are follow form as per terms and conditions of underlying policies. 30 Day Notice of Cancellation.

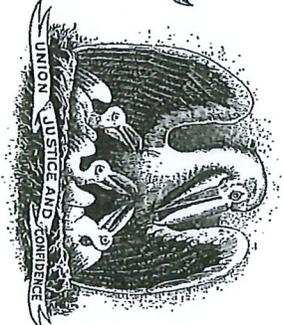
State of Louisiana Roofing Contractor

**CERTIFICATE HOLDER****CANCELLATION**

For Bidding Purposes	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	<b>AUTHORIZED REPRESENTATIVE</b> 

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# Seal of the State Licensing Board for Contractors



## State Licensing Board for Contractors

This is to Verify that:  
ROOF TECHNOLOGIES, L.L.C.  
P. O. Box 1328  
Harvey, LA 70059

is duly licensed and entitled to practice the following classifications

BUILDING CONSTRUCTION; ROOFING AND SHEET METAL, SIDING



Expiration Date: February 19, 2027

License No: 26099

Witness our hand and seal of the Board dated,  
Baton Rouge, LA 20th day of February 2024

*[Signature]*  
Director

*[Signature]*  
Chairman

This License Is Not Transferrable

*[Signature]*  
Treasurer