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**SOQ 24-024 Professional Veterinarian Services for the Jefferson
Protection and Animal Welfare Services Parish Wide**
Jefferson Parish Government

Project documents obtained from www.CentralBidding.com

29-Jul-2024 01:52:31 PM



SOQ 24-024

**Professional Veterinarian Services for the Jefferson Protection and
Animal Welfare Services Parish Wide**

Submission Deadline: August 8, 2024 at 3:30 PM

ATTENTION VENDORS!!!

Please review all pages and respond accordingly, complying with all provisions in the public notice and Jefferson Parish Code of Ordinances Section 2-926 et seq. All submissions must be received on the Purchasing Department's e-Procurement site, www.jeffparishbids.net, by the SOQ submission deadline date and time. Late submissions will not be accepted.

**Jefferson Parish Purchasing Department
General Government Building
200 Derbigny Street, Suite 4400
Gretna, LA 70053
Purchasing Specialist II Name:
Purchasing Specialist II Email:
Purchasing Specialist II Phone: (504)**

PUBLIC NOTICE
SOQ 24-024
Professional Veterinarian Services for the
Jefferson Protection & Animal Welfare Services Parish Wide

The Parish of Jefferson, authorized by Resolution No. 144324 is hereby soliciting Statements of Qualifications (General Professional Services Questionnaire) from persons or firms qualified and interested in providing Professional Veterinarian Services for the Jefferson Protection & Animal Welfare Services. (Parishwide)

Deadline for submissions: 3:30 p.m. August 8, 2024

Evaluation Criteria:

All proposals shall be evaluated with respect to the completeness of data provided, support for all claims made, and the overall approach taken. The following criteria will be used to evaluate each person or firm submitting a Statement of Qualifications (total maximum of 100 points):

- 1) Professional education and training, including breadth and quantity of surgical experience. (40 points)
- 2) Past and current professional accomplishments and experience. (30 points)
- 3) Nature, quantity, and value of prior shelter medicine services previously performed and/ or currently being performed. (15 points)
- 4) Past performance on contracts, factoring any problems with performance inadequacies or benchmarks for performance. (15 points)

Minimum Criteria:

That the person or firm submitting a proposal shall have the following minimum qualifications: Possession of a current and valid veterinary license issued by the Louisiana Board of Veterinary Medicine. Professional Liability Insurance in the sum of at least \$1,000,000.00 in effect at the time of submission and adequate financial resources to fund potential obligations resulting from malfeasance, inappropriate conduct, and negligence.

All firms must submit a Statement of Qualifications (General Professional Services Questionnaire) and must identify all sub-consultant firms which they expect to use to provide professional services, and submit a Statement of Qualifications (General Professional Services Questionnaire) for each sub-consultant firm. (Refer to Jefferson Parish Code Ordinance, Section 2-928).

All persons or firms (including sub-consultants) must submit a Statement of General Professional Services Questionnaire by the deadline. Please obtain the latest questionnaire form by contacting the Purchasing Department by telephone at (504)364-2678 or via the Jefferson Parish website at www.jeffparish.net. Submissions will only be accepted electronically through Jefferson Parish's E-Procurement site, Central Bidding, at www.jeffparishbids.net or www.centralauctionhouse.com. Registration is required and free for Jefferson Parish vendors by accessing the following link: www.centralauctionhouse.com/registration.php.

No submittals will be accepted after the deadline.

Affidavits are not required to be submitted with the Statement of Qualifications, but shall be submitted prior to contract approval.

Insurances are not required to be submitted with the Statement of Qualifications, but shall be submitted prior to contract approval.

Disputes/protests relating to the decisions by the evaluation committee or by the Jefferson Parish Council shall be brought before the 24th Judicial Court.

ADV: The New Orleans Advocate: July 24 and 31, 2024