

DATE: 12/11/2019  
BID NO.: 50-00128841

INVITATION TO BID  
THIS IS NOT AN ORDER

Page: 1

**JEFFERSON PARISH**

PURCHASING DEPARTMENT  
P.O. BOX 9  
GRETN, LA. 70054-0009  
504-364-2678

BUYER: DNELSON@jeffparish.net

**BIDS WILL BE RECEIVED IN THE WEST BANK PURCHASING DEPT, SUITE 4400, JEFFERSON PARISH GENERAL GOVERNMENT BUILDING, 200 DERBIGNY STREET, GRETN, LA 70053 UNTIL 2:00 PM, 1/09/2020 AND PUBLICLY OPENED THEREAFTER.**

For convenience, bidders may also submit bids in the East Bank Purchasing Department, Suite 404, Jefferson Parish Joseph S. Yenni Building, 1221 Elmwood Park Blvd., Jefferson LA 70123. However, if submitting bids on the day of bid opening, bidders must submit at the West Bank location only. All bids will be publicly opened at the West Bank location.

At no charge, bidders may also submit via Jefferson Parish's electronic procurement page by visiting [www.jeffparishbids.net](http://www.jeffparishbids.net) to register for this free site. Additional instructions are included in the text box highlighting electronic procurement.

**LATE BIDS WILL NOT BE ACCEPTED**

Unless submitting via online (see Page 3), each bid must be submitted in a sealed envelope bearing on the outside; the name of the Bidder, his address, and the name of the project for which the bid is submitted and the bid number.

**NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES SHALL RESULT IN BID REJECTION.**

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

**THE FOLLOWING INSTRUCTIONS APPLY TO ALL BIDS**

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647.

Jefferson Parish adheres to the Louisiana Code of Governmental Ethics, contained in Louisiana Revised Statutes Annotated, R.S. 42:1101, et seq. Vendor/Proposer by this submission, warrants that there are no "conflicts of interest" related to this procurement that would violate applicable Louisiana Law. Violation of the Louisiana Code of Governmental Ethics may result in rescission of contract, permit or licenses, and the imposition of fines and/or penalties, without contractual liability to the public in accordance with applicable law.

All vendors submitting bids should register as a Jefferson Parish vendor if not already yet registered. Registration forms may be downloaded from <http://purchasing.jeffparish.net> and by clicking on Vendor Information. Current W-9 forms with respective Tax Identification numbers and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, vendor registration is mandatory. Further, a current W-9 form and respective Tax Identification number must be supplied upon contract execution, should you be awarded a contract and/or issued purchase order. Failure to do so may result in delay of payment.

All quotations shall be based on F.O.B. Agency warehouse or job site, anywhere within the Parish as designated by the Purchasing Department. This provision does not apply to public works projects

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alterations from the specifications must be indicated and/or supporting documentation supplied with bid submission.

Bidders should submit all questions in writing via email to the buyer's email address as indicated above, no later than Five (5) working days prior to the bid opening. Bid numbers should be mentioned in all requests. If submitting online, vendors may send questions via the E-Procurement site no later than Five (5) working days prior to the bid opening.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum. Please note that all official communication will be expressed in the form of an addendum.

All formal Addenda require written acknowledgement on the bid form by the bidder. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected. JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. Vendors must not alter the bid forms. Doing so will cause the bid to be rejected.

A corporate resolution or written evidence of the individual signing the bid having such authority must be submitted with the bid. Failure to comply will cause bid to be rejected. For corporate entities, such written evidence may be a printout of the Louisiana Secretary of State's website listing the signatory as an officer. Such printout shall be included with the bid submission. Bids submitted by Owners or Sole Proprietorships must include certification that he or she owns the entity for which the bid is signed. This documentation must be submitted with the bid. Failure to do so will result in bid rejection.

NOTE: A sample corporate resolution can be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document. A sample certification of sole proprietorship can also be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document.

### INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

**A. AWARD OF CONTRACT:** JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE. SPLIT AWARDS MADE TO SEVERAL VENDORS WILL ONLY BE GRANTED TO THOSE DEEMED RESPONSIVE AND RESPONSIBLE.

All bid prices shall remain valid for 45 days. Jefferson Parish and the lowest responsive and responsible bidder(s) by mutual written consent may mutually agree to extend the deadline for award by one (1) or more extensions of thirty (30) calendar days.

**PROTESTS:** Only those vendors that submit bids in response to this solicitation may protest any element of the procurement, in writing to the Director of the Purchasing Department. Written protest must be received within 48 hours of the release of the bid tabulation by the Purchasing Department. After consultation, the Parish Attorney's Office will then respond to protests in writing. (For more information, please see Chapter 2, Article VII, Division 2, Sec. 2-914.1 of the Jefferson Parish Code of Ordinances.)

**PREFERENCE:** Unless federal funding is directly spent by Jefferson Parish for this purchase, preference is hereby given to materials, supplies, and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside the state. "LSA - R.S. 38:2251-2261"

**B. USE OF BRAND NAMES AND STOCK NUMBERS:** Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

**C. CANCELLATION OF CONTRACT:** JEFFERSON PARISH reserves the right to cancel all or any part if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel any contract at anytime and for any reason by issuing a THIRTY (30) day written notice to the contractor.

For good cause and as consideration for executing a contract with Jefferson Parish, vendor conveys, sells, assigns and transfers to Jefferson Parish or its assigns all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of Louisiana, relating to the particular good or services purchased or acquired by Jefferson Parish.

**D. PRICES:** Jefferson Parish is exempt from paying sales tax under LSA-R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit of measure specified and unless otherwise specified, shall be exclusive of state and Parish taxes. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit price shall prevail.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A17.1-1961).

Jefferson Parish and its partners as the recipients of federal funds are fully committed to awarding a contract(s) to firm(s) that will provide high quality services and that are dedicated to diversity and to containing costs. Thus, Jefferson Parish strongly encourages the involvement of minority and/or woman-owned business enterprises (DBE's, including MBE's, WBE's and SBE's) to stimulate participation in procurement and assistance programs.

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, operating supplies and/or equipment listed in this bid proposal. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications.

Advertised bids will be tabulated and a copy of the tabulation will be forwarded to each responding bidder.

**IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS**

This electronic procurement system allows vendors the convenience of reviewing and submitting bids online. This is a secure site and authorized personnel have limited read access only. Bidders are encouraged to submit electronically using this free service; while the website accepts various file types, one single PDF file containing all appropriate and required bid documents is preferred. Bidders submitting uploaded images of bid responses are solely responsible for clarity. If uploaded images/documents are not legible, then bidder's submission will be rejected. Please note all requirements contained in this bid package for electronic bid submission.

Please visit our E-Procurement Page at [www.jeffparishbids.net](http://www.jeffparishbids.net) to register and view Jefferson Parish solicitations. For more information, please visit the Purchasing Department page at <http://purchasing.jeffparish.net>.

The general specifications for construction projects and the purchase of materials, services and/or supplies are those adopted by the JEFFERSON PARISH Council by Resolution No. 113646 or 113647 dated 12/09/09. The general conditions adopted by this resolution shall be considered as much a part of this document as if they were written wholly herein. A copy may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at <http://purchasing.jeffparish.net> and clicking on Online Forms.

**ADDITIONAL REQUIREMENTS FOR THIS BID**

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE CORRESPONDING INSTRUCTIONS BELOW.

**10,12,13,15**

1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(I), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.
4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid envelope. Failure to comply will cause the bid to be rejected. Additionally if submitting the bid electronically, then the license number must be entered in the appropriate field in the Electronic Procurement system. Failure to comply will cause the bid to be rejected.
5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precautions must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

7. **PUBLIC WORKS BIDS:** All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise state in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. **NON-PUBLIC WORKS BIDS:** A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. **NON-PUBLIC WORKS BIDS:** A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. All bidders must comply with the requirements stated in the attached "Standard Insurance Requirements" sheet attached to this bid solicitation. Prior to contract executions/purchase order issuance, the successful bidder will be required to provide final insurance certificates which shall name Jefferson Parish as an additional insured in accordance with the instructions in the aforementioned "Standard Insurance Requirements" sheet.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. Acceptable forms shall be limited to cashier's check, certified check, or surety bid bond. All sureties must be in original format (no copies) If submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. **PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits Required;** This applies to all solicitations for construction, alteration or demolition of public buildings or projects, in conformity with the provisions contained in LSA-RS 38:2212.9, LSA-RS 38:2212.10, LSA-RS 38:2224, and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit, Debt Disclosures Affidavit and E-Verify Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
15. **NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits Required** in conformity with the provisions contained in LSA – RS 38:2224 and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Debt Disclosures Affidavit and Campaign Contribution Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
16. The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement and/or Federal funding/reimbursement. As such, the referenced appendix will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed and submitted with bid submission. Failure to submit applicable certifications with bid submission will result in bid rejection.
17. For this project, the Contractor shall not pay any state or local sales or use taxes on materials and equipment which are affixed and made part of the immovable property of the project or which permanently incorporated in the project (hereinafter referred to as "applicable materials and equipment"). All purchases of applicable materials or equipment shall be made by the contractor on behalf of and as the agent of Jefferson Parish (Owner), a political subdivision of the State of Louisiana. No state and local sales and use taxes are owned on applicable materials and equipment under the provisions of Act 1029 of the 1991 Regular Session – Louisiana Revised Statute 47:301(8)(c). Owner will furnish contractor a certificate form which certifies that Owner is not required to pay such state or local sales and use taxes, and contractor shall furnish a copy of such certificate to all vendors or suppliers of the applicable materials and equipment

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission; and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to Jefferson Parish Code of Ordinances Section 2-155.10(19). By submitting a bid, vendor acknowledges this and will abide by all provisions of the referenced Jefferson Parish Code of Ordinances.

See Page 1 for Conflicts of Interest Statement

**All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form**

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES \_\_\_\_\_ NO ✓MAXIMUM ESCALATION PERCENTAGE REQUESTED 0 %INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF APRIL 1, 2022

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

**DELIVERY: FOB JEFFERSON PARISH**

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

N/A

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable)

N/A**THIS SECTION MUST BE COMPLETED BY BIDDER:**FIRM NAME: CRESCENT DECAL SPECIALIST, INC.ADDRESS: 1407 CARROLL STREETCITY, STATE: KENNER, LA ZIP: 70062TELEPHONE: (504) 467-7000 FAX: ( ) N/AEMAIL ADDRESS: ALISON.FRITSCHER@CRESCENTDECAL.COM

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: ONE

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

TOTAL PRICE OF ALL BID ITEMS: \$ 105,611.93AUTHORIZED SIGNATURE: KENNETH A. SIMEON

Printed Name

TITLE: PRESIDENT

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00128841

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			TWO (2) YEAR CONTRACT FOR THE SUPPLY OF DECALS INCLUDING INSTALLATION AND/OR REMOVAL OF DECALS FOR THE JEFFERSON PARISH DEPARTMENT OF FLEET MANAGEMENT		
1	10.00	HR	0001 - DECAL REMOVAL PER HOUR.	\$89.00	\$890.00
2	10.00	HR	0002 - DECAL APPLICATION PER HOUR.	\$78.00	\$780.00
3	400.00	HR	0003 - OTHER REQUIREMENTS NON- REFLECTIVE  41-50 SQ. IN. PER EACH MINIMUM 100	\$3.65	\$1,460.00
4	1.00	EA	0004 - OTHER REQUIREMENTS NON-REFLECTIVE  30-40 SQ. IN. PER EACH. MINIMUM 100	\$3.25	\$3.25
5	1.00	EA	0005 - OTHER REQUIREMENTS 21-30 SQ. IN. PER EACH.  MINIMUM 100	\$2.80	\$2.80
6	3.00	EA	0006 - OTHER REQUIREMENTS 11-20 SQ. IN. PER EACH ADD COLOR  MINIMUM 100	\$2.14	\$6.42
7	2.00	EA	0007 - OTHER REQUIREMENTS 6-10 SQ. IN. PER EACH  100 MINIMUM	\$1.92	\$3.84
8	1.00	EA	0008 - OTHER REQUIREMENTS 41-50 SQ. IN. PER EACH  REFLECTIVE 3 M 680 SERIES SCOTCHLITE MINIMUM 100	\$5.52	\$5.52
9	9.00	EA	0009 - OTHER REQUIREMENTS 30-40 SQ. IN. PER EACH  REFLECTIVE 3M 680 SERIES SCOTCHLIGHT MINIMUM 100	\$4.42	\$39.78
10	1,125.00	EA	0010 - OTHER REQUIREMENTS 21-30 SQ. IN. PER EACH	\$3.65	\$4,106.25

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00128841

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
11	350.00	EA	REFLECTIVE 3M 680 SERIES SCOTCHLITE MINIMUM 100  0011 - OTHER REQUIREMENTS 21-30 SQ.IN. PER EACH ADD COLOR	\$ 2.12	\$ 742.00
12	250.00	EA	REFLECTIVE 3M 680 SERIES SCOTCHLITE MINIMUM 100  0012 - OTHER REQUIREMENTS 11-20 SQ. IN. PER EACH	\$ 2.85	\$ 712.50
13	153.00	EA	REFLECTIVE 3M 680 SERIES SCOTCHLITE MIN. 100  0013 - OTHER REQUIREMENTS 6-10 SQ. IN. PER EACH	\$ 2.10	\$ 321.30
14	3.00	HR	REFLECTIVE 3M 680 SERIES SCOTCHLITE MINIMUM 100  0014 - OTHER VEHICLES AND EQUIPMENT INCLUDES BUT NOT LIMITED TO	\$ 78.00	\$ 234.00
15	24.00	EA	WASHOUT TRUCKS, VACTORS, CEMENT TRUCKS, GRADALLS, SWEEPERS, DRAGLINE, ECT. LABOR COST PER HOUR PLUS APPLICATION ON HOURLY BASIS.  0015 - PART PRICING FOR FLEET DECALS 27 INCH LOGO-PRINTED THREE CUSTOM PMS	\$ 99.40	\$ 2,385.60
16	1.00	EA	COLOR MATCH ON 3M 680CR-10 REFLECTIVE VINYL, LAMINATED (3M 8519 LUSTER), PREMASKED WITH SCP-66AND CUT TO SHAPE.  0016 - PART PRICING FOR FLEET DECALS 20.25 INCH LOGO-	\$ 55.40	\$ 55.40
17	236.00	EA	PRINTED THREE CUSTOM PMS COLOR MATCH ON 3M 680CR-10 REFLECTIVE VINYL, LAMINATED (3M 8519 LUSTER), PREMASKED WITH SCPS-55 AND CUT TO SHAPE.  0017 - PART PRICING FOR FLEET DECALS 13.5 INCH LOGO-PRINTED THREE CUSTOM	\$ 25.65	\$ 6,053.40
18	230.00	EA	PMS COLOR MATCH ON 3M 680CR-10 REFLECTIVE VINYL, LAMINATED (3M 8519 LUSTER), PREMASKED WITH SCPS- 55 AND CUT TO SHAPE.  0018 - PART PRICING FOR FLEET DECALS 9 INCH LOGO-PRINTED THREE CUSTOM PMS	\$ 15.22	\$ 3,500.60

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00128841

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
19	150.00	EA	COLOR MATCH ON 3M 680CR-10 REFLECTIVE VINYL, LAMINATED (3M 8519 LUSTER), PREMASKED WITH SCPS-55 AND CUT TO SHAPE.  0019 - PART PRICING FOR FLEET DECALS 6.75 INCH LOGO-PRINTED THREE CUSTOM	\$ 8.42	\$ 1,263.00
20	50.00	EA	PMS COLOR MATCH ON 3M 680CR-10 REFLECTIVE VINYL, LAMINATED (3M 8519 LUSTER), PREMASKED WITH SCPS-55 AND CUT TO SHAPE.  0020 - PART PRICING FOR FIRE DEPT. DECALS 10 IN LOGO-PRINTED THREE	\$ 27.65	\$ 1,382.50
21	50.00	EA	CUSTOM PMS COLOR MATCH ON 3M 680CR-10 REFLECTIVE VINYL, LAMINATED (3M8519) LUSTER, PREMASKED WITH SCPS-55 AND CUT TO SHAPE.  0021 - PART PRICING FOR FIRE DEPT. DECALS 15 INCH LOGO-PRINTED THREE	\$ 33.70	\$ 1,685.00
22	50.00	EA	CUSTOM PMS COLOR MATCH ON 3M 680CR-10 REFLECTIVE VINYL, LAMINATED (3M 8519 LUSTER), PREMASKED WITH SCPS-55 AND CUT TO SHAPE.  0022 - PART PRICING FOR FIRE DEPT. DECALS 16 INCH LOGO-PRINTED THREE	\$ 34.50	\$ 1,725.00
23	25.00	ROLL	CUSTOM PMS COLOR MATCH ON 3M 680CR-10 REFLECTIVE VINYL, LAMINATED (3M 8519 LUSTER), PREMASKED WITH SCPS-55 AND CUT TO SHAPE.  0023 - PART PRICING FOR FLEET- DON'T FORGET TO WALK AROUND	\$ 90.00	\$ 2,250.00
24	25.00	EA	PRINTED ONE CUSTOM COLOR PMS MATCH GREEN ON WHITE 4 MIL VINYL, LAMINATED (1 MIL CLEAR POLYESTER) DIE CUT TO SHAPE (500/ROLL).  0024 - CRESTYPE 1.25 INCH TALL CHARACTER (NUMBER, LETTER, OR SYMBOL)	\$ 1.03	\$ 25.75
25	1,200.00	EA	PLOTTED OUT OF 3M 680 SERIES SCOTCHLITE VINYL, PREMASKED WITH 3M SCPS-55 FOR APPLICATION.  0025 - CRESTYPE 1.25 INCH TALL CHARACTER (NUMBER, LETTER, OR SYMBOL)	\$ 0.69	\$ 828.00

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00128841

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
26	1,325.00	EA	<p>PLOTTED OUT OF 3M 180 SERIES (NON-REFLECTIVE) VINYL, PREMASKED WITH SCPS-55 FOR APPLICATION.</p> <p>0026 - CRESTYPE 1.75 INCH TALL CHARACTER (NUMBER, LETTER OR SYMBOL)</p>	\$ 1.14	\$ 1,510.50
27	188.00	EA	<p>PLOTTED OUT OF 3M 680 SERIES SCOTCHLITE VINYL, PREMASED WITH 3M SCPS-55 FOR APPLICATION.</p> <p>0027 - CRESTYPE 1.75 INCH TALL CHARACTER (NUMBER, LETTER, OR SYMBOL)</p>	\$ 0.85	\$ 159.80
28	138.00	EA	<p>PLOTTED OUT OF 3M 180 SERIES (NON-REFLECTIVE) VINYL, PREMASKED WITH SCPS-55 FOR APPLICATION</p> <p>0028 - CRESTYPE 2 INCH TALL CHARACTER (NUMBER, LETTER OR SYMBOL) PLOTTED</p>	\$ 1.22	\$ 168.36
29	297.00	EA	<p>OUT OF 3M 680 SERIES SCOTCHLITE VINYL, PREMASKED WITH 3M SCPS-55 FOR APPLICATION.</p> <p>0029 - CRESTYPE 2 INCH TALL CHARACTER (NUMBER, LETTER, OR SYMBOL) PLOTTED</p>	\$ 0.96	\$ 285.12
30	3,500.00	EA	<p>OUT OF 3M 180 SERIES (NON-REFLECTIVE) VINYL, PREMASED WITH SCPS-55 FOR APPLICATION.</p> <p>0030 - CRESTYPE 3 INCH TALL CHARACTER (NUMBER, LETTER OR SYMBOL) PLOTTED OUT</p>	\$ 1.82	\$ 6,370.00
31	800.00	EA	<p>OF 3M 680 SERIES SCOTCHLITE VINYL, PREMASKED WITH 3M SCPS-55 FOR APPLICATION.</p> <p>0031 - CRESTYPE 3 INCH TALL CHARACTER (NUMBER, LETTER, OR SYMBOL) PLOTTED</p>	\$ 1.49	\$ 1,192.00
32	10.00	EA	<p>OUT OF 3M 180 SERIES (NON-REFLECTIVE) VINYL, PREMASKED WITH SCPS-55 FOR APPLICATION.</p> <p>0032 - CRESTYPE 5.5 INCH TALL CHARACTER (NUMBER, LETTER OR SYMBOL)</p>	\$ 4.55	\$ 45.50
33	10.00	EA	<p>PLOTTED OUT OF 3M 680 SERIES SCOTCHLITE VINYL, PREMASKED WITH 3M SCPS-55 FOR APPLICATION.</p> <p>0033 - CRESTYPE 5.5 INCH TALL CHARACTER (NUMBER, LETTER OR SYMBOL)</p>	\$ 4.40	\$ 44.00

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00128841

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
34	5.00	EA	<p>PLOTTED OUT OF 3M 180 SERIES (NON-REFLECTIVE) VINYL, PREMASKED WITH SCPS-55 FOR APPLICATION.</p> <p>0034 - CRESTYPE 6 INCH TALL CHARACTER (NUMBER, LETTER OR SYMBOL) PLOTTED OUT OF 3M 680 SERIES SCOTCHLITE VINYL, PREMASKED WITH 3M SCPS-55 FOR APPLICATION.</p>	\$4.55	\$22.75
35	500.00	EA	<p>0035 - CRESTYPE 6 INCH TALL CHARACTER (NUMBER, LETTER OR SYMBOL)</p> <p>PLOTTED OUT OF 3M 180 SERIES (NON-REFLECTIVE) VINYL, PREMASKED WITH SCPS-55 FOR APPLICATION.</p>	\$4.40	\$2,200.00
36	5.00	EA	<p>0036 - CRESTYPE 7 INCH TALL CHARACTER (NUMBER, LETTER OR SYMBOL) PLOTTED OUT OF 3M 680 SERIES SCOTCHLITE VINYL, PREMASKED WITH 3M SCPS-55 FOR APPLICATION.</p>	\$5.65	\$28.25
37	3.00	EA	<p>0037 - CRESTYPE 7 INCH TALL CHARACTER (NUMBER, LETTER OR SYMBOL)</p> <p>PLOTTED OUT OF 3M 180 SERIES (NON-REFLECTIVE) VINYL, PREMASKED WITH SCPS-55 FOR APPLICATION.</p>	\$3.93	\$11.79
38	3.00	EA	<p>0038 - CRESTYPE 12 INCH TALL CHARACTER (NUMBER, LETTER OR SYMBOL) PLOTTED OUT OF 3M 680 SERIES SCOTCHLITE VINYL, PREMASKED WITH 3M SCPS-55 FOR APPLICATION.</p>	\$12.30	\$36.90
39	3.00	EA	<p>0039 - CRESTYPE 12 INCH TALL CHARACTER (NUMBER, LETTER OR SYMBOL)</p> <p>PLOTTED OUT OF 3M 180 SERIES (NON-REFLECTIVE) VINYL, PREMASKED WITH SCPS-55 FOR APPLICATION.</p>	\$7.65	\$22.95
40	10.00	EA	<p>0040 - CRESTYPE 18 INCH TALL CHARACTER (NUMBER, LETTER OR SYMBOL)</p> <p>PLOTTED OUT OF 3M 680 SERIES SCOTCHLITE VINYL, PREMASKED WITH 3M SCPS-55 FOR APPLICATION.</p>	\$22.31	\$223.10
41	3.00	EA	<p>0041 - CRESTYPE 18 INCH TALL CHARACTER (NUMBER, LETTER OR SYMBOL)</p>	\$13.10	\$39.30

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00128841

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
42	300.00	EA	<p>PLOTTED OUT OF 3M 180 SERIES (NON-REFLECTIVE) VINYL, PREMASKED WITH SCPS-55 FOR APPLICATION.</p> <p>0042 - DECALS "WET FLEET" SCREEN PRINTED FIVE CUSTOM COLOR PMS</p>	\$19.32	\$5,796.00
43	300.00	EA	<p>MATCH ON WHITE 3M 680CR-10 SCOTHLITE VINYL, CLEAR COATED, CUT AND PREMASKED WITH SCPS-55 FOR APPLICATION.</p> <p>0043 - DECALS "HOW'S MY DRIVING" PLOTTED OUT OF 3M 680 SERIES</p>	\$10.52	\$3,156.00
44	215.00	EA	<p>SCOTHLITE VINYL, PREMASKED SCPS-55 FOR APPLICATION.</p> <p>0044 - DELINEATED STRIPE PRINTED ONE COLOR CUSTOM PMS PATCH ON WHITE 3M</p>	\$42.80	\$9,202.00
45	4,000.00	FT	<p>680CR-10 SCOTHLITE VINYL, LAMINATED (3M 8519 LUSTER) AND CUT TO SHAPE.</p> <p>0045 - 4 INCH X 150 FEET STRIPING FOR FLEET COMPOSED OF TWO 3M 680</p>	\$3.60	\$14,400.00
46	150.00	FT	<p>SEIES SCOTHLITE VINYL, PREMASKED SPCS-55 FOR APPLICATION AS FOLLOWS: 3/8 INCH GOLD (3M 680-64) 3/8 VOID 2-1/2 INCH GREEN (3M 680-77), 3/8 INCH VOID 3/8 INCH GOLD (3M 680-64)</p> <p>0046 - 12 INCH X 150 FEET STRIPING FOR FLEET COMPOSED OF TWO 3M 680</p>	\$12.86	\$1,929.00
47	600.00	FT	<p>SERIES SCOTHLITE VINYL, PREMASKED SPCS-55 FOR APPLICATION AS FOLLOWS: 1 INCH GOLD (3M 680-64), 1 INCH VOID 8 INCH GREEN (3M 680-77), 1 INCH VOID 1 INCH GOLD (3M 680-64)</p> <p>0047 - 4 INCH X 150 FEET STRIPING FOR FIRE DEPT. COMPOSED OF TWO 3M 680</p>	\$3.60	\$2,160.00
48	10.00	EA	<p>SERIES SCOTHLITE VINYL, PREMASKED SPCS-55 FOR APPLICATION AS FOLLOWS: 3/8 IN. GOLD (3M 680-64), 3/9 IN. VOID 2-1/2 IN. WHITE (3M 680-10), 3/8IN VOID 3/8 INCH GOLD (3M 680-64)</p> <p>0048 - PART PRICING FOR FIRE DEPT. DECALS 11 INCH LOGO-PRINTED CUSTOM</p>	\$31.40	\$314.00

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00128841

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
49	10.00	EA	PMS COLOR MATCH ON 3M 680CR-10 REFLECTIVE VINYL, LAMINATED (3M 8519 LUSTER), PREMASKED WITH SCPS-55 AND CUT TO SHAPE.  0049 - PART PRICING FOR FIRE DEPT. DECALS 15 INCH LOGO-PRINTED CUSTOM	\$33.20	\$332.00
50	3.00	EA	PMS COLOR MATCH ON 3M 680CR-10 REFLECTIVE VINYL, LAMINATED (3M 8519 LUSTER), PREMASKED WITH SCPS-55 AND CUT TO SHAPE.  0050 - PART PRICING FOR FIRE DEPT. DECALS 16 INCH LOGO-PRINTED CUSTOM PMS	\$35.40	\$106.20
51	1,000.00	EA	COLOR MATCH ON 3M 680CR-10 REFLECTIVE VINYL, LAMINATED (3M 8519 LUSTER), PREMASKED WITH SCPS-55 AND CUT TO SHAPE.  0051 - CRESTYPE 1.5 INCH TALL NUMBERS PLOTTED OUT O 3M 180-12	\$0.73	\$730.00
52	100.00	EA	BLACK VINYL (NON-REFLECTIVE), PREMASKED WITH SCPS-55 AS FOLLOWS: 1,2,3,4,5,6,7,8,0,00,000 (FOR GROSS WEIGHT DECALS)  0052 - PART PRICING FOR FLEET DECALS "GROSS WEIGHT" 5 INCH X 2.5 INCH	\$4.15	\$415.00
53	100.00	EA	PLOTTED OUT OF 3M 180-12(NON-REFLECTIVE) VINYL, PREMASKED WITH SCPS-55 FOR APPLICATION.  0053 - PART PRICING FOR FLEET DECALS "MAX LOAD WEIGHT"	\$4.15	\$415.00
54	50.00	EA	0054 - PART PRICING FOR FLEET DECALS "CAUTION WIDE TURN"	\$17.59	\$879.50
55	3,500.00	EA	0055 - BRAKE TAG NUMBERS REVERSE PRINTED BLACK ON CLEAR 2 MIL  POLYESTER (PROVIDED ON A ROLL)	\$0.13	\$455.00
56	2,500.00	EA	0056 - DOT NUMBER 2 INCHES TALL PLOTTED OUT OF 3M 180-12 BLACK (NON- REFLECTIVE) VINYL, PREMASKED WITH SCPS-55 FOR APPLICATION.	\$9.00	\$22,500.00

## CORPORATE RESOLUTION

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF  
CRESCENT DECAL SPECIALIST, INC.  
INCORPORATED.

AT THE MEETING OF DIRECTORS OF CRESCENT DECAL SPECIALIST  
INCORPORATED, DULY NOTICED AND HELD ON 1/8/2020,  
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT  
WAS:

RESOLVED. THAT KENNETH A. SIMEDN, BE AND IS HEREBY  
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-  
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON  
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS  
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,  
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE  
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,  
CONTRACTS AND ACTS AND TO RECEIVE AND RECEIPT THEREFOR ALL  
PURCHASE ORDERS AND NOTICES ISSUED PURSUANT TO THE PROVISIONS OF  
ANY SUCH BID OR CONTRACT, THIS CORPORATION HEREBY RATIFYING,  
APPROVING, CONFIRMING, AND ACCEPTING EACH AND EVERY SUCH ACT  
PERFORMED BY SAID AGENT AND ATTORNEY-IN-FACT.

I HEREBY CERTIFY THE FOREGOING TO BE  
A TRUE AND CORRECT COPY OF AN  
EXCERPT OF THE MINUTES OF THE  
ABOVE DATED MEETING OF THE BOARD  
OF DIRECTORS OF SAID CORPORATION,  
AND THE SAME HAS NOT BEEN  
REVOKED OR RESCINDED.

 BARRY J. BISCHOFF  
SECRETARY-TREASURER

1/8/2020  
DATE



1407 Carroll Street  
Kenner, Louisiana 70062-5384

(504) 467-7000  
fax (504) 467-7060  
1-800-886-0467

Post Office Box 748  
Kenner, Louisiana 70063-0748

### Corporate Resolution

Be it know that by Corporate Resolution of Crescent Decal Specialist, Inc. it has been resolved that it is desirable and in the best interests of the corporation to have Kenneth A. Simeon, the corporate President, sign any contract with Jefferson Parish regarding any type of printing, or application work.

### Certificate

The undersigned hereby certifies that Barry J. Bischoff is the Secretary / Treasurer of Crescent Decal Specialist, Inc., a corporation organized and existing under the laws of the State of Louisiana; that the forgoing is a true and correct copy of a resolution duly adopted at a meeting of the Board of Directors of said corporation held on the 15th day of December, 2017 at which meeting a quorum was at all times present and acting; that the passage of said resolution was in all respects legal; and that said resolution is in full force and effect.

Dated this 15th day of December, 2017

A handwritten signature in dark ink, appearing to read 'Barry J. Bischoff', is written over a horizontal line.

Crescent Decal Specialist, Inc.  
Barry J. Bischoff - Sec / Treasurer

## **Non-Public Works Bid Affidavit Instructions**

- Affidavit is supplied as a courtesy to Affiants, but it is the responsibility of the affiant to insure the affidavit they submit to Jefferson Parish complies, in both form and content, with federal, state and parish laws.
- Affidavit must be signed by an authorized representative of the entity or the affidavit will not be accepted.
- Affidavit must be notarized or the affidavit will not be accepted.
- Notary must sign name, print name, and include bar/notary number, or the affidavit will not be accepted.
- Affiant **MUST** select either A or B when required or the affidavit will not be accepted.
- Affiants who select choice A must include an attachment or the affidavit will not be accepted.
- If both choice A and B are selected, the affidavit will not be accepted.
- Affidavit marked N/A will not be accepted.
- It is the responsibility of the Affiant to submit a new affidavit if any additional campaign contributions are made after the affidavit is executed but prior to the time the council acts on the matter.

*Instruction sheet may be omitted when submitting the affidavit*

Non-Public Works Bid

AFFIDAVIT

STATE OF LOUISIANA

PARISH/COUNTY OF JEFFERSON

BEFORE ME, the undersigned authority, personally came and appeared: BARRY J. BISCHOFF, (Affiant) who after being by me duly sworn, deposed and said that he/she is the fully authorized SEC. TREASURER of CRESCENT DECAL SPECIALIST, INC. (Entity), the party who submitted a bid in response to Bid Number 50-00128841, to the Parish of Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A \_\_\_\_\_ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B X there are NO campaign contributions made which would require disclosure under Choice A of this section.

Debt Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A \_\_\_\_\_ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

Choice B X \_\_\_\_\_ There are NO debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

*[The remainder of this page is intentionally left blank.]*

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.



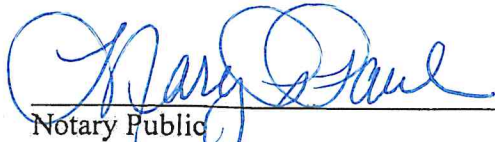
Signature of Affiant

BARRY J. BISCHOFF

Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

ON THE 9 DAY OF January, 20 20.



Notary Public

Mary P Paul

Printed Name of Notary

135714

Notary/Bar Roll Number

My commission expires at my death

[Print](#)

## Notary Search - Detail

**Name:** MS. MARY P. PAUL  
**Address:** 2725 SALEM STREET  
KENNER, LA 70062  
**Phone:** (504) 495-1053  
**Phone 2:** (504) 495-1053  
**Notary ID Number:** 135714  
**Parish:** JEFFERSON with STATEWIDE JURISDICTION  
**Agency:** N/A  
**Notary Type:** Non Attorney  
**Status:** Active  
**Commission Date:** 07/11/2017  
**Oath Date:** 07/10/2017  
**Surety Expiration Date:** 07/10/2022  
**Annual Report Current:** Yes

## Notary Events

<b>Name Change</b>	Previous Name: MARY PAUL	Previous Commission Date: Unknown
<b>Pre-Assessment Registration</b>	Date: 09/16/2015 -	
<b>Pre-Assessment Registration</b>	Date: 10/18/2014 -	

Deceased, Inactivated, Leave of Absence, Pre-Assessment Registration, Pre-Assessment Taken, Resigned, Retirement, and Revoked events are not available prior to February 11, 2012.

[Back to Search Results](#)[New Search](#)



CRESDEC-01

AMY

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/05/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Eustis Insurance, Inc. 110 Veterans Memorial Boulevard Suite 200 Metairie, LA 70005		<b>CONTACT NAME:</b> <b>PHONE (A/C, No, Ext):</b> (504) 586-0440 <b>E-MAIL ADDRESS:</b> info@eustis.com <b>FAX (A/C, No):</b> (504) 565-5219	
<b>INSURED</b>  Crescent Decal Specialist, Inc 1407 Carroll Street Kenner, LA 70062-5315		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Republic Fire & Casualty Insurance Company <b>NAIC #</b> 10810 <b>INSURER B:</b> AmTrust Insurance Co. of KS <b>15954</b> <b>INSURER C:</b> Southern Insurance Company <b>19216</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER: 1

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		FCP100205900	01/21/2019	01/21/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 PRINTERS ERRORS \$ 1,000,000
	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY HIRED AUTOS ONLY SCHEDULED AUTOS NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$	OCCUR CLAIMS-MADE				EACH OCCURRENCE \$ AGGREGATE \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N N/A	KWC1184298	10/01/2019	10/01/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Garage & Dealers-Sim		FCP100205900	01/21/2019	01/21/2020	Comp/Coll 200,000
A	Electronic Data Proc		FCP100205900	01/21/2019	01/21/2020	Hardware 770,854

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Contract No. 55-17280

With respects to the above General Liability policy, the certificate holder will be considered an additional insured if required by written contract, subject to terms and conditions of coverage form CG 20 10 04 13 and GL990200LA, available upon request. With respects to the above General Liability policy, the certificate holder will be provided a waiver of subrogation if required by written contract, subject to terms and conditions of coverage form CG2684 1204, available upon request. The above General Liability policy is primary and non-contributory, if required by written contract, subject to terms and conditions of coverage form GL990200LA, available upon request. With respects to the above Workers Compensation policy, the certificate holder will be provided a waiver of subrogation if required by written contract, subject to terms and conditions of coverage form WC 00 03 13 04 84, available upon request.

## CERTIFICATE HOLDER

## CANCELLATION

The Parish of Jefferson, Its, Districts, Departments and Agencies under the direction of the Parish Council -- Parish of Jefferson  
Department of Fleet Management  
4901 Jefferson Hwy., Suite A  
Jefferson, LA 70121

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE




# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
10/24/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> 	<b>MENDY R DUNN STATE FARM</b> 401 VETERANS BLVD SUITE 101 METAIRIE, LA 70005	<b>CONTACT NAME:</b> MENDY DUNN <b>PHONE (A/C, No, Ext):</b> 5043422290 <b>FAX (A/C, No):</b> 5043422844 <b>E-MAIL ADDRESS:</b>
	<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> State Farm Mutual Automobile Insurance Company <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	
<b>INSURED</b>	<b>CRESCENT DECAL SPECIALISTS, INC.</b> 1407 CARROLL ST KENNER, LA 70062	<b>NAIC #</b> 25178

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOG OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
A	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	Y	Y	598 4463-D04-18O 551 5553-D17-18O 353 2801-A04-18 214 4143-C21-18B	10/04/2019 10/17/2019 07/04/2019 09/21/2019	04/04/2020 04/17/2020 01/04/2020 03/21/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ 1,000,000 BODILY INJURY (Per accident) \$ 1,000,000 PROPERTY DAMAGE (Per accident) \$ 1,000,000 \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE <b>DED</b> <input type="checkbox"/> <b>RETENTION \$</b> <input type="checkbox"/>						EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Parish of Jefferson, its Districts, Departments and Agencies under the direction of the Parish President and the Parish Council.

**CERTIFICATE HOLDER**

The Parish of Jefferson, its Districts, Departments and Agencies under the direction of the Parish President and the Parish Council.  
Department of Fleet Management  
4901 Jefferson Hwy., Suite A  
Jefferson, LA 70121

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



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## Request for Taxpayer Identification Number and Certification

► Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Give Form to the  
requester. Do not  
send to the IRS.

Print or type.  
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

Crescent Decal Specialist, Inc.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☒ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ►

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ►

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) \_\_\_\_\_

Exemption from FATCA reporting code (if any) \_\_\_\_\_

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

1407 Carroll Street

6 City, state, and ZIP code

Kenner, LA 70062

Requester's name and address (optional)

7 List account number(s) here (optional)

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

\_\_\_\_ - \_\_\_\_ - \_\_\_\_

or

Employer identification number

7 2 - 0 6 3 7 0 4 8

### Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign  
Here

Signature of  
U.S. person ►

*Benny B. Bickel*

Date ►

02/19/2019

### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
  - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
  - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
  - Form 1099-S (proceeds from real estate transactions)
  - Form 1099-K (merchant card and third party network transactions)
  - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
  - Form 1099-C (canceled debt)
  - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.



# JEFFERSON PARISH

## Department of Purchasing

Michael S. Yenni  
Parish President

Renny Simno  
Director

December 27, 2019

### ADDENDUM # 1

Bid No.: 50-00128841

Bid Opening Date: January 09, 2020

For: Two (2) year contract for the supply of decals including installation and/or removal of decals  
For Jefferson Parish Department of Fleet Management

---

#### Vendor's questions:

Do you have some photos of the existing trucks?

Are you looking for a totally new graphic design or do you have a current logo you would like to be used?

#### Answer:

Photos of some of the existing trucks bearing the Parish logo are included in this addendum.

**THE BID OPENING DATE WILL REMAIN THE SAME JANUARY 9, 2020, AT 2:00 P.M.**

Sincerely,

Daphne Nelson

Buyer Name, Buyer II  
Jefferson Parish Purchasing Department

**Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form as indicated. Failure to do so will result in bid rejection.**

**This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.**

Joseph S. Yenni Building – 1221 Elmwood Park Blvd., Ste. 404, Jefferson, LA 70123

Office 504.364.2678

General Government Bldg. – 200 Derbigny St – Suite 4400 - Gretna, LA 70053

Office 504.364.2678

Email: [Purchasing@jeffparish.net](mailto:Purchasing@jeffparish.net) Website: [www.jeffparish.net](http://www.jeffparish.net)

Bid 50-00128841

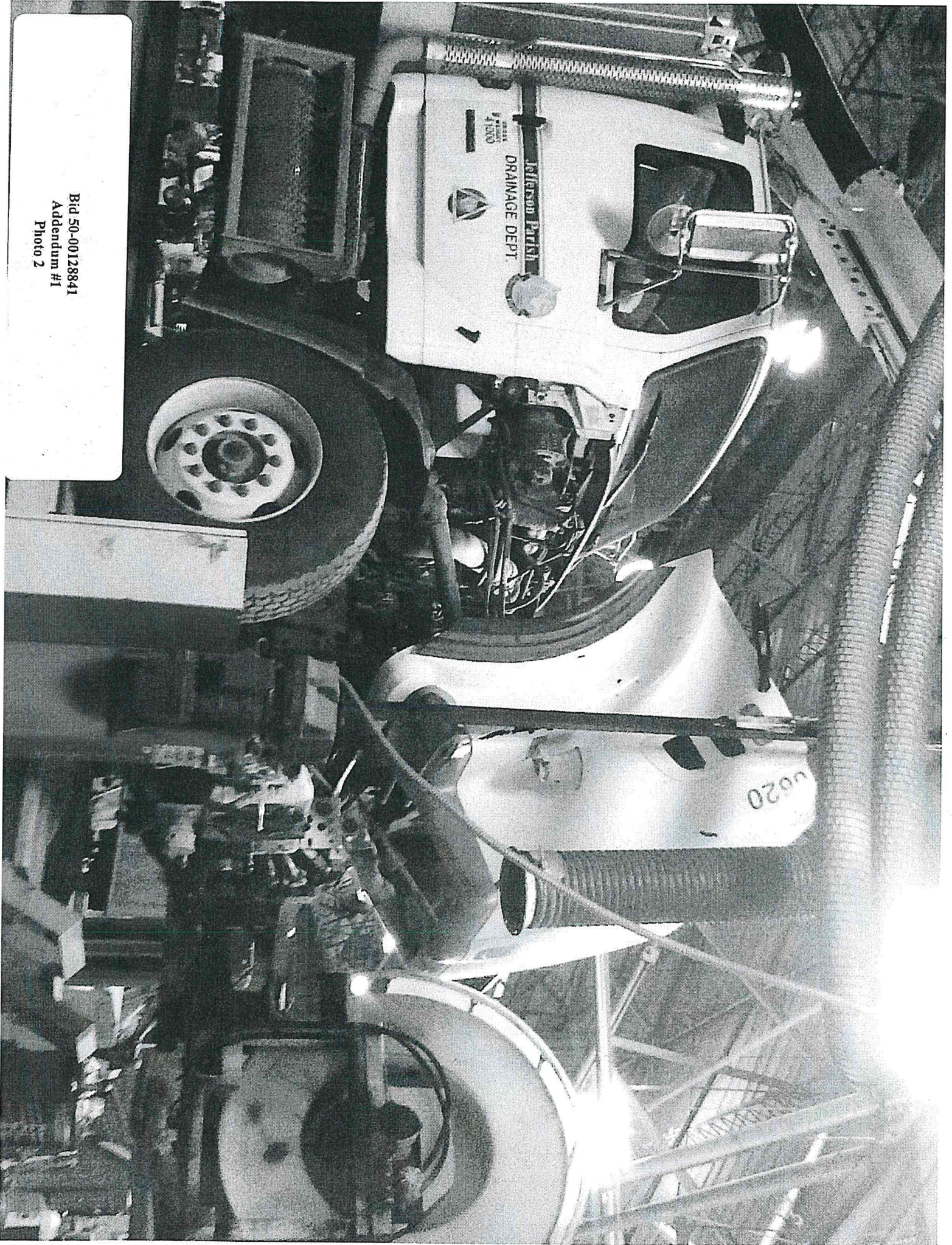
Sample of Jefferson Parish Logo



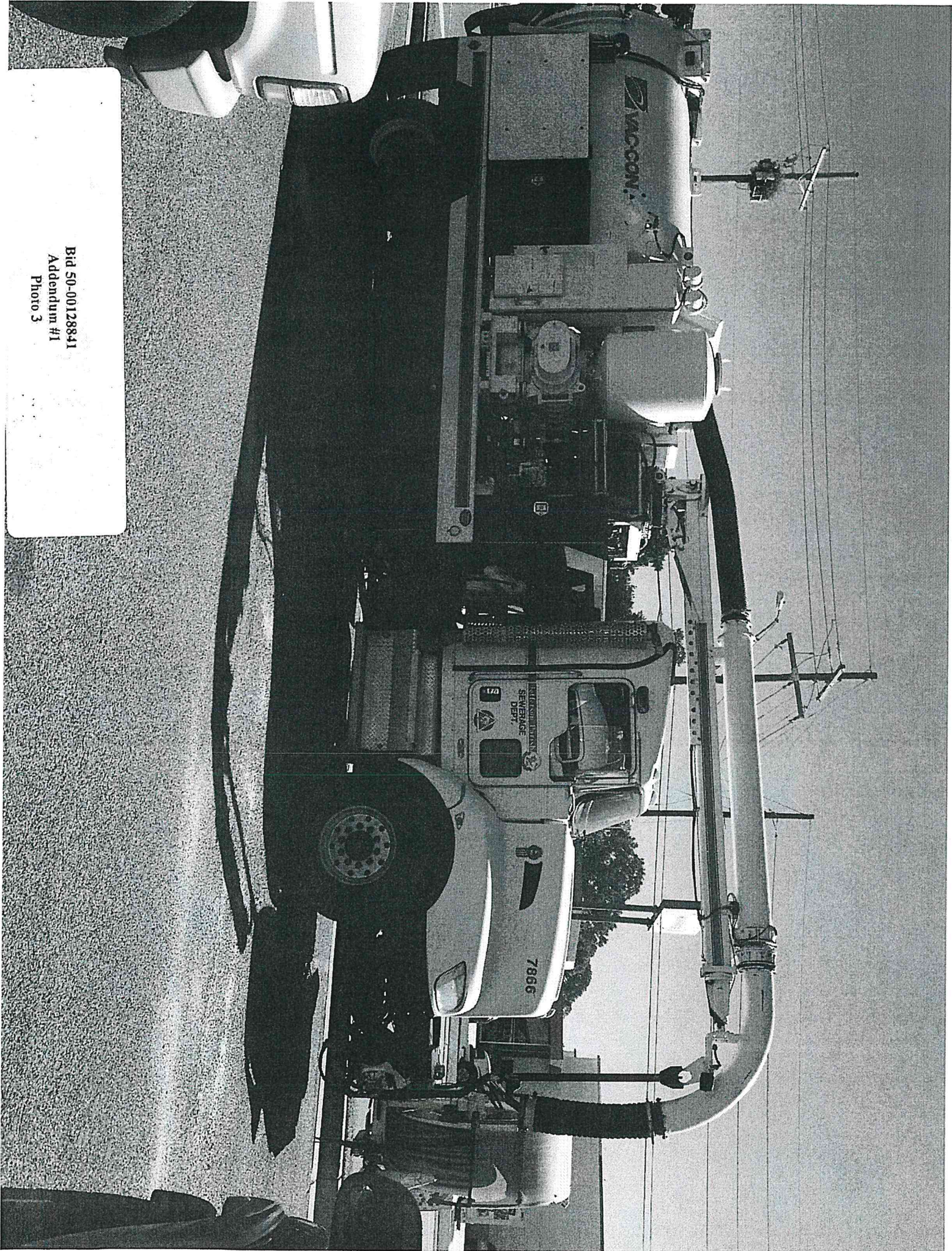
Bid 50-00128841

Addendum #1

Photo 1



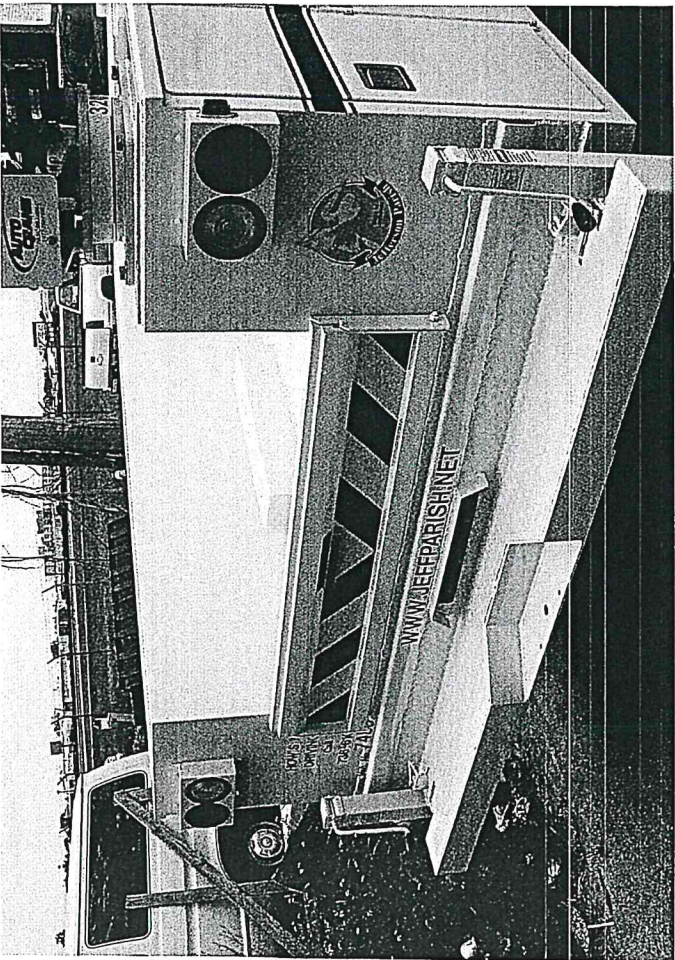
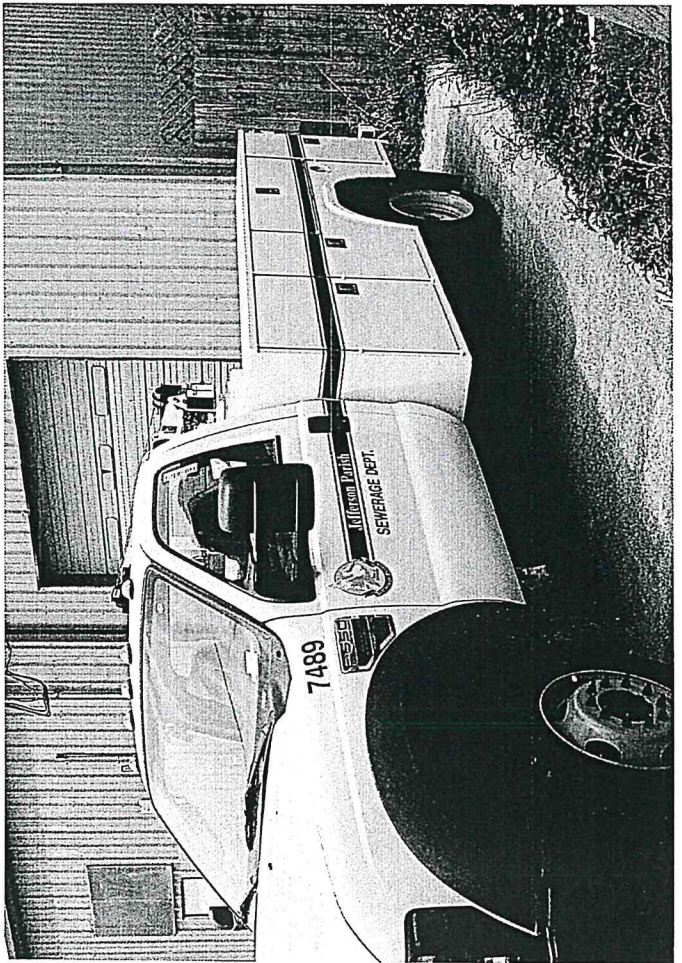
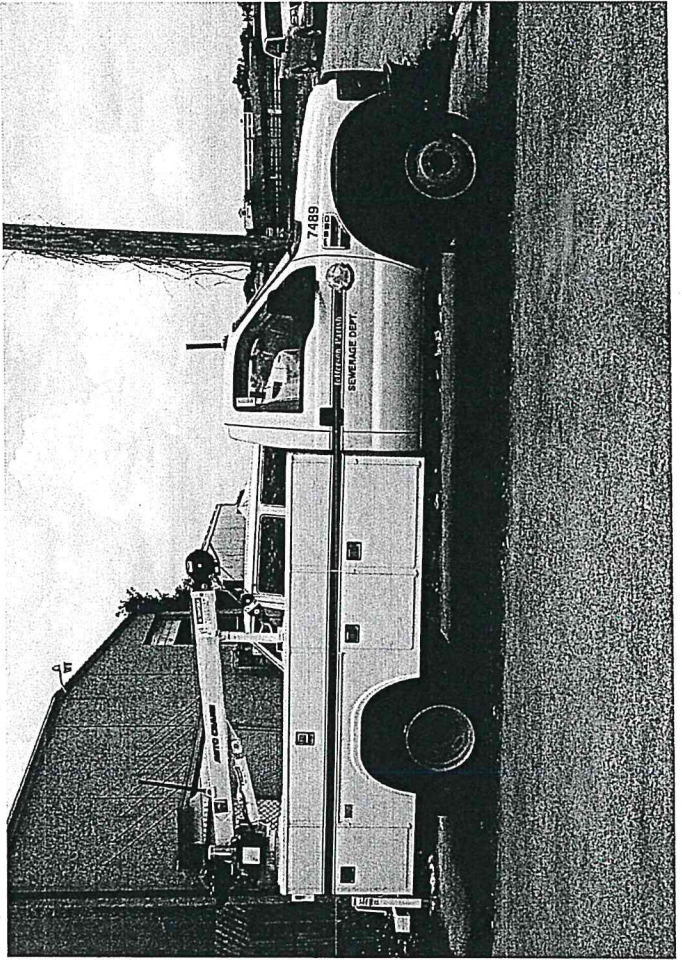
Bid 50-00128841  
Addendum #1  
Photo 2

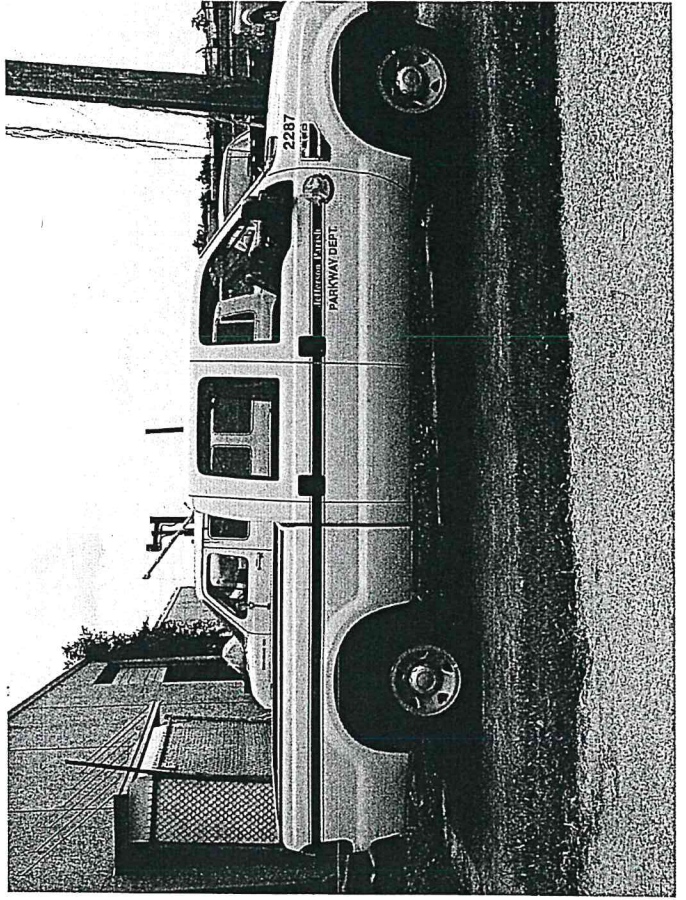


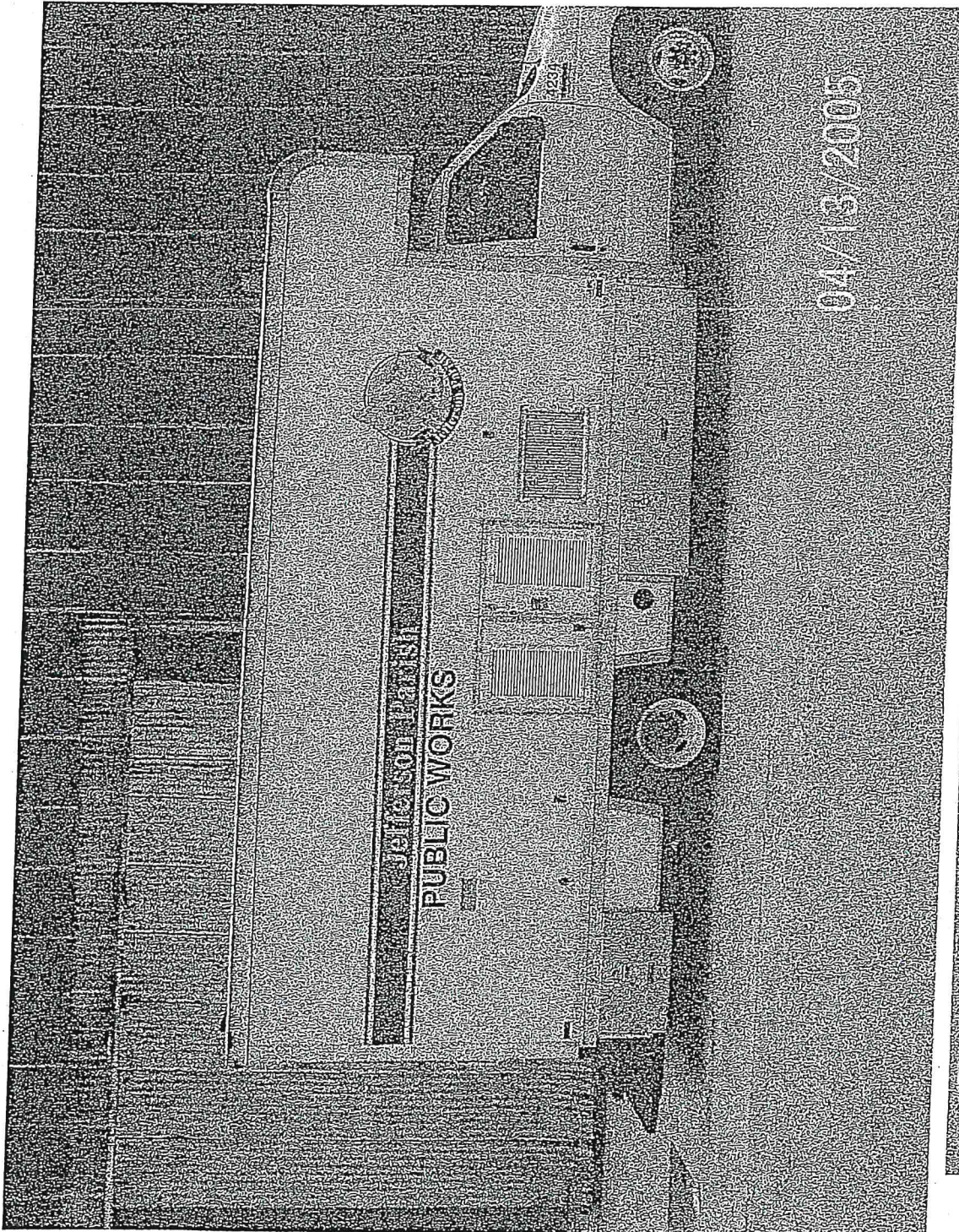



Bid 50-00128841  
Addendum #1  
Photo 4



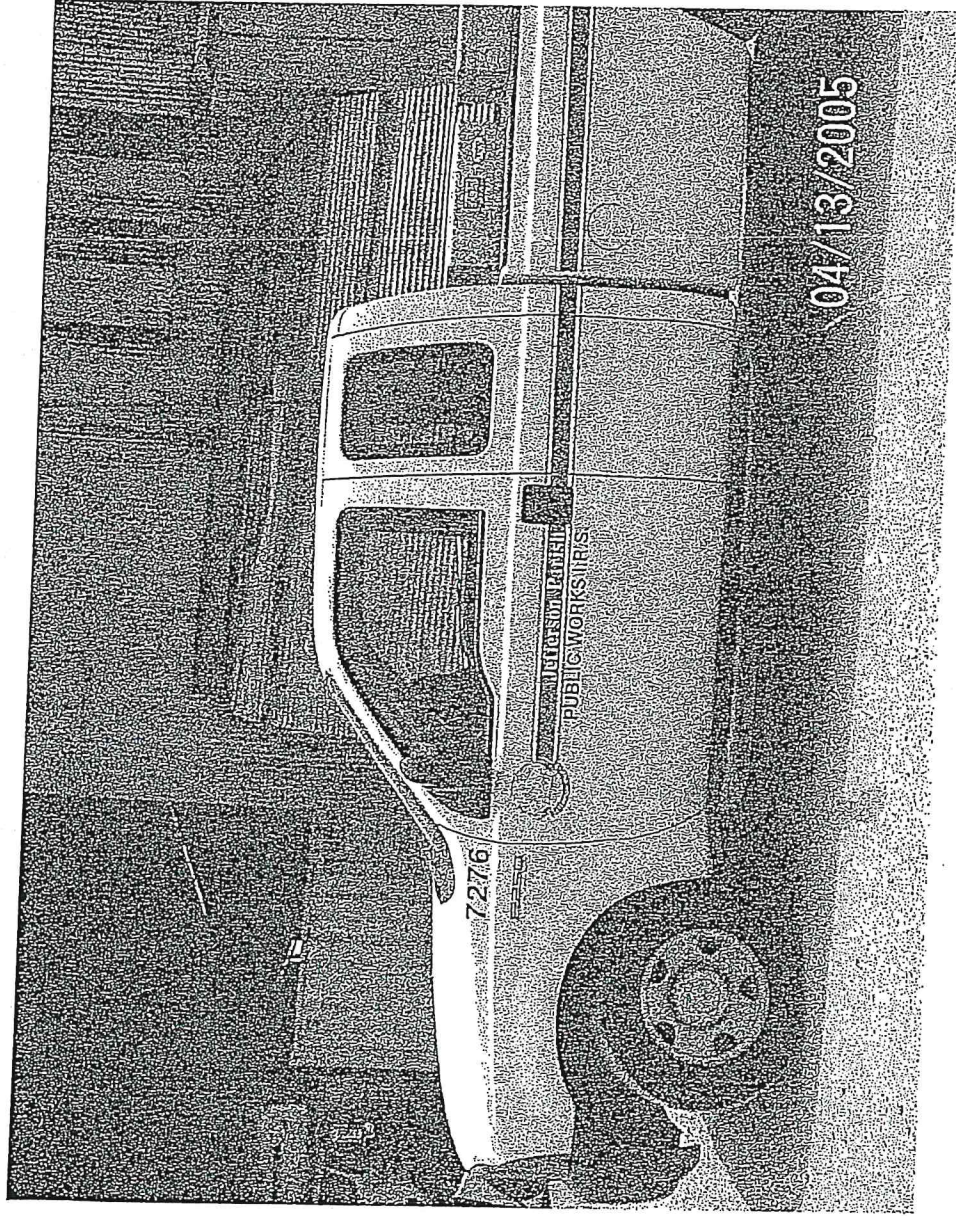







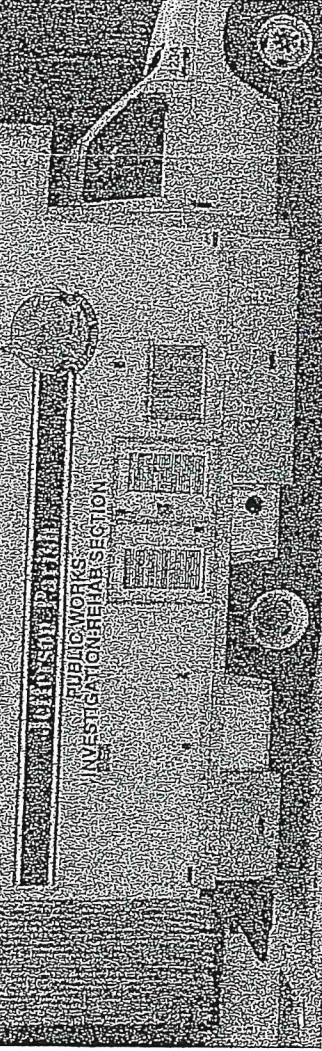
	
1407 Canal Street, Suite 100, Metairie, LA 70002 • (504) 885-4141 • <a href="http://www.girescent.com">www.girescent.com</a>	
EOL FINAL COLOR APPROVAL	
DATE: _____	TIME: _____
BY: _____	BY: _____
BY: _____	BY: _____
BY: _____	BY: _____

Artist: \_\_\_\_\_ Art Director: \_\_\_\_\_ Production Manager: \_\_\_\_\_ Sales Representative: \_\_\_\_\_ File Name: \_\_\_\_\_ Location: \_\_\_\_\_



	
1407 Carol Street, North York, Ontario M2H 1C5 (416) 467-0000 (toll free) 1-800-888-5615 <a href="http://www.greentdecals.com">www.greentdecals.com</a>	
Artist _____	Art Director _____
Production Manager _____	Sales Representative _____
File Name: _____	Location: _____
FOR FINAL COLOR APPROVAL	
<div>1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80 81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99 100</div>	

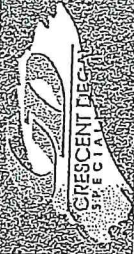
# TV INVESTIGATION TRUCK



Jefferson Parish

PUBLIC WORKS I.R.S.  
LINE REHAB SECTION

04/13/2005



1207 Capitol Street, Room 100, New Orleans, LA 70002-1001 (504) 581-1001 www.crescentdesign.com

FOR FINAL DESIGN APPROVAL

Artist \_\_\_\_\_ At Director \_\_\_\_\_ Production Manager \_\_\_\_\_ Sales Representative \_\_\_\_\_ File Name: \_\_\_\_\_ Location: \_\_\_\_\_

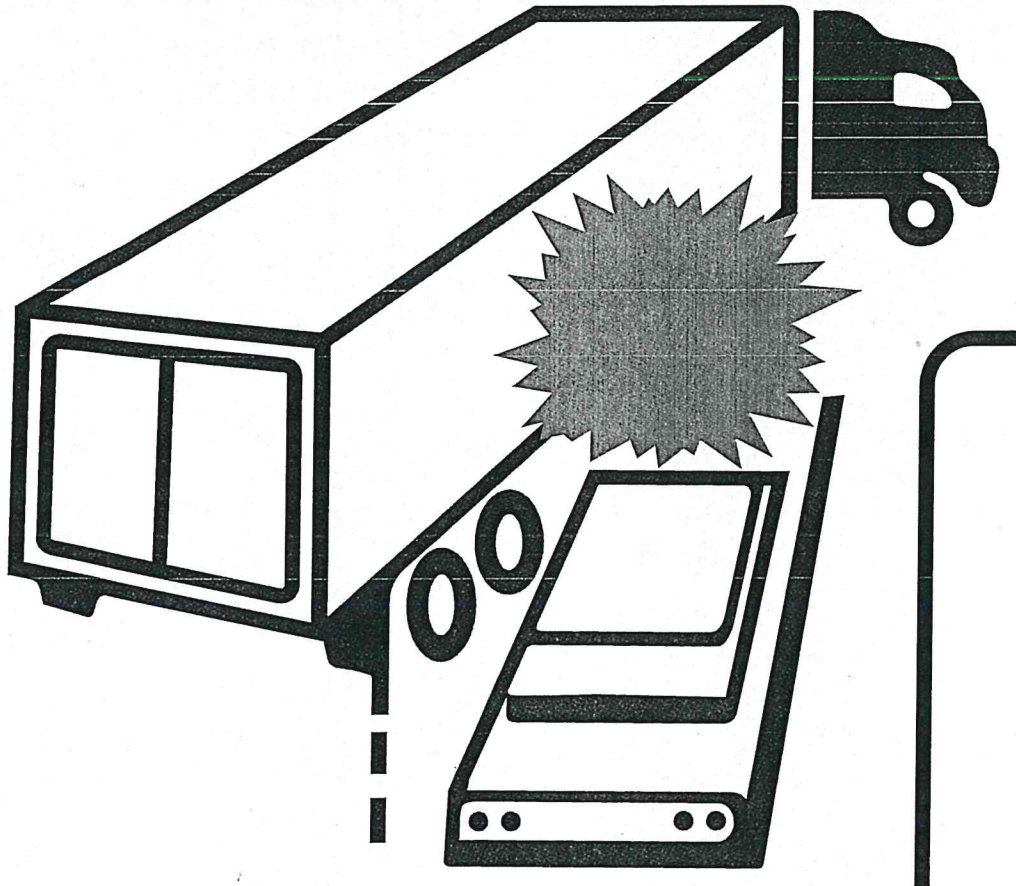
**PROOF**



**PROOF**

PH: (504) 467-7000 • 1-800-886-0467 • FAX: (504) 467-7060

# CAUTION



## WIDE RIGHT TURNS

#128680 JEFFERSON PARISH FLEET MANAGEMENT - EB  
100 DECALS, 12" X 14", PRINTED BLACK & RED ON YELLOW SCOTCHLITE VINYL, SCORED

This proof has been approved for printing by \_\_\_\_\_ Date \_\_\_\_\_



3.5" DIAMETER CIRCLE

QTY 500

ROLL LABEL PRINTED TO WHITE 4MIL VINYL

LAMINATED SW-100

GRL-719 (PANTONE 349)

DIE C-1



## PROOF - from CRESCENT DECAL SPECIALIST

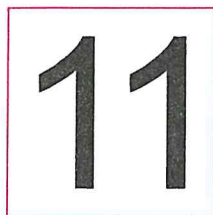
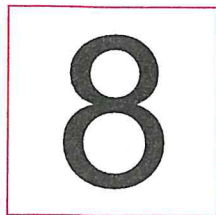
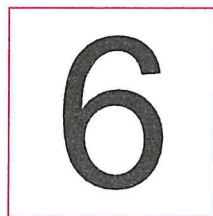
Please DOUBLE CHECK that all wording, spelling, art and sizes are correct before approving. Production will not begin until signed proof is returned for approval. By signing below, you are agreeing that the above graphics are approved for production, and accept responsibility for any errors or omissions in this proof.

*Artist Assigned: Ryan T.*

TO: \_\_\_\_\_ FAX: \_\_\_\_\_

Proof approved for production by: \_\_\_\_\_ Date: \_\_\_\_\_





Actual Size

Finish Size: 1.125" x 1.125"  
Qty: 3,500  
Material: 2mil Topcoat Polyester  
Clear SY514M

Job#: 152848



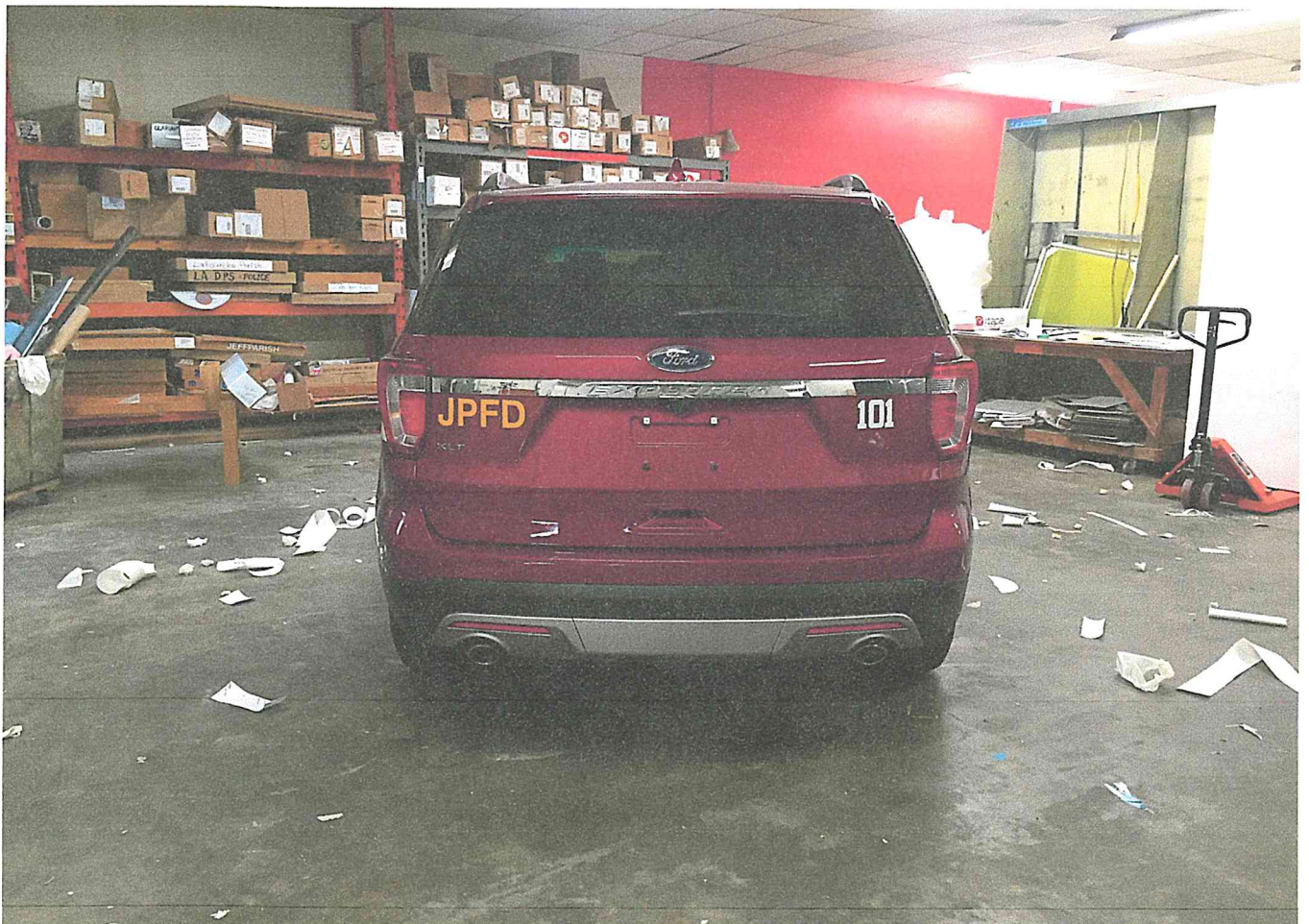
## PROOF - from CRESCENT DECAL SPECIALIST

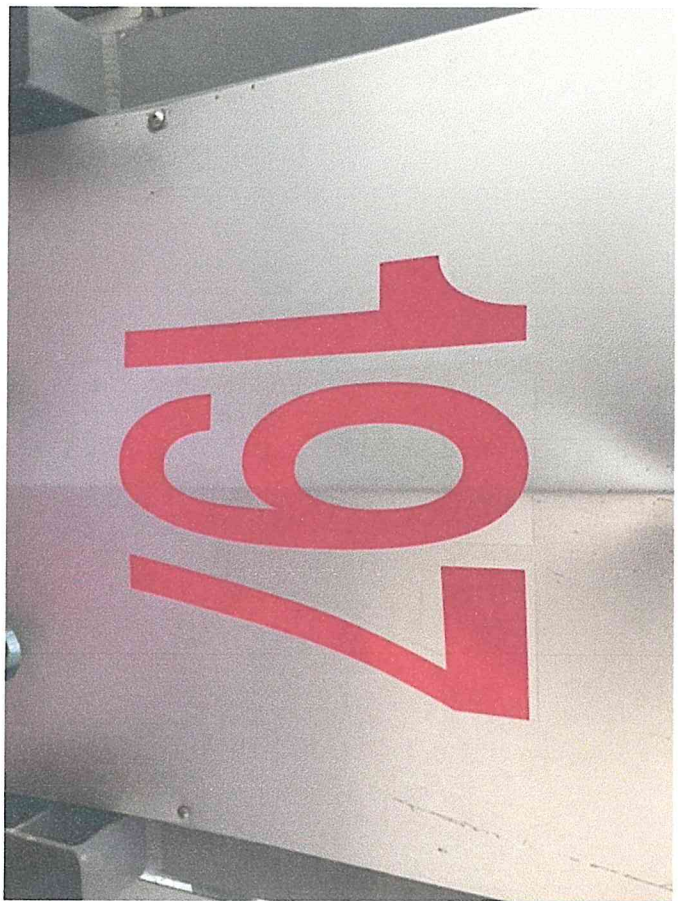
Please **DOUBLE CHECK** that all wording, spelling, art and sizes are correct before approving. Production will not begin until signed proof is returned for approval. By signing below, you are agreeing that the above graphics are approved for production, and accept responsibility for any errors or omissions in this proof.

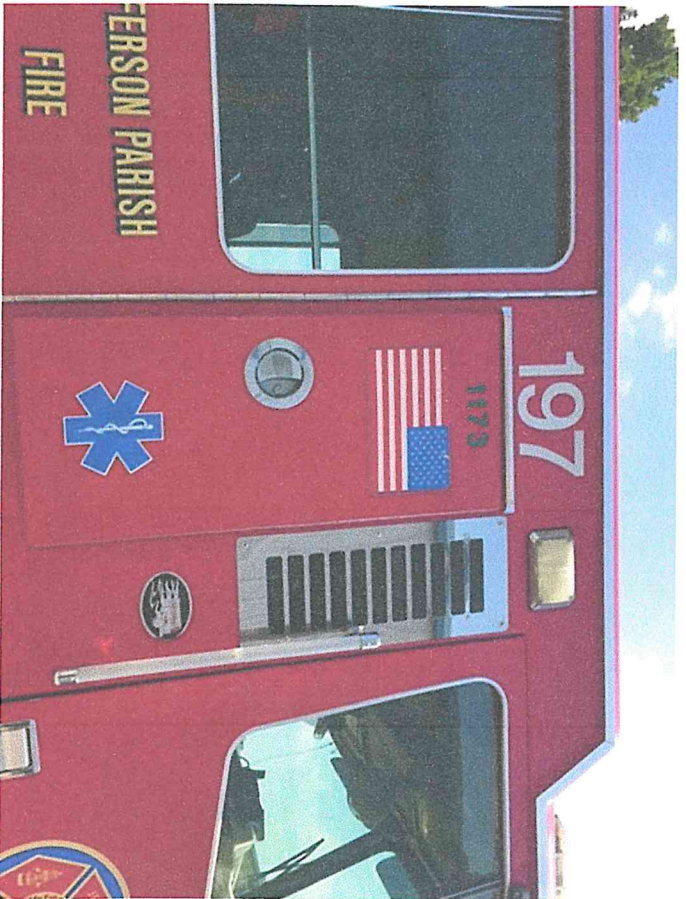
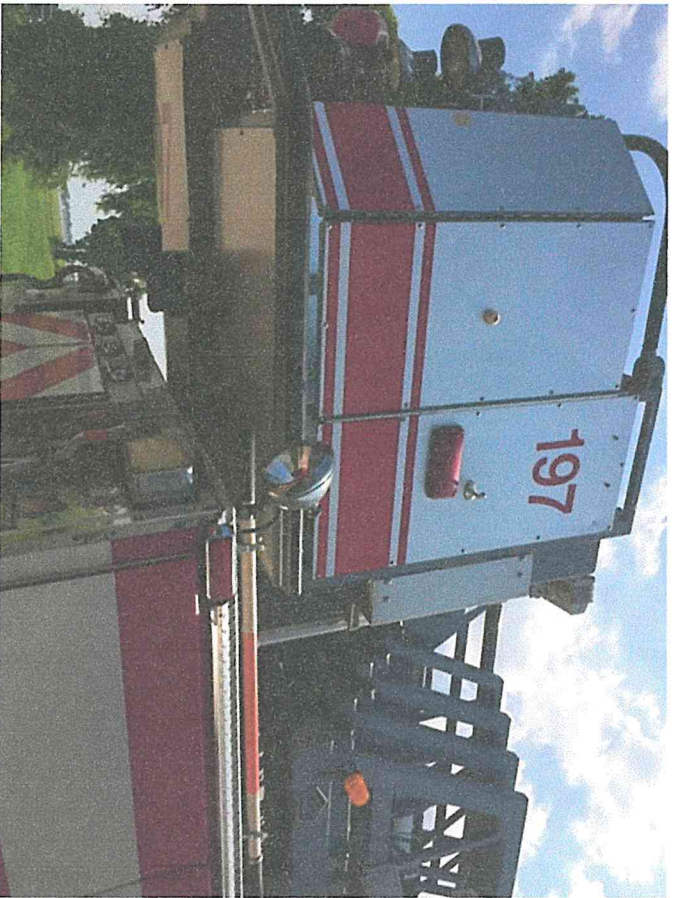
*Artist Assigned: Dano M.*

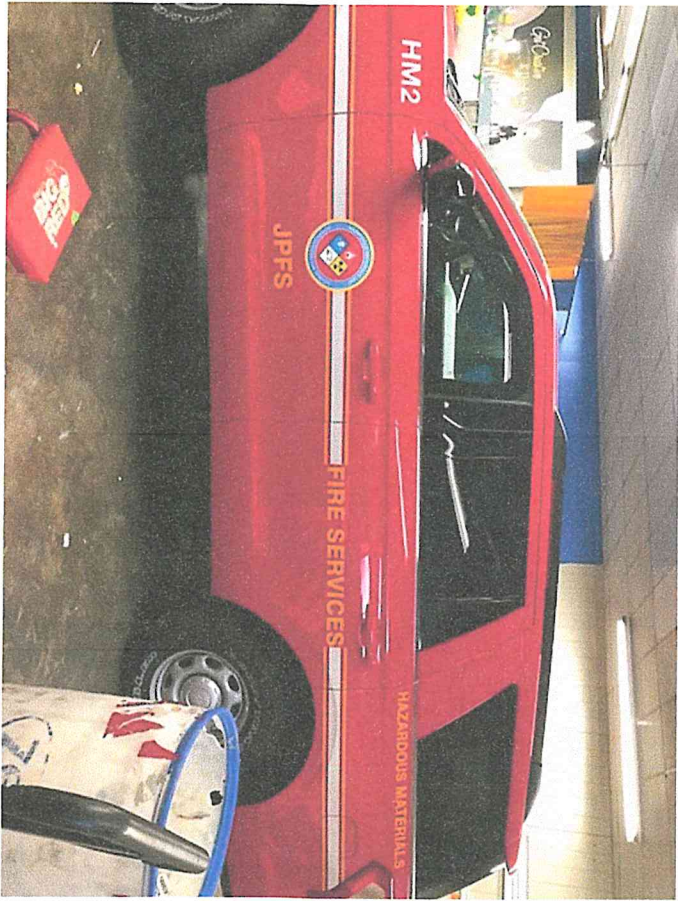
TO: \_\_\_\_\_ FAX: \_\_\_\_\_

Proof approved for production by: \_\_\_\_\_ Date: \_\_\_\_\_











JEFFERSON  
PARISH

FIRE DEPARTMENT

JPFD

EST.

1952

CLASS

1

DEPT.

## Premasking and Prespacing Tapes for Graphic Films

### Product Description

- An application tape is an adhesive-backed translucent or clear material that is used as an aid in applying graphics
- Typical uses of application tapes are:
  - to add stiffness to make application easier.
  - to protect the film from stretching during application.
  - to protect the graphic image from scratching during application.
  - to aid in the registration of cut graphic parts.
  - to protect applied graphics from damage during other operations.
- Differences between application tapes are described below:
  - Each tape has a different level of adhesion. This ensures that the tape you use has a lower adhesion to the film than the film does to the substrate.
  - Determining what type of application tape to use depends on the type of graphic and the last component of the graphic construction (i.e., the top of the graphic). See [3M Instruction Bulletin AT-1](#) for details. Using the correct type of application tape ensures easy removal.

#### Quick Links

[3M Graphics Warranties](#)  
[Technical Information Selector](#)  
[Safety Data Sheets \(SDS\)](#)  
[Flammability](#)  
[Videos](#)

Some of these links lead to web-based resources that are not product-specific.

### Product Lines

- [3M™ Premasking Tape SCPM-3](#)
- [3M™ Premasking Tape SCPM-44X](#)
- [3M™ Prespacing Tape SCPS-2](#)
- [3M™ Prespacing Tape SCPS-53X](#)
- [3M™ Prespacing Tape SCPS-55](#)
- [3M™ Prespacing Tape SCPS-102](#)

### Characteristics

These are typical values for unprocessed product. Processing may change the values.

### Physical Characteristics

Characteristic	Value
Tape Material	Paper (SCPM-3, -44X, SCPS-2, 53X, 55), or clear film (SCPS-102)
Thickness	4.5-5 mils (0.11-0.12 mm)
Adhesive Type	Pressure-sensitive
Adhesive Color	Clear
Adhesion to 3M™ Graphic Films	0.39-0.77 pounds/inch (69-138 g/cm) Note: Each tape has a different adhesion, designed to work with the films, inks, and graphic protection as recommended in <a href="#">3M Instruction Bulletin AT-1</a>
Service Temperature Range	Same as the film with which it is used

### Usage Recommendations

Application tape is not required for all films or types of applications and it is specifically not recommended for certain film or applications. Refer to the most current 3M Product and Instructions Bulletins for information on specific constructions and end use recommendations



## Warranty Information

### Warranty Coverage Overview

The warranty coverage for eligible graphics is based on the user both reading and following all applicable and current 3M Graphics Product and Instruction Bulletins. The warranty period for eligible graphics is as stated in the 3M Graphics Warranties Matrices at the time that the film was purchased. Information found at [3M.com/graphicswarranties](https://www.3m.com/graphicswarranties) includes:

- [3M Graphics Warranties Bulletin](#)
  - This bulletin contains information on limitations and exceptions, and warranty period reductions for 3M Graphics Warranties. The warranty period may be reduced and stipulations may apply for certain constructions, applications, and graphic exposures as covered in this Bulletin.
- [3M Graphics Warranties Selector](#)
  - Use this selector to search for your vertical warranty period by product type, ink type, film name, and/or ink/printer platform.
- [U.S. Desert Southwest Region Map](#)
  - Use this map of hot, arid desert areas to determine if you are subject to reduced warranted durabilities.

The warranties set forth in this Bulletin are made in lieu of all other express or implied warranties, including any implied warranty of merchantability, fitness for a particular purpose, or arising out of a course of dealing, custom, or usage of trade.

### 3M Basic Product Warranty

3M Graphics Products are warranted to be free of defects in materials and manufacture at the time of shipment and to meet the specifications stated in its applicable 3M Graphics Product Bulletin and as further set forth in the [3M Graphics Warranties Bulletin](#).

### Limited Remedy

The limited remedy applicable to each warranty is addressed in the 3M Graphics Warranties Bulletin found at [3M.com/graphicswarranties](https://www.3m.com/graphicswarranties).

### Limitation of Liability

Except where prohibited by law, 3M SHALL NOT UNDER ANY CIRCUMSTANCES BE LIABLE TO PURCHASER OR USER FOR ANY DIRECT (EXCEPT FOR THE LIMITED REMEDY PROVIDED IN THE 3M GRAPHICS WARRANTIES BULLETIN), INDIRECT, SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES (INCLUDING, BUT NOT LIMITED TO, LABOR, NON-3M MATERIAL CHARGES, LOSS OF PROFITS, REVENUE, BUSINESS, OPPORTUNITY, OR GOODWILL) RESULTING FROM OR IN ANY WAY RELATED TO 3M'S GRAPHICS PRODUCTS, SERVICES, or THIS BULLETIN. This limitation of liability applies regardless of the legal or equitable theory under which such losses or damages are sought.

### Additional Limitations

See the 3M Graphics Warranties Bulletin at [3MGraphics.com/warranties](https://www.3m.com/graphicswarranties), for terms, additional limitations of your warranty, if any, and limitations of liability.



#### CAUTION

Before using any equipment, always read the manufacturer's instructions for safe operation.

## Application and Installation

In addition to other 3M Bulletins specified in this document, the following Bulletins provide details that you may need to successfully apply a graphic.

- [3M Instruction Bulletin 2.1](#) Design of graphics.
- [3M Instruction Bulletin 4.22](#) Lamination Basics for Inkjet Printed Graphics.
- [3M Instruction Bulletin 5.36](#) Application Techniques for Automobiles, Vans and Buses. Complete the 3M Pre-Installation Inspection Record found in this Instruction Bulletin prior to manufacturing or applying a graphic to an automobile, van, or bus.
- [3M Instruction Bulletin 5.4](#) Application, Fleet Trucks.
- [3M Instruction Bulletin 5.42](#) Application, Special Considerations for Watercraft. Complete the 3M Pre-Installation Inspection Record found in this Instruction Bulletin prior to manufacturing or applying a graphic to a watercraft.
- [3M Instruction Bulletin 5.5](#) Application, General Procedures for Interior and Exterior Dry Application.

## Shelf Life, Storage and Shipping

### Shelf Life

The shelf life is **never more than 1 year** from the date of manufacture on the original box.

If you process the film, the shelf life is changed to **1 year** from the processing date, or 1 year from the manufacturing date, whichever comes first.

### Storage Conditions

- 40° to 100 °F (4° to 38 °C)
- Out of sunlight
- Clean, dry area
- Original container
- Bring the film to room temperature before use

### Shipping Finished Graphics

Flat, or rolled printed side out on 6 inch (15 cm) or larger core. This helps prevent the application tape, if used, from popping off.

## Health and Safety



### CAUTION

When handling any chemical products, read the manufacturers' container labels and the Safety Data Sheets (SDS) for important health, safety and environmental information. To obtain SDS sheets for 3M products go to [3M.com/SDS](https://www.3m.com/SDS), or by mail or in case of an emergency, call 1-800-364-3577 or 1-651-737-6501.

When using any equipment, always follow the manufacturer's instructions for safe operation.

### Commercial Solutions

3M Center, Building 220-12E-04  
St. Paul, MN 55144

1-800-328-3908  
[3M.com/Graphics](https://www.3m.com/Graphics)

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All other trademarks are property of their respective owners.

Revision P, June 2019 Please recycle.



**8518 Gloss Overlamine**  
**8519 Luster Overlamine**  
**8520 Matte Overlamine**  
**8914 Optically Clear Overlamine**  
**8915 Ultra-Matte Overlamine**  
**8528 Gloss Overlamine**

**Quick Links**

[3M Graphics Warranties](#)  
[Technical Information Selector](#)  
[Safety Data Sheets \(SDS\)](#)  
[Flammability \(ASTM E84 Reports\)](#)  
[Videos](#)

Some of these links lead to web-based resources that are not product-specific.

## Product Description

- 8518, 8519, 8520: resists fuel vapors, highly conformable
- 8518: provides wet paint look
- 8914: optically clear primarily for perforated window graphic film to protect and prevent moisture and contaminant collecting in film perforations, conformable
- 8915: Ultra-matte reduces glare
- 8528: Superior UV protection, longer term vertical durability, horizontal warranty
- 8518, 8519, 8520, 8914, 8915: Expected performance life of 8 years (unwarranted period applied to a flat, vertical, outdoor surface)
- 8528: Expected performance life of 9 years (unwarranted period applied to a flat, vertical, outdoor surface)

## Recommended Types of Graphics and End Uses

- 8518, 8519, 8520: Fleet/vehicle, vehicle wraps, watercraft, transit, labels, thermoformable, smooth walls
- 8518, 8914: Windows and glass
- 8915: Fleet/vehicle, vehicle wraps, watercraft, transit, signage, smooth walls
- 8528: Fleet/vehicle, vehicle wraps, transit, smooth walls, windows and glass

## Characteristics

These are typical values for unprocessed product. Processing may change the values.

## Performance Characteristics

Characteristic	Value
Material	Vinyl
Cast or non-Cast	Cast
Thickness	2 mils
Gloss	<b>8518, 8914, 8528:</b> Gloss <b>8519:</b> Luster <b>8520:</b> Matte <b>8915:</b> Ultra-matte
Liner	<b>8518, 8914, 8528:</b> Polyester <b>8519, 8520, 8915:</b> Kraft paper
Lamination Temperature	<b>8518, 8914, 8528:</b> 50 to +100 °F (10 to +38 °C) <b>8519, 8520, 8915:</b> 60 to +100 °F (15 to +38 °C)
In Use Temperature Range	-65 to +225 °F (-54 to +107 °C)
Chemical Resistance	<ul style="list-style-type: none"><li>• Resists mild alkalis, mild acids, and salt</li><li>• Excellent resistance to water (<i>does not include immersion</i>)</li><li>• Resists occasional fuel spills</li></ul>

Characteristic	Value
Flammability	ASTM E84 reports: <a href="#">8518</a> , <a href="#">8519</a> , <a href="#">8520</a> , and <a href="#">8528</a> , or go to the On-line Product Catalog at <a href="#">3Mgraphics.com</a> All other test reports: call 1-800-328-3908

## Warranty Information

All 3M graphic protection products are covered by the 3M Basic Product Warranty.

A warranty period may be offered based on the graphic construction and application details. Always refer to the 3M Product Bulletin for the 3M base film or flexible substrate you are using to determine if the graphic protection product you want to use is recommended and what, if any warranty period is offered.

### IMPORTANT NOTE

Warranty information including limitations and exceptions and warranty periods for this product can be found at [3Mgraphics.com/warranties](#).

## Warranty Coverage Overview

The warranty coverage for eligible graphics is based on the user both reading and following all applicable and current 3M Graphics Product and Instruction Bulletins. The warranty period for eligible graphics is as stated in the 3M Graphics Warranties Matrices at the time that the film was purchased. Information found at [3Mgraphics.com/warranties](#) includes:

- [3M Graphics Warranties Bulletin](#)
  - This bulletin contains information on limitations and exceptions, and warranty period reductions for 3M Graphics Warranties. The warranty period may be reduced and stipulations may apply for certain constructions and applications, and graphic exposures as covered in this Bulletin.
- [3M Graphics Warranties Selector](#)
  - Use this selector to search for your vertical warranty period by product number, ink type, and ink/printer platform.
- [U.S. Desert Southwest Region Map](#)
  - Use this map of hot, arid desert areas to determine if you are subject to reduced warranted durabilities.

The warranties set forth in this Bulletin are made in lieu of all other express or implied warranties, including any implied warranty of merchantability, fitness for a particular purpose, or arising out of a course of dealing, custom, or usage of trade.

## 3M Basic Product Warranty

3M Graphics Products are warranted to be free of defects in materials and manufacture at the time of shipment and to meet the specifications stated in its applicable 3M Graphics Product Bulletin and as further set forth in the [3M Graphics Warranties Bulletin](#).

## Limited Remedy

The limited remedy applicable to each warranty is addressed in the 3M Graphics Warranties Bulletin found at [3MGraphics.com/warranties](#).

## Limitation of Liability

Except to the extent prohibited by law, 3M SHALL NOT UNDER ANY CIRCUMSTANCES BE LIABLE TO PURCHASER OR USER FOR ANY DIRECT (EXCEPT FOR THE LIMITED REMEDY PROVIDED HEREIN), INDIRECT, SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES (INCLUDING, BUT NOT LIMITED TO, LABOR, NON-3M MATERIAL CHARGES, LOSS OF PROFITS, REVENUE, BUSINESS, OPPORTUNITY, OR GOODWILL) RESULTING FROM OR IN ANY WAY RELATED TO 3M'S GRAPHICS PRODUCTS, SERVICES, OR THIS BULLETIN. This limitation of liability applies regardless of the legal or equitable theory under which such losses or damages are sought.

## Warranty Period Matrices

See the 3M Graphics Warranties Matrices at [3MGraphics.com/warranties](http://3MGraphics.com/warranties), for vertical warranty period information specific to your film.

## Additional Limitations

See the 3M Graphics Warranties Bulletin at [3MGraphics.com/warranties](http://3MGraphics.com/warranties), for terms, additional limitations of your warranty, if any, information on reduced warranties for different exposures, and limitations of liability.

## Health and Safety



### CAUTION

When handling any chemical products, read the manufacturers' container labels and the Safety Data Sheets (SDS) for important health, safety and environmental information. To obtain SDS sheets for 3M products go to [3M.com/SDS](http://3M.com/SDS), or by mail or in case of an emergency, call 1-800-364-3577 or 1-651-737-6501.

When using any equipment, always follow the manufacturers' instructions for safe operation.

## Air Quality Regulations

State Volatile Organic Compound (VOC) regulations may prohibit the use of certain chemicals with VOC's in graphic arts coatings and printing operations. For example, the California South Coast Air Quality Management District prohibits use of certain solvent-based solutions without a permit and other California AQMD's prohibit use of certain solutions without a permit or regulatory exemption. Check with your State environmental authorities to determine whether use of this solution may be restricted or prohibited.

## Factors that Affect Graphic Performance Life

The actual performance life of a graphic is affected by:

- the combinations of graphics materials used.
- complete ink drying or curing.
- selection, condition and preparation of the substrate.
- surface texture.
- application methods.
- angle and direction of sun exposure.
- environmental conditions.
- cleaning or maintenance methods.

## Graphics Manufacturing



### CAUTION

Before using any equipment, always read the manufacturer's instructions for safe operation.

## Completely Dry Graphics



### IMPORTANT NOTE

Incomplete drying can result in graphic failure including curling, increased shrinkage and adhesion failure, which are not covered under any 3M Graphic Warranty.

See the ink's 3M Product and Instruction Bulletin for more details.

## Graphic Protection

Graphic protection may improve the appearance, performance and durability of the graphic. See the [3M Graphics Market Product Catalog](#), for more information.

## Application Tapes

There are two types of application tapes. See [3M Instruction Bulletin AT-1](#) to determine what application tape is recommended for your film or finished graphic.

### Premasking Tape

Increases stiffness during application while preventing stretching and damage. Use when little or no liner is exposed. See [3M Instruction Bulletin 4.3](#) for complete details.

### Prespacing Tape

Holds cut and weeded letters or graphics in place during application and after removing the film liner, while preventing stretching and damage. Use when large amounts of liner are exposed. See [3M Instruction Bulletin 4.3](#) for complete details.

## Application and Installation

In addition to other 3M Bulletins specified in this document, the following Bulletins provide details that you may need to successfully apply a graphic.

- [3M Instruction Bulletin 4.22](#). Lamination Basics for Inkjet Printed Graphics.
- [3M Instruction Bulletin 5.7](#). Application, Wet Method for Translucent, Inkjet, Screen Printed and Cut Graphics.

## Maintenance and Cleaning

Use a cleaner designed for high-quality painted surfaces. The cleaner must be wet, non-abrasive, without strong solvents, and have a pH value between 3 and 11 (neither strongly acidic nor strongly alkaline). See [3M Instruction Bulletin 6.5](#) for details.

## Shelf Life, Storage and Shipping

### Shelf Life

The shelf life is **never more than 3 years** from the date of manufacture on the original box.

If you process the film, the shelf life is changed to **1 year** from the processing date, but not later than the 3 year maximum from the manufacturing date.

### Storage Conditions

- 40° to 100°F (4° to 38°C)
- Out of sunlight
- Clean, dry area
- Original container
- Bring the film to print room temperature before using

### Shipping Finished Graphics

Flat, or rolled printed side out on 5 inch (13 cm) or larger core. This helps prevent the liner, and, if used, the application tape from popping off.

# 3M™ Scotchcal™ Overlamine

## 3M Commercial Solutions

3M Center  
Building 220-12E-04  
St. Paul, MN 55144-1000  
1-800-328-3908  
Fax 651-736-4233  
3Mgraphics.com

## 3M Canada

PO Box 5757  
London, ON N6A 4T1  
1-800-265-1840  
Fax 519-452-6245

## 3M México S.A. de C.V.

Av. Santa Fe No. 55  
Col. Santa Fe, Del. Alvaro Obregón  
México D.F. 01210  
General 5255-5270-0400  
Fax 5255-5270-2277

## 3M Puerto Rico, Inc.

350 Chardon Avenue  
Suite 1100  
San Juan, PR 00918  
General 787-620-3000  
Fax 787-620-3018

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## IJ680CR-10 with Comply™ Adhesive

### Product Description

- For Solvent, UV and Latex Inkjet printing
- 7-mil, flexible, enclosed lens, retroreflective film

### Product Features

- Available in white only
- Similar daytime and nighttime appearance that retains most of its reflectivity when wet
- Excellent angularity
- Pressure-activated adhesive for easy sliding and tacking
- Designed for excellent cutting and weeding with computer sign cutting equipment
- Air release channels for fast, easy, bubble-free graphic installation
- Unprocessed film resists fuel vapors or occasional spills
- Removable with heat and/or chemicals
- Expected Performance Life of 9 years (unwarranted period for unprinted film with no graphic protection, applied to a flat, vertical, outdoor surface)

### Recommended Types of Graphics and End Uses

- Commercial straight trucks, semi-trucks and semi-trailers
- Buses, vans, passenger vehicles, delivery and pickup trucks, and enclosed trailers
- Rail and lead cars of trains
- Non-regulated indoor and outdoor signage, emblems, and striping
- Indoor and outdoor graphics and signs
- Small-format original equipment manufacturer's (OEM) decorative and identification graphics, cautionary and safety labeling

When constructed and used as described in this Bulletin, these types of graphics and end uses may be warranted by the 3M™ MCS™ Warranty or the 3M Performance Guarantee. Please read the entire Bulletin for details.

### IMPORTANT NOTE

This film is not recommended for use on stainless steel or chrome substrates. Contact your sales representative for information about products recommended for use with these substrates.

### Recommended Compatible Products

See [3M.com/graphicswarranties](https://www.3m.com/graphicswarranties) for a complete list of compatible products that are approved by 3M for use with the base film covered in this Bulletin and used for the creation of a graphic that may be eligible for the 3M™ MCS™ Warranty or 3M Performance Guarantee.

### OEM Inkjet Inks and Printers for the 3M Performance Guarantee

See the [3M Performance Guarantee Matrix](#) for a complete list of compatible OEM Inkjet Inks and Printers that are approved by 3M for use with the base film covered in the Bulletin and used for the creation of a graphic that may be eligible for the 3M Performance Guarantee.

#### Quick Links

[3M Graphics Warranties](#)  
[Technical Information Selector](#)  
[Safety Data Sheets \(SDS\)](#)  
[Videos](#)

Some of these links lead to web-based resources that are not product-specific.



# 3M™ Scotchlite™ Removable Reflective Graphic Film

## Graphic Protection

- [3M™ Scotchcal™ Gloss Overlamine 8518](#)
- [3M™ Scotchcal™ Luster Overlamine 8519](#)
- [3M™ Screen Print Gloss Clear 1920DR](#)
- [3M™ Screen Print UV Gloss Clear 9740i](#)
- [3M™ Scotchcal™ Gloss Overlamine 8528](#)
- [3M™ Envision™ Gloss Wrap Overlamine 8548G](#)
- [3M™ Envision™ Luster Wrap Overlamine 8549L](#)
- [3M™ Gloss Wrap Overlamine 8418G](#)

## Other Products

- [3M™ Edge Sealer 3950](#)

## Application Tapes

See [3M Instruction Bulletin AT-1](#) to determine which application tape is recommended for the film or finished graphic.

## Certificate of 3M™ MCS™ Warranty

Graphic manufacturers who produce digitally printed graphics made with all 3M Graphics Products, including 3M Ink purchased through a qualified 3M Distributor or 3M Printing Partner, may register to be recognized with a Certificate of 3M™ MCS™ Warranty. Only graphic manufacturers having a current Certificate of 3M™ MCS™ Warranty are eligible to extend this warranty to their customers.

**Note:** For non-digitally printed Finished Graphics, check your eligibility for the 3M™ MCS™ Warranty by viewing the Warranty Period found within the Product Bulletin or using the warranty selector at [www.3mgraphics.com/warranties](http://www.3mgraphics.com/warranties).

## Characteristics

These are typical values for unprocessed product; processing may change the values.

### Physical Characteristics

Characteristic	Value
Material	Vinyl
Film Color	<b>Color:</b> White <b>Typical Coefficient of Retroreflection:</b> 100
Retroreflection Definition	The typical coefficient of retroreflection defined is measured at a -4° entrance angle and a 0.2° observation angle. It is expressed in candlepower per foot-candle per square foot (candela/lux/square meter) per ASTM E810.  The entrance angle is formed by a light beam striking the surface at a point and a line that is perpendicular to the surface at the same point.  An observation angle is formed by the light beam striking the reflective surface and returning to the observer. From 800 feet (249 meters), a motorist normally views a graphic at a 0.2° angle.
Thickness	<b>With adhesive:</b> 7–8 mil (0.18–0.20 mm)
Adhesive	Pressure-activated, slideable, with air release channels
Adhesive Color	Clear with silver underneath
Liner	Polyethylene-coated paper
Adhesion, Typical 24 hours after application	Aluminum 4-5 pounds/inch (0.71 - 0.89 kg/cm) FRP (Fiberglass Reinforced Plywood) 3-4 pounds/inch (0.54 - 0.71 kg/cm) Painted aluminum panels 2-3 pounds/inch (0.36 - 0.54 kg/cm)
Safety Standards	See "Health and Safety" on page 6 for ASTM, NFPA® and AAR information
Chemical Resistance	<ul style="list-style-type: none"><li>• Resists mild alkalis, mild acids, and salt</li><li>• Excellent resistance to water (does not include immersion)</li><li>• Resists occasional fuel spills</li></ul>
Flammability	Call 1.800.328.3908

# 3M™ Scotchlite™ Removable Reflective Graphic Film

## Application Characteristics

Characteristic	Value
<b>Finished Graphic Application Recommendation</b>	<b>Surface Type:</b> Flat, with and without rivets, moderate curves, and corrugations <b>Substrate Type:</b> Aluminum, Fiberglass Reinforced Plywood (FRP), paint <b>Graphic Orientation:</b> Vertical only <b>Application Method:</b> Dry <b>Application Temperature:</b> Air and substrate <ul style="list-style-type: none"><li>• <b>Flat without rivets:</b> 50–100°F (10–38°C)</li><li>• Watch for condensation if the substrate is cooler than the air</li></ul>
<b>Temperature Range After Application</b>	-30 to +200°F (-34 to +93°C) (not for extended periods of time at the extremes)
<b>Graphic Removal</b>	Removable with heat and/or chemicals from most substrates within specified warranty period.

## Warranty Information

### Warranty Coverage Overview

The warranty coverage for eligible graphics is based on the user both reading and following all applicable and current 3M Graphics Product and Instruction Bulletins. The warranty period for eligible graphics is as stated in the 3M Graphics Warranties Matrices at the time that the film was purchased. Information found at [3MGraphics.com/warranties](http://3MGraphics.com/warranties), at the time that the film was purchased. The warranty period may be reduced and stipulations may apply for certain constructions and applications, as covered in this Bulletin. The warranties set forth in this Bulletin are made in lieu of all other express or implied warranties, including any implied warranty of merchantability, fitness for a particular purpose, or arising out of a course of dealing, custom, or usage of trade.

### 3M Basic Product Warranty

3M Graphics Products are warranted to be free of defects in materials and manufacture at the time of shipment and to meet the specifications stated in its applicable 3M Graphics Product Bulletin and as further set forth in the [3M Graphics Warranties Bulletin](http://3MGraphics.com/warranties).

### Limited Remedy

The limited remedy applicable to each warranty is addressed in the 3M Graphics Warranties Bulletin found at [3MGraphics.com/warranties](http://3MGraphics.com/warranties).

### Limitation of Liability

Except to the extent prohibited by law, 3M SHALL NOT UNDER ANY CIRCUMSTANCES BE LIABLE TO PURCHASER OR USER FOR ANY DIRECT (EXCEPT FOR THE LIMITED REMEDY PROVIDED HEREIN), INDIRECT, SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES (INCLUDING, BUT NOT LIMITED TO, LABOR, NON-3M MATERIAL CHARGES, LOSS OF PROFITS, REVENUE, BUSINESS, OPPORTUNITY, OR GOODWILL) RESULTING FROM OR IN ANY WAY RELATED TO 3M'S GRAPHICS PRODUCTS, SERVICES, OR THIS BULLETIN. This limitation of liability applies regardless of the legal or equitable theory under which such losses or damages are sought.

### Warranty Period Matrices - Inkjet

See the 3M Graphics Warranties Matrices at [3MGraphics.com/warranties](http://3MGraphics.com/warranties), for vertical warranty period information specific to your film.

# 3M™ Scotchlite™ Removable Reflective Graphic Film

## Reduced Warranty Period for Other Graphic Exposures

For other graphic exposures, determine the applicable reduced warranty period by multiplying the standard warranty period (in years) for your graphic construction (as shown in the applicable warranty period tables) by the percentage shown for the intended graphic exposure. See "Exposure Types" on page 3 of the [3M Graphics Warranties Bulletin](#) for graphic exposure definitions.

**Table B.** Reduced Warranty Period for Other Graphic Exposures

If the Graphic Exposure is:	Use this Percentage of Vertical Exposure, Warranty Period	Calculation Examples
Zone 3 Vertical	70%	$0.7 \times 7 \text{ years} = 4.9 \text{ years}$
Zone 2 Horizontal	0%	$0 \times 4 \text{ years} = 0 \text{ years}$

## Factors that Affect Graphic Performance Life

- The combinations of graphics materials used
- Complete ink drying or curing
- Selection, condition and preparation of the substrate
- Surface texture
- Application methods
- Angle and direction of sun exposure
- Environmental conditions
- Cleaning or maintenance methods

## Graphics Manufacturing

### CAUTION

Before using any equipment, always read the manufacturer's instructions for safe operation.

## Inkjet Printing

Always read and follow the ink manufacturer's written instructions on usage.

### Total Ink Coverage

The maximum recommended total ink coverage for this film is **250%** for all solvent, latex and UV inks.

Do not exceed the recommended total ink coverage for the ink series used on this product. Having too high a total physical ink amount on the product results in media characteristic changes, incomplete drying, overlamine lifting, and/or poor graphic performance. For additional details about total ink coverage, refer to the 3M Product and Instruction Bulletin for 3M inks or the [3M Performance Guarantee Matrix](#) for OEM inks.

### IMPORTANT NOTE

Be sure to check the consistency of color on reflective film as it may appear different in daytime and nighttime lighting.

## Completely Dry Graphics

### IMPORTANT NOTE

Incomplete drying or curing can result in graphic failure including curling, increased shrinkage and adhesion failure, which are not covered under any 3M Graphic Warranty.

See the ink's 3M Product and Instruction Bulletin for more details.

# 3M™ Scotchlite™ Removable Reflective Graphic Film

## Cutting

See [3M Instruction Bulletin 4.1](#) for Sheeting, Scoring and Film Cutting details.

## Graphic Protection

Graphic protection may improve the appearance, performance and durability of the graphic. Click on the graphic protection options listed in Product Bulletin or see the [3M Graphics Market Product Catalog](#) for more information.

### **i** IMPORTANT NOTE

During installation, scratches may occur on films without graphic protection.

## Application Tapes

There are two types of application tapes. See [3M Instruction Bulletin AT-1](#) to determine what application tape is recommended for the film or finished graphic.

### Premasking Tape

Increases stiffness during application while preventing stretching and damage. Use when little or no liner is exposed. See [3M Instruction Bulletin 4.3](#) for complete details.

### Prespacing Tape

Holds cut and weeded letters or graphics in place during application and after removing the film liner, while preventing stretching and damage. Use when large amounts of liner are exposed. See [3M Instruction Bulletin 4.3](#) for complete details.

### **i** IMPORTANT NOTE

Do not attempt to exchange the liner. This will compromise the slideability of the film, and could negatively impact adhesion or appearance of the applied graphic, which is not covered by any 3M warranty.

## Application and Installation

In addition to other 3M Bulletins specified in this document, the following Bulletins provide details that you may need to successfully apply a graphic.

- [3M Instruction Bulletin 5.36](#) Application Techniques for Automobiles, Vans and Buses. Complete the 3M Pre-Installation Inspection Record found in this Instruction Bulletin prior to manufacturing or applying a graphic to an automobile, van, or bus.
- [3M Instruction Bulletin 5.4](#) Application, Fleet Trucks.
- [3M Instruction Bulletin 5.5](#) Application, General Procedures for Interior and Exterior Dry Application
- [3M Instruction Bulletin 5.1](#)

### **i** IMPORTANT NOTE

This film is not recommended on low surface energy (LSE) substrates such as some plastics, powder-coated paint, etc. The user must assume responsibility for testing and approving these substrates.

### **i** IMPORTANT NOTE

This film can be applied over other recommended 3M graphic systems. Graphics printed with clear 1920DR must be weathered for at least one year before applying this film over it. See [3M Instruction Bulletin 5.1](#) for details.

### **i** IMPORTANT NOTE

Some substrates such as under-cured polyurethane paint, fiberglass and some paint systems may continue to outgas for some time. Two-part polyurethane paints and screen print clears may stop curing when the air and surface temperature are lower than 75°F (24°C). Make sure the substrate or paint is fully cured before applying the film or the applied film may bubble.

### **i** IMPORTANT NOTE

UV Inkjet inks may crack if too much heat is used during graphic application to complex curves, deep contours and around rivets. When using heat during application, make sure the film surface temperature does not exceed 212°F (100°C). For best results, always do a test application of a printed graphic to determine how much heat can be used without damaging the image.

# 3M™ Scotchlite™ Removable Reflective Graphic Film

## **i** IMPORTANT NOTE

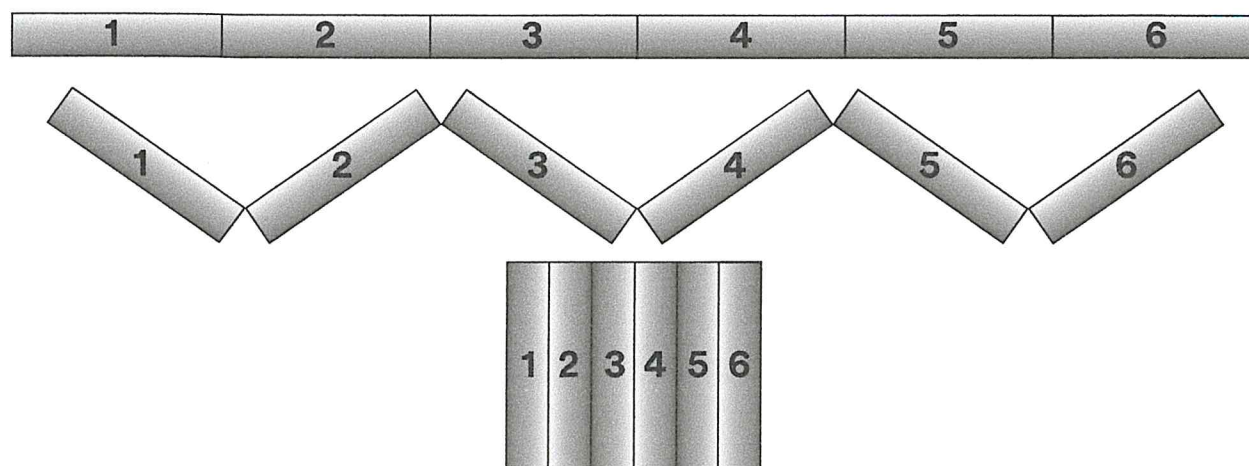
3M recommends using a heat gun to post-heat the applied film for all vehicle graphics. After applying the film (and after making sure to remove application tape), all film edges and cut letters should be post-heated to a film surface temperature of 130 - 150°F (54 - 66°C) and then re-squeegeed. This should ensure adequate adhesion and minimize the risk for edge lifting. Film applied in deep channels and recessed areas should be post-heated to a film surface temperature of 200 - 225°F (93 - 107°C) to reduce the risk for lifting in those areas. Make sure the film is adhered to the substrate before using the heat gun or you may shrink or burn through the unsecured film!

## **i** IMPORTANT NOTE

The retroreflectivity values for the unprinted film are similar regardless of which way the film is rotated (0° versus 90°). However, the printed image may have variability caused by the printer (crossweb banding, etc.), so it may help to keep track of the film orientation during installation.

## **i** IMPORTANT NOTE

Do not assume different run numbers will give a uniform nighttime appearance when placed side-by-side. When producing multipanel jobs, use film from the same roll (or at least the same run number). Apply adjacent panels with the film running in the same direction. If applying panels side-by-side, to overcome side-to-side variability within a roll, rotate every other panel by 180° in the RIP layout so the edges of adjacent panels meet from the same side of the roll. See Figure 1. Notice that the matching edges are always swung to meet each other. For example, the right side of panel 1 and the left side of panel 2 should come from the right side of the roll. (For more information, see section 4 of [3M Instruction Bulletin 4.1](#) Sheeting, Scoring and Film Cutting.)\*



**Figure 1. RIP Layout**

## **Pressure-Activated Adhesive**

The pressure-activated adhesive on this film offers:

- Smooth sliding into position on a substrate
- Fast finger tacking to check position

### **The slideability feature is lost:**

- When firm pressure with a squeegee or other application tool is applied
- At application temperatures above 100°F (38°C), even if only light finger pressure was used for tacking
- If any part of the film is removed from the original liner and reapplied to the same or another liner
- Solvent from Inkjet ink has not completely dried or cured

# 3M™ Scotchlite™ Removable Reflective Graphic Film

## Working with Air Release Channels

Air release channels are a characteristic of films with Comply™ adhesive that allow trapped air to exit through the edges of the graphic.

- The channels will be damaged and effective air removal affected if you remove and attempt to change liners or reapply the same liner.
- For the best results, always work from the center out to the edges of the graphic to allow trapped air to exit through the air release channels. If the channels are closed off by firm pressure and air is trapped, use an air release tool to aid in removing air bubbles. See [3M Instruction Bulletin 5.4](#) for details.

## Video

Click [here](#) to see how 3M's Comply™ adhesive technology works.

## Maintenance and Cleaning

Use a cleaner designed for high-quality painted surfaces. The cleaner must be wet, non-abrasive, without solvents and have a pH value between 3 and 11 (neither strongly acidic nor strongly alkaline). See [3M Instruction Bulletin 6.5](#) for details.

## Removal

Removal requires heat and/or chemicals. 3M makes no claims as to the ease or speed of removal. This product may not remove similarly to other products in the same category. See [3M Instruction Bulletin 6.5](#) for details.

## Shelf Life, Storage and Shipping

### Shelf Life

The shelf life is **never more than 3 years** from the date of manufacture on the original box. If you process the film, the shelf life is changed to **1 year** from the processing date, but not later than the 3 year maximum from the manufacturing date. If you do not process the film, apply it within 3 years.

### Storage Conditions

- 40° to 100°F (4° to 38°C)
- Out of sunlight
- Clean, dry area
- Original container
- Bring the film to print room temperature before using

### Shipping Finished Graphics

**Film with prespaced graphics using 3M™ Prespacing Tape SCPS-55 applied:** Flat only

**All other constructions:** Flat, or rolled printed side out on 6 inch (15 cm) or larger core.

This helps prevent the application tape, if used, from popping off.

# 3M™ Scotchlite™ Removable Reflective Graphic Film

## Health and Safety

### CAUTION

When handling any chemical products, read the manufacturers' container labels and the Material Safety Data Sheets (MSDS) for important health, safety and environmental information. To obtain MSDS sheets for 3M products go to [3M.com/MSDS](https://www.3m.com/MSDS). To receive by mail or in case of an emergency, call 1.800.364.3577 or 1.651.737.6501.

When using any equipment, always follow the manufacturers' instructions for safe operation.

## Standards

This information is important for applications that are regulated by ASTM or NFPA® standards, for example, traffic control signs, emergency vehicles and certain railroad graphics. The user is solely responsible for determining and complying with all current and applicable local, state and federal regulations regarding the use and application of graphics materials.

### **ASTM D-4956: Standard Specification for Retroreflective Sheeting for Traffic Control**

ASTM D-4956 covers flexible, non-exposed glass bead lens and microprismatic, retroreflective sheeting designed for use on traffic control signs, delineators, barricades, and other devices. For Type I sheeting, it specifically covers the following colors: White, Yellow, Orange, Green, Red, Blue, and Brown. As defined in ASTM D-4956, IJ680CR-10 is classified as Type I sheeting with a Class 3 adhesive. IJ680CR-10 meets the requirements specified in section 6.1.1.

### **NFPA® 1901: Standard for Automotive Fire Apparatus (2009 Edition)**

According to NFPA® 1901, section 15.9.3.3 specifies that all retroreflective materials required by section 15.9.3.1 and 15.9.3.2 shall conform to the requirements of ASTM D4956, Standard Specification for Retroreflective Sheeting for Traffic Control, Section 6.1.1 for Type I sheeting. The film (white) meets the requirements for NFPA® 1901, Section 15.9.3.1 (Front and Sides).

### **AAR: Standard and Recommended Practices**

This product is approved for use by the Association of American Railroads (AAR), Safety and Operations, as listed in the Manual of Standards and Recommended Practices, Section L - Lettering and Marking of Cars, Specification M-947, Adhesive-Backed Films.

#### **Commercial Solutions**

3M Center, Building 220-12E-04  
St. Paul, MN 55114

1-800-328-3908  
[3M.com/Graphics](https://www.3m.com/Graphics)

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Revision T, October 2018. Please recycle.



## Product Description

- For Solvent, UV, and Latex Inkjet printing

## Product Features

- Pressure-activated adhesive for easy sliding, tacking, snap-up and repositioning
- Excellent hiding power; flexible; conforms to compound curves, corrugations and rivets
- Many finished graphic constructions can be stretched up to 130% (i.e., a 10 inch [25 cm] piece of film can stretch to 13 inches [33 cm]) without primer or relief cuts and maintain lift resistance; see "Stretchability" on page 6
- Removable with heat and/or chemicals
- Expected Performance Life of 10 years (unwarranted period for unprinted film with no graphic protection, applied to a flat, vertical, outdoor surface)

### Quick Links

[3M Graphics Warranties](#)  
[Technical Information Selector](#)  
[Safety Data Sheets \(SDS\)](#)  
[Flammability \(ASTM E84 Reports\)](#)  
[Videos](#)

Product Name	Description	Features
3M™ Controltac™ Graphic Film IJ180-10	<ul style="list-style-type: none"> <li>• 2-mil, white, vinyl film with a luster finish</li> </ul>	<ul style="list-style-type: none"> <li>• The original film is optimal for trailer &amp; box truck graphics</li> </ul>
3M™ Controltac™ Graphic Film w/Comply™ Adhesive IJ180C-10	<ul style="list-style-type: none"> <li>• 2-mil, white, vinyl film with a luster finish</li> </ul>	<ul style="list-style-type: none"> <li>• The original film is optimal for trailer &amp; box truck graphics using Comply™ Adhesive air release channels for fast, easy, bubble-free installations</li> </ul>
3M™ Controltac™ Graphic Film w/Comply™ Adhesive v3 IJ180Cv3-10	<ul style="list-style-type: none"> <li>• 2-mil, white, vinyl film with a luster finish</li> </ul>	<ul style="list-style-type: none"> <li>• The industry go-to film is optimal for trailer &amp; box truck graphics using Comply™ v3 Adhesive non-visible air release channels for fast, easy, bubble-free installations</li> </ul>
3M™ Print Wrap Film IJ180mC-10	<ul style="list-style-type: none"> <li>• 2-mil, white, vinyl film with a luster finish</li> </ul>	<ul style="list-style-type: none"> <li>• The industry's go-to film is fine tuned for wraps using Comply™ Adhesive with micro technology non-visible air release channels for fast, easy, bubble-free installations</li> </ul>
3M™ Print Wrap Film IJ180mC-114 "Transparent"	<ul style="list-style-type: none"> <li>• 2-mil, clear, vinyl film with a luster finish</li> </ul>	<ul style="list-style-type: none"> <li>• Printable clear wrap film with micro technology non-visible air release channels for fast, easy, bubble-free installations</li> </ul>
3M™ Print Wrap Film IJ180mC-120 "Metallic"	<ul style="list-style-type: none"> <li>• 2-mil, metallic silver, vinyl film with a luster finish</li> </ul>	<ul style="list-style-type: none"> <li>• Printable metallic wrap film with micro technology non-visible air release channels for fast, easy, bubble-free installations</li> </ul>

## Recommended Types of Graphics and End Uses

- Wraps for vehicles, straight trucks, semi-trucks and semi-trailers; emblems or striping
  - Horizontal vehicle wraps when protected with 3M overlaminates 8528, 8548G, 8549L, or 8900
- Walls, indoor and outdoor graphics and signs, including point-of-purchase and displays
- Watercraft graphics (above the static water line only)
- Bus graphics
- Small format original equipment manufacturer's (OEM) decorative and identification graphics, cautionary and safety labeling
- IJ180mC-114 can be used for 2 way emblems on windows (excluding buses or other vehicles).

When constructed and used as described in this Bulletin, these types of graphics and end uses may be warranted by the 3M™ MCS™ Warranty or the 3M Performance Guarantee. Please read the entire Bulletin for details.

## Recommended Compatible Products

See [3Mgraphics.com/warranties](http://3Mgraphics.com/warranties) for a complete list of compatible products that are approved by 3M for use with the base film covered in this Bulletin and used for the creation of a graphic that may be eligible for the 3M™ MCS™ Warranty or 3M Performance Guarantee.

## OEM Inkjet Inks and Printers for the 3M Performance Guarantee

See the [3M Performance Guarantee Matrix](#) for a complete list of compatible OEM Inkjet Inks and Printers that are approved by 3M for use with the base film covered in the Bulletin and used for the creation of a graphic that may be eligible for the 3M Performance Guarantee.

## Graphic Protection

- [3M™ Scotchcal™ Gloss Overlamine 8518](#)
- [3M™ Scotchcal™ Luster Overlamine 8519](#)
- [3M™ Scotchcal™ Matte Overlamine 8520](#)
- [3M™ Scotchcal™ Gloss Overlamine 8528](#) *with horizontal vehicle warranty*
- [3M™ Envision™ Gloss Wrap Overlamine 8548G](#) *with horizontal vehicle warranty*
- [3M™ Envision™ Luster Wrap Overlamine 8549L](#) *with horizontal vehicle warranty*
- [3M™ Scotchcal™ Ultra Matte Overlamine 8915](#)
- [3M™ Screen Print Gloss Clear 1920DR](#)
- [3M™ Screen Print UV Gloss Clear 9740i](#)
- [3M™ Piezo Inkjet Protective Clear 8530](#)
- [3M™ Wrap Overlamine Series 8900](#)

## Application Tapes

See [3M Instruction Bulletin AT-1](#) to determine what application tape is recommend for your film or finished graphic.

## Other Products

- [3M™ Edge Sealer 3950](#)
- [3M™ Edge Sealer Tape 8914](#)
- [3M™ Vehicle Channel Applicator Tool VCAT-2](#)
- [3M™ Roller S \(small hard roller\)](#)
- [3M™ Roller L \(large hard roller\)](#)
- [3M™ Scotchgard™ Paint Protection Film SGH6](#)

# 3M™ Controltac™ Graphic Film

## 3M™ Print Wrap Film

### Certificate of 3M™ MCS™ Warranty

Graphic manufacturers who produce digitally printed graphics made with all 3M Graphics Products, including 3M Ink purchased through a qualified 3M Distributor or 3M Printing Partner, may register to be recognized with a Certificate of 3M™ MCS™ Warranty. Only graphic manufacturers having a current Certificate of 3M™ MCS™ Warranty are eligible to extend this warranty to their customers.

**NOTE:** For non-digitally printed Finished Graphics, check your eligibility for the 3M™ MCS™ Warranty by viewing the Warranty Period found within the Product Bulletin or using the warranty selector at [www.3mgraphics.com/warranties](http://www.3mgraphics.com/warranties).

### Characteristics

These are typical values for unprocessed product. Processing may change the values.

#### Physical Characteristics

Characteristic	Value
<b>Material</b>	Cast vinyl
<b>Film Color</b>	Film IJ180, IJ180C, IJ180Cv3, IJ180mC-10: White, opaque IJ180mC-120: Silver Films IJ180mC-114: Clear
<b>Thickness</b>	Without adhesive: 2 mil (0.05 mm) With adhesive: 3–4 mil (0.08–0.10 mm)
<b>Adhesive</b>	Film IJ180: Pressure-activated (slide, tack, snap-up, reposition) Films IJ180C, IJ180Cv3; IJ180mC (all versions): Pressure-activated (slide, tack, snap-up, reposition) with air release channels
<b>Adhesive Color</b>	Film IJ180, IJ180C, IJ180Cv3, IJ180mC-10: Grey IJ180mC-120: Silver Films IJ180mC-114: Clear
<b>Liner</b>	Polyethylene-coated paper
<b>Adhesion, Typical 24 hours after application</b>	ABS 4–5 pounds/inch (0.72–0.89 kg/cm) Acrylic enamel 3–4 pounds/inch (0.54–0.72 kg/cm) Aluminum, anodized 7–8 pounds/inch (1.26–1.43 kg/cm) Aluminum, etched 5–6 pounds/inch (0.89–1.08 kg/cm) Chrome 4–5 pounds/inch (0.72–0.89 kg/cm) Fruehauf pre-painted panels 3–5 pounds/inch (0.54–0.89 kg/cm)
<b>Tensile Strength</b>	5 pounds/inch at 73 °F (0.9kg/cm at 23 °C)
<b>Chemical Resistance</b>	<ul style="list-style-type: none"> <li>Resists mild alkalis, mild acids, and salt</li> <li>Excellent resistance to water (<i>does not include immersion</i>)</li> <li>Resists occasional fuel spills</li> </ul>
<b>Flammability</b>	ASTM E84 reports: <a href="#">IJ180</a> , <a href="#">IJ180C</a> , and <a href="#">IJ180Cv3</a> or go to the On-line Product Catalog at <a href="http://3mgraphics.com">3mgraphics.com</a> All other test reports: call 1-800-328-3908

## Application Characteristics

Characteristic	Value
<b>Finished Graphic Application Recommendation</b>	<p><b>Surface type:</b> flat, with and without rivets, simple curves, compound curves, and corrugations</p> <p><b>Substrate type:</b> ABS resins, aluminum, chrome, glass, fiberglass reinforced plastics, paint (check adhesion to powder-coated or water-based paints), fiberglass with gel coat</p> <p><b>Application method:</b> Dry</p> <p><b>Application temperature:</b> air and substrate</p> <ul style="list-style-type: none"> <li>• Flat without rivets: 40–100 °F (4–38 °C)</li> <li>• Curves or corrugations with rivets: 50–100 °F (10–38 °C)</li> <li>• Compound curves and/or watercraft: 60–90 °F (16–32 °C)</li> </ul>
<b>Applied Shrinkage</b>	0.015 inches (0.4 mm)
<b>Temperature Range After Application</b>	-65 to +225 °F (-60 to +107 °C) (not for extended periods of time at the extremes)
<b>Graphic Removal</b>	Removable with heat and/or chemicals from most substrates within the Warranty Period at 50 °F (10 °C) minimum (air and substrate)

## Warranty Information

### Warranty Coverage Overview

The warranty coverage for eligible graphics is based on the user both reading and following all applicable and current 3M Graphics Product and Instruction Bulletins. The warranty period for eligible graphics is as stated in the 3M Graphics Warranties Matrices at the time that the film was purchased. Information found at [3MGraphics.com/warranties](http://3MGraphics.com/warranties) includes:

- [3M Graphics Warranties Bulletin](#)
  - This bulletin contains information on limitations and exceptions, and warranty period reductions for 3M Graphics Warranties. The warranty period may be reduced and stipulations may apply for certain constructions, applications, and graphic exposures as covered in this Bulletin.
- [3M Graphics Warranties Selector](#)
  - Use this selector to search for your vertical warranty period by product type, ink type, film name, and/or ink/printer platform.
- [U.S. Desert Southwest Region Map](#)
  - Use this map of hot, arid desert areas to determine if you are subject to reduced warranted durabilities.

The warranties set forth in this Bulletin are made in lieu of all other express or implied warranties, including any implied warranty of merchantability, fitness for a particular purpose, or arising out of a course of dealing, custom, or usage of trade.

### 3M Basic Product Warranty

3M Graphics Products are warranted to be free of defects in materials and manufacture at the time of shipment and to meet the specifications stated in its applicable 3M Graphics Product Bulletin and as further set forth in the [3M Graphics Warranties Bulletin](#).

### Limited Remedy

The limited remedy applicable to each warranty is addressed in the 3M Graphics Warranties Bulletin found at [3MGraphics.com/warranties](http://3MGraphics.com/warranties).

### Limitation of Liability

Except where prohibited by law, 3M SHALL NOT UNDER ANY CIRCUMSTANCES BE LIABLE TO PURCHASER OR USER FOR ANY DIRECT (EXCEPT FOR THE LIMITED REMEDY PROVIDED IN THE 3M GRAPHICS WARRANTIES BULLETIN), INDIRECT, SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES (INCLUDING, BUT NOT LIMITED TO, LABOR, NON-3M MATERIAL CHARGES, LOSS OF PROFITS, REVENUE, BUSINESS, OPPORTUNITY, OR GOODWILL) RESULTING FROM OR IN ANY WAY RELATED TO 3M'S GRAPHICS PRODUCTS, SERVICES, or THIS BULLETIN. This limitation of liability applies regardless of the legal or equitable theory under which such losses or damages are sought.

### Warranty Period Matrices

See the 3M Graphics Warranties Matrices at [3MGraphics.com/warranties](https://www.3MGraphics.com/warranties), for vertical warranty period information specific to your film.

### Additional Limitations

See the 3M Graphics Warranties Bulletin at [3MGraphics.com/warranties](https://www.3MGraphics.com/warranties), for terms, additional limitations of your warranty, if any, information on reduced warranties for different exposures, and limitations of liability.

### Factors that Affect Graphic Performance Life

The actual performance life of a graphic is affected by:

- the combinations of graphics materials used.
- complete ink drying or curing.
- selection, condition and preparation of the substrate.
- surface texture.
- application methods.
- angle and direction of sun exposure.
- environmental conditions.
- cleaning or maintenance methods.

### Graphics Manufacturing



#### CAUTION

Before using any equipment, always read the manufacturer's instructions for safe operation.

### Inkjet Printing

Always read and follow the ink manufacturer's written instructions on usage.

#### Total Ink Coverage

The maximum recommended total ink coverage for this film is:

- **270%** when printed with all approved 3M solvent inkjet inks.
- **280%** when printed with all approved 3M UV inkjet inks.
- **280%** when printed with all approved 3M latex inkjet inks.
- **250%** when printed on the Mimaki JV5 Series printer with HS ink series ([3M Performance Guarantee](#)).

Do not exceed the recommended total ink coverage for the ink series used on this product. Having too high a total physical ink amount on the product results in media characteristic changes, incomplete drying, overlamine lifting, and/or poor graphic performance. For additional details about total ink coverage, refer to the 3M Product and Instruction Bulletin for 3M inks or the [3M Performance Guarantee Matrix](#) for OEM inks.

Completely Dry Graphics



#### IMPORTANT NOTE

Incomplete drying or curing can result in graphic failure including curling, increased shrinkage and adhesion failure, which are not covered under any 3M Graphic Warranty.

See the ink's 3M Product and Instruction Bulletin for more details.

### Cutting

See [3M Instruction Bulletin 4.1](#) for Sheeting, Scoring and Film Cutting details.

### Graphic Protection

Graphic protection may improve the appearance, performance and durability of the graphic. Click on the graphic protection options listed in Product Bulletin or see the [3M Graphics Market Product Catalog](#), for more information.

#### IMPORTANT NOTE

During installation, scratches may occur on films without graphic protection.

### Application Tapes

There are two types of application tapes. See [3M Instruction Bulletin AT-1](#) to determine what application tape is recommended for your film or finished graphic.

#### Premasking Tape

Increases stiffness during application while preventing stretching and damage. Use when little or no liner is exposed. See [3M Instruction Bulletin 4.3](#) for complete details.

#### Prespacing Tape

Holds cut and weeded letters or graphics in place during application and after removing the film liner, while preventing stretching and damage. Use when large amounts of liner are exposed. See [3M Instruction Bulletin 4.3](#) for complete details.

### Application and Installation

In addition to other 3M Bulletins specified in this document, the following Bulletins provide details that you may need to successfully apply a graphic.

- [3M Instruction Bulletin 5.36](#). Application Techniques for Automobiles, Vans and Buses. Complete the 3M Pre-Installation Inspection Record found in this Instruction Bulletin prior to manufacturing or applying a graphic to an automobile, van, or bus.
- [3M Instruction Bulletin 5.37](#) A Guide to Understanding and Applying Graphics to Common Smooth and Textured Wall Surfaces
- [3M Instruction Bulletin 5.4](#). Application, Fleet Trucks.
- [3M Instruction Bulletin 5.42](#). Application, Special Considerations for Watercraft. Complete the 3M Pre-Installation Inspection Record found in this Instruction Bulletin prior to manufacturing or applying a graphic to a watercraft.
- [3M Instruction Bulletin 5.5](#) Application, General Procedures for Interior and Exterior Dry Application
- [3M Product and Instruction Bulletin V-Tools](#). 3M™ Vehicle Channel Applicator Tools.

#### IMPORTANT NOTE

UV inkjet inks may crack if too much heat is used during graphic application to complex curves and deep contours as well as around rivets. When using heat during application, make sure the film surface temperature does not exceed 212° F (100° C). For best results, always do a test application of a printed graphic to determine how much heat can be used without damaging the image.

#### IMPORTANT NOTE

3M recommends using additional heat in the post-application process for vehicle graphics. During this process, 3M only recommends using a heat gun to make sure the film surface temperature reaches a minimum of 200° F (93° C) and does not exceed 225° F (107° C).

## Shelf Life, Storage and Shipping

### Shelf Life

The shelf life is never more than 3 years from the date of manufacture on the original box.

If you process the film, the shelf life is changed to 1 year from the processing date, but not later than the 3 year maximum from the manufacturing date.

### Storage Conditions

- 40° to 100 °F (4° to 38 °C)
- Out of sunlight
- Clean, dry area
- Original container
- Bring the film to room temperature before use

### Shipping Finished Graphics

Flat, or rolled printed side out on 6 inch (15 cm) or larger core. This helps prevent the application tape, if used, from popping off.

## Health and Safety



### CAUTION

When handling any chemical products, read the manufacturer's container labels and the Safety Data Sheets (SDS) for important health, safety and environmental information. To obtain SDS sheets for 3M products go to [3M.com/SDS](http://3M.com/SDS), or by mail or in case of an emergency, call 1-800-364-3577 or 1-651-737-6501.

When using any equipment, always follow the manufacturer's instructions for safe operation.

## Bulletin Change Summary

For the most current 3M Technical Information available to successfully use this product, please view this Bulletin electronically and click on the blue underlined links to view the relevant documents.

### Release R OCT-2016:

- Added IJ180mC-10, IJ180mC-114, IJ180mC-120 throughout.

### Release Q OCT-2015:

- Added 3M™ Wrap Overlamine Series 8900 to "Graphic Protection" on page 2.

#### 3M Commercial Solutions

3M Center  
Building 220-12E-04  
St. Paul, MN 55144-1000

Phone 1-888-328-3908  
Web [3M.com/Graphics](http://3M.com/Graphics)

#### 3M Canada

PO Box 5757  
London, ON N6A 4T1  
1-800-265-1840  
Fax 519-452-6245

#### 3M México S.A. de C.V.

Av. Santa Fe No. 55  
Col. Santa Fe, Del. Alvaro Obregón  
México D.F. 01210  
General 5255-5270-0400  
Fax 5255-5270-2277

#### 3M Puerto Rico, Inc.

350 Chardon Avenue  
Suite 1100  
San Juan, PR 00918  
General 787-620-3000  
Fax 787-620-3018

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## **STANDARD INSURANCE REQUIREMENTS FOR BIDDING PURPOSES**

All required insurance under this bid shall conform to Jefferson Parish Resolution No. 113646 or No. 113647, as applicable. Contractors may not commence any work under any ensuing contract unless and until all required insurance and associated evidentiary requirements thereto have been met, along with any additional specifications contained in the **Invitation to Bid**. Except as where otherwise precluded by law, the Parish Attorney or his designee, with the concurrence of the Director of Risk Management or his designee, may agree on a case-by-case basis, to deviate from Jefferson Parish's standard insurance requirements, as provided in this Section. Vendors requesting deviation therefrom shall submit such requests in writing, along with compelling substantiation, to the Purchasing Department prior to the bid's due date. Any changes to the insurance requirements will be reflected in the bid specifications and addenda. Prior to contract execution and at all times thereafter during the term of such contract, contractors must provide and continuously maintain all coverages as required by the foregoing Resolutions, and the contract documents. Failure to do so shall be grounds for suspension, discontinuation or termination of the contract.

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For bidding purposes, bidders must submit with bid submission a current (valid) insurance certificate evidencing the required coverages. Failure to comply will cause bid to be rejected. The current insurance certificate will be used for proof of insurance at time of evaluation. Thereafter, and prior to contract execution, the low bidder will be required to provide final insurance certificates to the Parish which shall name **the Jefferson Parish, its Districts Departments and Agencies under the direction of the Parish President and the Parish Council** as additional insureds regarding negligence by the contractor for the Commercial General Liability, Workmen's Compensation Insurance and the Comprehensive Automobile Liability policies. Additionally, said certificates should reflect the name of the Parish Department receiving goods and services and reference the respective Jefferson Parish bid number.

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### **JEFFERSON PARISH REQUIRED STANDARD INSURANCE**



#### **WORKER'S COMPENSATION INSURANCE**

As required by Louisiana State Statute, exception; Employer's Liability, Section B shall be \$1,000,000 per occurrence when Work is to be over water and involves maritime exposures to cover all employees not covered under the State Worker's Compensation Act, otherwise this limit shall be no less than \$500,000 per occurrence.

**Note: If your company is not required by law to carry workmen's compensation insurance, i.e. not a Louisiana company, sole employee of the company, then bidders must request a workmen's compensation insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being**

rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

☒ **COMMERCIAL GENERAL LIABILITY**

Shall provide limits not less than the following: \$1,000,000.00 Combined Single Limit per Occurrence for bodily injury and property damage.

☒ **COMPREHENSIVE AUTOMOBILE LIABILITY**

Bodily injury liability \$1,000,000.00 each person; \$1,000,000.00 each occurrence.  
Property Damage Liability \$1,000,000.00 each occurrence.

Note: This category may be omitted if bidders do not/will not utilize company vehicles for the project or do not possess company vehicles. Bidder must request an automobile insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

**DEDUCTIBLES** - The Parish Attorney with concurrence of the Director of Risk Management have waived the deductible section of the Terms and Conditions for all Invitations to Bid, until further notice.

**UMBRELLA LIABILITY COVERAGE**

An umbrella policy or excess may be used to meet minimum requirements.

**FOR CONSTRUCTION AND RENOVATION PROJECTS:**

The following are required unless otherwise specified in the bid. Such insurance is due upon contract execution.

1) **OWNER'S PROTECTIVE LIABILITY**

To be for the same limits of liability for bodily injury and property damage liability established for commercial general liability.

2) **BUILDER'S RISK INSURANCE**

The contractor shall maintain Builder's Risk Insurance at his own expense to insure both the owner (Parish of Jefferson) and contractor as their interest may appear.



**Bid Number 50-00128841**

**TWO (2) YEAR CONTRACT FOR THE SUPPLY OF DECALS INCLUDING  
INSTALLATION AND/OR REMOVAL OF DECALS FOR JEFFERSON PARISH  
DEPARTMENT OF FLEET MANAGEMENT**

**BID DUE DATE, TIME: JANUARY 9, 2020 AT 2:00 PM**

**ATTENTION VENDORS!!!**

**Please review all pages and respond accordingly, complying with all provisions  
in the technical specifications and Jefferson Parish Instructions for Bidders and  
General Terms and Conditions. All bids must be received in the Purchasing  
Department by the bid due date and time.**

**Jefferson Parish Purchasing Department  
200 Derbigny Street  
General Government Building, Suite 4400  
Gretna, LA 70053  
Buyer: Daphne Nelson  
Email: [DNelson@jeffparish.net](mailto:DNelson@jeffparish.net)  
Phone: (504) 364-2650**



# JEFFERSON PARISH

## Department of Purchasing

**Michael S. Yenni**  
Parish President

**Renny Simno**  
Director

**June 2019**

### CHANGES TO JEFFERSON PARISH BIDDING PROCEDURES

The Jefferson Parish Purchasing Department would like to make vendors aware of the following changes:

**DEDUCTIBLES:** The Parish Attorney with concurrence of the Director of Risk Management have waived the deductible section of the Terms and Conditions for all Invitations to Bid, until further notice.

**PROTESTS:** Only those vendors that submit bids in response to a solicitation may protest any element of the procurement, in writing to the Director of the Purchasing Department. Written protest must be received within 48 hours of the release of the bid tabulation by the Purchasing Department. After consultation, the Parish Attorney's Office will then respond to protests in writing.  
(For more information, please see Chapter 2, Article VII, Division 2, Sec. 2-914.1 of the Jefferson Parish Code of Ordinances.)

Please contact the Jefferson Parish Purchasing Department at 504-364-2678 if you have any questions or need assistance.

## **Contract for Decals for the Jefferson Parish Department of Fleet Management**

**Furnished and installed (Fleet Management) Purpose:**

Specifications for the manufacture, design, supply, removal and installation of various decals for Jefferson Parish vehicles and equipment and other purpose decals.

**Scope of Job:**

The bid requires the removal of existing decals from Parish vehicles and equipment in such a way not to mark or destroy the existing paint or finish of vehicles within reason. In some cases, vehicles repainted or sections of the vehicles will need to be, at the discretion of a Jefferson Parish Department of Fleet Management. The bidder will be required to coordinate the paint and body work with the approved and qualified body shop on contract with Jefferson Parish located.

**NOTE:** There are approximately, 1,200 vehicles in the fleet. The contract shall include both new and existing vehicles. Approximately 85 vehicles are purchased a year.

**Design and artwork:**

Bidder's price on per unit basis, or per individual decals unit, must include a Fleet design proposal for all parish vehicles, and equipment which will include cars, pickups, dump trucks, step-vans, backhoes, buses, graders, bucket trucks and other vehicles, as well as any parish-owned equipment.

All equipment can be viewed at various locations within Jefferson Parish by contacting Mr. Randy Belanger, Fleet Management, Director at (504) 736-9393.

**Designs must be submitted for each type of vehicle and equipment with bid proposal. Failure to submit artwork will be cause for rejection of bid submission.**

Design must include concept of reflective Parish logo, reflective striping, Jefferson Parish reflective lettering, reflective unit number, reflective department name) i.e: Drainage Department, Sewerage Department, Water Department) and reflective delineator striping for safety on rear of vehicle and decals for "Wet Fleet" designated vehicles. Packing while in storage should be in accordance with manufacturer's recommended specifications. Marking shall be packaged in substantial cartons which will protect against physical damage, moisture, or contamination. This specification is permissible without written approval from Jefferson Parish.

Color, copy and logo type renditions shall be approved by Jefferson Parish prior to production. All material used will be 3M Scotchlite Reflecting 680 series, or equal. Includes logos, stripes, letters, and numbers.

Reference documents for Scotchlite brand file Series 680

Case Film: 3M product Bulletin 680

Fabrication: Scoring/Cutting 3M instruction Bulletin 5

Premasking/prespacing 3M instruction bulletin 6

Application: Surface preparation 3M Instruction Bulletin 7B

Application procedures: 3M instruction Bulletins 17 & 20

Removal: Removal procedures 3M instruction bulletin 14

**Manufacturing:** Markings must be manufactured using procedures described in the appropriate instruction and product bulletins.

**Application:** Marking must be applied using methods and tools in accordance with appropriate instruction and product bulleting.

**Applications:** Markings must be applied using methods and tools in accordance with the appropriate instruction and product bulletings referred to 7B, 17, and 20

**Removal:** Markings shall be removed using methods and tools in accordance with the appropriate instruction and product bulletins referred to 14

**Description:** Scotchlite reflective sheeting – flexible White -680-10, Gold - 680-64, Green- 680-77

Flexible is a highly durable, flexible enclosed lens reflective sheeting designed for the production of attractive multi-coloring markings which have the same appearance in the daytime and at night. Even when viewed at wide entrance angles. The sheeting has good flexibility providing excellent conformance to moderate curvatures

**Vertical Exposure:**

Durability of series 680 scotch lite-printed and overprint clear (for stated performance, inks must be coated with Scotchlite overprint clear 9800 CL screen printing, inks, series 9800

Transparent, and must have a six (6) year guarantee not to crack, peel or fade

Screen printing: Decals are printed in accordance to M.C.S. (Match Component system) specifications – Scotchlite screen printing inks series #9800 to be custom color matched – 3 colors

Overprint clear: For state performance screen-printing in this series 9800 to be coated with Scotchlite overprint clear 9800 CL, U.V. Clear overprint clear will adversely affect performance or equal

**Retroreflective brilliance:**

Retro reflective brilliance of 680-10 white is 100. The brilliance values of these sheeting unprinted are given below in terms of candlepower per foot-candle per square foot. (Candles per lux per square meter). The values were obtained at an entrance angle (the angle formed by a light beam striking a surface at a point and a line perpendicular to the surface at that same point) of 4 degrees and an observation angle (the angle formed by the light beam striking the reflective surface and the light beam returning to the observer) from 800 feet, a motorist normally views a marking or sign at approximately a 0.2 degree observation angle. Of 0.2 degrees, the sheeting will retain at least 90% of its brilliance when totally wet

**Additional Insurance:**

**Bidder must provide a certificate of "Garage Keepers Liability" insurance coverage for at least \$200,000.00 coverage with bid submission. Failure to submit with bid submission will result in bid rejection.**

Please note that "Garage Keepers Liability" is in addition to the required standard insurance listed on the Standard Insurance Requirements form.

**Application facilities:**

Facility must be a secure or guarded location to insure the safe keeping of parish equipment.

Jefferson Parish Officials will inspect and view this facility prior to award of bid and have the right to view this facility at any time during normal working hours during the term of the contract (two (2) years).

**Application of Decals:**

Chemical Agent: 10% Hydrochloric Acid

Exposure Time: 5 Minutes

Results: No Effect

Chemical Agent: 10% Aluminum Hydroxide  
Exposure Time: 10 Minutes  
Results: No Effect  
Chemical Agent; Methyl Alcohol  
Exposure Time: 10 Minutes  
Results: No Effect  
Chemical Agent: VM&P Neptha  
Exposure Time: 10 Minutes  
Results: No Effect  
Chemical Agent: Mineral Spirits  
Exposure Time: 10 Minutes  
Results: No Effect

Shelf Life: Unprinted film may be stored by the fabricator for a period of up to two (2) years and, after printing, markings may be stored for an additional period up to one (1) year. Sheeting and markings must be stored in a clean area, free from excessive moisture and out of direct sunlight, with ambient temperatures of 100 degrees F (38 degrees C) or less.

**Size Configuration:**

**Passenger Vehicles:**

3" x 17" Stripe with 6 ¾" Logo – Total length of stripe and logo is 22".

Stripe usage to wrap car is 9 yards. Letter length for "JEFFERSON PARISH" is 1 ½". Numbering for unit I.D. 2". Department names 1".

Pickup Trucks: Mini vans, full size vans – 4" X 23" stripe with 9" Logo – Total length of strip and logo is 29 ¾". Stripe usage to wrap pickup/van is 10 yards. Letter length for "JEFFERSON PARISH" IS 2".

Numbering for unit I.D. 3". Department names 1 ½".

**Step Vans:**

12" X 68" Stripe with 27" Logo – Total length of stripe and logo is 88 ¼". Stripe usage to wrap van is 12 yards. Letter length for "JEFFERSON PARISH" IS 6". Numbering for unit I.D. is 8". Department names 4".

**Equipment and/or other Vehicles:**

Includes but not limited to washout trucks, vactors, cement trucks, gradalls, sweepers, draglines, etc.

- A. 6" X 34" stripe with 13 ½" Logo – Total length of stripe and logo is 44 1/8". Stripe usage is quoted on per foot basis. Letter length for "JEFFERSON PARISH" is 3". Numbering for unit I.D. is 4". Department names 2 ½".

All applications must be done within 24 hour notification on a maximum of four (4) vehicles per day. Application must be applied using methods and tools in accordance with appropriate enclosed technical bulletin. Any applications which after inspection are deemed to be faulty because of bubble, wrinkles, position, or skewness, must be replaced immediately by vendor including the cost of all markings, paint work to the vehicles and reapplication of all decals.

**Terms of Payment:**

Payment by Jefferson Parish will be made within 30 days of invoice date for work performed on per unit basis. Successful bidder should invoice:

Jefferson Parish Department of Fleet Management, 4901 Jefferson Hwy., Suite A, Jefferson, LA with a purchase order number, department name, and vehicle number for all units completed on a weekly basis over the period of the contract terms.

**Physical Properties:**

The data given below is for screen printed sheeting which has been coated with overprint clear 9800CL, U.V. Clear

Property: thickness (unprinted but including adhesive)

Test method: micrometer

English units: .007" - .008"

Property: tensile strength

Test method: instron tensile tester jaw separation 4" (10.0CM) and a speed of 12" per minute (30.5cm)

English units: 175% @73 degrees F.

For all properties given below, sheeting was applied to an aluminum substrate at 73 degrees F + 5 degrees (23 degrees C +/-3 degrees) for 24 hours prior to testing

Property: dimensional stability

Test method: 48 hours @ 150 degrees F (65 degrees C) shrinkage from edge of panel

English units: 1/64"

Property: Temperature

Test method: good adhesion and minimal staining when exposed to any temperature within range specified

English units: -30 degrees F

+200 Degrees F

Adhesion: the sheeting was applied at 73 degrees F (23 degrees C) and conditioned @ 73 degrees F + 5 degrees (23 degrees C +/-3 degrees) for 24 hours prior to testing. Testing consists of 180 degree pullback at 12" (30CM) per minute

Etched aluminum – 8; anodized aluminum 8; stainless steel 7

Acrylic enamel – 6.5; abs – 6.5

Chemical resistance: sheeting was applied to an aluminum substrate at 73 degrees f (23 degrees C) 24 hours before testing. Samples were immersed in the specified agent @ 73 degrees F (23degrees and were wiped clean after testing. The data given below is for printed sheeting which has been coated with overprint clear

Chemical Agent: Water @ 77 degrees F (25 degrees C)

Exposure Time: 24 hours

Results: Blushing and some reflection

Full recovery within 24 hours, after testing

Chemical Agent: Reference fuel (85% mineral spirits/15% Xylol)

Exposure Time: 1 hour

Results: No Effect

Chemical Agent: SAE320 Motor Oil

Exposure Time: 24 hours

Results: No Effect