

**OUACHITA PARISH SCHOOL BOARD
CHILD NUTRITION SERVICES**

Vendor: Singer MS, LLC dba Singer H&R

This form is a checklist for essential bid documents to be returned.

Included (Please Check)	Not Included (Please Check)	BID: FS7-25 Walk-In Cooler (Highland) and Walk-In Freezer (Crosley)
✓		1. Invitation To Bid with Original Signature
✓		2. Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion - Lower Tier Covered Transactions
N/A		3. Certification Regarding Lobbying
N/A		4. Disclosure of Lobbying Activities
✓		5. Certificate of Independent Price Determination
N/A		6. Addendums (if any are distributed)
✓		7. Job Site Visitation Form
✓		8. Bid Form

SIGNATURE OF AUTHORIZED REPRESENTATIVE

DATE 12/5/24

RETURN THIS PAGE WITH BID FORM

**OUACHITA PARISH SCHOOL BOARD
CHILD NUTRITION SERVICES
INVITATION TO BID**

SECTION I

Bid Number: FS7-25 **Walk-In Cooler (Highland) and Walk-In Freezer (Crosley)**

Date Bid Mailed: November 7, 2024

Bid Opening Date: Friday, December 6, 2024

Location of Bid Opening:
Ouachita Parish Child Nutrition Services
920 Thomas Road
West Monroe, LA 71292

Closing Time of Bids: 2:00 P.M., C.D.S.T.
Opening Time of Bids: 2:05 P.M., C.D.S.T.

The person signing this document shall be an employee of the bidding company and shall have the authority to obligate the company to comply with the terms set forth herein.

In compliance with the Invitation to Bid; in consideration of the detailed description attached hereto; and subject to all conditions thereof, the undersigned agrees, if this bid be accepted within the time stipulated above, to furnish any and all items which prices are quoted in accordance with the specifications applying at the price set opposite each item. Items shall be delivered within 90 calendar days from the date of purchase order.

The OPSB will render full payment to the successful bidder upon delivery, inspection, and acceptance of products as outlined in Special Terms and Conditions.

Our response to bid **FS7-25** is to be considered an offer from our company. I have read and understood bid **FS7-25**, my company is in compliance with the federal acts listed on page 5 - 9 under Section III, and I have reviewed my bid prices on the bid form. I acknowledge this by my signature.

RETURN ORIGINAL SIGNED BID TO:

Jo Lynne Correro, CNPC Bid Coordinator
Child Nutrition Services
Ouachita Parish School System
Post Office Box 1642, Monroe, LA 71210-1642 (Mailing Address)
920 Thomas Road, West Monroe, LA 71292 (Physical Address)

Firm Name Singer MS, LLC dba Singer H&R Address 4315 Industrial Drive

City Jackson State MS ZIP 39209 Area Code 601 Telephone 352-2004

AUTHORIZED SIGNATURE

Contract Administrator:

Printed Name Wilson Bounds Title Project Services Manager

Address 4315 Industrial Drive City Jackson State MS ZIP 39209

Area Code 601 Telephone 352-2004 Email: wbounds@singerequipment.com

RETURN THIS PAGE WITH BID FORM

**OUACHITA PARISH SCHOOL BOARD
CHILD NUTRITION SERVICES**

SECTION V REQUIRED FEDERAL FORMS TO RETURN

1. Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion – Lower Tier Covered Transactions
2. Certification Regarding Lobbying
3. Disclosure of Lobbying Activities
4. Certificate of Independent Price Determination

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 7 CFR Part 3017, Section 3017, subpart c- Responsibilities of Participants. The regulations were published in the November 26, 2003, Federal Register (pages 66534-66566). Copies of the regulations may be obtained by contacting the Department of Agriculture.

(BEFORE COMPLETING CERTIFICATION, READ ATTACHED NSTRUCTIONS)

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

- (2) Where the prospective lower tier participant is unable to certify any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Singer MS, LLC dba Singer H&R

Ouachita Parish Walk-Ins

Organization Name

PR/Award Number or Project Name

Wilson Bounds, Project Services Manager

Name and Title of Authorized Representative

Signature

12/5/24

Date

CERTIFICATION REGARDING LOBBYING

CERTIFICATION FOR CONTRACTS, GRANTS, AND COOPERATIVE AGREEMENTS

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated-funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of congress, or an employee of a member of congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal-appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of congress, an officer or employee of congress, or an employee of a member of congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-contracts, sub-grants, and contracts under grants, loans and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

By Walter E. Wasson Date: 12-5-2024
(Signature of Official (Executive Director) Authorized to Sign Application)

By Wayne Hor Date: 12-5-2024
(Signature of Official (Chief Financial Officer) Authorized to Sign Application)

For _____
Name of Grantee

Title of Grant Program

Disclosure of Lobbying Activities
Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352
(See attached for public burden disclosure)

1. Type of Federal Action: (enter letter of choice) <input type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance <div style="text-align: right; font-size: 2em;">NA</div>	2. Status of Federal Action: (enter letter of choice) <input type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award <div style="text-align: right; font-size: 2em;">NA</div>	3. Report Type: <input type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change For material change only: Year _____ quarter _____ Date of last report _____ <div style="text-align: right; font-size: 2em;">NA</div>
4. Name and Address of Reporting Entity: _____ Prime _____ Subawardee Tier _____, if known: Congressional District, if known: <div style="font-size: 2em;">NA</div>		5. If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime: <div style="text-align: right; font-size: 2em;">NA</div> Congressional District, if known:
6. Federal Department/Agency:	6. Federal Program Name/Description: CFDA Number, if applicable:	
8. Federal Action Number, if known:	9. Award Amount, if known: \$ _____	
10. a. Name and Address of Lobbying Registrant (if individual, last name, first name, MI): <div style="text-align: center; font-size: 2em;">None</div>	b. Individuals Performing Services (including address if different from No. 10a) (last name, first name, MI): <div style="text-align: center; font-size: 2em;">None</div>	
11. Amount of Payment (check all that apply): \$ <u>0.00</u> <input type="checkbox"/> actual <input type="checkbox"/> planned	13. Type of Payment (check all that apply): <input type="checkbox"/> a. retainer <input type="checkbox"/> b. one-time fee <input type="checkbox"/> c. commission <input type="checkbox"/> d. contingent fee <input type="checkbox"/> e. deferred <input type="checkbox"/> f. other; specify: <div style="font-size: 2em;">NA</div>	
12. Form of Payment (check all that apply): <input type="checkbox"/> a. cash <div style="font-size: 2em;">NA</div> <input type="checkbox"/> b. in-kind; specify: nature _____ value _____		
14. Brief Description of Services Performed or to be Performed and Date(s) of Service, including officer(s), employee(s), or Member(s) contacted, for Payment Indicated in Item 11: <div style="text-align: center; font-size: 2em;">None</div>		
(Attach Continuation Sheet(s) SF-LLL-A, if necessary)		
15. Continuation Sheet(s) SF-LLL-A attached: _____ Yes _____ No		
16. Information requested through this form is authorized by Title 31 U.S.C. Section 1352. This Disclosure of Lobbying Activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.		
Federal Use Only		Signature: <u>Wayne Horne</u> Print Name: <u>Wayne Horne</u> Title: <u>CFO</u> Telephone No.: <u>601-482-7127</u> Date: <u>12/5/2022</u> Authorized for Local Reproduction Standard Form - LLL (Rev. 7-97)

Office of Chief Financial Officer, USDA

Pt. 3018, App. B

DISCLOSURE OF LOBBYING ACTIVITIES
CONTINUATION SHEET

Approved by OMB
0348-0046

Reporting Entity: _____ Page _____ of _____

Authorized for Local Reproduction
Standard Form - LLL-A

Certificate of Independent Price Determination

Both the school food authority and the Vendor (offeror) shall execute this Certificate of Independent Price Determination.

Singer MS, LLC dba Singer H&R
(Name of Vendor)

Ouachita Parish School Board
(Name of School Food Authority)

- (A) By submission of this offer, the offeror certifies and in the case of a joint offer, each party thereto certifies as to its own organization, that in connection with this procurement:
- (1) The prices in this offer have been arrived at independently, without consultation, communication or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other offeror or with any competitor;
 - (2) Unless otherwise required by law, the prices which have been quoted in this offer have not been knowingly disclosed by the offeror and will not knowingly be disclosed by the offeror prior to opening in the case of an advertised procurement, or prior to award in the case of a negotiated procurement, directly or indirectly to any other offeror or to any competitor; and
 - (3) No attempt has been made or will be made by the offeror to induce any person or firm to submit or not to submit, an offer for the purpose of restricting competition.
- (B) Each person signing this offer on behalf of the Vendor certifies that:
- (1) He or she is the person in the offeror's organization responsible within the organization for the decision as to the prices being offered herein and has not participated, and will not participate, in any action contrary to (A)(1) through (A)(3) above; or
 - (2) He or she is not the person in the offeror's organization responsible within the organization for the decision as to the prices being offered herein, but that he or she has been authorized in writing to act as agent for the persons responsible for such decision in certifying that such persons have not participated and will not participate, in any action contrary to (A)(1) through (A)(3) above, and as their agent does hereby so certify; and he or she has not participated, and will not participate, in any action contrary to (A)(1) through (A)(3) above.


To the best of my knowledge, this Vendor, its affiliates, subsidiaries, officers, directors and employees are not currently under investigation by any governmental agency and have not in the last three years been convicted or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract, except as follows:


Signature of Vendor's
Authorized Representative

Project Services Manager
Title

12/5/24
Date

In accepting this offer, the SFA certifies that no representative of the SFA has taken any action which may have jeopardized the independence of the offer referred to above.


Signature of School Food Authority's
Authorized Representative

Director of Child Nutrition Services
Title

11/7/2024
Date

Note: Accepting a bidder's offer does not constitute award of the contract.

**OUACHITA PARISH SCHOOL BOARD
CHILD NUTRITION SERVICES
JOBSITE VISITATION FORM**

This form is to certify that prospective bidders on project of installation of specified new walk-in(s), including all related work, have visited the jobsite, and are aware of all existing conditions.

Owner will provide electrical and disconnects to within eight feet of required new equipment. Successful bidder to supply and wire all new equipment.

Successful bidder shall completely install new walk-in(s), rendering "turn key" installation.

Prospective bidders should call Ms. Jo Lynne Correro at 318-398-1990, x 310 to make an appointment to visit the jobsites.

HIGHLAND ELEMENTARY

DATE JOBSITE VISITED: 12/03/24

OPSB FACILITIES REPRESENTATIVE

Jo Lynne Correro, Director

PROSPECTIVE BIDDER'S REPRESENTATIVE

Brent Husband

CROSLEY ELEMENTARY

DATE JOBSITE VISITED: 12/03/24

OPSB FACILITIES REPRESENTATIVE

Jo Lynne Correro, Director

PROSPECTIVE BIDDER'S REPRESENTATIVE

Brent Husband

This signed form *must* be included in the submitted bid package.

OUACHITA PARISH SCHOOL BOARD
CHILD NUTRITION SERVICES

BID FORM

(Must be Returned With Bid)

Having carefully examined the specifications for Bid FS# 7-25 Walk-In Cooler (Highland Elem) and Walk-In Freezer (Crosley Elem) along with the dunnage and shelving to be included with each, the undersigned agrees to furnish material and services, as outlined in Bid FS#7-25 and to complete all work in accordance with said documents.

Item #1 - Walk-In Cooler (Highland Elementary)

BRAND/MODEL: Kolpak

QUOTE: \$33,914.00

Item #2 - Walk-In ~~Cooler~~ ^{Freezer} ~~(Highland Elementary)~~ ^{Crosley}

BRAND/MODEL: Kolpak

QUOTE: \$37,228.00

TOTAL AMOUNT: \$71,142.00

Name of Firm: Singer MS, LLC dba Singer H&R

Signature of Authorized Representative: 

Printed Name: Wilson Bounds

Job Title: Project Services Manager

Phone Number: 601-352-2004

Date: 12/5/24

Louisiana Contractor License Number: 40674

THE OUACHITA PARISH SCHOOL BOARD RESERVES THE RIGHT TO ACCEPT OR REJECT THOSE BIDS THAT EXCEED THE BUDGET AMOUNT.