

## **Technical Evaluation Committee (TEC) Questionnaire**

### **Instructions**

- The Technical Evaluation Committee (TEC) Questionnaire shall be used for professional services related to architecture, engineering, or survey projects.
- **The TEC Questionnaire should be completely filled out. Complete and attach ALL sections. Insert “N/A” or “None” if a section does not apply or if there is no information to provide.**
- Questionnaire must be signed by an authorized representative of the Firm. Failure to sign the questionnaire shall result in disqualification of proposer pursuant to J.P. Code of Ordinances Sec. 2-928.
- All subcontractors must be listed in the appropriate section of the Questionnaire. Each subcontractor must provide a complete copy of the TEC Questionnaire, applicable licenses, and any other information required by the advertisement. Failure to provide the subcontractors' complete questionnaire(s), applicable licenses, and any other information required by the advertisement shall result in disqualification of proposer pursuant to J.P. Code of Ordinances Sec. 2-928.
- If additional pages are needed, attach them to the questionnaire and include all applicable information that is required by the questionnaire.

## TEC Professional Services Questionnaire

**A. Project Name and Advertisement Resolution Number:**

New Orleans Food & Beverage Incubator RFQ #24-1211

**B. Firm Name & Address:**

LACHIN Architects, apc  
5190 Canal Blvd., Ste 201  
New Orleans, LA 70124

**C. Name, title and contact information of Principal, as defined in Section 2-926 of the Jefferson Parish Code of Ordinances, who is a registered, licensed architect, professional engineer, or surveyor in the State of Louisiana:**

David M. Lachin, Jr., AIA  
Vice President, Architect, License No. 8064  
Email: david@lachinarch.com  
Phone: 504-835-8013

**D. Name and contact information of employee who is a registered and licensed architect, professional engineer, or surveyor in the State of Louisiana in the applicable discipline. A subcontractor may be substituted here only if the advertised Project requires more than one discipline.**

David M. Lachin, Jr., AIA  
Vice President, Architect, License No. 8064  
Email: david@lachinarch.com  
Phone: 504-835-8013

**E. Please provide the number of employees whose primary function corresponds with each category:**

<u>1</u> Administrative	<u>    </u> Estimators	<u>    </u> Specification Writers
<u>6</u> Architects (Licensed)	<u>    </u> Geologists	<u>    </u> Structural Engineers
<u>    </u> Chemical Engineers	<u>    </u> Geotechnical Engineers	<u>    </u> Graduate Engineers
<u>    </u> Civil Engineers	<u>    </u> Interior Designers	<u>2</u> Project Managers
<u>    </u> Construction Inspectors	<u>    </u> Landscape Architects	<u>    </u> Clerical
<u>    </u> Ecologists	<u>    </u> Land Surveyor	<u>    </u> Grant/Funding Specialist
<u>    </u> Electrical Engineers	<u>    </u> Mechanical Engineers	<u>    </u> Sanitary Engineers
<u>    </u> Engineer Intern	<u>    </u> Environmental Engineers	
<u>    </u> Professional Land Surveyors		<u>9</u> <b>TOTAL</b>

**F. Is this submittal by a JOINT-VENTURE? Please check: YES      NO**

**If marked "No" skip to Section I. If marked "yes" complete Sections G-H.**

## TEC Professional Services Questionnaire

**G. If submittal is by JOINT-VENTURE, list the firms participating and outline specific areas of responsibility (including administrative, technical, and financial) for each firm. Please attach additional pages if necessary.**

1.  
N/A

2.  
N/A

**H. Has this JOINT-VENTURE previously worked together? Please check:**  
**YES          NO**

**I. List all subcontractors anticipated for this Project. Please note that all subcontractors must submit a fully completed copy of this questionnaire, applicable licenses, and any other information required by the advertisement. See Jefferson Parish Code of Ordinances, Sec. 2-928(a)(3). Please attach additional pages if necessary.**

Name & Address:	Specialty:	Worked with Firm Before (Yes or No):
1. Futch Design & Associates 7948 Goodwood Blvd. Baton Rouge, LA 70806	Kitchen Consultant	Yes
2. Schrenk Endom & Flanagan, LLC 4227 Bienville Avenue, New Orleans, LA 70119	Structural Engineering	Yes
3. IMC Consulting Engineers, Inc. 2714 Independence Street Metairie, LA 70006	Mechanical Engineering Electrical Engineering	Yes

**J. Please specify the total number of support personnel that may assist in the completion of this Project:**

  6

## TEC Professional Services Questionnaire

**K. List the professional in charge, key persons, specialists, and individual consultants anticipated for this Project and provide their relevant information below. If necessary, please attach additional documentation (i.e. resume) that demonstrates the employment history and experience of the Firm's key persons that may assist in the completion of this Project. Please attach additional pages if necessary.**

### **PROFESSIONAL IN CHARGE OF PROJECT:**

**Name & Title:**

David M. Lachin, AIA, Vice President, Architect

**Project Assignment:**

Project Executive/Project Oversight

**Name of Firm with which associated:**

LACHIN Architects, apc

**Years' experience with this Firm:**

15 years

**Education: Degree(s)/Year/Specialization:**

Bachelors in Architecture/2009/Architecture  
Goldman Sachs Business School/2020/Business

**Active registration: Year first registered/discipline:**

2014/Architect - License #8064

**Other experience and qualifications relevant to the proposed Project:**

Example Projects

- Ascension Parish School Board Office Food Service Warehouse & Kitchen
- FCBA Office Building
- St. Bernard Administration Building Renovations
- B.A. St. Ville Pre-K through 8th Grade Elementary School

- Restaurant Des Families Repairs/Renovations
- CF Industries Millwright Office Addition
- Meraux Elementary School
- Garic Schoen Chapel Addition

- David has been intricately involved in many kitchen designs for many commercial projects ranging from education to Industrial

\* See attached supporting resume' on the following page

## RESUMES – David M. Lachin, Jr. - Project Oversight & Project Management



**David M. Lachin Jr., AIA, NCARB**  
Architect, Vice President

### Areas of Expertise

Life Safety Codes  
ADAAG  
Specification Writing  
Contract Administration  
Disaster Recovery/Assistance  
Quality Control/Quality Assurance  
Cost Tracking

### Years of Experience

LACHIN Architects: 11 Years

### Education

Bach in Architecture - 2009  
*Louisiana State - Baton Rouge, LA*  
Study Abroad - 2007  
*Louisiana at Lafayette – Paris, France*  
Goldman Sachs 10KSB 2020  
*Delgado Community College*

### Registration/Certification

NCARB  
Licensed Architect  
Louisiana (#8064)  
Cal OES Safety Assessor

### Affiliations

American Institute of Architects  
AIA New Orleans – Past Exec Board Member  
New Orleans Architectural Foundation  
Louisiana Architects Association  
Association for Learning Environments  
Lean Construction Institute  
ACE Mentorship  
St. Bernard Leadership 2018-2019  
Goldman Sachs 10KSB

### Experience Summary

David began his professional career at LACHIN Architects immediately after receiving his Bachelor's in Architecture in 2009 from Louisiana State University. After receiving his professional architectural license, he quickly transitioned into a leadership role at LA, apc. In 2017, David was named Partner/VP at LACHIN Architects. He is detail-oriented and strives to immerse himself into every aspect of architecture and running a professional firm. His responsibilities range from business development, contracts, design, construction administration and cost tracking.

David oversees the implementation of strict quality control/assurance standards on each and every LA, apc project. Over the past 15 years, David has ensured that LA, apc has continued to maintain its impressive history of change order ratios below 3% across all projects (new and renovation), which is well below industry standard.

David's experience varies in project type and size, however, a few notable projects under his oversight include Meraux Elementary School, Restaurant Des Familles, Ascension Parish School Board Office Food Service Warehouse & Kitchen, Xavier University - Multiple renovations

He is passionate about educating young architects on the critical nature of developing a comprehensive understanding of what it takes to successfully run a project and firm. He's also a recent graduate of the Goldman Sachs 10,000 Small Businesses School through Delgado Community College.

### Relevant Projects:

- Ascension Parish School Board Office Food Service Warehouse & Kitchen
- Restaurant Des Familles
- Calcasieu Parish SB Multiple Campus Renovations – 7 projects total
- Lacoste Elementary School
- Lacoste 9<sup>th</sup> Grade Academy and Bridge
- Arlene Meraux Elementary School
- St. Bernard Middle School Sports Fields and Stadium Renovations
- Chalmette High Baseball Stadium, Field (artificial turf) and Batting Facility
- Chalmette High Football Stadium Renovations and Field
- Chalmette High Softball Stadium, Fields and Tennis Courts
- Trist Middle School Classroom Additions and Sports Fields
- St. Bernard Parish School Board Administration Building
- Xavier University - Multiple renovations

**TEC Professional Services Questionnaire**

<b>KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:</b>	
<b>Name &amp; Title:</b>	
Stephen Darre', AIA, LEED GA, Architect, Vice President	
<b>Project Assignment:</b>	
Project Oversight	
<b>Name of Firm with which associated:</b>	
LACHIN Architects, apc	
<b>Years' experience with this Firm:</b>	
5 years	
<b>Education: Degree(s)/Year/Specialization:</b>	
Bachelors in Architecture/2009/Architecture Masters in Business/2012/Hotel, Restaurant, Tourism	
<b>Active registration: Year first registered/discipline:</b>	
2014/Architecture - License #8059	
<b>Other experience and qualifications relevant to the proposed Project:</b>	
<p>Example Projects</p> <ul style="list-style-type: none"> <li>- Virgin Hotel New Orleans**</li> <li>- Restaurant Des Familles</li> <li>- Multiple Tulane University Lab Build outs</li> <li>- NOMA Courtyard / Cafe Expansion**</li> <li>- Tulane Dinning Commons**</li> <li>- CPSB multiple campus renovations</li> <li>- George Washington Carver High School**</li> </ul> <p>*See attached supporting resume' on the following page      **Work performed with previous company</p>	

## RESUMES – Stephen Darré – Architect, Project Management

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**Stephen Darre', AIA, NCARB, LEED GA**  
Senior Architect, Vice President

### Areas of Expertise

Design Build  
Project Management  
BIM Coordination  
Preconstruction Services  
Lean Construction

### Years of Experience

LACHIN Architects: 5 Years  
Other Firms: 10 Years

### Education

Bach in Architecture - 2009  
*Louisiana State - Baton Rouge, LA*  
Masters of Business Admin. – 2012  
*University on New Orleans*  
*Concentration in Hotel, Restaurant, Tourism*

### Registration/Certification

NCARB Certified  
LEED Green Associate  
Licensed Architect  
Louisiana (#8059)

### Affiliations

Lean Construction Institute  
American Institute of Architects  
U.S. Green Building Council

### Experience Summary

Stephen is a licensed architect with 15 years experience in design, construction, and design-build. He has extensive knowledge of architectural and project management skills from programing to construction completion. He has managed design-build projects ranging from \$1 to \$50 million.

With a focus on Lean delivery, he is skilled in bringing design consultants and construction trade partners together to meet client needs. He is a core member of the Lean Construction Institute, New Orleans Chapter and is passionate about bring efficiency to the Architecture and Construction Community. Stephen has thorough skills in Last Planner for Designers and Target Value Delivery.

Stephen has managed design groups and consultants through all phases of design and has worked with a diverse range of clients to develop program requirements for projects at a set target budget. He also has experience managing the use of BIM technology to assist all construction projects through 3D modeling, clash detection, prefab, and laser scanning.

### Relevant Projects:

- Restaurant Des Familles
- New Orleans Airport Concessions Build Out\*
- G.W. Carver High School\*
- Gauthier Elementary School
- Nunez Community College (various projects)
- Tulane Dinning Commons\*
- Virgin Hotel New Orleans\*

\*Performed with Previous Firm

**TEC Professional Services Questionnaire**

<b>KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:</b>											
<b>Name &amp; Title:</b>											
Fred Allison, III, Architect											
<b>Project Assignment:</b>											
Project Architect, Production Specialist											
<b>Name of Firm with which associated:</b>											
LACHIN Architects, apc											
<b>Years' experience with this Firm:</b>											
12 years											
<b>Education: Degree(s)/Year/Specialization:</b>											
Bachelors in Architecture/1982/Architecture											
<b>Active registration: Year first registered/discipline:</b>											
1985/Architecture - License #3597											
<b>Other experience and qualifications relevant to the proposed Project:</b>											
<p>Example Projects</p> <table><tbody><tr><td>- Tulane University (multiple projects)</td><td>- BA St. Ville Pre K - 8th Grade School</td></tr><tr><td>- Quarter House Condominiums</td><td>- Ascension Parish School Board Office Food Service Warehouse &amp; Kitchen</td></tr><tr><td>- Jackson VAMC Elevator Replacement</td><td>- 141 Field Artillery Storage Building</td></tr><tr><td>- 141 Field Artillery Building</td><td>- Chalmette High School</td></tr><tr><td>- Chalmette High School Renovation</td><td>- WR Grace NORCO Admin &amp; Control</td></tr></tbody></table> <p>*See attached supporting resume' on the following page</p>		- Tulane University (multiple projects)	- BA St. Ville Pre K - 8th Grade School	- Quarter House Condominiums	- Ascension Parish School Board Office Food Service Warehouse & Kitchen	- Jackson VAMC Elevator Replacement	- 141 Field Artillery Storage Building	- 141 Field Artillery Building	- Chalmette High School	- Chalmette High School Renovation	- WR Grace NORCO Admin & Control
- Tulane University (multiple projects)	- BA St. Ville Pre K - 8th Grade School										
- Quarter House Condominiums	- Ascension Parish School Board Office Food Service Warehouse & Kitchen										
- Jackson VAMC Elevator Replacement	- 141 Field Artillery Storage Building										
- 141 Field Artillery Building	- Chalmette High School										
- Chalmette High School Renovation	- WR Grace NORCO Admin & Control										

## RESUMES – Fred Allison, III – Project Architect

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**Fred Allison**  
Sr. Project Architect

### Areas of Expertise

Design  
Constructability  
Life Safety Codes  
Building Codes  
Specification Writing  
Contract Administration  
Historic Renovation  
Roofing/Waterproofing

### Years of Experience

LACHIN Architects: 12 Years  
Other Firms: 31 Years

### Education

Bach in Architecture - 1982  
*Louisiana State University –  
Baton Rouge, LA*

### Registration/Certification

Licensed Architect  
Louisiana (#3597)  
Apirarian  
Lic. # 0006

### Experience Summary

Fred Allison, is an architect at LACHIN Architects, apc (LA, apc) with responsibilities that include lead architect overseeing projects from initial client contact through project closeout.

As project architect at LA, apc, he is in charge of design, production, specifications and contract administration. He has worked on an extensive range of projects from boutique hotels in historic districts to adaptive reuse of high-rise office buildings, as well as numerous educational, athletic, and healthcare facilities.

Mr. Allison’s areas of expertise include programming, specifications, code compliance, roofing, waterproofing, contract administration, project closeout, historic renovations and adaptive reuse.

### Relevant Projects:

- Civic Lofts, adaptive re-use \*
- Quarter House Condominiums
- Chalmette High School (multiple projects)
- Cathedral Montessori School
- Tulane University (multiple projects)
- Xavier University (multiple projects)
- Sulphur High School Renovations
- Frasch Elementary School Renovations
- RW Vincent Elementary School Renovations
- WT Henning Elementary School Renovations
- Sulphur 9th Grade Renovations

\*Performed with Previous Firm

**TEC Professional Services Questionnaire**

<b>KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:</b>													
<b>Name &amp; Title:</b>													
Jessica Wasiloski, Architectural Designer													
<b>Project Assignment:</b>													
Project Architectural Designer													
<b>Name of Firm with which associated:</b>													
LACHIN Architects, apc													
<b>Years' experience with this Firm:</b>													
1 Year													
<b>Education: Degree(s)/Year/Specialization:</b>													
Bachelors in Architecture /2013/ Louisiana State University Study Abroad /2012/ Louisiana State University in Berlin, Germany													
<b>Active registration: Year first registered/discipline:</b>													
N/A													
<b>Other experience and qualifications relevant to the proposed Project:</b>													
<p>Example Projects</p> <table border="0"> <tr> <td>-Barbe Elementary – Hurricane Repairs</td> <td>-Maplewood Elementary School – Hurricane Repairs</td> </tr> <tr> <td>-Bell City Elementary – Hurricane Repairs</td> <td>-Prien Lake Elementary School – Hurricane Repairs</td> </tr> <tr> <td>-College Oaks Elementary – Hurricane Repairs</td> <td>-St. John Elementary – Hurricane Repairs</td> </tr> <tr> <td>-Frasch Elementary – Hurricane Repairs</td> <td>-Washington Marion High School – Hurricane Repairs</td> </tr> <tr> <td>-Iowa High School – Hurricane Repairs</td> <td>-WT Henning Elementary – Hurricane Repairs</td> </tr> <tr> <td>-LeBleu Settlement Elementary – Hurricane Repairs</td> <td></td> </tr> </table> <p>*See attached supporting resume' on the following page</p>		-Barbe Elementary – Hurricane Repairs	-Maplewood Elementary School – Hurricane Repairs	-Bell City Elementary – Hurricane Repairs	-Prien Lake Elementary School – Hurricane Repairs	-College Oaks Elementary – Hurricane Repairs	-St. John Elementary – Hurricane Repairs	-Frasch Elementary – Hurricane Repairs	-Washington Marion High School – Hurricane Repairs	-Iowa High School – Hurricane Repairs	-WT Henning Elementary – Hurricane Repairs	-LeBleu Settlement Elementary – Hurricane Repairs	
-Barbe Elementary – Hurricane Repairs	-Maplewood Elementary School – Hurricane Repairs												
-Bell City Elementary – Hurricane Repairs	-Prien Lake Elementary School – Hurricane Repairs												
-College Oaks Elementary – Hurricane Repairs	-St. John Elementary – Hurricane Repairs												
-Frasch Elementary – Hurricane Repairs	-Washington Marion High School – Hurricane Repairs												
-Iowa High School – Hurricane Repairs	-WT Henning Elementary – Hurricane Repairs												
-LeBleu Settlement Elementary – Hurricane Repairs													

## RESUME – Jessica Wasiloski - Architectural Designer



**Jessica Wasiloski**  
Sr. Project Architect

**Years of Experience**  
11 Years

**Years With Firm**  
1 Year

**Years With Other Firms**  
10 Years

**Project Role**  
Architectural Designer

**Areas of Expertise**  
Architecture  
Revit (BIM)  
Construction Documentation  
Historic Renovations Disaster  
Recovery  
Owner Representation

**Education**  
Bach in Architecture – 2013  
*Louisiana State University*

Study Abroad – 2012  
*Louisiana State University in  
Berlin, Germany*

**Office Location**  
5190 Canal Blvd  
Suite 201  
New Orleans, LA 70124

**Contact Information**  
Phone: (225) 571-5873 Email:  
jessica@lachinarch.com

### **Educational Projects**

- East Baton Rouge CTEC – Career and Technology Center
- Renovations to St. Amant High School

### **Historic**

- Bogan Fire Museum
- Red Stick Social – Building A
- Red Stick Social – Building B
- Red Stick Social – Building C
- Hotel Blanche – Lakeland, Florida
- 14<sup>th</sup> Street Warehouse
- 14<sup>th</sup> Street Gallery

### **Commercial**

- Lamar Advertising – Corporate Headquarters
- Lamar Advertising – San Bernadino, CA
- Lamar Advertising – Athens, Georgia
- Lamar Advertising – Collinsville, IL
- Soji Restaurant

### **Disaster Recovery Projects**

- Barbe Elementary – Hurricane Repairs
- Bell City Elementary – Hurricane Repairs
- College Oaks Elementary – Hurricane Repairs
- Frasch Elementary – Hurricane Repairs
- Iowa High School – Hurricane Repairs
- LeBleu Settlement Elementary – Hurricane Repairs
- Maplewood Elementary School – Hurricane Repairs
- Prien Lake Elementary School – Hurricane Repairs
- St. John Elementary – Hurricane Repairs
- Washington Marion High School – Hurricane Repairs
- WT Henning Elementary – Hurricane Repairs

## TEC Professional Services Questionnaire

**L. Work by Firm or Joint-Venture members which best illustrates current qualifications relevant to this Project. Please include any and all work performed for Jefferson Parish. Please attach additional pages if necessary.**

### PROJECT NO. 1

Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Ascension Parish School Board Office Food Service Warehouse & Kitchen  Sorrento, LA  Louis Saab – Program Manager CSRS - louis.saab@csrsinc.com	Following the flood of 2016, LA, apc was engaged to facilitate repairs to three buildings on the Ascension Parish School Board maintenance campus. Two of the buildings were renovated, while LA, apc worked with the owner and FEMA to negotiate the second building as an at-cost replacement facility. The building serves as the headquarters for the School Board's Child Nutrition Department (including food storage and distribution), Maintenance Department, and Planning & Design Department. The Child Nutrition Department includes offices, a full commercial test kitchen, walk-in coolers and freezers, as well as a 4,000 sf dry food storage space. The Maintenance Department includes office areas as well as training and workshop spaces for carpentry, HVAC, and plumbing. The Planning and Design Department consists mainly of office areas, archive rooms and workspaces.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2019	\$4,000,000	A/E Design

### PROJECT NO. 2

Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Restaurant DesFamilles  Crown Point, LA  Bryan Zar - bryanzar@gmail.com	LACHIN Architects was approached by Bryan and Brooke Zar to renovate and repair their restaurant, Restaurant Des Familles. The restaurant is located in Crown Point, Louisiana. A fire occurred on Tuesday, July 14, 2020. The source of the fire occurred in the first-floor kitchen and spread up the second floor and through the roof. The fire department was able to extinguish the fire and limit most of the significant damage to one-third of the building.  Our team worked alongside the owners to revitalize the severely damaged restaurant. The finished product incorporates the original restaurant's character and materiality, with a completely remodeled kitchen space, upstairs dining, and downstairs dining space. During the renovation, the kitchen was completely redesigned and modernized. It also acts as a display kitchen as all patrons are walked past it and able to view in through the large entrance when they make their way to their table. The downstairs dining area features an expansive view of Bayou des Familles with Louisiana's wildlife on full display.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2022	\$34,600.00	A/E Design

## TEC Professional Services Questionnaire

<b>PROJECT NO. 3</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility</b>	
W.R. Grace Administration Bldg.  Norco, LA  Darren Bodet - darren.bodet@grace.com	The project included an approximately 15,000 SF single story building housing offices, training areas, control room, quality control lab, storage space and 2nd floor equipment area with engineer workspace which will also function as a limited Shelter-In-Place to provide a safe area in the event of flooding.	
<b>Completion Date (Actual or estimated)</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
2022	\$6,000,000.00	A/E Design

<b>PROJECT NO. 4</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
Fireman's and Charitable Benevolent Association Office Building  New Orleans, LA  Pat McMahon - fcba@bellsouth.net	The Fireman's Charitable and Benevolent Association office building was designed for one of the most respected organizations in the City of New Orleans. Formed in the mid 1800's, they have become one of the largest owners and operators of cemetery properties in the area. LACHIN Architects, apc was selected to design a new home office building centrally located in the city and within the gates of Greenwood Cemetery. The new two-story 12,000 s.f. building was designed to reflect the Egyptian revival style in keeping with the design aesthetics of other nearby buildings owned by the organization. The building offers broad vistas over the cemetery properties, a great central location, and additional lease spaces for expansion of multiple tenancies, including LACHIN Architects, apc's office.	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
2016	\$2,900,000	A/E Design

## TEC Professional Services Questionnaire

<b>PROJECT NO. 5</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
New Orleans 4th Fire District Headquarters  New Orleans, LA  Rodney Dionisio – rdionisio@nola.gov	The New Orleans 4th Fire District Headquarters was designed to replace the existing flood damaged fire station. The project was designed with phased construction to allow for continued operation of fire engine apparatus serving the community. Therefore, the apparatus bays, living quarters, and essential sitework were constructed under Phase 1, allowing uninterrupted service during demolition of existing apparatus bays under Phase 2. The building design includes 4 apparatus bays, locker rooms, a fitness room, a commercial kitchen, individual dorm rooms, offices and a day room.	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
2019	\$5,230,000.00	Construction Masters

<b>PROJECT NO. 6</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>

**TEC Professional Services Questionnaire**

**M. List all prior and/or on-going litigation between Firm and Jefferson Parish. Please attach additional pages if necessary.**

<b>Parties:</b>		<b>Status/Result of Case:</b>
<b>Plaintiff:</b>	<b>Defendant:</b>	
<b>1.</b> No past or current litigation history	No past or current litigation history	No past or current litigation history
<b>2.</b> No past or current litigation history	No past or current litigation history	No past or current litigation history
<b>3.</b> No past or current litigation history	No past or current litigation history	No past or current litigation history
<b>4.</b> No past or current litigation history	No past or current litigation history	No past or current litigation history

**N. Use this space to provide any additional information or description of resources supporting Firm's qualifications for the proposed project.**

**Executive Summary**  
 LACHIN has organized a team of regional and local designers with extensive experience in kitchen, office, and training facility design. Our entire project team has reviewed the proposal and the required services and is able to commit all resources necessary to ensure the success of the project.

On behalf of LACHIN Architects and our team of consultants, we appreciate the opportunity to present ourselves and outline our credentials in support of the JEDCO New Orleans Food & Beverage Incubator.

As a full-service professional architectural group, LACHIN provides our clients with professional services to support each specific project. Once a complete understanding of the project goals and expectations are reached, the range of professional services and consultants best suited to the project are brought together as a team. The design team is then guided by LACHIN, working in concert with the Owner and Owner's Program Manager.

Continued on next page

**O. To the best of my knowledge, the foregoing is an accurate statement of facts.**

**Signature:** David M. Lachin, Jr. **Print Name:** David Lachin, Jr

**Title:** Vice-President **Date:** December 10, 2024

**N. (continued) Use this space to provide any additional information or description of resources supporting firm's qualifications for the proposed project:**

David M. Lachin, Jr. is authorized to obligate LACHIN Architects, apc contractually. Additionally, David may be contacted for technical and contractual clarifications during the evaluation period. We certify that our firm and members of our firm have not been disbarred, suspended, or otherwise excluded from or ineligible to participate in federal assistance programs or activities.

We acknowledge receipt of Addendum 1, 2, 3, and 4.

**Firm Background/Management Style/Design Philosophy**

LACHIN Architects is a 3rd generation, full-service architectural firm practicing in the south-eastern US for over 70 years. Our firm is committed to providing professional services to clients who appreciate appropriate design solutions, quality construction, and strict adherence to budget and schedule requirements. Among our team are architects and designers with extensive experience in a variety a facility designs. We practice a collaborative process that engages key stakeholders and delivers experienced-based solutions founded upon the best interests of our clients, their projects, and their occupants. Our firm has an average change order rate across the board of less than 3%. Our firm has not had a single claim levied against us in over 35 years of practice.

Through clear and consistent communication with the Owner and stakeholders, LACHIN and the design team develops a comprehensive understanding of the specific goals and needs to deliver the most successful project. Utilizing experience and forward-thinking, we manage and assign workflows for specific design tasks to expedite decision-making and maximize team efficiency. We ensure that the team's best resources are available and ensure that the program, budget, and schedule goals are constantly aligned throughout the project.

We design physical environments that inspire our clients and enrich the community. Our approach has always been to start with a clean slate, without preconceived ideas of what the end result may be, allowing the process of discovery to resolve naturally.

We realize that the best designs are rarely the product of a single entity but are the merger of ideas that evolve through a collaborative effort.

**Education Experience**

LACHIN Architects has extensive experience in education and training facilities. We currently have relevant education projects ranging from \$1.5 million to \$47 million. These projects vary from early childhood education to higher education projects with major universities such as Xavier, Tulane, and Delgado with scopes encompassing labs, food service, shop, and standard classrooms.

**Staffing Plan**

David Lachin (Vice President) will be the principal who will play the project executive role.

Stephen Darre' (Vice President) will be the professional in charge of the project.

Fred Allison (Senior Architect) will be the project architect.

Jessica Wasiloski (Architectural Designer) will be the project architect and production.

While these team members are the main points of contact on the job. We have additional staff which we plan to utilize as well during the design phase.

**N. (continued) Use this space to provide any additional information or description of resources supporting firm's qualifications for the proposed project:**

**Management Plan**

LACHIN Architects has built its reputation on delivering projects on and within budget through well-coordinated construction of documents. Our documents are well prepared, and our designs are consistent with the project-specific goals and objectives discussed in the programming and project scoping phase. At each phase of deliverable, we confirm that the scope, budget, and project goals are continually aligned. By confirming this at each phase, deviation from project-defined requirements can be identified and addressed immediately. Issues caught early, during design, are much more readily resolved than during construction. An essential factor of the quality and accuracy of our documents is a rigorous QA/QC peer review of every phase of deliverables across each discipline. Plans and specifications are checked and cross-checked for accuracy and consistency. Our QA/QC program is a multi-pronged approach to ensuring that the documents prepared are of the highest quality, technically complete, fully coordinated, compliant with relevant codes, and meet owner requirements.

**Construction Management/ Administration**

Our design team maintains a consistent presence throughout the Construction Administration Phase of every project. The project architect and design consultant's personnel will remain the project representatives from the start of design through construct on closeout. This consistency in personnel allows for swift and informed decision-making during construction. Our team maintains a schedule of pre-defined, weekly project meetings to confirm construction is progressing with the project schedule. LACHIN utilizes in-house personnel to document and circulate all notes of meetings, review of submittals, RFI's, WCPR's, PCO's, schedule updates, and other activities essential to the management process of the project. Often supplementing our personnel is the use of project management software that allows for sharing and archiving of all construction administration documentation.

**Past Performance**

- **Ascension Parish School Board Office Food Service Warehouse & Kitchen –**
  - Following the flood of 2016, LA, apc was engaged to facilitate repairs to three buildings on the Ascension Parish School Board maintenance campus. Two of the buildings were renovated, while LA, apc worked with the owner and FEMA to negotiate the second building as an at-cost replacement facility. The building serves as the headquarters for the School Board's Child Nutrition Department (including food storage and distribution), Maintenance Department, and Planning & Design Department. The Child Nutrition Department includes offices, a full commercial test kitchen, walk-in coolers and freezers, as well as a 4,000 sf dry food storage space. The Maintenance Department includes office areas as well as training and workshop spaces for carpentry, HVAC, and plumbing. The Planning and Design Department consists mainly of office areas, archive rooms and workspaces.
  - Contact – Louis Saab – Program Manager CSRS - [louis.saab@csrsinc.com](mailto:louis.saab@csrsinc.com)

**N. (continued) Use this space to provide any additional information or description of resources supporting firm's qualifications for the proposed project:**

- **Arlene Meraux Elementary School**

- The school is designed with student circulation, security and flood mitigation as highest priorities. The school includes typical administration spaces, classrooms, a cafeteria, secure outdoor play areas, as well as a full size gymnasium. A unique feature of the school is the attached clock tower in honor of Joseph Meraux whose foundation donated the land for the school. Mr. Meraux was known for owning one of the largest clock collections in the world. Challenges included securing additional funding from FEMA and GOHSEP, adherence to requirements for building on and near wetlands, as well as a very aggressive delivery schedule. The project required fast-track delivery of design documents as well as construction in order to meet a fixed delivery date in time for the 2017 school year.
- Contact – Jason Dewey - [jason.dewey@sbpsb.org](mailto:jason.dewey@sbpsb.org)

- **St. Tammany Parish School Board Administration Complex**

- This project was a historic renovation and expansion of the existing C.J. Schoen Middle School. Construction of the Administration Complex was done in three phases. The three phases included interior/exterior demolition of existing building components, followed by roofing repairs, and finally renovation of the existing historic building along with construction of an attached new building wing. The new building wing was designed to aesthetically respect the historic building design includes a 300 seat board room, an atrium, a full service kitchen, as well as office spaces. The existing proscenium stage of the historic building received extensive restoration while the existing classrooms were converted into office spaces. An emergency power system was designed to enable the complex to function as a “command center” during catastrophic events or power outages.
- Contact - Cameron Tipton - [cameron.tipton@stpsb.org](mailto:cameron.tipton@stpsb.org)

- **New Orleans 4th Fire District Headquarters**

- The New Orleans 4th Fire District Headquarters was designed to replace the existing flood damaged fire station. The project was designed with phased construction to allow for continued operation of fire engine apparatus serving the community. Therefore, the apparatus bays, living quarters, and essential sitework were constructed under Phase 1, allowing uninterrupted service during demolition of existing apparatus bays under Phase 2. The building design includes 4 apparatus bays, locker rooms, a fitness room, a commercial kitchen, individual dorm rooms, offices and a day room.
- Contact – Rodney Dionisio – [rdionisio@nola.gov](mailto:rdionisio@nola.gov)

- **Professional References**

- **Doris Voitier – Superintendent**

- Telephone: 504-301-2000
- St. Bernard Parish School Board

- **Jason Dewey - Project Manager**

- Telephone: 504-818-4860
- St. Bernard Parish School Board

**N. (continued) Use this space to provide any additional information or description of resources supporting firm's qualifications for the proposed project:**

- **Mark LeBlanc - Chief Administrator**
  - Telephone: 504-862-8324
  - Tulane University
- **Jarret Bauer - Director of Project Delivery**
  - Telephone: 504-554-0326
  - Formerly CSRS - Currently All South Consulting
- **Louis Saab - Program Director**
  - Telephone: 225-761-3582/ 225-923-7173
  - CSRS – Ascension Parish School Board
- **Natalie Graham - Program Director**
  - Telephone: 225-274-6461
  - CSRS – Calcasieu Parish School Board
- **Matt Moore**
  - Gibbs Construction
  - 504.733.4336
- **Christian Generes**
  - Landis Construction
  - 504.833.6070
- **Mike Johnson**
  - CM Combs Construction
  - 504.247.2424
- **Louis Livers**
  - Livers Construction
  - 504.723.5916

**CLOSING**

On behalf of our entire team, we are pleased to submit these credentials for your consideration. We would like to affirm our commitment to JEDCO and this project. Our team's vast experience in Architectural design makes us highly qualified to support this project.

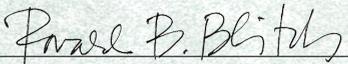
State of Louisiana  
Board of Architectural Examiners

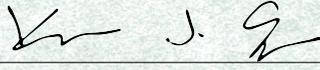
The individual whose name appears on this certificate is in compliance with the provisions of the Louisiana State Board of Architectural Examiners' Licensing Law and Rules and Regulations and is duly registered and entitled to practice architecture in the State of Louisiana.

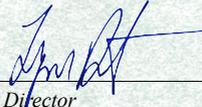
LICENSE NO. 8064

EXPIRES December 31, 2024

David M. Lachin Jr., AIA

  
President

  
Secretary

  
Executive Director



December 28, 2023  
Date

\$90.00  
Fee Paid

THIS LICENSE EXPIRES ON THE DATE LISTED ABOVE

State of Louisiana  
Board of Architectural Examiners



License No. 8064

Expires December 31, 2024

David M. Lachin Jr., AIA

The above named is duly registered and entitled to practice Architecture in the state of Louisiana until the indicated expiration date.

  
Executive Director

## TEC Professional Services Questionnaire

**A. Project Name and Advertisement Resolution Number:**

New Orleans Food & Beverage Incubator (RFQ No. 24-1211)

**B. Firm Name & Address:**

Futch Design Associates, Inc.  
7948 Goodwood Boulevard  
Baton Rouge, Louisiana 70806

**C. Name, title and contact information of Principal, as defined in Section 2-926 of the Jefferson Parish Code of Ordinances, who is a registered, licensed architect, professional engineer, or surveyor in the State of Louisiana:**

Gregory K. Futch, President  
Food Service Facilities Designer/Consultant  
225.923.1289

**D. Name and contact information of employee who is a registered and licensed architect, professional engineer, or surveyor in the State of Louisiana in the applicable discipline. A subcontractor may be substituted here only if the advertised Project requires more than one discipline.**

Gregory K. Futch  
225.923.1289

**NOTE: Licenses are not offered for Food Service Consultants.**

**E. Please provide the number of employees whose primary function corresponds with each category:**

<u>  1  </u> Administrative	<u>   </u> Estimators	<u>  1  </u> Specification Writers
<u>   </u> Architects (Licensed)	<u>   </u> Geologists	<u>   </u> Structural Engineers
<u>   </u> Chemical Engineers	<u>   </u> Geotechnical Engineers	<u>   </u> Graduate Engineers
<u>   </u> Civil Engineers	<u>   </u> Interior Designers	<u>   </u> Project Managers
<u>   </u> Construction Inspectors	<u>   </u> Landscape Architects	<u>   </u> Clerical
<u>   </u> Ecologists	<u>   </u> Land Surveyor	<u>   </u> Grant/Funding Specialist
<u>   </u> Electrical Engineers	<u>   </u> Mechanical Engineers	<u>   </u> Sanitary Engineers
<u>   </u> Engineer Intern	<u>   </u> Environmental Engineers	
<u>   </u> Professional Land Surveyors	<u>  1  </u> Food Service Consultant	<u>  3  </u> <b>TOTAL</b>

**F. Is this submittal by a JOINT-VENTURE? Please check: YES                      NO**

**If marked "No" skip to Section I. If marked "yes" complete Sections G-H.**

**TEC Professional Services Questionnaire**

**G. If submittal is by JOINT-VENTURE, list the firms participating and outline specific areas of responsibility (including administrative, technical, and financial) for each firm. Please attach additional pages if necessary.**

1.  
N/A

2.

**H. Has this JOINT-VENTURE previously worked together? Please check:**  
**YES      NO**

**I. List all subcontractors anticipated for this Project. Please note that all subcontractors must submit a fully completed copy of this questionnaire, applicable licenses, and any other information required by the advertisement. See Jefferson Parish Code of Ordinances, Sec. 2-928(a)(3). Please attach additional pages if necessary.**

Name & Address:	Specialty:	Worked with Firm Before (Yes or No):
1. N/A		
2. N/A		
3. N/A		

**J. Please specify the total number of support personnel that may assist in the completion of this Project:**

  3

**TEC Professional Services Questionnaire**

**K. List the professional in charge, key persons, specialists, and individual consultants anticipated for this Project and provide their relevant information below. If necessary, please attach additional documentation (i.e. resume) that demonstrates the employment history and experience of the Firm's key persons that may assist in the completion of this Project. Please attach additional pages if necessary.**

**PROFESSIONAL IN CHARGE OF PROJECT:**

**Name & Title:**

Gregory K. Futch, President

**Project Assignment:**

Food Service Facilities Designer/Consultant

**Name of Firm with which associated:**

Futch Design Associates, Inc.

**Years' experience with this Firm:**

34

**Education: Degree(s)/Year/Specialization:**

3 Years Business Administration  
1984-1988

**Active registration: Year first registered/discipline:**

Licenses are not offered for Food Service Consultants.

**Other experience and qualifications relevant to the proposed Project:**

Professional Member of Foodservice Consultants Society

Ongoing attendance to manufacturer-hosted seminars and industry/food service equipment conventions

**TEC Professional Services Questionnaire**

<b>KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:</b>
<b>Name &amp; Title:</b>
Gregory K. Futch, President
<b>Project Assignment:</b>
Food Service Facilities Designer/Consultant
<b>Name of Firm with which associated:</b>
Futch Design Associates, Inc.
<b>Years' experience with this Firm:</b>
34
<b>Education: Degree(s)/Year/Specialization:</b>
3 Years Business Administration 1984-1988
<b>Active registration: Year first registered/discipline:</b>
Licenses are not offered for Food Service Consultants.
<b>Other experience and qualifications relevant to the proposed Project:</b>
Professional Member of Foodservice Consultants Society  Ongoing attendance to manufacturer-hosted seminars and industry/food service equipment conventions

**TEC Professional Services Questionnaire**

<b>KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:</b>
<b>Name &amp; Title:</b>
N/A
<b>Project Assignment:</b>
<b>Name of Firm with which associated:</b>
<b>Years' experience with this Firm:</b>
<b>Education: Degree(s)/Year/Specialization:</b>
<b>Active registration: Year first registered/discipline:</b>
<b>Other experience and qualifications relevant to the proposed Project:</b>

**TEC Professional Services Questionnaire**

<b>KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:</b>
<b>Name &amp; Title:</b>
N/A
<b>Project Assignment:</b>
<b>Name of Firm with which associated:</b>
<b>Years' experience with this Firm:</b>
<b>Education: Degree(s)/Year/Specialization:</b>
<b>Active registration: Year first registered/discipline:</b>
<b>Other experience and qualifications relevant to the proposed Project:</b>

**TEC Professional Services Questionnaire**

<b>KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:</b>
<b>Name &amp; Title:</b>
N/A
<b>Project Assignment:</b>
<b>Name of Firm with which associated:</b>
<b>Years' experience with this Firm:</b>
<b>Education: Degree(s)/Year/Specialization:</b>
<b>Active registration: Year first registered/discipline:</b>
<b>Other experience and qualifications relevant to the proposed Project:</b>

## TEC Professional Services Questionnaire

**L. Work by Firm or Joint-Venture members which best illustrates current qualifications relevant to this Project. Please include any and all work performed for Jefferson Parish. Please attach additional pages if necessary.**

### PROJECT NO. 1

Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Washington School Metairie, Louisiana Jefferson Parish Schools claire.delerno@jpschools.org	Food Service Facilities Design/Consulting	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
Estimated 2026	Unknown	Estimated \$630,000

### PROJECT NO. 2

Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Jefferson Head Start School Harvey, Louisiana Jefferson Parish Schools claire.delerno@jpschools.org	Food Service Facilities Design/Consulting	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
Unknown	Unknown	Estimated \$195,000

**TEC Professional Services Questionnaire**

<b>PROJECT NO. 3</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility</b>	
Patrick F. Taylor Academy Avondale, Louisiana Jefferson Parish Schools claire.delerno@jpschools.org	Food Service Facilities Design/Consulting	
<b>Completion Date (Actual or estimated)</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
2013	Unknown	Estimated \$350,000

<b>PROJECT NO. 4</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
East Jefferson Levee District Kenner, Louisiana	Food Service Facilities Design/Consulting	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
Unknown	Unknown	Estimated \$150,000

**TEC Professional Services Questionnaire**

<b>PROJECT NO. 5</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
Louisiana State University Agriculture Center Waste System Baton Rouge, Louisiana	Food Service Facilities Design/Consulting	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
2017-Schematic Design Drawings Only	Unknown	Unknown

<b>PROJECT NO. 6</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
Louisiana State University Agriculture Center Incubator Baton Rouge, Louisiana	Food Service Facilities Design/Consulting	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
2015	Unknown	Estimated \$465,000

**TEC Professional Services Questionnaire**

<b>PROJECT NO. 7</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>

<b>PROJECT NO. 8</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>

**TEC Professional Services Questionnaire**

<b>PROJECT NO. 9</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>

<b>PROJECT NO. 10</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>

**TEC Professional Services Questionnaire**

**M. List all prior and/or on-going litigation between Firm and Jefferson Parish. Please attach additional pages if necessary.**

Parties:		Status/Result of Case:
Plaintiff:	Defendant:	
1. N/A		
2. N/A		
3. N/A		
4. N/A		

**N. Use this space to provide any additional information or description of resources supporting Firm's qualifications for the proposed project.**

Futch Design Associates, Inc. has provided services on more than 1500 projects which cover a wide variety of types of installation in locations throughout the United States with projects ranging up to \$8,000,000 in food and beverage equipment costs. While most of our projects are located in the southeastern United States, we have provided our services in many of the continental states as well as a few international locations. Our services include needs assessments, schematic design studies/drawings, design development phase drawings, contract document drawings, cost estimating, food service equipment specifications, construction administration services, and site visits to ensure a well-coordinated design to meet project requirements.

**O. To the best of my knowledge, the foregoing is an accurate statement of facts.**

Signature:  Print Name: Gregory K. Futch  
 Title: President Date: November 18, 2024

## TEC Professional Services Questionnaire

**K. List the professional in charge, key persons, specialists, and individual consultants anticipated for this Project and provide their relevant information below. If necessary, please attach additional documentation (i.e. resume) that demonstrates the employment history and experience of the Firm's key persons that may assist in the completion of this Project. Please attach additional pages if necessary.**

### **PROFESSIONAL IN CHARGE OF PROJECT:**

**Name & Title:**

John S. Endom, P.E.

**Project Assignment:**

Structural Project Engineer

**Name of Firm with which associated:**

Schrenk Endom & Flanagan, LLC Consulting Engineers

**Years' experience with this Firm:**

30

**Education: Degree(s)/Year/Specialization:**

Bachelor of Science - University of Mississippi - 1994 Civil Engineering

**Active registration: Year first registered/discipline:**

Registered Civil Engineer: Louisiana, CE 28245 (1999)

**Other experience and qualifications relevant to the proposed Project:**

Jefferson Parish Juvenile Services Bldg.  
Jefferson Parish Ames Pumping Station  
Jefferson Parish River Ridge Library  
Matt Bowers Ford Renovations

## TEC Professional Services Questionnaire

<b>KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:</b>
<b>Name &amp; Title:</b>
Ryan M. Flanagan, P.E., Principal/Member
<b>Project Assignment:</b>
Civil Project Engineer
<b>Name of Firm with which associated:</b>
Schrenk Endom & Flanagan, LLC Consulting Engineers
<b>Years' experience with this Firm:</b>
20
<b>Education: Degree(s)/Year/Specialization:</b>
B.S. Science in Civil Engineering, Louisiana State University 1993-1997
<b>Active registration: Year first registered/discipline:</b>
Registered Civil Engineer: Louisiana, CE 30577 (2003)
<b>Other experience and qualifications relevant to the proposed Project:</b>
Ochsner Hospital West Tower Expansion Ochsner Central Utility Plant Expansion Ochsner Benson Cancer Center Addition Ochsner Elmwood Medical Center Jefferson Parish River Ridge Library Jefferson Parish Ames Pumping Station Jefferson Parish St. Ville Elementary School Leitz-Eagan Funeral Home Improvements Matt Bowers Ford Renovations Kenworth Parking Lots

## TEC Professional Services Questionnaire

<b>KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:</b>
<b>Name &amp; Title:</b> Stephannie Williams, P.E.
<b>Project Assignment:</b> Structural Engineer
<b>Name of Firm with which associated:</b> Schrenk Endom & Flanagan, LLC Consulting Engineers
<b>Years' experience with this Firm:</b> 12
<b>Education: Degree(s)/Year/Specialization:</b> Bachelor of Science, University of Texas, Austin, Texas - Civil Engineering 2003 Master of Science, University of Texas, Austin, Texas - Civil Engineering 2005
<b>Active registration: Year first registered/discipline:</b> Registered Civil Engineer: Louisiana, CE 40362 (2015)
<b>Other experience and qualifications relevant to the proposed Project:</b> Ochsner Hospital West Tower Expansion Ochsner Central Utility Plant Expansion Ochsner Benson Cancer Center Addition Sophie B. Wright School & Gymnasium Ochsner Elmwood Medical Center

**TEC Professional Services Questionnaire**

<b>KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:</b>
<b>Name &amp; Title:</b>
Martha K. Gsell
<b>Project Assignment:</b>
REVIT/CAD Document Production
<b>Name of Firm with which associated:</b>
Schrenk Endom & Flanagan, LLC Consulting Engineers
<b>Years' experience with this Firm:</b>
33
<b>Education: Degree(s)/Year/Specialization:</b>
Louisiana State University - Bachelor of Design - Interior Design (1982)
<b>Active registration: Year first registered/discipline:</b>
N/A
<b>Other experience and qualifications relevant to the proposed Project:</b>
Production and Management of Construction Documents for the following projects:  East Jefferson General Hospital - Outpatient Addition Jefferson Parish River Ridge Library Jefferson Parish Ames Pumping Station Jefferson Parish Juvenile Services Building

## TEC Professional Services Questionnaire

**A. Project Name and Advertisement Resolution Number:**

Architectural design, engineering, pre-construction services and construction management for the construction of a Greater New Orleans Food & Beverage Incubator (RFQ No. 24-1211)

**B. Firm Name & Address:**

IMC Consulting Engineers, Inc.  
2714 Independence Street  
Metairie, LA 70006

**C. Name, title and contact information of Principal, as defined in Section 2-926 of the Jefferson Parish Code of Ordinances, who is a registered, licensed architect, professional engineer, or surveyor in the State of Louisiana:**

Matthew D. Wender, P.E.  
Principal and Mechanical Department Head  
504.831.9119  
mwender@imcconsultingengineers.com

**D. Name and contact information of employee who is a registered and licensed architect, professional engineer, or surveyor in the State of Louisiana in the applicable discipline. A subcontractor may be substituted here only if the advertised Project requires more than one discipline.**

Matthew D. Wender, P.E.  
Principal and Mechanical Department Head  
504.831.9119  
mwender@imcconsultingengineers.com

**E. Please provide the number of employees whose primary function corresponds with each category:**

- |                                       |                                   |                                    |
|---------------------------------------|-----------------------------------|------------------------------------|
| <u>2</u> Administrative               | <u>  </u> Estimators              | <u>*</u> Specification Writers     |
| <u>  </u> Architects (Licensed)       | <u>  </u> Geologists              | <u>  </u> Structural Engineers     |
| <u>  </u> Chemical Engineers          | <u>  </u> Geotechnical Engineers  | <u>5</u> Graduate Engineers        |
| <u>  </u> Civil Engineers             | <u>  </u> Interior Designers      | <u>  </u> Project Managers         |
| <u>  </u> Construction Inspectors     | <u>  </u> Landscape Architects    | <u>  </u> Clerical                 |
| <u>  </u> Ecologists                  | <u>  </u> Land Surveyor           | <u>  </u> Grant/Funding Specialist |
| <u>2</u> Electrical Engineers         | <u>4</u> Mechanical Engineers     | <u>  </u> Sanitary Engineers       |
| <u>  </u> Engineer Intern             | <u>  </u> Environmental Engineers |                                    |
| <u>  </u> Professional Land Surveyors | <u>4</u> CAD Operators            | <u>17</u> <b>TOTAL</b>             |

\*All of our Engineers are Specification Writers

**F. Is this submittal by a JOINT-VENTURE? Please check: YES                      NO X**

**If marked "No" skip to Section I. If marked "yes" complete Sections G-H.**

## TEC Professional Services Questionnaire

**G. If submittal is by JOINT-VENTURE, list the firms participating and outline specific areas of responsibility (including administrative, technical, and financial) for each firm. Please attach additional pages if necessary.**

1.  
N/A

2.

**H. Has this JOINT-VENTURE previously worked together? Please check:**    N/A  
**YES**            **NO**

**I. List all subcontractors anticipated for this Project. Please note that all subcontractors must submit a fully completed copy of this questionnaire, applicable licenses, and any other information required by the advertisement. See Jefferson Parish Code of Ordinances, Sec. 2-928(a)(3). Please attach additional pages if necessary.**

Name & Address:	Specialty:	Worked with Firm Before (Yes or No):
1. N/A		
2. N/A		
3. N/A		

**J. Please specify the total number of support personnel that may assist in the completion of this Project:**

17  
\_\_\_\_\_

**TEC Professional Services Questionnaire**

<b>KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:</b>
<b>Name &amp; Title:</b>
<b>Project Assignment:</b>
<b>Name of Firm with which associated:</b>
<b>Years' experience with this Firm:</b>
<b>Education: Degree(s)/Year/Specialization:</b>
<b>Active registration: Year first registered/discipline:</b>
<b>Other experience and qualifications relevant to the proposed Project:</b>

**Matthew Wender, PE**  
**Principal / Mechanical Engineer**

### **Career Tech / New Orleans Career Center**

Designed the mechanical and plumbing design for the renovation of 135,000 square-foot high school into a Career and VoTech Learning Center. The project included a teaching kitchen, welding lab, electrical lab, machinery lab, maker lab, carpentry shop and collaborative courtyard. The teaching kitchen consisted of multiple cook stations and ventilation equipment to accommodate 30 students.

### **Recovery School District Kitchen Refurbishment**

Scope included MEP design and construction administration services at 6 different RSD school kitchens. Project refurbishment included mitigating code compliance issues and MEP system upgrades to address equipment degradation.

### **Carolyn Park Middle School Kitchen Renovation**

Designed MEP and fire protection systems for renovations to the existing cafeteria building. The renovation included relocation of the existing commercial kitchen, installation of new grease waste systems and grease interceptor, new kitchen ventilation equipment, and new packaged DX rooftop units to condition the building. The fire protection system was designed to provide a fully sprinkled building, and a new fire protection service was provided.

### **Jefferson Parish Mixed Use Retail Development**

New construction project consists of a brewery, restaurant, and entertainment venue. The design includes new electrical, water, and sewer services with fire protection backflow prevention and grease interceptor. MEP systems include both split and packaged HVAC equipment, instantaneous water heaters, kitchen grease and dishwash ventilation systems, fire alarm system, and tenant specific lighting/power design.

### **Jefferson Parish Fire Station No. 18**

This project entailed an 11,000 square-foot, 2-story, full-service fire station with living quarters, commercial kitchen, and apparatus bay. The mechanical design included split-DX equipment, kitchen ventilation systems, apparatus bay ventilation and gas heating systems, and restroom exhaust. Sewer, water, natural gas, and sprinkler services were extended from new municipal connections with internal drainage and an oil/solids separator provided at the drive through bays.

### **Jefferson Parish West Bank Regional Library**

Responsible for the Mechanical, Plumbing, and Fire Protection design and construction administration of the 33,500 square-foot renovation to the existing library as well as a 17,000 square-foot addition. The mechanical design encompassed phased wholesale replacement of existing HVAC systems with four-pipe, variable volume equipment. The plumbing and sprinkler system design included complete replacement of existing systems.

**TEC Professional Services Questionnaire**

**K. List the professional in charge, key persons, specialists, and individual consultants anticipated for this Project and provide their relevant information below. If necessary, please attach additional documentation (i.e. resume) that demonstrates the employment history and experience of the Firm's key persons that may assist in the completion of this Project. Please attach additional pages if necessary.**

**PROFESSIONAL IN CHARGE OF PROJECT:**

**Name & Title:**

**Project Assignment:**

**Name of Firm with which associated:**

**Years' experience with this Firm:**

**Education: Degree(s)/Year/Specialization:**

**Active registration: Year first registered/discipline:**

**Other experience and qualifications relevant to the proposed Project:**

***Other Experience and Qualifications Relevant to the Proposed Project (continued)***

**New Orleans Baptist Theological Seminary - Cafeteria Renovation**

Designed and specified all electrical systems for a complete renovation of, and addition to, the Cafeteria Building, including a new Commercial Kitchen and Serving area for students. Design included all power and lighting for the Kitchen and Cafeteria, as well as required Fire Alarm System. Power system design included provisions for connection of a portable generator, as well as a path towards adding a permanent generator and transfer switch. Lighting controls design for the dining, banquet, meeting, exterior, and public areas included programmable, dimmable controls.

**Touro Hospital – Cafeteria Renovation**

Designed and specified electrical systems associated with the renovation of the existing Seryery (Café) and Kitchen at the hospital. Electrical power design required survey of existing equipment and associated field work to be performed between 3:00 am and 6:00 a.m. to avoid interfering with normal operations. Design included a phased approach to limit impact to hospital operations.

**Children's Hospital - Kitchen Renovation**

Designed and specified electrical systems associated with renovations and expansion of the kitchen at Children's Hospital in New Orleans. Design included power, lighting, tie-into to hood suppression equipment, control of solenoid valves in gas lines, and fire alarm.

**Carville Vo-tech Campus**

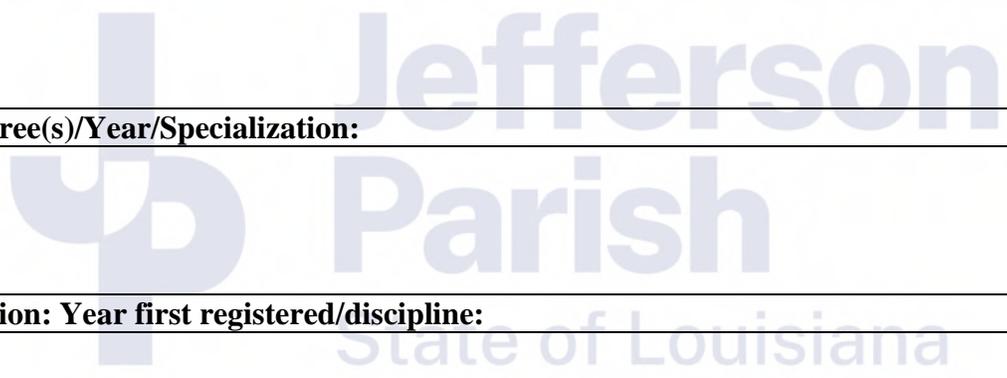
Designed and specified electrical special systems for a new (6) building, vo-tech campus that included a dormitory, a recreation building with gymnasium, a cafeteria building, an administration building, a warehouse, and a classroom building. Design included a campus wide fire alarm system, campus wide CATV system, and a gymnasium sound system.

**Jefferson Parish Department of General Services - Yenni Building Conversion to EOC**

Designed and specified electrical systems associated with the conversion of the 10-story office building to an Emergency Operations Center for Jefferson Parish. Electrical design consisted of full standby generator power for the building, which was accomplished via paralleled 1000 kW diesel generators sets mounted on an elevated exterior platform. Electrical design also included new paralleling switchgear, new electrical service and main distribution equipment, bus duct connecting existing and new distribution equipment, lighting, and tie-in to existing fire alarm system. Generator housings were specified to withstand hurricane force winds. Space was provided on the platform and in the switchgear to incorporate a third, future generator for redundancy.

**TEC Professional Services Questionnaire**

<b>KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:</b>
<b>Name &amp; Title:</b>
<b>Project Assignment:</b>
<b>Name of Firm with which associated:</b>
<b>Years' experience with this Firm:</b>
<b>Education: Degree(s)/Year/Specialization:</b>
<b>Active registration: Year first registered/discipline:</b>
<b>Other experience and qualifications relevant to the proposed Project:</b>



### **Career Tech / New Orleans Career Center**

Electrical Engineer of Record for the renovation of high school into a Career /VoTech Learning Center. It included a culinary teaching kitchen, dining space, student commons, welding lab, electrical lab, machinery lab, maker lab, carpentry shop, classrooms, media/coffee bar, admin/faculty offices, support spaces and a collaborative courtyard. New electrical and data services were brought into the building. New LED lighting, controls, and a lighting control system were designed. General power was designed throughout the building and special needs for teaching labs were provisioned. Horizontal and backbone (fiber) communication cabling was specified.

### **Cafe Reconcile**

Electrical design for a \$5M renovation/addition to an existing 5-story historical building. The project entailed the complete renovation of the existing building including restaurant and office space plus the addition of a two-story kitchen. The electrical design included lighting, power, fire alarm, and data and telephone communications. It also included site lighting and an emergency generator.

### **Carolyn Park Middle School Kitchen Renovation**

Electrical design for the renovation of the cafeteria building. The design included lighting, power, fire alarm, data communications, security and school intercom systems.

### **Jefferson Parish Mixed Use Retail Development**

Electrical design for new construction project that consist of a brewery, restaurant, and entertainment venue. The design includes new electrical service, and tenant specific lighting/power design.

### **Kimpton Hotel Fontenot**

Provided the electrical design for his \$20M hotel renovation including a banquet kitchen and smaller commercial kitchen to serve the ballrooms, restaurant and room service. The kitchens included three separate cook lines, prep areas, walk-in coolers and dish washing areas. A new café, event space, bar and front desk were included.

### **Board of Trade Renovation**

This project involved the renovation of the existing Board of Trade building on Magazine Street into an event facility for weddings and corporate events. The electrical scope included a completed new electrical system. The electrical design included new lighting, lighting controls, new electrical service and a fire alarm system. It also provided rough-in for communications for the facility. The facility included a large ballroom area, a kitchen, a rear courtyard and 2nd floor meeting spaces.

### **301 Chartres Street - Restaurant**

Electrical design for the renovation of an 6,300 sq-ft, three-story building into a restaurant. The first floor included a dining area and bar, the 2nd floor included a kitchen and dining area and the third floor included a kitchen prep area with a walk-in cooler/freezer. The electrical design included reworking the existing electrical service, power, lighting, dimming controls, fire alarm, data communication and CATV.

**TEC Professional Services Questionnaire**

<b>KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:</b>
<b>Name &amp; Title:</b>
<b>Project Assignment:</b>
<b>Name of Firm with which associated:</b>
<b>Years' experience with this Firm:</b>
<b>Education: Degree(s)/Year/Specialization:</b>
<b>Active registration: Year first registered/discipline:</b>
<b>Other experience and qualifications relevant to the proposed Project:</b>

### **Café Reconcile**

Chip provided the mechanical design for this \$5M renovation/addition to an existing 5-story historical building. The project entailed the complete renovation of the existing building including restaurant and office space plus the addition of a two-story kitchen.

### **Saints Cafeteria**

Mechanical Engineer of Record for the mechanical and plumbing design for this comprehensive \$16M renovation, which included a new full-service commercial kitchen and multiple specialty cooking stations. The renovation was a complete gut of the existing facility which was expanded to an 18,000 square foot facility providing full food service for both the Saints and Pelican organizations. The project included all new mechanical and plumbing systems throughout including six cook lines, prep areas, dining areas, dishwash and walk-in coolers.

### **Kimpton Hotel Fontenot**

Provided the mechanical design for this \$20M hotel renovation including a banquet kitchen and smaller commercial kitchen to serve the ballrooms, restaurant and room service. The kitchens included three separate cook lines, prep areas, walk-in coolers and dish washing areas. The kitchens included all new HVAC and plumbing systems.

### **301 Chartres Street - Restaurant**

Chip produced the mechanical design for the renovation of this three-story, 6,300 square-foot building into a restaurant. The first floor included a dining area and bar, the second floor included a kitchen and dining area and the third floor included a kitchen prep area with walk-in cooler/freezer. Mechanical design included a new HVAC system for the building, plumbing system, and sprinkler system. He also provided the kitchen hood design.

### **Pontchartrain Hotel Kitchen**

Provided mechanical design for first floor kitchen and café of the Pontchartrain Hotel.

### **Carville Job Corps Center**

Design of HVAC systems for seven building complexes including two classroom buildings, one cafeteria/kitchen building, one recreation building including gymnasium, multipurpose area, training rooms, etc. and one administration building. The other buildings are residential/dormitories

## TEC Professional Services Questionnaire

**L. Work by Firm or Joint-Venture members which best illustrates current qualifications relevant to this Project. Please include any and all work performed for Jefferson Parish. Please attach additional pages if necessary.**

### PROJECT NO. 1

Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Career Tech / Career New Orleans Career Center, New Orleans, LA  Orleans Parish School Board Harold Juke	This project involved the renovation of a 135,000 square-foot high school and transforming it into a Career and VoTech Learning Center. The IMC designed the mechanical, electrical, plumbing, sprinkler, fire alarm and lighting systems for the project.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2023	\$33.6 Million	\$10.1 Million

### PROJECT NO. 2

Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
New Orleans Baptist Theological Seminary Cafeteria Building  NOBTS Jim Parker 3939 Gentilly Blvd. New Orleans, LA 70126	Project consisted of the complete, phased renovation of, and addition to, the Cafeteria Building, including the Kitchen, Serving area, Banquet Rooms, and meeting spaces. IMC designed all Mechanical, Electrical, and Plumbing for the project, including required connections for kitchen and serving equipment, Kitchen Hood Suppression System, kitchen hood supply air, kitchen hood exhaust air, lighting, lighting controls, Fire Alarm System, and Sprinkler System.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2023	\$2.5 Million	\$900 Thousand

## TEC Professional Services Questionnaire

<b>PROJECT NO. 3</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility</b>	
<p>Saints Cafeteria Metairie, LA</p> <p>New Orleans Saints 5800 Airline Drive Metairie, LA 70003</p>	<p>IMC provided the mechanical and plumbing design for this comprehensive \$16M renovation, which included a new full-service commercial kitchen and multiple specialty cooking stations. The renovation was a complete gut of the existing facility which was expanded to an 18,000 square foot facility providing full food service for both the Saints and Pelican organizations. The project included all new mechanical and plumbing systems throughout including six cook lines, prep areas, dining areas, dishwash and walk-in coolers.</p>	
<b>Completion Date (Actual or estimated)</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
2024	\$16 Million	\$2 Million

<b>PROJECT NO. 4</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<p>Kimpton Hotel Fontenot New Orleans, LA</p> <p>Kimpton Hotel Fontenot 501 Tchoupitoulas Street New Orleans, LA 70130</p>	<p>IMC provided the MEP design for this \$20M hotel renovation including a banquet kitchen and smaller commercial kitchen to serve the ballrooms, restaurant and room service. The kitchens included three separate cook lines, prep areas, walk-in coolers and dish washing areas. The kitchens included all new HVAC, plumbing, and electrical systems. This job presented a unique challenge in that both kitchens were located in a historic timber frame building with very limited floor to floor clearance.</p>	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
2023	\$20 Million	\$8 Million

## TEC Professional Services Questionnaire

<b>PROJECT NO. 5</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<p>Carolyn Park Middle School Kitchen Renovation Slidell, LA</p> <p>St. Tammany Parish School Board 321 N. Theard Street Covington, LA 70433</p>	<p>Responsibilities were to design MEP and fire protection systems for renovations to the existing Cafeteria building. The renovation included relocation of the existing commercial kitchen, installation of new grease waste systems and grease interceptor, new kitchen ventilation equipment, and new packaged DX rooftop units to condition the building. The fire protection system was designed to provide a fully sprinkled building, and a new fire protection service was provided. The electrical design included lighting, power, fire alarm and data communications, security and school intercom systems.</p>	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
2017	\$2.9 Million	\$800 Thousand

<b>PROJECT NO. 6</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<p>Touro Cafeteria Renovation New Orleans, LA</p> <p>Touro Infirmary LCMC Health Don Gaspard 1401 Fourcher Street New Orleans, LA 70115</p>	<p>Mechanical, Plumbing and Electrical system renovations associated with a reconfiguration of the Second Floor Servery and First Floor Kitchen. Project required extensive field research to identify existing equipment requirements and associated loads to compare to new, proposed equipment in both locations. Construction was phased to limit impact to existing Kitchen and Servery, and included construction of a temporary Servery during construction.</p>	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
2016	\$1.5 Million	\$320 Thousand

**TEC Professional Services Questionnaire**

<b>PROJECT NO. 7</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
Cafe Reconcile New Orleans, LA  Reconcile New Orleans, Inc. 1631 Oretha C Haley Boulevard New Orelans, LA 70113	IMC provided the MEP design for this \$5M renovation and addition to an existing five-story historical building. The project entailed the complete renovation of the existing building including restaurant and office space plus the addition of a two-story kitchen. All existing MEP systems were replaced in their entirety.	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
2011	\$5 Million	\$1 Million

<b>PROJECT NO. 8</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
Pontchartrain Hotel Kitchen New Orleans, LA 70130  Pontchartrain Hotel 2031 St. Charles Ave. New Orleans, LA 70130	IMC provided the MEP design for the renovation of the first floor kitchen and cafe of the Pontchartrain Hotel. All existing MEP systems were replaced in their entirety.	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
2016	\$4 Million	\$2 Million

## TEC Professional Services Questionnaire

<b>PROJECT NO. 9</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<p>RSD Kitchen Refurbishment</p> <p>Recovery School District 1615 Poydras Street New Orleans, LA 70112</p>	<p>Scope included MEP design and construction administration services at six different RSD school kitchens. Project refurbishment included mitigating code compliance issues and MEP system upgrades to address equipment degradation.</p> <p>MEP design and construction administration services were included for the following school kitchens: McDonogh 28, Crossman, Banneker, Wicker, Gently and Wheatly.</p>	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
2016	\$2.2 Million	\$1 Million

<b>PROJECT NO. 10</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<p>Jefferson Parish Mixed Use Retail Development Gretna, LA</p> <p>Jefferson Facilities 230 Huey P. Long Avenue Gretna, LA 70053</p>	<p>New construction project consists of a brewery, restaurant, and entertainment venue. The design includes new electrical, water, and sewer services with fire protection backflow prevention and grease interceptor. MEP systems include both split and packaged HVAC equipment, instantaneous water heaters, kitchen grease and dishwash ventilation systems, fire alarm system, and tenant specific lighting/power design.</p>	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
Currently In-Design	\$8.1 Million	\$2.7 Million

## TEC Professional Services Questionnaire

**M. List all prior and/or on-going litigation between Firm and Jefferson Parish. Please attach additional pages if necessary.**

Parties:		Status/Result of Case:
Plaintiff:	Defendant:	
1.	IMC has no prior or on-going litigation with Jefferson Parish.	
2.		
3.		
4.		

**N. Use this space to provide any additional information or description of resources supporting Firm's qualifications for the proposed project.**

**Experience**

IMC has specialized in the design of electrical and mechanical systems since its inception in 1988. IMC has two licensed electrical engineers and two electrical designers which is led by Principal and Electrical Department head, Richard Nichols, P.E. The mechanical design section of IMC is led by Principal and Mechanical Department Head, Matthew Wender, P.E. and includes four licensed mechanical engineers and two mechanical designers. Specific experience is detailed within their resumes and the 10 projects noted in the RFQ response. Within the projects listed IMC illustrates extensive experience in the design of electrical and mechanical facilities. IMC has provided MEP services for commercial buildings and for a variety of Parish and local facilities including schools, libraries, fire stations, specialty buildings and administrative buildings. More specific to this project, IMC recently completed the MEP design for the New Orleans Career Center which houses a Culinary Arts training program, the Saints Cafeteria, and the Jefferson Parish Mixed Use Retail Development.

**O. To the best of my knowledge, the foregoing is an accurate statement of facts.**

Signature:  Print Name: Matthew D. Wender

Title: Principal and Mechanical Department Head Date: 12/6/2024

*Please see next page for additional information*

**N. (continued) Use this space to provide any additional information or description of resources supporting firm's qualifications for the proposed project:**

### **Past Performance**

All professional and technical personnel are thoroughly familiar with electrical and mechanical work associated with commercial facilities including educational, hospitality, residential, healthcare, recreational, and office environments. IMC has placed specific emphasis on the commercial building industry since its inception and has experience in both new construction and renovation as well as the different delivery methods such as bid/spec and design/build. Some recent projects relative to this RFQ include:

- New Orleans Career Center – Culinary Arts
- New Orleans Baptist Theological Seminary Cafeteria Building
- New Orleans Saints Cafeteria
- Kimpton Hotel Fontenot
- Jefferson Parish Mixed Use Retail Development

IMC has also provided engineering services for many Jefferson Parish projects. Currently, IMC holds a miscellaneous mechanical and electrical engineering service contract with the parish. We encourage the reader to inquire about IMC's past performance with Mr. Ryan Babcock, Director of General Services for Jefferson Parish.

### **Current Workload**

Based upon our experience with past contracts, we project that this contract would constitute less than 5% of our revenue in a given fiscal year. As such, we believe that IMC's staff can support the design effort required for the awarded work. IMC has been able to provide professional design services under numerous municipal contracts within the scheduled time. IMC has never been involved in litigation with a public entity, and we know of no time when IMC failed to meet scheduled delivery dates.

### **Firm Size**

IMC is a firm specializing in Mechanical and Electrical design services. We have 15 full time professional employees (consisting of engineers, designers and CAD technicians) and utilize part time professional employees for specialized projects. IMC additionally employs a full time Office Manager, and one additional part-time employee for bookkeeping and other administrative tasks.

Our firm has relatively low overhead and prides itself on productivity. Our engineers and designers are involved in all aspects of the project from design to final observation, decreasing the total impact that a single project has to company resources, and allowing our engineers to take ownership of the projects they have designed.

### **Responsiveness to Scope of Work**

As we hope our project descriptions communicate, IMC can demonstrate design and construction administration experience in all aspects of scope contained within this request for qualifications. Our past successful completion of similar projects has afforded us the experience to competently and responsively provide the services described in this RFQ. We encourage the reader to reach out to project contacts to discuss IMC's responsiveness and performance on past projects. Additionally, IMC has a great working relationship with several electrical equipment vendors, Food and Beverage Consultants, lighting representatives, and lighting control system suppliers, helping us to specify the right product for the right application.



## LOUISIANA PROFESSIONAL ENGINEERING AND LAND SURVEYING BOARD

As of 12/6/2024 the Louisiana Professional Engineering and Land Surveying Board (LAPELS) has the following information on file:

Mr. Matthew David Wender  
2714 Independence Street  
Metairie, Louisiana 70006

	<b>LOUISIANA PROFESSIONAL ENGINEERING &amp; LAND SURVEYING BOARD (LAPELS)</b> 9643 Brookline Avenue, Suite 121 Baton Rouge, LA 70809 Phone (225) 925-6291 www.lapels.com	
	<b>Mr. Matthew David Wender</b> License/Certificate Type - Number <b>PE.0034365</b> <b>Status: Active</b> Exp Date: <b>03/31/2025</b>	
	<p>Please be advised that your license must be in "Active" status in order for you to (a) provide or offer to provide engineering or land surveying services in Louisiana or (b) use the words "engineer", "engineering", "land surveyor", "land surveying" or any modification or derivative thereof in your name or in connection with your business or activities in Louisiana. Licensees whose licenses are in "Retired", "Inactive", or "Expired" status are prohibited from engaging in the activities described above in items (a) and (b).</p> <p>LA R. S. 37:689 requires firms practicing or offering to practice engineering or land surveying in the state of Louisiana to be licensed by the Board prior to offering such services.</p>	

Print and keep the following information for your record or verification. The pocket card may also be printed on card stock or laminated to keep with you as license/certificate verification.

### Disclaimer

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## LOUISIANA PROFESSIONAL ENGINEERING AND LAND SURVEYING BOARD

As of 12/6/2024 the Louisiana Professional Engineering and Land Surveying Board (LAPELS) has the following information on file:

Mr. Paul Schurb Vlosich  
2120 Colombo Drive  
Harvey, Louisiana 70058-3045

	<b>LOUISIANA PROFESSIONAL ENGINEERING &amp; LAND SURVEYING BOARD (LAPELS)</b> 9643 Brookline Avenue, Suite 121 Baton Rouge, LA 70809 Phone (225) 925-6291 www.lapels.com
	<b>Mr. Paul Schurb Vlosich</b> License/Certificate Type - Number <b>PE.0031006</b> <b>Status: Active</b> Exp Date: <b>03/31/2026</b>
<p>Please be advised that your license must be in "Active" status in order for you to (a) provide or offer to provide engineering or land surveying services in Louisiana or (b) use the words "engineer", "engineering", "land surveyor", "land surveying" or any modification or derivative thereof in your name or in connection with your business or activities in Louisiana. Licensees whose licenses are in "Retired", "Inactive", or "Expired" status are prohibited from engaging in the activities described above in items (a) and (b).</p> <p>LA R. S. 37:689 requires firms practicing or offering to practice engineering or land surveying in the state of Louisiana to be licensed by the Board prior to offering such services.</p>	

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## LOUISIANA PROFESSIONAL ENGINEERING AND LAND SURVEYING BOARD

As of 12/6/2024 the Louisiana Professional Engineering and Land Surveying Board (LAPELS) has the following information on file:

Mr. Richard Earl Nichols  
1054 Whitetail Drive  
Mandeville, Louisiana 70448

	<b>LOUISIANA PROFESSIONAL ENGINEERING &amp; LAND SURVEYING BOARD (LAPELS)</b> 9643 Brookline Avenue, Suite 121 Baton Rouge, LA 70809 Phone (225) 925-6291 www.lapels.com
	<b>Mr. Richard Earl Nichols</b> License/Certificate Type - Number <b>PE.0025896</b> <b>Status: Active</b> Exp Date: <b>09/30/2026</b>
<p>Please be advised that your license must be in "Active" status in order for you to (a) provide or offer to provide engineering or land surveying services in Louisiana or (b) use the words "engineer", "engineering", "land surveyor", "land surveying" or any modification or derivative thereof in your name or in connection with your business or activities in Louisiana. Licensees whose licenses are in "Retired", "Inactive", or "Expired" status are prohibited from engaging in the activities described above in items (a) and (b).</p> <p>LA R. S. 37:689 requires firms practicing or offering to practice engineering or land surveying in the state of Louisiana to be licensed by the Board prior to offering such services.</p>	

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## LOUISIANA PROFESSIONAL ENGINEERING AND LAND SURVEYING BOARD

As of 12/6/2024 the Louisiana Professional Engineering and Land Surveying Board (LAPELS) has the following information on file:

Mr. Eugene Fallis Higbee III  
2714 Independence Street  
Metairie, Louisiana 70006

	<b>LOUISIANA PROFESSIONAL ENGINEERING &amp; LAND SURVEYING BOARD (LAPELS)</b> 9643 Brookline Avenue, Suite 121 Baton Rouge, LA 70809 Phone (225) 925-6291 www.lapels.com	
	<b>Mr. Eugene Fallis Higbee III</b> License/Certificate Type - Number <b>PE.0026162</b> <b>Status: Active</b> Exp Date: <b>09/30/2026</b>	
	<p>Please be advised that your license must be in "Active" status in order for you to (a) provide or offer to provide engineering or land surveying services in Louisiana or (b) use the words "engineer", "engineering", "land surveyor", "land surveying" or any modification or derivative thereof in your name or in connection with your business or activities in Louisiana. Licensees whose licenses are in "Retired", "Inactive", or "Expired" status are prohibited from engaging in the activities described above in items (a) and (b).</p> <p>LA R. S. 37:689 requires firms practicing or offering to practice engineering or land surveying in the state of Louisiana to be licensed by the Board prior to offering such services.</p>	

Print and keep the following information for your record or verification. The pocket card may also be printed on card stock or laminated to keep with you as license/certificate verification.

### Disclaimer

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**The Louisiana Professional Engineering and Land Surveying Board has the following information on file:**

Name:

IMC Consulting  
Engineers, Inc.

Public Address:

2714 Independence  
Street

**License/Certificate Information w/ Supervision**

License	Status	First Issuance Date	Expiration Date	Supervisor(s)
EF.0001470	Active	11/17/1988	03/31/2025	Mr. Richard Earl Nichols # PE.0025896 ; Mr. Eugene Fallis Higbee III # PE.0026162