

REQUIRED SIGNATURE PAGE FOR SUBMITTALS

This page, signed by an authorized officer of your Company, must accompany your submittal as the cover page.

I, the undersigned, having carefully examined the Request for Qualifications, propose to furnish services in accordance therewith as set forth in the attached submittal.

I hereby certify that this submittal is genuine and not a sham or collusive submittal, or made in the interests or on behalf of any person not therein named; and I have not directly or indirectly induced or solicited any Submitter or supplier on the above work to put in a sham submittal or any person or corporation to refrain from submitting a submittal; and that I have not in any manner sought by collusion to secure to myself an advantage over any other Submitter(s) or person(s).

In order to induce the Sheriff Office to consider this submittal, the Submitter irrevocably waives any existing rights which it may have, by contract or otherwise, to require another person or corporation to refrain from submitting a submittal to or performing work or providing supplies to St. John the Baptist Parish Sheriff Office, and Submitter further promises that it will not in the future directly or indirectly induce or solicit any person or corporation to refrain from submitting a bid or submittal to or from performing work or providing supplies to St. John the Baptist Parish.

Please type or print legibly the information below.

Submitter hereby acknowledges receipt of the RFQ and agrees to Terms and Conditions set forth in this RFQ.

SUBMITTER INFORMATION

Firm Name: Murray Architects, Inc.
Address: 13760 River Road City/State/Zip: Destrehan, LA 70047
Phone No.: 985 764-7275 Fax No.: 985 725-0182

AUTHORIZATION TO SUBMIT (must be signed):

By:  2/28/25 Michael J. Tabb, AIA
Signature Offer Date Printed Name

Primary Contact Person (If other than above):

Name: _____ Phone No: 504-669-5511 Fax No: _____
Title: Principal / Architect E-mail Address: tabb@murrayarchitects.net

If this submittal is being submitted on behalf of an agent/broker, please complete section below:

Submitted on behalf of: _____
Phone No: _____ Fax No: _____
E-mail Address: _____



13760 river road, destrehan, la 70047
ofc: 985.764.7275 • fax: 985.725.0182

February 28, 2025

St. John the Baptist Sheriff's Office
Attn: Jeff Clement, Chief Civil Deputy
1801 W. Airline Highway
LaPlace, Louisiana 70068

Re: Request for Qualifications (RFQ)
RFQ 2025.01 Architectural / Engineering Services

Dear Chief Clement,

Thank you for the opportunity to present Murray Architects, Inc.'s proposal for the Request for Qualifications (RFQ), Architectural/Engineering Services.

KEY PERSONNEL QUALIFICATIONS AND EXPERIENCE

Michael Tabb A.I.A. is the managing partner of Murray Architects, Inc, which was founded by Paul Murray Jr. A.I.A. in 1957. Michael grew up in Montz, Louisiana and obtained his Bachelor of Architecture from Louisiana Tech University in 2002 after graduating from Destrehan High School. Resumes for Michael Tabb and Paul Murray, Jr. are attached.

Michael was the architect for several law enforcement projects in Southeast Louisiana, which include the following. Detailed project descriptions are attached.

- **St. John the Baptist Parish Sheriff's Office**
 - Walnut Street Office Renovation
 - 911 Building
 - 40th Judicial / Juvenile Center Renovations
 - Sheriff's Office Renovation
 - Shooting Range Exterior Repairs, Phase 1
 - Shooting Range Exterior Repairs, Phase 2

- **St. Charles Parish Sheriff's Office**
 - Law Enforcement Complex (primary administration building)
 - Training Center
 - Fleet Maintenance Facility
 - East Bank Patrol Office (currently under construction)
 - Law Enforcement Complex Exterior Improvements (currently in bid phase)
 - Nelson Coleman Correctional Facility Graphics Shop
 - Nelson Coleman Correctional Facility Generator Addition
 - Nelson Coleman Correctional Facility Camera Replacement
 - Shooting Range
 - Special Vehicle Storage Facility

- **St. James Parish Sheriff's Office**
 - Fleet Operations Warehouse
 - Adult Detention Center Roof Replacement
 - Adult Detention Center Gas Line Replacement

- **Plaquemines Parish Sheriff's Office**
 - Juvenile Detention Center
 - New Training Facility
 - Shooting Range
 - Temporary Training Facility

We will utilize the services of Marrero, Couvillon & Associates, LLC for the electrical, mechanical and plumbing design components of the project. We will additionally utilize the services of Carubba Engineering, Inc. for structural and civil engineering. Their resumes are attached.

RELEVANT EXPERIENCE & REFERENCES

Murray Architects has worked closely with sheriffs and their division leaders in St. John the Baptist Parish, St. Charles Parish, St. James Parish and Plaquemines Parish. Public safety continues to see major changes in the electronic advancements and tools that are available to law enforcement. We understand the specialized design requirements to meet the needs for various offices and certain specialties within law enforcement. We utilize the National Institute of Corrections guidelines for holding cells and other design elements. We also look to guidance from the Office of Justice Programs for grant compliance when those grants are sought out as we strive to design facilities that prioritize safety, security, functionality, physical safety standards, psychological safety standards and space utilization.

Our knowledge of the latest Building Construction Codes grants us the ability to meet the needs of program requirements for law enforcement agencies while still be able to create innovated designs.

Our firm has produced numerous Contract Bid Documents that have consistently received bids that were within budget. We have real-time construction knowledge that allows us, the design team, to keep construction costs in budget as well as value engineering components after bidding projects to find additional cost savings for the owner.

Our prior experience in law enforcement projects as mentioned above demonstrates our ability and the faith that these agencies have placed in our design firm.

We are proud to offer the following people as reference and testament of our work.

St. John the Baptist Sheriff's Office

Corporal Tanner Mangano
1801 West Airline Highway,
Laplace LA 70068
985-359-8747
t.mangano@stjohnsheriff.org

St. John the Baptist Sheriff's Office

Captain Charles Wale
Training Division Commander
457 Cambridge Drive
LaPlace, LA 70068
(985)359-8960
c.wale@stjohnsheriff.org

St. Charles Parish District Attorney's Office

Joel T. Chaisson, II - District Attorney
15045 River Road
Hahnville, LA 70057
504-275-4033
joelchaisson@stcharlesda.org

St. Charles Parish Sheriff's Office

Major Sam Zinna (Ret.)
260 Judge Edward Dufresne Parkway
Luling, LA 70070
504-320-8727
szinna@stcharlessheriff.org

St. Charles Parish

Mr. Robert Messerly
15045 River Road
Hahnville, LA 70057
504-450-7446
bmesserly@stcharlesgov.net

St. James Parish Sheriff's Office

Major Dustin J. Jenkins
5800 LA 44
Convent, LA 70723
225.806-3431

St. Charles Parish Public Schools

Mr. John P. Rome, Jr.
Assistant Superintendent of Operations
St. Charles Parish Public Schools
13855 River Road
Luling, LA 70070
985-785-6289
jrome@stcharles.k12.la.us

St. James Parish Sheriff's Office

Capt. Duran Steib
5800 LA 44
Convent, LA 70723
225-562-2200

UNDERSTANDING OF PROJECT / FAMILIARITY

St. John Parish New Office Administration Building

We understand that the St. John Parish Sheriff's Office Plans to construct a new Sheriff's Office Administration Building in Laplace, Louisiana. We are very familiar with the area that is being considered for the site development work that will be required for this area. We also are knowledgeable in site planning that will allow the construction of this campus that will include access to the public, as well as secured areas that will only be accessible by authorized personnel.

We are also familiar with the requirements for electronic access and monitoring, including those systems that must be submitted to the state fire marshal for approval for this building. Our past experience with law enforcement provides insight into special equipment needs that must be considered both inside the building, as well as auxiliary law enforcement equipment that needs to be protected in weather compliant structures with the utility needs for that equipment.

We understand it will be a ground-up project on the newly developed site on Airline Highway. This will allow the Sheriff's Office to plan with the greatest amount of flexibility for this new administrative office building. Murray Architects is ready to bring its design team's knowledge for this new project.

AGENCY PROJECT EXPERIENCE

Recent Projects for St. John Sheriff's Office:

St. John the Baptist Sheriff's Office Shooting Range Exterior Repairs. The exterior repairs for the existing shooting range facility for the sheriff's office addresses critical maintenance and safety improvements. This includes the restoration including fencing, secure parking and safety barriers. The work will also focus on enhancing drainage systems to prevent water accumulation, repairing weathered surfaces, and updating lighting for improved visibility and security. These repairs are designed to ensure the facility meets safety standards, extends its operational lifespan and provides a secure environment for training and practice.

Sheriff's Office Renovation. The minor interior renovation for the Sheriff's Office focused on improving functionality and enhancing the work environment of the existing space. This included updating office spaces, repainting the walls, and installing new flooring where needed. Additional improvements were made to the storage area, lighting, and electrical systems to increase efficiency and support day-to-day operations. The aim of the renovations was to create a more comfortable, organized, and professional environment for staff while ensuring compliance with safety and accessibility standards.

911 Building. The building and construction of a 911 System Control Building for the new tower installation involved creating a secure, functional facility to support emergency communication

operations. The project included site preparation, foundation work, and the construction of a durable structure designed to house necessary communication equipment, including radio systems, computers, and backup power supplies. The building is equipped with essential utilities, such as electrical, HVAC, and data connections, ensuring reliable operations in all conditions. The design also included security features to protect sensitive equipment and personnel. This facility serves as a critical hub for managing emergency response communications For St. John the Baptist Parish in conjunction with the newly installed tower.

Recent Projects for St. Charles Parish Sheriff's Office:

St. Charles Parish Sheriff's Law Enforcement Complex (primary administration building) Located on Judge Edward Dufresne Parkway in Luling, Louisiana; complete with entire site design including drainage, sewer, site lighting.

The site was master planned with the sheriff assigning a design committee of several sheriff's office personnel that included the Sheriff, the Chief Deputy, Criminal, Civil, Training, Traffic & Technology Divisions. The input of this committee into the design of the proposed building helped to ensure proper flow of personnel and to provide maximum security of the various divisions that were to be provided for in the building.

Our job was simple, to understand the complex operational needs of those divisions and provide several preliminary layouts to ensure the final design was functional while preparing a design for future growth needs of the Sheriff's Office.

The awarded contract was \$7,260,000.00. At the time of project completion, the final project cost was reduced to \$7,260,000.00.

St. Charles Sheriff's Training Center at 220 Judge Edward Dufresne Parkway in Luling, Louisiana

The program for the new St. Charles Parish Sheriff's Office Training Facility consisted of, consolidating and modernizing several sheriff's sub-stations that were previously spread across the parish into one building and providing multiple training rooms, a gym with workout room, and a lobby to house artifacts of the Sheriff's Office history. The facility embodies the core values of the Sheriff's Office which are: integrity, accountability, leadership, respect, confidence, compassion, and commitment. Most of all, it serves as a base for collective community partnerships which are committed to resolving problems and to improving the quality of life that is unique to the parish.

The awarded contract was \$6,67500.00. At the time of project completion, the final project cost was reduced to \$6,524,000.00.

CURRENT WORKLOAD

Murray Architects, Inc. can perform the services of the request for qualifications. Our current workload will allow proper attention to this project. Murray Architects, Inc. will provide professional services through all phases of the project (Schematic, Design Development, Construction Documents and Construction Administration).

Our mission is to provide high quality professional services. We are prepared to commence work immediately to serve the St. John the Baptist Sheriff's Office

Sincerely,

A handwritten signature in blue ink, appearing to read "Michael Tabb", written in a cursive style.

Michael J. Tabb, AIA
Principal

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EXAMPLE OF PRELIMINARY DESIGN PROGRAM OF REQUIREMENTS

KEY PERSONNEL QUALIFICATIONS AND EXPERIENCE

AGENCY PROJECT EXPERIENCE

PROPOSAL ATTACHMENTS

Example of Preliminary Design Program of Requirements Sheriff's Office

This provides an example of a program of requirements that the Sheriff and his Development Team can use with the architect to provide for office layout with attention to how each department interacts within the Sheriff's Office.

Administrative Division
Human Resources Division
Records Division
Criminal Investigations Division
Uniform Patrol Division
Technology Division

General Notes:

Two-story building.
Emergency generator for the entire building (Natural gas).
Elevator near rear entry, central to the building.
Garages
 1 for Crime Scene
 1 for Patrol Division (Motor Coach)
Building to be able to withstand Category 5 hurricane.

Office Sizes:	Detectives	9 x 11
	Clerical	9 x 11
	Technician	9 x 11
	Processor	Size according to equipment
	Sergeant	10 x 12
	Lieutenant	12 x 12
	Captain	14 x 14

Location – On the east bank of St. John the Baptist Parish on US Highway 61 (Airline Highway).

Programming includes preparation of multiple designs for the Sheriff's Office planning team to discuss in preparing for the use of the building. Entrance / Lobby Areas that allow for handicap access on the ground floor. Secured parking, including separate sally port.

Ground Floor - Entrance / Lobby Areas that allow handicap access on the ground floor. Secured parking, including separate sally port.

First Floor, Level 2: Patrol Division, Administration, Human Resources and Crime Scene (as an example)

Second Floor, Level 3: Administration, Technology, and Records (as an example)

Department Breakdown Example. Below is an example of programming which will be provided for each division/department, including common areas.

Chief Civil Deputy

Captain 1 room; 14' x 14'

Commander

Office Manager

Secretary 1 room; 9' x 11'

Patrol Division 3 rooms; Watch Lt./ 2 Sergeants; 10' x 14'

Traffic Division 1 room; Watch Lt./ Sergeant; 10' x 14'

K-9 Division 1 room; Watch Lt./Sergeant; 10' x 14'

Marine Division 1 room; Watch Lt./Sergeant; 10 x 14'

Desk Sergeant 1 room; 10' x 12'

2 Clerks 1 room; 10' x 14' for both.

Garage

Copy Room Include supply paper with printer network to all in the Patrol Dept.

Roll Call Room 20 person, add toilet room (men and women) accessed directly the from Roll Call Room. Area for mailboxes. Two people per small table; 2 rows of 5 tables.

Key Personnel Qualifications & Experience



MAI

MICHAEL TABB, AIA

PARTNER/OWNER

CERTIFICATIONS

Alabama 7001

Colorado 402845

Florida Ar95903

Louisiana 6959

Mississippi 4737

Texas 22787

EXAMPLES OF WORK

Rodney R. Lafon Performing Arts Center

St. Charles Parish Sheriff's Office
Training Facility & Law Enforcement
Complex

St. John the Baptist Parish Government
Complex

29th Judicial Court District Attorney's
Office

KNOWLEDGE OF AND SKILL IN

Michael has 23 years of architectural experience in the New Orleans area, with expertise in hospital and educational facilities. Michael's responsibilities include all phases of the architectural design and construction process. Overseeing a project from the design through construction completion phases enables him to ensure every level of a project is completed to his high level of quality standards. In his role as project architect, Michael has been responsible for the design and construction of numerous hospital projects and educational facilities. As an advocate of participatory design, he works in partnership with his clients, actively listening to their needs and concerns. He attends meetings to address any issues concerning a specific project or to update the status of a project. Michael believes that an interactive approach to field observation is also necessary if a project is to be successful. He has excellent problem-solving skills and a proven record for completing projects of the highest quality, on time, and within budget. Michael brings a dedication to thoroughness and attention to detail to every project that he oversees.

EDUCATION

Bachelor of Architecture, Louisiana Tech University, 2002



MAI

PAUL MURRAY JR., AIA

PARTNER/OWNER

CERTIFICATIONS

La Licensed Architect No. 630

La Licensed General
Contractor No. 18694

EXAMPLES OF WORK

St. Matthia Catholic Church School
Renovation

St. Charles Community Health Center

St. Charles Parish Hospital Emergency
Room Addition

Destrehan High School Wing Addition

Destrehan High School Field House
Addition and Renovation

Destrehan High School Shop
Renovation and Addition

Destrehan High School ROTC Addition

Harry Hurst Middle School Gym
Renovation and Addition

KNOWLEDGE OF AND SKILL IN

During his 68 years career, Paul has been involved in the design and construction supervision of public buildings, law enforcement complexes, schools, churches, commercial buildings, and land planning. He has also designed and developed numerous residential subdivisions, along with the design of construction and commercial buildings, single family residences, townhouses, and condominiums.

EDUCATION

Bachelor of Architecture, Tulane University – 1957

Master of Architecture, Tulane University - 2004



Roy M. Carubba, P.E.

Principal

LICENSES & ACCREDITATIONS

Licensed Professional Engineer
(P.E.)

Licensed in LA, FL, GA, MD, MI,
MS, MT, NJ, NY, NC, PA, SC, TN, TX,
NCEES

PROFESSIONAL AFFILIATIONS

Member, American Society of Civil
Engineers (ASCE)

Expert Witness, State of Louisiana
and Federal District Courts

President, Board of Commissioners,
Southeast Flood Protection Authority
- East

Member, Advisory Committee to
the Commanding Officer of the New
Orleans Naval Air Station

Ballington Benefactor, Volunteers of
America, SELA

Former Board Member, Fisher House
Louisiana

Former Board Member, University of
New Orleans Athletic Department

ABOUT

Roy brings over 39 years of comprehensive experience in civil and structural engineering as the founder of Carubba Engineering. As Principal, he leverages his years of knowledge and refined leadership skills to guide his team effectively. His engineering expertise spans the design of site infrastructure, encompassing municipality-maintained utilities and storm sewer systems. Roy is also adept at creating site-specific civil infrastructure, providing water and sewer supply solutions for both new construction projects and existing commercial facilities. He has conducted hydrologic and drainage impact analyses to ensure compliance with post-construction requirements across various municipalities in the Gulf States.

In the sphere of structural engineering, Roy specializes in designing multi-story frames, deep foundations, ground-supported structural foundations, and marine structures. He has successfully engineered numerous complex commercial and residential structures featuring multiple stories. Roy's key areas of focus include forensic and failure analysis, as well as cost analysis and construction management.

PROJECT EXPERIENCE

NOLA Terminal
Myrtle Grove, LA

Slip B LNG Facility
Golden Meadow, LA

**Port of South LA
Finger Pier**
Reserve, LA

**St. Charles Parish
Sheriff's Training
Facility**
Luling, LA

**Caesar's Superdome
Renovation**
New Orleans, LA

EDUCATION

**Bachelors of Science (B.S.) from the
University of New Orleans**
Civil Engineering

MARKET EXPERTISE

Structural
Design +
Analysis

Forensic
+ Failure
Analysis



Matthew T. Dauphin, P.E.

Lead Civil Engineer

LICENSES & ACCREDITATIONS

Licensed Professional Engineer (PE)

Licensed in LA, AL, AK, FL, GA, IN,
KY, MI, MS, NCEES

PROFESSIONAL AFFILIATIONS

Member, American Society of Civil
Engineers (ASCE)

Expert Witness, State of Louisiana
District Courts

Ad Hoc Committee Member, St.
Charles Parish Drainage Ordinances

Former Committee Member, St.
Charles Parish Satellite Center
Engineering Program

AutoCAD Certified Professional

ABOUT

Since joining Carubba Engineering in 2011, Matt has honed his structural design skills in multi-story frames, deep foundations, cold-formed steel, and marine structures through project experience like retail developments, hotels, restaurants, marine loading docks, sports stadiums, community centers, auditoriums, and film set design.

In civil engineering, Matt specializes in subdivision and commercial development design, hydrologic analysis, water and sewer system design, paving design, and drainage impact analysis. He excels in forensic analysis, schedule management, construction administration, and expert reporting.

PROJECT EXPERIENCE

Liquid Natural Gas Terminal

Golden Meadow, LA

Dominica Dock

Dominica

Bulk Storage Terminal

Plaquemines Parish, LA

Methanol Production Facility

Plaquemines Parish, LA

Audi Dealership

Lafayette, LA

New York Rising

New York, NY

Ship Docking Facility

Golden Meadow, LA

Caesar's Superdome Renovation

New Orleans, LA

EDUCATION

Bachelors of Science (B.S.) from the University of New Orleans

Civil Engineering

MARKET EXPERTISE

Marine
Engineering

Project
Management



Emma H. Taylor, P.E.

Civil Engineer

LICENSES & ACCREDITATIONS

Licensed Professional Engineer
(P.E.)

Licensed in LA, FL, MS, NCEES

PROFESSIONAL AFFILIATIONS

Member, American Society of Civil
Engineers (ASCE)

Expert Witness, State of Louisiana
District Courts

ABOUT

Since joining Carubba Engineering, Inc. in 2016, Emma has become the company's lead engineer for structural forensic and expert work. This includes documentation, analysis, research, report production, and expert testimony for cases involving structural failures ranging from single-family homes to high-rises. In addition to expert forensic work, Emma is proficient in structural and civil design along with construction administration and project management.

Emma specializes in the structural design of multi-story frames, deep and shallow foundations, controlled demolition, drainage studies, and structures in coastal regions requiring high-wind analysis. She designs using structural and cold-formed steel, concrete, masonry, and timber, as well as special metals and materials specific to New Orleans historic structures.

PROJECT EXPERIENCE

**Tulane University
Garage Repairs**

New Orleans, LA

**Concrete Mixing
Plant**

Plaquemines Parish, LA

**Holiday Inn Hotel
Litigation**

New Orleans, LA

**Methanol Production
Facility**

Plaquemines Parish, LA

Audi Dealership

Lafayette, LA

Fuel Storage Tanks

New Orleans, LA

**Windsor Court Hotel
Litigation**

New Orleans, LA

**Caesar's Superdome
Renovation**

New Orleans, LA

EDUCATION

**Bachelors of Science (B.S.) from the
University of New Orleans**

Civil Engineering

MARKET EXPERTISE

Forensic
Analysis

Historic
Renovations

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT <i>(Complete one Section E for each key person)</i>				
12. NAME		13. ROLE IN THIS CONTRACT		14. YEARS EXPERIENCE
BRIAN T. MILLER, P.E.		Project Manager / Sr. Mechanical Engineer		a. TOTAL: 37 b. WITH CURRENT FIRM: 8
15. FIRM NAME AND LOCATION <i>(City and State)</i> Marrero, Couvillon & Associates Baton Rouge, Louisiana				
16. EDUCATION <i>(DEGREE AND SPECIALIZATION)</i>		17. CURRENT PROFESSIONAL REGISTRATION <i>(STATE AND DISCIPLINE)</i>		
BS in Mechanical Engineering; Louisiana Tech University, 1986		Mechanical Engineer – Louisiana #26080		
18. OTHER PROFESSIONAL QUALIFICATIONS <i>(Publications, Organizations, Training, Awards, etc.)</i>				
<p>Mr. Miller has over 37 years of engineering experience in mechanical engineering, project engineering and project management. Since joining MCA, he has been responsible for various projects ranging from HVAC systems design to wastewater pump stations. Brian is working with clients in both the public and private sector, such as the Recovery School District in New Orleans, the Louisiana Department of Transportation, the Ascension Parish School Board, as well as various Architects and Engineering firms. He is a registered mechanical engineer in the State of Louisiana, as well as several other states. During Mr. Miller's career, he has served a number of roles including a Building Operations Engineer, Mechanical Project Engineer, and Maintenance Engineer responsible for assuring the mechanical integrity, suitability of design, compliance with codes and standards, and quality assurance. He has also served as an Area Manager responsible for assuring construction and repair services were completed on schedule, per specifications, and meeting quality control requirements.</p>				
19. RELEVANT PROJECTS				
a.	(1) TITLE AND LOCATION <i>(City and State)</i>		(2) YEAR COMPLETED:	Professional Services Construction (if applicable)
	NASA – Michoud Facility – New Orleans, LA		2022	2023
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Completed with Firm Sr. Mechanical Engineer - MCA provided the mechanical, electrical, structural, and architectural design for upgrading the Fire Protection system at the rocket assembly building at NASA's Michoud Facility in New Orleans. The existing fire protection system was upgraded to reach all levels in the building up to 180' above the floor and cover all areas in the assembly building to meet code. The fire protection design included replacing 5 existing pumps with 2 new pumps and a jockey pump to supply the upgraded fire protection system. The structural and architectural design of a pump house for the new pumps were designed by MCA. Cost: \$1.7 M Size: 70,200 SF			
b.	(1) TITLE AND LOCATION <i>(City and State)</i>		(2) YEAR COMPLETED:	Professional Services Construction (if applicable)
	Low Barrier Shelter, New Orleans, Louisiana		2018	2018
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Completed with Firm Sr. Mechanical Engineer - Marrero, Couvillon & Associates has worked with architect The Mathes Group on a homeless shelter project for the City of New Orleans. The facility provides year round, 24 hour shelter for homeless adults with minimal restrictions. The work involved demolition and build-out within an existing building that was previously used for medical purposes. MCA provided engineering design for HVAC, plumbing, fire protection and electrical systems for the project. Cost: \$1.75 M Size: 12,000SF			
c.	(1) TITLE AND LOCATION <i>(City and State)</i>		(2) YEAR COMPLETED:	Professional Services Construction (if applicable)
	VA Hospital Complex Renovations – New Orleans, LA		2024	Ongoing
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Completed with Firm Sr. Mechanical Engineer - The former VA Hospital complex encompasses several buildings and approximately 750,000 total square feet. Ownership of the VA hospital was transferred to the City of New Orleans when the VA built a new hospital. The city intends to renovate the building and has contracted MCA for the initial phase which consists of performing an economic study and architectural space planning to determine the best use of the building and to address Mechanical Life Safety issues. These areas include removing unserviceable HVAC equipment from the roof and repairing the roof to eliminate leaks, upgrading the fire protection system to meet code, and get the primary elevators in working condition. Cost: \$8M Size: 750,000 SF			
d.	(1) TITLE AND LOCATION <i>(City and State)</i>		(2) YEAR COMPLETED:	Professional Services Construction (if applicable)
	City Hall and Civil Courts Mechanical and Electrical Upgrades– New Orleans, Louisiana		2021	2024
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Completed with Firm Sr. Mechanical Engineer - Marrero, Couvillon & Associates is providing mechanical and electrical engineering services for upgrades to HVAC, mechanical, electrical and plumbing systems at the City of New Orleans City Hall and Civil Courts Buildings, which includes: Replacement of existing generators, Replacement of Chiller Compressors, Replacement of Insulation on Chiller and Boiler Supply and Return Water lines, Replace Re-circulating Pumps, Replace Filter Racks and Baffles at Cooling Towers, Replace Filter Racks at Primary Air Handling Units, Repair or Replace Heat Pump Units, Replace Back-up Control Air Compressor and Dryers, Add Additional Ductwork and Vents at Council Chamber Offices, Replace Rooftop Exhaust Fans, Replace Domestic House Tank and Associated Piping, Replace Existing Building Automation System, Replace Existing Sump Pumps in Parking Garage. Cost: \$14 M Size: 581,000			

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT					
12. NAME		13. ROLE IN THIS CONTRACT		14. YEARS EXPERIENCE	
CHRISTIAN SCHADE, P.E.		Sr. Electrical Engineer		a. TOTAL: 30	b. WITH CURRENT FIRM: 7
15. FIRM NAME AND LOCATION (City and State) Marrero, Couvillon & Associates, LLC. office location – Metairie, LA					
16. EDUCATION (DEGREE AND SPECIALIZATION)		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)			
B.S. in Electrical Engineering		Electrical Engineer – Louisiana, Mississippi, Alabama, Wyoming, Texas			
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)					
<p>Mr. Schade's areas of expertise include electrical engineering, power distribution, power generation, lighting, specification writing and contract administration. His experience includes Power system analysis, consisting of load flow, fault, arc flash and coordination studies using SKM Power Tools for Windows and ETAP. Proficient with incident energy level method of Arc Flash calculations per NFPA 70E, 2015 version. Electrical design support for small to medium size projects in industrial facilities, including installation of new pumps, agitators, metering equipment, lighting and power distribution centers. Design of utility switchyards up to 230 KV and protective relaying.</p>					
19. RELEVANT PROJECTS					
a.	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED:	Professional Services	Construction (if applicable)
	VAA Medical Center – Bonham, TX - Hospital Generator Replacement		2023		Ongoing
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Completed with Firm		
<p>Sr. Electrical Engineer –MCA is currently designing the replacement and upgrade to 4 emergency generators and transfer switches serving multiple buildings in the VA hospital complex in Bonham, TX. This includes indoor and outdoor generator replacements, and the addition of loads including certain chillers in the central plant. Modifications to the transfers switches were designed in accordance with the requirements for separation of critical, life safety, and equipment loads Cost: \$2.1M Size: N/A</p>					
b.	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED:	Professional Services	Construction (if applicable)
	Federal Bureau of Prisons – Bastrop, TX Facility – Replace Generator & Switchgear		2023		Ongoing
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Completed with Firm		
<p>Sr. Electrical Engineer– For the existing minimum security federal corrections facility in Bastrop, TX, we are designing a replacement and upgrade to the existing generator at the facility. The existing installation consists of a 750KW diesel unit located inside the secure zone, which backfeeds the 25kV distribution system through a step-up transformer. The existing generator is too small and facility personnel must manually shed load prior to starting the generator. The new generator shall be a 2MW diesel unit, installed on a new concrete foundation, located outside the secure zone next to the electrical service entrance and existing above-ground fuel tank. The new unit will have an output of 13.8 kV, and equipped with a step-up transformer to 25kV. The existing service entrance equipment shall be replaced with new equipment that will provide automatic transfer between utility and the new generator, providing 100% standby power for the entire facility. Cost: \$3M Size: N/A</p>					
c.	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED:	Professional Services	Construction (if applicable)
	Upgrade Electrical Infrastructure at Jackson Barracks, New Orleans, Louisiana		2019		2019
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Completed with Firm		
<p>Sr. Electrical Engineer - MCA designed and prepared complete bid documents (plans and specifications) for the replacement of twelve (12) existing 25KV air break switchgear units at Jackson Barracks LA National Guard base and the completion of a underground Loop Feed (Ring Bus) Power System using all twenty one (21) switchgear units at the Jackson Barracks. The existing switchgear units were failing due to corrosion caused by atmospheric contaminants & moisture. . Cost: \$3.95M Size: N/A</p>					
d.	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED:	Professional Services	Construction (if applicable)
	Citywide HMGP - New Orleans, LA		2017		2017
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Completed with Firm		
<p>Sr. Electrical Engineer - The City of New Orleans received a grant to install Automatic Switch Transfer (ATS) Switches and/or Emergency Generators to allow for continued critical operations during loss of power events. These installations occurred at 10 facilities throughout the parish.The project was funded through CDBG. Cost: \$1.5 M Size: N/A</p>					
e.	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED:	Professional Services	Construction (if applicable)
	Terrebonne Parish Consolidated Government – Government Tower Generator		2019		2020
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Completed with Firm		
<p>Sr. Electrical Engineer –Terrebonne Parish was awarded FEMA Hazard Mitigation Grant Program funds to install a permanent diesel generator at the Government Tower building to provide near-continuous governance before, during and after an event of any sort. The new 1,000 kW generator was installed in the back parking lot of the Government Tower, with an underground (wiring and conduits) connection to the building's electrical system. Due to its location in the parking lot, the generator included sound attenuation. The generator also includes a diesel storage tank and is supported with a bi-fuel diesel and natural gas kit to allow for flexibility to extend the continuous full load run time in times of crisis. Cost: \$950,000 Size: N/A</p>					

Agency Project Experience

Project Name & Owner	Project Description
St. John the Baptist Parish Sheriff's Office Walnut Street Office Renovations Owner: St. John the Baptist Parish Sheriff's Office	The renovation of an existing metal fabrication shop into an 8,397 square-foot two-story office space and a staging area for sheriff office personnel.
St. John the Baptist Parish Sheriff's Office Walnut Street Office Renovations Owner: St. John the Baptist Parish Sheriff's Office	Design to seek proposals for the construction of a 1,200 square-foot communications buildings.
St. John the Baptist Parish New Government Complex Owner: St. John the Baptist Parish	Design of a 45,365 square-foot building that provides a central location for the residents to take care of all their needs. This facility was designed to house the Parish President's Office and Administration, Planning & Zoning Department, Council Chambers, Assessor's Office, Registrar of Voters, Human Resources, Clerk of Court, Economic Development, Judge's Offices, Traffic Court, Finance, and Grants.
40 th Judicial / Juvenile Center Renovations, Reserve, Louisiana Owner: St. John the Baptist Parish	Renovations to existing building to provide additional office space and bathroom facilities, along with secure parking for personnel
St. Charles Parish Sheriff's Office Law Enforcement Complex Owner: St. Charles Parish Sheriff's Office	Design of a 20,000 square-foot building that houses the Crime Scene, Juvenile, Patrol and Special Operations Divisions.

<p>St. Charles Parish Sheriff's Office Training Facility Luling, Louisiana</p> <p>Owner: St. Charles Parish Sheriff's Office</p>	<p>Design and construction administration of a new 33,740 square-foot sheriff training and special services facility to bring all the sheriff's personnel to one location. The new facility included training rooms, a multipurpose gym, weight room, locker rooms, offices and training rooms to meet the current and future needs of the sheriff office.</p>
<p>St. Charles Parish 29th Judicial Court Building Hahnville, Louisiana</p> <p>Owner: St. Charles Parish</p>	<p>Design and Construction Administration of a new 10,685 square-foot two-story office building to allow the District Attorney to combine four satellite offices into one facility and to provide secure entrance and exit for the judges.</p>
<p>St. Charles Parish Sheriff's Office East Bank Patrol Office Destrehan, Louisiana</p> <p>Owner: St. Charles Parish Sheriff's Office</p>	<p>Design of a 3,900 square-foot building that houses the Internal Affairs and East Bank Patrol Division.</p>
<p>St. James Parish Detention Center Roof Replacement Vacherie, LA</p> <p>Owner: St. James Parish Sheriff's Office</p>	<p>Design and construction for 27,981 square-foot two-ply roof replacement and 6 roof-top units.</p>
<p>Plaquemines Parish Sheriff's Office Temporary Correctional Training Facility</p> <p>Owner: Plaquemines Parish Sheriff's Office</p>	<p>Design and construction management of an 8,940 square-foot correctional training facility, including administration areas, training areas and support services.</p>
<p>Plaquemines Parish Sheriff's Office Shooting Range Improvements</p> <p>Owner: Plaquemines Parish Sheriff's Office</p>	<p>Design and construction management of a 14-bay shooting canopy structure. Work included the installation of a complete site lighting package and main service to the site</p>
<p>Plaquemines Parish Sheriff's Office New Juvenile Detention Facility</p> <p>Owner: Plaquemines Parish Sheriff's Office</p>	<p>Design and construction management of a new 30-bed juvenile detention center, including an administrative area, classrooms, and health services areas.</p>

St. Charles Parish Law Enforcement Complex

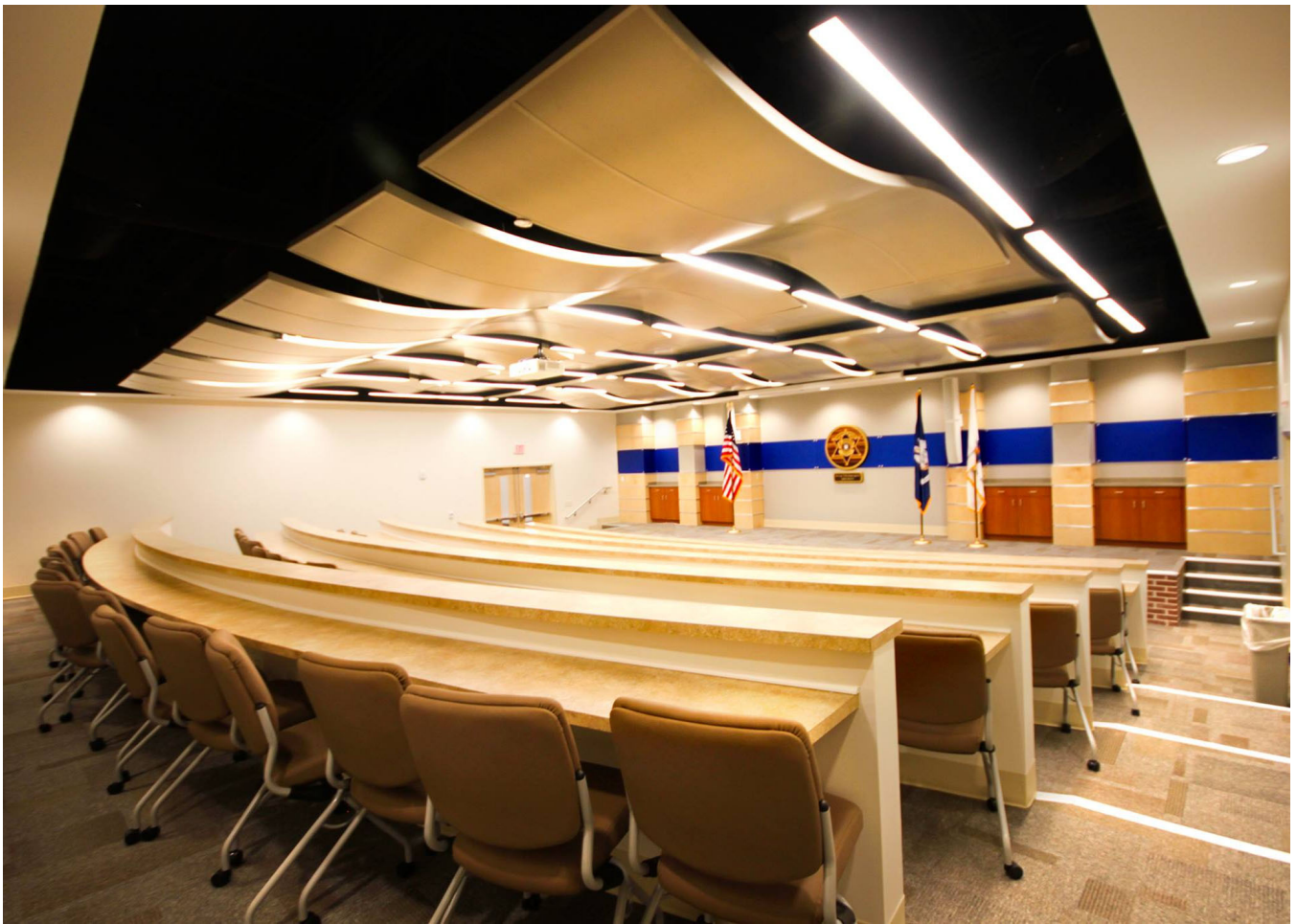
Luling, LA

The \$7 million St. Charles Parish Sheriff's Office Law Enforcement Complex embodies the core values of the Office which are: integrity, accountability, leadership, respect, confidence, compassion, and commitment. Of all, it serves as a base for collective community partnerships which are committed to resolving problems and improving the quality of life that is unique to the parish. The program for the St. Charles Parish Sheriff's Office Law Enforcement Complex consisted of consolidating and modernizing the several Sheriff's stations that were strewn across the parish.















Proposal Attachments

The following attachments are made part of this submittal:

Murray Architects, Inc. Certificates of Insurance

Murray Architects, Inc. W-9 Form

Certification Regarding Debarment, Suspension and Other Responsibility Matters

Corporate Resolution

Past Criminal Convictions of Bidders Attestation

Non-Solicitation and Unemployment Affidavit

E-Verify Affidavit



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/03/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hartwig Moss Insurance Agency 2626 Canal Street 3rd Floor New Orleans LA 70119-6410		CONTACT NAME: Lisa Boyette PHONE (A/C, No, Ext): (504) 525-9901 E-MAIL ADDRESS: LBT@hmia.com FAX (A/C, No):	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: SafePort Insurance Company	
		INSURER B: Retailers Casualty Ins Co	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** 25/26 Master **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY			LAC618123203	07/30/2024	07/30/2025	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR		DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000				
			MED EXP (Any one person) \$ 5,000				
			PERSONAL & ADV INJURY \$ 1,000,000				
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 2,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$ 2,000,000
	OTHER:						Employment Practices \$ 50,000
A	AUTOMOBILE LIABILITY			LAC618123203	07/30/2024	07/30/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input type="checkbox"/> ANY AUTO		BODILY INJURY (Per person) \$				
	<input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS		BODILY INJURY (Per accident) \$				
	<input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		PROPERTY DAMAGE (Per accident) \$				
							\$
	UMBRELLA LIAB						EACH OCCURRENCE \$
	EXCESS LIAB						AGGREGATE \$
	DED \$ RETENTION \$						\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			999-10130	01/01/2025	01/01/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N	E.I. EACH ACCIDENT \$ 1,000,000				
	If yes, describe under DESCRIPTION OF OPERATIONS below	Y	E.I. DISEASE - EA EMPLOYEE \$ 1,000,000				
			E.I. DISEASE - POLICY LIMIT \$ 1,000,000				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate Holder included as Additional Insured as respects General Liability, and Auto Liability if required by written contract. Waiver of Subrogation included in favor of Certificate Holder as respects General Liability, Auto Liability, and Workers' Compensation if required by written contract.

CERTIFICATE HOLDER	CANCELLATION
St. John the Baptist Sheriff's Office 1801 W. Airline Highway LaPlace LA 70068	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/03/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER MEDALLION INSURANCE SERVICES PO Box 79089 Charlotte NC 28271		CONTACT NAME: Phyllis Constantino PHONE (A/C, No, Ext): (704) 256-6000 FAX (A/C, No): (704) 256-6001 E-MAIL ADDRESS: phyllis@medallioninsurance.com	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: QBE Insurance Co	
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES

CERTIFICATE NUMBER: CL24111211063

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

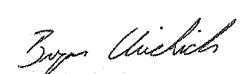
INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE	\$
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$
							MED EXP (Any one person)	\$
							PERSONAL & ADV INJURY	\$
							GENERAL AGGREGATE	\$
							PRODUCTS - COMP/OP AGG	\$
								\$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>	
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$
A	PROFESSIONAL LIABILITY CLAIMS-MADE		Y	ANE49464-00	11/18/2024	11/18/2025	EACH CLAIM	\$2,000,000
							AGGREGATE	\$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Company agrees to waive any right of subrogation under this policy against clients of the Insured as respects to Claim(s) arising from Professional Services under the client's contract requiring waiver of subrogation, but only to the extent required by written contract.

CERTIFICATE HOLDER

CANCELLATION

St. John the Baptist Sheriff's Office 1801 W. Airline Highway LaPlace, LA 70068	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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**Request for Taxpayer
Identification Number and Certification**

Go to www.irs.gov/FormW9 for instructions and the latest information.

Give form to the
requester. Do not
send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.) Murray Architects, Inc.	
	2 Business name/disregarded entity name, if different from above.	
	3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C corporation <input checked="" type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) _____ Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____ (Applies to accounts maintained outside the United States.)
	3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions _____ <input type="checkbox"/>	
	5 Address (number, street, and apt. or suite no.). See instructions. 13760 River Road	Requester's name and address (optional)
6 City, state, and ZIP code Destrehan, LA 70047		
7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number								
			-				-	
or								
Employer identification number								
7	2	-	1	4	7	9	2	9

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person 	Date 2-27-2025
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they



**Certification Regarding
Debarment, Suspension, and Other Responsibility Matters
Primary Covered Transactions**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 13 CFR Part 145. The regulations were published as Part VII of the May 26, 1988 *Federal Register* (pages 19160-19211). Copies of the regulations are available from local offices of the U. S. Small Business Administration.

- (1) The prospective primary participant certifies to the best of its knowledge and belief that it and its principals:
 - (a) Are not presently debarred, suspended, proposed for disbarment, declared ineligible, or Voluntarily excluded from covered transactions by any Federal department or agency;
 - (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - (d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) Terminated for cause of default.
- (2) Where the Prospective primary participant is unable to certify to any of the statements in this Certification, such prospective primary participant shall attach an explanation to this submittal

Business Name: - Murray Architects, Inc.

Date

2-24-2025

By

Michael J. Tabb, Principal

Name and Title of Authorized Representative

Signature of Authorized Representative

CORPORATE RESOLUTION


(For Corporations Only)

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF
Murray Architects, Inc. _____, INCORPORATED.

AT THE MEETING OF DIRECTORS OF Murray Architects, Inc. _____, INCORPORATED,
DULY NOTICED AND HELD ON February 24, 2025 _____, 2020,
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT WAS:

RESOLVED. THAT Michael J. Tabb _____, BE AND IS HEREBY APPOINTED,
CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-FACT OF THE CORPORATION WITH
FULL POWER AND AUTHORITY TO ACT ON BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS,
BIDDING, CONCERNS AND TRANSACTIONS WITH THE PARISH OF ST. JOHN THE BAPTIST OR ANY OF ITS
AGENCIES, DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO THE EXECUTION
OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES, CONTRACTS AND ACTS AND TO
RECEIVE AND RECEIPT THEREFOR ALL PURCHASE ORDERS AND NOTICES ISSUED PURSUANT TO THE
PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS CORPORATION HEREBY RATIFYING, APPROVING,
CONFIRMING AND ACCEPTING EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND
ATTORNEY-IN-FACT.

I HEREBY CERTIFY THE FOREGOING TO BE A TRUE AND CORRECT COPY OF AN EXCERPT OF THE
MINUTES OF THE ABOVE DATED MEETING OF THE BOARD OF DIRECTORS OF SAID CORPORATION, AND
THE SAME HAS NOT BE REVOKED OR RESCINDED.

 _____ President
Signature Paul Murray III Title

2-24-2025
DATE

PAST CRIMINAL CONVICTIONS OF BIDDERS ATTESTATION (LA. R.S. 38:2227)

STATE OF LOUISIANA

PARISH OF St. Charles

BEFORE ME, the undersigned Notary Public PERSONALLY CAME AND APPEARED,

I, Michael J. Tabb, (Appeared) the owner/authorized representative of
Murray Architects, Inc.

Submitter/ Individual / Legal Entity Name

Appeared, as a Bidder on the herein named Project, does hereby attest that:

A. No sole proprietor or individual partner, incorporator, director, manager, officer, organizer, or member who has a minimum of a ten percent (10%) ownership in the bidding entity named herein, including any silent or dormant owner or manager, has been convicted of, or has entered a plea of guilty or nolo contendere to, any of the following state crimes or equivalent federal crimes:

(a) Public bribery (R.S. 14:118)

(b) Corrupt influencing (R.S. 14:120)

(c) Extortion (R.S. 14:66)

(d) Money laundering (R.S. 14:230)

B. For five years prior to the project bid date, no sole proprietor or individual partner, incorporator, director, manager, officer, organizer, or member who has a minimum of a ten percent (10%) ownership in the bidding entity named herein, including any silent or dormant owner or manager, has been convicted of, or has entered a plea of guilty or nolo contendere to any of the following state crimes or equivalent federal crimes, during the solicitation or execution of a contract or bid awarded pursuant to the provisions of Chapter 10 of Title 38 of the Louisiana Revised Statutes:

(a) Theft (R.S. 14:67)

(b) Identity Theft (R.S. 14:67.16)

(c) Theft of business record (R.S. 14:67.20)

(d) False accounting (R.S. 14:70)

(e) Submitter's misapplication of payments (R.S. 14:202)

(f) Bank fraud (R.S. 14:71.1)

(g) Forgery (R.S. 14:72)

(h) Issuing worthless checks (R.S. 14:71)

(i) Malfeasance in office (R.S. 14:134)

Murray Architects, Inc.

Name of Bidder

Architectural Services / RFQ.2025.01

Project Name/Number

Signature of Authorized Signatory of Bidder

Principal / Architect

Title of Authorized Signatory

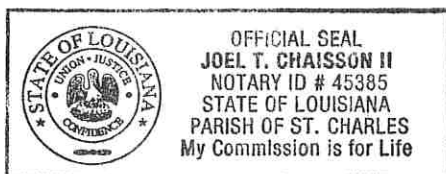
SUBSCRIBED AND SWORN BEFORE ME ON THIS 25th DAY OF February, 2025.

Notary Signature

Printed Notary Name: Joel T. Chaisson II

Notary/Bar Roll Number: 01256

My Commission is For/Expires: AT Death



ST. JOHN THE BAPTIST PARISH SHERIFF OFFICE
NON-SOLICITATION AND UNEMPLOYMENT AFFIDAVIT
(Pursuant to La. R.S. 38:2224 and La. R.S. 23:1726(B))

STATE OF Louisiana

PARISH/COUNTY OF St. Charles

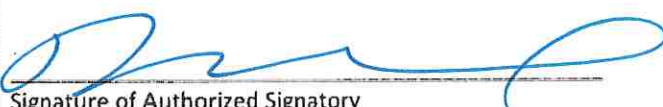

Before me, the undersigned authority, came and appeared,

I, Michael J. Tabb, the owner/authorized representative of
Murray Architects, Inc.
Company/Individual/Legal Entity Name

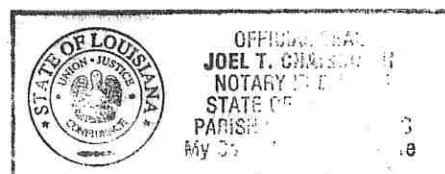
who, being first duly sworn, depose and state that I personally and as an authorized representative of the above identified legal person executes this continuing affidavit stating that neither the above named Submitter nor a person acting on its behalf, either directly or indirectly, employed, paid, nor promised any gift, consideration or commission to any person or legal entity to procure or assist in procuring this public contract, other than persons regularly employed by Submitter whose services were in the regular course of their duties for Submitter in connection with the construction, alteration or demolition of a public building or project.

The above named Submitter, if awarded, continually affirms that no part of the contract price received by Submitter was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the affiant whose services were in the regular course of their duties for Submitter.

The above named Submitter hereby attests and certifies that it does not have any unpaid assessment or penalty levied against it regarding unemployment compensation and currently does and will continue to properly classify each employee.

 Signature of Authorized Signatory <u>Michael J. Tabb</u> Printed Name of Signatory <u>Principal / Architect</u> Title of Authorized Signatory <u>Architectural Services / RFQ.2025.01</u> Project Name/Number	SUBSCRIBED AND SWORN BEFORE ME ON THIS <u>25th</u> DAY OF <u>February</u> 2025.  Notary Signature Printed Notary Name: <u>Joel T. Chaisson II</u> Notary/Bar Roll Number: <u>01756</u> My Commission is for/expires on: <u>AT Death</u>
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Submitter verifies that Submitter will collect an affidavit in this form from any approved sub-contractor and forward a copy to: Saint John the Baptist Parish, 1811 West Airline Hwy, LaPlace, Louisiana 70068, no later than five business days after contracting with its sub-contractor; however, in no instance shall the affidavit be received after commencement of work by the sub-contractor.



E-VERIFY AFFIDAVIT

STATE OF LOUISIANA

PARISH OF St. Charles

BEFORE ME, the undersigned Notary Public PERSONALLY CAME AND APPEARED,

I, Michael J. Tabb, the owner/authorized representative of
Murray Architects, Inc.

Company/Individual/Legal Entity
Name

who hereby personally and as the authorized representative of the above identified legal person executes this affidavit, as the undersigned Company verification of its current and future compliance with L.S.A. R.S. 38:2212.10, stating affirmatively that it and each individual, firm or corporation associated with it and engaged in the physical performance of services in the State of Louisiana, under a contract with St. John the Baptist Parish has registered with, is participating in, and shall continue to participate in a federal work authorization program designated as such under the Illegal Immigration Reform and Immigrant Responsibility Act of 1996, as amended, which is operated by the United States Department of Homeland Security, known as the "E-Verify" program. The Company hereby verifies the legal status of all existing and new employees in the State of Louisiana by attesting herein that each is a citizen of the United States or legal aliens as defined by now effective immigration laws of the United States of America.

Company shall not assign this Contract or any monies due or to become due hereunder, or subcontract any part of the Work without the prior written consent of St. John the Baptist Parish.

Company verifies that the Company will collect an affidavit in this form from any approved subcontractor and forward a copy to: St. John the Baptist Parish, 1801 West Airline Hwy, LaPlace, Louisiana 70068, no later than five business days of contracting with its subcontractor; however, in no instance shall the affidavit be received after commencement of work by the subcontractor.


Signature of Authorized Signatory

Michael J. Tabb
Printed Name of Signatory

Principal / Architect
Title of Authorized Signatory

7/31/2013
Date E-Verify ID Assigned
CVIC1120
E-Verify ID

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE DAY OF 25, 2025.


Notary Signature

Printed Notary Name: Joel T. Chaisson II

Notary/Bar Roll Number: 01756

My Commission is For/Expires: At Death

