



**CENTRALBIDDING**  
FROM CENTRAL AUCTION HOUSE

**SOQ 24-031 Rheem Facility Renovation**  
Jefferson Parish Government

Project documents obtained from [www.CentralBidding.com](http://www.CentralBidding.com)

28-Aug-2024 09:23:26 AM



**SOQ 24-031**

**Rheem Facility Renovation**

**Submission Deadline: September 12, 2024 at 3:30 PM**

**ATTENTION VENDORS!!!**

**Please review all pages and respond accordingly, complying with all provisions in the public notice and Jefferson Parish Code of Ordinances Section 2-926 et seq. All submissions must be received on the Purchasing Department's e-Procurement site, [www.jeffparishbids.net](http://www.jeffparishbids.net), by the SOQ submission deadline date and time. Late submissions will not be accepted.**

**Jefferson Parish Purchasing Department  
General Government Building  
200 Derbigny Street, Suite 4400  
Gretna, LA 70053  
Purchasing Specialist II: Mark BATTERY  
[Mark.BATTERY@jeffparish.gov](mailto:Mark.BATTERY@jeffparish.gov)  
(504)364.2810**

**Technical Evaluation Committee (TEC) Questionnaire**  
**Instructions**

- The Technical Evaluation Committee (TEC) Questionnaire shall be used for professional services related to architecture, engineering, or survey projects.
- **The TEC Questionnaire should be completely filled out. Complete and attach ALL sections. Insert “N/A” or “None” if a section does not apply or if there is no information to provide.**
- Questionnaire must be signed by an authorized representative of the Firm. Failure to sign the questionnaire shall result in disqualification of proposer pursuant to J.P. Code of Ordinances Sec. 2-928.
- All subcontractors must be listed in the appropriate section of the Questionnaire. Each subcontractor must provide a complete copy of the TEC Questionnaire, applicable licenses, and any other information required by the advertisement. Failure to provide the subcontractors' complete questionnaire(s), applicable licenses, and any other information required by the advertisement shall result in disqualification of proposer pursuant to J.P. Code of Ordinances Sec. 2-928.
- If additional pages are needed, attach them to the questionnaire and include all applicable information that is required by the questionnaire.

## TEC Professional Services Questionnaire

**A. Project Name and Advertisement Resolution Number:**

Rheem Facility Renovation Jefferson Parish Government  
SOQ 24-031

**B. Firm Name & Address:**

John C. Williams Architects, LLC  
824 Baronne St.  
New Orleans, LA 70113

**C. Name, title and contact information of Principal, as defined in Section 2-926 of the Jefferson Parish Code of Ordinances, who is a registered, licensed architect, professional engineer, or surveyor in the State of Louisiana:**

John C. Williams -Principal/ Owner 824 Baronne St.  
New Orleans, LA 70113  
504-566-0888  
jcwilliams@williamsarchitects.com

**D. Name and contact information of employee who is a registered and licensed architect, professional engineer, or surveyor in the State of Louisiana in the applicable discipline. A subcontractor may be substituted here only if the advertised Project requires more than one discipline.**

John C. Williams -Principal/ Owner 824 Baronne St.  
New Orleans, LA 70113  
504-566-0888  
jcwilliams@williamsarchitects.com

**E. Please provide the number of employees whose primary function corresponds with each category:**

<u>4</u> Administrative	<u>    </u> Estimators	<u>    </u> Specification Writers
<u>2</u> Architects (Licensed)	<u>    </u> Geologists	<u>    </u> Structural Engineers
<u>    </u> Chemical Engineers	<u>    </u> Geotechnical Engineers	<u>    </u> Graduate Engineers
<u>    </u> Civil Engineers	<u>1</u> Interior Designers	<u>2</u> Project Managers
<u>    </u> Construction Inspectors	<u>    </u> Landscape Architects	<u>2</u> Clerical
<u>    </u> Ecologists	<u>    </u> Land Surveyor	<u>    </u> Grant/Funding Specialist
<u>    </u> Electrical Engineers	<u>    </u> Mechanical Engineers	<u>    </u> Sanitary Engineers
<u>    </u> Engineer Intern	<u>    </u> Environmental Engineers	
<u>    </u> Professional Land Surveyors		<u>11</u> TOTAL

**F. Is this submittal by a JOINT-VENTURE? Please check: YES                      NO ☒**

If marked "No" skip to Section I. If marked "yes" complete Sections G-H.

## TEC Professional Services Questionnaire

**G. If submittal is by JOINT-VENTURE, list the firms participating and outline specific areas of responsibility (including administrative, technical, and financial) for each firm. Please attach additional pages if necessary.**

1. N/A

2. N/A

**H. Has this JOINT-VENTURE previously worked together? Please check:**  
 YES      NO ☒

**I. List all subcontractors anticipated for this Project. Please note that all subcontractors must submit a fully completed copy of this questionnaire, applicable licenses, and any other information required by the advertisement. See Jefferson Parish Code of Ordinances, Sec. 2-928(a)(3). Please attach additional pages if necessary.**

Name & Address:	Specialty:	Worked with Firm Before (Yes or No):
1. Marais Engineers 2018 Jena Street New Orleans, LA 70115	Civil and Structural Engineers	Yes
2. YKH Consulting, LLC 3701 Hessmer Avenue Metairie, LA 70002	Mechanical, Electrical, and Plumbing Engineers	Yes
3. BFM Corporation, LLC 15 Veterans Boulevard Kenner, LA 70062	Land Survey and Geotech	Yes

**J. Please specify the total number of support personnel that may assist in the completion of this Project:**

5

## TEC Professional Services Questionnaire

**K. List the professional in charge, key persons, specialists, and individual consultants anticipated for this Project and provide their relevant information below. If necessary, please attach additional documentation (i.e. resume) that demonstrates the employment history and experience of the Firm's key persons that may assist in the completion of this Project. Please attach additional pages if necessary.**

### **PROFESSIONAL IN CHARGE OF PROJECT:**

**Name & Title:**

John C. Williams, AIA, NCARB  
Principal, Williams Architects

**Project Assignment:**

Design Principal

**Name of Firm with which associated:**

John C. Williams Architects, LLC

**Years' experience with this Firm:**

41

**Education: Degree(s)/Year/Specialization:**

Master Architecture, B.A. Architecture, B.S. Psychology; AIA, NCARB; 1983

**Active registration: Year first registered/discipline:**

1983; License No. LA 3145

**Other experience and qualifications relevant to the proposed Project:**

John has built a versatile and impressive body of work over his career that includes commercial, institutional and residential projects. John takes pride in all his projects, no matter how big or small. From a delicate iron gate to a new multi-story building to a residential golf community, John's diverse work can be viewed all around the southeast.

## TEC Professional Services Questionnaire

<b>KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:</b>
<b>Name &amp; Title:</b> Emile Lejeune, AIA, NCARB Project Architect
<b>Project Assignment:</b> Project Architect
<b>Name of Firm with which associated:</b> John C. Williams Architects, LLC
<b>Years' experience with this Firm:</b> 2
<b>Education: Degree(s)/Year/Specialization:</b> Master of Architecture, Tulane University, 2013
<b>Active registration: Year first registered/discipline:</b> LA 9007:2018
<b>Other experience and qualifications relevant to the proposed Project:</b> Emile, an accomplished architect in the dynamic realm of hospitality design, boasts an extensive decade-long career specializing in hotel projects. During his tenure at his previous firm, he was the Project Lead for an intricate 7-year brand renovation of the Covington Marriott Residence Inn and orchestrated the transformation of the AC Hotel Bourbon Marriott. Emile's architectural expertise extends to the AC+Element Marriott Hotel in New Orleans, where he excelled as the Project Lead. He also played a vital role in providing essential drafting support for various projects, including hotels in San Antonio and Kansas City Downtown, while achieving LEED Accreditation for Kinley Cincinnati Downtown – A Tribute Portfolio Hotel.

## TEC Professional Services Questionnaire

<b>KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:</b>
<b>Name &amp; Title:</b> Mackenzie Laxton- Assistant Architect
<b>Project Assignment:</b> Design Assistant
<b>Name of Firm with which associated:</b> John C . Williams Architects, LLC
<b>Years' experience with this Firm:</b> 1 Year
<b>Education: Degree(s)/Year/Specialization:</b> Master's in Architecture 2021
<b>Active registration: Year first registered/discipline:</b> N/A
<b>Other experience and qualifications relevant to the proposed Project:</b> Born and raised in St. Louis, Mackenzie received her Master's in Architecture from the University of Kansas with certifications in both Historic Preservation and Design-Build. During her time at the University of Kansas, she participated in Studio 804, and comprehensive design-build course where she was challenged with the design and construction of tiny homes for the local community shelter; this fueled her love for community-based projects and serving those in need. Her passion for historic architecture and adaptive reuse brought her to New Orleans and eventually to work with the Williams Architects team.



## TEC Professional Services Questionnaire

<b>KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:</b>
<b>Name &amp; Title:</b> Kaylan Mitchell Assistant Architect
<b>Project Assignment:</b> Design Assistant
<b>Name of Firm with which associated:</b> John C. Williams Architects, LLC
<b>Years' experience with this Firm:</b> 1 Year
<b>Education: Degree(s)/Year/Specialization:</b> Master of Architecture, Preservation Studies, Tulane University Bachelor of Arts in Communication Studies, Louisiana State University
<b>Active registration: Year first registered/discipline:</b> N/A
<b>Other experience and qualifications relevant to the proposed Project:</b> A native of Franklin, Louisiana, Kaylan is passionate about people, placemaking, and material history within design. Kaylan holds a Master of Architecture and Graduate Certificate in Historic Preservation from Tulane University. There she received both the graduate leadership award and equity diversity and inclusion award for her dedication to her roles in student leadership and creating community within the school. Growing up on the rural Gulf Coast, Kaylan is inspired by meaningful gestures and enjoys trying to find ways to implement that in design. She is committed to understanding how to continue the stories of historical buildings through sustainable renovation and restoration.

## TEC Professional Services Questionnaire

<b>KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:</b>
<b>Name &amp; Title:</b>
<b>Project Assignment:</b>
<b>Name of Firm with which associated:</b>
<b>Years' experience with this Firm:</b>
<b>Education: Degree(s)/Year/Specialization:</b>
<b>Active registration: Year first registered/discipline:</b>
<b>Other experience and qualifications relevant to the proposed Project:</b>

## TEC Professional Services Questionnaire

**L. Work by Firm or Joint-Venture members which best illustrates current qualifications relevant to this Project. Please include any and all work performed for Jefferson Parish. Please attach additional pages if necessary.**

<b>PROJECT NO. 1</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<p>Enterprise Rental Car 225 E. Airline Hwy. Kenner, LA 70062</p> <p>Carrie Russell 3850 N. Causeway Blvd. Ste. 1800 Metairie, LA 70002 504-415-6655 (cell) carrie.l.russell@em.com</p>	<p>Scope includes strip &amp; replacing the existing building envelope to the structure as needed to renovate the office space, adjacent car wash / garage bays, maintenance canopy, covered entry, and pick-up/ drop off area. Site improvements are limited to parking lot I directional striping, site lighting, and driveway resurfacing/ curbing alterations.</p>	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
May 2025	\$2.3 Million	Architectural Services

<b>PROJECT NO. 2</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<p>Naval Support East Bank 4400 Dauphine St. New Orleans, LA 70146</p> <p>MCC Real Estate Development Group 3330 N. Causeway Blvd. 4th Floor Metairie, LA 70002 (504) 833-8291</p>	<p>Scope includes Schematic Design through Construction Documents producing HUD Firm Commitment drawings. Bidding and Negotiation and Construction Administration. Also assisting the owner with coordinating their execution of EIS noise waiver, HUG Green MIP conditions, and potential conditioned gray box for future conditions.</p>	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
TBD	\$100 Million	Architectural Services

## TEC Professional Services Questionnaire

<b>PROJECT NO. 3</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility</b>	
<p>NOCCA Forum Renovations 2800 Chartres St. New Orleans, LA 70117</p> <p>MCC Real Estate Development Group 3330 N. Causeway Blvd. 4th Floor Metairie, LA 70002 (504) 833-8291</p>	<p>The New Orleans Center for Creative Arts (NOCCA) Forum is an adaptive reuse of an 1830s rail depot, 1850s warehouse and existing infill structure into a new expansion for the New Orleans Center for Creative Arts. The facility houses an expanded culinary arts department, science labs and academic studio classrooms. In addition to the educational portion of the project, there is a public cafe and tenant space for lease. The blending of public elements into an educational facility focused on creativity provides moments for students to present their art to the community. Williams Architects is proud to have transformed this basic warehouse into an interactive space that is in keeping with NOCCA, a vital and inspiring institution.</p>	
<b>Completion Date (Actual or estimated)</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
2014	\$16.5 Million	Architectural Services

<b>PROJECT NO. 4</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<p>Basin Street Station 501 Basin Street New Orleans, LA 70112</p> <p>Mike Valentino 814 Conti St., Ste. 200 New Orleans, LA 70112 (504) 636-1080</p>	<p>The comprehensive renovation of this four-story building included an entry addition, fourth floor meeting space and adjoining landscaped parking. The building was transformed from a blighted and vacant property into a cultural center and gateway to the historic "Basin Street Corridor".</p> <p>Williams Architects balanced the renovation of the historic railway building with sensitive new construction to create an appropriately scaled space worthy of its prominence in history.</p>	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
2006	\$4 million	Architectural Services

## TEC Professional Services Questionnaire

<b>PROJECT NO. 5</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
Armstrong Park Improvements 701 N. Rampart St. New Orleans, LA 70116	The scope included the renovation and repair of a Fire House on the Park grounds. Williams produced construction documents and construction administration for rebuilding and painting the exterior, adding front doors, repairing all windows, washing the interior, adding new exterior light fixtures, adding new lettering/signage, the installation of a new slate and membrane roof, as well as minimal electrical and drainage repairs.	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
2010	\$5 Million	Architectural Services

<b>PROJECT NO. 6</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
Circle Foods Store New Orleans, LA 70116  Dwayne Boudreaux Circle Food Store Owner (504) 940-1706	Williams Architects was hired to restore the Circle Food Store to its former glory and reopen by the end of 2013. The renovation included a full restoration of the historic masonry core of the grocery and market area, originally built in 1933, and a rebuilding of the ancillary storage spaces along the backside of the building. Non-original alterations and additions have been removed and replaced to bring the store into full code compliance and reduce energy costs. The design of the store respects the original construction while providing the conveniences of a modern grocery store and one stop shop.	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
11/2013	\$4 Million	Architectural Services

## TEC Professional Services Questionnaire

<b>PROJECT NO. 7</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<p>St. Claude Heights Elementary School Arabi, LA 70032</p> <p>Albert Carey (504) 231-2305</p>	<p>Williams Architects was commissioned to design a new school. The new structure had to interact with an existing parish gymnasium that was located on the already small neighborhood site. The structure was designed to create an interior courtyard and play-space that pushed the educational aspects of the facility to boundaries of the site and closer to the public eye. The Library anchors the school at the main entry point with an open double height space. The limitation of southern light, with an abundance of other natural light creates for a bright, warm space.</p>	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
8/2010	\$1.4 Million	Architectural Services

<b>PROJECT NO. 8</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<p>Second Line Stages 800 Richard St. New Orleans, LA 70130</p> <p>Susan Brennan 800 Richard St New Orleans, LA 70130 (504) 528-3050</p>	<p>Williams Architects was hired to design this green studio in the U.S. Located in the Lower Garden District, it leads the commercial revitalization of this historic district. The development of the stages involved both careful restoration of the existing historic building and an addition of a new structure, focusing on integrating old New Orleans architecture with modern technology.</p>	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
2010	\$26 Million	Architectural Services

## TEC Professional Services Questionnaire

<b>PROJECT NO. 9</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<p>Alexa Boutique Hotel 711-731 Canal St New Orleans, LA 70130</p> <p>Anjali Agarwal Starwood Capital Group 711 Canal St. (917) 291-7025 aagarwal@starwood.com</p>	<p>Williams Architects was hired to totally rehabilitate the interior to incorporate historic elements with modern systems and planning for boutique hotel use, along with complete exterior restoration. Williams Architects was the Architect of record, design principal, created and administered construction documents, administered and designed historic tax credit and facade grant donation documents, all construction administration, all project administration.</p>	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
2005	\$15 Million	Architectural Services

<b>PROJECT NO. 10</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<p>Langenstein's 122 Sauve Rd. River Ridge, LA 70123</p> <p>Michael and Trey Lanaux (504) 865-9287</p>	<p>Williams Architects designed the third location for long time local grocer Langenstein's. The new store is located in the former Trading Post Shopping Center in River Ridge.</p> <p>Working diligently with General Contractor during the design phase helped to lower construction costs and identifies potential construction challenges before they were a problem. The total renovation, combined several former tenant spaces.</p>	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
11/2015	\$2 Million	Architectural Services

## TEC Professional Services Questionnaire

**M. List all prior and/or on-going litigation between Firm and Jefferson Parish. Please attach additional pages if necessary.**

Parties:		Status/Result of Case:
Plaintiff:	Defendant:	
1.  N/A		
2.		
3.		
4.		

**N. Use this space to provide any additional information or description of resources supporting Firm's qualifications for the proposed project.**

Adaptive. Versatile. Engagement. These are the tenets that define Williams Architects. Since founding the firm in 1983, John C. Williams has understood that a company is only as good as its people, and Williams has developed a team of architects who personify these ideas and share his passion for revitalizing communities through their buildings.

Williams Architects is heavily engaged with both the community and the client. The firm has built trust over decades with regulatory agencies from the departments within New Orleans City Hall to the State Fire Marshal to the National Park Service and more. These departments trust Williams Architects will work in the best interests of the community, and no firm is better positioned to do so. We understand the structural capabilities of our soil, the moisture level and quality of our air, and the magnitude of wind and flooding risks in the region. We understand the physical, political, and cultural characteristics of our city. With our focus on adaptive reuse and eight LEED-accredited professionals on staff, we strive to find cost-effective, environmentally conscious solutions that benefit both our clients and our community.

**O. To the best of my knowledge, the foregoing is an accurate statement of facts.**

Signature: John C. Williams

Print Name: John C. Williams, AIA, NCARB

Title: Principal/Architect

Date: September 12, 2024



## Statement of Qualifications

### AFFIDAVIT

STATE OF Louisiana

PARISH/COUNTY OF Orleans

BEFORE ME, the undersigned authority, personally came and appeared: John Williams, (Affiant) who after being by me duly sworn, deposed and said that he/she is the fully authorized Principal Architect of John C. Williams Architects, LLC (Entity), the party who submitted a Statement of Qualifications (SOQ) to \_\_\_\_\_  
\_\_\_\_\_  
(Briefly describe the services the SOQ will cover), to the Parish of Jefferson.

Affiant further said:

#### Campaign Contribution Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

**Choice A** \_\_\_\_\_ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

**Choice B** X there are **NO** campaign contributions made which would require disclosure under Choice A of this section.

Affiant further said:

Debt Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

**Choice A** \_\_\_\_\_ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

**Choice B** X There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

Solicitation of Campaign Contribution Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

**Choice A** \_\_\_\_\_ Attached hereto is a list of all elected officials of the Parish of Jefferson, whether still holding office at the time of the affidavit or not, where the elected official, individually, either by **telephone or by personal contact**, solicited a campaign contribution or other monetary consideration from the Entity, including the Entity's officers, directors and owners, and employees owning twenty-five percent (25%) or more of the Entity, during the two-year period immediately preceding the date the affidavit is signed. Further, to the extent known to the Affiant, the date of any such solicitation is included on the attached list.

**Choice B** X there are **NO** solicitations for campaign contributions which would require disclosure under Choice A of this section.

Affiant further said:

Subcontractor Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

**Choice A**   X   Affiant further said that attached is a listing of all subcontractors, excluding full time employees, who may assist in providing professional services for the aforementioned SOQ.

**Choice B**        There are **NO** subcontractors which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

*[The remainder of this page is intentionally left blank.]*

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

John C. Williams  
Signature of Affiant

John C. Williams  
Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

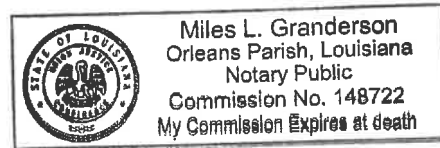
ON THE 27 DAY OF SEPTEMBER, 2024.

[Signature]  
Notary Public

\_\_\_\_\_  
Printed Name of Notary

\_\_\_\_\_  
Notary/Bar Roll Number

My commission expires \_\_\_\_\_.



**Technical Evaluation Committee (TEC) Questionnaire**  
**Instructions**

- The Technical Evaluation Committee (TEC) Questionnaire shall be used for professional services related to architecture, engineering, or survey projects.
- **The TEC Questionnaire should be completely filled out. Complete and attach ALL sections. Insert "N/A" or "None" if a section does not apply or if there is no information to provide.**
- Questionnaire must be dated and signed by an authorized representative of the Firm. Failure to sign the questionnaire shall result in disqualification of proposer pursuant to J.P. Code of Ordinances Sec. 2-928.
- All subcontractors must be listed in the appropriate section of the Questionnaire. Each subcontractor must provide a complete copy of the TEC Questionnaire, applicable licenses, and any other information required by the advertisement. Failure to provide the subcontractors' complete questionnaire(s), applicable licenses, and any other information required by the advertisement shall result in disqualification of proposer pursuant to J.P. Code of Ordianances Sec. 2-928.
- If additional pages are needed, attach them to the questionnaire and include all applicable information that is required by the questionnaire.

## TEC Professional Services Questionnaire

**A. Project Name and Advertisement Resolution Number:**

Rheem Facility Renovation  
Resolution No. 144735

**B. Firm Name & Address:**

Marais Consultants LLC  
2018 Jena Street  
New Orleans, LA 70115

**C. Name, title and contact information of Principal, as defined in Section 2-926 of the Jefferson Parish Code of Ordinances, who is a registered, licensed architect, professional engineer, or surveyor in the State of Louisiana:**

Jennifer Snape, PE  
Owner and Lead Designer  
Phone: 504.350.2644  
Email: jenny@maraisconsultants.com

**D. Name and contact information of employee who is a registered and licensed architect, professional engineer, or surveyor in the State of Louisiana in the applicable discipline. A subcontractor may be substituted here only if the advertised Project requires more than one discipline.**

Jennifer Snape, PE  
Owner and Lead Designer  
Phone: 504.350.2644  
Email: jenny@maraisconsultants.com

**E. Please provide the number of employees whose primary function corresponds with each category:**

<u>1</u> Administrative	<u>    </u> Estimators	<u>    </u> Specification Writers
<u>    </u> Architects (Licensed)	<u>    </u> Geologists	<u>2</u> Structural Engineers
<u>    </u> Chemical Engineers	<u>    </u> Geotechnical Engineers	<u>2</u> Graduate Engineers
<u>1</u> Civil Engineers	<u>    </u> Interior Designers	<u>    </u> Project Managers
<u>    </u> Construction Inspectors	<u>    </u> Landscape Architects	<u>    </u> Clerical
<u>    </u> Ecologists	<u>    </u> Land Surveyor	<u>    </u> Grant/Funding Specialist
<u>    </u> Electrical Engineers	<u>    </u> Mechanical Engineers	<u>    </u> Sanitary Engineers
<u>3</u> Engineer Intern	<u>    </u> Environmental Engineers	
<u>    </u> Professional Land Surveyors		<u>9</u> <b>TOTAL</b>

**F. Is this submittal by a JOINT-VENTURE? Please check: YES ☐ NO ☒**

If marked "No" skip to Section I. If marked "yes" complete Sections G-H.

## TEC Professional Services Questionnaire

**G. If submittal is by JOINT-VENTURE, list the firms participating and outline specific areas of responsibility (including administrative, technical, and financial) for each firm. Please attach additional pages if necessary.**

1.  
N/A

2.  
N/A

**H. Has this JOINT-VENTURE previously worked together? Please check:**  
YES ☐ NO ☐

**I. List all subcontractors anticipated for this Project. Please note that all subcontractors must submit a fully completed copy of this questionnaire, applicable licenses, and any other information required by the advertisement. See Jefferson Parish Code of Ordinances, Sec. 2-928(a)(3). Please attach additional pages if necessary.**

Name & Address:	Specialty:	Worked with Firm Before (Yes or No):
1. N/A	N/A	N/A
2.		
3.		

**J. Please specify the total number of support personnel that may assist in the completion of this Project:**

4 \_\_\_\_\_

## TEC Professional Services Questionnaire

**K. List the professional in charge, key persons, specialists, and individual consultants anticipated for this Project and provide their relevant information below. If necessary, please attach additional documentation (i.e. resume) that demonstrates the employment history and experience of the Firm's key persons that may assist in the completion of this Project. Please attach additional pages if necessary.**

### **PROFESSIONAL IN CHARGE OF PROJECT:**

**Name & Title:**

Jennifer Snape, PE  
Owner and Lead Designer

**Project Assignment:**

Lead Engineer

**Name of Firm with which associated:**

Marais Consultants LLC

**Years' experience with this Firm:**

2 years

**Education: Degree(s)/Year/Specialization:**

Master's Certificate /2012/ Coastal Engineering/Old Dominion University  
B.S./2004/Civil Engineering/Tulane University

**Active registration: Year first registered/discipline:**

2010/LA Civil Engineering PE # 35470  
Also in CA, AL, FL, MS, MT, HI  
ASCE Sustainable Infrastructure Certificate

**Other experience and qualifications relevant to the proposed Project:**

Jennifer Snape, PE is owner and lead designer at Marais Consultants LLC and has 21 years of experience in the engineering field. She has a wide range of project experience including structural design for both residential and commercial structures for renovations and new construction; sewer design; grading and drainage design; coastal erosion protection systems design; civil site design for sites ranging from less than an acre to over 1000 acres; hydrologic and hydraulic modeling; stormwater management plans for urban, rural, and coastal systems; environmental consulting and due diligence studies; and permitting through federal, state, and local agencies. She has successfully managed and delivered projects for private and public clients, including the City of New Orleans, Sewerage & Water Board of New Orleans, Plaquemines Parish, St. Bernard Parish, St. Tammany Parish, and others. At Marais, she oversees, manages, and designs all engineering projects.



## TEC Professional Services Questionnaire

<b>KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:</b>
<b>Name &amp; Title:</b>
Trevor Paitz, PE Structural Engineer
<b>Project Assignment:</b>
Structural Engineer
<b>Name of Firm with which associated:</b>
Marais Consultants, LLC
<b>Years' experience with this Firm:</b>
<1 year
<b>Education: Degree(s)/Year/Specialization:</b>
BS/ 2020/Civil and Environmental Engineering/ University of New Orleans BS/ 2012/ Construction Management/ University of Nebraska
<b>Active registration: Year first registered/discipline:</b>
2023/LA Civil Engineering PE #0048389
<b>Other experience and qualifications relevant to the proposed Project:</b>
Trevor Paitz, PE is a Structural Engineer at Marais Consultants, LLC. Mr. Paitz started his career in Construction Management working as a civil and structural field engineer and project engineer. To further his engineering knowledge, Trevor completed a Bachelors degree in Civil and Environmental Engineering at the University of New Orleans. After graduation, Trevor worked as a Civil/Structural Engineer for 6 years with other local firms before joining Marais Consultants. In addition to his extensive experience in construction administration and management, Trevor has designed marine and commercial structures for renovations and new construction. He utilizes his project management skills for cost estimating and value engineering to ensure budget compliance and avoid unforeseen overages.

## TEC Professional Services Questionnaire

<b>KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:</b>
<b>Name &amp; Title:</b>
Jake Yemma, PE Civil Engineer
<b>Project Assignment:</b>
Civil Engineer
<b>Name of Firm with which associated:</b>
Marais Consultants LLC
<b>Years' experience with this Firm:</b>
>1 year
<b>Education: Degree(s)/Year/Specialization:</b>
B.A. / 2010 / Music B.S. / 2021 / Civil Engineering
<b>Active registration: Year first registered/discipline:</b>
2023 / LA Civil Engineering PE # 48432
<b>Other experience and qualifications relevant to the proposed Project:</b>
Jake Yemma, PE recently joined Marais as a Civil Engineer. Mr. Yemma completed his bachelor's degree in Civil Engineering in 2021. While in school, he interned for the Louisiana DOTD where he honed his skills in data collection and Arc GIS. He spent several years in New York working on private and public roadway and infrastructure projects and returned to New Orleans to work for the Louisiana DOTD as an EIT. Mr. Yemma has extensive experience with permitting, cost estimating, project management, roadway design, grading and drainage, traffic analysis and reporting, construction staging, inspection, and MPT, stormwater management, surveying, cost. He is also proficient in construction administration, including submittal and shop drawing reviews for residential and commercial projects.

## TEC Professional Services Questionnaire

<b>KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:</b>
<b>Name &amp; Title:</b>
Philip Aucoin, EI Civil and Structural Designer
<b>Project Assignment:</b>
Project Designer
<b>Name of Firm with which associated:</b>
Marais Consultants LLC
<b>Years' experience with this Firm:</b>
2 years
<b>Education: Degree(s)/Year/Specialization:</b>
B.S. / 2015 / Civil Engineering
<b>Active registration: Year first registered/discipline:</b>
2016 / LA Civil Engineering EI #32861
<b>Other experience and qualifications relevant to the proposed Project:</b>
<p>Philip Aucoin, EI is a civil and structural designer at Marais specializing in residential and small to medium commercial projects. After graduating with a B.S. in Civil Engineering from LSU, he began working as a field engineer for a roadway and utility construction company. He has 8 years of experience in civil site design (including sewer and wastewater), roadway/parking lot design, and structural design for various projects throughout the Southeastern United States. Mr. Aucoin has worked directly with design engineers and inspectors on a variety of public and private projects. Some of these projects spanned across many years and cost \$10+ million to complete. At Marais, Mr. Aucoin assists with the preparation of civil and structural engineering drawings; prepares and modifies calculations and reports; conducts data research and field investigations; and coordinates with public and government agencies.</p>

## TEC Professional Services Questionnaire

<b>KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:</b>
<b>Name &amp; Title:</b>
Anne Gutierrez, El Civil Engineer
<b>Project Assignment:</b>
Project Designer
<b>Name of Firm with which associated:</b>
Marais Consultants LLC
<b>Years' experience with this Firm:</b>
>1 year
<b>Education: Degree(s)/Year/Specialization:</b>
B.S. / 2020 / Civil Engineering
<b>Active registration: Year first registered/discipline:</b>
2023 / FL Civil Engineering El # 1100026549 2023 / Certificate of Training - Suspended Scaffold Competent Person 2023 / Remote (Drone) Pilot - Small Unmanned Aircraft Systems (UAS) #4926504
<b>Other experience and qualifications relevant to the proposed Project:</b>
Anne Gutierrez, El recently joined Marais as a Project Designer. Ms. Gutierrez completed her bachelor's degree in Civil Engineering at the University of Louisiana in Lafayette in 2020. Anne has extensive experience with structural design, forensic investigations and assessments, restoration and historic renovation, residential design, and construction administration. Following graduation, Anne worked with a small local structural engineering firm in Santa Rosa, Florida where she conducted residential inspections for hurricane damages homes and oversaw construction for home renovations. Anne continued gaining experience with a nation-wide firm in Tampa where she performed structural design for small to medium residential and commercial buildings. She also applied her design skills to restorations of a large apartment complex and a hotel roof/envelope. At Marais, Anne is performing structural design for small to medium residential and commercial sites throughout southern Louisiana and is continuing to add to her impressive skill set as she works toward her Professional Engineer certification.

## TEC Professional Services Questionnaire

<b>KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:</b>
<b>Name &amp; Title:</b>
Cleo Pappas, EI Engineer Intern
<b>Project Assignment:</b>
Project Designer
<b>Name of Firm with which associated:</b>
Marais Consultants LLC
<b>Years' experience with this Firm:</b>
1 year
<b>Education: Degree(s)/Year/Specialization:</b>
B.S. / 2021 / Civil Engineering
<b>Active registration: Year first registered/discipline:</b>
2021 / LA Civil Engineering EI #34841
<b>Other experience and qualifications relevant to the proposed Project:</b>
<p>Cleo Pappas is a Project Designer at Marais Consultants LLC. Beginning as a student intern a year prior to graduation, Cleo has gained a wide range of experience including civil site design (sewer and wastewater), drainage design, and stormwater management plans. She has also assisted in the design of residential and commercial structures from new construction to historic renovations. Cleo is adept at using AutoCAD, ArcGIS, and RISA. Cleo has been involved in the design of several City of New Orleans roadway projects that included the design of sanitary sewer lines and she has developed plan and profile drawings for construction drawings for those designs.</p>

## TEC Professional Services Questionnaire

<b>KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:</b>
<b>Name &amp; Title:</b>
Alexander Vu Project Designer
<b>Project Assignment:</b>
Project Designer
<b>Name of Firm with which associated:</b>
Marais Consultants LLC
<b>Years' experience with this Firm:</b>
1 year
<b>Education: Degree(s)/Year/Specialization:</b>
B.S. / 2021 / Civil Engineering
<b>Active registration: Year first registered/discipline:</b>
2021/ Procore Certified Project Manager  2021/ USACE Construction Quality Mgmt/ SE9-04-19-00231
<b>Other experience and qualifications relevant to the proposed Project:</b>
Alexander Vu is a civil and structural designer and project manager at Marais. He specializes in project management and estimating; site supervision; scheduling; quality control; project financials and budgets; value engineering; civil design; and structural design. He is experienced with ProCore, BIM360, Submittal Exchange, and AutoCAD/Civil 3D. Mr. Vu is a member of the American Concrete Institute (ACI), American Society of Civil Engineers (ASCE), and the Society of American Military Engineers (SAME). Alexander is a Procore Certified: Project Manager and is certified through the USACE: Construction Quality Management for Contractors (SE9-04-19-00231)

## TEC Professional Services Questionnaire

<b>KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:</b>
<b>Name &amp; Title:</b>
Laura Snape Graphic Designer
<b>Project Assignment:</b>
CAD Technician
<b>Name of Firm with which associated:</b>
Marais Consultants LLC
<b>Years' experience with this Firm:</b>
1 year
<b>Education: Degree(s)/Year/Specialization:</b>
B.A. / 2006 / Studio Art and French Language
<b>Active registration: Year first registered/discipline:</b>
N/A
<b>Other experience and qualifications relevant to the proposed Project:</b>
<p>Laura Snape is a graphic designer with more than 15 years of experience providing design support to engineers and architects. In 2006, she graduated with a degree in studio art and started working in the engineering industry as a project coordinator. She is skilled in Auto CAD, web design, print design, and Arc GIS. Laura specializes in crafting and implementing public outreach plans and designing support resources to accompany these projects. She has been recognized for her work with multiple awards from the Society for Marketing Professional Services (SMPS) for communications materials. At Marais, she assists with the preparation of civil and structural engineering drawings for projects of all types and sizes.</p>

## TEC Professional Services Questionnaire

**L. Work by Firm or Joint-Venture members which best illustrates current qualifications relevant to this Project. Please include any and all work performed for Jefferson Parish. Please attach additional pages if necessary.**

<b>PROJECT NO. 1</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<p>Gates of Prayer Synagogue Renovations</p> <p>4000 W. Esplanade Ave. Metairie, LA 7002</p> <p>Seth Welty Colectivo 504-232-6013 seth@colectivonola.com</p>	<p>Marais is part of a team providing an extensive renovation of multiple spaces within the Gates of Prayer complex on West Esplanade Avenue between Lake Villa Drive and Richland Avenue. The four areas of focus for this project are: the Secret Garden, the Sanctuary, the Administrative Wing/Entry Atrium, and the Outdoor Classrooms and Playground. Work will include a new wall enclosure in the garden, an extension of the classroom wing, a covered breezeway, renovated enclosure walls in the sanctuary, extended entry canopy, and expanded entry. Our scope includes civil and structural design.</p>	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
Estimated 2025	N/A	\$40,000

<b>PROJECT NO. 2</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<p>The Drifter Hotel Renovation</p> <p>3522 Tulane Ave. New Orleans, LA 70119</p> <p>Terri Dreyer 504-486-3272 nano1@nanollc.net</p>	<p>Marais is performing structural design for the renovation and addition of a hotel structure located in the Mid-City neighborhood of New Orleans. Built in 1956 and renovated in 2017, The Drifter Hotel is an iconic post-war low-rise structure of approximately 8600 SF consisting of a single-story office and two-story hotel room building. Our scope is focused on the expansion of the outdoor patio/ entry area and renovations taking place in the hotel room building.</p>	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
Estimated 2025	N/A	\$27,012



## TEC Professional Services Questionnaire

<b>PROJECT NO. 3</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility</b>	
Office Building Renovation  225 E. Airline Highway Kenner, LA 70062  Sara Beaman Williams Architects 504.566.0888 sbeaman@williamsarchitects.com	This project consists of renovations to a car rental and fleet storage facility on Airline Highway in Kenner. Marais is providing civil and structural design for this project. Scope includes interior renovations, raising the existing canopy over the drive up area, adding canopies on the site to accommodate fuel islands, and various site improvements including the addition of fuel islands, reworking of drainage, and site utility plan.	
<b>Completion Date (Actual or estimated)</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
Estimated 2024	N/A	\$14,500

<b>PROJECT NO. 4</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
LSED Parking Lot 4 - Building Addition and Renovation  Smoothie King Center, Parking Lot 4 1501 Dave Dixon Dr., New Orleans, LA 70113  Olivia Szczerba NANO Architecture 504-486-3272 olivias@nanollc.net	Marais is part of a team providing design services for the renovation and expansion of an existing pre-engineered storage building located in Parking Lot 4 adjacent to the Smoothie King Center. The existing pre-engineered storage building is a 40' x 150' building with a 20' x 24' attached annex. The total existing approximate square footage is 6,480 SF. The project includes increasing the size of the existing warehouse by adding a new pile supported slab, pre-engineered building and then renovating portions of existing warehouse space. Marais is providing civil and structural design services, including water and sanitary sewer tie-ins to the new building and site drainage design.	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
Estimated 2024	N/A	\$18,000

## TEC Professional Services Questionnaire

<b>PROJECT NO. 5</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
Civil Site and Structural Design for Prytania Townhomes  1746 Prytania Street New Orleans, LA 70130  Eli Lewis Pfeffer Torode Architecture 615-667-0808 eli@pfeffertorode.com	Marais is providing civil site design, stormwater management, and structural engineering for this project which consists of 3 existing historic townhomes (1746, 1748, and 1752 Prytania St.) in the lower garden district of New Orleans. The existing structures have served as a B&B for some years, and we have been charged with restoring the buildings to their original state. Due to the size of the project site, we are designing stormwater management solutions that meet the requirements of the City of New Orleans Stormwater Management code. This includes drawings and a report narrative for permitting prepared by a Licensed Civil Engineer.	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
Estimated 2024	N/A	\$53,000

<b>PROJECT NO. 6</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
Ninth Ward Stadium  New Orleans, LA  Orleans Parish School Board Prime - Williams Architects Andrew Stephens 504.566.0888 astephens@williamsarchitects.com	This new construction school sports facility will include an artificial turf football field, an 8-lane track with field events included, a grandstand seating 3,000 - 5,000 spectators plus a pressbox and scoreboard, restrooms, concessions and ticketing, parking and site amenities. Marais's scope of work consists of civil and structural design for the complete construction of the stadium facility. Site Improvements include stadium lighting, access drives and parking, entry plaza and ticket booth, and perimeter fencing. The design focuses on incorporating green infrastructure and a storm water retention system in the site design through pervious concrete, stormwater detention/native planting areas, pervious pavers, and stormwater bioswales. The site's infrastructure will include electric vehicle charging stations, bicycle parking, dark sky compliant LED lighting, water-efficient plumbing, and recycled field turf.	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
Estimated 2025	N/A	\$97,000

## TEC Professional Services Questionnaire

<b>PROJECT NO. 7</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<p>SUNO Cafeteria and Office Design</p> <p>New Orleans, LA</p> <p>Office of Facility Planning and Control Prime - Bell Butler Design &amp; Architecture Lindsay Butler, AIA 504.754.1118 lindsay@bell-butler.com</p>	<p>Marais is providing civil and structural design for this project involving construction of a new one-story cafeteria at the Southern University of New Orleans campus. The existing cafeteria will be demolished to make way for the new building, which will include a dining room, kitchen, storage rooms, walk-in cooler and freezer, staff offices, restrooms, mechanical rooms, electrical rooms, corridors, and other necessary spaces. The project also includes modifications to site features, parking, pavement, and sidewalks. Coordination with external vendors for kitchen equipment is essential to ensure seamless integration of utilities and mechanical connections. The scope of the proposal covers design services up to the construction documents phase, excluding bidding or construction administration. Drainage design will comply with the campus stormwater</p>	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
Estimated 2025	N/A	\$37,000

<b>PROJECT NO. 8</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<p>Lincoln Beach Redevelopment Master Plan</p> <p>New Orleans, LA</p> <p>City of New Orleans Prime - Sasaki Joshua Brooks, PE 720.776.4675 jbrooks@sasaki.com</p>	<p>Lincoln Beach is an approximately 15-acre property located on the shore of Lake Pontchartrain. The site is bordered on the southeast by a railroad track, flood protection levee, and a large roadway. It was established along the shores of the Lake in 1939 as a recreational area for the city's African American population. The site was managed by the City of New Orleans until its closing in 1964. Since then, the structures and facilities at Lincoln Beach have gradually deteriorated over time due to lack of maintenance and a barrage of hurricane impacts, causing unsafe conditions at the site. The master planning process will facilitate additional public input and engage residents in formulating and implementing a plan that truly belongs to the community. It will include improved amenities for ongoing use of the site as well as shoreline improvements, beach nourishment, and new structures. Marais is providing civil and structural design and</p>	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
Estimated 2025	N/A	\$132,000

## TEC Professional Services Questionnaire

<b>PROJECT NO. 9</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
Hotel Perle Renovation  757 St. Charles Ave. New Orleans, LA 70130  Mollie Burke Rome Office 504.827.1928 mollie@romeoffice.us	This project consists of the renovation of an existing building in the Central Business District of New Orleans. Marais has been asked to assume structural design and engineer-of-record responsibilities from another engineer. The existing three-story structure was originally built as a hotel in 1920 and renovated into an office building by in 1985. This project brings it back to its original use with a full renovation of the office building into a large-format hotel. It will feature 11 suites and a 2,000 square feet café/bar concept on the ground floor. The hotel development comprises 11 unique large-format suites, ranging in size from 1,400 to 1,800 square feet. They include three-, four- and five-bedroom units. The units will include chef's kitchens, hardwood floors throughout, exposed brick, en-suite washer/dryer, central HVAC and bathrooms.	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
Estimated 2025	N/A	\$32,795

<b>PROJECT NO. 10</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
Ecole Pointe-au-Chien Renovations  1558 Louisiana 665 Montegut, LA 70377  Morgan Conner Williams Architects 504.566.0888 mconner@williamsarchitects.com	This project consists of repairs to the large École Pointe-au-Chien elementary school complex in Pointe-aux-Chenes, Terrebonne Parish, Louisiana. The project site consists of four buildings and walkways that connect the structures. The buildings total 28,396 SF and are all one story and are supported on concrete slabs. Marais is working alongside Williams Architects and is providing structural and civil design to include existing conditions assessments, design recommendations for repair work and structural strengthening, utility design, foundation and framing design, and schematics for sewage treatment system repairs.	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
Estimated 2025	N/A	\$13,000

## TEC Professional Services Questionnaire

**M. List all prior and/or on-going litigation between Firm and Jefferson Parish. Please attach additional pages if necessary.**

Parties:		Status/Result of Case:
Plaintiff:	Defendant:	
1. N/A		
2. N/A		
3. N/A		
4. N/A		

**N. Use this space to provide any additional information or description of resources supporting Firm's qualifications for the proposed project.**

Structural engineering is one of the core services upon which Marais was founded. We provide a broad spectrum of structural engineering services ranging from small, single-family home renovations to large, complex buildings serving commercial developments and hospitals. Our designs incorporate and complement the existing site features, working to enhance the project's value to its environment. As a result of our work on projects throughout the region, we have established strong working relationships with local municipalities allowing us to streamline the permitting process. We believe that quality and consistency have shaped our successful history of obtaining timely approvals for our developments. In addition, we understand and account for the variability in soil conditions in southern Louisiana by balancing the specific earthwork components encountered on each project with the project goals.

**O. To the best of my knowledge, the foregoing is an accurate statement of facts.**

Signature:  Print Name: Jennifer Snape  
 Title: Owner Date: 9/6/2024



**Office of the Secretary**

PO Box 94245 | Baton Rouge, LA 70804-9245  
ph: 225-379-1200 | fx: 225-379-1851

**John Bel Edwards, Governor**  
**Eric Kalivoda, Secretary**

May 24, 2023

**Marias Consultants, LLC**

Attn: Jennifer Snape  
2018 Jena Street  
New Orleans, La 70115

Dear Jennifer Snape:

**Congratulations!** The Louisiana Department of Transportation (LADOTD) Compliance Programs Office, on behalf of the Louisiana Unified Certification Program (LAUCP), is pleased to notify you that your company has been certified as a Disadvantaged Business Enterprise (DBE) in accordance with 49 CFR Part 23, 26, and all the laws of this state applicable to the transaction of business.

The LAUCP has been established to facilitate statewide DBE certification. It eliminates the need for DBE applicant firms to obtain certification from multiple agencies and provides reciprocity within Louisiana. The Louisiana Department of Transportation (LADOTD), the Louis Armstrong New Orleans International Airport (MSY) and the Regional Transit Authority (RTA) are the only certifying agencies, which comprise the LAUCP.

Your firm has been certified to perform services as described in the following North American Industry Classification System (NAICS) & DOTD Work code(s):

**NC541330 – Engineering Services**  
**C05 – Structural Engineering**  
**C09 – Civil Engineering**  
**NC541611 – Administrative Management and General Management Con**  
**C10 - Management**

Your firm's designation as a DBE will appear on the official Louisiana UCP DBE Directory website at [www.laucp.org](http://www.laucp.org). This directory consists of DBE firms certified by all of the above-mentioned agencies.

*Per the federal regulations, suppliers only receive 60% goal credit towards the materials they provide. Any contractor performing work in excess of \$50,000 with the exception of electrical, mechanical and plumbing, which are required to have a license if work is in excess of \$10,000, requires a Louisiana Contractor's License. You may contact the State Licensing Board for Contractors at (225) 765-2301 for more information.*

**Marais Consultants, LLC**

May 24, 2023

Page 2

In accordance with 49 CFR paragraph 26.83 (j), you must provide to the LAUCP, every year on the anniversary of the date of your certification, **May 31, 2024**, an affidavit sworn to by the firm's owner, along with all supporting documents (**Business taxes with all attachments, such as 1098, 1099, K-1's and/or W-2's**) stating your firm continues to meet the eligibility requirements of the program. If you fail to provide this affidavit in a timely manner, you will be deemed to have failed to cooperate under 49 CFR Part 26. 109(c). An email informing you to submit the necessary documentation will be forwarded to you approximately six (6) weeks prior to your anniversary date. However, should you not receive notification for your annual affidavit, contact this office. The responsibility to assure continued certification is yours. Failure to continue your eligibility will result in immediate action to decertify your firm. Additionally, in accordance with 49 CFR paragraph 26.83 (i), as a DBE, you must notify our office, immediately in writing of change in circumstances affecting your ability to meet size, disadvantaged status, ownership or control of your firm. You must provide the written notification within 30 days of the occurrence of the change.

The LADOTD has contracted with Urban League of Louisiana Center for Entrepreneurship & Innovation to provide DBE Supportive Services to all certified DBEs, in the LAUCP, at no cost to you. This consultant can offer your firm assistance and guidance on areas such as marketing, estimating, bidding, financial preparations, etc. Please feel free to contact Klassi Duncan with Urban League of Louisiana Center for Entrepreneurship and Innovation at (504) 620-9647 for any assistance needed to grow your organization.

The Louisiana UCP certifying entity reserves the right to withdraw this certification if at any time it is determined your certification was knowingly obtained by false, misleading will, or incorrect information. The Louisiana UCP certifying entity also reserves the right to request additional information and/or conduct an onsite visit at any time during the certification period to verify any documentation submitted in the application for certification. By accepting certification, your firm hereby consents to the examination of its books and documents by the certifying entity's DBE Program.

We are pleased to have you as a participant in the LAUCP and wish you much success.

If you have any questions regarding the content of this letter, contact the LADOTD DBE Certification Unit at (225) 379-1382.

Respectfully,

*Rhonda Wallace*

Rhonda Wallace

DBE/SBE Programs Manager



# LOUISIANA UNIFIED CERTIFICATION PROGRAM

## Disadvantaged Business Enterprise Program (DBE)

### Small Business Element (SBE)

This is to certify that under Title 49, Part 26 of the Code of Federal Regulations  
& under the State of Louisiana United Certification Program (LAUCP)

## Marais Consultants, LLC

is a Certified Disadvantaged Business Enterprise (DBE) & Small Business Element (SBE) in the following specialties:

NC541330, NC541611

NOTE: There may be other approved NAICS Codes. The online DBE Directory includes a complete list of approved codes.

### Certificate Eligibility: May 2023 to May 2024

*This certificate is valid through the above date provided. This firm meets the on-going programmatic standard and fulfills the annual update requirement to remain in good standing as a DBE. This certification is subject to annual verification and suspension or revocation based upon reasonable cause to believe that the firm is ineligible.*

*Rhonda Wallace*

**Rhonda Wallace, DBE/SBE Programs Manager**

*Louisiana Department of Transportation & Development*



**Technical Evaluation Committee (TEC) Questionnaire**  
**Instructions**

- The Technical Evaluation Committee (TEC) Questionnaire shall be used for professional services related to architecture, engineering, or survey projects.
- **The TEC Questionnaire should be completely filled out. Complete and attach ALL sections. Insert "N/A" or "None" if a section does not apply or if there is no information to provide.**
- Questionnaire must be dated and signed by an authorized representative of the Firm. Failure to sign the questionnaire shall result in disqualification of proposer pursuant to J.P. Code of Ordinances Sec. 2-928.
- All subcontractors must be listed in the appropriate section of the Questionnaire. Each subcontractor must provide a complete copy of the TEC Questionnaire, applicable licenses, and any other information required by the advertisement. Failure to provide the subcontractors' complete questionnaire(s), applicable licenses, and any other information required by the advertisement shall result in disqualification of proposer pursuant to J.P. Code of Ordinances Sec. 2-928.
- If additional pages are needed, attach them to the questionnaire and include all applicable information that is required by the questionnaire.

## TEC Professional Services Questionnaire

**A. Project Name and Advertisement Resolution Number:**

SOQ 24-031  
Rheem Facility Renovation

**B. Firm Name & Address:**

YKH Consulting  
  
3701 Hessmer Ave.  
Metairie, LA 70002

**C. Name, title and contact information of Principal, as defined in Section 2-926 of the Jefferson Parish Code of Ordinances, who is a registered, licensed architect, professional engineer, or surveyor in the State of Louisiana:**

Gene Yenari, PE.  
#28523  
YKH Consulting CEO  
Principal Mechanical Engineer  
(504) 231-3231  
gyenari@ykhconsulting.com

**D. Name and contact information of employee who is a registered and licensed architect, professional engineer, or surveyor in the State of Louisiana in the applicable discipline. A subcontractor may be substituted here only if the advertised Project requires more than one discipline.**

Louis King, PE.  
#45997  
YKH Consulting Employee  
Sr Staff Mechanical Engineer  
(504) 460-1008  
lking@ykhconsulting.com

**E. Please provide the number of employees whose primary function corresponds with each category:**

<u>  3  </u> Administrative	<u>      </u> Estimators	<u>      </u> Specification Writers
<u>      </u> Architects (Licensed)	<u>      </u> Geologists	<u>      </u> Structural Engineers
<u>      </u> Chemical Engineers	<u>      </u> Geotechnical Engineers	<u>      </u> Graduate Engineers
<u>      </u> Civil Engineers	<u>      </u> Interior Designers	<u>      </u> Project Managers
<u>      </u> Construction Inspectors	<u>  1  </u> Landscape Architects	<u>      </u> Clerical
<u>      </u> Ecologists	<u>      </u> Land Surveyor	<u>      </u> Grant/Funding Specialist
<u>  3  </u> Electrical Engineers	<u>  2  </u> Mechanical Engineers	<u>      </u> Sanitary Engineers
<u>      </u> Engineer Intern	<u>      </u> Environmental Engineers	
<u>      </u> Professional Land Surveyors	<u>  8  </u> CAD Drafters	<u> 17 </u> <b>TOTAL</b>

**F. Is this submittal by a JOINT-VENTURE? Please check: YES                      NO**

If marked "No" skip to Section I. If marked "yes" complete Sections G-H.

## TEC Professional Services Questionnaire

**G. If submittal is by JOINT-VENTURE, list the firms participating and outline specific areas of responsibility (including administrative, technical, and financial) for each firm. Please attach additional pages if necessary.**

1. N/A

2. N/A

**H. Has this JOINT-VENTURE previously worked together? Please check:**

☒ YES

☐ NO

**I. List all subcontractors anticipated for this Project. Please note that all subcontractors must submit a fully completed copy of this questionnaire, applicable licenses, and any other information required by the advertisement. See Jefferson Parish Code of Ordinances, Sec. 2-928(a)(3). Please attach additional pages if necessary.**

Name & Address:	Specialty:	Worked with Firm Before (Yes or No):
1. YKH Consulting, LLC  3701 Hessmer Ave. Metairie, LA 70002	Mechanical Electrical Plumbing Engineering	Yes
2.		
3.		

**J. Please specify the total number of support personnel that may assist in the completion of this Project:**

3

**K. List the professional in charge, key persons, specialists, and individual consultants anticipated for this Project and provide their relevant information below. If necessary, please attach additional documentation (i.e. resume) that demonstrates the employment history and experience of the Firm's key persons that may assist in the completion of this Project. Please attach additional pages if necessary.**

**PROFESSIONAL IN CHARGE OF PROJECT:**

**Name & Title:**

Chad Hadaway, P.E.  
Principal Electrical Engineer

**Project Assignment:**

Project Manager, Electrical Engineering

**Name of Firm with which associated:**

YKH CONSULTING, LLC

**Years' experience with this Firm:**

11 YEARS

**Education: Degree(s)/Year/Specialization:**

B.S. Electrical Engineering, 1999  
Louisiana State University  
Baton Rouge, LA

**Active registration: Year first registered/discipline:**

Louisiana P.E. (0033606) 2007  
Florida P.E. (77918) 2014  
Louisiana Contractor's License (44310) 2005

**Other experience and qualifications relevant to the proposed Project:**

**PROJECTS IN JEFFERSON PARISH:**  
Jefferson Parish Beautification Project 2021  
Dr. John Ochsner Discovery Health Sciences Academy  
Harahan Elementary School Renovations  
Jefferson Parish Gymnasium Facilities: AHU  
Ochsner Main Campus Central Plant  
Ochsner Cancer Center Metairie  
NOLA Motor Sports, Avondale

**ADDITIONAL PROJECTS:**  
Ochsner High Grove Central Plant, Baton Rouge  
Bayou Country Sports Park - Public Soccer Field +  
Parking Lighting  
Ochsner Fitness Center - Renovations  
Elmwood Sports Training Complex - Renovations +  
Additions  
Bayou Blue Splash Park - New Rec District Water Park

## TEC Professional Services Questionnaire

<b>KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:</b>	
<b>Name &amp; Title:</b>	
Gene Yenari, P.E. CEO & Principal Mechanical Engineer	
<b>Project Assignment:</b>	
Project Manager, Mechanical Engineering	
<b>Name of Firm with which associated:</b>	
YKH CONSULTING, LLC	
<b>Years' experience with this Firm:</b>	
15 YEARS	
<b>Education: Degree(s)/Year/Specialization:</b>	
B.S. Mechanical Engineering, 1994 University of New Orleans New Orleans, LA	
<b>Active registration: Year first registered/discipline:</b>	
Louisiana P.E. Mechanical (0028523) 1999 Florida P.E. Mechanical (77975) 2014 Texas P.E. Mechanical (127057) 2017	
<b>Other experience and qualifications relevant to the proposed Project:</b>	
<b>PROJECTS IN JEFFERSON PARISH:</b> Jefferson Parish Beautification Project 2021 Dr. John Ochsner Discovery Health Sciences Academy Harahan Elementary School Renovations Jefferson Parish Gymnasium Facilities: AHU Ochsner Main Campus Central Plant Ochsner Cancer Center Metairie NOLA Motor Sports, Avondale	<b>ADDITIONAL PROJECTS:</b> Ochsner High Grove Central Plant, Baton Rouge Bayou Country Sports Park - Public Soccer Field + Parking Lighting Ochsner Fitness Center - Renovations Elmwood Sports Training Complex - Renovations + Additions Bayou Blue Splash Park - New Rec District Water Park

## TEC Professional Services Questionnaire

<b>KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:</b>	
<b>Name &amp; Title:</b>	
Perry Hogan, P.E. Senior Staff Electrical Engineer	
<b>Project Assignment:</b>	
Electrical Engineer	
<b>Name of Firm with which associated:</b>	
YKH CONSULTING, LLC	
<b>Years' experience with this Firm:</b>	
3 YEARS	
<b>Education: Degree(s)/Year/Specialization:</b>	
B.S. Electrical Engineering, 1997 Tulane University New Orleans, LA	
<b>Active registration: Year first registered/discipline:</b>	
<div style="display: flex; justify-content: space-between;"> <div> Louisiana P.E. (31042) 2004  Alabama P.E. (30757) 2004  Texas P.E. (104453) 2009 </div> <div> Mississippi P.E. (17195) 2009  Florida P.E. (70426) 2009 </div> </div>	
<b>Other experience and qualifications relevant to the proposed Project:</b>	
<b>PROJECTS IN JEFFERSON PARISH:</b> Gretna Wastewater Treatment Plant New Generator Gretna Emergency Sewer Generator Lift Station # 1 Gretna Emergency Sewer Generator Lift Station #7 Bayou Signette Sports Complex Improvements and Generator Installations New Addition to Gretna Police Headquarters	<b>ADDITIONAL PROJECTS:</b> Northrop Grumman Shipbuilding, Inc. Emergency Power Backup for Substation ILC017 Willowridge Drainage Pumping Station, Luling, LA Jackson County Detention Center, Mississippi Ponchatoula Sewer Lift Station Generators

## TEC Professional Services Questionnaire

**L. Work by Firm or Joint-Venture members which best illustrates current qualifications relevant to this Project. Please include any and all work performed for Jefferson Parish. Please attach additional pages if necessary.**

### PROJECT NO. 1

Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
<b>BARKER HALL PHASE II</b>  Client: GFP Architects Location: Thibodaux, LA  Contact: Kevin Gros, AIA (985) 447-9931	YKH Consulting, LLC partnered with Gros, Flores, Positerry to provide engineering design services for Phase 2 of the Parker Hall facility. This project introduced a state-of-the-art covered practice facility designed specifically for the football players and women's soccer team. The facility includes an innovative open-air roof design with designer lighting underneath. Attached to one side of the roof were essential amenities including restrooms, facilities, locker rooms, showers, and storage areas.  The restroom and storage facilities were equipped with a VRF (Variable Refrigerant Flow) HVAC system, guaranteeing efficient and comfortable environments for users. This phase of the project not only enhanced the athletic experience for the teams but also showcased a commitment to sustainability and modern amenities.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
Complete 2024	\$2,000,000	\$27,507.66

### PROJECT NO. 2

Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
<b>Nicholls State University - Stopher Gym ADA Restroom Addition</b>  Client: GFP Architects Location: Thibodaux, LA  Contact: Kevin Gros, AIA (985) 447-9931	Gros, Flores, Positerry enlisted the expertise of YKH Consulting, LLC for mechanical, electrical, and plumbing engineering design services. This was in regard to an ADA restroom addition, inclusive of fixtures meticulously planned to meet The International Plumbing Code's prescribed minimum counts. To accommodate peak demand during student graduation ceremonies, the Gym's capacity was re-evaluated using the latest code standards to ensure compliance.  In terms of mechanical design, the project involved integrating the new HVAC system with the existing hydronic loop, thereby enhancing efficiency and functionality.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
Completed 2023	\$1,300,000	\$25,983.73

## TEC Professional Services Questionnaire

<b>PROJECT NO. 3</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility</b>	
<b>OSAKA STEAKHOUSE</b>  Client: W Architects Location: Panama City Beach, FL  Contact: W Architects (504) 754-5280	<p>YKH Consulting provided comprehensive MEP Engineering Services for the new 10,000 square feet building. The venture had an elaborate and stylish design, necessitating extensive collaboration between YKH Consulting and the architect to ensure seamless integration of technical elements. Beyond the interior, YKH Consulting completed necessary site engineering, managing the intricacies of the parking lot, outdoor guest seating areas, and landscape lighting to enhance the overall ambiance.</p> <p>Our expertise extended to utility coordination, and all fire safety and security measures. This project features a substantial kitchen equipped with state-of-the-art appliances, modern bathrooms and designer lighting.</p>	
<b>Completion Date (Actual or estimated)</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
Completed 2016	\$500,000	\$9,000

<b>PROJECT NO. 4</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<b>L.E. Fletcher Technical Community College - Phase I &amp; II Renovations</b>  Client: DDG Architects Location: Thibodaux, LA  Contact: Candace Duplantis (504) 434-6565	<p>YKH Consulting provided comprehensive MEP Engineering Services for the new 10,000 square feet building. The venture had an elaborate and stylish design, necessitating extensive collaboration between YKH Consulting and the architect to ensure seamless integration of technical elements. Beyond the interior, YKH Consulting completed necessary site engineering, managing the intricacies of the parking lot, outdoor guest seating areas, and landscape lighting to enhance the overall ambiance.</p> <p>Our expertise extended to utility coordination, and all fire safety and security measures. This project features a substantial kitchen equipped with state-of-the-art appliances, modern bathrooms and designer lighting.</p>	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
Completed 2019	\$407,383	\$61,000



## TEC Professional Services Questionnaire

PROJECT NO. 5		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
<p>GAUBERT OIL COMPANY - Office &amp; Building Renovations</p> <p>Client: GFP Architecture Location: Thibodaux, LA</p> <p>Contact: Kevin Gros, AIA (985) 447-9931</p>	<p>YKH Consulting, LLC partnered with Gros, Flores, Positerry to provide comprehensive MEP design services for a complete building renovation for Gaubert Oil Company. This transformation consists of converting a metal industrial structure into a versatile multi-use space. The renovation included the creation of a spacious 5,000 square-foot modern office, kitchen, bathrooms, and additional storage areas. There was also sizable 12,000 square-foot shop area.</p> <p>The project featured the installation of a larger exterior canopy and a dedicated workshop area, equipped with test skids. The renovation demanded substantial power, ultimately culminating in infrastructure setup to accommodate a large mobile generator. This solution, complete with a transfer switch and docking station, ensured seamless power management and flexibility for Gaubert Oil Company's.</p>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
Completed 2023	\$50,000,000	\$38,034.17

PROJECT NO. 6		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
<p>FLETCHER WORKFORCE TRAINING BUILDING</p> <p>Client: GFP Architecture Location: Schriever, LA</p> <p>Contact: Kevin Gros, AIA (985) 447-9931</p>	<p>YKH Consulting, LLC partnered with Gros, Flores, Positerry to deliver comprehensive engineering design services for a 24,000 square foot Workforce Training Building. This facility is designed to offer individuals and businesses access to education and training programs. Moreover, the building will also host affordable non-credit courses that cater to the recreational, and cultural needs of the community.</p> <p>The HVAC design encompasses a sophisticated system featuring 68 tons of multiple variable refrigerant flow, complemented by two 5-ton 100% dedicated outdoor air units. Separate variable refrigerant flow systems have been implemented to ensure optimal functionality for the data room and electrical room.</p>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
In Progress	\$10,000,000	\$38,034.17

## TEC Professional Services Questionnaire

<b>PROJECT NO. 7</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<b>ST JAMES SENIOR CENTER</b>  Client: DDG Architects Location: Vacherie, LA  Contact: Candace Duplantis (504) 434-6565	YKH Consulting assisted Duplantis Design Group with MEP Engineering for the St James (Vacherie) Senior Center. This project encompasses all-new HVAC, plumbing, and electrical systems. The brand new building features direct expansion mechanical equipment and the installation of a diesel generator. Security enhancements include cameras and an emergency call system. A significant aspect of this project is the large commercial kitchen. The Vacherie Center is also intended to be a resource for those who need it, so the kitchen will be used to produce up to 400 meals per day for people in need of assistance. The modern kitchen is equipped with natural gas appliances, a grease trap, and advanced ventilation. Additionally, YKH handled the parking lot and entry lighting, and all fire protection design.	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
In Progress	\$5,500,000	\$69,795.00

<b>PROJECT NO. 8</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<b>Ochsner Elmwood – OFT Multipurpose Space</b>  Client: Ochsner Health Location: Elmwood, LA  Contact: Corey Dominick (504) 400-8261	YKH Consulting, LLC provided Ochsner Elmwood with mechanical, electrical, and plumbing engineering design services for the Ochsner Elmwood – OFT Multipurpose Space. The goal of this project is to convert existing retail store space to Pickle Ball Courts and Play area, and design modification to existing offices to open up to concession area.  Preparation of construction drawings and specifications to include verification of owner furnished equipment loads and locations and calculation of any electrical demand loads and equipment connection requirements. We will also provide verification of owner furnished equipment loads and locations, and calculation of HVAC loads.	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
In Progress	\$20,000,000	\$5,000

## TEC Professional Services Questionnaire

**M. List all prior and/or on-going litigation between Firm and Jefferson Parish. Please attach additional pages if necessary.**

Parties:		Status/Result of Case:
Plaintiff:	Defendant:	
1. N/A	N/A	N/A
2.		
3.		
4.		

**N. Use this space to provide any additional information or description of resources supporting Firm's qualifications for the proposed project.**



### ABOUT YKH CONSULTING

YKH Consulting is a premier consulting firm specializing in mechanical (HVAC & plumbing), electrical, and fire protection systems. Our firm is headquartered in the Greater New Orleans area and has additional offices in Austin, TX, and Thibodaux, LA. YKH's design team comprises licensed mechanical and electrical engineers, as well as experienced project managers. Our focus is on delivering high-quality construction documents for all our architectural and construction partners.

### OUR MISSION

YKH maintains an unwavering dedication to delivering engineering services rooted in efficiency and quality. Our adept design team collaborates with a diverse clientele, ranging from expansive corporations to modest municipalities. We are committed to designing projects that maximize the value our clients receive from their investment. Consistency characterizes our approach across all endeavors, and it's how we forge a close partnership with the client. Our meticulously designed project development stages, are all geared toward providing value at each juncture of the design process.

CAGE: 75JT4

CERTIFICATIONS: SBA 8(a), DBE

NAICS: 541330

DUNS: 052410819

**O. To the best of my knowledge, the foregoing is an accurate statement of facts.**

**Signature:**  **Print Name:** Gene Yenari, PE.

**Title:** Principal Mechanical Engineer **Date:** 9/27/2024

**Technical Evaluation Committee (TEC) Questionnaire**  
**Instructions**

- The Technical Evaluation Committee (TEC) Questionnaire shall be used for professional services related to architecture, engineering, or survey projects.
- **The TEC Questionnaire should be completely filled out. Complete and attach ALL sections. Insert “N/A” or “None” if a section does not apply or if there is no information to provide.**
- Questionnaire must be dated and signed by an authorized representative of the Firm. Failure to sign the questionnaire shall result in disqualification of proposer pursuant to J.P. Code of Ordinances Sec. 2-928.
- All subcontractors must be listed in the appropriate section of the Questionnaire. Each subcontractor must provide a complete copy of the TEC Questionnaire, applicable licenses, and any other information required by the advertisement. Failure to provide the subcontractors' complete questionnaire(s), applicable licenses, and any other information required by the advertisement shall result in disqualification of proposer pursuant to J.P. Code of Ordinances Sec. 2-928.
- If additional pages are needed, attach them to the questionnaire and include all applicable information that is required by the questionnaire.

## TEC Professional Services Questionnaire

**A. Project Name and Advertisement Resolution Number:**

Professional Architectural and Engineering Services related to the  
Design and Construction Administration of

### Rheem Facility Renovations

SOQ 24-031 | Resolution No. 144735

**B. Firm Name & Address:**



**BFM Corporation, LLC**

15 Veterans Memorial Boulevard | Kenner LA 70062

**C. Name, title, and contact information of Principal, as defined in Section 2-926 of the Jefferson Parish Code of Ordinances, who is a registered, licensed architect, professional engineer, or surveyor in the State of Louisiana:**

**Ralph P. Fontcuberta, Jr., PLS, Executive Vice President**

504-468-8800 | 504-468-8800 cell | ralph@bfmcorporation.com

Registered Professional Land Surveyor (Louisiana No. 4329; since 1974)

**D. Name and contact information of employee who is a registered and licensed architect, professional engineer, or surveyor in the State of Louisiana in the applicable discipline. A subcontractor may be substituted here only if the advertised Project requires more than one discipline:**

**Ralph P. Fontcuberta, Jr., PLS, Executive Vice President**

504-468-8800 | 504-468-8800 cell | ralph@bfmcorporation.com

Registered Professional Land Surveyor (Louisiana No. 4329; since 1974)

**E. Please provide the number of employees whose primary function corresponds with each category:**

<u>4</u>	Administrative	<u>          </u>	Estimators	<u>          </u>	Specification Writers
<u>          </u>	Architects (Licensed)	<u>          </u>	Geologists	<u>          </u>	Structural Engineers
<u>          </u>	Chemical Engineers	<u>1</u>	Geotechnical Engineers	<u>          </u>	Graduate Engineers
<u>          </u>	Civil Engineers	<u>          </u>	Interior Designers	<u>2</u>	Project Managers
<u>          </u>	Construction Inspectors	<u>          </u>	Landscape Architects	<u>          </u>	Clerical ( <i>see Administrative</i> )
<u>          </u>	Ecologists	<u>1</u>	Land Surveyor ( <i>Apprentice</i> )	<u>          </u>	Grant/Funding Specialist
<u>          </u>	Electrical Engineers	<u>          </u>	Mechanical Engineers	<u>          </u>	Sanitary Engineers
<u>          </u>	Engineer Intern	<u>          </u>	Environmental Engineers	<u>1</u>	Researcher/Archivist
<u>2</u>	Professional Land Surveyors	<u>          </u>		<u>2</u>	CADD Technicians
				<u>6</u>	Survey Crew Chief
				<u>4</u>	Survey Crew Instrumentman
				<u>23</u>	<b>TOTAL</b>

**F. Is this submittal by a JOINT-VENTURE? Please check:** YES            NO X

If marked "no", skip to Section I. If marked "yes", complete Sections G-H.

## TEC Professional Services Questionnaire

**G. If submittal is by JOINT-VENTURE, list the firms participating and outline specific areas of responsibility (including administrative, technical, and financial) for each firm. Please attach additional pages if necessary.**

1.

N/A

2.

**H. Has this JOINT-VENTURE previously worked together? Please check:**

YES \_\_\_\_\_ NO \_\_\_\_\_ N/A

**I. List all subcontractors anticipated for this Project. Please note that all subcontractors must submit a fully completed copy of this questionnaire, applicable licenses, and any other information required by the advertisement. See Jefferson Parish Code of Ordinances, Sec. 2-928(a)(3). Please attach additional pages if necessary.**

Name & Address:	Specialty:	Worked with Firm Before (Yes or No):
1.  N/A		
2.		
3.		

**J. Please specify the total number of support personnel that may assist in the completion of the Project:**

23 (all personnel will be available for assignment to the project)



## TEC Professional Services Questionnaire

Other experience and qualifications: **Ralph P. Fontcuberta, Jr., PLS (continued)**

Dept. of Transportation & Development (LADOTD), MS Dept. of Transportation (MDOT), and others), Federal agencies (U.S. Army Corps of Engineers (USACE), Dept. of the Navy, etc.), private/public companies (Entergy, BellSouth, Cox Cable, etc.), and numerous other public/private entities.

**Mr. Fontcuberta's surveying experience with Jefferson Parish can be traced back to BFM's inception in 1982, and to 1967 then while working as a surveyor with another firm.** He has over half a century of experience with surveying throughout the region and specifically with Jefferson Parish. He has served as the PLS for projects throughout every corner of Jefferson Parish. Relevant project history includes, but is certainly not limited to, the following:

- Marerro 911 Center, Marrero, Jefferson Parish, LA
- Rudolph Matas Elementary School HVAC Renovation Project, Metairie, Jefferson Parish, LA
- Jefferson Parish Department of Public Works (DPW) Maintenance Building, Jefferson Parish, LA
- FEMA Elevation Certificate for Fisher School, Jefferson Parish Public School System, Jefferson Parish, LA
- Parc Des Familles Visitor Center (Proposed Location Survey), Jefferson Parish, LA
- Rivarde Maintenance Facility, Jefferson Parish, LA
- Fire Station 18, Metairie, Jefferson Parish, LA
- Site Specific Topographic Surveys for Multiple School Locations, Jefferson Parish, LA
- Clancy-Maggiore Elementary School for the Arts Survey, Kenner, Jefferson Parish, LA
- Fire Station No. 11, Jefferson Parish, LA
- Haynes Academy School, Metairie, Jefferson Parish, LA
- Lasalle Rest Room Building, Jefferson Parish, LA
- Fire Station No. 38, Jefferson Parish, LA
- Proposed Lafreniere Park Food Pavilion, Metairie, Jefferson Parish, LA
- East Jefferson General Hospital, Metairie, Jefferson Parish, LA
- Fire Station No. 12, Jefferson Parish, LA
- Jefferson Parish Recreation Department Office, Metairie, Jefferson Parish, LA
- Marrero Wastewater Treatment Plant Operations Building, Jefferson Parish, LA
- New West Bank Animal Shelter, Jefferson Parish, LA
- FEMA Elevation Certificates (Multiple Structures; Various Campuses), Jefferson Parish Public Schools
- New Storage Building (New Construction), East Jefferson High School, Jefferson Parish, LA
- Rosethorne Wastewater Treatment Plant, Lafitte, Jefferson Parish, LA
- J.C. Ellis Elementary School, Metairie, Jefferson Parish, LA
- New Construction (9 Lots), Jefferson Parish, LA
- YMCA of Greater New Orleans, Metairie, Jefferson Parish, LA
- Memorial Baptist Church and School, Jefferson Parish, LA
- Hotel Resubdivision, Lake Villas Subdivision, Jefferson Parish, LA




## **TEC Professional Services Questionnaire**

Other experience and qualifications: **Ralph P. Fontcuberta, Jr., PLS (continued)**

- Chateau Estates Elementary School, Kenner, Jefferson Parish, LA
- Haynes Academy, Metairie Jefferson Parish, LA
- YMCA (East Jefferson Center), Metairie, Jefferson Parish, LA
- West Bank Bus Stop Improvements, Jefferson Parish, LA
- East Bank Bus Stop Improvements, Jefferson Parish, LA
- East Bank Bus Stop Improvements - Additional Sites, Jefferson Parish, LA
- Boundary Survey with Improvements - Commercial Property, Jefferson Parish, LA
- Little Farms Gymnasium, Jefferson Parish, LA
- Bridge City Fire Training Facility - FEMA Certificate, Bridge City, Jefferson Parish, LA
- Lake Timberlane Station P-14-8, Harvey, Jefferson Parish, LA
- Bridge City Fire Training Facility - Slab Certificate, Bridge City, Jefferson Parish, LA
- T.H. Harris Middle School Surveying Services, Metairie, Jefferson Parish, LA
- John Quincy Adams Middle School, Metairie, Jefferson Parish, LA
- Hampton Inn Suites, Harvey, Jefferson Parish, LA
- Rock of Ages Baptist Church, Marrero, Jefferson Parish, LA
- George Cox Elementary School Shed Survey, Jefferson Parish, LA
- Haynes Academy (Metairie Road), Metairie, Jefferson Parish, LA
- Rouses Super Market, Metairie, Jefferson Parish, LA
- New Storage Building Construction Surveying, Adams Junior High School, Jefferson Parish, LA
- Kate Middleton School - 3D Scanning (Building Interior & Exterior), Gretna, Jefferson Parish, LA
- Natchez Landing Apartments, Metairie, Jefferson Parish, LA
- Updated ALTA/ACSM, Courtland Park Subdivision, Jefferson Parish, LA
- Harold Keller Elementary School, CBM & Top of Slab Certificate, Metairie, Jefferson Parish, LA
- YMCA (East Jefferson Center), Metairie, Jefferson Parish, LA
- New Storage Building Construction Surveying, W.G. Schneckenburger School, Jefferson Parish, LA
- New Storage Building Construction Surveying, Hazel Park Elementary School, Jefferson Parish, LA
- New Storage Building Construction Surveying, J.C. Ellis Elementary School, Jefferson Parish, LA
- New Storage Building Construction Surveying, Lincoln Elementary School, Jefferson Parish, LA
- New Storage Building Construction Surveying, Marrero Middle School, Jefferson Parish, LA
- New Storage Building Construction Surveying, Judge Collins School, Jefferson Parish, LA
- New Storage Building Construction Surveying, Alexander School, Jefferson Parish, LA
- New Storage Building Construction Surveying, Riviere School, Jefferson Parish, LA
- Harold Keller Elementary School (Final FEMA Elevation Certificate), Metairie, Jefferson Parish, LA
- Haynes Academy School (Final FEMA Elevation Certificate), Metairie, Jefferson Parish, LA

## TEC Professional Services Questionnaire

<b>KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:</b>	
<b>Name &amp; Title:</b>	
<b>Chad M. Poché, P.E.</b> Executive Vice President / Registered Professional Geotechnical Engineer	
<b>Project Assignment:</b>	
Engineering Liaison	
<b>Name of Firm with which associated:</b>	
 <b>BFM CORPORATION, LLC</b> Professional Land & Hydrographic Surveying	
<b>Years' experience with this Firm:</b>	
7 years (became partial owner of BFM in 2017); 31 years total (1993)	<i>BFM Corporation, LLC   2017 to present</i> <i>Gulf South Engineering and Testing, Inc.   2011 to present</i> <i>Ardaman and Associates, Inc.   2007 to 2011</i> <i>Eustis Engineering   1996 to 2001</i> <i>Soil Testing Engineers, Inc.   1993 to 1996</i>
<b>Education: Degree(s)/Year/Specialization:</b>	
M.S., 1998, Civil Engineering, University of New Orleans B.S., 1993, Civil Engineering, Louisiana State University	
<b>Active Registration: Year first registered/discipline:</b>	
1998, Civil Engineer (Louisiana No. 27667) 2002, Civil Engineer (Mississippi No. 15405)	
<b>Other experience and qualifications relevant to the proposed Project:</b>	
<p>Chad M. Poché, P.E. is an Executive Vice President with (and partial owner of) BFM Corporation, LLC, and a co-founder of BFM's sister company, Gulf South Engineering and Testing, Inc. He has been a consulting geotechnical engineer for nearly 30 years in South Louisiana, working on traditional and unique geotechnical engineering projects (shallow and deep foundation design, slope stability, pavement design, etc.). Mr. Poché has also provided construction oversight for waste facilities and virtually every type of earthwork related project. He has been the geotechnical engineer of record for thousands of projects throughout his career.</p> <p>Mr. Poché's experience includes the development of appropriate scopes of work and proposals for a broad range of projects; planning and coordinating analyses; preparing technical reports; foundation and geotechnical engineering design; construction recommendations; Miss. River facility permitting; managing personnel and office operations, and; serving as an Expert Witness. Mr. Poché has logged soil borings; overseen the installation of ground water monitoring wells, piezometers, and inclinometers; overseen and evaluated pile load tests; overseen, performed, and evaluated dynamic pile testing (PDA and PIT); performed CMT field testing and inspection; and performed laboratory testing.</p>	

## TEC Professional Services Questionnaire

Other experience and qualifications: **Chad M. Poché, P.E. (continued)**

**FEMA Elevation Certificate for Fisher School, Jefferson Parish Public School System, Jefferson Parish, LA.** BFM Corporation provided surveying services for a final FEMA Elevation Certificate for ten buildings located on the Fisher Middle-High School Campus in Marrero; part of a larger project involving Hurricane Ida Mitigation & Repairs. The project's field services extended from January 8, 2024 to January 22, 2024; deliverables included FEMA Elevation Certificates for each structure as requested. Fees for this project were \$3,000. (\$3,000 (fee); 2024)

**Rivarde Maintenance Facility, Jefferson Parish, LA.** BFM provided boundary and topographic surveying services for the Rivard Maintenance Facility project, located at 1651 Manhattan Boulevard in Harvey. Scope included establishing a baseline parallel to Manhattan Boulevard; setting TBM & CBM on or near the site; establishing cross sections on a 25 ft grid; FF elevations of all buildings. Product to be drawn so that a single R/W (right-of-way) is parallel to at least 1 edge of the sheet. (\$6,890 (fee); 2018)

**Parc Des Familles Visitor Center (Proposed Location Survey), Jefferson Parish, LA.** BFM Corporation provided topographic surveying services to help establish the proposed project site for the Parc Des Familles Visitor Center, located at municipal #6101 Leo Kerner Lafitte Parkway in Marrero, LA. BFM provided Temporary Benchmark and Construction Benchmark for the site, as well as a topographic survey locating all utilities and man-made elements as well as natural objects (tress and ponds). Cross sections and Finished Floor Elevations (for the FEMA certificate) were also included. (\$16,590 (fee); 2018)

**Rudolph Matas Elementary School HVAC Renovation Project, Metairie, Jefferson Parish, LA.** BFM provided site-specific topographic surveying services for the project; this included obtaining the finished floor elevation of buildings within the Limits of Survey. Spot elevations were also taken. Other services included establishing two Construction Benchmarks (one near each site being surveyed), location of existing improvements, location of utilities (sewer, drainage, water), taking spot elevations, and locating and identifying trees on the project site. Project deliverables included a detailed indelible print and high-resolution PDF, AutoCAD drawing files, and the physical Construction Benchmark Certificates for the project. (\$9,290 (fee); 2020)

**Site Specific Topographic Surveys for Multiple School Locations, Jefferson Parish, LA.** BFM prepared site-specific topographic surveys for twelve separate Jefferson Parish school locations throughout the Parish. The scope of services included establishing the nearest property line to the area being surveyed at each school, establishing a construction benchmark, location of specific existing improvements within the Limits of Survey at each location as well as location of trees. Spot elevations were taken. Certificates prepared included a Construction Benchmark Certificate, a Top of Form Certificate and Sketch, a Top of Slab Certificate, and a Final FEMA Elevation Certificate. (\$47,461 (fee); 2020)

**Bonnabel High School Boundary and Topographic Survey with FEMA Elevation Certificates, Kenner, Jefferson Parish, LA.** BFM was contracted to provide Boundary & Topographic Surveying services at the project site on Bruin Drive in Kenner, LA. The project included a full boundary survey and provision of a Construction Benchmark Certificate (CBM) and two Temporary Benchmarks (TBMs), and location of property corners, existing buildings, and utilities. Further, the survey project work included obtaining Finished Floor Elevations at the entrance of each building. BFM prepared a FEMA Elevation Certificate for each building as well. Deliverables included the CBM, FEMA Elevation Certificate (for each building), and AutoCAD DWG files. (\$21,820 (fee); 2022)

## TEC Professional Services Questionnaire

<b>KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:</b>	
<b>Name &amp; Title:</b>	
<b>Gary J. Lambert, Jr., PLS</b> Vice President / Registered Professional Land Surveyor	
<b>Project Assignment:</b>	
Project Manager/Drafting Supervisor	
<b>Name of Firm with which associated:</b>	
 <b>CORPORATION, LLC</b> Professional Land & Hydrographic Surveying	
<b>Years' experience with this Firm:</b>	
6 years (joined BFM in 2018); 13 years total (2011)	<i>BFM Corporation, LLC   2018 to present</i> <i>Riverlands Surveying   2016 to 2018</i> <i>Bertucci Contracting   2011 to 2016</i>
<b>Education: Degree(s)/Year/Specialization:</b>	
B.S., 2018, Geomatics, Nicholls State University B.S., 2014, Construction Management, Louisiana State University	
<b>Active Registration: Year first registered/discipline:</b>	
2021, Professional Land Surveyor (Louisiana No. 5929)	
<b>Other experience and qualifications relevant to the proposed Project:</b>	
<p>Gary J. Lambert, Jr., is a registered Professional Land Surveyor in Louisiana and provides Project Management and Drafting Oversight for BFM Corporation. He is the first point of contact for clients on technical matters, scheduling, and deliverables for project work, and conducts meetings with engineering, architectural, and government officials to discuss various project needs. His project work has encompassed all manner of surveying services, from basic home lots to 100+ acre tract boundary surveys.</p> <p>In the field, Mr. Lambert has provided services as a Survey Crew Chief, using both traditional and robotic surveying methods, since the start of his professional career, and has experience with Leica, Hypack, AutoCAD, AutoCAD 3D, Trimble, and RTK surveying technologies. He further trains employees in the use of an aerial drone, laser scanner, and remote-controlled hydrographic survey boat. This survey experience includes topographic, boundary, ALTA/NSPS, FEMA, and various construction surveying. Mr. Lambert has also conducted hydrographic surveys in the Mississippi River and various other bodies of water throughout the Gulf Coast area.</p> <p>Mr. Lambert has completed Basic OSHA Training and holds license with the Gulf Coast Safety Council (08SSV, ID429523).</p>	

## TEC Professional Services Questionnaire

Other experience and qualifications: **Gary J. Lambert, Jr., PLS (continued)**

**Jefferson Parish Department of Public Works (DPW) Maintenance Building, Jefferson Parish, LA.** BFM provided stake-out services (four corners) for the DPW Maintenance Building Site (755 S. Jefferson Davis Parkway). Additional project work included preparation of an As-Built Survey of the project site. The scope of services included location and provision of top of casting elevations for the 11 drainage structures as noted on the owner's project sheets. Spot elevations were taken at 25-foot intervals within the limits of survey. (\$4,450 (fee); 2020)

**Fire Station No. 38, Jefferson Parish, LA.** BFM provided boundary and topographic surveying; scope included establishing a baseline throughout the project site, establishing two Temporary Benchmarks, and locating existing improvements within the designated Limits of Survey. Property corners on subject property and adjacent properties were also located. Visible above ground & underground utilities were located; if a utility did not exist within the limits of survey, BFM located the nearest utility adjacent to the site. Drainage, sewerage, and water structures piping were also located, and trees were located and identified. Project deliverables included a print and high-resolution PDF, a three-point tie worksheet, an ASCII file of data collected, and AutoCAD DWG files. (\$11,470 (fee); 2022)


**Rudolph Matas Elementary School HVAC Renovation Project, Metairie, Jefferson Parish, LA.** BFM provided site-specific topographic surveying services for the project; this included obtaining the finished floor elevation of buildings within the Limits of Survey. Spot elevations were also taken. Other services included establishing two Construction Benchmarks (one near each site being surveyed), location of existing improvements, location of utilities (sewer, drainage, water), taking spot elevations, and locating and identifying trees on the project site. Project deliverables included a detailed indelible print and high-resolution PDF, AutoCAD drawing files, and the physical Construction Benchmark Certificates for the project. (\$9,290 (fee); 2020)

**West Bank Bus Stop Improvements, Jefferson Parish, LA.** BFM's surveying services involved topographic surveying (25 ft grid) for multiple bus stop locations (AV26, AV27, AV3 (6 sites), AV40, AV42, AV43, AV44, AV45, AV47, AV65, AV74, AV76, HL67, MR44, MR52). (\$26,622 (fee); 2019)

**Site Specific Topographic Surveys for Multiple School Locations, Jefferson Parish, LA.** BFM prepared site-specific topographic surveys for twelve separate Jefferson Parish school locations throughout the Parish. The scope of services included establishing the nearest property line to the area being surveyed at each school, establishing a construction benchmark, location of specific existing improvements within the Limits of Survey at each location as well as location of trees. Spot elevations were taken. Certificates prepared included a Construction Benchmark Certificate, a Top of Form Certificate and Sketch, a Top of Slab Certificate, and a Final FEMA Elevation Certificate. (\$47,461 (fee); 2020)

**FEMA Elevation Certificate for Fisher School, Jefferson Parish Public School System, Jefferson Parish, LA.** BFM Corporation provided surveying services for a final FEMA Elevation Certificates for ten buildings located on the Fisher Middle-High School Campus in Marrero; part of a larger project involving Hurricane Ida Mitigation & Repairs. The project's field services extended from January 8, 2024 to January 22, 2024; deliverables included FEMA Elevation Certificates for each structure as requested. Fees for this project were \$3,000. (\$3,000 (fee); 2024)

## TEC Professional Services Questionnaire

<b>KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:</b>	
<b>Name &amp; Title:</b>	
<b>Christopher Lemley</b> Field Operations Manager/Survey Crew Chief	
<b>Project Assignment:</b>	
Field Operations Manager/Survey Crew Chief	
<b>Name of Firm with which associated:</b>	
 <b>BFM CORPORATION, LLC</b> Professional Land & Hydrographic Surveying	
<b>Years' experience with this Firm:</b>	
10 years (joined BFM in 2014); 18 years total (2006)	<i>BFM Corporation, LLC   2014 to present</i> <i>G.E.C., Inc.   2010 to 2014</i> <i>Krebs, LaSalle, LeMieux Consultants, Inc.   2006 to 2010</i>
<b>Education: Degree(s)/Year/Specialization:</b>	
High School Diploma	
<b>Active Registration: Year first registered/discipline:</b>	
American Traffic Safety Service Assn. – Traffic Flagger Louisiana Boater Education - Boating Safety Certificate Norfolk Southern Roadway Worker Protection Contractor Safety Certificate	
<b>Other experience and qualifications relevant to the proposed Project:</b>	
<p>Chris Lemley's services as BFM's Field Operations Manager includes overseeing all field work and activity by company personnel. His surveying experience includes over 8 years as a Survey Crew Chief. His survey software experience includes projects involving Trimble, Topcon, Leica, and Hypack, and has maintained and operated GPS, Auto-Level, and Total Station. Notable past project work has included the New Orleans Museum of Art, Jackson Barracks Restoration, US Highway 11, NASA Michoud Cells 3 &amp; 4, the St. Bernard Lot Next Door Program, and multiple Orleans Parish School Recovery projects (including L.B. Landry, George Washington Carver, and Alice M. Harte schools).</p> <p><b>Marerro 911 Center, Jefferson Parish, LA.</b> BFM provided topographic surveying services for the project, located at 5698 Belle Terre Road. The scope of services included establishing two Temporary Benchmarks, location of property corners, and plotting location of improvements and utilities &amp; piping (drainage, sewerage, water). BFM further measured the interior of the building to define walls and obtained the slab elevations of any depressed slabs found in the building. Cross sections were taken, and a FEMA Elevation Certificate was set for the existing building on site. Project deliverables included an indelible print and a high-resolution PDF of same. A Construction Benchmark Certificate was issued. AutoCAD drawing files were provided in DWG format. (\$8,793 (fee); 2017)</p>	

## TEC Professional Services Questionnaire

Other experience and qualifications: **Christopher Lemley (continued)**

**Lasalle Rest Room Building, Jefferson Parish, LA.** BFM prepared a boundary survey (with topographic services) for the project, elements of which included TBM (Temporary Benchmarks), location of visible/below ground surface (BGS) utilities, research of record drawings, pipe location & determination of sizes/types, trees and other natural elements, etc. BFM further provided a construction benchmark (CBM) and all drawings (AutoCAD) as outlined. Later services included location of sewer manholes and lift station. (\$9,420 (fee); 2017)

**Kate Middleton School - 3D Scanning Services (Building Interior), Gretna, Jefferson Parish, LA.** BFM's surveying services included a 3D scanning survey of the building interior for the project. (\$15,500 (fee); 2017)

**New Storage Building Construction Surveying, Adams Junior High School, Jefferson Parish, LA.** BFM's initial surveying services (2017) for the project included a partial boundary survey, top of form, and setting of the construction benchmark (CBM). A FEMA elevation certificate was also provided. Additional surveying services (2018) expanded on the initial scope and updated information as pertinent to the construction of the building. (\$3,316 (fee); 2018)

**Clancy-Maggiore Elementary School for the Arts, Kenner, Jefferson Parish, LA.** BFM provided boundary surveying services for the project, located at 2100 Maine Avenue in Kenner. The scope of services focused on improvements to the site. BFM researched all title data, established a closed traverse around the site, and set a TBM. Elevations were taken across the project site. Spot elevations were plotted, as well as the location of all improvements and topographic features. Utilities were located as were piping and trees/brush of a certain caliper. Deliverables included hardcopy and AutoCAD DWG format files. A later update to the project included a Form Board Certificate (FBC). (\$19,940 (fee); 2017)

**FEMA Elevation Certificates for Multiple Structures at Various Campus Locations, Jefferson Parish Public Schools, Jefferson Parish, LA.** BFM provided surveying services to prepare FEMA Elevation Certificates for 14 structures at three campus locations: Bridgedale Elementary (808 Zinnia Avenue in Metairie), Ellender Middle (4501 East Ames Boulevard in Marrero), and John Martyn School (1108 Shrewsbury Road in Jefferson). (\$5,000 (fee); 2018)

**Jefferson Parish Department of Public Works (DPW) Maintenance Building, Jefferson Parish, LA.** BFM provided stake-out services (four corners) for the DPW Maintenance Building Site (755 S. Jefferson Davis Parkway). Additional project work included preparation of an As-Built Survey of the project site. The scope of services included location and provision of top of casting elevations for the 11 drainage structures as noted on the owner's project sheets. Spot elevations were taken at 25-foot intervals within the limits of survey. (\$4,450 (fee); 2020)

**Rivarde Maintenance Facility, Jefferson Parish, LA.** BFM provided boundary and topographic surveying services for the Rivard Maintenance Facility project, located at 1651 Manhattan Boulevard in Harvey. Scope included establishing a baseline parallel to Manhattan Boulevard; setting TBM & CBM on or near the site; establishing cross sections on a 25 ft grid; FF elevations of all buildings. Product to be drawn so that a single R/W (right-of-way) is parallel to at least 1 edge of the sheet. (\$6,890 (fee); 2018)

## TEC Professional Services Questionnaire

### KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:

**Name & Title:**

**John Philip Thayer**

Procurement Director (Proposals & Project Management Support)

**Project Assignment:**

Project Management Support

**Name of Firm with which associated:**

**BFM CORPORATION, LLC**  
Professional Land & Hydrographic Surveying

**Years' experience with this Firm:**

16 years (joined BFM in 2008);  
17 years total (2007)

*BFM Corporation, LLC | 2008 to present*  
*Delle Land Surveying | 2007 to 2008*

**Education: Degree(s)/Year/Specialization:**

Certificate, 2015, Land Surveying Services

B.S., 2007, Physical Education, Trevecca Nazarene University

**Active Registration: Year first registered/discipline:**

N/A

**Other experience and qualifications relevant to the proposed Project:**

Phil Thayer serves as BFM's Procurement Director, providing proposal preparation and Project Management Support, having considerable experience in field surveying services, including ALTA/as-built surveying, construction layout, boundary, topographic, cross-sections, GPS use, and numerous other surveying types.

**FEMA Elevation Certificate for Fisher School, Jefferson Parish Public School System, Jefferson Parish, LA.** BFM Corporation provided surveying services for a final FEMA Elevation Certificates for ten buildings located on the Fisher Middle-High School Campus in Marrero; part of a larger project involving Hurricane Ida Mitigation & Repairs. The project's field services extended from January 8, 2024 to January 22, 2024; deliverables included FEMA Elevation Certificates for each structure as requested. Fees for this project were \$3,000. (\$3,000 (fee); 2024)

**Lasalle Rest Room Building, Jefferson Parish, LA.** BFM prepared a boundary survey (with topographic services) for the project, elements of which included TBM (Temporary Benchmarks), location of visible/below ground surface (BGS) utilities, research of record drawings, pipe location & determination of sizes/types, trees and other natural elements, etc. BFM further provided a construction benchmark (CBM) and all drawings (AutoCAD) as outlined. Later services included location of sewer manholes and lift station. (\$9,420 (fee); 2017)



## TEC Professional Services Questionnaire

Other experience and qualifications: **John Philip Thayer (continued)**

**Haynes Academy School, Metairie, Jefferson Parish, LA.** BFM prepared a Site Specific Topographic Survey for the project site at Haynes Academy School (part of the Bath Subdivision), located at 1416 Metairie Road. Project elements focused on boundary surveying, improvements throughout the campus, and notably locating the gym class fence. Scope included horizontal & vertical control, TBMs, and location of existing improvements & utilities, piping, and trees. Cross sections were taken, and a finished floor elevation provided of adjacent buildings. Deliverables included print & AutoCAD files. (\$8,400 (fee); 2019)

**New Storage Building (New Construction), East Jefferson High School, Jefferson Parish, LA.** BFM's surveying services for the project included boundary surveying for a storage building (new construction) and a construction benchmark (CBM). Later services will include Top of Form and FEMA Elevation Certificates). (\$2,518 (fee); 2017)

**New Construction (9 Lots), Jefferson Parish, LA.** BFM's surveying services included boundary survey and construction benchmark (CBM) of nine total lots, including top of slab/pier and FEMA Elevation Certificates. (Tract A, Lafreniere Plantation, Southeastern District, Section 42 & 43, T12S-R10E, Jefferson Parish, 700 Elise Avenue, Metairie, LA). Additional survey work executed in 2020 included Lot S-12-A6 (Elmwood Lafreniere Plantation). (\$6,200 (fee); 2020)

**Fire Department Garage/Fire Training Center, Jefferson Parish, LA.** BFM provided topographic surveying services for the project, which included the East Street/Bridge City (Fairfield Plantation) FD and the Fire Training Center in Belt Bridge. (\$8,124 (fee); 2016)

**East Jefferson High School Courtyard Improvements, Metairie, Jefferson Parish, LA.** BFM provided surveying to collect elevations and locate improvements on the interior courtyards of the East Jefferson High School campus in Metairie, Louisiana. Improvements included drainage structures, sewer clean-outs, electrical boxes, etc. utilizing laser scanning (Leica C10 HDS). A plan view showing topographic features (trees, pavement, piping, etc.) and a contour map are part of the final deliverables for the product. (\$4,798 (fee); 2016)

**West Jefferson Medical Center (WJMC) Emergency Generators, Jefferson Parish, LA.** BFM provided boundary and topographic surveying in accordance with the sketch provided by the client. Sketch included finished floor of all structures at each entrance, 100 ft. cross sections, all basic utilities, trees, etc. (\$14,900 (fee); 2013)

**Woodmere Community Center – Parcel K, Woodmere Subdivision Section 1, Jefferson Parish, LA.** BFM provided boundary & topographic surveying services. (\$11,032 (fee); 2011)

**Lafitte Arts Center, Jefferson Parish, LA.** BFM provided boundary and topographic surveying services for the Lafitte Arts Center (Jean Lafitte Boulevard; 20-1050). (\$7,644 (fee); 2011)

**Parish School Board Facilities Building Complex, Gretna, Jefferson Parish, LA.** BFM provided boundary and topographic surveying services for the Parish School Board Facilities Building Complex at 4600 River Road. (\$15,238 (fee); 2009)

**Maggiore School Foundation Study, Jefferson Parish, LA.** BFM provided topographic surveying services for a foundation study of the Maggiore School. (\$4,436 (fee); 2009)

## TEC Professional Services Questionnaire

### KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:

**Name & Title:**

**Dawn Hoffman**  
Researcher/Archivist

**Project Assignment:**

Researcher/Archivist

**Name of Firm with which associated:**

**BFM CORPORATION, LLC**  
Professional Land & Hydrographic Surveying

**Years' experience with this Firm:**

15 years (joined BFM in 2009);  
27 years total (1997)

*BFM Corporation, LLC | 2009 to present*  
*Fluor Corporation | 2007 to 2009*  
*Geographic Computer Technologies, LLC | 2000 to 2007*

**Education: Degree(s)/Year/Specialization:**

A.D., 1999, Computer-Aided Drafting, Southeast College of Technology  
Certificate, 2003, Introduction to ArcGIS, Louisiana State University

**Active Registration: Year first registered/discipline:**

N/A

**Other experience and qualifications relevant to the proposed Project:**

Dawn Hoffman serves as BFM's primary researcher and has more than 25 years of experience in this field. She is extremely knowledgeable with researching in various parishes and cities.

**FEMA Elevation Certificate for Fisher School, Jefferson Parish Public School System, Jefferson Parish, LA.** BFM provided surveying services for a final FEMA Elevation Certificate for ten buildings located on the Fisher Middle-High School Campus in Marrero; part of a larger project involving Hurricane Ida Mitigation & Repairs. The project's field services extended from January 8, 2024 to January 22, 2024; deliverables included FEMA Elevation Certificates for each structure as requested. Fees for this project were \$3,000. (\$3,000 (fee); 2024)

**East Jefferson High School Courtyard Improvements, Metairie, Jefferson Parish, LA.** BFM provided surveying to collect elevations and locate improvements on the interior courtyards of the East Jefferson High School campus in Metairie, Louisiana. Improvements included drainage structures, sewer clean-outs, electrical boxes, etc. utilizing laser scanning (Leica C10 HDS). A plan view showing topographic features (trees, pavement, piping, etc.) and a contour map are part of the final deliverables for the project. (\$4,798 (fee); 2016)

**Marrero 911 Center, Jefferson Parish, LA.** BFM provided topographic surveying services for the project, located at 5698 Belle Terre Road. Scope included establishing two Temporary Benchmarks, location of property corners, and plotting location of improvements and utilities & piping (drainage, sewerage, water). BFM further measured the interior of the building to define

## TEC Professional Services Questionnaire

Other experience and qualifications: **Dawn Hoffman (continued)**

walls and obtained the slab elevations of any depressed slabs found in the building. Cross sections were taken, and a FEMA Elevation Certificate was set for the existing building on site. Project deliverables included print and PDF; a Construction Benchmark Certificate was also issued. AutoCAD drawing files were provided in DWG format. (\$8,793 (fee); 2017)

**FEMA Elevation Certificates for Multiple Structures at Various Campus Locations, Jefferson Parish Public Schools, Jefferson Parish, LA.** BFM provided surveying services to prepare FEMA Elevation Certificates for 14 structures at three campus locations: Bridgedale Elementary (808 Zinnia Avenue in Metairie), Ellender Middle (4501 East Ames Boulevard in Marrero), and John Martyn School (1108 Shrewsbury Road in Jefferson). (\$5,000 (fee); 2018)

**Jefferson Parish Department of Public Works (DPW) Maintenance Building, Jefferson Parish, LA.** BFM provided stake-out services (four corners) for the DPW Maintenance Building Site (755 S. Jefferson Davis Parkway). Additional project work included preparation of an As-Built Survey of the project site. The scope of services included location and provision of top of casting elevations for the 11 drainage structures as noted on the owner's project sheets. Spot elevations were taken at 25-foot intervals within the limits of survey. (\$4,450 (fee); 2020)

**Little Farms Gymnasium, Jefferson Parish, LA.** BFM's scope involved a multiple-site topographic survey at the project site (10301 S. Park Street, River Ridge), including a temporary benchmark & construction benchmark; location of improvements, visible utilities & nearest fire hydrant; FF elevations at entrance of buildings, and; cross sections (25 ft grid). (\$6,055 (fee); 2018)

**Parc Des Familles Visitor Center (Proposed Location Survey), Jefferson Parish, LA.** BFM Corporation provided topographic surveying services to help establish the proposed project site for the Parc Des Familles Visitor Center, located at municipal #6101 Leo Kerner Lafitte Parkway in Marrero, LA. BFM provided Temporary Benchmark and Construction Benchmark for the site, as well as a topographic survey locating all utilities and man-made elements as well as natural objects (tress and ponds). Cross sections and Finished Floor Elevations (for the FEMA certificate) were also included. (\$16,590 (fee); 2018)

**Site Specific Topographic Surveys for Multiple School Locations, Jefferson Parish, LA.** BFM prepared site-specific topographic surveys for twelve separate Jefferson Parish school locations throughout the Parish. The scope of services included establishing the nearest property line to the area being surveyed at each school, establishing a construction benchmark, location of specific existing improvements within the Limits of Survey at each location as well as location of trees. Spot elevations were taken. Certificates prepared included a Construction Benchmark Certificate, a Top of Form Certificate and Sketch, a Top of Slab Certificate, and a Final FEMA Elevation Certificate. (\$47,461 (fee); 2020)

**Rudolph Matas Elementary School HVAC Renovation Project, Metairie, Jefferson Parish, LA.** BFM provided site-specific topographic surveying services for the project; this included obtaining the finished floor elevation of buildings within the Limits of Survey. Spot elevations were also taken. Other services included establishing two Construction Benchmarks (one near each site being surveyed), location of existing improvements, location of utilities (sewer, drainage, water), taking spot elevations, and locating and identifying trees on the project site. Project deliverables included a detailed indelible print and high-resolution PDF, AutoCAD drawing files, and the physical Construction Benchmark Certificates for the project. (\$9,290 (fee); 2020)

## TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:	
<b>Name &amp; Title:</b>	
<b>Anthony Watson</b> CADD Technician (AutoCADD Drafting Services)	
<b>Project Assignment:</b>	
CADD Technician (AutoCADD Drafting Services)	
<b>Name of Firm with which associated:</b>	
 <b>BFM CORPORATION, LLC</b> Professional Land & Hydrographic Surveying	
<b>Years' experience with this Firm:</b>	
13 years (joined BFM in 2011); 33 years total (1991)	<i>BFM Corporation, LLC   2011 to present</i> <i>Krebs LaSalle Lemieux / GEC   2008 to 2011</i> <i>Doug Connally and Associates Land Surveying (Dallas, TX)   1995-2008</i> <i>Electrician   1991 to 1995</i> <i>City of Plano TX (Part-Time Drafting Services)   1991</i>
<b>Education: Degree(s)/Year/Specialization:</b>	
Coursework - CAD, Avatech Solutions, Los Colinas, TX	
<b>Active Registration: Year first registered/discipline:</b>	
N/A	
<b>Other experience and qualifications relevant to the proposed Project:</b>	
<p>Anthony Watson has experience as a draftsman/survey technician, having started his career as an intern with the Surveying Department of the City of Plano, Texas. His experience through the years includes manual and computer-aided drafting for a wide range of projects, ranging from small lot surveys to subdivisions to municipal treatment and private industrial plants. He has experience in all facets of surveying (boundary, topographic, ALTA/ACSM, plan &amp; profile, etc.) in both drafting and field environments.</p> <p><b>Haynes Academy School, Metairie, Jefferson Parish, LA.</b> BFM prepared a Site Specific Topographic Survey for the project site at Haynes Academy School (part of the Bath Subdivision), located at 1416 Metairie Road. Project elements focused on boundary surveying, improvements throughout the campus, and notably locating the gym class fence. Scope included horizontal &amp; vertical control, TBMs, and location of existing improvements &amp; utilities, piping, and trees. Cross sections were taken, and a finished floor elevation provided of adjacent buildings. Deliverables included print &amp; AutoCAD files. (\$8,400 (fee); 2019)</p> <p><b>Jefferson Parish Department of Public Works (DPW) Maintenance Building, Jefferson Parish, LA.</b> BFM provided stake-out services (four corners) for the DPW Maintenance Building Site (755 S. Jefferson Davis Parkway). Additional project work included preparation of an As-Built Survey of the project site. The scope of services included location and provision of top of casting elevations</p>	

## TEC Professional Services Questionnaire

Other experience and qualifications: **Anthony Watson (continued)**

for the 11 drainage structures as noted on the owner's project sheets. Spot elevations were taken at 25-foot intervals within the limits of survey. (\$4,450 (fee); 2020)

**Proposed Lafreniere Park Food Pavilion, Metairie, Jefferson Parish, LA.** BFM prepared a site-specific topographic survey for the project site. The scope of services included location of utilities (water & sewer, lighting, power, cable, etc.), establishing a baseline, providing both Temporary Benchmark (TBM) and Construction Benchmark (CBM), locating existing improvements, natural elements, and other topographic features. (\$9,050 (fee); 2020)

**Fire Station 11, Jefferson Parish, LA.** BFM provided topographic surveying services for the project in Jefferson Parish. The scope of services included establishing a Construction Benchmark (CBM), location of existing improvements within the designated Limits of Survey, and taking spot elevations. The survey further located above & underground utilities and drainage, sewerage, and water structure piping. Project deliverables, a high-resolution PDF, and a Construction Benchmark Certificate was provided. (\$5,920 (fee); 2022)

**Kate Middleton School - 3D Scanning Services (Building Interior), Gretna, Jefferson Parish, LA.** BFM's surveying services included a 3D scanning survey of the building interior for the project. (\$15,500 (fee); 2017)

**Parc Des Familles Visitor Center (Proposed Location Survey), Jefferson Parish, LA.** BFM Corporation provided topographic surveying services to help establish the proposed project site for the Parc Des Familles Visitor Center, located at municipal #6101 Leo Kerner Lafitte Parkway in Marrero, LA. BFM provided Temporary Benchmark and Construction Benchmark for the site, as well as a topographic survey locating all utilities and man-made elements as well as natural objects (tress and ponds). Cross sections and Finished Floor Elevations (for the FEMA certificate) were also included. (\$16,590 (fee); 2018)

**Clancy-Maggiore Elementary School for the Arts, Kenner, Jefferson Parish, LA.** BFM provided boundary surveying services for the project, located at 2100 Maine Avenue in Kenner. The scope of services focused on improvements to the site. BFM researched all title data, established a closed traverse around the site, and set a TBM. Elevations were taken across the project site. Spot elevations were plotted, as well as the location of all improvements and topographic features. Utilities were located as were piping and trees/brush of a certain caliper. Deliverables included hardcopy and AutoCAD DWG format files. A later update to the project included a Form Board Certificate (FBC). (\$19,940 (fee); 2017)

**New Facility (15 Acres), Jefferson Parish, LA.** BFM performed boundary surveying services for a new facility on a 15-acre site for the Jefferson Parish Department of Capital Projects. (Lot 31, Barabay Estates) (\$22,970 (fee); 2016)

**Peter C Bertucci Elementary School (Ames Farms/Lower Estelle Plantation), Jefferson Parish, LA.** BFM provided topographic and boundary surveying services for lots H-322-D and H-322-E, Sec. 7 & 10, T13S-R23E (Southeastern District of Louisiana). (JPPSS Proj 2009-09B) (\$27,386 (fee); 2011)

## TEC Professional Services Questionnaire

### KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:

**Name & Title:**

**Kevin A. Roberts**  
CADD Technician (AutoCADD Drafting Services)

**Project Assignment:**

CADD Technician (AutoCADD Drafting Services)

**Name of Firm with which associated:**

**BFM CORPORATION, LLC**  
Professional Land & Hydrographic Surveying

**Years' experience with this Firm:**

6 years (joined BFM in 2018);  
39 years total (1985)

BFM Corporation, LLC | 2018 to present  
J.V. Burkes and Associates | 2017 to 2018  
Evans-Graves Engineers | 2003 to 2017  
J. Ray McDermott | 2002 to 2003  
MECO (Drafting Dept) | 2002 to 2003  
Advanced Commercial Contracting (Drafting Dept) | 1999 to 2002  
SOTEC (Drafting Dept) | 1999  
UNO Purchasing & Physical Plant Depts. | 1985 to 1997

**Education: Degree(s)/Year/Specialization:**

A.D., 1999, Drafting & Design, Louisiana Technical College  
Coursework, 1994-1997, Nunez Community College  
Coursework, 1984-1988, Delgado Community College  
Coursework, 1982-1983, University of New Orleans

**Active Registration: Year first registered/discipline:**

N/A

**Other experience and qualifications relevant to the proposed Project:**

Kevin Roberts has direct drafting experience with civil engineering, offshore engineering, water purification systems, and general architectural and construction design & terminology. He joined BFM in 2018 and provides drafting services to the firm.

**Jefferson Parish Recreation Department Office, Metairie, Jefferson Parish, LA.** BFM's scope involved a multiple-site topographic survey, including a temporary benchmark & construction benchmark; location of improvements, visible utilities & nearest fire hydrant; FF elevations at entrance of buildings, and; cross sections (25 ft grid). (\$3,345 (fee); 2018)

**East Jefferson General Hospital, Metairie, Jefferson Parish, LA.** BFM's scope of services for the project involved a boundary survey with sidewalk location, covering the area along the northerly side of Ithaca at the westernmost driveway-accessing parking lot. Spot elevations were taken at 5 ft. intervals. Property corners were also located in the survey. (\$2,275 (fee); 2019)

## TEC Professional Services Questionnaire

Other experience and qualifications: **Kevin A. Roberts (continued)**

**Fire Station No. 38, Jefferson Parish, LA.** BFM provided boundary & topographic surveying; scope included establishing a baseline throughout the project site, establishing two TBMs, and locating existing improvements within the designated Limits of Survey. Property corners on subject property and adjacent properties were located. Utilities were located; if a utility did not exist within the limits of survey, BFM located the nearest utility adjacent to the site. Drainage, sewerage, and water structures piping were also located, and trees were located and identified. Project deliverables included a print and high-resolution PDF, a three-point tie worksheet, an ASCII file of data collected, and AutoCAD DWG files. (\$11,470 (fee); 2022)

**Jefferson Parish Department of Public Works (DPW) Maintenance Building, Jefferson Parish, LA.** BFM provided stake-out services (four corners) for the DPW Maintenance Building Site (755 S. Jefferson Davis Parkway). Additional project work included preparation of an As-Built Survey of the project site. The scope of services included location and provision of top of casting elevations for the 11 drainage structures as noted on the owner's project sheets. Spot elevations were taken at 25-foot intervals within the limits of survey. (\$4,450 (fee); 2020)

**West Bank Bus Stop Improvements, Jefferson Parish, LA.** BFM's surveying services involved topographic surveying (25 ft grid) for multiple bus stop locations (AV26, AV27, AV3 (6 sites), AV40, AV42, AV43, AV44, AV45, AV47, AV65, AV74, AV76, HL67, MR44, MR52). (\$26,622 (fee); 2019)

**Parc Des Familles Visitor Center (Proposed Location Survey), Jefferson Parish, LA.** BFM Corporation provided topographic surveying services to help establish the proposed project site for the Parc Des Familles Visitor Center, located at municipal #6101 Leo Kerner Lafitte Parkway in Marrero, LA. BFM provided Temporary Benchmark and Construction Benchmark for the site, as well as a topographic survey locating all utilities and man-made elements as well as natural objects (tress and ponds). Cross sections and Finished Floor Elevations (for the FEMA certificate) were also included. (\$16,590 (fee); 2018)

**Rivarde Maintenance Facility, Jefferson Parish, LA.** BFM provided boundary and topographic surveying services for the Rivard Maintenance Facility project, located at 1651 Manhattan Boulevard in Harvey. Scope included establishing a baseline parallel to Manhattan Boulevard; setting TBM & CBM on or near the site; establishing cross sections on a 25 ft grid; FF elevations of all buildings. Product to be drawn so that a single R/W (right-of-way) is parallel to at least 1 edge of the sheet. (\$6,890 (fee); 2018)

**Site Specific Topographic Surveys for Multiple School Locations, Jefferson Parish, LA.** BFM prepared site-specific topographic surveys for twelve separate Jefferson Parish school locations throughout the Parish. The scope of services included establishing the nearest property line to the area being surveyed at each school, establishing a construction benchmark, location of specific existing improvements within the Limits of Survey at each location as well as location of trees. Spot elevations were taken. Certificates prepared included a Construction Benchmark Certificate, a Top of Form Certificate and Sketch, a Top of Slab Certificate, and a Final FEMA Elevation Certificate. (\$47,461 (fee); 2020)

**Proposed Lafreniere Park Food Pavilion, Metairie, Jefferson Parish, LA.** BFM prepared a site-specific topographic survey for the project site. The scope of services included location of utilities (water & sewer, lighting, power, cable, etc.), establishing a baseline, providing both Temporary Benchmark (TBM) and Construction Benchmark (CBM), locating existing improvements, natural elements, and other topographic features. (\$9,050 (fee); 2020)

## TEC Professional Services Questionnaire

### KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:

**Name & Title:**

**Curtis "Jay" Barrios**  
Survey Crew Chief

**Project Assignment:**

Survey Crew Chief

**Name of Firm with which associated:**

**BFM CORPORATION, LLC**  
Professional Land & Hydrographic Surveying

**Years' experience with this Firm:**

34 years (joined BFM in 1990);  
39 years total (1985)

*BFM Corporation, LLC | 1990 to present*  
*Benson Mercedes Benz | 1989 to 1990*  
*SECO Electric | 1987*  
*Frishhertz Electric | 1986 to 1987*  
*Plain Construction | 1985 to 1986*

**Education: Degree(s)/Year/Specialization:**

*High School Diploma*

**Active Registration: Year first registered/discipline:**

*American Traffic Safety Service Assn. – Traffic Flagger*  
*Basic OSHA Training Class Completion*  
*Transportation Work Identification Card (TWIC)*

**Other experience and qualifications relevant to the proposed Project:**

Jay Barrios' surveying experience includes boundary, hydrographic, and topographic. He has been the Survey Crew Chief for thousands of projects and is one of the more experienced surveyors in the area. Further, Mr. Barrios has been involved on major transmission projects for Entergy and South Central Bell (AT&T).

**Site Specific Topographic Surveys for Multiple School Locations, Jefferson Parish, LA.** BFM prepared site-specific topographic surveys for twelve separate Jefferson Parish school locations throughout the Parish. The scope of services included establishing the nearest property line to the area being surveyed at each school, establishing a construction benchmark, location of specific existing improvements within the Limits of Survey at each location as well as location of trees. Spot elevations were taken. Certificates prepared included a Construction Benchmark Certificate, a Top of Form Certificate and Sketch, a Top of Slab Certificate, and a Final FEMA Elevation Certificate. (\$47,461 (fee); 2020)

**Rudolph Matas Elementary School HVAC Renovation Project, Metairie, Jefferson Parish, LA.** BFM provided site-specific topographic surveying services for the project; this included obtaining the finished floor elevation of buildings within the Limits of Survey. Spot elevations were also taken.



## TEC Professional Services Questionnaire

Other experience and qualifications: **Curtis "Jay" Barrios (continued)**

Other services included establishing two Construction Benchmarks (one near each site being surveyed), location of existing improvements, location of utilities (sewer, drainage, water), taking spot elevations, and locating and identifying trees on the project site. Project deliverables included a detailed indelible print and high-resolution PDF, AutoCAD drawing files, and the physical Construction Benchmark Certificates for the project. (\$9,290 (fee); 2020)

**Marrerro 911 Center, Jefferson Parish, LA.** BFM provided topographic surveying services for the project, located at 5698 Belle Terre Road. The scope of services included establishing two Temporary Benchmarks, location of property corners, and plotting location of improvements and utilities & piping (drainage, sewerage, water). BFM further measured the interior of the building to define walls and obtained the slab elevations of any depressed slabs found in the building. Cross sections were taken, and a FEMA Elevation Certificate was set for the existing building on site. Project deliverables included an indelible print and a high-resolution PDF of same. A Construction Benchmark Certificate was issued. AutoCAD drawing files were provided in DWG format. (\$8,793 (fee); 2017)

**Fire Station No. 38, Jefferson Parish, LA.** BFM provided boundary and topographic surveying; scope included establishing a baseline throughout the project site, establishing two Temporary Benchmarks, and locating existing improvements within the designated Limits of Survey. Property corners on subject property and adjacent properties were also located. Visible above ground & underground utilities were located; if a utility did not exist within the limits of survey, BFM located the nearest utility adjacent to the site. Drainage, sewerage, and water structures piping were also located, and trees were located and identified. Project deliverables included a print and high-resolution PDF, a three-point tie worksheet, an ASCII file of data collected, and AutoCAD DWG files. (\$11,470 (fee); 2022)

**FEMA Elevation Certificate for Fisher School, Jefferson Parish Public School System, Jefferson Parish, LA.** BFM Corporation provided surveying services for a final FEMA Elevation Certificates for ten buildings located on the Fisher Middle-High School Campus in Marrero; part of a larger project involving Hurricane Ida Mitigation & Repairs. The project's field services extended from January 8, 2024 to January 22, 2024; deliverables included FEMA Elevation Certificates for each structure as requested. Fees for this project were \$3,000. (\$3,000 (fee); 2024)

**Jefferson Parish Department of Public Works (DPW) Maintenance Building, Jefferson Parish, LA.** BFM provided stake-out services (four corners) for the DPW Maintenance Building Site (755 S. Jefferson Davis Parkway). Additional project work included preparation of an As-Built Survey of the project site. The scope of services included location and provision of top of casting elevations for the 11 drainage structures as noted on the owner's project sheets. Spot elevations were taken at 25-foot intervals within the limits of survey. (\$4,450 (fee); 2020)

**Parc Des Familles Visitor Center (Proposed Location Survey), Jefferson Parish, LA.** BFM Corporation provided topographic surveying services to help establish the proposed project site for the Parc Des Familles Visitor Center, located at municipal #6101 Leo Kerner Lafitte Parkway in Marrero, LA. BFM provided Temporary Benchmark and Construction Benchmark for the site, as well as a topographic survey locating all utilities and man-made elements as well as natural objects (trees and ponds). Cross sections and Finished Floor Elevations (for the FEMA certificate) were also included. (\$16,590 (fee); 2018)

## TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:	
<b>Name &amp; Title:</b>	
<b>Eric Gladney II</b> Survey Crew Chief	
<b>Project Assignment:</b>	
Survey Crew Chief	
<b>Name of Firm with which associated:</b>	
 <b>Professional Land &amp; Hydrographic Surveying</b>	
<b>Years' experience with this Firm:</b>	
10 years (joined BFM in 2014); 23 years total (2001)	<i>BFM Corporation, LLC   2014 to present</i> <i>Seatech Industries   2010 to 2012</i> <i>Richmond W. Krebs &amp; Associates, LLC   2008 to 2010</i> <i>Krebbs, LaSalle, LeMieux Consultants Inc.   2003 to 2008</i>
<b>Education: Degree(s)/Year/Specialization:</b>	
<i>High School Diploma</i>	
<b>Active Registration: Year first registered/discipline:</b>	
<i>American Traffic Safety Service Assn. – Traffic Flagger</i> <i>Basic OSHA Training Class Completion</i> <i>Norfolk Southern Roadway Worker Protection Contractor Safety Certificate</i> <i>Transportation Work Identification Card (TWIC)</i>	
<b>Other experience and qualifications relevant to the proposed Project:</b>	
<p>Eric Gladney's surveying experience includes topographic, boundary, and hydrographic surveying throughout the region. He has been a Survey Crew Chief on many hundreds of projects. He has had ATSSA certification, completed Basic OSHA Training Class, is Transportation Work Identification Card (TWIC) certified, and completed Norfolk Southern Roadway Worker Protection Contractor Safety Certification.</p> <p><b>Fire Station No. 38, Jefferson Parish, LA.</b> BFM provided boundary and topographic surveying; scope included establishing a baseline throughout the project site, establishing two Temporary Benchmarks, and locating existing improvements within the designated Limits of Survey. Property corners on subject property and adjacent properties were also located. Visible above ground &amp; underground utilities were located; if a utility did not exist within the limits of survey, BFM located the nearest utility adjacent to the site. Drainage, sewerage, and water structures piping were also located, and trees were located and identified. Project deliverables included a print and high-resolution PDF, a three-point tie worksheet, an ASCII file of data collected, and AutoCAD DWG files. (\$11,470 (fee); 2022)</p>	

## TEC Professional Services Questionnaire

Other experience and qualifications: **Eric Gladney, II (continued)**

**J.C. Ellis Elementary School - 8 Classroom Replacement Project, Metairie, Jefferson Parish, LA.** BFM Corporation provided Boundary and Topographic Surveying services for the project. The project established a Construction Benchmark (CBM), took spot elevations, located and/or established property corners, located improvements within the Limits of Survey, and located utilities and applicable trees. A Survey Update after demolition had occurred at the site was executed; this updated the post-demolition conditions, showed the limits of remaining asphalt and location of surrounding buildings. Deliverables included Legal Description, CBM, and plan & baseline profile views with cross sections as well as updated prints and AutoCAD drawing files in DWG format. (\$16,215 (fees); 2022)

**Waterline Improvements on North 1-10 Service Road, South I-10 Service Road, Walbash Street, and Hearst Street, JPPW Project No. 2023-010B-WRB, Jefferson Parish, LA.** BFM Corporation was selected to provide a Route Topographic Survey for the project, which involves a total of approximately 8,100 linear feet. The scope of work involves establishment of a baseline along each route, establishing TBMs, spot elevations, location of improvements, utilities, pipes, and natural elements. BFM has provided surveying on multiple Waterline Projects as part of a larger overall Waterline Improvements Program for Jefferson Parish. (\$88,400 (fee); 2023)

**Coventry Drainage Pump Station Cross Section Survey Update, River Ridge, Jefferson Parish, LA.** BFM Corporation provided a single cross section for the project which then updated a previous BFM Survey Project (No. 101214) in order to include the information obtained under this scope of work. (\$6,775 (fee); 2023)

**Route Topographic Survey for Jefferson Parish Waterline Project 2023-030-WRB, Jefferson Parish, LA.** BFM Corporation was selected to provide a Route Topographic Survey for the project, which involves a total of approximately 4,600 linear feet. The scope of work involves establishment of a baseline along each route, establishing TBMs, spot elevations, location of improvements, utilities, pipes, and natural elements. BFM has provided surveying on multiple Waterline Projects as part of a larger overall Waterline Improvements Program for Jefferson Parish. (\$59,300 (fee); 2023)

**Central Avenue Roadway Drainage & Water Main Improvements, Jefferson Parish, LA.** BFM Corporation provided surveying services for the project; the scope of which consisted of verifying pipe sizes and inverts for drainage structures along the west side (only) of Central Avenue, which was located during a previous BFM project. BFM located any new drainage structures within the previous survey limits and determined the depth, size, and type of pipes within each drainage structure which were shown on the previous survey. This included catch basins, drop inlets, and ditch culvert pipes. Alterations/updates were noted on an updated version of the previous survey. (\$2,850 (fee); 2022)

**Waterline Improvements, Metairie Terrace Neighborhood South, JPPW Project No. 2023-040-WRB, Jefferson Parish, LA.** BFM Corporation was selected to provide a Route Topographic Survey for the Jefferson Parish Waterline Project 2023-016A-WRB, which involves a total of approximately 9,100 linear feet. The scope of work involves establishment of a baseline along each route, establishing TBMs, spot elevations, location of improvements, utilities, pipes, and natural elements. BFM has provided surveying on multiple Waterline Projects as part of a larger overall Waterline Improvements Program for Jefferson Parish. (\$88,400 (fee); 2023)

## TEC Professional Services Questionnaire

### KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:

**Name & Title:**

**Zachary D. Pittman**  
Survey Crew Chief

**Project Assignment:**

Survey Crew Chief

**Name of Firm with which associated:**

**BFM CORPORATION, LLC**  
Professional Land & Hydrographic Surveying

**Years' experience with this Firm:**

1 year (joined BFM in 2023);  
27 years total (1997)

BFM Corporation, LLC | 2023 to present  
Atwell Oil and Gas | 2020 to 2023  
Universal Pegasus-Hill | 2017 to 2020  
Altura Land Consultants (CO) | 2017 to 2017  
NOLA Construction | 2016 to 2017  
Gandolfo Kuhn | 2014 to 2016  
Cavada Surveyors (CO) | 2013 to 2014  
McClone Construction (CO) | 2013 to 2013  
GEC Engineering (fm Krebs Lasalle Lemeiux Eng) | 2010 to 2013  
Jerry Rugg PLS | 2007 to 2010  
Mike Duty PLS | 2006 to 2007  
Sage Alliance Co Engineers (AZ) | 2006 to 2006  
Tommy Semmes Jr. Surveying | 2005 to 2005  
Mike Duty PLS | 2004 to 2005  
Cross Country Surveyors | 2002 to 2003  
Falcon Surveying (CO) | 2002 to 2002  
Charlie Peterson PLS (FL) | 2002 to 2002  
Maroney Engineering | 2001 to 2002  
Eastside Glass and Sealants (WA) | 2000 to 2000  
Jerry Rugg PLS | 1999 to 2000  
Mike Duty PLS | 1997 to 1999

**Education: Degree(s)/Year/Specialization:**

High School Diploma  
Bachelor of Arts Coursework (2 years), University of Louisiana at Monroe

**Active Registration: Year first registered/discipline:**

N/A

**Other experience and qualifications relevant to the proposed Project:**

Zachary Pittman has worked in the industry since 1997 and has vast experience in surveying services, including a multitude of project types and thousands of projects throughout the region, having served as both Survey Crew Chief and Instrumentman/Rodman. As a field layout engineer, he was in charge of layout and quality control for a large concrete construction company and

## TEC Professional Services Questionnaire

Other experience and qualifications: **Zachary D. Pittman (continued)**

further served as a part-time foreman for oversight of foundation, wall, and caisson crews. Mr. Pittman's project experience includes topographic and hydrographic surveying tasks, including ALTA, boundary, elevation certificates, land planning, lot stakeouts, construction layout, and civil engineering projects. Projects have included cell towers, large and small pipeline construction programs, a large light rail project, sports complex buildings, bridge layouts, gas compressor station as-built and natural gas projects, meter stations and main line replacements, and industrial/gas plants and mines.

Mr. Pittman has Multiple Operator Qualifications for all aspects of pipeline locating and surveying, and is experienced with all instrumentation and various other aspects of surveying involved. This includes Static and RTK GPS; Leica, TDS, Trimble, and Topcon operating systems; Robotic Total Station, and Leica, Trimble, and FARO scanning systems. He also is knowledgeable with JSA, job task, and quality control documents as well as Bluebeam Construction Software, Trimble Business Center, Captivate, and CAD.

**West Esplanade Avenue U-Turn at Bonnabel Canal, Metairie, Jefferson Parish, LA.** BFM provided topographic and right-of-way (R/W) surveying services for the project located in Metairie. The scope of services included establishing a baseline, two Temporary Benchmarks (TBM), and spot elevations. BFM also located property corners to establish the rights-of-way and property ownership. The survey located existing improvements, utilities, and pipes (drainage, water, sewerage). Project deliverables included physical & digital files as well as a Three-Point Tie Worksheet. (\$11,310 (fee); 2024)

**Lift Stations F6-11 & G6-4, Jefferson Parish, LA.** BFM provided Topographic & Right-of-Way Surveying; scope included establishing a baseline, taking spot elevations (25 ft intervals), location of existing improvements and natural elements as well as utilities (above- and below-ground) and piping (drainage, sewerage, and water structures). BFM also located property corners to establish the rights-of-way and property ownership for the two sites. Project deliverables included prints, high-resolution PDF, Three-Point Tie Worksheet, and AutoCAD drawing files. A Construction Benchmark Certificate was provided for each site. (\$17,860 (fee); 2024)

**Bonnabel Canal Right-Of-Way Survey, Jefferson Parish, LA.** BFM was selected to provide Right-of-Way Surveying services for the project area along a portion of the Bonnabel Canal; the survey established the easterly & westerly right-of-way for Bonnabel Canal in relation to the properties along the east of the canal (Bonnabel Place Subdivision) and the westerly side of the canal (Beverly Garden Extension). Scope included providing an abstract to trace the chain of title (including any known or recorded servitudes), and locating property corners and the top of bank along the east and west of Bonnabel Canal to show it in relation to the rights-of-way/servitude. Project deliverables included a Signed & Sealed Survey Plat and high-resolution PDF. (\$47,680 (fee); 2024)

## TEC Professional Services Questionnaire

- L. Work by Firm or Joint-Venture members which best illustrates current qualifications relevant to this project. Please include and and all work performed for Jefferson Parish. Please attach additional pages if necessary.**

### PROJECT NO. 1

Project Name, Location, and Owner's contact information:	Nature of Firm's Responsibility:	
<b>Marerro 911 Center</b> , Marrero, Jefferson Parish, Louisiana  <b>Meyer Engineers, Ltd.</b> 4937 Hearst Street, Suite 1B Metairie LA 70001  <b>Elena G. Anderson</b> , 504-885-9892 eanderson@meyer-e-l.com	BFM provided topographic surveying services for the project, located at 5698 Belle Terre Road. Scope included establishing two Temporary Benchmarks, location of property corners, and plotting location of improvements and utilities & piping (drainage, sewerage, water). BFM further measured the interior of the building to define walls and obtained the slab elevations of any depressed slabs found in the building. Cross sections were taken, and a FEMA Elevation Certificate was set for the existing building on site. Project deliverables included an indelible print and a high-resolution PDF of same. A Construction Benchmark Certificate was issued. AutoCAD drawing files were provided in DWG format.	
Completion Date (Actual or estimated:)	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
June 2017	N/A	\$8,793 (fee)

### PROJECT NO. 2

Project Name, Location, and Owner's contact information:	Nature of Firm's Responsibility:	
<b>Rudolph Matas Elementary School HVAC Renovation Project</b> , Metairie, Jefferson Parish, Louisiana  <b>Jefferson Parish Public Schools Facilities Department</b> 4600 River Road Marrero LA 70072  <b>Douglas L. Stream</b> ; 504-799-5577 douglas.stream@jpschools.org	BFM provided site-specific topographic surveying services for the project; this included obtaining the finished floor elevation of buildings within the Limits of Survey. Spot elevations were also taken. Other services included establishing two Construction Benchmarks (one near each site being surveyed), location of existing improvements, location of utilities (sewer, drainage, water), taking spot elevations, and locating and identifying trees on the project site. Project deliverables included a detailed indelible print and high-resolution PDF, AutoCAD drawing files, and the physical Construction Benchmark Certificates for the project.	
Completion Date (Actual or estimated:)	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
August 2020	N/A	\$9,290 (fee)

## TEC Professional Services Questionnaire

<b>PROJECT NO. 3</b>		
<b>Project Name, Location, and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<b>Jefferson Parish Department of Public Works (DPW) Maintenance Building, Jefferson Parish, Louisiana</b>  <b>CDW Services, LLC</b> 721 Papworth Ave Ste 101 Metairie LA 70005  <b>Kevin Myles, 504-828-2061</b> kmyles@cdwservices.com	BFM provided stake-out services (four corners) for the DPW Maintenance Building Site (755 S. Jefferson Davis Parkway). Additional project work included preparation of an As-Built Survey of the project site. The scope of services included location and provision of top of casting elevations for the 11 drainage structures as noted on the owner's project sheets. Spot elevations were taken at 25-foot intervals within the limits of survey. Deliverables included an indelible print, high resolution PDF, and AutoCAD drawings.	
<b>Completion Date (Actual or estimated:)</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
January 2020	N/A	\$4,450 (fee)

<b>PROJECT NO. 4</b>		
<b>Project Name, Location, and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<b>FEMA Elevation Certificate for Fisher School, Jefferson Parish Public School System, Jefferson Parish, Louisiana</b>  <b>VergesRome Architects</b> 320 N Carrollton Avenue, Suite 100 New Orleans LA 70119  <b>Chip Verges, 504-858-2514</b> chip@vergesrome.com	BFM Corporation was selected by the Jefferson Parish Public School System (JPPSS) to provide surveying services (over several contracts) to prepare FEMA Elevation Certificates for multiple school campus locations throughout the Parish. For this contract, BFM Corporation provided surveying services for a final FEMA Elevation Certificates for ten buildings located on the Fisher Middle-High School Campus in Marrero; part of a larger project involving Hurricane Ida Mitigation & Repairs. The project's field services extended from January 8, 2024 to January 22, 2024; deliverables included FEMA Elevation Certificates for each structure as requested.	
<b>Completion Date (Actual or estimated:)</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
January 2024	N/A	\$3,000 (fee)

## TEC Professional Services Questionnaire

<b>PROJECT NO. 5</b>		
<b>Project Name, Location, and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<b>Bonnabel High School Boundary and Topographic Survey with FEMA Elevation Certificates</b> , Kenner, Jefferson Parish, Louisiana  <b>Jefferson Parish Schools</b> 4600 River Road, 1st Floor Marrero LA 70072  <b>David P. Gilmore</b> , 504-349-8595 david.gilmore@jpschools.org	BFM was contracted to provide Boundary & Topographic Surveying services at the project site on Bruin Drive in Kenner, LA. The project included a full boundary survey and provision of a Construction Benchmark Certificate (CBM) and two Temporary Benchmarks (TBMs), and location of property corners, existing buildings, and utilities. Further, the survey project work included obtaining Finished Floor Elevations at the entrance of each building. BFM prepared a FEMA Elevation Certificate for each building as well. Deliverables included the CBM, FEMA Elevation Certificate (for each building), and AutoCAD DWG files.	
<b>Completion Date (Actual or estimated:)</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
June 2022	N/A	\$21,820 (fee)

<b>PROJECT NO. 6</b>		
<b>Project Name, Location, and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<b>Parc Des Familles Visitor Center (Proposed Location Survey)</b> , Jefferson Parish, Louisiana  <b>Meyer Engineers Ltd.</b> 4937 Hearst Avenue, Suite B Metairie LA 70001  <b>Raymond J. Brown</b> , 504-885-9892 rbrown@meyer-e-l.com	BFM Corporation provided topographic surveying services to help establish the proposed project site for the Parc Des Familles Visitor Center, located at municipal #6101 Leo Kerner Lafitte Parkway in Marrero, LA. BFM provided Temporary Benchmark and Construction Benchmark for the site, as well as a topographic survey locating all utilities and man-made elements as well as natural objects (tress and ponds). Cross sections and Finished Floor Elevations (for the FEMA certificate) were also included.	
<b>Completion Date (Actual or estimated:)</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
December 2018	N/A	\$16,590 (fee)



## TEC Professional Services Questionnaire

<b>PROJECT NO. 7</b>		
<b>Project Name, Location, and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<b>Rivarde Maintenance Facility,</b> Jefferson Parish, Louisiana  <b>Burgdahl &amp; Graves Architects</b> 2550 Belle Chasse Hwy Ste130 Gretna LA 70053  <b>Russell I. Burgdahl,</b> 504-366-4433 rburgdahl@burgdahlgraves.com	BFM provided boundary and topographic surveying services for the Rivard Maintenance Facility project, located at 1651 Manhattan Boulevard in Harvey. Scope included establishing a baseline parallel to Manhattan Boulevard; setting temporary benchmarks (TBMs) & construction benchmarks (CBMs) on or near the site; establishing cross sections on a 25 ft grid; FF elevations of all buildings. Product to be drawn so that a single R/W (right-of-way) is parallel to at least 1 edge of the sheet.	
<b>Completion Date (Actual or estimated:)</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
November 2018	N/A	\$6,890 (fee)

<b>PROJECT NO. 8</b>		
<b>Project Name, Location, and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<b>Fire Station 18,</b> Metairie, Jefferson Parish, Louisiana  <b>N-Y Associates, Inc.</b> 2750 Lake Villa Drive Metairie LA 70002  <b>Michael G. Buisson, Jr.,</b> 504-261-4755 mbuisson@n-yassociates.com	BFM provided topographic surveying services for the project; the survey built upon a previous BFM survey executed at the same location. Scope included locating existing utilities on the property and along the adjacent side of Melvil Dewey Drive. The survey determined the depth, size, and type of pipes within surface observable drainage, sewerage, and water structures as established above. Spot elevations were taken at 50 ft. intervals within the Limits of Survey which consist of the property, extending to the adjacent side of Melvil Dewey Drive. Project deliverables included a Plan Only Survey Plat and a high-resolution PDF of same.	
<b>Completion Date (Actual or estimated:)</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
August 2023	N/A	\$5,940 (fee)

## TEC Professional Services Questionnaire

PROJECT NO. 9		
Project Name, Location, and Owner's contact information:	Nature of Firm's Responsibility:	
<p><b>Site Specific Topographic Surveys for Multiple School Locations,</b> Jefferson Parish, Louisiana</p> <p><b>Jefferson Parish Schools Facilities Department</b> 4600 River Road Marrero LA 70072</p> <p><b>Steve Faust, 504-349-8595</b> steve.faust@jppss.k12.la.us</p>	<p>BFM prepared site-specific topographic surveys for twelve separate Jefferson Parish school locations throughout the Parish. The scope of services included establishing the nearest property line to the area being surveyed at each school, establishing a construction benchmark, location of specific existing improvements within the Limits of Survey at each location as well as location of trees. Spot elevations were taken. Certificates prepared included a Construction Benchmark Certificate, a Top of Form Certificate and Sketch, a Top of Slab Certificate, and a Final FEMA Elevation Certificate.</p>	
Completion Date (Actual or estimated:)	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
June 2020	N/A	\$47,461 (fee)

PROJECT NO. 10		
Project Name, Location, and Owner's contact information:	Nature of Firm's Responsibility:	
<p><b>Clancy-Maggiore Elementary School for the Arts Survey,</b> Kenner, Jefferson Parish, Louisiana</p> <p><b>Jefferson Parish Schools Facilities Department</b> 4600 River Road Marrero LA 70072</p> <p><b>David Taylor, 504-349-8595</b> david.taylor@jpschools.org</p>	<p>BFM provided boundary surveying services for the project, located at 2100 Maine Avenue in Kenner. The scope of services focused on improvements to the site. BFM researched all title data, established a closed traverse around the site, and set a TBM. Elevations were taken across the project site. Spot elevations were plotted, as well as the location of all improvements and topographic features. Utilities were located as were piping and trees/brush of a certain caliper. Deliverables included hardcopy and AutoCAD DWG format files. A later update to the project included a Form Board Certificate (FBC).</p>	
Completion Date (Actual or estimated:)	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
September 2017	N/A	\$19,940 (fee)

## TEC Professional Services Questionnaire

**M. List all prior and/or on-going litigation between Firm and Jefferson Parish. Please attach additional pages if necessary.**

Parties:		Status/Result of Case:
Plaintiff:	Defendant:	
1.	BFM Corporation is not currently, nor has it previously been involved, in litigation with Jefferson Parish.	
2.		
3.		
4.		

**N. Use this space to provide any additional information or description of resources supporting Firm's qualifications for the proposed project.**

# BFM CORPORATION, LLC

Professional Land & Hydrographic Surveying

### CRITERIA 1 | PROFESSIONAL TRAINING AND EXPERIENCE

Established in 1982, **BFM Corporation, LLC, Professional Land & Hydrographic Surveying**, provides services to public & private concerns throughout Louisiana and the Gulf South. For over 40 years, BFM has provided surveying services covering all facets of engineering, construction, and forensics; topographic, and hydrographic, as well as drone-based surveying and high-definition laser scanning.

**BFM Corporation is a majority Woman-Owned Business Enterprise (WBE) as well as a Hudson Initiative certified Small & Emerging Business and Small Entrepreneurship in Louisiana.**

Our capabilities include the following and more:

- Topographic Surveying
- Drone Surveying
- Photogrammic & LiDAR and 3D Laser Scanning
- Bathymetric / Hydrographic Surveys
- Property, Boundary, and Right-of-Way Surveys
- Maps, Cross-Sections, & Data Sets; Benchmarks

## TEC Professional Services Questionnaire

N. continued.

- Construction-Related Surveying and Builder's Package Surveys
- American Land Title Association (ALTA) Surveys

BFM's project work routinely involves **extensive records and related research** as an element of successful completion, as well as coordination with the client, agency or department. BFM has the personnel to make sure this is done correctly and expeditiously.

Our **Survey Field Crews** are equipped with Leica Viva and Leica Captivate Data Collectors, as well as Leica GPS Smart Antennas. Each GPS unit is linked to the Leica SmartNet Network, giving each crew the ability for Real Time Kinematic Positioning (RTK), derived from the Global Navigation Satellite System (GNSS). Furthermore, each crew is outfitted with Leica TS series robotic total stations, simplifying and expediting projects. BFM can also use in-house drones and 3D scanners to further analyze sites and projects. BFM's crews are trained to use this equipment to its full potential to maximize accuracy and efficiency in the field.

BFM offers **Drone Surveying Services**, featuring a DJI Matrice 600 Pro drone outfitted with a Sony A7R3 42-megapixel camera, Pixhawk Triggering System, VMAP PPK system, and an A3 Pro Flight Controller. It can capture 50 acres of land allowing BFM to quickly & accurately capture data and facilitates quicker field work to produce highly accurate and precise surveying information. Deliverables feature Clean Point Cloud, 3D Mesh, Orthomosaic, and AutoCAD DWG Topographic.

BFM's **3D modeling capabilities** allow us to process & model for any design purpose. High-definition scanner data is processed using software from Leica and Autodesk. BFM is working on non-traditional survey deliverables, including virtual tours, live walkthroughs, detailed pipe rack modeling, and modeling for use with Autodesk Revit Architecture.

When needed, BFM provides **bathymetric surveying** to handle **any hydrographic surveying tasks**. For large rivers and bodies of water, we are equipped with Teledyne Odom Hydro Solutions' Hydro Trac Single Beam Echo Sounder. For smaller bodies of water, BFM uses an SL20 Remote Controlled Boat equipped with CEE Scope Dual Channel Echo Sounder. We use Hypack Software to process collected data. Further, BFM can execute multi-beam scans, side scans and magnetometer surveys upon request.

**Please refer to our projects included in Item L and in our personnel listings in Item K for specific type project examples and an overview of our surveying experience with this project type.**

### CRITERIA 2 | SIZE OF FIRM

As noted, BFM has the manpower and equipment to execute any surveying task within the reasonable time set forth by the contract or project engineer. BFM has no issue with meeting the project deadlines set forth by our clients, both municipal and private. It is our continual goal to keep this reputation solid. Further, we establish base costs and fees for our services, and work with our clients to meet all project budgets.

## TEC Professional Services Questionnaire

N. continued.

As noted in item E of this form, BFM currently has a **full-time staff of nearly two dozen people, including two Registered Professional Land Surveyors, Survey Field Crew Personnel, and AutoCAD drafting personnel, as well as complete administrative and support staff.**

### CRITERIA 3 | CAPACITY FOR TIMELY COMPLETION

BFM has the manpower and equipment to execute any surveying task within the reasonable time set forth by a contract or project engineer. It is our goal to keep this reputation solid. We establish base costs and fees for our services, and work with our clients to meet all project budgets. Our workload and scheduling, and proximity to the project site, will allow for quick assignment of personnel to any directed project.

BFM Corporation's **Ralph P. Fontcuberta, Jr., PLS**, Executive Vice President, is a **Louisiana-Registered Professional Land Surveyor (since 1974)** and meets or exceeds any minimum requirements for any surveying project. He has been **providing surveying services in Louisiana for over 50 years** and brings an almost incalculable wealth of experience in the region to any project, especially in Southeast Louisiana.

**Chad M. Poché, P.E.**, Executive Vice President, brings **more than 25 years of experience** to assist in completing projects on time and within budget. He has been a consulting geotechnical engineer for more than 20 years in South Louisiana and has been the geotechnical engineer of record for thousands of projects.

**Gary J. Lambert, Jr., PLS**, Vice President is a **registered Professional Land Surveyor** and provides Project Management & Drafting Oversight and is the first point of contact for clients on technical matters. He meets with engineering, architectural, and government officials to discuss various project needs.

Our personnel included **multiple survey crews** and a **fully-staffed drafting department** to handle any project needs; they are thoroughly trained and extensively familiar with the region and needs of various types of surveying projects.

### CRITERIA 4 | PAST PERFORMANCE ON PARISH CONTRACTS

BFM Corporation has provided **surveying services in Jefferson Parish since 1982**, both **directly to Parish agencies and as a consultant to firms serving the Parish**. The firm has executed many hundreds of projects in the Parish, including both direct Parish projects and State agency projects (CPRA, Louisiana DOTD, etc.), not to mention the scores of surveying projects for private individuals and industry.

As noted, Mr. Fontcuberta has **over half a century of professional land surveying experience**, including over 40 years with BFM. **He has provided professional surveying services for thousands of projects for and throughout Jefferson Parish.**

## TEC Professional Services Questionnaire

N. continued.

### CRITERIA 5 | LOCATION OF THE PRINCIPAL OFFICE

**BFM has called Jefferson Parish home office location since the firm's inception in 1982; our principal office is located in Jefferson Parish at 15 Veterans Memorial Boulevard in Kenner.**

### CRITERIA 6 | LEGAL STATEMENT

**BFM Corporation is not involved in litigation with Jefferson Parish nor with any of our clients, as is noted in Item M of this form.**

### CRITERIA 7 | PRIOR SUCCESSFUL COMPLETION OF PROJECTS

For over 40 years, BFM Corporation has completed thousands of projects throughout Jefferson Parish and Southeast Louisiana, both to municipal and various private clients, similar to the project at hand, not to mention other drainage projects in a wide range of sizes, from small lot to Parish-wide endeavors. **Multiple examples of this work are included throughout this form in both the Personnel Résumés section (Item K) and Representative Project Work (Item L).** Further, BFM has worked with virtually every municipality in the region. We enjoy a high repeat-business rate with all our clients. We offer the following specific references for contact:

**Mark R. Drewes, P.E., Director, Jefferson Parish Public Works Department**  
(504-736-6783 | JPPW@jeffparish.net)

**Neil Schneider, CCM, P.E., Director, Capital Projects, Jefferson Parish Public Works Dept.**  
(504-736-6783 | JPPW@jeffparish.net)

**José A. Gonzales, CAO, City of Kenner**  
(504-468-4090 | jgonzalez@kenner.la.us)

**Angela DeSoto, P.E., Director of Engineering, Jefferson Parish**  
(504-736-6511 | ADeSoto@jeffparish.net)

**Sid Trouard, P.E., Program Manager, Jefferson Parish Sewerage Capital Improvement Program**  
(504-736-6386 | STrouard@jeffparish.net)

**Ben Lapine, Acting Director, Department of Drainage, Jefferson Parish**  
(504-736-6661 | JPSewerage@jeffparish.net)

Our professional work history is exemplary. We strive to provide on-time and technically thorough project deliverables at the budget set by our clients.

O. To the best of my knowledge, the foregoing is an accurate statement of facts.

Signature: 

Print Name: Chad M. Poché, P.E.

Title: Executive Vice President

Date: September 4, 2024

The Louisiana Professional Engineering and Land Surveying Board has the following information on file:

**Name:** **Public Address:**

BFM Corporation, LLC  
15 Veterans Memorial Boulevard  
Kenner, Louisiana 70062

**License/Certificate Information w/ Supervision**

License	Status	First Issuance Date	Expiration Date	Supervisor(s)
VF.0000008	Active	09/11/1984	09/30/2025	Mr. Ralph P. Fontcuberta Jr. # PLS.0004329

**LOUISIANA PROFESSIONAL  
ENGINEERING & LAND SURVEYING BOARD  
(LAPELS)**  
9643 Brookline Avenue, Suite 121  
Baton Rouge, LA 70809  
Phone (225) 925-6291  
www.lapels.com

**Mr. Ralph P. Fontcuberta Jr.**

License/Certificate Type - Number      Expiration Date  
**PLS.0004329**      **09/30/2026**


Status: **Active**

**LOUISIANA PROFESSIONAL  
ENGINEERING & LAND SURVEYING BOARD  
(LAPELS)**  
9643 Brookline Avenue, Suite 121  
Baton Rouge, LA 70809  
Phone (225) 925-6291  
www.lapels.com

**Mr. Chad Mitchell Poche**

License/Certificate Type - Number      Expiration Date  
**PE.0027667**      **09/30/2026**

Status: **Active**

**LOUISIANA PROFESSIONAL  
ENGINEERING & LAND SURVEYING BOARD  
(LAPELS)**  
9643 Brookline Avenue, Suite 121  
Baton Rouge, LA 70809  
Phone (225) 925-6291  
www.lapels.com

**Mr. Gary James Lambert Jr.**

License/Certificate Type - Number      Expiration Date  
**PLS.0005259**      **03/31/2026**

Status: **Active**

**LOUISIANA PROFESSIONAL  
ENGINEERING & LAND SURVEYING BOARD  
(LAPELS)**  
9643 Brookline Avenue, Suite 121  
Baton Rouge, LA 70809  
Phone (225) 925-6291  
www.lapels.com

**Mr. William Mead Farber**

License/Certificate Type - Number      Expiration Date  
**EI.0033903**      **03/31/2025**

Status: **Active**



Division of Small and Emerging Business Development  
SEBD CERTIFICATION

## BFM CORPORATION, LLC

is hereby certified as a Small and Emerging Business Enterprise.

This certification is valid beginning 7/19/2019 and supersedes any registration or listing previously issued. At any time there is a change in ownership or control of the firm, notification must be made immediately to the Division of Small and Emerging Business Development.

Issued at Baton Rouge, Louisiana 7/19/2019

This certification expires on: 7/19/2029

Certification No. 9551

John W. Matthews, Jr.  
Executive Director, Entrepreneurial Services



DIVISION OF SMALL BUSINESS SERVICES

This certification acknowledges that

## BFM CORPORATION, LLC

is Certified-Active as a Small Entrepreneurship with  
Louisiana Economic Development's Hudson Initiative.

This certification is valid from 9/3/2024 to 9/3/2025

Certification No. 9551

Stephanie Hartman,  
Director, Entrepreneurial Services