

April 3, 2025

Ascension Parish Purchasing Department  
Eric Poche', Director of Planning and Development  
615 East Worthey Street  
Gonzales, LA 70737

**RE: Engineering Review Agency Services**

Dear Mr. Poche':

On behalf of our dedicated and talented staff, I am pleased to present this statement of qualifications to Ascension Parish to perform Planning and Engineering Services (Engineering Review Agency Services). This proposal will demonstrate the ability of CSRS, LLC (CSRS) to provide engineering review services related to development projects submitted to the Parish utilizing the Parish Unified Land Development Code which includes the Parish Subdivision Code, Subdivision Ordinance, Zoning Code, Traffic Study Policy, and Drainage Ordinance including the use of fill as a construction method. We fully understand the scope of work presented and have a complete staff capable of performing the work within an 18-month time frame. We encourage you to contact our references on these projects and learn first-hand their experience in working with us. As your Engineering Review Agency in the past, CSRS performed code development, transportation services, right-of-way acquisition, and drainage modeling and design. After years of experience, we understand the local conditions in Ascension Parish that make us highly capable to perform this scope of work.

CSRS is a Louisiana-based engineering corporation employing a staff of over 175 professionals from a broad array of technical disciplines. We provide professional services to communities and parishes across south Louisiana including Baton Rouge, Lake Charles, Lafayette, River Parishes, New Orleans, and the Northshore. Our firm is in outstanding financial condition, and we are fully committed to our performance through the life of this contract.

CSRS acknowledges and confirms its understanding of the scope of work to be performed and compliance with all state licensing requirements to practice in Louisiana. CSRS further confirms that it has maintained a record free of substandard work and unethical practices over the past five years. If awarded the contract, CSRS accepts full responsibility for the entire contract, including payment of all associated charges.

I, **Stokka Brown, MS, PE, CFM** have the authority to sign a contract on behalf of the firm with the Ascension Parish government. A corporate resolution authorizing this authority is attached to this letter. CSRS is willing to perform the services requested and to enter into a contract with Ascension Parish.

Sincerely,



**Stokka Brown, MS, PE, CFM**  
Principal-in-Charge

**POINT OF CONTACT:**



**Stokka Brown, MS, PE, CFM**

8555 United Plaza Blvd.,  
Baton Rouge, LA 70809

O: (225) 769-0546

F: (225) 767-0060

stokka.brown@csrsinc.com

*Mr. Brown will be the primary point of contact for this proposal and with regard to contractual matters, including payment of any and all charges resulting from the contract.*

**ATTACHMENT - CERTIFICATE OF AUTHORITY****CERTIFICATE OF AUTHORITY**

**BE IT RESOLVED** that I, Tim Barfield, certify that I am the manager of, or a member designated to act on behalf of CSRS, LLC, a limited liability company, organized and existing under the laws of the State of Louisiana and domiciled in the City of Baton Rouge, Louisiana.

**BE IT FURTHER RESOLVED** that Stokka Brown, Principal of CSRS, LLC, be, and is hereby authorized and empowered to execute any and all proposals, contracts, documents and agreements of whatever kind on behalf of the Limited Liability Company for professional services related to the Request for Qualifications (RFQ) for Engineering Review Agency Services for the Ascension Parish Government, City of Gonzales, State of Louisiana.

**IN TESTIMONY WHEREOF**, I have hereunto set my hand this 25<sup>th</sup> day of March, 2025.

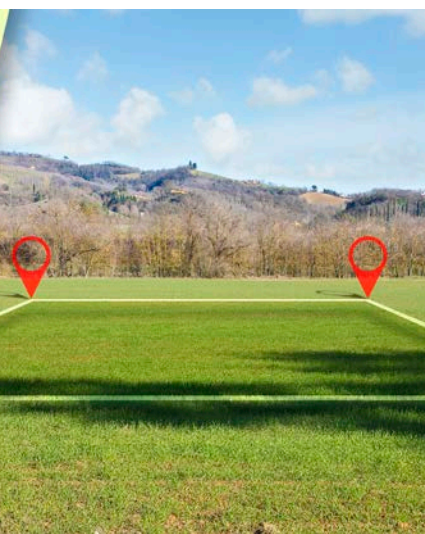
A handwritten signature in blue ink, appearing to read "Tim Barfield", written over a horizontal line.

Tim Barfield, Manager

REQUEST FOR QUALIFICATIONS FOR



## Engineering Review Agency Services

DATE: APRIL 3, 2025



**STANDARD FORM: APG-1001**

## Professional Engineering and Related Services

1. Project Title:	2. Project Number	
<b>Engineering Review Agency Services</b>	<b>N/A</b>	
3a. Firm (as registered with the Louisiana Secretary of State) and mailing address of the office to perform work:	3b. Name, title, telephone number, and e-mail address of the official with <b>signing authority</b> for this contract:	
 <p><b>CSRS, LLC</b></p> <p>8555 United Plaza Blvd. Baton Rouge, LA 70809</p>	<b>Stokka Brown, MS, PE, CFM</b>   <i>Principal-In-Charge</i> (225) 769-0546   stokka.brown@csrsinc.com	
	3c. Name, title, telephone number, e-mail address and registration number of full-time LA licensed engineer in responsible charge of the project (not required for non-engineering projects):	
	<b>Shaun Sherrow, PE, PMP</b>   <i>Project Manager</i> (225) 769-0546   shaun.sherrow@csrsinc.com	
LA Licensed Registration Number:		33651
3d. I certify that the following information is accurate and complete to the best of my knowledge (must be same person as 3b):		
Signature: 		Date: April 3, 2025
4. Full-time personnel on firm's payroll who are located at the primary work location identified in 3a above:		
a. Civil Engineers, with current Louisiana P.E. registration	<b>17</b>	
b. Environmental Engineers, with current Louisiana P.E. registration ( <i>not included in 4a</i> )	<b>0</b>	
c. Land Surveyors, with current Louisiana P.L.S. registration	<b>2</b> ( <i>Also PEs, so they are not counted twice</i> )	
d. Engineers in Training, with current Louisiana E.I. registration	<b>7</b>	
e. Designers/Draftsmen	<b>5</b>	
f. Survey Party Chiefs	<b>2</b>	
g. Real Estate Professionals (Agents and Certified Appraisers)	<b>2</b>	
h. Other personnel not included in above categories	<b>90</b>	
<b>Total personnel at primary work location (sum of a-h)</b>	<b>123</b>	
5. Full-time personnel on firm's payroll, not located at the primary work locations, to be used on this project:		
a. Civil Engineers	<b>0</b>	
b. Environmental Engineers ( <i>not included in 5a</i> )	<b>0</b>	
c. Land Surveyors, with current Louisiana P.L.S. registration	<b>0</b>	
d. Engineers in Training, with current Louisiana E.I. registration	<b>1</b>	
e. Designers/Draftsmen	<b>0</b>	
f. Survey Party Chiefs	<b>0</b>	
g. Real Estate Professionals (Agents and Certified Appraisers)	<b>0</b>	
h. Other personnel not included in above categories	<b>1</b>	
<b>Total personnel not located at the primary work location (sum of a-h)</b>	<b>2</b>	



6. Do you presently have sufficient staff to perform these services in the designated time frame?

Yes



No



7. Identify the element of work (as defined in the advertisement), and the % of the element to be performed by the firm. Also, identify % of work for the overall project to be performed by the firm (must be at least 50%).

As the current Engineering Review Agency (ERA) for Ascension Parish since 2016 and having previously provided consulting services from 2004 to 2008, CSRS has extensive familiarity with the Parish and a deep understanding of all applicable codes and ordinances, uniquely qualifying us to continue serving as your ERA.

**CSRS will perform 100%** of the elements of work defined in **Section 1.4 – Scope of Services** of the RFQ.

### FIRM ELEMENTS OF WORK MATRIX:

ELEMENT OF WORK	PERCENT
<b>Subdivision &amp; Development Plan Review</b>	
1. Review all plans for the subdivision of property and site development plans for residential, commercial and industrial property for compliance with Federal, State and Parish regulations, including but not limited to DEQ, USACOE and EPA, Ascension Parish Unified Land Development Code and Parish Code of Ordinances.	100%
2. Review and provide comments on code compliance on Traffic Impact studies for preliminary subdivision plat and site plan submittals and provide written comments to Planning Commission.	100%
3. Review and provide comments on code compliance on Drainage Impact studies for preliminary subdivision plat and site plan submittals and provide written comments to the Planning Commission.	100%
4. Provide analysis of 2D HEC RAS or FMP models for compliance with the Parish drainage ordinance and Drainage Study Policy as well as ODA and provide written comments to Planning Commission.	100%
5. Review Subdivision Preliminary and Final Plats and any other division of property items on Planning Commission agendas for compliance with Parish Ordinances and provide written comments to Planning Commission.	100%
6. Review and verify code and specification compliance on Subdivision Construction Plans.	100%
<b>Construction Process, Inspection &amp; Monitoring</b>	
7. Conduct Subdivision Construction Observations and communicate with the Planning Commission and the Department of Public Works regarding any issues pertaining to said subdivision construction. The Department of Public Works shall immediately notify the Engineer Review Agency of any problems it finds.	100%
8. Upon request, provide final inspection on commercial projects to ensure compliance with the approved construction drawings.	100%
9. Upon request, approve the testing laboratory selected by the developer/contractor of a subdivision, specify the testing that needs to be done, and review the testing laboratory reports.	100%
<b>Meeting Attendance</b>	
10. Attend meetings related to the subdivision of property including, pre-application and pre-construction meetings with Parish staff and applicant(s)	100%
11. Attend Planning Commission, Zoning Commission and Joint Planning and Zoning Commission Meetings in an advisory capacity.	100%

7. Identify the element of work (as defined in the advertisement), and the % of the element to be performed by the firm. Also, identify % of work for the overall project to be performed by the firm (must be at least 50%).

FIRM ELEMENTS OF WORK MATRIX - CONTINUED

Technical Assistance	
12. Review and approve bond amounts for Subdivision Maintenance Bonds.	100%
13. Review, make recommendations, and approve Developer Agreements as needed.	100%
14. Review all existing development application fees, plan review fees, and permit fees and provide recommendations to the Parish Council.	100%
15. Upon request, conduct education and training workshops for Planning Commission members.	100%
16. Upon request, provide General Professional Consulting Services for all technical matters related to Parish-wide traffic, drainage, sanitary sewer, debt issuance, budgeting, and other matters related to the subdivision and development of property in the Parish.	100%
17. Provide General Professional Consulting Services for all technical matters related to the Ascension Parish Construction Specifications.	100%
18. Any additional task requested by the Planning Commission/Parish in relation to the subdivision of property and development of land in the Parish.	100%



8. Do you intend to use a sub-consultant(s)? (For use by the Prime Consultant only) All sub-consultants/associates listed for this project must attach a signed Form APG-1001		Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Name and Address	Identify the element of work (as defined in the advertisement), and the % of the element to be performed by the sub-consultant. Also identify the % of work for the overall project to be performed by the sub-consultant.	Worked with prime before? (Yes/No)	
N/A			

9. Staffing Plan – A Diagram showing all personnel specifically assigned to each work element of the project, their duties, and immediate supervisors. The Staffing Plan should also include the same information for the Sub-consultants (if applicable).

\*CSRS has a full project team of engineers, engineering interns, landscape architects, planners, permit specialists, grants management specialists, and other experts available as needed to support Ascension Parish.



ASCENSION PARISH GOVERNMENT  
PLANNING & ZONING COMMISSION

ORG CHART KEY

PRIMARY SERVICE

SPECIALTY SERVICE

PRIMARY RESOURCES

PRINCIPAL-IN-CHARGE

Stokka Brown, MS, PE, CFM (2%)

PROJECT MANAGER

Shaun Sherrow, PE (10%)

ASST. PM / COORDINATOR

Taron Graham, PE (20%)

PRELIMINARY  
PLAT SUBMITTALS

Project Team\*

COMMERCIAL  
SITE PLANS

Project Team\*

CONSTRUCTION  
PLANS

Project Team\*

CONSTRUCTION  
SUPPORT

Project Team\*

FINAL  
PLAT

Project Team\*

KEY SPECIALTY LEADS

GIS

Brooks Andrews (1%)

DRAINAGE

Shaun Sherrow, PE (10%)  
Taron Graham, PE (20%)  
Spencer Johnson, PE, CFM (5%)  
Spencer Coco, EI (5%)

OFF-SITE  
DRAINAGE ANALYSIS

Stokka Brown, MS, PE, CFM (2%)  
Joseph Christopher, PE (2%)  
Spencer Johnson, PE, CFM (5%)  
Alex Englande, EI (5%)

HEC RAS

Stokka Brown, MS, PE, CFM (2%)  
Joseph Christopher, PE (2%)  
Spencer Johnson, PE, CFM (5%)

CERTIFIED FLOOD  
PLAIN MANAGERS

Spencer Johnson, PE, CFM (1%)  
Stokka Brown, MS, PE, CFM (2%)



**10. Brief résumé of key persons anticipated to work on this project****a. Name, title & domicile****Stokka Brown, MS, PE, CFM**

Baton Rouge, LA | Principal

**b. Position or Assignment for this project**

Principal-in-Charge

**c. Name of firm by which employed full time**

CSRS, LLC

**d. Years experience:**

With this firm: 6

With other firms: 10

**e. Education: Degree(s)/Years/Specialization:**

Carnegie Mellon University, M.S., Civil and Environmental Engineering, 2010

University of Louisiana at Lafayette, B.S., Civil Engineering, 2009

Louisiana Certified Floodplain Manager #US-18-10677

**f. Active registration:**

Year Registered:

2013

Branch:

Professional Engineer (Civil)

State:

Louisiana

License No.:

38148

**g. Specific experience and qualifications relevant to the proposed project:****Professional Experience:**

Mr. Brown is a licensed professional engineer and Certified Floodplain Manager in Louisiana and CSRS' lead Hydraulic and Hydrologic Engineer with over 15 years of modeling, management, and design experience in drainage and related site civil development projects for both public and private clients.

Mr. Brown is currently involved in the development of or has completed Comprehensive Drainage Master Plans for the Ascension Parish, City of Central, East Baton Rouge Parish, and Calcasieu Parish. Mr. Brown's experience coupled with CSRS' experience with Engineering Review Services allows the team to utilize cutting edge HEC-RAS 2D modeling to analyze potential, individual, and cumulative impacts of proposed developments.

**Relevant Project Experience:****Engineering Review Agency (ERA) Outside Consultant Support, Ascension Parish Government.**

**Ascension Parish, LA. Lead Hydraulic and Hydrologic Engineer.** As the Engineering Review Agency for the Ascension Parish Planning Commission, CSRS provides Engineering Review services to support the parish's engineering and planning staffs in the technical review of all commercial and residential land development. CSRS is essentially responsible for any land development-related task requested by the Planning Commission within Ascension Parish, including assisting the Parish with their sanitary sewer policies and specifications. As the ERA, CSRS staff members attend Planning Commission meetings and work closely with Parish staff. (2004–08, 2016–Present)

**City of Central Off-Site Drainage Analysis (ODA). Central, LA. Lead Hydraulic and Hydrologic Engineer.**

CSRS reviewed the City's development ordinances and implemented an offsite drainage assessment (ODA) program requiring proposed developments to be evaluated for potential impacts to the entire watershed using the 2D hydraulic models. CSRS is currently performing these assessments for the City and has completed three ODAs thus far. (2021–Present)

**Ascension Floodplain Management Plan. Ascension Parish, LA. Project Manager.** As a subconsultant to HNTB on the Ascension Parish Floodplain Management Plan, CSRS was tasked with data collection of the channels and structures to support the development of Parish-wide 2-dimensional (2D) HEC-RAS models.

**10. Brief résumé of key persons anticipated to work on this project****Ascension Floodplain Management Plan. (Continued)**

CSRS developed the Marvin Braud watershed 2D HEC-RAS model using the latest high-resolution LiDAR and recently collected survey data. These models identified the level of service for the channels and structure and estimated the annualized flood damage costs for existing conditions. Using a project-developed toolbox of flood risk reduction project types, the team simulated proposed projects to understand how and when the parish should move forward with the projects to mitigate flood damages now and in the future. Mr. Brown served as the project manager for CSRS. (2021–2023)

**EBR Stormwater Master Plan, Initiation of EBR Parish Stormwater Master Plan. East Baton Rouge**

**Parish, LA. Water Resource Engineer.** CSRS is a subconsultant to HNTB on the EBR Stormwater Master Plan. Mr. Brown developed and calibrated a regional, conceptual-level hydrodynamic model of the Lower Amite River Basin in the HEC-RAS 2D modeling software. He utilized this model to understand the hydraulic system of rivers, bayous, and canals, identify problem areas and potential projects, and simulate and develop proposed solutions. This model was the foundation for the more detailed hydrodynamic models that were utilized in the next phase of the Stormwater Master Plan. In Phase II, Mr. Brown assisted in the review of all current stormwater ordinances, development guidance, and checklists, including meeting with Parish officials to understand current review procedures, and assisted in drafting recommendations to the parish to update ordinances, guidance material, and checklists to ensure the consistency of standards and requirements. Mr. Brown assisted in the development and application of 2-dimensional (2D) HEC-RAS models. He led a team of engineers to develop 2D models using the latest high-resolution LiDAR data and recently collected survey data. Mr. Brown researched local and regional drainage codes and ordinances and used the 2D models to help inform decisions on code revisions, including stream setbacks, expanded fill mitigation standards, and an offsite drainage assessment program which was unanimously approved by the City-Parish Council in January 2023. (2017–2023)

**Calcasieu Parish Drainage Master Plan. Calcasieu Parish, LA. Water Resource Engineer.** CSRS was part of a team selected to develop a parish-wide Drainage Master Plan. CSRS performed an evaluation of existing data and drainage systems, developed 1D and 2D hydraulic models, prioritized and evaluated projects, developed a GIS database, and provided stakeholder and public engagement services. Mr. Brown was responsible for developing and simulating hydraulic and probabilistic models used to estimate annualized costs of flood damage for existing conditions and proposed projects to understand how and when the parish should move forward with projects to mitigate flood damages now and in the future. (2018–2024)

**City of Central Technical Assistance & Drainage Master Plan. Central, LA. Water Resources Engineer.**

The City of Central engaged CSRS with a Technical Assistance contract to guide the City in funding and management decisions related to the 1,000-year flood that catastrophically impacted the City and its citizens in August 2016. Mr. Brown has developed and calibrated 2-D high-resolution hydrodynamic models for all watersheds in the City of Central, which he has utilized to understand the hydraulic system of canals, identify problem areas and simulate and develop proposed solutions. These models are the foundation for developing a flood forecasting system and support the city's continued effort in floodplain management and drainage maintenance. (2018–Present)

**10. Brief résumé of key persons anticipated to work on this project**

a. Name, title & domicile	b. Position or Assignment for this project		
<b>Shaun Sherrow, PE, PMP</b> Baton Rouge, LA   Vice President of Engineering	Project Manager		
c. Name of firm by which employed full time	d. Years experience:		
CSRS, LLC	With this firm: <b>20</b>	With other firms: <b>3</b>	
e. Education: Degree(s)/Years/Specialization:	f. Active registration:		
B.S., Civil Engineering University of Kentucky, 2002	Year Registered:	2007	
	Branch:	Professional Engineer (Civil)	
	State:	Louisiana	License No.: 33651
g. Specific experience and qualifications relevant to the proposed project:			

**Professional Experience:**

Mr. Sherrow serves as the Vice President of Engineering for CSRS. He has over two decades of civil engineering experience in designing, reviewing, and managing multiple types of projects for both the public and private sectors. His work includes roadways, drainage, stormwater management, and land development projects. Mr. Sherrow has experience evaluating current drainage ordinances and policies and researching best practices from other areas. Mr. Sherrow has over 11 years of experience, starting back to 2005, in reviewing projects in Ascension Parish. Mr. Sherrow currently leads our Ascension Parish Engineering Review Agency, ensuring that all development activity complies with all local drainage codes, ordinances, and policies.

**Relevant Project Experience:****Engineering Review Agency (ERA) Outside Consultant Support, Ascension Parish Government.**

**Ascension Parish, LA. Senior Project Manager.** As the Engineering Review Agency for the Ascension Parish Planning Commission, CSRS provides Engineering Review services to support the parish's engineering and planning staffs in the technical review of all commercial and residential land development. CSRS is essentially responsible for any land development-related task requested by the Planning Commission within Ascension Parish, including assisting the Parish with their sanitary sewer policies and specifications. As the ERA, CSRS staff members attend Planning Commission meetings and work closely with Parish staff. (2004–08, 2016–Present)

**City of Central Off-Site Drainage Analysis (ODA). Central, LA. Project Manager.** CSRS reviewed the City's development ordinances and implemented an offsite drainage assessment (ODA) program requiring proposed developments to be evaluated for potential impacts to the entire watershed using the 2D hydraulic models. CSRS is currently performing these assessments for the City and has completed three ODAs thus far. (2021–Present)

**East Baton Rouge City-Parish Engineering Review Agency (ERA). East Baton Rouge, LA. Senior Project Manager.** CSRS was responsible for performing licensed professional engineering work with full responsibility of engineering review of plats, bonds, impact studies, construction plans, and all other related flood plain administrative duties relative to private development activity within the Parish. This work involved directing the Subdivision and Floodplain Office including budget control, compliance with the Unified Development Code (UDC) and National Flood Insurance Program (NFIP), and administration of contracts for other nonprofessional services. (2020)

**10. Brief résumé of key persons anticipated to work on this project**

**Calcasieu Parish Police Jury (CPPJ) Development Review Services. Lake Charles, LA/Calcasieu Parish, LA. Senior Project Manager.** As the Engineering Review Agency for the Calcasieu Parish Police Jury (CPPJ), CSRS provides Engineering Review services to support the parish's engineering and planning staffs in the technical review of all commercial and residential land development. CSRS is essentially responsible for any land development-related task requested by the Planning Commission within Calcasieu Parish, including assisting the Parish with ordinance and policy updates. (2022–Present)

**Ascension Floodplain Management Plan. Ascension Parish, LA. Project Manager.** As a subconsultant to HNTB on the Ascension Parish Floodplain Management Plan, CSRS was tasked with data collection of the channels and structures to support the development of Parish-wide 2-D HEC-RAS models. CSRS developed the Marvin Braud watershed 2D HEC-RAS model using the latest high-resolution LiDAR and recently collected survey data. These models identified the level of service for the channels and structure and estimated the annualized flood damage costs for existing conditions. Using a project-developed toolbox of flood risk reduction project types, the team simulated proposed projects to understand how and when the parish should move forward with the projects to mitigate flood damages now and in the future. (2017–2023)



**10. Brief résumé of key persons anticipated to work on this project**

a. Name, title & domicile	b. Position or Assignment for this project		
<b>Taron Graham, PE</b> Baton Rouge, LA   Civil Engineer	Assistant Project Manager/Coordinator		
c. Name of firm by which employed full time	d. Years experience:		
CSRS, LLC	With this firm: 7	With other firms: 0	
e. Education: Degree(s)/Years/Specialization:	f. Active registration:		
B.S., Civil Engineering, Louisiana State University, 2018	Year Registered:	2023	
	Branch:	Professional Engineer (Civil)	
	State:	Louisiana	License No.: 48416

**g. Specific experience and qualifications relevant to the proposed project:****Professional Experience:**

Mr. Graham is a civil engineer with over six years of experience of drainage design, permitting, land development design, and roadway hydraulics. Mr. Graham has provided guidance for many permitting and drainage ordinance requirements for municipalities through his role as plan reviewer and developer for residential and commercial developments. His dual role has accelerated his professional experience through his involvement in all stages of projects including conceptual design, cost estimation, final design, bid document preparation, permitting, utility coordination, and construction administration. Mr. Graham is currently serving as the assistant project manager for Ascension Parish ERA

**Relevant Project Experience:****Engineering Review Agency (ERA) Outside Consultant Support, Ascension Parish Government.**

**Ascension Parish, LA. Engineer.** As the Engineering Review Agency for the Ascension Parish Planning Commission, CSRS provides Engineering Review services to support the parish's engineering and planning staffs in the technical review of all commercial and residential land development. CSRS is essentially responsible for any land development-related task requested by the Planning Commission within Ascension Parish, including assisting the Parish with their sanitary sewer policies and specifications. As the ERA, CSRS staff members attend Planning Commission meetings and work closely with Parish staff. (2004–08, 2016–Present)

**City of Central Off-Site Drainage Analysis (ODA). Central, LA. Engineer Intern.** CSRS reviewed the City's development ordinances and implemented an offsite drainage assessment (ODA) program requiring proposed developments to be evaluated for potential impacts to the entire watershed using the 2D hydraulic models. CSRS is currently performing these assessments for the City and has completed three ODAs thus far. (2021–Present)

**City of Gonzales Engineering Support Services. Gonzales, LA. Engineer Intern.** Mr. Graham was instrumental in the review of commercial and residential development projects within the City. These reviews included drainage studies, drainage and grading plans, and other various tasks. (2021–2022)

**10. Brief résumé of key persons anticipated to work on this project**

a. Name, title & domicile	b. Position or Assignment for this project		
<b>Joseph Christopher, PE</b> Baton Rouge, LA   Project Manager	Hydrology & Hydraulics Engineer		
c. Name of firm by which employed full time	d. Years experience:		
CSRS, LLC	With this firm: 4	With other firms: 11	
e. Education: Degree(s)/Years/Specialization:	f. Active registration:		
University of Arizona, B.S., Civil Engineering, 2010	Year Registered:	2018	
	Branch:	Professional Engineer (Civil)	
	State:	Louisiana	License No.: 42631
g. Specific experience and qualifications relevant to the proposed project:			

**Professional Experience:**

Mr. Christopher is a water resources and civil structural engineer with over 15 years of experience performing water resource analysis and coastal structural design work with a dedication to a consistently strong work ethic and resourcefulness. Additionally, he has two years of environmental consulting experience. His project deliverables regarding coastal engineering experience include hydraulic and hydrologic modeling of conveyance reaches using ESRI Arc Hydro, HEC-HMS, and HEC-RAS to develop watershed inundation and open channel modeling projects. His environmental engineering component deliverables include QA/QC oversight, Department of Environmental Quality permits, key performance indicating analyses, soil and groundwater samples to support soil and groundwater remediation projects, and Phase I Environmental Site Assessment training. He has also provided support on potable water supply projects, mine remediation projects, EPA Superfund remediation, and a retail petroleum LUST remediation project.

**Relevant Project Experience:**

**City of Central Off-site Drainage Analysis (ODA). Central, LA. Hydraulic and Hydrologic Engineer.** - CSRS reviewed the City's development ordinances and implemented an offsite drainage assessment (ODA) program requiring proposed developments to be evaluated for potential impacts to the entire watershed using the 2D hydraulic models. CSRS is currently performing these assessments for the City and has completed 3 ODAs thus far. (2021-Present)

**Ascension Floodplain Management Plan. Ascension Parish, LA. Hydraulic and Hydrologic Engineer.** As a subconsultant to HNTB on the Ascension Parish Floodplain Management Plan, CSRS was tasked with data collection of the channels and structures to support the development of Parish-wide 2D HEC-RAS models. CSRS developed the Marvin Braud watershed 2D HEC-RAS model using the latest high-resolution LiDAR and recently collected survey data. These models identified the level of service for the channels and structure and estimated the annualized flood damage costs for existing conditions. Using a project-developed toolbox of flood risk reduction project types, the team simulated proposed projects to understand how and when the parish should move forward with the projects to mitigate flood damages now and in the future. (2021-2023)

**10. Brief résumé of key persons anticipated to work on this project****a. Name, title & domicile****Spencer Johnson, PE, CFM**

Baton Rouge, LA | Water Resources Practice Lead

**b. Position or Assignment for this project**

Key Specialist

**c. Name of firm by which employed full time**

CSRS, LLC

**d. Years experience:**

With this firm: 3

With other firms: 16

**e. Education: Degree(s)/Years/Specialization:**

BS, Civil Engineering, University of Louisiana at Lafayette, 2019

BS, Petroleum Engineering, Louisiana State University, 2006

**f. Active registration:**

Year Registered:

2023

Branch:

Professional Engineer

State:

Louisiana

License No.:

41016

**g. Specific experience and qualifications relevant to the proposed project:****Professional Experience:**

Mr. Johnson serves as the Water Resources Practice Lead at CSRS with nearly a decade of experience in water resources and hydraulic & hydrologic engineering and over a decade of experience in oil and gas drilling operations. He is responsible for developing hydraulic and hydrologic models, analyzing model output data using computer methods, developing stormwater management plans, developing drainage system maintenance plans, and mapping outcomes using GIS software, all in service of project deliverables and time constraints. Further, he is responsible for project management and client communication.

**Relevant Project Experience:****City of Central Technical Assistance & Drainage Master Plan, City of Central. Central, LA. Engineer.**

CSRS provided technical engineering assistance and assessed drainage system impacts on proposed developments meeting specific criteria. Mr. Johnson led flood forecasting using 2D HEC-RAS models and NOAA data, updated Effective Hydraulic Models (EHM) to reflect new developments, developed an elevation/buyout program, refined conveyance zones, and managed the project. Under the Offsite Drainage Assessment Program, he reviewed design plans, assessed impacts on conveyance zones, updated EHMs, modeled design events, analyzed results, and documented findings in a technical memorandum. (2024 - Present)

**Ascension Parish Floodplain Management Plan, HNTB Corporation. Coastal, LA. Civil Engineer Intern**

II. As a subconsultant to HNTB, CSRS is collecting channel and structure data to develop Parish-wide 2D HEC-RAS models. Using high-resolution LiDAR and survey data, the team is modeling the Marvin Braud watershed to assess channel capacity, estimate flood damage costs, and evaluate flood risk reduction projects. Mr. Johnson is responsible for modeling proposed projects to help determine their effectiveness in mitigating future flood damages. (2021 - 2022)

**East Baton Rouge Stormwater Master Plan, HNTB Corporation. East Baton Rouge Parish, LA. Civil Engineer Intern II.** As a partner to HNTB, CSRS helped develop design criteria, 2D HEC-RAS models, and flood damage cost estimates for existing conditions and proposed projects. The team also led efforts to update ordinances and development standards to reduce flood risk. Mr. Johnson assisted in developing Floodplain Conveyance Zones, modeling proposed projects, and reviewing results for two watersheds using H&H models. (2021 - 2022)

**10. Brief résumé of key persons anticipated to work on this project**

**Brigas Acres Hydraulic Evaluation. Calcasieu Parish, LA. Engineer.** CSRS conducted a hydraulic evaluation for Gravity Drainage District 2 to develop flood mitigation alternatives for Brigas Acres Subdivision. The team created a breakout 2D model, analyzed project alternatives, coordinated with GDD2 on selection, developed cost estimates, performed a benefit-cost analysis, and prepared a summary report. Mr. Johnson led model development, conducted quality control, and coordinated with stakeholders. (2024 - Present)

**Lafayette Consolidated Government Comprehensive Stormwater Plan, Lafayette Consolidated Government. Lafayette Parish, LA. Civil Engineer Intern II.** CSRS developed a comprehensive understanding of the Parish's drainage system and solutions to flooding issues. Phase 1 included outreach, data collection, GIS mapping, risk assessment, project prioritization, and funding identification. Phase 2 focuses on policy reviews, public engagement, drainage fee studies, H&H modeling, and project evaluation. Mr. Johnson prioritized model development, created watershed survey plans, led 2D HEC-RAS model development, identified flood risk zones, managed project progress, and coordinated with the client. (2021 - Present)

**LSU Health Science Center Stormwater Management Plan, LSU Health Sciences Center - New Orleans. New Orleans, LA. Civil Engineer Intern II.** CSRS was contracted with the Louisiana State University Health Sciences Center to develop a flood risk profile for the Downtown Campus. Mr. Johnson reviewed existing EPA SWMM models, modeled proposed structural modifications, compared output results to quantify improvements to flood risk, drafted a report outlining the campus's current flood risk & potential benefits of mitigation projects, and provided project management services. (2021 - 2022)



10. Brief résumé of key persons anticipated to work on this project			
a. Name, title & domicile		b. Position or Assignment for this project	
Alex Englade, EI Baton Rouge, LA   Water Resources		Offsite Drainage Assessment	
c. Name of firm by which employed full time		d. Years experience:	
CSRS, LLC		With this firm: 1	With other firms: 0
e. Education: Degree(s)/Years/Specialization:		f. Active registration:	
BS, Civil Engineering, Louisiana State University, 2024	Year Registered:	2024	
	Branch:	Engineer Intern	
	State:	Louisiana	License No.:
g. Specific experience and qualifications relevant to the proposed project:			
<b>Professional Experience:</b> Mr. Englade is a 2024 LSU Civil Engineering graduate with strengths in leadership, communication, and collaboration. He is responsible for assisting senior engineers with development of hydraulic and hydrologic models, analysis of model output data using computer methods, and mapping outcomes using GIS software, all in service of project deliverables and time constraints.			
<b>Relevant Project Experience:</b> <b>Ascension Parish Floodplain Management Plan, HNTB Corporation. Coastal, LA. Engineering Reviewer.</b> As the Engineering Review Agency (ERA) for the Ascension Parish Planning Commission, CSRS provides engineering review services to support the Parish’s engineering and planning staff in the technical review of all commercial and residential land development. Mr. Englade reviews projects, ensuring compliance with Parish ordinances by evaluating drainage studies and construction plans. Additionally, Mr. Englade has helped utilize existing 2-D HEC-RAS models to perform offsite drainage assessments to confirm that new developments have no offsite impacts. (2024 - Present) <b>Calcasieu Parish Police Jury (CPPJ) Development Review Services, Calcasieu Parish Police Jury (CPPJ). Calcasieu Parish, LA. Engineering Reviewer.</b> As the Subdivision Review Agency representing the Calcasieu Parish Police Jury, CSRS provides Engineering Review services to support parish staff and the Police Jury in performing commercial and residential land development tasks. Mr. Englade reviews projects, ensuring compliance with Parish ordinances by evaluating drainage studies and construction plans. (2024 - Present) <b>City of Central Technical Assistance &amp; Drainage Master Plan. Central, LA. Engineering Intern.</b> The City of Central engaged CSRS with a Technical Assistance contract to guide the City in funding and management decisions related to the 1,000-year flood that catastrophically impacted the City and its citizens in August 2016. Mr. Englade assists with the ongoing update and maintenance of Central’s Effective Hydraulic Models and Public Input Map. (2024 - Present) <b>City of Central - Non-Stafford Grant Management. Central, LA . Engineer Intern.</b> The City of Central engaged CSRS with a Technical Assistance contract to guide the City in funding and management decisions related to the 1,000-year flood that catastrophically impacted the City and its citizens in August 2016. Mr. Englade assists with the ongoing update and maintenance of Central’s Effective Hydraulic Models and Public Input Map. (2024 - Present)			

10. Brief résumé of key persons anticipated to work on this project

**Lafayette Consolidated Government Comprehensive Stormwater Plan. Lafayette, LA. Engineer Intern.** CSRS assisted LCG in assessing drainage infrastructure and flood mitigation solutions. Phase 1 included outreach, data collection, GIS mapping, risk assessment, project prioritization, and funding identification. Phase 2 focuses on policy reviews, public engagement, drainage fee studies, H&H modeling, and final project development. Mr. Englande analyzed the Homewood Ponds project using the existing Parish Stormwater Plan model to determine the best path forward. (2024)

**Big Shake, St. James Parish. St. James Parish, LA. Engineer Intern.** Mr. Englande helped develop a 2D H&H model to estimate the stormwater management requirements for this residential development. Additionally, Mr. Englande helped assess the potential suitability of the stormwater ponds to serve as regional detention for surrounding areas. (2024)

**10. Brief résumé of key persons anticipated to work on this project**

a. Name, title & domicile		b. Position or Assignment for this project		
Brooks Andrews Baton Rouge, LA   GIS Lead		GIS Lead		
c. Name of firm by which employed full time		d. Years experience:		
CSRS, LLC		With this firm: 2		With other firms: 12
e. Education: Degree(s)/Years/Specialization:		f. Active registration:		
MS, Geographic Information Systems, Pennsylvania State University, 2021 BS, Urban and Regional Planning, Texas State University, 2011		Year Registered:	2025 (anticipated)	
		Branch:	GISP, GISCI	
		State:	Louisiana	License No.:
g. Specific experience and qualifications relevant to the proposed project:				

**Professional Experience:**

With nearly 15 years of experience in the geospatial field, Mr. Andrews currently serves as GIS Lead for CSRS. He is responsible for geospatial project management, proposal development, GIS database development and management, geospatial analyses, and map and reports production for complex research, survey, planning, and impact assessment projects. His academic credentials in Geographic Information Systems, Urban and Regional Planning, and Business Administration enable him to effectively participate in various projects, research, and field investigations. Mr. Andrews has a firm foundation of relationships with public agencies, private firms, non-profits, and universities, as well as knowledge of data availability and limitations for the region and beyond.

**Relevant Project Experience:****Engineering Review Agency (ERA) Outside Consultant Support, Ascension Parish Government.**

**Ascension Parish, LA. GIS Specialist.** As the Engineering Review Agency for the Ascension Parish Planning Commission, CSRS provides Engineering Review services to support the parish's engineering and planning staffs in the technical review of all commercial and residential land development. CSRS is essentially responsible for any land development-related task requested by the Planning Commission within Ascension Parish, including assisting the Parish with their sanitary sewer policies and specifications. As the ERA, CSRS staff members attend Planning Commission meetings and work closely with Parish staff. (2004–08, 2016–Present)

**City of Central Technical Assistance & Drainage Master Plan, City of Central. Central, LA. GIS Lead.**

The City of Central engaged CSRS with a Technical Assistance contract to guide the City in funding and management decisions related to the 1,000-year flood that catastrophically impacted the City and its citizens in August 2016. Mr. Andrews assisted the main project staff with geospatial processes and recommended best practices for use within the project. He also led calls and troubleshooting cases with GIS software provider Esri when the main project staff needed assistance with a particular function of the GIS application used within the project. (2024 - Present)

**CPRA Flood Mitigation Assistance Planning, Coastal Protection and Restoration Authority (CPRA).**

**Coastal, LA. GIS Lead.** CSRS is leading efforts to identify non-structural flood risk solutions in eight target parishes across the Gulf Coast of Louisiana, focusing on properties with a history of flooding. The project involves collaboration with state and municipal authorities to identify and map these flood-prone properties, enabling clear visualization of the affected areas. Mr. Andrews led the development of the CSRS-hosted web-mapping application to view and query possible flooded properties within the study area. Mr. Andrews also assisted with the development of the underlying base data used and the GIS processes and methodology used to determine the possible flooded properties within the study area. (2024 - Present)

**10. Brief résumé of key persons anticipated to work on this project**

a. Name, title & domicile		b. Position or Assignment for this project	
<b>Spencer Coco, EI</b> Baton Rouge, LA   Engineer Intern I		Drainage	
c. Name of firm by which employed full time		d. Years experience:	
CSRS, LLC		With this firm: 1	With other firms: 1
e. Education: Degree(s)/Years/Specialization:		f. Active registration:	
BS, Civil Engineering, University of Louisiana at Lafayette, 2023		Year Registered:	2023
		Branch:	Engineer Intern (Civil)
		State:	Louisiana
g. Specific experience and qualifications relevant to the proposed project:			
<b>Professional Experience:</b> Mr. Coco serves as an Engineering Intern I at CSRS and has experience in civil engineering, project management, preparing cost estimates, performing engineering reviews for multiple parishes, and construction management.			
<b>Relevant Project Experience:</b> <b>Ascension Parish Engineering Review Agency (ERA), Ascension Parish Government. Ascension Parish, LA. Engineering Reviewer.</b> . As the Engineering Review Agency (ERA) for the Ascension Parish Planning Commission, CSRS provides engineering review services to support the Parish's engineering and planning staff in the technical review of all commercial and residential land development. Mr. Coco reviews projects, ensuring compliance with parish ordinances by evaluating drainage studies and construction plans. He works closely with clients to facilitate project approvals and meet regulatory requirements. (2024 - Present)			
<b>Calcasieu Parish Police Jury (CPPJ) Development Review Services, Calcasieu Parish Police Jury (CPPJ). Calcasieu Parish, LA. Engineering Reviewer.</b> As the Subdivision Review Agency representing the Calcasieu Parish Police Jury, CSRS provides Engineering Review services to support parish staff and the Police Jury in performing commercial and residential land development tasks. Mr. Coco reviews projects, ensuring compliance with parish ordinances by evaluating drainage studies and construction plans. He works closely with clients to facilitate project approvals and meet regulatory requirements. (2024 - Present)			
<b>Talon Laydown Yard, Talon Acquisitions LLC. Geismar, LA. Engineer Intern.</b> The Talon Laydown Yard is a proposed development which will consist of an approximate ±20 acres aggregate laydown yard, 650 L.F of access drive, and ponds for detention and fill mitigation requirements. CSRS was selected to provide engineering design, survey, and construction services for the development. Mr. Coco works closely with the client to ensure the land is being developed in alignment with his vision. He is also conducting a Drainage Impact Study (DIS) to ensure effective water management and to prevent flooding on both the subject property and surrounding areas. Additionally, Mr. Coco created the conceptual layout in CAD. (2025 - Present)			
<b>University Lakes Restoration Project Advisory, Brailsford &amp; Dunlavey. Baton Rouge, LA. Engineer Intern.</b> A coalition of state, local, and university partners formed in the fall of 2019 to restore the lakes by implementing the 2016 University Lakes Master Plan. CSRS, along with a joint venture partner, is managing a multidisciplinary team of consultants in order to implement this large, complex, and high-profile community project with numerous stakeholders and funding sources. Mr. Coco prepared cost estimates and adjusted the design and scope as needed to align with budget constraints and existing site conditions. (2024 - Present)			



11. Work by firm which best illustrates project experience relevant to this project (List no more than 10 projects)				
a. Project name & location	b. Project description	c. Nature of firm's responsibility & firm members involved	d. Client's name, address, and telephone number	e. Completion date or Percent Complete & cost in thousands
<b>Ascension Parish Engineering Review Agency (ERA)</b>  <i>Ascension Parish, LA</i>	See description below.	<u>Responsibility:</u> Engineering Review Agency  <u>Personnel:</u> <ul style="list-style-type: none"> <li>• Taylor Gravois, PE, PLS, PMP</li> <li>• Shaun Sherrow, PE, PMP</li> <li>• Taron Graham, PE</li> <li>• Stokka Brown MS, PE, CFM</li> </ul>	Mr. Eric Poche'  Director of Planning and Development  615 East Worthey Street, Gonzales, LA 70737  (225) 450-1366  eric.poche@apgov.us	<u>Completion Date:</u>  2004-08 2016-Present  <u>Cost:</u>  \$250K per year

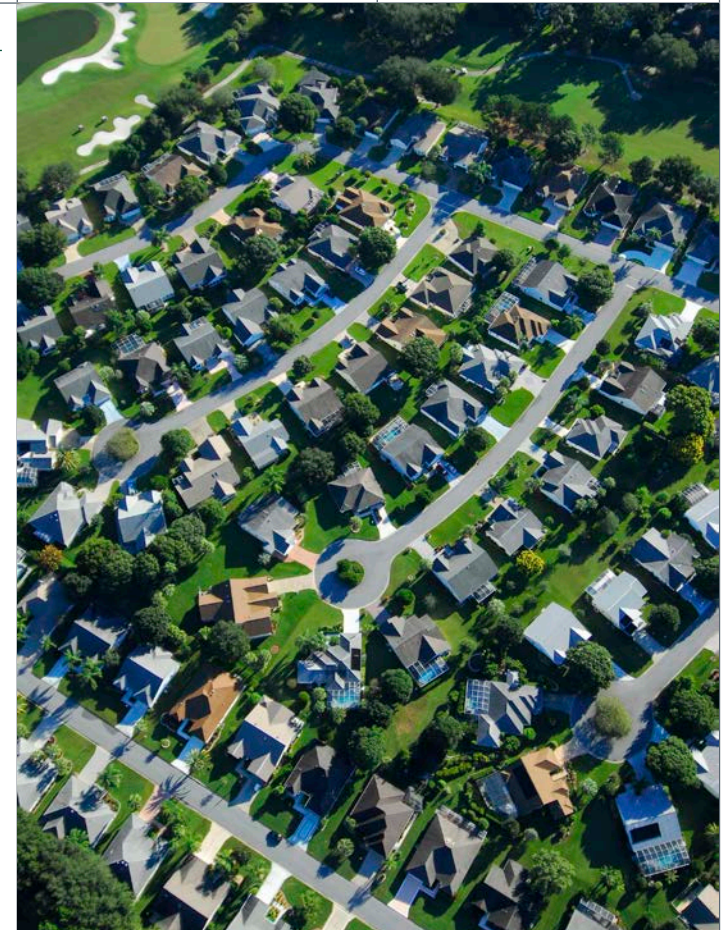
### PROJECT DESCRIPTION:

As the Engineering Review Agency for the Ascension Parish Planning Commission, CSRS provides Engineering Review services to support the parish's engineering and planning staffs in the technical review of all commercial and residential land development. CSRS is responsible for reviewing single family and multi-family residential development as well as commercial site plans and studies to ensure compliance with Ascension Parish Development and Drainage Ordinances.

CSRS reviews and approves subdivision construction plans, drainage and traffic impact studies, preliminary and final plats, and fill mitigation plans. The firm also determines the types and frequency of construction testing that is required and performs final inspections. In addition, CSRS reviews and approves maintenance bond amounts, reviews and provides recommendations for contract agreements, reviews and provides recommendations for changes to current Parish schedule of development fees.

CSRS also coordinates with Parish staff to develop a detailed workflow for the development plan review process, and creates all necessary documents, forms, reports, and templates necessary to perform development plan reviews. CSRS is essentially responsible for any task requested by the Planning Commission related to land development within Ascension Parish, including assisting the Parish with their sanitary sewer policies and specifications.

As the ERA, CSRS staff members attend Planning Commission meetings and work closely with Parish staff.



## 11. Work by firm which best illustrates project experience relevant to this project (List no more than 10 projects)

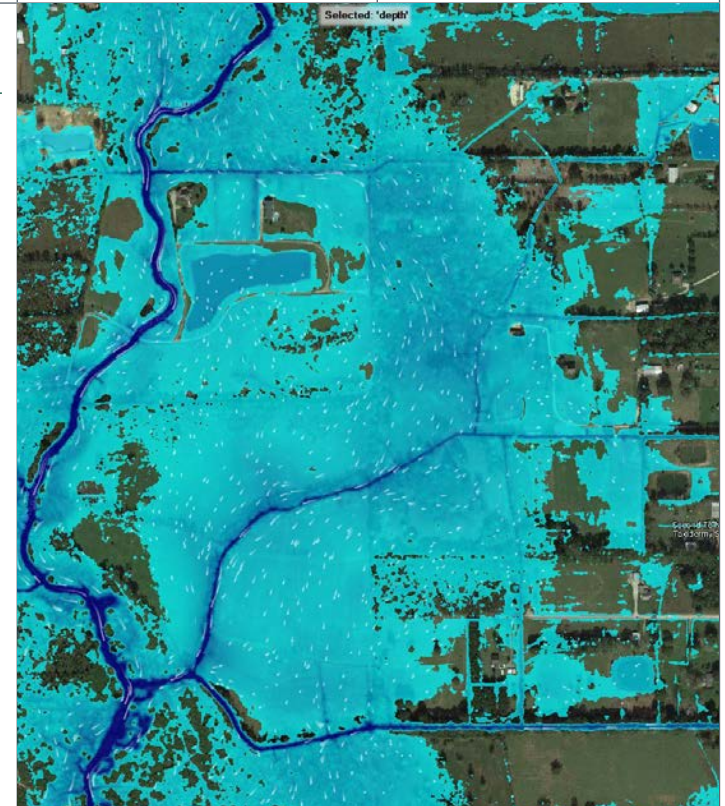
a. Project name & location	b. Project description	c. Nature of firm's responsibility & firm members involved	d. Client's name, address, and telephone number	e. Completion date or Percent Complete & cost in thousands
<b>City of Central Technical Assistance to Grant Opportunities, Flood Recovery, and Drainage Master Plan &amp; Off-site Drainage Analysis (ODA)</b> Central, LA	See description below.	<u>Responsibility:</u> Hydrologic & Hydraulic Modeling Drainage Impact Analysis  <u>Personnel:</u> <ul style="list-style-type: none"> <li>• Stokka Brown, MS, PE, CFM</li> <li>• Michael Songy, PE, PLS</li> <li>• Shaun Sherrow, PE</li> <li>• Allison Davis Atkinson</li> <li>• Mark Goodson</li> <li>• James Andermann</li> </ul>	Wade Evans Mayor City of Central 13421 Hooper Road, Suite 8, Central, LA 70818 Phone: (225) 261-5988 wade.evans@central-la.gov	<u>Completion Date:</u> 2016–Present  <u>Cost:</u> \$7,500K

**PROJECT DESCRIPTION:**

The City of Central, Louisiana, experienced extremely heavy rains and catastrophic flooding during August of 2016. Following the disaster, the City of Central began its recovery efforts and sought opportunities to improve its resiliency during the re-building process. Being a newly formed community, Central never conducted a comprehensive Drainage Master Plan and selected CSRS to lead its flood recovery efforts and develop a comprehensive Drainage Master Plan.

For the recovery efforts, CSRS conducted stream assessments to identify storm damage in the six named streams within the city limits. The work included the identification, collection, temporary staging, and managing the removal and disposal of all disaster-related debris impeding the flow and/or velocity of stormwater through the impacted open channels.

For the Drainage Master Plan, CSRS developed and calibrated two-dimensional (2D) hydraulic models for the 6 watersheds with enhanced graphical capability to better understand the hydraulic system of existing streams and structures, identify problem areas, and to simulate and develop proposed solutions to the problems. These recommended solutions were utilized to develop a capital improvements program to reduce flood impacts to structures and property. CSRS performed a prioritization of the projects and identified appropriate funding sources after performing benefit-cost analyses.



11. Work by firm which best illustrates project experience relevant to this project (List no more than 10 projects)

**PROJECT DESCRIPTION [ CONTINUED ]:**

CSRS reviewed the City’s development ordinances and implemented an offsite drainage assessment (ODA) program requiring proposed developments to be evaluated for potential impacts to the entire watershed using the 2D hydraulic models. CSRS is currently performing these assessments for the City. CSRS helped the City install nine (9) stream gages measuring rainfall, water level and flow on its major streams and is developing a flood forecasting system using the 2D hydraulic model.



## 11. Work by firm which best illustrates project experience relevant to this project (List no more than 10 projects)

a. Project name & location	b. Project description	c. Nature of firm's responsibility & firm members involved	d. Client's name, address, and telephone number	e. Completion date or Percent Complete & cost in thousands
<b>Calcasieu Parish Police Jury (CPPJ) Development Review Services</b>  <i>Calcasieu Parish, LA</i>	See description below.	<u>Responsibility:</u> Engineering Review Agency  <u>Personnel:</u> <ul style="list-style-type: none"> <li>• Shaun Sherrow, PE</li> <li>• Taron Graham, PE</li> <li>• Spencer Coco, EI</li> </ul>	Matthew Morris, PE Parish Engineer Calcasieu Parish Police Jury - Dept of Eng. 1114 Ryan Street Lake Charles, LA 70601 (337) 721-4100 mbmorris@calcasieu.gov	<u>Completion Date:</u> 2022–Present  <u>Cost:</u> \$250K

**PROJECT DESCRIPTION:**

As the Subdivision Review Agency representing the Calcasieu Parish Police Jury, CSRS provides Engineering Review services to support parish staff and the Police Jury in performing commercial and residential land development tasks.

CSRS reviews multi-family development and commercial site plans and studies to ensure compliance with CPPJ drainage and other development ordinances. Additionally, CSRS reviews and approves subdivision construction plans and drainage and traffic impact studies. CSRS determines the types of tests required and performs final inspections. CSRS reviews and approves maintenance bond amounts, provides recommendations for contract agreements, and reviews and recommends changes to current ordinances.

CSRS coordinates with CPPJ staff to develop a detailed workflow for the development plan review process and creates all necessary documents, forms, reports, and templates to perform development plan reviews. CSRS is responsible for any task requested by the CPPJ related to land development within Calcasieu Parish. As the review agency, CSRS staff members attend Police Jury meetings and work closely with Parish staff.





## 11. Work by firm which best illustrates project experience relevant to this project (List no more than 10 projects)

a. Project name & location	b. Project description	c. Nature of firm's responsibility & firm members involved	d. Client's name, address, and telephone number	e. Completion date or Percent Complete & cost in thousands
<b>Ascension Parish Floodplain Management</b>  <i>Ascension Parish, LA</i>	See description below.	<u>Responsibility:</u> Ordinance and Master Plan Development  <u>Personnel:</u> <ul style="list-style-type: none"> <li>• Shaun Sherrow, PE</li> <li>• Stokka Brown, MS, PE, CFM</li> <li>• Michael B. Songy, PE, PLS</li> <li>• Joseph Christopher, PE</li> <li>• Spencer Johnson, PE, CFM</li> </ul>	Melissa Kennedy Project Manager HNTB Corporation  450 Laurel St., Ste. 1200 Baton Rouge, LA 70801 (225) 368-2845 makennedy@hntb.com	<u>Completion Date:</u> 2023  <u>Cost:</u> \$1,000K

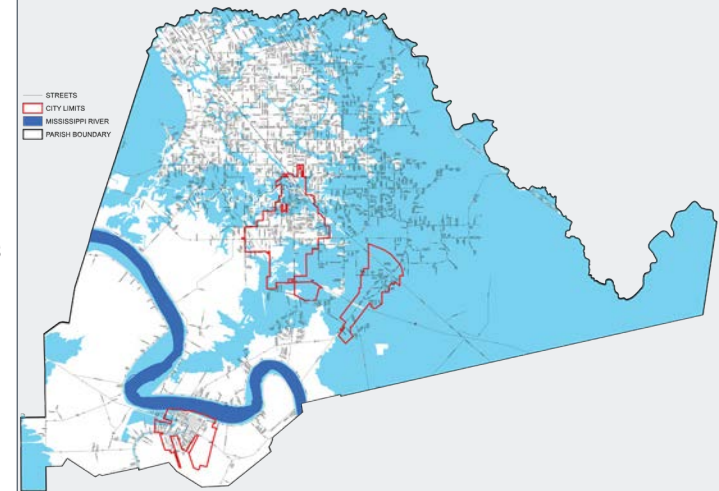
**PROJECT DESCRIPTION:**

The 2016 widespread flooding in Ascension Parish exposed the need to address flooding on a local as well as regional basis by working with representatives from adjacent parishes to review flooding along the lower reaches of the Amite River and Bayou Manchac. Ascension Parish selected HNTB Corporation with its partner CSRS to assist in the development of a Parish Floodplain Management Plan.

The Floodplain Management Plan will identify and evaluate the existing drainage system, prioritize improvements to the system, develop concept level designs, and estimate capital and operational costs.

CSRS developed a Parish-wide data collection campaign to identify the streams and structures necessary to survey and include in the 2D hydraulic models. CSRS is leading a team of engineers to develop a 2D hydraulic model for the Marvin Braud watershed which will be used to better understand the watershed system, proposed projects to reduce flood risk, and evaluate the benefit of the projects to prioritize them in a capital improvement plan.

CSRS is also the Engineering Review Agency for the Parish acting as a third-party agent to review all technical aspects of land development including drainage impact studies and is working with the Planning Department to coordinate the use of the 2D models, once complete, for the purpose of evaluating the impact from proposed developments on a watershed scale.



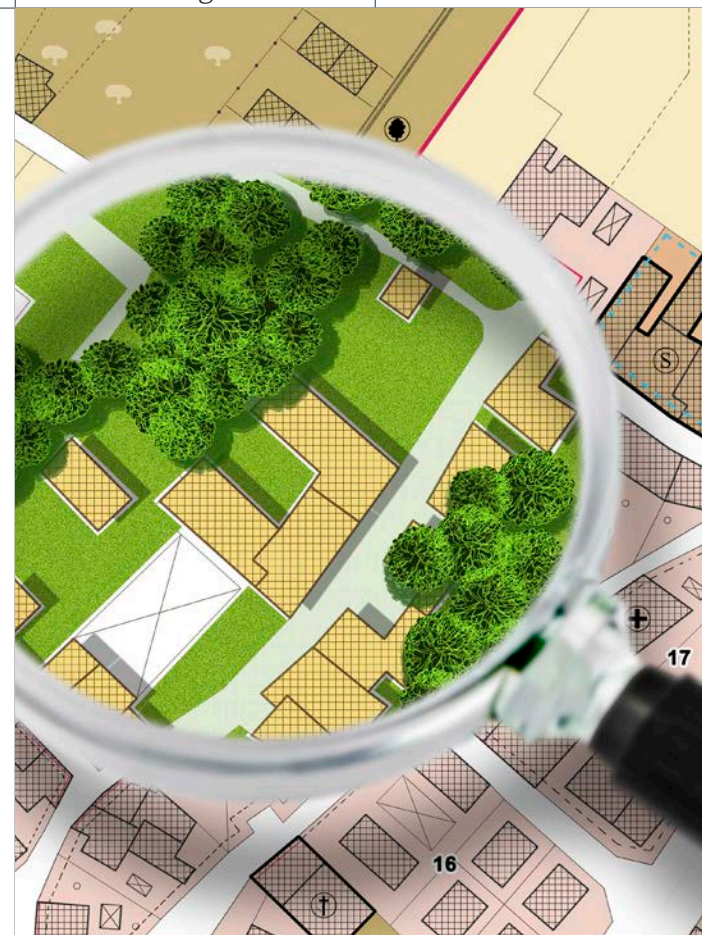
## 11. Work by firm which best illustrates project experience relevant to this project (List no more than 10 projects)

a. Project name & location	b. Project description	c. Nature of firm's responsibility & firm members involved	d. Client's name, address, and telephone number	e. Completion date or Percent Complete & cost in thousands
<b>East Baton Rouge City-Parish Engineering Review Agency (ERA)</b>  <i>East Baton Rouge City-Parish, LA</i>	See description below.	<u>Responsibility:</u> Engineering Review Agency  <u>Personnel:</u> • Shaun Sherrow, PE	Fred Raiford  Transportation & Drainage Director  222 St. Louis Street Baton Rouge, LA 70802  (225) 389-3159  fraiford@brla.gov	<u>Completion Date:</u> 03/2020 - 06/2020  <u>Cost:</u> \$50K

**PROJECT DESCRIPTION:**

CSRS was engaged under an emergency type contract to assist the Subdivision Office with additional engineering manpower with full responsibility of engineering review of plats, bonds, impact studies, construction plans, and all other related flood plain administrative duties relative to private development activity within the Parish.

This work involves directing the Subdivision and Floodplain Office including budget control, compliance with the Unified Development Code (UDC) and National Flood Insurance Program (NFIP), and administration of contracts for other nonprofessional services.



12. All work by firm (all offices) currently being performed for or selected by Ascension Parish Government (as Prime or Subconsultant)				
a. Project name and location*	b. Nature of your firm’s responsibility (also identify if prime or sub-consultant)	c. Percent complete (by phase/type of work)	d. Contract fees (in thousands)** (by phase/type of work)	
			Total	Remaining
<b>Energy Transition Parkway Phase II</b>  Ascension Parish, LA	Prime providing professional engineering design and related services	54%	\$790	\$363
<b>Ascension Parish Engineering Review Agency</b>  Ascension Parish, LA	Prime serving as the engineering review agency	61%	\$500	\$198
<b>Move Ascension ROW Services</b>  Ascension Parish, LA	Sub providing right-of-way services	69%	\$430	\$133
* For master contracts, list open task orders individually ** Do not include sub-consultants fees			<b>Total</b>	<b>\$1,720</b>
				<b>\$694</b>

13. Use this space to provide any additional information or description of resources supporting your firm's qualifications for the proposed project. This section may also be used to submit proposed prices, if required. A maximum of two (2) additional sheets may be utilized to answer this question. All other sheets not specifically requested shall be excluded.

## WE UNDERSTAND THE HISTORY OF ASCENSION PARISH

CSRS has served as the Engineering Review Agency (ERA) for the Ascension Parish Planning Commission reviewing all development activity in Ascension Parish from 2004 to 2008 and again from 2016 to present. Our tenure has spanned over 4 different Parish President administrations. With our local presence and long-term history, our wealth of knowledge covering historical traffic, drainage, and sanitary sewer infrastructure as well as our familiarity with the Unified Land Development Code, CSRS is uniquely qualified to continue as the Parish's ERA and perform all tasks outlined in the RFQ's Scope of Services.

## CSRS CONTINUES TO ADD SPECIALIZED ENGINEERING EXPERTISE

Since our selections in 2004 and again in 2016, CSRS has continued to add specialized high-level expertise that has elevated our qualifications and depth as the ERA for Ascension Parish.

**Stormwater Modeling:** Stokka Brown, PE, CFM joined our firm in 2018 and has completely updated our hydraulic capabilities with the successful utilization of HEC-RAS 1D and 2D modeling techniques. CSRS, in partnership with HNTB, developed HEC-RAS 2D models for Ascension Parish. They are used to accurately assess the individual and cumulative offsite drainage impacts of every proposed development. He has developed a team of modelers that has been supporting the current AP ERA contract.

**Sanitary Sewer:** Offsite Drainage Assessment: CSRS has been working with the Parish to develop and implement the last requirement of analyzing potential impacts to offsite properties using the Parish's HEC-RAS 2D models. CSRS helped prepare the models and assisted with developing ordinances, internal policies, and processes to use them within the traditional review process..

**GIS, Planning, CFM, Grants, Surveying:** CSRS continues to add expertise on our staff in several support areas that are either required in the RFQ or that can be of assistance to this contract based on our previous knowledge of the scope of services:

- **GIS:** Brooks Andrews
- **Planning:** Mark Goodson, James Andermann, Jeff Bell, PLA, Onam Bisht, AICP, LEED AP ND, SITES AP
- **Certified Floodplain Managers:** Stokka Brown, MS, PE, CFM, Spencer Johnson, PE, CFM, Brandon Campo, PE, CFM, Clay Riggs, PE, CFM
- **Grant Applications:** Matthew Martinec, David Lessinger
- **Land Surveying:** Christian Armstrong, PLS





13. Use this space to provide any additional information or description of resources supporting your firm's qualifications for the proposed project. This section may also be used to submit proposed prices, if required. A maximum of two (2) additional sheets may be utilized to answer this question. All other sheets not specifically requested shall be excluded.

Based on the requirements listed in the RFQ, and specifically those mentioned in Section 5.0 of the Qualification Submission Format, CSRS has the expertise to address each of the items listed:

**Subdivision and Development Plan Review:** CSRS has historically completed the review of over 280 subdivision projects, 400 building permits, and 150 residential fill mitigation permits within Ascension Parish. No other firm or person has this much experience with Ascension Parish reviews.

**Construction Process, Inspection and Monitoring:** CSRS has performed this function over the twelve-year period listed. Additionally, we have developed the checklists still in use today for Daily Inspections and Final Inspections.

**Meeting Attendance:** A CSRS representative has been in attendance for every required meeting including Council Meetings, Planning Commission Meetings, Pre-Application Meetings, and Pre-Construction Meetings.

**Technical Assistance:** CSRS has provided additional technical assistance as requested by the Planning Commission staff on an as-needed basis, including:

- Creation of the Parish's first Subdivision Construction Specifications
- Analysis of plan review fees to equalize revenue from plan review fees with costs
- Surveying and mapping of the record inundation from the Great Flood of 2016
- Technical reviews of proposed ordinance changes
- Sanitary sewer billing audit

**MyPermitNow:** CSRS helped the Permit Office implement its current MyPermitNow system and has several staff members who can use it effectively.

**Floodplain Manager:** As mentioned above, CSRS has four certified CFMs who can communicate with the Parish's floodplain manager and provide information relative to elevation certificates, LOMA, and wetlands.

Going forward, we will continue to help you foster healthy development across the board. In practice, this will include the completion and delivery of site plans, drainage and traffic impact studies, and subdivision plats, as well as the review of codes and ordinances, and technical advice on traffic, drainage and sewer systems, debt issuance, performance and maintenance bonds, budgeting, and other growth-induced development needs.

CSRS is well known to Ascension Parish, and the continuance of our successful relationship is the right choice. **No transition is necessary – our team is already in place which allows the Ascension Parish staff to keep their focus and energy on the creation and implementation of new codes and ordinances that are currently being developed.** All current reviews in progress will continue, and the completion of new reviews will carry on as additional plans are submitted. We thank you for the opportunity to submit our qualifications and look forward to continuing to serve the people of Ascension Parish.

**CSRS HAS VERY FAVORABLE CLIENT REFERENCE LETTERS SPEAKING TO OUR LEVEL OF SERVICE:** *(Please refer to page 30 for reference letters.)*

- Wade Evans, Mayor | City of Central
- Matthew Morris, PE, Director & Nicholas Johnson, Parish Engineer | Calcasieu Parish Police Jury



13. Use this space to provide any additional information or description of resources supporting your firm's qualifications for the proposed project. This section may also be used to submit proposed prices, if required. A maximum of two (2) additional sheets may be utilized to answer this question. All other sheets not specifically requested shall be excluded.

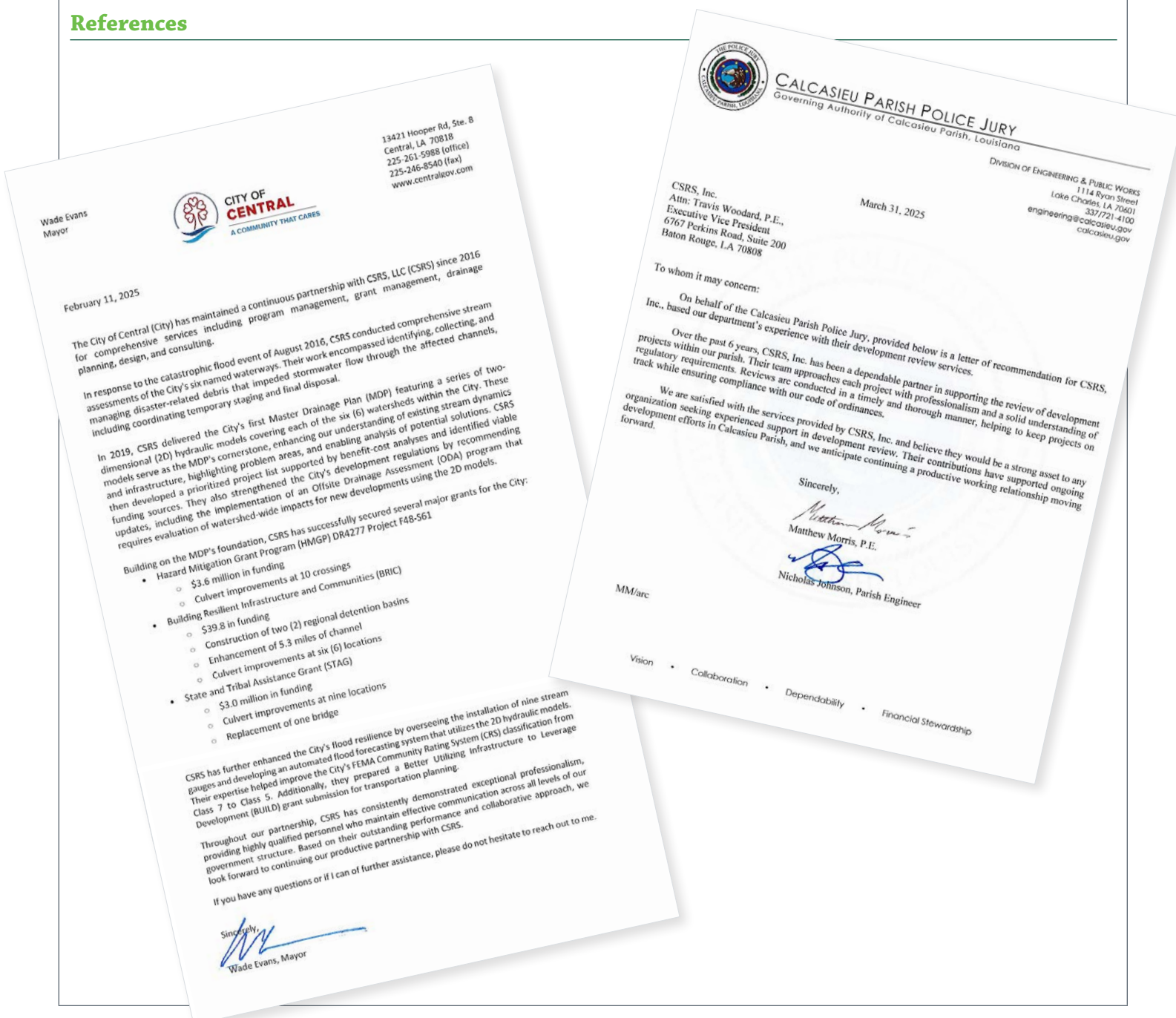
## Code of Ethics

In reference to Section 3.11 Code of Ethics, we affirm that there are no conflicts or violations of the Ethics Code that would prevent us from performing the Scope of Work outlined in the RFQ.

## Acknowledgments

CSRS acknowledges and confirms its understanding of the scope of work to be performed and compliance with all state licensing requirements to practice in Louisiana. CSRS further confirms that it has maintained a record free of substandard work and unethical practices over the past five years. If awarded the contract, CSRS accepts full responsibility for the entire contract, including payment of all associated charges. CSRS also acknowledges and will comply with the contract terms.

## References



## CSRS - COMPARABLE DOCUMENT



## City of Central Stormwater Management Transformation

CSRS helped the City of Central transform stormwater management by developing its first-ever Master Drainage Plan, state-of-the-art hydraulic models, flood risk assessments, flood mitigation strategies, regulatory improvements, and a flood forecasting system.

The City of Central was devastated by catastrophic flooding during the August 2016 Flood, with approximately 60% of buildings receiving flood damage. In October 2017, the City invested \$1 million in developing its first-ever [Master Drainage Plan](#) (MDP), developing state-of-the-art 2-dimensional (2D) hydraulic models, flood risk assessments, flood mitigation strategies, regulatory improvements, and a flood forecasting system. The creation of the MDP and models vaulted the city to prominence because it possesses a powerful tool that gives it an advantage in accessing competitive funding sources and guiding the future management of its development and stormwater and floodplain initiatives.

CSRS implemented a comprehensive stormwater management system for the City of Central, delivering:

### 1. Flood Risk Mitigation Solutions and Grant Funding

- Proposed and analyzed cost-effective flood mitigation solutions, including Benefit-Cost Analysis (BCA).
- Submitted and **secured over \$60 million in grant funding** for constructing [critical stormwater infrastructure improvements](#) within the City.

### 2. FEMA Community Rating System (CRS) Flood Insurance Discounts

- Identified over 1200 FEMA Community Rating System points, improving [CRS Class from 7 to 5](#), now providing its residents with a 25% discount on flood insurance, a saving **nearly \$1 million/year**.
- The addition of the Early Flood Warning System (EarlyFloWS) could earn an additional 365 points and achieve a CRS Class 4 and an additional saving of **nearly \$200,000/year**.

### 3. Flood Risk Identification and Communication

- Identified key flood risks and vulnerabilities within the City.
- Developed [online GIS interactive maps](#) and conducted [Bi-Annual Drainage Summits](#) to communicate information and updates and built trust with residents.

### 4. Regulatory Improvements for Effective Floodplain Management

- Developed more accurate flood hazard areas and elevations to promote flood-smart development.
- Developed an [Offsite Drainage Assessment](#) (ODA) tool using the 2D hydraulic models to ensure new development and construction activities do not increase flood risks for residents.

### 5. Flood Forecasting System for Emergency Preparedness

- Created a real-time, fully automated flood forecasting system ([EarlyFloWS](#)) using stream gauges, weather radar, and hydraulic models to predict flooding with street-level precision viewable through online GIS.
- Provides officials, emergency responders, and the community with detailed advanced warnings to enhance emergency response capabilities, reduce damages, and save lives.

### 6. Living Data and Hydraulic Model Management

- LiDAR data is collected every 2 years to provide the latest, most accurate surface representation.
- Maintain GIS database to track infrastructure improvements.
- Continuous management and update of the 2D hydraulic models based on the Offsite Drainage Assessment Program, infrastructure improvements, and updated LiDAR.

**EXHIBIT A - SCORE CARD****Ascension Parish Professional Selection Committee  
Score Card****Date of Meeting** \_\_\_\_\_**Firm Name:** CSRS, LLC

<b>SCORECARD FACTORS</b>	<b>Weight</b>	<b>Max Total</b>
<b>Firm/Team Qualifications and Experience</b> <ul style="list-style-type: none"> <li>Firm/Team shall be evaluated based on project specific experience and resources</li> <li>Primary focus should be on Prime Consultants Experience; however, the other team members must be considered.</li> </ul>	0-25pts	
<b>Key Personnel Qualifications and Experience</b> <ul style="list-style-type: none"> <li>Specific Personnel Experience with Similar Projects must be considered</li> <li>While Firm Principals are listed, they traditionally have little involvement in the design; Emphasis should be placed on the Project Managers and Project Engineers/Architects.</li> </ul>	0-25 pts	
<b>Project Experience</b> <ul style="list-style-type: none"> <li>Consideration must be given to Firms/Teams that can show experience with State/Federal regulations, codes, policies, procedures and standards to successfully facilitate project completion and familiarity with government operations in general at parish/county or municipal levels as well as those having familiarity with the Ascension Parish Unified Land Development Code. Letters or other documentation of successfully implementing projects or programs are acceptable.</li> </ul>	0-10 pts	
<b>Proposal/Understanding</b> <ul style="list-style-type: none"> <li>Firm/Teams RFQ should identify understanding of project scope, the past work experience for both the firm and personnel should properly reflect project scope and user agency specifications.</li> </ul>	0-5 pts	
<b>Compatibility (firm size versus project size)</b> <ul style="list-style-type: none"> <li>Consideration for the size of the firm and available key personnel must be considered relative to the size of the project. This must be evaluated concurrently with the firm's current workload.</li> </ul>	0-5pts	
<b>Current Work Load</b> <ul style="list-style-type: none"> <li>Number and size of projects currently under contract must be considered in relation to available staff.</li> </ul>	0-10 pts	
<b>Firm Location (Where Work Is to Be Performed)</b> <ul style="list-style-type: none"> <li>Firm/Team have or will maintain, up on award, an office within 30 miles of Gonzales and staffed with an adequate number of qualified employees to do the required work, shall be given priority consideration.</li> </ul>	0-5 pts	
<b>Past Performance</b> <ul style="list-style-type: none"> <li>Points will be awarded based on letters or other documentation of successfully implementing projects or programs are acceptable; special capabilities to accomplish this scope of work; ability to meet deadlines and budgets; and quality of work.</li> </ul>	0-5 pts	
<b>Special Conditions/Requirements Specified in RFQ/RFP</b> <ul style="list-style-type: none"> <li>As specified in Section 5 of the RFQ/RFP</li> </ul>	0-10 pts	
<b>100pts TOTAL</b>		

\_\_\_\_\_  
**Committee Member**\_\_\_\_\_  
**Date**

**EXHIBIT B - CERTIFICATION STATEMENT**

**EXHIBIT B: CERTIFICATION STATEMENT**

EXHIBIT B - CERTIFICATION STATEMENT

CERTIFICATION STATEMENT

The undersigned hereby acknowledges she/he has read and understands all requirements and specifications of the Request for Qualifications (RFQ) or Request for Proposals (RFP), including attachments.

**OFFICIAL CONTACT.** The Ascension Parish Government (Parish) requests that the Proposer designate one person to receive all documents and the method in which the documents are best delivered. Identify the contact’s name and fill in the information below: (Print Clearly)

Date: March 26, 2025 Official Contact Name: Stokka Brown

A. E-mail Address: stokka.brown@csrsinc.com

B. Phone Number: ( 833 ) 523-2526

C. US Mail Address: 8555 United Plaza Blvd., Ste. 100  
Baton Rouge, LA 70809

Proposer certifies that the above information is true and grants permission to the Parish or Agencies to contact the above-named person or otherwise verify the information provided.

By its submission of this proposal and authorized signature below, Proposer certifies that:

- 1. The information contained in its response to this RFQ/RFP is accurate.
- 2. Proposer complies with each of the mandatory requirements listed in the RFQ/RFP and will meet or exceed the functional and technical requirements specified therein.
- 3. Proposer accepts the procedures, evaluation criteria, mandatory contract terms and conditions, and all other administrative requirements set forth in this RFQ/RFP.
- 4. Proposer's quote is valid for at least 90 days from the date of proposal's signature below.
- 5. Proposer understands that if selected as the successful Proposer, he/she will have 30 business days from the date of delivery of final contract in which to complete contract negotiations, if any, and execute the final contract document.

Typed or Printed Name: Stokka Brown

Title: Principal-in-Charge

Company Name: CSRS, LLC

Address: 8555 United Plaza Blvd., Ste. 100

City: Baton Rouge State: LA Zip: 70809

 March 26, 2025

Signature of Proposer's Authorized Representative      Date



## ATTACHMENT - CERTIFICATE OF INSURANCE



## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
12/5/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Arthur J. Gallagher Risk Management Services, LLC 235 Highlandia Drive Suite 200 Baton Rouge LA 70810		<b>CONTACT NAME:</b> Jennifer Doucet <b>PHONE (A/C, No, Ext):</b> 225-906-0118 <b>FAX (A/C, No):</b> 225-292-3893 <b>E-MAIL ADDRESS:</b> Jennifer_Doucet@ajg.com	
		<b>INSURER(S) AFFORDING COVERAGE</b>	
		<b>INSURER A:</b> Capitol Specialty Insurance Corporation	
		<b>INSURER B:</b> Arch Specialty Insurance Company	
		<b>INSURER C:</b> Hartford Fire Insurance Company	
		<b>INSURER D:</b> Trumbull Insurance Company	
		<b>INSURER E:</b> Hartford Casualty Insurance Company	
		<b>INSURER F:</b>	

## COVERAGES

CERTIFICATE NUMBER: 904751356

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
C	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			43UUNBM1AUP	12/5/2024	12/5/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ Included \$
D	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			43UENBM1AVO	12/5/2024	12/5/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
E	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			43RHUBM1CAP	12/5/2024	12/5/2025	EACH OCCURRENCE \$ 6,000,000 AGGREGATE \$ 6,000,000 \$
D	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	43WEBM1AUL	12/5/2024	12/5/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C B A	Rented/ Leased Equipment Professional/Errors & Omissions Pollution Liability			43UUNBM1AUP AEP0068018-02 EV20210638-04	12/5/2024 5/17/2024 12/5/2024	12/5/2025 5/17/2025 12/5/2025	Leased Equipment Claim/Agg \$50,000 \$5Mil / \$10Mil \$5Mil / \$5Mil

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

See Attached...

## CERTIFICATE HOLDER

## CANCELLATION

Bid Only

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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ACORD 25 (2016/03)

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ATTACHMENT - CERTIFICATE OF INSURANCE

AGENCY CUSTOMER ID: \_\_\_\_\_  
LOC #: \_\_\_\_\_



ADDITIONAL REMARKS SCHEDULE

Page 1 of 1

AGENCY Arthur J. Gallagher Risk Management Services, LLC		NAMED INSURED CSRS, LLC 8555 United Plaza, Suite 100 Baton Rouge, LA 70809
POLICY NUMBER		
CARRIER	NAIC CODE	EFFECTIVE DATE:

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,  
FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE

General Liability:  
Blanket Additional Insured & Waiver of Subrogation, as required by written contract, as respects the General Liability coverage.

Business Auto:  
Blanket Additional Insured & Waiver of Subrogation, as required by written contract, as respects the Business Auto coverage.

Workers' Compensation:  
Blanket Waiver of Subrogation, as required by written contract, as respects the Workers' Compensation coverage.

Umbrella:  
Umbrella is follow form of the underlying liability coverages.

Cyber Liability:  
Corvus Insurance Company - CYB-108011373-00 - 5/17/24-5/17/25 - \$5,000,000 each Claim/Aggregate - \$50,000 retention each claim

ATTACHMENT - SYSTEM FOR AWARD MANAGEMENT (SAM.GOV)

Last updated by Suzanne Roberts on Dec 10, 2024 at 09:56 AM

CSRS LLC



Unique Entity ID RF4EYUHVHKHP5	CAGE / NCAGE 1MD42	Purpose of Registration All Awards
Registration Status Active Registration	Expiration Date Dec 10, 2025	
Physical Address 8555 United Plaza BLVD STE 100 Baton Rouge, Louisiana 70809-2258 United States	Mailing Address 8555 United PLZ BLVD Baton Rouge, Louisiana 70809-2260 United States	

Business Information

Doing Business as (blank)	Division Name (blank)	Division Number (blank)
Congressional District Louisiana 06	State / Country of Incorporation Louisiana / United States	URL http://www.csrsinc.com

Registration Dates

Activation Date Dec 12, 2024	Submission Date Dec 10, 2024	Initial Registration Date Jul 12, 2001
---------------------------------	---------------------------------	---

Entity Dates

Entity Start Date Mar 10, 1978	Fiscal Year End Close Date Dec 31
-----------------------------------	--------------------------------------

Immediate Owner

CAGE (blank)	Legal Business Name (blank)
-----------------	--------------------------------

Highest Level Owner

CAGE (blank)	Legal Business Name (blank)
-----------------	--------------------------------

Executive Compensation

In your business or organization's preceding completed fiscal year, did your business or organization (the legal entity to which this specific SAM record, represented by a Unique Entity ID, belongs) receive both of the following: 1. 80 percent or more of your annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements and 2. \$25,000,000 or more in annual gross revenues from U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?

No

Does the public have access to information about the compensation of the senior executives in your business or organization (the legal entity to which this specific SAM record, represented by a Unique Entity ID, belongs) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986?

Not Selected

Proceedings Questions

Is your business or organization, as represented by the Unique Entity ID on this entity registration, responding to a Federal procurement opportunity that contains the provision at FAR 52.209-7, subject to the clause in FAR 52.209-9 in a current Federal contract, or applying for a Federal grant opportunity which contains the award term and condition described in 2 C.F.R. 200 Appendix XII?

No

Does your business or organization, as represented by the Unique Entity ID on this specific SAM record, have current active Federal contracts and/or grants with total value (including any exercised/unexercised options) greater than \$10,000,000?

Not Selected

Within the last five years, had the business or organization (represented by the Unique Entity ID on this specific SAM record) and/or any of its principals, in connection with the award to or performance by the business or organization of a Federal contract or grant, been the subject of a Federal or State (1) criminal proceeding resulting in a conviction or other acknowledgment of fault; (2) civil proceeding resulting in a finding of fault with a monetary fine, penalty, reimbursement, restitution, and/or damages greater than \$5,000, or other acknowledgment of fault; and/or (3) administrative proceeding resulting in a finding of fault with either a monetary fine or penalty greater than \$5,000 or reimbursement, restitution, or damages greater than \$100,000, or other acknowledgment of fault?

Not Selected

ATTACHMENT - SYSTEM FOR AWARD MANAGEMENT (SAM.GOV)

Last updated by Suzanne Roberts on Dec 10, 2024 at 09:56 AM

CSRS LLC

Exclusion Summary

Active Exclusions Records?

No

SAM Search Authorization

I authorize my entity's non-sensitive information to be displayed in SAM public search results:

Yes

Entity Types

Business Types

Entity Structure

Corporate Entity (Not Tax Exempt)

Entity Type

Business or Organization

Organization Factors

(blank)

Profit Structure

For Profit Organization

Socio-Economic Types

Check the registrant's Reps & Certs, if present, under FAR 52.212-3 or FAR 52.219-1 to determine if the entity is an SBA-certified HUBZone small business concern. Additional small business information may be found in the SBA's Dynamic Small Business Search if the entity completed the SBA supplemental pages during registration.

Financial Information

Accepts Credit Card Payments

No

Debt Subject To Offset

No

EFT Indicator

0000

CAGE Code

1MD42

Electronic Funds Transfer

Account Type

Checking

Routing Number

\*\*\*\*\*26

Lock Box Number

(blank)

Financial Institution

FIRST HORIZON BANK

Account Number

\*\*\*\*\*13

Automated Clearing House

Phone (U.S.)

2257613645

Email

(blank)

Phone (non-U.S.)

(blank)

Fax

(blank)

Remittance Address

CSRS LLC

8555 United Plaza BLVD

Suite 100

Baton Rouge, Louisiana 70809

United States

Taxpayer Information

EIN

\*\*\*\*\*7459

Type of Tax

Applicable Federal Tax

Taxpayer Name

CSRS LLC

Tax Year (Most Recent Tax Year)

2022

Name/Title of Individual Executing Consent

Secretary

TIN Consent Date

Dec 10, 2024

Address

8555 United Plaza BLVD

Baton Rouge, Louisiana 70809

Signature

Domoine D Rutledge

Points of Contact

Accounts Receivable POC

👤

Steve Laplace, CFO

steve.laplace@csrsinc.com

Jan 06, 2025 09:00:21 PM GMT

https://sam.gov/entity/RF4EYUHVKHP5/coreData?status=null

ATTACHMENT - SYSTEM FOR AWARD MANAGEMENT (SAM.GOV)

Last updated by Suzanne Roberts on Dec 10, 2024 at 09:56 AM

CSRS LLC

2257690546

Electronic Business

🔗

THOMAS A. BARFIELD, President

tim.barfield@csrsinc.com

2252292133

Denny Lazarus, Contract Administrator

denny.lazarus@csrsinc.com

2257690546

8555 United Plaza BLVD

Suite 100

Baton Rouge, Louisiana 70809

United States

8555 United Plaza BLVD.

Suite 100

Baton Rouge, Louisiana 70809

United States

Government Business

🔗

TRAVIS P WOODARD, Exec VP

travis.woodard@CSRSINC.COM

2259394377

Elif Chiasson, Exec. Vice President

elif.chiasson@csrsinc.com

2257690546

8555 United Plaza BLVD

Suite 100

Baton Rouge, Louisiana 70809

United States

8555 United Plaza BLVD.

Suite 100

Baton Rouge, Louisiana 70809

United States

Proceedings Alternate POC

🔗

MICHAEL Songy, CEO

michael.songy@csrsinc.com

2257690546

8555 United Plaza BLVD.

Suite 100

Baton Rouge, Louisiana 70809

United States

Service Classifications

NAICS Codes		
Primary	NAICS Codes	NAICS Title
Yes	541330	Engineering Services
	541320	Landscape Architectural Services
	541370	Surveying And Mapping (Except Geophysical) Services
	541611	Administrative Management And General Management Consulting Services
	541620	Environmental Consulting Services
	541990	All Other Professional, Scientific, And Technical Services
	562910	Remediation Services

Size Metrics

IGT Size Metrics

Annual Revenue (from all IGTs)

(blank)

Worldwide

Annual Receipts (in accordance with 13 CFR 121)

\$25,000,000.00

Number of Employees (in accordance with 13 CFR 121)

125

Location

Annual Receipts (in accordance with 13 CFR 121)

(blank)

Number of Employees (in accordance with 13 CFR 121)

(blank)

Industry-Specific

Barrels Capacity

(blank)

Megawatt Hours

(blank)

Total Assets

(blank)

Electronic Data Interchange (EDI) Information

This entity did not enter the EDI information

Jan 06, 2025 09:00:21 PM GMT

https://sam.gov/entity/RF4EYUHVKHP5/coreData?status=null

Page 3 of 4

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**ATTACHMENT - SYSTEM FOR AWARD MANAGEMENT (SAM.GOV)**

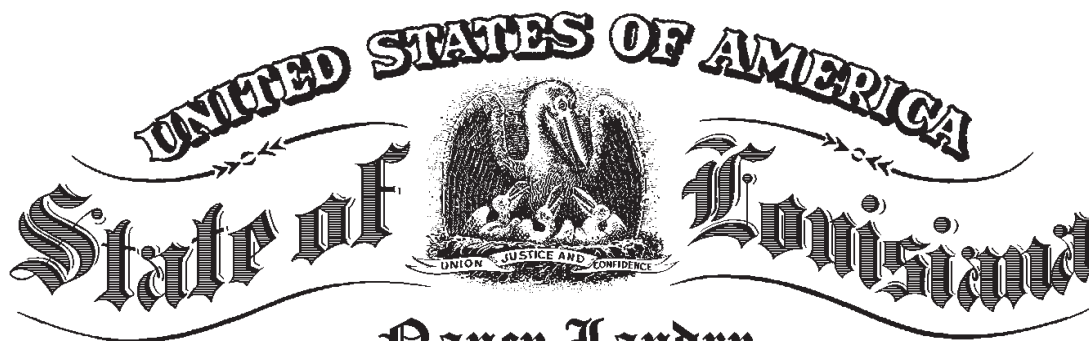
*Last updated by Suzanne Roberts on Dec 10, 2024 at 09:56 AM*

*CSRS LLC*

**Disaster Response**

This entity does not appear in the disaster response registry.

## ATTACHMENT - CERTIFICATE OF GOOD STANDING



**Nancy Landry**  
SECRETARY OF STATE

*As Secretary of State, of the State of Louisiana I do hereby Certify that*

**CSRS, LLC**

A limited liability company domiciled in BATON ROUGE, LOUISIANA,

Filed charter and qualified to do business in this State on March 10, 1978,

I further certify that the records of this Office indicate the company has paid all fees due the Secretary of State, and so far as the Office of the Secretary of State is concerned, is in good standing and is authorized to do business in this State.

I further certify that this certificate is not intended to reflect the financial condition of this company since this information is not available from the records of this Office.

In testimony whereof, I have hereunto set my hand and caused the Seal of my Office to be affixed at the City of Baton Rouge on,

June 10, 2024

*Nancy Landry*

*Secretary of State*

Web 32130960K



Certificate ID: 11894165#CSL73

To validate this certificate, visit the following web site, go to **Business Services**, **Search for Louisiana Business Filings**, **Validate a Certificate**, then follow the instructions displayed.  
[www.sos.la.gov](http://www.sos.la.gov)

ATTACHMENT - W-9

Form **W-9**  
(Rev. March 2024)  
Department of the Treasury  
Internal Revenue Service

**Request for Taxpayer  
Identification Number and Certification**  
Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Give form to the  
requester. Do not  
send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type.  
See Specific Instructions on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)  
**CSRS, LLC**

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.  
☐ Individual/sole proprietor    ☐ C corporation    ☐ S corporation    ☐ Partnership    ☐ Trust/estate  
☒ **LLC.** Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . . **P**  
**Note:** Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.  
☐ Other (see instructions)

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):  
Exempt payee code (if any)  
Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)  
*(Applies to accounts maintained outside the United States.)*

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

5 Address (number, street, and apt. or suite no.). See instructions.  
**8555 United Plaza Blvd., Ste 100**

6 City, state, and ZIP code  
**Baton Rouge, LA 70809**


7 List account number(s) here (optional)

Requester's name and address (optional)

**Part I Taxpayer Identification Number (TIN)**  
Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.  
**Note:** If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number  
- - - - -  
or  
Employer identification number  
**7 2 - 0 8 3 7 4 5 9**

**Part II Certification**  
Under penalties of perjury, I certify that:  
1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and  
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and  
3. I am a U.S. citizen or other U.S. person (defined below); and  
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.  
**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here    Signature of U.S. person    Date  
    **8/19/24**

**General Instructions**  
Section references are to the Internal Revenue Code unless otherwise noted.  
**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).  
**What's New**  
Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

**Purpose of Form**  
An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

Cat. No. 10231X

Form **W-9** (Rev. 3-2024)

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