



**Bid Number 50-00145810**

**Labor, Materials, and Equipment Needed to Remove and Install New Gutter System for the Jefferson Parish – Johnny Jacobs Playground**

**BID DUE: July 31, 2024 AT 11:00 AM**

**ATTENTION VENDORS!!!**

**Please review all pages and respond accordingly, complying with all provisions in the technical specifications and Jefferson Parish Instructions for Bidders and General Terms and Conditions. All bids must be received on the Purchasing Department's eProcurement site, [www.jeffparishbids.gov](http://www.jeffparishbids.gov), by the bid due date and time. Late bids will not be accepted.**

**Jefferson Parish Purchasing Department  
200 Derbigny Street  
General Government Building, Suite 4400  
Gretna, LA 70053  
Purchasing Specialist: Ruby Tran  
Email: [ruby.tran@jeffparish.gov](mailto:ruby.tran@jeffparish.gov)  
Phone: 504-364-2687**

## **BID # 50-00145810 - SPECIFICATIONS**

### **LABOR, MATERIALS, AND EQUIPMENT NEEDED TO INSTALL NEW GUTTERS ON THE GYM BUILDING AND INSTALL 26 GA PAINTED METAL FLASHING OVER THREE (3) WINDOW SILLS LOCATED ON CONCRETE SLAB OVER GYM ENTRANCE AT JOHNNY JACOBS PLAYGROUND**

#### **Section 1.0 – Pre-Bid Conference:**

There will be no pre-bid meeting for this project. The bidder will be responsible for all measurements, etc. All site visits should be arranged through Brent Griffin, by calling the office at (504)349-5000 or his cellphone at (504) 419-4415.

#### **Section 2.0 – Scope:**

We extend this bid to cover all labor, materials and equipment to install new gutters on the gym building and install 26 GA painted metal flashing over 3 window sills located on concrete slab over gym entrance.

#### **Section 3.0-License Requirements:**

The following Louisiana State License shall be required for this project:

- LOUISIANA STATE COMMERCIAL LICENSE – BUILDING CONSTRUCTION

#### **Section 4.0 – Quantities/Inspection:**

Bidders must inspect the site and perform their own measurements in order to determine the proper quantity of materials and equipment required to complete this project. All measurements given in these specifications are informational only.

#### **Section 5.0 – Scope of work:**

The successful bidder shall supply all labor, materials, and necessary essentials to perform the following

- Demo existing gutter system
- Install 7” commercial seamless gutters on both sides of gym building
- Furnish and install twelve (12) 4” x 5” x 15’ downspouts. (six (6) on each side on building)
- Owner to choose color
- Provide and install 26 GA painted metal flashing over three (3) window sill. (Windows located over concrete slab that is located over gym’s front entrance doors.)
- Remove old caulking, clean and prep the three (3) window sills.

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- Seal and caulk with manufacturer recommended sealant
- Pressure wash concrete slab which house A/C unit (located over gym's front entrance doors)
- Prep wall lower flashing by adding securement fasteners to secure flashing to concrete
- Furnish and install roof X tender 985 super silicone white roof coating system
  - 6" over the existing corrugated R-Panels and flashing extending 12" past end of flashing onto concrete slab
  - Install fleece membrane in-between coating layers to provide extended life to coating application
  - Process shall consist of first coat of grey and second coat of white
  - Total roof area to be covered is 40 SQ. feet
- Provide a lift as needed to complete the scope of work
- Provide all clean up and debris removal

### **Section 6.0 - Hours of Work:**

Work shall be performed during normal working hours. All work must be scheduled with owner representative 5 days in advance. The successful bidder shall work normal building working hours (7:00am – 5:00pm) to provide a safe work environment at no extra charge to Jefferson Parish.

### **Section 7.0 – Cleaning Area and Safety:**

Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Inflammable material must be removed from the job site daily, because storage will not be permitted on the premises. Precautions must be exercised at all times to safeguard the welfare and safety of the general public, employees of Jefferson Parish, and other Parish officials.

### **Section 8.0 – Warranty:**

A ten (10) year warranty in writing, from the date of notice to proceed, on all materials and workmanship shall be included. The bidder must agree, upon written notice from the owner, promptly and without charge, and to the satisfaction of the owner, to make changes, replacements, and corrections which may be required to make good all defects in materials and/or equipment under its intended use, within the warranty period, at no cost to the owner.

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### **Section 9.0 – Existing Structure**

Should any cutting, patching, alteration, addition, or repairs to existing structure, wall, floor, ceiling, or part of building be required of this project, the successful bidder shall restore the alteration to its original condition, with the same type materials, finish, and workmanship.

### **Section 10.0 – SDS:**

The bidder shall notify the Jefferson Parish Department of Parks and Recreation contact person of any hazardous substances that will be brought to and/or used at the workplace. The successful bidder shall provide material safety data sheets MSDS as per this requirement to the Project Manager, Department of Parks and Recreation.

### **Section 11.0 – Permits:**

The successful bidder shall obtain any and all permits required by the Jefferson Parish Department of Inspection and Code Enforcement. The successful bidder shall also be responsible for payment of these permits. All permits must be obtained prior to the start of the project.

### **Section 12.0 – Pre-Construction Conference and Notice to Proceed:**

A Pre-Construction Conference shall be held between the successful bidder and the owner before any work commences. No work shall be performed until the successful bidder receives a written “Notice to Proceed” to begin work, from the Department of Parks and Recreation.

### **Section 13.0- Construction Term:**

The successful bidder agrees that all work shall be completed within 30 days of issuance of Notice to Proceed.

DATE: 7/24/2024

INVITATION TO BID  
THIS IS NOT AN ORDER

Page: 5

BID NO.: 50-00145810

**JEFFERSON PARISH**  
PURCHASING DEPARTMENT  
P.O. BOX 9  
GRETNA, LA. 70054-0009  
504-364-2678

VENDOR: 27118 BLANK BID COPY VENDOR

PURCHASING SPECIALIST:  
RTRAN

As per LSA-RS 47:301 et seq., all governmental bodies are excluded from payment of sales taxes to any Louisiana taxing body. Quotations shall be based on F.O.B. Agency warehouse or jobsite, anywhere within the Parish as designated by the Purchasing Department.

JEFFERSON PARISH reserves the right to cancel all or any part of an order if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel at any time and for any reason by issuing a THIRTY (30) day written notice to the contractor.

JEFFERSON PARISH is expecting all products to be new and all work to be done in workman-like manner, according to standard practices. Any deviations or alteration from the specifications must be indicated on the bid form for each item and upon request, product data for same must be submitted by the time specified by the Purchasing Department.

<b>DELIVERY: FOB JEFFERSON PARISH</b>	7-10 days after PO Issued
INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES	
INDICATE STARTING TIME (IN DAYS) FOR CONSTRUCTION WORK	immediately upon receipt of materials
INDICATE COMPLETION TIME (IN DAYS) FOR CONSTRUCTION WORK	2-3 days after materials received

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: NO ADDENDA  
NUMBER: \_\_\_\_\_  
NUMBER: \_\_\_\_\_  
NUMBER: \_\_\_\_\_

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) 74904

<b>*** ALL BIDDERS MUST COMPLETE SECTION BELOW ***</b>	
FIRM NAME: VISIONAIRE CONSTRUCTION, LLC	
SIGNATURE: (Must be signed here) 	TITLE: OWNER/MANAGING MEMBER
PRINT OR TYPE NAME: GABRIEL MANSON	
ADDRESS: 3413 44TH STREET	
CITY, STATE: METAIRIE, LA	ZIP: 70001
TELEPHONE: ( 504.333.1506	FAX: ( ----)-----
EMAIL ADDRESS: INFO@VISIONAIRECONSTRUCTION.COM	

TOTAL PRICE OF ALL BID ITEMS: \$ 18,788.00

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00145810

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	1.00	JOB	<p>LABOR, MATERIALS, AND EQUIPMENT NEEDED TO REMOVE AND INSTALL NEW GUTTER SYSTEM FOR THE JEFFERSON PARISH - JOHNNY JACOBS PLAYGROUND</p> <p>0001 LABOR, MATERIALS, AND EQUIPMENT TO INSTALL NEW GUTTERS ON THE GYM BUILDING AND INSTALL 26 GA PAINTED METAL FLASHING OVER THREE (3) WINDOW SILLS LOCATED ON CONCRETE SLAB OVER GYM ENTRANCE AT JOHNNY JACOBS PLAYGROUND.</p> <p>SERVICE ADDRESS:                      JOHNNY JACOBS PLAYGROUND                      5851 5TH AVE.                      MARRERO, LA 70072</p> <p>SITE VISIT CONTACT:                      BRENT GRIFFIN                      504-349-5000 OFFICE                      504-419-4415 CELL</p>	\$18,788.00	\$ 18,788.00

# State of Louisiana

## State Licensing Board for Contractors

This is to Certify that:

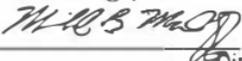
VISIONAIRE CONSTRUCTION LLC  
4924 Trenton St  
Metairie, LA 70006

is duly licensed and entitled to practice the following classifications

BUILDING CONSTRUCTION; SPECIALTY: PAINTING, COATING AND BLASTING (INDUSTRIAL AND COMMERCIAL); SPECIALTY: ROOFING AND SHEET METAL, SIDING



Witness our hand and seal of the Board dated,  
Baton Rouge, LA 14th day of September 2023

  
\_\_\_\_\_  
Director

  
\_\_\_\_\_  
Chairman

Expiration Date: September 13, 2024

License No. 74904

This License Is Not Transferrable

  
\_\_\_\_\_  
Treasurer





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

07/08/24

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> <b>AMERICA'S COMMERCIAL AGENCY</b> <b>5916 Willow Wood Lane</b> <b>Dallas, TX 75252</b> <b>License #:</b>		<b>CONTACT NAME:</b> <b>PHONE (A/C, No. Ext): (972)248-6492</b>		<b>FAX (A/C, No):</b>	
		<b>E-MAIL ADDRESS: acaagency@sbcglobal.net</b>			
		<b>INSURER(S) AFFORDING COVERAGE</b>			<b>NAIC #</b>
		<b>INSURER A : MARKEL INSURANCE</b>			
<b>INSURED</b> <b>VISIONAIRE CONSTRUCTION LLC</b> <b>3413 44TH STREET</b> <b>METAIRIE, LA 70001</b>		<b>INSURER B : INFINITY INS</b>			
		<b>INSURER C :</b>			
		<b>INSURER D :</b>			
		<b>INSURER E :</b>			
		<b>INSURER F :</b>			

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
<b>B</b>	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		<b>X</b>	<b>AU073123-1</b>	<b>073124</b>	<b>073125</b>	COMBINED SINGLE LIMIT (Ea accident) \$ <b>1000000</b> BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
<b>A</b>	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<b>Y/N</b> <b>N</b>	<b>N/A</b>	<b>WC042722-2</b>	<b>070124</b>	<b>070125</b>	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ <b>1000000</b> E.L. DISEASE - EA EMPLOYEE \$ <b>1000000</b> E.L. DISEASE - POLICY LIMIT \$ <b>1000000</b>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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## CORPORATE RESOLUTION

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF  
VISIONAIRE CONSTRUCTION, LLC

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INCORPORATED.

AT THE MEETING OF DIRECTORS OF VISIONAIRE CONSTRUCTION, LLC  
INCORPORATED, DULY NOTICED AND HELD ON JULY 27, 2024,  
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT  
WAS:

RESOLVED THAT GABRIEL MANSON, BE AND IS HEREBY  
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-  
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON  
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS  
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,  
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE  
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,  
CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES  
ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS  
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING  
EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-  
FACT.

I HEREBY CERTIFY THE FOREGOING TO BE  
A TRUE AND CORRECT COPY OF AN  
EXCERPT OF THE MINUTES OF THE ABOVE  
DATED MEETING OF THE BOARD OF  
DIRECTORS OF SAID CORPORATION, AND  
THE SAME HAS NOT BEEN REVOKED OR  
RESCINDED.



\_\_\_\_\_  
**SECRETARY-TREASURER**

07/27/2024

\_\_\_\_\_  
**DATE**