



Bid Number 50-00134039

A THREE (3) YEAR CONTRACT TO COVER ALL LABOR, MATERIALS, EQUIPMENT AND SHIPPING/DELIVERY CHARGES NECESSARY TO SUPPLY VARIOUS SIZES OF HEATING, VENTILATION AND AIR CONDITIONING (HVAC) FILTERS FOR THE JEFFERSON PARISH DEPARTMENT OF GENERAL SERVICES (PARISHWIDE)

BID DUE DATE, TIME: APRIL 29, 2021 AT 2:00 PM

ATTENTION VENDORS!!!

Please review all pages and respond accordingly, complying with all provisions in the technical specifications and Jefferson Parish Instructions for Bidders and General Terms and Conditions. All bids must be received in the Purchasing Department by the bid due date and time.

**Jefferson Parish Purchasing Department
200 Derbigny Street
General Government Building, Suite 4400
Gretna, LA 70053
Buyer: Daphne Nelson
Email: DNelson@jeffparish.net
Phone: (504) 364-2650**



JEFFERSON PARISH

DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG
PARISH PRESIDENT

RENNY SIMNO
DIRECTOR

September 2020

Changes to Jefferson Parish Bidding Information

The Jefferson Parish Purchasing Department would like to make vendors aware of the following changes:

Total Bid Price Must Include the Cost of Naming Jefferson Parish as Additional Insured:

Bidder acknowledges that Bidder recovered the cost of any required insurance in the contract price as required by La.R.S. 9:2780.1 and that Bidder recovered any such cost for the purposes of insuring an obligation to indemnify Jefferson Parish, defend Jefferson Parish, or hold Jefferson Parish harmless and that Bidder's indemnity liability is limited to the amount of the proceeds that are payable under the insurance policy or policies that Bidder has obtained.

Electronic Procurement: Beginning November 1, 2020, Jefferson Parish will no longer accept manual bid submissions; and will only accept bid submissions electronically via our e-Procurement system, Central Bidding. Central Bidding can be accessed by visiting either www.centralbidding.com or www.jeffparishbids.net. All bidders will be required to register with Central Bidding. Jefferson Parish vendors are able to register for free by accessing the following link:
<https://www.centralauctionhouse.com/registration.php>.

Probable Construction Cost: Per Jefferson Parish Administrative Policy, the probable construction cost is not revealed in the Jefferson Parish Bidding Documents. Jefferson Parish Administrative Policy has changed and a range of the probable construction cost will be stated in the Jefferson Parish bidding document, entitled Important Notice to All Bidders – Bid Requirements. Per Louisiana Public Bid Law, the probable construction cost will be read at the bid opening.

Insurance Requirement: All bidders must provide proof of valid insurance in the required amounts as stated in the Standard Insurance Requirements for bidding purposes. Failure to provide the proof of valid insurance in all of the required coverage amounts will result in bid rejection.

GENERAL GOVERNMENT BLDG. – 200 DERBIGNY ST., SUITE 4400, GRETN, LA 70053
OFFICE 504.364.2678

JOSEPH S. YENNI BLDG. – 1221 ELMWOOD PARK BLVD., SUITE 404, JEFFERSON, LA 70123
OFFICE 504.364.2678

EMAIL: PURCHASING@JEFFPARISH.NET WEBSITE: WWW.JEFFPARISH.NET

PROVIDE VARIOUS SIZES OF HEATING, VENTILATION, & AIR CONDITIONING (HVAC) FILTERS

Section 1.0 – Scope:

We extend this bid to cover all labor, materials, equipment, and shipping/delivery charges necessary for a three (3) year contract to supply various sizes of heating, ventilation and air conditioning (HVAC) filters for the Department of General Services (Parish Wide).

Section 2.0 – Bid Specifications:

- Delivery and shipping cost shall be included
- There will be No Minimum Order Quantity requirements on filter orders
- Filters shall be Air Guard, or owner reviewed and approved equal
- Filters shall be U.L. Listed and classified as Class II for flammability

Section 2.1 – Items (0010 thru 0120) Industrial Grade Filter Description:

- Frame shall be a heavy, moisture resistant die cut beverage board frame in a one piece design.
- Filtering media shall be continuous filament spun glass.
- Media support shall be punched metal grids on both sides of the filtering medium.
- Minimum 75% arrestance

Section 2.2 – Items (0130 thru 0270) Pleated High Capacity Filter Description:

- Pleated filtration high quality 100% synthetic media
- Filters shall have a minimum of MERV 8 rating
- Minimum 95% arrestance
- Self-Supported
- Damage resistant
- Fully Incinerable
- No metal.
- Frame shall be die cut from virgin fiber, clay coated kraft board.
- Diagonal support members shall be an integral part of the frame.
- Pleats per foot shall be as follows:
 - 1 inch depth, 16 pleats per foot
 - 2 inch depth, 15 pleats per foot
 - 4 inch depth, 12 pleats per foot

Section 2.3 – Items (0280 thru 0650) Pleated Standard Capacity Filter Description:

- Pleated filtration high quality 100% synthetic media Filters shall have a minimum of MERV 8 rating
- Pleat configuration shall be maintained by a rigid metal backing that is bonded to the media at every point of contact.
- Minimum 75% arrestance
- Frame shall be die cut beverage board.
- Diagonal support members shall be an integral part of the frame.
- Pleats per foot shall be as follows:
 - 1 inch depth, 14 pleats per foot
 - 2 inch depth, 10 pleats per foot
 - 4 inch depth, 9 pleats per foot

Section 2.4 – Items (0660 thru 0670) Automatic Roll Filter for Conomatic Description:

- Polyester (PSF) media
- Nominal ½ inch thick synthetic fiber medium
- Reinforced on downstream side with heavy duty scrim backing
- Minimum 17.1 grams media weight.
- Shall be coated with a dust holding adhesive
- Minimum 65 feet long rolls

Section 2.5 – Items (0680 thru 0760) Odor Removal Pleated Air Filter Description:

- Pleated filtration high quality 100% synthetic media
- Filters shall have a minimum of MERV 8 rating
- Carbon impregnated
- Black media color
- 20g/sq. ft. carbon concentration
- CCL4 Activity 60 %
- 9 pleats per linear foot
- ASHRAE standard

Section 3.0- Submittals:

If bidder intends to provide materials equal to or better than owner specified materials the following shall be provided with bid submission. Failure to provide the requested information with your bid will result in the bid being deemed non-responsive.

- Manufacturer name
- Product description
- Data sheets

Section 4.0 Notice to Proceed:

- No work shall be performed until the successful bidder receives a written "Notice to Proceed" to begin work, from the Department of General Services.

DATE: 4/06/2021
BID NO.: 50-00134039

INVITATION TO BID
THIS IS NOT AN ORDER
JEFFERSON PARISH
PURCHASING DEPARTMENT
P.O. BOX 9
GRETN, LA. 70054-0009
504-364-2678

Page: 1

BUYER: DNELSON@jeffparish.net

BIDS WILL BE RECEIVED ONLINE VIA WWW.JEFFPARISHBIDS.NET UNTIL 2:00 PM, 4/29/2021 AND PUBLICLY OPENED THEREAFTER IN THE WEST BANK PURCHASING DEPT, SUITE 4400, JEFFERSON PARISH GENERAL GOVERNMENT BUILDING, 200 DERBIGNY STREET, GRETN, LA 70053 AND VIA TELECONFERENCE (DIAL-IN AT (504) 323-1800, MEETING ID: 181357) At no charge, bidders are to submit via Jefferson Parish's electronic procurement page by visiting www.jeffparishbids.net to register for this free site. Additional instructions are included in the text box highlighting electronic procurement.

LATE BIDS WILL NOT BE ACCEPTED

NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES SHALL RESULT IN BID REJECTION. HOWEVER, ELECTRONIC SIGNATURES AS DEFINED IN LSA - R.S. 9:2620(8) ARE ACCEPTABLE. SIGNATURE MUST BE A SECURED DIGITAL SIGNATURE.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS
THE FOLLOWING INSTRUCTIONS APPLY TO ALL BIDS

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647 as amended.

Jefferson Parish adheres to the Louisiana Code of Governmental Ethics, contained in Louisiana Revised Statutes Annotated, R.S. 42:1101, et seq. Vendor/Proposer by this submission, warrants that there are no "conflicts of interest" related to this procurement that would violate applicable Louisiana Law. Violation of the Louisiana Code of Governmental Ethics may result in rescission of contract, permit or licenses, and the imposition of fines and/or penalties, without contractual liability to the public in accordance with applicable law.

All vendors submitting bids should register as a Jefferson Parish vendor if not already yet registered. Registration forms may be downloaded from <http://purchasing.jeffparish.net> and by clicking on Vendor Information. Current W-9 forms with respective Tax Identification numbers and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, vendor registration is mandatory. Vendors may experience a delay in payment if your company is not a registered vendor with Jefferson Parish.

All quotations shall be based on F.O.B. Agency warehouse or job site, anywhere within the Parish as designated by the Purchasing Department. This provision does not apply to public works projects

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alterations from the specifications must be indicated and/or supporting documentation supplied with bid submission.

Bidders should submit all questions in writing via email to the buyer's email address as indicated above, no later than Five (5) working days prior to the bid opening. Bid numbers should be mentioned in all requests. If submitting online, vendors may send questions via the E-Procurement site no later than Five (5) working days prior to the bid opening.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum. Please note that all official communication will be expressed in the form of an addendum.

Visit our website at [HTTP://PURCHASING.JEFFPARISH.NET](http://PURCHASING.JEFFPARISH.NET)

All formal Addenda require written acknowledgement on the bid form by the bidder. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected. JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. Vendors must not alter the bid forms. Doing so will cause the bid to be rejected.

A corporate resolution or written evidence of the individual signing the bid having such authority must be submitted with the bid. Failure to comply will cause bid to be rejected. For corporate entities, such written evidence may be a printout of the Louisiana Secretary of State's website listing the signatory as an officer. Such printout shall be included with the bid submission. Bids submitted by Owners or Sole Proprietorships must include certification that he or she owns the entity for which the bid is signed. This documentation must be submitted with the bid. Failure to do so will result in bid rejection.

NOTE: A sample corporate resolution can be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document. A sample certification of sole proprietorship can also be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

A. AWARD OF CONTRACT: JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE. SPLIT AWARDS MADE TO SEVERAL VENDORS WILL ONLY BE GRANTED TO THOSE DEEMED RESPONSIVE AND RESPONSIBLE.

All bid prices shall remain valid for 45 days. Jefferson Parish and the lowest responsive and responsible bidder(s) by mutual written consent may mutually agree to extend the deadline for award by one (1) or more extensions of thirty (30) calendar days.

PROTESTS: Only those vendors that submit bids in response to this solicitation may protest any element of the procurement, in writing to the Director of the Purchasing Department. Written protest must be received within 48 hours of the release of the bid tabulation by the Purchasing Department. After consultation, the Parish Attorney's Office will then respond to protests in writing. (For more information, please see Chapter 2, Article VII, Division 2, Sec. 2-914.1 of the Jefferson Parish Code of Ordinances.)

PREFERENCE: Unless federal funding is directly spent by Jefferson Parish for this purchase, preference is hereby given to materials, supplies, and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside the state. "LSA - R.S. 38:2251-2261"

B. USE OF BRAND NAMES AND STOCK NUMBERS: Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

C. CANCELLATION OF CONTRACT: JEFFERSON PARISH reserves the right to cancel all or any part if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel any contract at anytime and for any reason by issuing a THIRTY (30) day written notice to the contractor.

For good cause and as consideration for executing a contract with Jefferson Parish, vendor conveys, sells, assigns and transfers to Jefferson Parish or its assigns all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of Louisiana, relating to the particular good or services purchased or acquired by Jefferson Parish.

D. PRICES: Jefferson Parish is exempt from paying sales tax under LSA-R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit of measure specified and unless otherwise specified, shall be exclusive of state and local taxes. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit price shall prevail.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A17.1-1961).

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

Jefferson Parish and its partners as the recipients of federal funds are fully committed to awarding a contract(s) to firm(s) that will provide high quality services and that are dedicated to diversity and to containing costs. Thus, Jefferson Parish strongly encourages the involvement of minority and/or woman-owned business enterprises (DBE's, including MBE's, WBE's and SBE's) to stimulate participation in procurement and assistance programs.

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, operating supplies and/or equipment listed in this bid proposal. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications.

Advertised bids will be tabulated and a copy of the tabulation will be forwarded to each responding bidder.

IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS

This electronic procurement system allows vendors the convenience of reviewing and submitting bids online. This is a secure site and authorized personnel have limited read access only. Bidders are to submit electronically using this free service; while the website accepts various file types, one single PDF file containing all appropriate and required bid documents is preferred. Bidders submitting uploaded images of bid responses are solely responsible for clarity. If uploaded images/documents are not legible, then bidder's submission will be rejected. Please note all requirements contained in this bid package for electronic bid submission.

Please visit our E-Procurement Page at www.jeffparishbids.net to register and view Jefferson Parish solicitations. For more information, please visit the Purchasing Department page at <http://purchasing.jeffparish.net>.

The general specifications for construction projects and the purchase of materials, services and/or supplies are those adopted by the JEFFERSON PARISH Council by Resolution No. 113646 or 113647 as amended. The general conditions adopted by this resolution shall be considered as much a part of this document as if they were written wholly herein. A copy may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at <http://purchasing.jeffparish.net> and clicking on Online Forms.

ADDITIONAL REQUIREMENTS FOR THIS BID

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE CORRESPONDING INSTRUCTIONS BELOW.

10, 12, 13, 15

1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(l), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid electronic envelope. Failure to comply will cause the bid to be rejected. When submitting the bid electronically, the license number must be entered in the appropriate field in the electronic procurement system. Failure to comply will cause the bid to be rejected.
5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precaution must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.
7. PUBLIC WORKS BIDS: All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise state in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. NON-PUBLIC WORKS BIDS: A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. NON-PUBLIC WORKS BIDS: A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. All bidders must comply with the requirements stated in the attached "Standard Insurance Requirements" sheet attached to this bid solicitation. Failure to comply with this instruction will result in bid rejection.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. All sureties must be in original format (no copies) When submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits Required; This applies to all solicitations for construction, alteration or demolition of public buildings or projects, in conformity with the provisions contained in LSA-RS 38:2212.9, LSA-RS 38:2212.10, LSA-RS 38:2224, and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Conviction Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit, Debt Disclosures Affidavit and E-Verify Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

15. NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits Required in conformity with the provisions contained in LSA – RS 38:2224 and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Debt Disclosures Affidavit and Campaign Contribution Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

16. The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement and/or Federal funding/reimbursement. As such, the referenced appendix will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed and submitted with bid submission. Failure to submit applicable certifications with bid submission will result in bid rejection.

17. For this project, the Contractor shall not pay any state or local sales or use taxes on materials and equipment which are affixed and made part of the immovable property of the project or which is permanently incorporated in the project (hereinafter referred to as "applicable materials and equipment."). All purchases of applicable materials or equipment shall be made by the contractor on behalf of and as the agent of Jefferson Parish (Owner), a political subdivision of the State of Louisiana. No state and local sales and use taxes are owed on applicable materials and equipment under the provisions of Act 1029 of the 1991 Regular Session - Louisiana Revised Statute 47:301(8)(c). Owner will furnish to contractor a certificate form which certifies that Owner is not required to pay such state or local sales and use taxes, and contractor shall furnish a copy of such certificate to all vendors or suppliers of the applicable materials and equipment, and report to Owner the amount of taxes not incurred.

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission; and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to JPCO 2-155.10(19). By signing this document, every corporation, partnership, or person contracting with PARISH, whether by cooperative endeavor, intergovernmental agreement, bid, proposal, application or solicitation for a parish contract, and every application for certification of eligibility for a parish contract or program, attests that it understands and will abide by all provisions of JPCO 2-155.10.

DATE: 4/06/2021

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BID NO.: 50-00134039

BID FORM
Non Public Works

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES _____ NO X

MAXIMUM ESCALATION PERCENTAGE REQUESTED _____%

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF 4-29-2024

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

DELIVERY: FOB JEFFERSON PARISH ← YES

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

WHEN NEEDED

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) _____

THIS SECTION MUST BE COMPLETED BY BIDDER:

FIRM NAME: MIDWEST AIR FILTER

ADDRESS: 2215 APOLLO DRIVE

CITY, STATE: LANSING MICHIGAN ZIP: 48906

TELEPHONE: (616) 690 8896 FAX: (517) 225 0609

EMAIL ADDRESS: JSHOHAM@MIDWESTAIRFIL.COM

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: _____

NUMBER: _____

NUMBER: _____

NUMBER: _____

TOTAL PRICE OF ALL BID ITEMS: \$ 48108.65

AUTHORIZED SIGNATURE: [Signature]

TITLE: CEO

JONATHAN SHOHAM

Printed Name

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

CORPORATE RESOLUTION

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF

INCORPORATED.

AT THE MEETING OF DIRECTORS OF MIDWEST AIR FILTER
INCORPORATED, DULY NOTICED AND HELD ON 4-22-2021,
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT
WAS:

RESOLVED. THAT JONATHAN SHOHAM, BE AND IS HEREBY
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,
CONTRACTS AND ACTS AND TO RECEIVE AND RECEIPT THEREFOR ALL
PURCHASE ORDERS AND NOTICES ISSUED PURSUANT TO THE PROVISIONS OF
ANY SUCH BID OR CONTRACT, THIS CORPORATION HEREBY RATIFYING,
APPROVING, CONFIRMING, AND ACCEPTING EACH AND EVERY SUCH ACT
PERFORMED BY SAID AGENT AND ATTORNEY-IN-FACT.

I HEREBY CERTIFY THE FOREGOING TO BE
A TRUE AND CORRECT COPY OF AN
EXCERPT OF THE MINUTES OF THE
ABOVE DATED MEETING OF THE BOARD
OF DIRECTORS OF SAID CORPORATION,
AND THE SAME HAS NOT BEEN
REVOKED OR RESCINDED.

Jonathan Jones

SECRETARY-TREASURER

4-22-2021

DATE

Midwest Air Filter Inc.

Midwest Air Filter
Thursday 4/22/2021
9:30 AM
Lansing Corporate
MINUTES

PRESENT: Jonathan Shoham, Marcia Shoham, Howard McFarland, Mason Haynes, Heather Jones

REGRETS: Jonathan Frank

ABSENT: None

1. CALL TO ORDER/OPENING REMARKS

- 9:30 AM
-

2. APPROVAL OF THE MINUTES FROM (3/22/21)

Motion: To approve the minutes of (3/22/2021) as circulated (or AMENDED)

Motion By: Mason Haynes

Seconded By: Jonathan Shoham

Carried

3. ADDITIONS TO THE AGENDA (None)

4. APPROVAL OF THE AGENDA

Motion: to approve the agenda as circulated (or AMENDED)

Motion By: Jonathan Shoham

Seconded By: Mason Haynes

Carried

5. BUSINESS ARISING OUT OF THE PREVIOUS MEETING

a. Redacted

6. ITEM # 1 TO BE DISCUSSED

- Corporate Resolution for Bid Number 5000134039
- Motion was made to have Jonathan Shoham have the Authority to Act on Behalf of Corporation on Bid 5000134039 subject to the language in the specified bid listed above.
- Bid 5000134039 Corporate Resolution Page filed into Corporate Record as of 4/22/2021
Motion was made by Howard McFarland to have Jonathan Shoham the Authority to Act on Behalf of the Corporation on Bid 5000134039

Motion Seconded by Mason Haynes and Carried as of 4/22/2021 10AM

9. ADJOURNMENT (The meeting was Adjourned at 10:15 AM)

10. NEXT MEETING (6/22/2021)

NOTE:

- ✓ The minutes were Recorded by Heather Jones, Secretary and forwarded to the Chairperson to review prior to being sent out to the rest of the Committee. The minutes should be distributed no more than 2 weeks after the meeting was held. The minutes are a reminder of the tasks that need to be completed and items to be followed up on.
- ✓ A copy of the minutes was saved for future references.

STANDARD INSURANCE REQUIREMENTS FOR BIDDING PURPOSES

All required insurance under this bid shall conform to Jefferson Parish Resolution No. 113646 or No. 113647, as applicable. Contractors may not commence any work under any ensuing contract unless and until all required insurance and associated evidentiary requirements thereto have been met, along with any additional specifications contained in the **Invitation to Bid**. Except as where otherwise precluded by law, the Parish Attorney or his designee, with the concurrence of the Director of Risk Management or his designee, may agree on a case-by-case basis, to deviate from Jefferson Parish's standard insurance requirements, as provided in this Section. Vendors requesting deviation therefrom shall submit such requests in writing, along with compelling substantiation, to the Purchasing Department prior to the bid's due date. Any changes to the insurance requirements will be reflected in the bid specifications and addenda. Prior to contract execution and at all times thereafter during the term of such contract, contractors must provide and continuously maintain all coverages as required by the foregoing Resolutions, and the contract documents. Failure to do so shall be grounds for suspension, discontinuation or termination of the contract.

For bidding purposes, bidders must submit with bid submission a current (valid) insurance certificate evidencing the required coverages. Failure to comply will cause bid to be rejected. The current insurance certificate will be used for proof of insurance at time of evaluation. Thereafter, and prior to contract execution, the low bidder will be required to provide final insurance certificates to the Parish which shall name **the Jefferson Parish, its Districts Departments and Agencies under the direction of the Parish President and the Parish Council** as additional insureds regarding negligence by the contractor for the Commercial General Liability and the Comprehensive Automobile Liability policies. Additionally, said certificates should reflect the name of the Parish Department receiving goods and services and reference the respective Jefferson Parish bid number.

JEFFERSON PARISH REQUIRED STANDARD INSURANCE

☒ **WORKER'S COMPENSATION INSURANCE**

As required by Louisiana State Statute, exception; Employer's Liability, Section B shall be \$1,000,000 per occurrence when Work is to be over water and involves maritime exposures to cover all employees not covered under the State Worker's Compensation Act, otherwise this limit shall be no less than \$500,000 per occurrence.

Note: If your company is not required by law to carry workmen's compensation insurance, i.e. not a Louisiana company, sole employee of the company, then bidders must request a workmen's compensation insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being

rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

☒ **COMMERCIAL GENERAL LIABILITY**

Shall provide limits not less than the following: \$1,000,000.00 Combined Single Limit per Occurrence for bodily injury and property damage.

☒ **COMPREHENSIVE AUTOMOBILE LIABILITY**

Bodily injury liability \$1,000,000.00 each person; \$1,000,000.00 each occurrence.
Property Damage Liability \$1,000,000.00 each occurrence.

Note: This category may be omitted if bidders do not/will not utilize company vehicles for the project or do not possess company vehicles. Bidder must request an automobile insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

DEDUCTIBLES - The Parish Attorney with concurrence of the Director of Risk Management have waived the deductible section of the Terms and Conditions for all Invitations to Bid, until further notice.

UMBRELLA LIABILITY COVERAGE

An umbrella policy or excess may be used to meet minimum requirements.

FOR CONSTRUCTION AND RENOVATION PROJECTS:

The following are required if selected below. Such insurance is due upon contract execution.

☐ **OWNER'S PROTECTIVE LIABILITY**

To be for the same limits of liability for bodily injury and property damage liability established for commercial general liability.

☐ **BUILDER'S RISK INSURANCE**

The contractor shall maintain Builder's Risk Insurance at his own expense to insure both the owner (Parish of Jefferson) and contractor as their interest may appear.

Non-Public Works Bid Affidavit Instructions

- Affidavit is supplied as a courtesy to Affiants, but it is the responsibility of the affiant to insure the affidavit they submit to Jefferson Parish complies, in both form and content, with federal, state and parish laws.
- Affidavit must be signed by an authorized representative of the entity or the affidavit will not be accepted.
- Affidavit must be notarized or the affidavit will not be accepted.
- Notary must sign name, print name, and include bar/notary number, or the affidavit will not be accepted.
- Affiant **MUST** select either A or B when required or the affidavit will not be accepted.
- Affiants who select choice A must include an attachment or the affidavit will not be accepted.
- If both choice A and B are selected, the affidavit will not be accepted.
- Affidavit marked N/A will not be accepted.
- It is the responsibility of the Affiant to submit a new affidavit if any additional campaign contributions are made after the affidavit is executed but prior to the time the council acts on the matter.

Instruction sheet may be omitted when submitting the affidavit

Non-Public Works Bid

AFFIDAVIT

STATE OF MICHIGAN

PARISH/COUNTY OF EATON

BEFORE ME, the undersigned authority, personally came and appeared: JONATHAN
SHOHAM, (Affiant) who after being by me duly sworn, deposed and said that
he/she is the fully authorized AGENT of MIDWEST AIR FILTER (Entity),
the party who submitted a bid in response to Bid Number JO-00134039, to the Parish of
Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required
attachment):

Choice A _____

Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B X

there are NO campaign contributions made which would require disclosure under Choice A of this section.

Debt Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

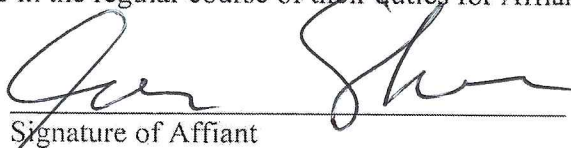
Choice B X _____ There are NO debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and


[The remainder of this page is intentionally left blank.]

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.


Signature of Affiant

JONATHAN SHOHAM
Printed Name of Affiant

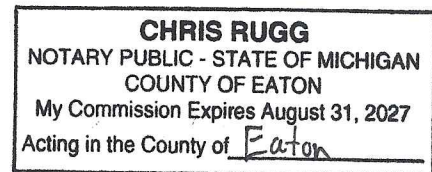
SWORN AND SUBSCRIBED TO BEFORE ME
ON THE 29th DAY OF April, 2021.


Notary Public

Chris Rugg
Printed Name of Notary

Notary/Bar Roll Number

My commission expires 8/31/27.



Item Number	Quantity	U/M	Description	Unit Price Quoted	Totals
1	2	CS	10x25x1 Industrial Grade	45.90	91.80
2	2	CS	14-3/4x20-3/8x1 Industrial Grade	60.60	121.20
3	2	CS	16x20x2 Industrial Grade	36.90	73.80
4	2	CS	16x25x1 Industrial Grade	34.65	69.30
5	15	CS	16x25x1 Industrial Grade	34.65	519.75
6	2	CS	18x20x1 Industrial Grade	47.25	94.50
7	10	CS	20x20x1 Industrial Grade	34.80	348.00
8	9	CS	20x24x1 Industrial Grade	45.15	406.35
9	2	CS	20x25x1 Industrial Grade	37.50	75.00
10	2	CS	24x24x1 Industrial Grade	46.65	93.30
11	2	CS	24x26x1 Industrial Grade	90.60	181.20
12	2	CS	24x30x1 Industrial Grade	111.90	223.80
13	6	CS	12x24x1 Industrial Grade	41.55	249.30
14	6	CS	13x21-1/2x1 High Capacity	63.75	382.50
15	2	CS	14-3/4x20x1 High Capacity	63.75	127.50
16	10	CS	16x16x1 High Capacity	51.30	513.00
17	2	CS	16x20x1 High Capacity	41.55	83.10
18	30	CS	16x20x2 High Capacity	33.90	1017.00
19	7	CS	16x25x1 High Capacity	45.00	315.00
20	22	CS	16x25x2 High Capacity	37.65	828.30
21	2	CS	18x24x1 High Capacity	48.90	97.80
22	10	CS	18x30x1 High Capacity	78.60	786.00
23	20	CS	20x20x1 High Capacity	45.00	900.00
24	60	CS	20x20x2 High Capacity	45.15	2709.00
25	48	CS	20x25x2 High Capacity	47.10	2260.80
26	2	CS	20x25x4 High Capacity	74.55	149.10
27	13	CS	24x24x4 High Capacity	78.45	1019.85
28	10	CS	10x20x1 Standard Capacity	38.40	384.00
29	2	CS	10x25x1 Standard Capacity	58.50	117.00
30	5	CS	10x25x2 Standard Capacity	67.35	336.75
31	2	CS	12x16x1 Standard Capacity	43.65	87.30
32	2	CS	12x18x1 Standard Capacity	54.90	109.80
33	1	CS	12x20x2 Standard Capacity	51.00	51.00
34	12	CS	12x24x2 Standard Capacity	36.90	442.80
35	2	CS	14x16x1 Standard Capacity	54.90	109.80
36	3	CS	14x20x1 Standard Capacity	38.40	115.20
37	5	CS	14x24x1 Standard Capacity	44.85	224.25
38	2	CS	14x25x1 Standard Capacity	41.55	83.10
39	2	CS	14x30x1 Standard Capacity	77.40	154.80
40	18	CS	16x18x1 Standard Capacity	58.50	1053.00
41	9	CS	16x20x1 Standard Capacity	32.70	294.30
42	70	CS	16x20x2 Standard Capacity	36.90	2583.00
43	14	CS	16x24x2 Standard Capacity	43.65	611.10
44	30	CS	16x25x1 Standard Capacity	34.65	1039.50
45	72	CS	16x25x2 Standard Capacity	41.40	2980.80
46	12	CS	18x18x1 Standard Capacity	47.25	567.00

47	2 CS	18x20x1 Standard Capacity	47.25	94.50
48	13 CS	18x20x2 Standard Capacity	51.90	674.70
49	12 CS	18x22x1 Standard Capacity	51.75	621.00
50	2 CS	18x25x1 Standard Capacity	45.15	90.30
51	2 CS	18x28x1 Standard Capacity	71.55	143.10
52	1 CS	19x22x1 Standard Capacity	65.70	65.70
53	12 CS	20x20x1 Standard Capacity	34.80	417.60
54	119 CS	20x20x2 Standard Capacity	41.40	4926.60
55	4 CS	20x24x1 Standard Capacity	45.15	180.60
56	51 CS	20x24x2 Standard Capacity	43.20	2203.20
57	3 CS	20x25x1 Standard Capacity	37.50	112.50
58	88 CS	20x25x2 Standard Capacity	43.20	3801.60
59	4 CS	20x30x1 Standard Capacity	34.80	139.20
60	1 CS	20x43-1/8x1 Standard Capacity	135.75	135.75
61	2 CS	23x28x1 Standard Capacity	90.60	181.20
62	6 CS	24x28x1 Standard Capacity	94.95	569.70
63	38 CS	24x24x2 Standard Capacity	47.10	1789.80
64	2 CS	24x26x1 Standard Capacity	90.60	181.20
65	4 CS	24x30x1 Standard Capacity	111.90	447.60
66	17 CS	28x30x2 Standard Capacity	121.65	2068.05
67	7 CS	28-1/2x29-1/2x4 Standard Capacity	159.60	1117.20
68	6 CS	21-7/8"x65' Automatic Roll for Conoma	125.00	750.00
69	10 CS	31-7/8"x65' Automatic Roll for Conoma	125.00	1250.00
70	1 CS	16x25x2 Odor Removal Pleat	105.60	105.60
71	1 CS	20x24x2 Odor Removal Pleat	117.60	117.60
72	1 CS	24x24x2 Odor Removal Pleat	123.60	123.60
73	1 CS	20x20x2 Odor Removal Pleat	108.60	108.60
74	1 CS	20x25x2 Odor Removal Pleat	117.60	117.60
75	1 CS	16x20x1 Odor Removal Pleat	75.60	75.60
76	1 CS	24x24x4 Odor Removal Pleat	195.60	195.60
77	1 CS	16x20x2 Odor Removal Pleat	111.60	111.60
78	1 CS	12x24x2 Odor Removal Pleat	111.00	111.00

48108.65

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00134039

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	2.00	CS	LABOR, MATERIALS, EQUIPMENT & SHIPPING/ DELIVERY CHARGES NECESSARY FOR A THREE (3) YEAR CONTRACT TO SUPPLY VARIOUS SIZES OF HEATING, VENTILATION & AIR CONDITIONING (HVAC) FILTERS 0010-10 INCHES X 25 INCHES X 1 INCH 12 PER CASE, INDUSTRIAL GRADE	45.90	91.80
2	2.00	CS	***** ITEMS 0010 THRU 0120 ARE FOR 40 PERCENT MEDIA, INDUSTRIAL GRADE FILTERS ***** 0020-14-3/4 INCHES X 20-3/8 INCHES X 1 INCH - 12 PER CASE INDUSTRIAL GRADE	60.60	121.20
3	2.00	CS	0030-16 INCHES X 20 INCHES X 2 INCHES 12 PER CASE INDUSTRIAL GRADE	36.90	73.80
4	2.00	CS	0040-16 INCHES X 25 INCHES X 1 INCH 12 PER CASE INDUSTRIAL GRADE	34.65	69.30
5	15.00	CS	0050-16 INCHES X 25 INCHES X 1 INCH 12 PER CASE INDUSTRIAL GRADE	34.65	519.75
6	2.00	CS	0060-18 INCHES X 20 INCHES X 1 INCH 12 PER CASE INDUSTRIAL GRADE	47.25	94.50
7	10.00	CS	0070-20 INCHES X 20 INCHES X 1 INCH 12 PER CASE INDUSTRIAL GRADE	34.80	348.00
8	9.00	CS	0080-20 INCHES X 24 INCHES X 1 INCHES 12 PER CASE INDUSTRIAL GRADE	45.15	406.35
9	2.00	CS	0090-20 INCHES X 25 INCHES X 1 INCH 12 PER CASE	37.50	75.00
FOB JEFFERSON PARISH					

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00134039

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
10	2.00	CS	INDUSTRIAL GRADE 0100-24 INCHES X 24 INCHES X 1 INCH 12 PER CASE	46.65	93.30
11	2.00	CS	INDUSTRIAL GRADE 0110-24 INCHES X 26 INCHES X 1 INCH 12 PER CASE	90.60	181.20
12	2.00	CS	INDUSTRIAL GRADE 0120-24 INCHES X 30 INCHES X 1 INCH 12 PER CASE	111.90	223.80
13	6.00	CS	INDUSTRIAL GRADE 0130-12 INCHES X 24 INCHES X 1 INCH 12 PER CASE	41.55	249.30
14	6.00	CS	PLEATED HIGH CAPACITY FILTERS ***** ITEMS 0130 THRU 0270 ARE FOR 40 PERCENT MEDIA, PLEATED HIGH CAPACITY FILTERS ***** 0140-13 INCHES X 21 1/2 INCHES X 1 INCH 12 PER CASE	63.75	382.50
15	2.00	CS	PLEATED HIGH CAPACITY FILTER 0150-14 3/4 INCHES X 20 INCHES X 1 INCH 12 PER CASE	63.75	127.50
16	10.00	CS	PLEATED HIGH CAPACITY FILTER 0160-16 INCHES X 16 INCHES X 1 INCH 12 PER CASE	51.30	513.00
17	2.00	CS	PLEATED HIGH CAPACITY FILTER 0170-16 INCHES X 20 INCHES X 1 INCH" 12 PER CASE	41.55	83.10
18	30.00	CS	PLEATED HIGH CAPACITY FILTER 0180-16 INCHES X 20 INCHES X 2 INCHES 12 PER CASE	33.90	1017.00
19	7.00	CS	PLEATED HIGH CAPACITY FILTER 0190-16 INCHES X 25 INCHES X 1 INCH 12 PER CASE	45.00	315.00

FOB JEFFERSON PARISH

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00134039

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
20	22.00	CS	PLEATED HIGH CAPACITY FILTER 0200-16 INCHES X 25 INCHES X 2 INCHES 12 PER CASE	37.65	828.30
21	2.00	CS	PLEATED HIGH CAPACITY FILTER 0210-18 INCHES X 24 INCHES X 1 INCH 12 PER CASE	48.90	97.80
22	10.00	CS	PLEATED HIGH CAPACITY FILTER 0220-18 INCHES X 30 INCHES X 1 INCH 12 PER CASE	78.60	786.00
23	20.00	CS	PLEATED HIGH CAPACITY FILTER 0230-20 INCHES X 20 INCHES X 1 INCH 12 PER CASE	45.00	900.00
24	60.00	CS	PLEATED HIGH CAPACITY FILTER 0240-20 INCHES X 20 INCHES X 2 INCHES 12 PER CASE	45.15	2709.00
25	48.00	CS	PLEATED HIGH CAPACITY FILTER 0250-20 INCHES X 25 INCHES X 2 INCHES 12 PER CASE	47.10	2260.80
26	2.00	CS	PLEATED HIGH CAPACITY FILTER 0260-20 INCHES X 25 INCHES X 4 INCHES 12 PER CASE	74.55	149.10
27	13.00	CS	PLEATED HIGH CAPACITY FILTER 0270-24 INCHES X 24 INCHES X 4 INCHES 12 PER CASE	78.45	1019.85
28	10.00	CS	PLEATED HIGH CAPACITY FILTER 0280-10 INCHES X 20 INCHES X 1 INCH 12 PER CASE	38.40	384.00
			PLEATED STANDARD CAPACITY FILTER ***** ITEM 0280 THRU 0650 ARE FOR 40 PERCENT PLEATED STANDARD CAPACITY FILTERS *****		

FOB JEFFERSON PARISH

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00134039

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
29	2.00	CS	0290-10 INCHES X 25 INCHES X 1 INCH 12 PER CASE PLEATED STANDARD CAPACITY FILTER	58.50	117.00
30	5.00	CS	0300-10 INCHES X 25 INCHES X 2 INCHES 12 PER CASE PLEATED STANDARD CAPACITY FILTER	67.35	336.75
31	2.00	CS	0310-12 INCHES X 16 INCHES X 1 INCH 12 PER CASE PLEATED STANDARD CAPACITY FILTER	43.65	87.30
32	2.00	CS	0320-12 INCHES X 18 INCHES X 1 INCH Perma 12 PER CASE PLEATED STANDARD CAPACITY FILTER	54.90	109.80
33	1.00	CS	0321-12 INCHES X 20 INCHES X 2 INCHES 12 PER CASE PLEATED STANDARD CAPACITY FILTER	51.00	51.00
34	12.00	CS	0330-12 INCHES X 24 INCHES X 2 INCHES 12 PER CASE PLEATED STANDARD CAPACITY FILTER	36.90	442.80
35	2.00	CS	0340-14 INCHES X 16 INCHES X 1 INCH Perma 12 PER CASE PLEATED STANDARD CAPACITY FILTER	54.90	109.80
36	3.00	CS	0350-14 INCHES X 20 INCHES X 1 INCH 12 PER CASE PLEATED STANDARD CAPACITY FILTER	38.40	115.20
37	5.00	CS	0360-14 INCHES X 24 INCHES X 1 INCH 12 PER CASE PLEATED STANDARD CAPACITY FILTER	44.85	224.25
38	2.00	CS	0370-14 INCHES X 25 INCHES X 1 INCH 12 PER CASE PLEATED STANDARD CAPACITY FILTER	41.55	83.10
39	2.00	CS	0380-14 INCHES X 30 INCHES X 1 INCH 12 PER CASE	77.40	154.80

FOB JEFFERSON PARISH

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
40	18.00	CS	PLEATED STANDARD CAPACITY FILTER		
			0390-16 INCHES X 18 INCHES C 1 INCH 12 PER CASE	58.50	1053.00
41	9.00	CS	PLEATED STANDARD CAPACITY FILTER		
			0400-16 INCHES X 20 INCHES X 1 INCHES 12 PER CASE	32.70	294.30
42	70.00	CS	PLEATED STANDARD CAPACITY FILTER		
			0410-16 INCHES X 20 INCHES X 2 INCHES 12 PER CASE	36.90	2583.00
43	14.00	CS	PLEATED STANDARD CAPACITY FILTER		
			0420-16 INCHES X 24 INCHES X 2 INCHES 12 PER CASE	43.65	611.10
44	30.00	CS	PLEATED STANDARD CAPACITY FILTER		
			0430-16 INCHES X 25 INCHES X 1 INCH 12 PER CASE	34.65	1039.50
45	72.00	CS	PLEATED STANDARD CAPACITY FILTER		
			0440-16 INCHES X 25 INCHES X 2 INCHES 12 PER CASE	41.40	2980.80
46	12.00	CS	PLEATED STANDARD CAPACITY FILTER		
			0450-18 INCHES X 18 INCHES X 1 INCH 12 PER CASE	47.25	567.00
47	2.00	CS	PLEATED STANDARD CAPACITY FILTER		
			0460-18 INCHES X 20 INCHES X 1 INCH 12 PER CASE	47.25	94.50
48	13.00	CS	PLEATED STANDARD CAPACITY FILTER		
			0470-18 INCHES X 20 INCHES X 2 INCHES 12 PER CASE	51.90	674.70
49	12.00	CS	PLEATED STANDARD CAPACITY FILTER		
			0480-18 INCHES X 22 INCHES X 1 INCH 12 PER CASE	51.75	621.00
			PLEATED STANDARD CAPACITY FILTER		

FOR JEFFERSON PARISH

DATE: 4/06/2021

INVITATION TO BID FROM JEFFERSON PARISH - continued

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BID NO.: 50-00134039

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
50	2.00	CS	0490-18 INCHES X 25 INCHES X 1 INCH 12 PER CASE PLEATED STNADARD CAPACITY FILTER	45.15	90.30
51	2.00	CS	0500-18 INCHES X 28 INCHES X 1 INCH 12 PER CASE PLEATED STANDARD CAPACITY FILTER	71.55	143.10
52	1.00	CS	0510-19 INCHES X 22 INCHES X 1 INCH 12 PER CASE PLEATED STANDARD CAPACITY FILTER	65.70	65.70
53	12.00	CS	0520-20 INCHES X 20 INCHES X 1 INCH 12 PER CASE PLEATED STANDARD CAPACITY FILTER	34.80	417.60
54	119.00	CS	0530-20 INCHES X 20 INCHES X 2 INCHES 12 PER CASE PLEATED STANDARD CAPACITY FILTER	41.40	4926.60
55	4.00	CS	0540-20 INCHES X 24 INCHES X 1 INCH 12 PER CASE PLEATED STANDARD CAPACITY FILTER	45.15	180.60
56	51.00	CS	0550-20 INCHES X 24 INCHES X 2 INCHES 12 PER CASE PLEATEED STANDARD CAPACITY FILTER	43.20	2203.20
57	3.00	CS	0560-20 INCHES X 25 INCHES X 1 INCH 12 PER CASE PLEATED STANDARD CAPACITY FILTER	37.50	112.50
58	88.00	CS	0570-20 INCHES X 25 INCHES X 2 INCHES 12 PER CASE PLEATED STNADARD CAPACITY FILTER	43.20	3801.60
59	4.00	CS	0580-20 INCHES X 30 INCHES X 1 INCH 12 PER CASE PLEATED STANDARD CAPACITY FILTER	34.80	139.20
60	1.00	CS	0581-20 INCHES X 43 1/8 INCHES X 1 INCH 12 PER CASE	135.75	135.75

FOB JEFFERSON PARISH

DATE: 4/06/2021

INVITATION TO BID FROM JEFFERSON PARISH - continued

Page 13

BID NO.: 50-00134039

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
61	2.00	CS	PLEATED STANDARD CAPACITY FILTER 0590-23 INCHES X 28 INCHES X 1 INCH1" 12 PER CASE	90.60	181.20
62	6.00	CS	PLEATED STANDARD CAPACITY FILTER 0600-24 INCHES X 28 INCHES X 1 INCH 12 PER CASE	94.95	569.70
63	38.00	CS	PLEATED STANDARD CAPACITY FILTER 0610-24 INCHES X 24 INCHES X 2 INCHES 12 PER CASE	47.10	1789.80
64	2.00	CS	PLEATED STANDARD CAPACITY FILTER 0620-24 INCHES X 26 INCHES X 1 INCH 12 PER CASE	90.60	181.20
65	4.00	CS	PLEATED STANDARD CAPACITY FILTER 0630-24 INCHES X 30 INCHES X 1 INCH 12 PER CASE	111.90	447.60
66	17.00	CS	PLEATED STANDARD CAPACITY FILTER 0640-28 INCHES X 30 INCHES X 2 INCHES 12 PER CASE	121.65	2068.05
67	7.00	CS	PLEATED STANDARD CAPACITY FILTER 0650-28 1/2 INCHES X 29 1/2 INCHES X 4 INCHES - 6 PER CASE	159.60	1117.20
68	6.00	CS	PLEATED STANDARD CAPACITY FILTER 0660-21 7/8 INCHES WIDE X 65 FEET LONG 1 PER CASE	125.00	750.00
69	10.00	CS	AUTOMATIC ROLL FILTER FOR CONOMATIC ***** ITEMS 0660 THRU 0670 ARE FOR AUTOMATIC ROLL FILTER FOR CONOMATIC ***** 0670-31 7/8 INCHES WIDE X 65 FEET LONG 1 PER CASE	125.00	1250.00
			AUTOMATIC ROLL FILTER FOR CONOMATIC		

FOB JEFFERSON PARISH

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00134039

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
70	1.00	CS	0680-16 INCHES X 25 INCHES X 2 INCHES 12 PER CASE ODOR REMOVAL PLEATED AIR FILTERS ***** ITEMS 0680 THRU 0760 ARE FOR 40 PERCENT MEDIA, ODOR REMOVAL PLEATED AIR FILTERS *****	105.60	105.60
71	1.00	CS	0690-20 INCHES X 24 INCHES X 2 INCHES 12 PER CASE ODOR REMOVAL PLEATED AIR FILTER	117.60	117.60
72	1.00	CS	0700-24 INCHES X 24 INCHES X 2 INCHES 12 PER CASE ODOR REMOVAL PLEATED AIR FILTER	123.60	123.60
73	1.00	CS	0710-20 INCHES X 20 INCHES X 2 INCHES 12 PER CASE ODOR REMOVAL PLEATED AIR FILTER	108.60	108.60
74	1.00	CS	0720-20 INCHES X 25 INCHES X 2 INCHES 12 PER CASE ODOR REMOVAL PLEATED AIR FILTER	117.60	117.60
75	1.00	CS	0730-16 INCHES X 20 INCHES X 1 INCH 12 PER CASE ODOR REMOVAL PLEATED AIR FILTER	75.60	75.60
76	1.00	CS	0740-24 INCHES X 24 INCHES X 4 INCHES 12 PER CASE ODOR REMOVAL PLEATED AIR FILTER	195.60	195.60
77	1.00	CS	0750-16 INCHES X 20 INCHES X 2 INCHES 12 PER CASE ODOR REMOVAL PLEATED AIR FILTER	111.60	111.60
78	1.00	CS	0760-12 INCHES X 24 INCHES X 2 INCHES 12 PER CASE ODOR REMOVAL PLEATED AIR FILTER	111.00	111.00

FOB JEFFERSON PARISH



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/28/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Sentry Insurance 1800 North Point Drive Stevens Point, WI 54481	CONTACT NAME: Sentry Customer Service	
	PHONE (A/C, No, Ext): 800-473-6879	FAX (A/C, No): 800-514-7191
INSURED Midwest Air Filter 2215 Apollo Dr Lansing, MI 48906-2704	EMAIL ADDRESS: businessproducts_direct@sentry.com	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A : Sentry Insurance Company	
	INSURER B : Patriot General	
	INSURER C :	
	INSURER D :	
INSURER E :		
INSURER F :		
NAIC #		

COVERAGES

CERTIFICATE NUMBER: 694107

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY			2554818003	02/25/2021	02/25/2022	EACH OCCURRENCE	
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						\$ 1,000,000	
	GEN'L AGGREGATE LIMIT APPLIES PER:							DAMAGE TO RENTED PREMISES (Ea occurrence)
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						\$ 500,000	
	OTHER:						MED EXP (Any one person)	
							\$ 15,000	
							PERSONAL & ADV INJURY	
							\$ 1,000,000	
							GENERAL AGGREGATE	
							\$ 3,000,000	
							PRODUCTS - COMP/OP AGG	
							\$ 2,000,000	
							\$	
A	AUTOMOBILE LIABILITY			2554818001	02/25/2021	02/25/2022	COMBINED SINGLE LIMIT (Ea accident)	
	<input checked="" type="checkbox"/> ANY AUTO						\$ 1,000,000	
	<input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per person)	
	<input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						\$	
							BODILY INJURY (Per accident)	
							\$	
							PROPERTY DAMAGE (Per accident)	
							\$	
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR			2554818005	02/25/2021	02/25/2022	EACH OCCURRENCE	
	<input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						\$ 2,000,000	
	DED	RETENTION \$					AGGREGATE	
							\$ 2,000,000	
							PRODUCTS - COMP/OP AGG	
							\$ 2,000,000	
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			2554818004	02/25/2021	02/25/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N	N/A				E.L. EACH ACCIDENT	
	If yes, describe under DESCRIPTION OF OPERATIONS below						\$ 500,000	
							E.L. DISEASE - EA EMPLOYEE	
							\$ 500,000	
							E.L. DISEASE - POLICY LIMIT	
							\$ 500,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

Midwest Air Filter
2215 Apollo Dr
Lansing, MI 48906-2704

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

John Highland



AGENCY CUSTOMER ID: XXXXXX5598

LOC #: _____

ADDITIONAL REMARKS SCHEDULEPage 2 of 2

AGENCY Derek Middlecamp		NAMED INSURED Midwest Air Filter
POLICY NUMBER 2554818003		
CARRIER Sentry Insurance Company	NAIC CODE 24988	EFFECTIVE DATE: 02/25/2021

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance



WOMEN'S BUSINESS ENTERPRISE
NATIONAL COUNCIL

JOIN FORCES. SUCCEED TOGETHER.

hereby grants

National Women's Business Enterprise Certification

to

Midwest Air Filter, Inc.

who has successfully met WBENC's standards as a Women's Business Enterprise (WBE).
This certification affirms the business is woman-owned, operated and controlled and is valid through the date herein.

Certification Granted: October 23, 2018

Expiration Date: October 23, 2020

WBENC National Certification Number: WBE1802099

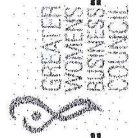
WBENC National WBE Certification was processed and validated by Great Lakes Women's
Business Council, a WBENC Regional Partner Organization.

Authorized by Michelle Richards, President Great Lakes
Women's Business Council



NAICS: 424990

UNSPSC: 40101500, 40101501, 40101502, 40101505, 40161500, 40161503, 40161505, 40161509, 40161518, 40161524, 40161530, 41104911, 41104917,
41104919, 41104924, 72154061





DEPARTMENT OF VETERANS AFFAIRS
Center for Verification and Evaluation
Washington DC 20420

4/17/2019

In Reply Refer To: 00VE

Ms. Marcia A. Down-Shoham
Midwest Air Filter, Inc.
DBA: Midwest Air Filter
DUNS: 041805938
2215 Apollo Drive
Lansing, MI 48304

Dear Ms. Down-Shoham:

On behalf of the U.S. Department of Veterans Affairs (VA), Center for Verification and Evaluation (CVE), I am writing to inform you that Midwest Air Filter, Inc. DBA: Midwest Air Filter (Midwest Air Filter, Inc.) has been verified as a Service-Disabled Veteran-Owned Small Business (SDVOSB) and added to the Vendor Information Pages (VIP) at <https://www.vip.vetbiz.gov/>. Midwest Air Filter, Inc. will be eligible to participate in Veterans First Contracting Program opportunities with VA.

This verification is valid for three (3) years from the date of this letter.

Please retain a copy of this letter to confirm Midwest Air Filter, Inc.'s continued program eligibility in accordance with 38 Code of Federal Regulations (CFR) § 74.12. You may reapply 120 days prior to your expiration date by logging in to your VIP profile.

To promote Midwest Air Filter, Inc.'s verified status, you may use the following link to download the logo for use on marketing materials and business cards: https://www.vetbiz.gov/cve_completed_s.jpg. In addition, please access the following link for information on the next steps and opportunities for verified businesses: <http://www.va.gov/osdbu/verification/whatsNext.asp>.

To ensure that Midwest Air Filter, Inc. is correctly listed in the Vendor Information Pages, check Midwest Air Filter, Inc.'s profile for the verified logo. Please notify us if the logo is not present within 72 hours of receipt of this letter.

While CVE has confirmed that Midwest Air Filter, Inc. is presently, as of the issuance of this notice, in compliance with the regulation, Midwest Air Filter, Inc. must inform CVE of any changes or other circumstances that would adversely affect its eligibility. Eligibility changes not reported to CVE within 60 days could result in a referral to the Office of Inspector General (OIG), a referral to the Debarment and Suspension

"World Class Professionals

Enabling Veteran Business Opportunities by Protecting the Veteran Advantage - One Vet at a Time"

Ms. Marcia A. Down-Shoham

Committee, and the initiation of cancellation proceedings—all of which could result in Midwest Air Filter, Inc. being removed from the VIP Verification Program.

Please be advised all verified businesses may be required to participate in one or more post-verification audits at CVE's discretion. Additionally, this letter and other information pertaining to Midwest Air Filter, Inc.'s verification application may be subject to Freedom of Information Act (FOIA) requests. However, FOIA disclosures include exceptions regarding the personal privacy of individuals, and VA policy similarly provides limitations on the release of individual records.

If Midwest Air Filter, Inc. receives a negative size determination from the U.S. Small Business Administration (SBA), CVE must act in accordance with 38 CFR § 74.2(e). Also note, if at any time Midwest Air Filter, Inc. discovers that it fails to meet the size standards for any NAICS Code(s) listed on its VIP profile, CVE requires such NAICS Code(s) be removed within five (5) business days. If the NAICS Code(s) are not removed within the allotted five (5) business days, CVE may request SBA conduct a formal size determination. In addition, CVE may initiate a referral to OIG, a referral to the Debarment and Suspension Committee, and pursue cancellation proceedings. All of the aforementioned referrals and procedures could result in Midwest Air Filter, Inc. being removed from the VIP Verification Program.

Thank you for your service to our country and for continuing to serve America through small business ownership.

Sincerely,

A handwritten signature in black ink, reading "Thomas McGrath". The signature is fluid and cursive, with the first name "Thomas" and last name "McGrath" clearly legible.

Thomas McGrath
Director
Center for Verification and Evaluation