

5. SPECIFICATIONS AND LITERATURE:

- 5.1 Brand name(s) and/or catalog number(s) are given for purposes of identification and to denote the standard of quality desired, and do not, in any way, restrict bidders to a specific make and manufacturer. If there is any deviation in the pack, source, quality, etc., of an item bid from that prescribed in the specification, the appropriate line in the specifications is to be ruled out and the substitution clearly indicated. Substitutions must be functionally equivalent to the item specified.
- 5.2 Each bidder is required to furnish, with his bid, catalog cuts and/or descriptive literature properly labeled with the Invitation for Bid number, bid item number and bidder's name, with full illustrations and detailed specifications for each item offered "as equal" to the brand name specified. In addition, all differences in specifications from brand name must be so marked. Descriptive literature is required for the purpose of bid evaluation and award, details of the product(s) the bidder proposes to furnish as to design, materials, method of manufacture, construction, assembly or operation, as appropriate. **FAILURE TO SUBMIT THE DESCRIPTIVE LITERATURE SHALL BE CAUSE FOR REJECTION OF BID.**

6. QUOTATION LIMITATION:

- 6.1 **Bidders shall offer only ONE ITEM AND PRICE for each line item bid.** If an "or approved equal" item is to be bid, the bidder must select the brand and model that meets or exceeds the specified item and submit his bid for that item. A discount price offered for a quantity purchase of the same manufacturer and model would not be considered a limitation; however, only the unit price requested will be considered in award.
- 6.2 Bidders shall not require a minimum order quantity.

7. TIME OF PERFORMANCE:

- 7.1 **The winning bidder(s) shall be required to deliver the respective items within 15 days of receipt of a purchase order from LPSS and at the location specified in accordance with Section 8.1 of this bid.**

8. DELIVERY:

- 8.1 Deliveries will be made to various locations in Lafayette Parish. Delivery location shall be stated on each purchase order issued.
- 8.2 Warehouse deliveries for the Lafayette Parish Public School System (LPSS), Warehouse Department, 113 Chaplin Drive, Lafayette, Louisiana 70508, will be received between the hours of 7:30 a.m. and 4:00 p.m., Monday through Friday, except School System Holidays.
- 8.3 Inside delivery direct to schools, centers or LPSS agencies will include off-loading from the selected carrier and carrying inside the receiving school, center or LPSS agency. Receiving hours will be from 8:30 a.m. through 3:30 p.m., Monday through Friday, except School System Holidays, unless other arrangements have been made with the receiving school, center or LPSS agency.

9. DELIVERY FAILURE:

- 9.1 Bidders are CAUTIONED to consider carefully the delivery time they indicate for each item, as they will be required to adhere to that delivery time.

10. SHIPPING AND MARKING:

- 10.1 The bidder will be required to mark all shipments with the Lafayette Parish School System purchase order number clearly visible on the exterior of each container. A packing slip must be furnished with each shipment, listing, in addition to the bidder's stock number and description, the purchase order number, the