

Jefferson Davis Parish School Board  
203 East Plaquemine Street  
Jennings, La. 70546  
brant.smith@jdpsbk12.org

Phone: 337-824-6360  
Fax: 337-824-8425

PAPER PRODUCTS: Specifications/Bid Sheet

**Item # 1:** Duplicator Paper 8.5 x 11", Grade 4 or Better (20 lbs.) 10 reams Per case

Quantity: 2000 cases

Price per case: No Bid

Total Price: \_\_\_\_\_

**Item #2:** 2 Ply Bathroom Tissue/96 Rolls per case/500 sheets two ply/ 4.3" x 4.3"

Quantity: 300 cases

Price per case: \$38 43

Total Price: \$11,527 50

**Item # 3:** Non Perforated Roll towels/Natural color/12 rolls per case/ 8" x 350' per roll

Quantity: 450 cases

Price per case: \$14 45

Total Price: \$6,500 25

Name of Company: Schneider Paper

Address: 4800 North Street

City/State/Zip Code: Baton Rouge, LA 70806

Telephone: (225) 201-9739 Fax: (225) 201-9789

Person Submitting the Bid: STUART Schneider

Date Bid Submitted: April 6, 2016

Delivery Date(s): June 2, 2016

COMMENTS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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March 1, 2016

## INSTRUCTIONS TO BIDDERS

Sealed bids will be received by the Jefferson Davis Parish School Board at its office in Jennings, La. 70546, until Wednesday, April 6, 2016, @ 10:30 a.m. and shall be opened and read aloud for furnishing: "Duplicator Paper and Janitorial Paper Products".

All items shall be furnished according to plans and specifications and shall be delivered to the **Jefferson Davis Parish School Board Warehouse, 1628 South Thibodeaux Road, Jennings, La. 70546.**

Bids shall be addressed to the Jefferson Davis Parish School Board, P.O. Box 640, Jennings, La 70546, Attn: Brant Smith, Supervisor, or brought in person to 203 East Plaquemine Street, Jennings, La 70546 and the envelope clearly marked:

"Duplicator Paper and Janitorial Paper Products-Wednesday, April 6, 2016 @ 10:30 a.m."

In accordance with Act 590 bidders may also submit their bids online @ [www.centralauctionhouse.com](http://www.centralauctionhouse.com).

Specifications for item (s) being advertised may be obtained from Brant Smith, Supervisor, 1628 South Thibodeaux Road, Jennings, La. 70546, @ the Jefferson Davis Parish School Board Warehouse between the hours of 8:00 a.m. and 3:00 p.m.

Any bid received after the time and date for filing shall be returned unopened to the respective bidder.

All prices must be **FIXED PRICES**, including **DELIVERY**, to the Jefferson Davis Parish School Board Warehouse/Tech Center, 1628 South Thibodeaux Road, Jennings, La 70546. . **ALL PAPER PRODUCTS MUST BE DELIVERED ON PALLETS.**

**Date of delivery and time must be stated. All items must be delivered no later than July 15, 2016 and no earlier than June 1, 2016. No deliveries accepted after 2:00 p.m. or before 8:00 a.m. Shipper/Vendor must call at least 24 hours in advance of delivery. Invoices must be dated after deliveries have been accepted.**

**Note: The Jefferson Davis Parish School Board will not honor "All or None".**

**The Jefferson Davis Parish School board reserves the right to reject any and all bids, and to waive any informality.**

For specific information about bids and specifications, contact Brant Smith, @ 337-824-6360 between the hours of 8:00 a.m. and 3:00 p.m.

Sincerely,

A handwritten signature in dark ink, appearing to read "Brant R. Smith". The signature is fluid and cursive, with the first name "Brant" being more prominent.

Brant Smith, Supervisor  
Jefferson Davis Parish School Board

Publication Dates:

Wednesday, March 16, 2016

Sunday, March 20, 2016



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Jennings, La. 70546  
brant.smith@jdpsbk12.org  
March 1, 2016

Phone: 337-824-6360  
Fax: 337-824-8425

To: Vendors of Paper Products

From: Brant Smith  
Supervisor of Auxiliary and Support Services

RE: Bid Advertisement for Paper Products

I am enclosing a copy of the following:

- 1) Instructions to Bidders
- 2) Description of bid item w/bid sheet
- 3) Copy of bid advertisement in official journal (Jennings Daily News)

We would like for you to bid on items that are of interest to your company.

Bids will be opened on Wednesday, April 6, 2016 at 10:30 a.m. at the Jefferson Davis Parish School Board Office, 203 East Plaquemine Street, Jennings, La. 70546. Only sealed bids will be accepted, therefore they must be mailed, brought in person, or submitted online at [www.centralauctionhouse.com](http://www.centralauctionhouse.com).

If you have any questions concerning the bid items, please contact me @ 337-824-6360, e-mail, or fax.

**Jefferson Davis Parish School Board**

P.O. Box 640, Jennings, La. 70546  
203 East Plaquemine Street  
337-824-1834

**BID ADVERTISEMENT**

Sealed bids will be received by the Jefferson Davis Parish School Board at its office in Jennings, La 70546 (203 East Plaquemine Street), until:

Wednesday, April 6, 2016 @ 10:30 a.m.

For the following:

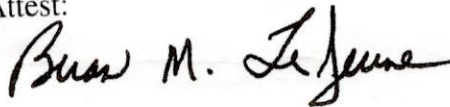
"Duplicator Paper and Janitorial Paper Products"

Bids shall be addressed to Jefferson Davis Parish School Board, P.O. Box 640, Jennings, La. 70546. The envelope shall be clearly marked: "Duplicator Paper and Janitorial Paper Products-Wednesday, April 6, 2016"

Specifications for item (s) being advertised may be obtained from Robbie Treme, Supervisor, 1628 South Thibodeaux Road, Jennings, La. 70546, @ the Jefferson Davis Parish School Board Warehouse between the hours of 8:00 a.m. and 3:00 p.m.

In accordance with Act 590, prospective bidders who wish to view bid advertisements or place bids online may do so @ [www.centralauctionhouse.com](http://www.centralauctionhouse.com). Listing will be under Jefferson Davis Parish School Board.

Attest:



Brian LeJeune, Superintendent

Publish:

March 16 and March 20, 2016