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April 19, 2017

Lafayette Parish School System
Purchasing Department
113 Chaplin Drive
Lafayette, LA 70508

Paperback Books
BID #67-17
Due: April 21, 10:00AM

Dear Purchasing Director:

Thank you for the opportunity to submit a bid for Lafayette Parish School System. Our pricing proposal and signed forms are attached as per your request.

In reference to Addendum #1, Mackin would like to offer a flat fixed discount for further orders at an additional 20% off Mackin.com, which is already discounted up to 45% off publishers' list prices.

Mackin is a one-source acquisition service providing more than 2.5 million titles from over 18,000 different publishers. We are committed to providing a superior level of customer service and free shipping is always provided on all orders. For more information about Mackin, please visit our website at www.mackin.com.

If you have any questions about Mackin's proposal, or if we can assist in any other way, do not hesitate to contact me. We look forward to continuing our relationship with Lafayette Parish School System!

Best regards,

Grace Mundt
Bid Coordinator
Email: bids@mackin.com

**SPECIFICATIONS AND BID FORM FOR
PAPERBACK BOOKS, BID #67-17**

Sealed bids will be received by the Lafayette Parish School System (LPSS) Purchasing Department, 113 Chaplin Drive, Lafayette, LA up to 10:00 am on April 21, 2017 for Paperback Books.

All bids shall be submitted sealed to the LPSS Purchasing Department on or before the above time and date, at 113 Chaplin Drive, Lafayette, LA 70508 with a sealed envelope plainly marked "Sealed Bid# 67-17, Paperback Books, opening April 21, 2017 at 10:00 am. **ALL BIDS SHALL BE SENT BY REGISTERED OR CERTIFIED MAIL WITH A RETURN RECEIPT REQUESTED.** At the above time and place bids will be publicly opened and read aloud in the Personnel Conference room.

SPECIAL PROVISIONS

1. SCOPE:

- 1.1 The intent of this solicitation is to obtain competitive bids for the estimated annual requirements for **PAPERBACK BOOKS** for the Lafayette Parish School System, in accordance with the terms, conditions and specifications contained herein.
- 1.2 **REQUIRED BID SUBMITTALS:** The section titled **BID# 67-17 PAPERBACK BOOKS BID FORM, the Debarment Certification Form (page 34), and the Bid Signature Page (page 35)** of this bid must be submitted as specified in Section 11.1.
- 1.3 All vendors submitting bids must be engaged in the regular business of book sales, either wholesale or retail.

2. PERIOD OF CONTRACT:

- 2.1 The period of this contract shall be from date of award through June 30, 2017.
- 2.2 LPSS reserves the right to renew the contract at the same terms and conditions for an additional twenty-four (24) month period. Renewal option will be renewed in twelve (12) month periods.

3. PRICES AND PRICE ADJUSTMENT:

- 3.1 All prices/discounts shall be F.O.B. Destination and shall include all charges that may be imposed in fulfilling the terms of this contract. Prices/discounts shall remain firm for the duration of the contract.
- 3.2 Whenever there is a reduction in price which is lower than the contract price, offered to similarly situated customers contracting for the same period and under the same terms and conditions, said reduction must be presented directly to the Purchasing Department of the Lafayette Parish School System.

Prices may not exceed the national advertised and available General Services Administration (GSA) governmental price list.

The Lafayette Parish School System does not intend to award or to maintain any item in any group that is offered at a price equal to or above the publisher's list price.

4. QUANTITIES:

4.1 The quantities specified on the Pricing Schedule are estimated only, and are given for the information of bidders and for the purpose of bid evaluation. They do not indicate the actual quantity that will be ordered, since such volume will depend upon requirements that develop during the contract period. The awarded bidder will be required to fill all orders placed regardless of the original quantities shown.

6. QUOTATION LIMITATION:

6.1 **Bidders shall offer only ONE ITEM AND PRICE for each line item bid.** No alternatives will be accepted, unless requested by the LPSS. If an "or approved equal" item is to be bid, the bidder must select the brand and model that meets or exceeds the specified item and submit his bid for that item. A discount price offered for a quantity purchase of the same manufacturer and model would not be considered a limitation; however, only the unit price requested will be considered in award.

7. TIME OF PERFORMANCE:

7.1 **The winning bidder(s) shall be required to deliver the respective items within 45 days of receipt of a purchase order from LPSS and at the location specified in accordance with Section 8.1 of this bid.**

8. DELIVERY:

8.1 Deliveries will be made to various locations in Lafayette Parish. Delivery location shall be stated on each purchase order issued.

8.2 Warehouse deliveries for the Lafayette Parish Public School System (LPSS), Warehouse Department, 113 Chaplin Drive, Lafayette, Louisiana 70508, will be received between the hours of 7:30 a.m. and 4:00 p.m., Monday through Friday, except School System Holidays.

8.3 Inside delivery direct to schools, centers or LPSS agencies will include off-loading from the selected carrier and carrying inside the receiving school, center or LPSS agency. Receiving hours will be from 8:30 a.m. through 3:30 p.m., Monday through Friday, except School System Holidays, unless other arrangements have been made with the receiving school, center or LPSS agency.

10. SHIPPING AND MARKING:

10.1 The bidder will be required to mark all shipments with the Lafayette Parish School System purchase order number clearly visible on the exterior of each container. A packing slip must be furnished with each shipment, listing, in addition to the bidder's stock number and description, the purchase order number, the purchase order item number, the quantity ordered, the quantity shipped, and the quantity back ordered.

10.2 The bidder shall ensure that all items that are "drop-shipped" are properly marked as outlined in Paragraph 10.1.

10.3 Invoices and all related written materials pertaining to each delivery must show the purchase order

number, the purchase order item number, and the item number shown on the contract.

11. SUBMISSION OF BIDS:

11.1 All bids must be received in the envelope provided with the invitation to bid or in an envelope labeled as follows: "SEALED BID". Bid/Project Description, Bid Number, Opening Date and Time, Bidder's Company Name and bidder's number (if applicable toward public works project). The LPSB shall not be responsible if a bid is not received due to lack of improper labeling of the envelope.

Bidder's envelope must be labeled as follows:

Paperback Books, Bid # 67-17

Opening: April 21, 2017

Time: 10:00 am CST

Personnel Conference Room

11.2 Bids received after the time or date prescribed shall not be considered for award and shall be returned to the Bidder.

11.3 Each bidder must use the attached bid form for submitting their bid. Bidder must indicate a unit price for each item for which a bid is submitted. By executing the Bid Proposal Form, the bidder acknowledges that he has read this Invitation, understands it, and agrees to be bound by its terms and conditions. Bids may be submitted by mail or delivered in person. Electronic bids maybe submitted online at www.centralauctionhouse.com. All bids must be received by a Purchasing Department Buyer at the following location prior to the date and time specified: Purchasing Department, 113 Chaplin Drive, Lafayette, Louisiana 70508.

12. CONTRACT AWARD:

12.1 All items listed in this solicitation will be awarded on the basis of a firm fixed price.

12.2 If awarded, the LPSS will award the contract to the lowest responsive and responsible bidder. The LPSS reserves the right to award the contract in the aggregate or to make a split award to more than one bidder, whichever is in the best interest of the public.

13. PURCHASE ORDER:

13.1 Purchase order(s) for the items listed in this solicitation will be issued as required throughout the period of this contract and will become an integral part of the resulting contract. The purchase order indicates that sufficient funds have been obligated.

13.2 The purchase order does not supersede any provision of the resulting contract. Performance time and dates are determined solely by the contract and any modification thereto.

13.3 Shipment is not to begin until receipt of the purchase order or other notification by the Purchasing Agent to proceed.

13.4 Bidders shall not require a minimum order quantity.

13.5 LPSS will be responsible for payment of books that have been ordered using a LPSS purchase order.

13.6 Individual schools will be responsible for payment of books that have been ordered using a school purchase order.

14. ORDER OF PRECEDENCE:

14.1 In the event of conflict, the Special Provisions of this contract shall take precedence over the General Conditions and Instructions to Bidders, included herein.

15. CONTACT FOR ADMINISTRATION:

15.1 In the event a contract is executed with your firm as a result of this solicitation, indicate the person(s) we may contact for prompt contract administration in the space provided on the Bid Proposal Form.

16. EMERGENCY PURCHASES:

16.1 The Parish reserves the right to make emergency purchases from other sources, should the awarded bidder be unable to furnish the required item within the required time frame.

17. INTERPRETATION OF BID:

17.1 Any questions pertaining to this solicitation shall be directed to:
Lee Francis, Purchasing Agent
Lafayette Parish School Board
P.O. Drawer 2158
Lafayette, Louisiana 70502-2158
Telephone Number: (337) 521-7329

GENERAL CONDITIONS AND INSTRUCTIONS TO BIDDERS Rev.5/10/16

(Bidder: The general rules and conditions that follow apply to all purchases and become a definite part of each formal invitation to bid, purchase order or other award issued by the Lafayette Parish School Board, unless otherwise specified. Bidders are expected to fully inform themselves as to the conditions, requirements, and specifications before submitting bids: failure to do so will be at the bidder's own risk and he cannot secure relief on the plea of error).

INSTRUCTIONS

SUBMITTING OF SEALED BIDS

A. Option 1 – Electronic Bids Submitted Online:

1. Electronic bids maybe submitted online at www.centralauctionhouse.com.

Option 2 – Sealed Bid Envelope:

1. The bidder shall be solely responsible for the timely furnishing of bids. In order to guarantee the timely furnishing of bids, the bid must be returned by certified, registered mail with a return receipt requested, or hand delivered. The LPSB will not accept responsibility or guarantee the timeliness of bids received by any other means.

2. All bids must be received in the envelope provided with the invitation to bid or in an envelope labeled as follows: "SEALED BID". Bid/Project Description, Bid Number, Opening Date and Time, Bidder's Company Name and bidder's number (if applicable toward public works project). The LPSB

shall not be responsible if a bid is not received due to lack of improper labeling of the envelope.

3. Bid shall be submitted under separate cover. The Board shall not be responsible for bid if not submitted under separate cover.

Bid Forms:

1. Bids must be submitted on the forms furnished in the bid package.

2. **Signature:** Bid forms must be signed in ink. Typed, printed or stamped names shall be reason to reject the bid. An unsigned bid shall be considered a **“NO BID”**.

3. The signature page of the bid document and a signed debarment certification form must be provided with a bidders bid response.

4. The forms should not be detached from the specifications of which it forms a part.

5. **Completeness:**

a. All information required in the bid must be supplied to constitute a proper bid.

b. On lines provided, the bidder must insert the manufacturer’s brand name and identifying numbers along with any other information necessary to sufficiently identify the article(s) offered. Failure to do so may prevent consideration of the item bid.

c. Failure on the part of any bidder to supply all required information shall be cause to reject said bid from consideration.

5. **Place, Date and Hour:**

a. All bids shall be submitted to the location specified.

b. The bid form designates the date and hour of the bid opening. Bids shall be received until the stated date and time: bids arriving after the started date and time **will not be considered**. The responsibility for timely delivery of bids rests solely with the bidder.

6. **Response to Invitations:** In the event you cannot submit a bid, please return the bid package with an explanation why you are unable to bid on these requirements. The large number of firms on the bid list makes it necessary to delete from the **“NOTIFICATION TO BID LIST”** bidders who fail to respond to three successive invitations to bid.

7. **Bid Response:** More than one offer from an individual, firm, partnership, corporation or association under the same or different name will be rejected. **Bidders shall offer only ONE ITEM AND PRICE for each line item bid.** No alternatives will be accepted, unless requested by the LPSS. If an "equivalent" item is to be bid, the bidder must select the brand and model that is functionally equivalent to the specified item and submit his bid for that item. A discount price offered for a quantity purchase of the same manufacturer and model would not be considered a limitation; however, only the unit price requested will be considered in award.

C. Specifications:

1. Specifying of certain brand, catalog number, make or manufacturer is to denote the quality, type and standard of the article desired that has been cited as meeting the needs of the Lafayette Parish School Board; however, bids are invited that are comparable products that would equally satisfy requirements stated herein.
2. Articles offered must be new merchandise (unless specifically excepted) and must be of equal or superior grade.
3. **Questions Regarding Specifications:** Any information relative to interpretation of specifications and drawings shall be requested of the Board in writing. Any interpretation made to prospective bidders will be expressed as an addendum to the specifications which, if issued, will be sent to all prospective bidders no later than three (3) days before the date set for opening of bids. Oral answers will not be binding on the Board.

D. Technical Data:

1. COMPLETE MANUFACTURER'S SPECIFICATIONS MUST ACCOMPANY ALL BIDS WHEN BIDDING AN ALTERNATE. FAILURE TO SUBMIT COMPLETE MANUFACTURER'S SPECIFICATIONS WILL BE REASON TO REJECT THE BID.

2. All deviations from the specifications must be noted in detail by the bidder, in writing, at the time of submittal on the formal bid where specified. The absence of a written list of specification deviations at the time of submittal of the bid will hold the bidder strictly accountable to the Lafayette Parish School Board to the specifications as written.

E. Bid Samples: When required as stated in the Bid Proposal. (May be required after bid opening for evaluation purposes.)

1. **Submittal:** Samples shall be submitted to the Lafayette Parish School Board Purchasing Department, at the same location as the bid opening, **no later than the date and our of the bid opening.**
2. **Identification:** Each sample shall be identified with the bidder's name, bid number, bid item number, product trade name and identification (catalog number, model number, etc.), and/or as otherwise indicated in the bid invitation forms.
3. **Payment for Samples:** The Board will buy no samples and will assume no-cost incidental thereto. When samples are requested, they must be sent prepaid and within the specified time.
4. **Return of Samples:** Samples not destroyed in testing must be claimed by bidders within fourteen (14) days after bid award date. The Board will assume no responsibility for samples not claimed within the time specified, and it will pay for no samples damaged in testing.
5. **Rejection:** Failure to provide requested sample within specified time may result in forfeiture of award.
6. **Demonstration/Evaluation:** The Board reserves the right to request a demonstration in order to

properly evaluate any item(s) on the bid. Failure to demonstrate as requested without reason acceptable to the Board shall be reason to reject the bid.

F. Warranty:

1. Bidder guarantees to replace or repair at his expense all materials of his supply found to be defective within one (1) year from the day of delivery where such defects are due to defective materials and/or workmanship. This is to include any freight/delivery charges required for shipping to or from the particular Lafayette Parish School Board facility.
2. Warranty repair/service for equipment will be performed at the school when possible.

G. Asbestos:

No asbestos material of asbestos containing material shall be a part of or included in any product sold or furnished to the Lafayette Parish School Board by any person or supplier.

H. Non-Collusion:

Vendors, by submitting a signed bid, certify that the accompanying bid is not the result of, or affected by, any unlawful act of collusion with any person or company engaged in the same line of business or commerce, or any other fraudulent act punishable under Louisiana or United States law.

I. Freight:

Delivery is to be made to the location(s) listed in the bid. All bid prices are to include delivery to the specified location(s). (F.O.B. destination).

J. Taxes:

In accordance with Act 1029, effective September 1, 1991, the Lafayette Parish School Board is exempt from Sales Tax on all purchases.

K. Evaluation of Offers:

1. The Lafayette Parish School Board, in making its award, will consider the lowest responsive bidder. The Lafayette Parish School Board reserves the right to reject any and/or all bids.
2. **Bids for All or Part:** With the exception of public works projects, the Board reserves the right to award on an “**ALL-OR-NONE**” and/or partial basis whichever is in the best interest of the Lafayette Parish School Board. Bidder may restrict his bid to consideration as “**ALL-OR-NONE**” by so stating, but shall give a unit price for each item; any bid in which the bidder names a total price for all the articles without quoting a price on each item shall be rejected.
3. **Cash Discounts:** Cash Discounts, if offered, will be taken in consideration in determining the low bid. **DISCOUNTS OF LESS THAN THIRTY (30) DAYS WILL NOT BE CONSIDERED IN MAKING AN AWARD.** Beginning date of discount period shall be determined by date of invoice or

date of delivery of merchandise whichever occurs first.

4. All items listed in this solicitation will be awarded on the basis of a firm fixed price.
5. **Errors in Bids:** Bids containing errors may be withdrawn by the bidder in accordance with L.R.S. 38:3314.C. Erasures or changes in bids must be initialed.
6. **Tie Bids:** Tie bids will be decided on the basis of drawing lots, unless only one instate vendor is involved. In these cases, preference will be given to the instate vendor as provided for in L.R.S. 38.2225.C.
7. **Ability & Experience:** Considerations used for determining bidder responsibility include “financial ability, skill, integrity, business judgement, experience, reputation, quality of previous work on contracts, and any other similar factors bearing on bidders’ ability to successfully perform the contract”. Each proposal will receive equal consideration and special attention directed to the bidder’s qualifications as provided for in L.R.S. 38.2216.C (2) (a).

L. Purchases Without Bid Security, Contracts & Performance (Delivery) Security

1. **Failure to Perform:** In the event a successful bidder fails to perform (deliver) on an awarded bid and no bid security and/or performance securities were required, the Board shall declare the bidder in default. The Board then has the option of excusing the bidder if it determines good cause exists or it may require a penalty as liquidated damages. In the event a penalty is directed, it shall be the Board’s option to invoke the following:
 - a. Payment to the Board in the amount equal to the difference between the unit price bid times the quantity on an item to item basis of that of the successful bidder and the next responsible low bidder(s) and/or
 - b. If it becomes necessary to re-bid, payment to the Board in the amount equal to the difference between the unit price times the quantity on an item basis of that of the successful bidder on the original bid and that of the lowest responsible bidder(s) on the re-bid.

M. Change or Withdrawal of Bids:

1. **Change or Withdrawal Prior to Bid Opening:** Should any bidder desire to change or withdraw his bid he shall do so prior to the date and hour of the opening.
2. **Withdrawal After Bid Opening-But Prior to Bid Award:** No bid may be withdrawn after the scheduled closing time for receipt of bids for sixty (60) calendar days, except as provided in Section 2214 of L.R.S. Title 38, which states the bidder shall give notice in writing of his claim of right to withdraw his bid within forty-eight hours after the conclusion of the bid opening procedure.

N. Rejection of Bids:

The Board reserves the right to reject any and all bids for just cause. In accordance with L.R.S. 38:2212(1)(1)(b) those stated in the advertisement for bids, and those requirements in the bid packet shall not be considered informalities and shall not be waived by any public entity.

O. Award & Acceptance:

1. **Bid Tabulation:** Copy of bid tabulation may be received upon written request and by submitting a stamped, self-addressed envelope.
2. If awarded, the LPSS will award the contract to the lowest responsive and responsible bidder. The LPSS reserves the right to award the contract in the aggregate or to make a split award to more than one bidder, whichever is in the best interest of the public.
3. **Notice of Acceptance:** A written award in the form of a purchase order, contract, written notice of award of any combination of these three to the successful bidder shall be deemed to result in a binding contract for the purchase of materials or supplies without further action by either party as provided for in L.R.S 38:2216.B. If the bid and resulting award regards the construction of doing of any public works, a written contract must be entered into according to L.R.S. 38:2216.A(1).

P. Delivery Provisions:

1. Shipment is not to begin until receipt of the purchase order or other notification by the Purchasing Agent to proceed. All deliveries of products shall be made within 45 days ARO designated, freight prepaid. At the time delivery is made an authorized agent must sign a dray receipt.
2. **Responsibility of Materials Shipped:** Successful bidder shall be responsible for the materials or supplies until they are delivered to the location(s) specified in the bid specifications. If materials or supplies are rejected they must be removed by and at the expense of the bidder promptly after notification of rejection.
3. **Inspections:** Inspection and acceptance of goods will be made after delivery.
4. **Time of Delivery:** Deliveries will be accepted between 8:30 A.M. and 3:30 P.M.
5. **Packing Slips or Delivery Tickets: ALL SHIPMENTS OR DELIVERIES** shall be accompanied by Packing Slips or Delivery Tickets, and contain the following information:
 - a. Purchase Order number,
 - b. Name of the article and stock number (Supplier's),
 - c. Quantity ordered,
 - d. Back orders,
 - e. Name of the vendor.

Q. Excluded Parties:

Bidders shall complete and sign the "Certification Regarding Debarment, Suspension, and Other Responsibility Matters Primary Covered Transactions" Form. This form must be included with the bid proposal.

BIDDERS ARE CAUTIONED THAT FAILURE TO COMPLY WITH THESE CONDITIONS SHALL BE CONSIDERED SUFFICIENT REASON FOR REFUSAL TO ACCEPT THE GOODS.

The Special Case of Meals:

Contracts which relate to school lunch program are exempt from the provisions and requirements contained herein.

(SPECIAL CONDITIONS found on succeeding pages always supersede the General Conditions).

LAFAYETTE PARISH SCHOOL BOARD

BILLY D. GUIDRY, EXECUTIVE DIRECTOR & CHIEF FINANCIAL OFFICER

BID# 67-17 PAPERBACK BOOKS BID FORM

<u>Paperback Book Title</u>	<u>ISBN#</u>	<u>Estimated Quantity</u>	<u>Publisher List Price</u>	<u>% Discount Off</u>	<u>Unit Price</u>	<u>Mackin Notes</u>
47	9780316016353	50	\$10.99	44.40%	\$6.11	
1984	9780451524935	50	\$9.99	36.54%	\$6.34	
1 Dead in Attic: After Katrina	9781501125379	50	\$17.00	44.47%	\$9.44	
100 More Words Every High School Graduate Should Now	9780544789890	50	\$6.95	44.46%	\$3.86	
100 Sideways Miles	9781442444966	50	\$11.99	44.45%	\$6.66	
19 Varieties of Gazelle: Poems of the Middle East	9780060504045	50	\$8.99	37.49%	\$5.62	
5 Steps to a 5: AP English Language 2017 Cross Platform Prep Course	9781259583445	50	\$28.00	33.32%	\$18.67	
5 Steps to a 5: AP English Literature 2017	9781259586521	50	\$18.00	33.33%	\$12.00	
5 to 1	9780385391535	50	\$17.99	31.91%	\$12.25	
A Chair for My Mother	9780688040741	50	\$7.99	37.55%	\$4.99	
A Day's Work	9780395845189	50	\$7.99	44.43%	\$4.44	
A Lesson Before Dying	9780375702709	50	\$14.00	31.93%	\$9.53	
A Seed is Sleepy	9781452131474	50	\$7.99	41.55%	\$4.67	
A Sinister Sweetness of Splendid Academy	9781595146281	50	\$8.99	37.49%	\$5.62	
A Thousand Splendid Suns	9781594483851	50	\$16.00	31.94%	\$10.89	
A Time to Break Silence: The Essential Works of Martin Luther King, Jr., for Students	9780807033050	50	\$15.00	31.93%	\$10.21	
A Wrinkle in Time	9780312367541	50	\$6.99	44.49%	\$3.88	
Acorn to Oak Tree	9780531249758	50	\$5.95	44.37%	\$3.31	
Alas, Babylon	9780060741877	50	\$15.99	37.52%	\$9.99	
Alexander and the Wind-Up Mouse	9780385755511	50	\$3.99	37.34%	\$2.50	

All American Boys	9781481463331	50	\$17.99	44.47%	\$9.99	
All the Bright Places	9780385755917	50	\$10.99	37.40%	\$6.88	
Always Running: La Vida Loca: Gang Days in L.A.	9780743276917	50	\$16.00	44.44%	\$8.89	
Amelia's Road (Revised)	9781880000274	50				Out of Print
American Gods	9780062472106	50	\$9.99	37.54%	\$6.24	
An Angel for Solomon Singer	9780531070826	50	\$6.99	44.49%	\$3.88	
Animal Farm	9780451526342	50	\$9.99	36.54%	\$6.34	
Animals in Translation: Using the Mysteries of Autism to Decode Animal Behavior	9780156031448	50	\$15.95	44.45%	\$8.86	
Anna Karenina	9780143035008	50	\$19.00	31.95%	\$12.93	
Antigone	9781580493888	50	\$3.99	30.58%	\$2.77	
Arthur Writes a Story	9780780795488	50	\$7.00	44.43%	\$3.89	*Quoting Paperback ISBN: 9780316111645
Autobiography of Martin Luther King, Jr.	9780446676502	50	\$16.00	44.44%	\$8.89	
Awkward	9780316381307	50	\$11.00	44.45%	\$6.11	
Baby Cakes	9781416902898	50	\$7.99	44.43%	\$4.44	
Backlash	9780545924146	50	\$9.99	44.44%	\$5.55	
Bad Blood	9781622507665	50	\$9.95	30.55%	\$6.91	
Bad Boy: A Memoir	9780064472883	50	\$9.99	37.54%	\$6.24	
Bears	9781403484611	50				Out of Print
Beautiful and Damned	9780451530431	50	\$7.95	36.60%	\$5.04	
Because of Winn Dixie	9780763680862	50	\$6.99	37.34%	\$4.38	
Big Mamas	9780688158422	50	\$6.99	37.48%	\$4.37	
Bippity Bop Barbershop	9780316033824	50	\$7.00	44.43%	\$3.89	

Black Boy	9780061130243	50	\$15.99	37.52%	\$9.99	
Black Star, Bright Dawn	9780547053196	50	\$6.99	44.49%	\$3.88	
Blackthorn Key (Key Series #1)	9781481446525	50	\$7.99	44.43%	\$4.44	
Bonesetter's Daughter	9780345457370	50	\$17.00	35.94%	\$10.89	
Book Scavenger (Series #1)	9781250079800	50	\$7.99	44.43%	\$4.44	
Book Thief	9780375842207	50	\$12.99	37.49%	\$8.12	
Boy Called Twister	9781616510022	50	\$9.95	30.55%	\$6.91	
Brave New World	9780060850524	50	\$15.99	37.52%	\$9.99	
Breakfast of Champions	9780385334204	50	\$16.00	31.94%	\$10.89	
Breaking Through	9780618342488	50	\$7.99	44.43%	\$4.44	
Brown Bear, Brown Bear, What do You See?	9780805047905	50	\$7.95	44.40%	\$4.42	
Brown Girl Dreaming	9780147515827	50	\$10.99	37.40%	\$6.88	
Bugs! Bugs! Bugs!	9780811822381	50	\$14.99	41.69%	\$8.74	
Building Academic Vocabulary: Teachers Manual	9781416602347	50	\$37.95	16.68%	\$31.62	
Bunker Diary	9781467754200	50	\$17.99	30.57%	\$12.49	
Buried Onions	9780152062651	50	\$6.95	44.46%	\$3.86	
Camo Girl	9781416978053	50	\$7.99	44.43%	\$4.44	
Catcher in the Rye	9780316769488	50	\$8.99	44.49%	\$4.99	
Charlie and the Chocolate Factory	9780142401088	50	\$7.99	37.42%	\$5.00	
Charlie and the Grandmothers	9780375868603	50	\$16.99	31.90%	\$11.57	
Chicken Soup for Kids Soul #2	9781623610418	50	\$14.95	44.41%	\$8.31	
Child Called It	9781558743663	50	\$11.95	30.54%	\$8.30	
Chinese Cinderella: The True Story of an Unwanted Daughter	9780385740074	50	\$9.99	37.44%	\$6.25	

Cinder (Lunar Chronicles)	9781250007209	50	\$9.99	44.44%	\$5.55	
Closing the Attitude Gap	9781416616283	50	\$23.95	16.66%	\$19.96	
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Where are the Great Pyramids	9780563488033	50				Out of Print
Who was Jackie Robinson?	9780448455570	50	\$5.99	37.56%	\$3.74	
Why Zebras Don't Get Ulcers	9780805073690	50	\$19.99	44.42%	\$11.11	
Wish Girl	9781595146878	50	\$8.99	37.49%	\$5.62	
Within Reach: My Everest Story	9780141304977	50	\$8.99	37.49%	\$5.62	
Wonder	9780375869020	50	\$16.99	31.90%	\$11.57	
Worm is Hot	9780763611569	50				Out of Print

**Certification Regarding
Debarment, Suspension, and Other Responsibility Matters
Primary Covered Transactions**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 13 CFR Part 145. The regulations were published as Part VII of the May 26, 1988 Federal Register (pages 19160-19211).

INSTRUCTIONS FOR CERTIFICATION

1. By signing and submitting this proposal, the prospective primary participant is providing the certification set out below.
2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.
4. The prospective primary participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
5. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact the department or agency to which this proposal is submitted for assistance in obtaining a copy of those regulations (13 CFR Part 145).
6. The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.
7. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion--Lower Tier Covered Transactions," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the ineligibility of its principals. Each participant may, but is not required to, check the non-procurement List.
9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order

to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

CERTIFICATION

- (1) The prospective primary participant certifies to the best of its knowledge and belief that it and its principals:
- (a) Are not presently debarred, suspended, proposed for disbarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
 - (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - (d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default.
- (2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective primary participant shall attach an explanation to this proposal.

Business Name Mackin Educational Resources

Date 4/20/2017

By Grace Mundt, Bid Coordinator
Name and Title of Authorized Representative


Signature of Authorized Representative

**Envelope containing bid should be marked on the outside "Sealed Bid—Paperback Books--#67-17
Opening April 21, 2017 at 10:00 am CST.**

The bidder acknowledges receipt of addendum:

No.1 DATED 4/13/2017 No.2 DATED _____ No.3 DATED _____

No.4 DATED _____ No.5 DATED _____ No.6 DATED _____

That I have read and agree to comply with and be subject to the provisions and/or penalties involved in the "General Conditions and Instructions to Prospective Bidders" and the bid form as contained herein the bid documents.

Mackin Educational Resources
Name of Firm


Signature of Bidder

3505 County Road 42 West
Address

Grace Mundt
Typed Name of Bidder

800-245-9540
Telephone Number

bids@mackin.com
Email Address