

## TEC Professional Services Questionnaire

**A. Project Name and Advertisement Resolution Number:**

**Rheem Facility Renovation SOQ 24-031**  
**Resolution No. 144735**

**B. Firm Name & Address:**

**Holly and Smith Architects, APAC**

2302 Magazine Street  
New Orleans, LA 70130

(3 LOUISIANA OFFICE LOCATIONS)  
New Orleans - Hammond - Lafayette

[www.hollyandsmith.com](http://www.hollyandsmith.com)

LA License #AC0079



**C. Name, title and contact information of Principal, as defined in Section 2-926 of the Jefferson Parish Code of Ordinances, who is a registered, licensed architect, professional engineer, or surveyor in the State of Louisiana:**

Kevin J. Morris, AIA, CSI, CDT, CCCA, NCARB

Principal, President

LA License No. 5598

Office: 504-585-1315

Email: k.mo@hollyandsmith.com

*(RESIDENT OF KENNER FOR OVER 20 YEARS)*

**D. Name and contact information of employee who is a registered and licensed architect, professional engineer, or surveyor in the State of Louisiana in the applicable discipline. A subcontractor may be substituted here only if the advertised Project requires more than one discipline.**

Kevin J. Morris, AIA, CSI, CDT, CCCA, NCARB

Principal, President

LA License No. 5598

Office: 504-585-1315

Email: k.mo@hollyandsmith.com

**E. Please provide the number of employees whose primary function corresponds with each category:**

3 Administrative

20 Architects (Licensed)

     Chemical Engineers

     Civil Engineers

     Construction Inspectors

     Ecologists

     Electrical Engineers

     Engineer Intern

     Professional Land Surveyors

1 Estimators

     Geologists

     Geotechnical Engineers

3 Interior Designers

1 Landscape Architects

     Land Surveyor

     Mechanical Engineers

     Environmental Engineers

1 Specification Writers

     Structural Engineers

     Graduate Engineers

9 Project Managers

1 Clerical

     Grant/Funding Specialist

     Sanitary Engineers

39 **TOTAL**

(3 LOUISIANA OFFICE LOCATIONS)

**F. Is this submittal by a JOINT-VENTURE? Please check: YES**

**NO ☒**

**If marked "No" skip to Section I. If marked "yes" complete Sections G-H.**

## TEC Professional Services Questionnaire



**G. If submittal is by JOINT-VENTURE, list the firms participating and outline specific areas of responsibility (including administrative, technical, and financial) for each firm. Please attach additional pages if necessary.**

1. N/A

2. N/A

**H. Has this JOINT-VENTURE previously worked together? Please check: N/A**  
**YES NO**

**I. List all subcontractors anticipated for this Project. Please note that all subcontractors must submit a fully completed copy of this questionnaire, applicable licenses, and any other information required by the advertisement. See Jefferson Parish Code of Ordinances, Sec. 2-928(a)(3). Please attach additional pages if necessary.**

Name & Address:	Specialty:	Worked with Firm Before (Yes or No):
<b>1.</b> Schrenk, Endom and Flanagan 4227 Bienville Street New Orleans, LA 70119 	Civil Engineering and Structural Engineering	YES - for over 20 years
<b>2.</b> Lucien T. Vivien, Jr. & Associates Inc. 3510 N Causeway Blvd, Ste 612 Metairie, LA 70002 	Mechanical, Electrical and Plumbing Engineering	YES - for over 20 years
<b>3.</b>		

**J. Please specify the total number of support personnel that may assist in the completion of this Project:**  
5-6 (from Holly & Smith Architects) and 12-14 (Including Consultants)

## TEC Professional Services Questionnaire

**K. List the professional in charge, key persons, specialists, and individual consultants anticipated for this Project and provide their relevant information below. If necessary, please attach additional documentation (i.e. resume) that demonstrates the employment history and experience of the Firm's key persons that may assist in the completion of this Project. Please attach additional pages if necessary.**

### **PROFESSIONAL IN CHARGE OF PROJECT:**

**Name & Title:**

**Kevin J. Morris, AIA, NCARB, CSI, CDT, CCCA**  
 President - Holly and Smith Architects  
*Resident - Kenner, LA for > 20 years*



**Project Assignment:**

**Principal-in-Charge:** As a resident of Jefferson Parish and the President of Holly & Smith Architects, Kevin will serve as Project Oversight and the interface with Jefferson Parish throughout all phases of the project. Kevin's effective project leadership skills will navigate the process and shepherd this project to a successful completion.

**Name of Firm with which associated:**



Holly and Smith Architects, APAC  
 2302 Magazine Street  
 New Orleans, LA 70130

**Years' experience with this Firm:**

15 Years with H/S  
 28 Years in the industry

**Education: Degree(s)/Year/Specialization:**

Bachelor of Arts, Architecture, 1995, Louisiana State University

**Active registration: Year first registered/discipline:**



2001, Louisiana Registered Architect, License No. 5598  
 Construction Specification Institute  
 Construction Documents Technology

Certified Construction Contract Administrator  
 NCARB

**Other experience and qualifications relevant to the proposed Project:**



As a **life-long resident of Jefferson Parish**, Kevin's most significant **Direct Project Experience:** New Orleans 8th District Fire Station, New Orleans 4th District Police Station, Delgado River City Campus, Luling and Entergy Service Centers - (directly adjacent) and Southern Louisiana.  
**Additional current projects include:** NTCC Diesel Automotive Academy and the Alario Center Repairs and Renovation. With over 25 years of Architectural experience, Kevin provides "added value" to the H/S Team's expertise to address all phases of the project's development from conception through construction. His knowledge of Public Bid Process will ensure project oversight for meeting the project delivery schedule and minimizing Contractor Change Orders.

## TEC Professional Services Questionnaire



<b>KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:</b>	
<b>Name &amp; Title:</b>	
<b>Robert J. Boyd, AIA</b> Associate Principal/New Orleans Studio Director	
<b>Project Assignment:</b>	
<b>Project Manager:</b> Robert is seasoned professional and has served in management role for several noteworthy projects including Jefferson Parish Courthouse and the New Orleans 4th District Police Station. His responsibilities for this project will be to serve as the Project Manager orchestrating all project production and workflow including Programming, Budgets, Estimates and Consultant coordination.	
<b>Name of Firm with which associated:</b>	
	Holly and Smith Architects, APAC 2302 Magazine Street New Orleans, LA 70130
<b>Years' experience with this Firm:</b>	
11 Years with H/S 35 Years in the industry	
<b>Education: Degree(s)/Year/Specialization:</b>	
Bachelor of Architecture, 1991, Tulane University Masters of Architecture, 2004, Tulane University	
<b>Active registration: Year first registered/discipline:</b>	
1993, Louisiana Registered Architect, License No. 4660	
<b>Other experience and qualifications relevant to the proposed Project:</b>	
<b>H/S Experience:</b> New Orleans 8th District Fire Station, New Orleans 4th District Police Station.  <b>Relevant Project Experience:</b> Jefferson Parish General Government Building, Gretna; 24th Judicial District Courthouse, Gretna; Delgado Advanced Technology.  <b>Current Projects:</b> Alario Center Repairs and Renovation + LAMAR Dixon Repairs and Renovation	





## TEC Professional Services Questionnaire

<b>KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:</b>	
<b>Name &amp; Title:</b>	
<b>Pierre Theriot, AIA</b> Design Director, Principal	
<b>Project Assignment:</b>	
<b>Design Director:</b> As Design Director, Pierre will guide the project development for conceptual and programmatic requirements. He will manage and inspire creative collaboration between the client, the design team and the general contractors to deliver a product that both is functional and beautiful.	
<b>Name of Firm with which associated:</b>	
	Holly and Smith Architects, APAC 2302 Magazine Street New Orleans, LA 70130
<b>Years' experience with this Firm:</b>	
25 Years with H/S	
<b>Education: Degree(s)/Year/Specialization:</b>	
Bachelor of Architecture, 1998, University of Louisiana at Lafayette	
<b>Active registration: Year first registered/discipline:</b>	
2005, Louisiana Registered Architect, License No. 6217	
<b>Other experience and qualifications relevant to the proposed Project:</b>	
<b>Firm Experience includes:</b> Amite City Police Station, LANG Field Maintenance Shop, Tangipahoa Consolidated Gravity + Drainage District No. 01 Consolidated Gravity Drainage Office Building, Tangipahoa Environmental Service Building, Louisiana Army National Guard (LANG) Multi-Unit Readiness Center - Hammond, LANG Armed Forces Reserve Center & Field Maintenance Shop - Baton Rouge, (LANG) Franklinton Readiness Center, Tangipahoa Parish Tourism Commission Building, West Feliciana Parish Governmental Center	



## TEC Professional Services Questionnaire

<b>KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:</b>	
<b>Name &amp; Title:</b>	
<b>Trent Husser, AIA, NCARB</b> <b>Architect</b>	
<b>Project Assignment:</b>	
<b>Project Architect:</b> With a “hands-on” approach, Trent's focus is diving into the details in the early phases of the project. His wealth of knowledge and understanding for the development of the documents helps ensure that items which have the potential to become problematic, are resolved prior to ever becoming a costly mistake. His C.A. Responsibilities ensure project continuity from design through construction.	
<b>Name of Firm with which associated:</b>	
	Holly and Smith Architects, APAC 2302 Magazine Street New Orleans, LA 70130
<b>Years' experience with this Firm:</b>	
2 months with H/S 10 Years in the industry	
<b>Education: Degree(s)/Year/Specialization:</b>	
Master of Architecture, 2013, University of Louisiana at Lafayette Bachelor of Architecture, 2012, University of Louisiana at Lafayette	
<b>Active registration: Year first registered/discipline:</b>	
2016, Louisiana Registered Architect, License No. 8740 NCARB # 718907	
<b>Other experience and qualifications relevant to the proposed Project:</b>	
<b>Professional Experience includes:</b> David Crockett Fire Station, Gretna LA Robert Fresh Marck, New Orleans, LA One Palafox Place, Pensacola, FL  Additionally, Trent is a member of the Safety Assessment Program, serving as a disaster service worker with essential emergency duties during disasters.	

## TEC Professional Services Questionnaire

<b>KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:</b>	
<b>Name &amp; Title:</b>	
<b>Richard Longman, AIA, PLA, ASLA, LEED AP BD+C</b> Architect III / Landscape Architect	
<b>Project Assignment:</b>	
<b>Landscape Architect + Construction Administration:</b> With dual degrees, Richard is the "Swiss Army Knife" in the H/S toolkit, providing expertise in various facets of a project's development from conception to occupancy. Richard compliments the design team with a sustainable approach for landscaping and site drainage, in addition to his diverse Construction Administration skills.	
<b>Name of Firm with which associated:</b>	
	Holly and Smith Architects, APAC 2302 Magazine Street New Orleans, LA 70130
<b>Years' experience with this Firm:</b>	
2 Year with H/S 47 Years in the industry	
<b>Education: Degree(s)/Year/Specialization:</b>	
Bachelor of Architecture, 1977, Louisiana State University Masters of Landscape Architecture, 1985, Louisiana State University	
<b>Active registration: Year first registered/discipline:</b>	
1980, Louisiana Registered Architect, License No. 2666 1984, Louisiana Registered Landscape Architect, License No. L-221 NCARB	
<b>Other experience and qualifications relevant to the proposed Project:</b>	
<b>H/S Experience:</b> Campus Master Planning, Historic Restoration & Adaptive Reuse, Healthcare Facilities;	
<b>Relevant Project Experience:</b> Port of New Orleans, New Security Upgrades for the Department of Homeland Security	
<b>Current Projects:</b> North Oaks Physical Therapy Clinic, Nunez Community College Student Testing and Career Counseling Center, NTCC Sullivan Diesel Auto Building	

## TEC Professional Services Questionnaire

<b>KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:</b>	
<b>Name &amp; Title:</b>	
<b>Mary Mowad Guiteau, IIDA, IFMA</b> Interior Design Director	
<b>Project Assignment:</b>	
<b>Interior Designer:</b> In the early conceptual phases, Mary provides expertise in assisting the Owner / User Agency in identifying all project parameters and necessities to solidify the project program. Once areas are established through the design process, Mary serves as the integrator of space planning, finish materials, and office furniture to ensure a complete holistic project deliverable.	
<b>Name of Firm with which associated:</b>	
	Holly and Smith Architects, APAC 2302 Magazine Street New Orleans, LA 70130
<b>Years' experience with this Firm:</b>	
17 Year with H/S 28 Years in the industry	
<b>Education: Degree(s)/Year/Specialization:</b>	
Bachelor of Interior Design, 1997, Louisiana State University	
<b>Active registration: Year first registered/discipline:</b>	
1980, Louisiana Registered Architect, License No. 2666 1984, Louisiana Registered Landscape Architect, License No. L-221 NCARB	
<b>Other experience and qualifications relevant to the proposed Project:</b>	
<b>Relevant Project Experience:</b> New Interior Design Standards for State of Louisiana D.O.A. Louisiana Governor's Mansion Iberville/Bienville State Office Buildings Benson Tower: State of Louisiana Offices (including Dept. of Justice) Entergy Corporate Headquarters - 7th Floor Entergy Corporate Headquarters - 28th Floor Public Spaces Entergy Corporate Headquarters - 2nd Floor Lobby Entergy Aerosol Building	

## TEC Professional Services Questionnaire

**L. Work by Firm or Joint-Venture members which best illustrates current qualifications relevant to this Project. Please include any and all work performed for Jefferson Parish. Please attach additional pages if necessary.**

### PROJECT NO. 1

Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
<b>Entergy Metro Region Service Center</b> New Orleans, LA Contact: Entergy Services, Inc., Jonathan Cothorn, 504.576.7452	The new Service Center located in Jefferson, Louisiana provides a modernized facility for the company's Distribution, Construction, Engineering, and Damage Prevention Departments. It consists of open office spaces, a variety of meeting rooms, and assembly rooms, which are all intended for general operation and storm recovery. The office design provides a flexible layout that can be easily modified in the future as plan changes are necessary due to the departments' growth or redistribution. Hardened rooms capable of withstanding major hurricanes and tornadoes are provided for use by critical staff during emergency storm events.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
Completed 2021	\$6,823,590	Architect of Record Oversight for Consulting Engineers, Construction Administration

### PROJECT NO. 2

Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
<b>Entergy Service Center – Luling</b> Luling, LA Contact: Entergy Services, Inc., Misty Luc-Anderson, 504.576.7452	The new Service Center located in Luling, Louisiana provides a modernized facility for the company's Distribution Department. It consists of open office spaces, a variety of meeting rooms, assembly rooms, and a warehouse, which are all intended for general operation and storm recovery. The office design provides a flexible layout that can be easily modified in the future as plan changes are necessary due to the departments' growth or redistribution. Hardened rooms capable of withstanding major hurricanes and tornadoes are provided for use by critical staff during emergency storm events. The site and yard design makes accommodations for various types of vehicle circulation and provides lay down area for the service center operation.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
Completed 2020	\$6,189,322	Architect of Record, Oversight for Consulting Engineers, Construction Administration



Entergy Metro Region Service Center, New Orleans, LA



Entergy Service Center – Luling, Luling, LA





## H/S Work Completed at Adjacent Project Property



JEFFERSON HIGHWAY

2019 ROOF REPLACEMENT PROJECT  
AT ENTERGY VIRGIL STREET ON  
WEST BANK (SIMILAR FACILITY)

NEW ENTERGY METRO SERVICE CENTER  
(2021)

2020 INTERIOR OFFICE  
RENOVATIONS AND UPGRADES  
+ 1998 ROOF REPLACEMENT

# H/S

HOLLY & SMITH ARCHITECTS

## List of Relevant Project Experience Projects:

### State and Municipality:

- W.C.C. Claiborne Building – Baton Rouge Capital Complex
- Iberville State Office Building - Baton Rouge Capital Complex
- West Feliciana Parish – New Government Center
- Tangipahoa Parish - Consolidated Drainage Facility
- Tangipahoa Parish - Environmental Services Building
- Tangipahoa Parish - Multi-Purpose Agricultural Center
- Florida Parishes - Agricultural Center
- City of Hammond – Community Center
- City of New Orleans – Keller Community Center
- City of New Orleans – 4th District Police Center
- City of New Orleans – 8th District Fire Station

- City of New Orleans – Village de L'Est Community Center
- City of New Orleans – Bayou Oaks Golf Course Maintenance Facility
- Jefferson Parish – Repairs to the Alario Center (In progress)
- Ascension Parish – Repairs to the LAMAR DIXON Center (In progress)

### Entergy:

- Tulane Avenue Service Center + Roof Replacement
- Virgil Street Services Center + Roof Replacement
- Magnolia Vehicle Maintenance Parking Garage + Roof Repairs
- Jefferson Highway Service Center + Roof Replacement
- KAST Training Facility Addition + Roof Repairs
- Lafayette / Broussard Service Center + Roof Repairs

- Hammond Service Center
- Metro Service Center
- Luling Service Center

### Louisiana Army National Guard:

- LANG Field Maintenance Shop No. 13
- Hammond Readiness Center
- Lake Charles Readiness Center
- Opelousas Readiness Center
- Lafayette Readiness Center
- Abbeville Readiness Center

### Safe Rooms / Storm Shelters:

- Hammond Government Safe Room
- Rapides Parish – Cherokee Elementary School + Storm Shelter
- Rapides Parish – Brame Junior High School + Storm Shelter
- Rapides Parish – Nachman Elementary School + Storm Shelter
- Rapides Parish – Horseshoe Elementary School + Storm Shelter

## TEC Professional Services Questionnaire

<b>PROJECT NO. 3</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility</b>	
<b>Environmental Services Building</b> Hammond, LA  Contact: Tangipahoa Parish Government, 985.748.3211	The 18,980 sq. ft. Environmental Services Building houses the Tangipahoa Parish Government's headquarters for the departments of Building Permitting, Planning, and Environmental Health. The building is subdivided into three main areas which correspond to the three departments. The large volume entry space is flanked on two sides by Building Permitting and Environmental Health and leads visitors to the Planning Department and a large multi-purpose meeting space. The new building is on axis with the existing South Tangipahoa Parish Health Unit which was also designed by Holly & Smith Architects in 1997.	
<b>Completion Date (Actual or estimated)</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
Completed 2014	\$3,359,000	Architect of Record Oversight for Consulting Engineers, Construction Administration

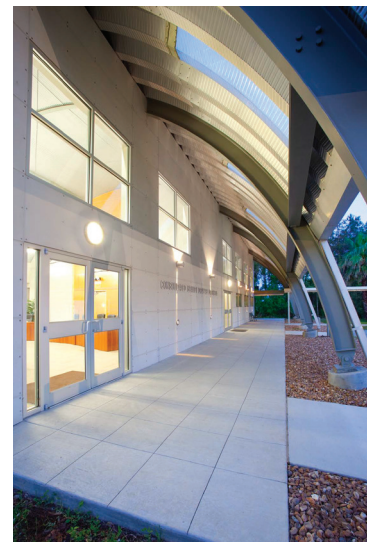
<b>PROJECT NO. 4</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<b>Tangipahoa Parish Consolidated Gravity and Drainage District No. 1 Offices</b> Tickfaw, LA  Contact: Tangipahoa Parish Government, 985.542.4292	The new office building for the Tangipahoa Consolidated Gravity and Drainage District No. 1 was inspired by the form and space created by large steel corrugated drain pipe. The building uses a quonset type roof structure typically used for barns and machine shop applications. On the exterior, a cement board rain screen cladding material is used with exposed fasteners. Internal spaces include a large, high-volume board room meeting space on one end with reception, a break room and offices in the remainder. The building is oriented with broad north and south exposure to minimize solar heat gain.	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
Completed July 2008	\$1,100,000	Architect of Record Oversight for Consulting Engineers, Construction Administration



**Environmental Services Building, Hammond, LA**



**Tangipahoa Parish Consolidated Gravity and Drainage District No. 1 Offices, Tickfaw, LA**





## TEC Professional Services Questionnaire

<b>PROJECT NO. 5</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<b>Franklinton Readiness Center, Louisiana Army National Guard</b> Franklinton, LA  Contact: State of Louisiana, CPT Jeremy Futrell (318) 290-5385	The functional program required a 41,321 sq. ft. Readiness Center on 12.392 acres, within the Franklinton Industrial Park in Franklinton, La. The facility houses the Readiness Center, a Maintenance Building, POV parking and parking for 147 military vehicles. It accommodates 3 full time occupants and 105 part-time occupants for a total of 108 soldiers. The hours of operation will consist of administration for 5 days per week with 2-day training assembly 2-3 times per month. The complex will also accommodate all of the POV and Military Vehicle Parking as well as a flammable material storage building with a control waste storage handling room, the wash rack, fueling station, access ramp and parking for the fueling truck. The building achieved a LEED-Gold Certification.	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
Completed 2017	\$11,900,000	Architect of Record Oversight for Consulting Engineers, Construction Administration

<b>PROJECT NO. 6</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<b>Tangipahoa Parish Tourism Commission Building</b> Hammond, LA  Contact: Tangipahoa Parish Government (985)748.3211	Tangipahoa Parish's geographical footprint is long and narrow. This is because the significant towns of the parish follow the north-south route of the Illinois Central Railroad like a string of pearls. Within each of these small towns, there was historically an architectural gem; the train station and/or depot. The Tourism Center's design was inspired from the spirit of this typology. The Building is located along Interstate 55 in Hammond, Louisiana. Now that the automobile is the dominant means of transportation (in lieu of the train), I-55 parallels the railroad on a north-south route and is the main artery for Tangipahoa Parish. The Tourism Center contains a large meeting space, an interpretive museum space and staff offices. The high volume space in the center contains the interpretive museum and is the main public space for visitors to the building.	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
Completed June 2006	\$1,452,878	Architect of Record Oversight for Consulting Engineers, Construction Administration



**Franklinton Readiness Center, Franklinton, Louisiana**



**Tangipahoa Parish Tourism Commission Building, Hammond, LA**





## TEC Professional Services Questionnaire

<b>PROJECT NO. 7</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<b>Louisiana Armed Forces Reserve Center and Field Maintenance Shop</b> Baton Rouge, LA  Contact: State of Louisiana, Col. Billy Aldridge (318) 641-5774	The new Armed Forces Reserve Center and Field Maintenance Shop was designed to serve the needs of the Louisiana National Guard Marine and Army Reserve Units located in the Baton Rouge area, as well as functioning as the headquarters for all units of the Louisiana National Guard throughout the state. The Reserve Center portion of the complex houses the administrative, storage, and assembly/training spaces for each branch of Service. The Facility Maintenance Shop is also used by all three branches of service. The facility architecture has a rich historic style as seen in various elements such as the cast stone columns, brick arches, and decorative cupolas. The building look reflects traditional Louisiana architecture combined with a hint of contemporary flair.	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
Completed 2011	\$47,500,000	Architect of Record Oversight for Consulting Engineers, Construction Administration

<b>PROJECT NO. 8</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<b>Louisiana Army National Guard Field Maintenance Shop 13</b> Hammond, LA  Contact: Louisiana Army National Guard Col. Scott Slaven james.s.slaven.mil@mail.mil	After Hurricane Katrina, the Federal and State government invested over 100 million dollars in the relocation of the aviation and support facilities previously located at the Lakefront Airport in New Orleans. A long term partnering with the City of Hammond and the Hammond Regional Airport made this venture possible. The facility consists of vehicle work bay spaces, assembly areas, training bays and related ancillary spaces for servicing military vehicles at the new Northshore facility. The project consists of a total of 15,764 sq. ft. of enclosed building. The buildings have been designed using materials, systems equipment and features to be energy efficient and to obtain the required green building SPiRiT Gold rating (comparable to LEED Silver). The durable materials used have been selected for their long life cycle and to complement the other buildings on campus. The building was a design build project between H/S and The Lemoine Company. The total construction cost was \$11,500,000 and included the utility infrastructure for the entire campus.	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
Completed 2008	\$11,500,000	Architect of Record Oversight for Consulting Engineers, Construction Administration



**Louisiana Armed Forces Reserve Center and Field Maintenance Shop, Baton Rouge, LA**



**Louisiana Army National Guard, Field Maintenance Shop 13, Hammond, LA**



## TEC Professional Services Questionnaire

<b>PROJECT NO. 9</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<b>Lake Charles National Guard Readiness Center</b> Lake Charles, LA  Contact: State of Louisiana Military Department CPT. Scott Mucci (504) 278-8618	The Louisiana National Guard Readiness Center located in Calcasieu Parish, near Chennault Airport will be 60,391 sq. ft. The site is at the intersection of Legion Street/Sen. J. Bennett Johnston Ave. and Interstate I-210. The facility will house the Readiness Center, a General Purpose Training Bay, Detached unheated Storage, personal vehicle parking and parking for 82 military vehicles and Trailers. The facility will house 21 permanent occupants and 120 reserve occupants for a total of 141 soldiers.	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
Est. Completion Oct. 2024	\$21,000,000	Architect of Record Oversight for Consulting Engineers, Construction Administration

<b>PROJECT NO. 10</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<b>Lafayette Readiness Center</b> Lafayette, LA  Contact: State of Louisiana Military Department CPT. Scott Mucci (504) 278-8618	A new 74,316 square foot Readiness Center Facility for the Louisiana National Guard. The Readiness Center will provide administrative, training, and material storage areas for the assigned military units. It will be located in Lafayette, LA in Lafayette Parish.	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
Est. Completion 2027	\$40,000,000	Architect of Record Oversight for Consulting Engineers, Construction Administration



**Lake Charles National Guard Readiness Center, Lake Charles, LA**



**Lafayette Readiness Center, Lafayette, LA**



## TEC Professional Services Questionnaire

**M. List all prior and/or on-going litigation between Firm and Jefferson Parish. Please attach additional pages if necessary.**

Parties:		Status/Result of Case:
Plaintiff:	Defendant:	
1.  N/A		No current claims
2.  N/A		No current claims
3.  N/A		No current claims
4.  N/A		No current claims

**N. Use this space to provide any additional information or description of resources supporting Firm's qualifications for the proposed project.**

With over 43+ years of experience and strong local presence, **Holly & Smith Architects** has provided Architectural Services for various private clients, as well as the state and local municipalities, throughout southern Louisiana. Our project expertise includes, Governmental and Military Facilities, in addition to Educational, Recreational, Hospitality and Healthcare Facilities. We provide Programming and Master Planning, as well as specialty focus on Historic Preservation and Tax Credit eligible projects. Our team recently completed the directly adjacent Entergy Metro Service Center and has provided Architectural / Engineering Services to Entergy for over 20 years. Together with our Consulting Engineers, our team has extensive experience in the design and delivery of numerous municipality and public safety facilities. We also have a long track record of working closely with local government entities, providing us with a deep understanding of the unique challenges of doing work in the public environment. H/S's focus on a collaborative, team-oriented process results in timely and cost effective projects for our clients. We take great pride in understanding out client's goals and aspirations and tailor our solutions to meet those objectives.

**O. To the best of my knowledge, the foregoing is an accurate statement of facts.**

Signature:  Print Name: Kevin J. Morris

Title: President Date: September 27, 2024

## TEC Professional Services Questionnaire

**A. Project Name and Advertisement Resolution Number:**

Rheem Facility Renovation

SOQ 24-031

Resolution Number: 144735

**B. Firm Name & Address:**

Schrenk Endom & Flanagan, LLC  
4227 Bienville Avenue  
New Orleans, LA 70119

**C. Name, title and contact information of Principal, as defined in Section 2-926 of the Jefferson Parish Code of Ordinances, who is a registered, licensed architect, professional engineer, or surveyor in the State of Louisiana:**

John S. Endom, P.E., Principal/Member  
4227 Bienville Avenue  
New Orleans, LA 70119  
(504) 482-7856  
jendom@sefengineers.com

**D. Name and contact information of employee who is a registered and licensed architect, professional engineer, or surveyor in the State of Louisiana in the applicable discipline. A subcontractor may be substituted here only if the advertised Project requires more than one discipline.**

John S. Endom, P.E., Principal/Member  
4227 Bienville Avenue  
New Orleans, LA 70119  
(504) 482-7856  
jendom@sefengineers.com

**E. Please provide the number of employees whose primary function corresponds with each category:**

<u>5</u> Administrative - CAD	<u>    </u> Estimators	<u>2</u> Specification Writers
<u>    </u> Architects (Licensed)	<u>    </u> Geologists	<u>4</u> Structural Engineers
<u>    </u> Chemical Engineers	<u>    </u> Geotechnical Engineers	<u>    </u> Graduate Engineers
<u>4</u> Civil Engineers	<u>    </u> Interior Designers	<u>    </u> Project Managers
<u>    </u> Construction Inspectors	<u>    </u> Landscape Architects	<u>1</u> Clerical
<u>    </u> Ecologists	<u>    </u> Land Surveyor	<u>    </u> Grant/Funding Specialist
<u>    </u> Electrical Engineers	<u>    </u> Mechanical Engineers	<u>    </u> Sanitary Engineers
<u>    </u> Engineer Intern	<u>    </u> Environmental Engineers	
<u>    </u> Professional Land Surveyors		<u>16</u> TOTAL

**F. Is this submittal by a JOINT-VENTURE? Please check: YES                      NO ☒**

**If marked "No" skip to Section I. If marked "yes" complete Sections G-H.**



## TEC Professional Services Questionnaire

**G. If submittal is by JOINT-VENTURE, list the firms participating and outline specific areas of responsibility (including administrative, technical, and financial) for each firm. Please attach additional pages if necessary.**

N/A

**2.**

N/A

**H. Has this JOINT-VENTURE previously worked together? Please check:**

YES

NO

N/A

**I. List all subcontractors anticipated for this Project. Please note that all subcontractors must submit a fully completed copy of this questionnaire, applicable licenses, and any other information required by the advertisement. See Jefferson Parish Code of Ordinances, Sec. 2-928(a)(3). Please attach additional pages if necessary.**

Name & Address:	Specialty:	Worked with Firm Before (Yes or No):
<b>1.</b>  N/A		
<b>2.</b>  N/A		
<b>3.</b>  N/A		

**J. Please specify the total number of support personnel that may assist in the completion of this Project:**

15



## TEC Professional Services Questionnaire

**K. List the professional in charge, key persons, specialists, and individual consultants anticipated for this Project and provide their relevant information below. If necessary, please attach additional documentation (i.e. resume) that demonstrates the employment history and experience of the Firm's key persons that may assist in the completion of this Project. Please attach additional pages if necessary.**

### **PROFESSIONAL IN CHARGE OF PROJECT:**

**Name & Title:**

John S. Endom P.E., Principal/Member

**Project Assignment:**

Project Structural Engineer

**Name of Firm with which associated:**

Schrenk Endom & Flanagan, LLC Consulting Engineers

**Years' experience with this Firm:**

30

**Education: Degree(s)/Year/Specialization:**

B.S. Science in Civil Engineering, Louisiana State University 1993-1997

**Active registration: Year first registered/discipline:**

Registered Civil Engineer: University of Mississippi - 1994 Civil Engineering

**Other experience and qualifications relevant to the proposed Project:**

Jefferson Parish Sheriff's Office District 1 Station  
East Jefferson General Hospital Expansion  
East Jefferson General Hospital Hybrid O.R.  
East Jefferson General Hospital Wellness Center  
East Jefferson General Hospital  
Ochsner Hospital Expansion

## TEC Professional Services Questionnaire

<b>KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:</b>
<b>Name &amp; Title:</b>
Ryan M. Flanagan, P.E., Principal/Member
<b>Project Assignment:</b>
Project Civil Engineer
<b>Name of Firm with which associated:</b>
Schrenk Endom & Flanagan, LLC Consulting Engineers
<b>Years' experience with this Firm:</b>
20
<b>Education: Degree(s)/Year/Specialization:</b>
B.S. Science in Civil Engineering, Louisiana State University 1993-1997
<b>Active registration: Year first registered/discipline:</b>
Registered Civil Engineer: Louisiana, CE 30577 (2003)
<b>Other experience and qualifications relevant to the proposed Project:</b>
Jefferson Parish Drainage and Capital Improvements - Cleveland and Flower Drive City of New Orleans - Marlyville-Fontainebleau Roadway Repair City of New Orleans - Roadway/Infrastructure City of New Orleans - St. Claude Group D&F Lafitte Tremé Housing Development Iberville Housing Development Napoleon Avenue Covered Canal Ochsner North Shore Medical Clinic for Ochsner Foundation Hospital Westbank Water Treatment Plant SLVHCS Replacement Medical Center (VA Hospital)

## TEC Professional Services Questionnaire

<b>KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:</b>
<b>Name &amp; Title:</b>
Stephannie Williams, P.E.
<b>Project Assignment:</b>
Structural Engineer
<b>Name of Firm with which associated:</b>
Schrenk Endom & Flanagan, LLC Consulting Engineers
<b>Years' experience with this Firm:</b>
12
<b>Education: Degree(s)/Year/Specialization:</b>
Bachelor of Science, University of Texas, Austin, Texas - Civil Engineering 2003 Master of Science, University of Texas, Austin, Texas - Civil Engineering 2005
<b>Active registration: Year first registered/discipline:</b>
Registered Civil Engineer: Louisiana, CE 40362 (2015)
<b>Other experience and qualifications relevant to the proposed Project:</b>
Ochsner Hospital West Tower Expansion Ochsner Central Utility Plant Expansion Ochsner Benson Cancer Center Addition Sophie B. Wright School & Gymnasium Ochsner Elmwood Medical Center

## TEC Professional Services Questionnaire

<b>KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:</b>
<b>Name &amp; Title:</b>
Brendan M. Tracy, P.E. - Civil Engineer
<b>Project Assignment:</b>
Civil Engineer
<b>Name of Firm with which associated:</b>
Schrenk Endom & Flanagan, LLC Consulting Engineers
<b>Years' experience with this Firm:</b>
2
<b>Education: Degree(s)/Year/Specialization:</b>
University of West Florida, Pensacola, FL - BS, Mathematics - 2013 University of New Orleans, New Orleans, LA - Master of Science, Civil Engineering - 2015
<b>Active registration: Year first registered/discipline:</b>
Registered Civil Engineer: Louisiana License #0044545 (2020)
<b>Other experience and qualifications relevant to the proposed Project:</b>
Extensive experience estimating and managing projects from start to finish, including coordination of various subcontractors to complete aspects of work on time, complete work plans and preconstruction meetings for major aspects of the work project, preparation of field work plans for the project team to execute, pre-walk jobsite locations to determine access and potential site conflicts, estimate and create project schedules for potential projects, and monitor and manage project controls throughout the duration of the project.

## TEC Professional Services Questionnaire

<b>KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:</b>
<b>Name &amp; Title:</b>
Martha K. Gsell
<b>Project Assignment:</b>
REVIT/CAD Document Production
<b>Name of Firm with which associated:</b>
Schrenk Endom & Flanagan, LLC Consulting Engineers
<b>Years' experience with this Firm:</b>
33
<b>Education: Degree(s)/Year/Specialization:</b>
Louisiana State University - Bachelor of Science - Interior Design (1982)
<b>Active registration: Year first registered/discipline:</b>
N/A
<b>Other experience and qualifications relevant to the proposed Project:</b>
Production and Management of Construction Documents.

## TEC Professional Services Questionnaire

**L. Work by Firm or Joint-Venture members which best illustrates current qualifications relevant to this Project. Please include any and all work performed for Jefferson Parish. Please attach additional pages if necessary.**

### PROJECT NO. 1

Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
<p>Jefferson Parish Ames Pumping Station</p> <p>Contact Information: Jefferson Parish Drainage Dept. Attn: Mr. Mitch Theriot, Director 1221 Elmwood Park Blvd. Suite 907 Jefferson, LA 70123</p>	<p>Full site/civil engineering design and construction administration services. SEF was responsible for designing and bringing all infrastructure (sewer, water and drainage) to steel building. We also performed construction administration throughout the project.</p>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2018	\$3.8 Million	<p>Structural: \$900,000.00 Civil: \$675,000.00</p>

### PROJECT NO. 2

Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
<p>Napoleon Avenue Covered Canal</p>	<p>Design of approximately 3,300 linear feet of pile supported reinforced concrete double barrel 19' wide x 13' high box culverts, sewer water, and drainage relocations and rehabilitation, roadway reconstruction and rehabilitation, traffic routing and construction phasing, and cost estimation.</p>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2018	\$400 Million	\$40 Million



## TEC Professional Services Questionnaire

<b>PROJECT NO. 3</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility</b>	
SLVHCS Replacement Medical Center (VA Hospital) New Orleans, LA	Project Engineer and Manager for the New Orleans Replacement Medical Center located in downtown New Orleans. The Medical Center finished an approximate 30-acre site bounded by Canal Street, South Galvez Street, South Rocheblave Street and Tulane Avenue. The project scope includes: site preload/surcharge program, approximately 5,500 linear feet of sanitary sewer main (up to 15-inch diameter), a private sanitary sewerage lift station and temporary sewage holding tank, 4500 linear feet of 10-inch water main including fire hydrants and building services, approximately 12,000 linear feet of drainage piping (up to 30-inch diameter), storm water retention and rain gardens, stormwater treatment manholes, paving design, site structural design, selective demolition, stormwater management, and construction administration services. Water, sewer, and drainage services were closely coordinated with the State, City, and the Sewerage & Water Board of N.O.	
<b>Completion Date (Actual or estimated)</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
2019	\$900 Million	\$100 Million

<b>PROJECT NO. 4</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
Jefferson Parish River Ridge Library Jefferson Parish, Louisiana 219 Soniat Ave., Harahan, LA 70123  Contact Information: Jefferson Parish Library 4747 West Napoleon Avenue Metairie, Louisiana 70001-2310 (504) 838-1100	Structural and civil design services were provided for new one story structural steel building. Structure bears on pile caps and grade beams which are pile supported. Project consisted of +/- 50 space concrete parking lot with subsurface drainage. All utilities (sewer, water, drainage, gas and electric) were designed and tied into public utilities within Jefferson Hwy ROW.	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
November 2017	\$3.1 Million	Structural: \$600,000.00 Civil: \$500,000.00

## TEC Professional Services Questionnaire

<b>PROJECT NO. 5</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
Canal Street Drainage Improvements	Project Engineer for the design of drainage improvements of Canal Street from the Mississippi River to Claiborne Avenue, which included relocation, the placement of new drain lines, French drain system, utility relocation, and construction management on both sides of Canal Street.	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
2022	\$12 Million	\$6 Million

<b>PROJECT NO. 6</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<p>Tulane University - Newcomb Boulevard Drainage and Street Repairs New Orleans, Louisiana</p> <p>Owner: Tulane University 3620 S. Claiborne Avenue New Orleans, LA 70125</p>	Project prime and design engineer for the Newcomb Boulevard project located at Tulane University. The project was designed, bid and constructed in three (3) separate phases. The project scope included: selective demolition of existing pavement (1500-foot stretch of divided roadway), completion replacement of existing drainage infrastructure, paving design, stormwater management, and construction administration services.	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
2022	\$5 Million	\$5 Million

## TEC Professional Services Questionnaire

<b>PROJECT NO. 7</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
Louisiana State University Highland Hall Baton Rouge, Louisiana	Site and building renovation project for student housing on the campus of Louisiana State University. Civil/site improvements include a new outdoor courtyard, concrete sidewalks, future plans for horseshoe driveway improvements, earthwork, and drainage improvements.	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
2020	\$1 Million	\$500,000

<b>PROJECT NO. 8</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
Iberville Redevelopment New Orleans, LA	Engineering design and oversight for the Iberville Redevelopment located in downtown New Orleans. The Iberville project was constructed on a 100-acre site servicing approximately 880 new residential units. The project scope includes selective demolition of existing public water, sewer and drainage system piping, new water mains and services, new sanitary sewerage mains and services, new drainage system piping, stormwater treatment and quality control, paving design and stormwater management.	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
2019	\$100 Million	\$25 Million

## TEC Professional Services Questionnaire

<b>PROJECT NO. 9</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
City of New Orleans Street Project New Orleans, LA	A FEMA-Funded Recovery Roads Project. Scope includes a full reconstruction of twenty-four city blocks in the Marlyville-Fontainebleau neighborhood. Utility improvements include water, sewer and drainage upgrades. Roadways, sidewalks, handicap ramps, and driveway aprons will be replaced. An additional one hundred blocks in this neighborhood to receive patch repairs to existing utilities, pavement, sidewalks, driveways and handicap ramps.	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
2022	\$10 Million	\$10 Million

<b>PROJECT NO. 10</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
Jefferson Parish Shooting Range Jefferson Parish, Louisiana  Contact Information: Sheriff Newell Normand 1233 Westbank Expy Harvey, LA 70058 (504) 363-5500	Structural Engineers in renovating a former grocery store into an indoor range. The facility includes administrative offices and an evidence storage space.	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
2008	\$2 Million	\$275,000.00



## TEC Professional Services Questionnaire

**M. List all prior and/or on-going litigation between Firm and Jefferson Parish. Please attach additional pages if necessary.**

Parties:		Status/Result of Case:
Plaintiff:	Defendant:	
1. Jefferson Parish	Schrenk & Peterson, Inc.	Case was settled out of court on March 21, 2011
2. N/A		
3. N/A		
4. N/A		

**N. Use this space to provide any additional information or description of resources supporting Firm's qualifications for the proposed project.**

Schrenk Endom & Flanagan, LLC [SEF], has provided Civil Engineering services in Louisiana and the Gulf South for 70 years. SEF was established in 1954. The firm has successfully completed over 7,000 projects in that timeframe, with many of the projects located within the State of Louisiana. Many of the managing members and employees of SEF were born and raised in Jefferson Parish. The principals have over 80 years of combined experience working for this regionally recognized engineering consulting firm. This experience allows SEF to provide our clients with regional experience on a personalized, local level. The combination of experience and good technical engineering with a commonsense approach to construction provides designs that are easily constructed and within project budgets.

**O. To the best of my knowledge, the foregoing is an accurate statement of facts.**

Signature:  Print Name: John S. Endom

Title: Principal/Member Date: September 19, 2024

## TEC Professional Services Questionnaire

**A. Project Name and Advertisement Resolution Number:**

**B. Firm Name & Address:**

**C. Name, title and contact information of Principal, as defined in Section 2-926 of the Jefferson Parish Code of Ordinances, who is a registered, licensed architect, professional engineer, or surveyor in the State of Louisiana:**

**D. Name and contact information of employee who is a registered and licensed architect, professional engineer, or surveyor in the State of Louisiana in the applicable discipline. A subcontractor may be substituted here only if the advertised Project requires more than one discipline.**

**E. Please provide the number of employees whose primary function corresponds with each category:**

<input type="checkbox"/> Administrative	<input type="checkbox"/> Estimators	<input type="checkbox"/> Specification Writers
<input type="checkbox"/> Architects (Licensed)	<input type="checkbox"/> Geologists	<input type="checkbox"/> Structural Engineers
<input type="checkbox"/> Chemical Engineers	<input type="checkbox"/> Geotechnical Engineers	<input type="checkbox"/> Graduate Engineers
<input type="checkbox"/> Civil Engineers	<input type="checkbox"/> Interior Designers	<input type="checkbox"/> Project Managers
<input type="checkbox"/> Construction Inspectors	<input type="checkbox"/> Landscape Architects	<input type="checkbox"/> Clerical
<input type="checkbox"/> Ecologists	<input type="checkbox"/> Land Surveyor	<input type="checkbox"/> Grant/Funding Specialist
<input type="checkbox"/> Electrical Engineers	<input type="checkbox"/> Mechanical Engineers	<input type="checkbox"/> Sanitary Engineers
<input type="checkbox"/> Engineer Intern	<input type="checkbox"/> Environmental Engineers	
<input type="checkbox"/> Professional Land Surveyors		<b>___ TOTAL</b>

**F. Is this submittal by a JOINT-VENTURE? Please check: YES                      NO**

**If marked "No" skip to Section I. If marked "yes" complete Sections G-H.**

## TEC Professional Services Questionnaire

**G. If submittal is by JOINT-VENTURE, list the firms participating and outline specific areas of responsibility (including administrative, technical, and financial) for each firm. Please attach additional pages if necessary.**

1.

2.

**H. Has this JOINT-VENTURE previously worked together? Please check:**  
YES      NO

**I. List all subcontractors anticipated for this Project. Please note that all subcontractors must submit a fully completed copy of this questionnaire, applicable licenses, and any other information required by the advertisement. See Jefferson Parish Code of Ordinances, Sec. 2-928(a)(3). Please attach additional pages if necessary.**

Name & Address:	Specialty:	Worked with Firm Before (Yes or No):
1.		
2.		
3.		

**J. Please specify the total number of support personnel that may assist in the completion of this Project:**

\_\_\_\_\_

## TEC Professional Services Questionnaire

**K. List the professional in charge, key persons, specialists, and individual consultants anticipated for this Project and provide their relevant information below. If necessary, please attach additional documentation (i.e. resume) that demonstrates the employment history and experience of the Firm's key persons that may assist in the completion of this Project. Please attach additional pages if necessary.**

### **PROFESSIONAL IN CHARGE OF PROJECT:**

**Name & Title:**

**Project Assignment:**

**Name of Firm with which associated:**

**Years' experience with this Firm:**

**Education: Degree(s)/Year/Specialization:**

**Active registration: Year first registered/discipline:**

**Other experience and qualifications relevant to the proposed Project:**



**TEC Professional Services Questionnaire**

<b>KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:</b>
<b>Name &amp; Title:</b>
<b>Project Assignment:</b>
<b>Name of Firm with which associated:</b>
<b>Years' experience with this Firm:</b>
<b>Education: Degree(s)/Year/Specialization:</b>
<b>Active registration: Year first registered/discipline:</b>
<b>Other experience and qualifications relevant to the proposed Project:</b>

**TEC Professional Services Questionnaire**

<b>KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:</b>
<b>Name &amp; Title:</b>
<b>Project Assignment:</b>
<b>Name of Firm with which associated:</b>
<b>Years' experience with this Firm:</b>
<b>Education: Degree(s)/Year/Specialization:</b>
<b>Active registration: Year first registered/discipline:</b>
<b>Other experience and qualifications relevant to the proposed Project:</b>

## TEC Professional Services Questionnaire

<b>KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:</b>
<b>Name &amp; Title:</b>
<b>Project Assignment:</b>
<b>Name of Firm with which associated:</b>
<b>Years' experience with this Firm:</b>
<b>Education: Degree(s)/Year/Specialization:</b>
<b>Active registration: Year first registered/discipline:</b>
<b>Other experience and qualifications relevant to the proposed Project:</b>



## TEC Professional Services Questionnaire

<b>KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:</b>
<b>Name &amp; Title:</b>
<b>Project Assignment:</b>
<b>Name of Firm with which associated:</b>
<b>Years' experience with this Firm:</b>
<b>Education: Degree(s)/Year/Specialization:</b>
<b>Active registration: Year first registered/discipline:</b>
<b>Other experience and qualifications relevant to the proposed Project:</b>

## TEC Professional Services Questionnaire

**L. Work by Firm or Joint-Venture members which best illustrates current qualifications relevant to this Project. Please include any and all work performed for Jefferson Parish. Please attach additional pages if necessary.**

### PROJECT NO. 1

Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:

### PROJECT NO. 2

Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:

## TEC Professional Services Questionnaire

<b>PROJECT NO. 3</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility</b>	
<b>Completion Date (Actual or estimated)</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>

<b>PROJECT NO. 4</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>



## TEC Professional Services Questionnaire

<b>PROJECT NO. 5</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>

<b>PROJECT NO. 6</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>

## TEC Professional Services Questionnaire

<b>PROJECT NO. 7</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<b>Completion Date (Actual or estimated):</b>	<b><u>Estimated Cost:</u></b>	
	<b><u>Entire Project:</u></b>	<b><u>Work for which Firm was Responsible:</u></b>

<b>PROJECT NO. 8</b>		
<b><u>Project Name, Location and Owner's contact information:</u></b>	<b><u>Nature of Firm's Responsibility:</u></b>	
<b><u>Completion Date (Actual or estimated):</u></b>	<b><u>Estimated Cost:</u></b>	
	<b><u>Entire Project:</u></b>	<b><u>Work for which Firm was Responsible:</u></b>

## TEC Professional Services Questionnaire

<b>PROJECT NO. 9</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>

<b>PROJECT NO. 10</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>

## TEC Professional Services Questionnaire

**M. List all prior and/or on-going litigation between Firm and Jefferson Parish. Please attach additional pages if necessary.**

<b>Parties:</b>		<b>Status/Result of Case:</b>
<b>Plaintiff:</b>	<b>Defendant:</b>	
1.		
2.		
3.		
4.		

**N. Use this space to provide any additional information or description of resources supporting Firm's qualifications for the proposed project.**

Jefferson Parish  
State of Louisiana

**O. To the best of my knowledge, the foregoing is an accurate statement of facts.**

Signature: Karen E. Vivien Print Name: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_