

**Diesel Bids for Calendar Year 2014**

*Retif Oil & Fuel, LLC*

**Lafourche Parish Water District No. 1**

**P. O. Box 399**

**Lockport, LA 70374**

**October 31, 2013**

## **NOTICE TO BIDDERS**

Sealed bids will be received by the Board of Waterworks Commissioners of Water District No. 1, Parish of Lafourche, State of Louisiana, until the hour of two-fifteen o'clock (2:15) p.m., Wednesday, December 11, 2013, at the Lafourche Parish Treatment Plant Office, Lockport, LA, and publicly opened immediately thereafter for furnishing a one year supply of approximately 8,000 gallons of low sulfur diesel (does not contain visible evidence of dye).

Any bid received after the announced closing time will be returned unopened. All bids must be sealed and marked "SEALED BID - DIESEL".

Electronic bids must be submitted through <http://www.centralbidding.com> prior to the electronic bidding deadline.

Copies of detailed specifications and bid form may be obtained from:

Lafourche Parish Water District No. 1  
P.O. Box 399  
Lockport, LA 70374

Dirk Barrios, General Manager

PUBLICATION: November 11, 20 and December 5, 2013

## INSTRUCTION TO BIDDERS

Each bidder shall carefully check all requirements herein set forth in the specifications and shall offer contracts which fully comply with the requirements or shall plainly set forth all points, features, conditions and specifications, etc., wherein their proposal offered does not meet these specifications. Such exceptions, if made, shall be listed by page number in the following blanks and shall be marked in ink on the pages of these specifications and shall be explained in detail in a letter accompanying their bid. Failure to outline such exceptions will require the said bidder to comply with these specifications.

### EXCEPTIONS TO SPECIFICATIONS:

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All proposals shall be submitted on the proposal forms hereto attached, which shall remain bound as originally issued. All prices must be written in full words and also in figures. If there is a difference between the words and the figures, in any price bid, the price written in words will be considered to be the true bid. In the event two or more proposals equal in amount are lowest, the Board of Commissioners of Lafourche Parish Water District No. 1, reserves the right to decide to whom the contract is to be awarded. Copies of the addenda, if any, shall be attached to the bound volume submitted.

Bidders shall furnish all information required herein by filling in the blanks in the submitted copy of these specifications.

**Bidders unit price shall exclude Federal Excise Tax from proposal, however, shall be include all other applicable taxes in the amount bid on the proposal form.** The unit price bids shall be the amount required to furnish the product FOB, to the Lafourche Parish Water District No. 1 tanks, 5753 Highway 308, Lockport, LA and 1052 Highway 1, Thibodaux, LA.

Approximately 7,000 gallons to be delivered to 5753 Highway 308, Lockport, LA and 1,000 gallons to be delivered to 1052 Highway 1, Thibodaux, LA.

Successful bidder will be required to furnish Lafourche Parish Water District No. 1 with a certificated of insurance issued in its' name and the following coverage:

- 1.) Comprehensive Commercial General Liability - \$1,000,000.00 per occurrence, \$1,000,000.00 aggregate, along with naming the Lafourche Parish Water District No. 1 as additional insured and waiver of subrogation.

- 2.) Automobile Liability - \$1,000,000.00 per occurrence, along with naming the Lafourche Parish Water District No. 1 as additional insured and waiver of subrogation.
- 3.) Workers Compensation – with \$1,000,000.00 on the employee liability limit and waiver of subrogation.

Certificates of insurance acceptable to the District shall be filed with the District. These certificates shall contain a provision that coverages afforded under the policies will not be cancelled or any material change unless at least thirty (30) days prior written notice has been given to the District.

At any time prior to the scheduled closing time for receipt of proposals, any bidder may withdraw their proposal. After scheduled closing time for the receipt of proposals or before award of the contract, no bidder will be permitted to withdraw their proposal, unless said award is delayed for a period exceeding thirty (30) days, or the date of the next regular meeting of the Board, whichever is longer. Negligence on the part of the bidder in preparing the bid confers no rights for the withdrawal of the proposal after it has been opened.

The quantity shown is an estimated quantity based up the use of the Water District during the past year. The District reserves the right to either increase or decrease the quantities, to fulfill its needs. This proposal is for furnishing gasoline as required. The terms of this contract is for one year. Following the award of bid, increases or decreases from bid price will be honored by furnishing proof of increased or decrease by major oil company who's jobber has been awarded bid.

Proposals may be delivered in person or may be mailed to reach the Purchaser prior to the opening of bids. Proposals shall be enclosed in sealed envelopes, addressed to the Purchaser and marked "**SEALED BID - DIESEL**".

End of Instruction to Bidder.

### **SPECIFICATIONS**

The District is soliciting bids for #2 low sulfur diesel Government method.

Delivery will be handled during the normal working hours: (8:00 a.m. to 4:30 p.m.) Monday through Friday only. No diesel will be accepted that cannot be unloaded within these hours.

The price quoted on your bid proposal should reflect the price of diesel as of 2:15 p.m. on December 11, 2013.

# LOUISIANA UNIFORM PUBLIC WORK BID FORM

**TO:** Lafourche Parish Water District No. 1  
P. O. Box 399  
Lockport, LA 70374

**BID FOR:** One (1) Year Supply for Diesel

The undersigned bidder hereby declares and represents that she/he; a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) has personally inspected and is familiar with the project site, and hereby proposes to provide all labor, materials, tools, appliances and facilities as required to perform, in a workmanlike manner, all work and services for the construction and completion of the referenced project, all in strict accordance with the Bidding Documents prepared by: Lafourche Parish Water District No. 1 and dated: November 7, 2012.

Bidders must acknowledge all addenda. The Bidder acknowledges receipt of the following **ADDENDA:** (Enter the number the Designer has assigned to each of the addenda that the Bidder is acknowledging) None

**TOTAL BASE BID:** For #2 low sulfur diesel Government Method (does not contain visible evidence of dye) delivered at a price per gallon:

three dollars and point three one six cents Dollars (\$ 3.316 )

**NAME OF BIDDER:** Retif Oil & Fuel, LLC

**ADDRESS OF BIDDER:** 527 Destrehan Ave.  
Harvey, LA 70058

**NAME OF AUTHORIZED SIGNATORY OF BIDDER:** Bob Gaudet *Bob Gaudet*

**TITLE OF AUTHORIZED SIGNATORY OF BIDDER:** Sales Manager

**DATE:** 12/9/13

**PHONE #:** 504-349-9000 **FAX #:** 504-684-1459

\* The Unit Price Form shall be used if the contract includes unit prices. Otherwise it is not required and need not be included with the form. The number of unit prices that may be included is not limited and additional sheets may be included if needed.

**UNIT PRICES:** This form shall be used for any and all work required by the Bidding Documents and described as unit prices. Amounts shall be stated in figures and only in figures.

DESCRIPTION: <input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# <u>  </u> #2 low sulfur diesel (does not contain visible evidence of dye)			
REF. NO.	ESTIMATED QUANTITY:	UNIT OF MEASURE:	UNIT PRICE
1	8,000	PER GALLON	\$ <u>3.316</u>

Wording for "DESCRIPTION" is to be provided by the Owner.

All quantities are estimated. The contractor will be paid based upon actual quantities as ordered and delivered to Owner.

**AUTHORITY NOTE:** Promulgated in accordance with R.S. 38:2212.

**HISTORICAL NOTE:** Promulgated by the Office of the Governor, Division of Administration, Office of Facility Planning and Control, LR 35:1522 (August 2009).