



CENTRALBIDDING
FROM CENTRAL AUCTION HOUSE

**5000146188 Two (2) Year Contract to Perform As-Needed Turnkey Tree
Growth Regulator (TGR) Application throughout Jefferson Parish
Jefferson Parish Government**

Project documents obtained from www.CentralBidding.com

02-Oct-2024 07:06:05 AM



Bid Number 50-00146188

Two (2) Year Contract to Perform As-Needed Turnkey Tree Growth Regulator (TGR) Application throughout Jefferson Parish

BID DUE: October 9, 2024 at 11:00 A.M.

ATTENTION VENDORS!!!

Please review all pages and respond accordingly, complying with all provisions in the technical specifications and Jefferson Parish Instructions for Bidders and General Terms and Conditions. All bids must be received on the Purchasing Department's eProcurement site, www.jeffparishbids.net, by the bid due date and time. Late bids will not be accepted.

**Jefferson Parish Purchasing Department
200 Derbigny Street
General Government Building, Suite 4400
Gretna, LA 70053
Buyer Name: Doris Abraham
Buyer Email: Doris.Abraham@jeffparish.gov
Buyer Phone: 504-364-2690**

Bid Specifications for Bid No. 50-00146188

MATERIALS AND LABOR TO PERFORM AS-NEEDED TREE GROWTH REGULATOR APPLICATION FOR THE JEFFERSON PARISH DEPARTMENT OF PUBLIC WORKS-PARKWAYS DEPARTMENT

SCOPE OF WORK

The Jefferson Parish Department of Public Works – Parkway Department (Parkways) is soliciting qualified Contractors for a two (2) year as-needed contract for turnkey tree growth regulator (TGR) application throughout Jefferson Parish. The scope of work shall include all procedures required within these specifications. No tree trimming or tree removal is included in these specifications. All pricing shall include the necessary equipment, incidentals, licenses, insurance, labor, fuel and transportation to perform the work. The Contractor shall refer to Resolution No. 136353, as amended, which provides a uniform set of "General Conditions and Agreement for all contractors engaged in performing work or services for the Parish of Jefferson".

SITE LOCATIONS

This as-needed contract shall cover all rights-of-way, medians and parish property located throughout unincorporated Jefferson Parish. When TGR application is requested, the Contractor shall be provided an exact address, and/or a map of the site location for reference. In some cases, Jefferson Parish will physically mark trees requiring application.

LICENSING

Louisiana State Contractor's License

A Louisiana State Contractor's License is required in the following classification:

- **Specialty: Limited Specialty Services**
- OR
- **Specialty: Landscaping, Grading and Beautification**

A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid electronic envelope. Failure to comply will cause the bid to be rejected. When submitting the bid electronically, the license number must be entered in the appropriate field in the electronic procurement system. Failure to comply will cause the bid to be rejected.

In addition, the Contractor must be currently licensed in the State of Louisiana with each of the following:

- **Louisiana Department of Agriculture & Forestry Ground Owner Operator License;**
- **Louisiana Department of Agriculture & Forestry Category 6: Right of Way and Industrial Certification;**
- **Louisiana Department of Agriculture & Forestry Category 3: Turf and Ornamental Certification.**

The Contractor must include copies of all required licenses with his bid submission. A copy of the front and back for all licenses is required with the bid submission or the bid response will be deemed non-responsive. These licenses are required to be valid through the contract term.

In providing copies of said licenses, the bidder certifies that any and all required licenses are compliant with all applicable rules and regulations, as promulgated by the issuing authority, governing the issuance and associated use of said Licenses.

TGR SPECIFICATIONS

All TGR products shall be applied by the Contractor in accordance with the manufacturer's label. This includes, but is not limited to, rates, application procedures and safety standards. For some applications, TGR product will be supplied by Jefferson Parish to the Contractor. Rainbow™ Ecoscience Cambistat® will be the only product that Jefferson Parish will supply to the Contractor. Any as-equal products to be supplied by the Contractor must receive prior approval from Jefferson Parish before use.

Bid Specifications for Bid No. 50-00146188

EQUIPMENT

All equipment used for TGR application shall be in accordance with the product manufacturer's label. The Contractor shall determine the equipment needed to fulfill this contract. Allowable equipment shall include, but not be limited to, UTV buggies, tractors and spray trucks. No equipment weighing over 5,000 lbs shall operate on any medians or turf areas.

TRAFFIC CONTROL

Traffic control measures will be required for any operations occurring from a travel lane. Lane closures, barricades, lights and signage must receive prior approval from Jefferson Parish before any work takes place.

APPLICATION PARAMETERS:

The Contractor shall be allowed to apply TGR at any time during daylight hours on typical working days. Any proposed work on weekends or Parish holidays will require prior approval from Jefferson Parish. The Contractor shall avoid working adjacent to any active construction sites or locations where people are present. No TGR application shall take place while it is raining.

APPLICATION LOGS:

The Contractor shall create, maintain and furnish the Parkways Department with daily treatment records. Records shall include, at a minimum, the following information:

- Date of application;
- List all products, rates and volumes,
- Location(s) and GPS coordinates;
- Weather conditions,
- Name and license number of the supervisor(s) overseeing the work;
- Name of applicator(s),
- Equipment utilized.

Spray logs shall be submitted in a digital format to the Parkways Department. No hand written, or scanned hand written, documentation shall be accepted.

RESPONSIBILITY FOR PROPERTY DAMAGE:

The Contractor shall be responsible for any damage caused by his operations. This includes, but is not limited to, turf damage from the application, ruts and holes within the application area(s), damage to roads, curbs, sidewalks and utilities, or damage to vehicles or equipment.

The Contractor must have in place prior to work, a method of recording, responding to and repairing any kind of damage experienced due to the work being performed. Jefferson Parish will direct any damage claims directly to the Contractor for investigation and remediation.

PAYMENT

Payment will be made per each in accordance with the line items listed on the Bid Form. Unit pricing will be made based on the size of the tree receiving the TGR application and whether the TGR product is supplied by Jefferson Parish or by the Contractor.

Each unit price shall include all travel, mobilization, labor, equipment, insurance, traffic control and incidentals.

This contract is designed for efficient, bulk applications of right-of-way trees. No Purchase order will be issued for less than seventy-five (75) trees. Whenever possible, each Purchase Order (minimum 75 trees) will encompass a continuous street or right-of-way or multiple streets within .5-mile travel distance between them.

Bid Specifications for Bid No. 50-00146188

Payment will be based off of the Contractor provided application logs designating the quantity and size(s) of the trees treated. Payment for each purchase order will be paid in full once the work is complete, verified by Jefferson Parish and all applications logs are received in digital format. There shall be no partial payment for a purchase order.

DATE: 10/01/2024

INVITATION TO BID
THIS IS NOT AN ORDER

Page: 1

BID NO.: 50-00146188

JEFFERSON PARISH
PURCHASING DEPARTMENT
P.O. BOX 9
GRETNA, LA. 70054-0009
504-364-2678

PURCHASING SPECIALIST:
DABRAHAM@jeffparish.net

VENDOR: 27118 BLANK BID COPY VENDOR

Bids will be received until 11:00 AM, 10/09/2024 via online at www.jeffparishbids.net.

LATE BIDS WILL NOT BE ACCEPTED

NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES SHALL RESULT IN BID REJECTION. HOWEVER, ELECTRONIC SIGNATURES AS DEFINED IN LSA – R.S. 9:2602(8) ARE ACCEPTABLE. SIGNATURE MUST BE A SECURED DIGITAL SIGNATURE AND MUST PROVIDE PROOF OF THE SECURED SIGNATURE WITH BID SUBMISSION.

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law, as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 136353 as amended. A copy of these resolutions may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at <http://www.jeffparish.gov/464/Purchasing> and clicking on On-line forms.

All vendors submitting bids should register as a Jefferson Parish vendor if not already yet registered. Registration forms may be downloaded from <http://www.jeffparish.gov/464/Purchasing> and by clicking on Vendor Information. Current W-9 forms with respective Tax Identification numbers and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, vendor registration is mandatory. Vendors may experience a delay in payment if your company is not a registered vendor with Jefferson Parish.

Jefferson Parish is exempt from paying sales tax under LSA-R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit of measure specified and unless otherwise specified, shall be exclusive of state and local taxes. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit price shall prevail. Quotations shall be based on F.O.B. Delivered, anywhere within the Parish as designated by the Purchasing Department. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications. JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit prices shall prevail

JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE

PROTESTS: Only those vendors that submit bids in response to this solicitation may protest any element of the procurement, in writing to the Director of the Purchasing Department. Written protest must be received within 48 hours of the release of the bid tabulation by the Purchasing Department. After consultation, the Parish Attorney's Office will then respond to protests in writing. (For more information, please see Chapter 2, Article VII, Division 2, Sec. 2-914.1 of the Jefferson Parish Code of Ordinances.)

JEFFERSON PARISH reserves the right to cancel all or any part of an order if not shipped promptly. No charges will be allowed for parking or cartage unless specified in the quotation. The order must not be filed at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel at any time and for any reason by issuing a THIRTY (30) day written notice to the contractor.

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alteration from the specifications must be indicated on the bid form for each item and upon request, product data for same must be submitted by the time specified by the Purchasing Department.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum.

All formal Addenda require written acknowledgment on the bid form by the bidder by the bidder placing the Addendum number in the appropriate section. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected; JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

USE OF BRAND NAMES AND STOCK NUMBERS: Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A1 17.1-1961).

Jefferson Parish and its partners as the recipients of federal funds are fully committed to awarding a contract(s) to firm(s) that will provide high quality services and that are dedicated to diversity and to containing costs. Thus, Jefferson Parish strongly encourages the involvement of minority and/or woman-owned business enterprises (DBE's, including MBE's, WBE's and SBE's) to stimulate participation in procurement and assistance programs.

IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS

This electronic procurement system allows vendors the convenience of reviewing and submitting bids online. This is a secure site and authorized personnel have limited read access only. Bidders are to submit electronically using this free service; while the website accepts various file types, one single PDF file containing all appropriate and required bid documents is preferred. Bidders submitting uploaded images of bid responses are solely responsible for clarity. If uploaded images/documents are not legible, then bidder's submission will be rejected. Please note all requirements contained in this bid package for electronic bid submission.

Please visit our E-Procurement Page at www.jeffparishbids.net to register and view Jefferson Parish solicitations. For more information, please visit the Purchasing Department page at <http://www.jeffparish.gov/464/Purchasing>.

ADDITIONAL REQUIREMENTS FOR THIS BID

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE CORRESPONDING INSTRUCTIONS BELOW. IF THE NUMBER IS NOT SPECIFIED IN THIS BOX, IT IS NOT APPLICABLE FOR THIS BID.

3, 4, 10, 12, 13

1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(I), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Building Permits. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Building Permits. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.
4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid electronic envelope. Failure to comply will cause the bid to be rejected. When submitting the bid electronically, the license number must be entered in the appropriate field in the electronic procurement system. Failure to comply will cause the bid to be rejected.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precaution must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.
7. PUBLIC WORKS BIDS: All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise stated in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. NON-PUBLIC WORKS BIDS: A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. NON-PUBLIC WORKS BIDS: A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. All bidders must comply with the requirements stated in the attached "Standard Insurance Requirements" sheet attached to this bid solicitation. Any deviation from the Standard Insurance Requirements must be requested in writing prior to bid opening. Written approval for any deviation, must be submitted with your bid submission. Failure to comply with this instruction will result in bid rejection.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. All sureties must be in original format (no copies). When submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is an as needed basis contract. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits Required; This applies to all solicitations for construction, alteration or demolition of public buildings or projects, in conformity with the provisions contained in LSA-RS 38:2212.9, LSA-RS 38:2212.10, LSA-RS 38:2224, and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Conviction Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit, Debt Disclosures Affidavit and E-Verify Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
15. NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits Required in conformity with the provisions contained in LSA – RS 38:2224 and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Debt Disclosures Affidavit and Campaign Contribution Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

16. The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement and/or Federal funding/reimbursement. As such, the referenced appendix will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed and submitted as per the appendix instructions. Failure to submit applicable certifications as per the appendix instructions will result in bid rejection.

17. For this project, the Contractor shall not pay any state or local sales or use taxes on materials and equipment which are affixed and made part of the immovable property of the project or which is permanently incorporated in the project (hereinafter referred to as "applicable materials and equipment"). All purchases of applicable materials or equipment shall be made by the contractor on behalf of and as the agent of Jefferson Parish (Owner), a political subdivision of the State of Louisiana. No state and local sales and use taxes are owed on applicable materials and equipment under the provisions of Act 1029 of the 1991 Regular Session - Louisiana Revised Statute 47:301(8)(c). Owner will furnish to contractor a certificate form which certifies that Owner is not required to pay such state or local sales and use taxes, and contractor shall furnish a copy of such certificate to all vendors or suppliers of the applicable materials and equipment, and report to Owner the amount of taxes not incurred.

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission: and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to Jefferson Parish Code of Ordinances Section 2-155.10(19). By submitting a bid, vendor acknowledges this and will abide by all provisions of the referenced Jefferson Parish Code of Ordinances.

DATE: 10/01/2024

INVITATION TO BID
THIS IS NOT AN ORDER

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BID NO.: 50-00146188

JEFFERSON PARISH

PURCHASING DEPARTMENT
P.O. BOX 9
GRETNA, LA. 70054-0009
504-364-2678

VENDOR: 27118 BLANK BID COPY VENDOR

PURCHASING SPECIALIST:
DABRAHAM

As per LSA-RS 47:301 et seq., all governmental bodies are excluded from payment of sales taxes to any Louisiana taxing body. Quotations shall be based on F.O.B. Agency warehouse or jobsite, anywhere within the Parish as designated by the Purchasing Department.

JEFFERSON PARISH reserves the right to cancel all or any part of an order if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel at any time and for any reason by issuing a THIRTY (30) day written notice to the contractor.

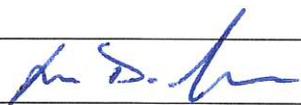
JEFFERSON PARISH is expecting all products to be new and all work to be done in workman-like manner, according to standard practices. Any deviations or alteration from the specifications must be indicated on the bid form for each item and upon request, product data for same must be submitted by the time specified by the Purchasing Department.

DELIVERY: FOB JEFFERSON PARISH	
INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES	_____
INDICATE STARTING TIME (IN DAYS) FOR CONSTRUCTION WORK	_____
INDICATE COMPLETION TIME (IN DAYS) FOR CONSTRUCTION WORK	_____

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: _____
 NUMBER: _____
 NUMBER: _____
 NUMBER: _____

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) 21305

*** ALL BIDDERS MUST COMPLETE SECTION BELOW ***	
FIRM NAME: EDKO, LLC	
SIGNATURE: (Must be signed here) 	TITLE: COO
PRINT OR TYPE NAME: Jason D. Sellers	
ADDRESS: 4615 Marlana Street	
CITY, STATE: Bossier City, LA	ZIP: 71111
TELEPHONE: (318) 425-8671	FAX: (318) 424-6562
EMAIL ADDRESS: jason.sellers@edkollc.com	

TOTAL PRICE OF ALL BID ITEMS: \$ 36,400.00

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00146188

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			Two (2) Year Contract to Provide As-Needed Turnkey Tree Growth Regulator Application throughout Jefferson Parish		
1	100.00	EA	0010 TGR Application 40" Dia. Tree and Under for Parish Supplied Product	\$ 50.00	\$ 5,000.00
2	100.00	EA	0020 TGR Application 40" Dia. Tree and Under for Contractor Supplied Product	\$ 90.00	\$ 9,000.00
3	100.00	EA	0030 TGR Application 41" Dia. Tree and Over for Parish Supplied Product	\$ 80.00	\$ 8,000.00
4	100.00	EA	0040 TGR Application 41" Dia. Tree and Over for Contractor Supplied Product	\$ 144.00	\$ 14,400.00
5	1.00	EA	0050 Director Approved Incidental *****Non-biddable Item***** Up to \$5,000.00	\$ NA	\$ NA

STANDARD INSURANCE REQUIREMENTS FOR BIDDING PURPOSES

All required insurance under this bid shall conform to Jefferson Parish Resolution No. 136353 or No. 141125, as applicable. Contractors may not commence any work under any ensuing contract unless and until all required insurance and associated evidentiary requirements thereto have been met, along with any additional specifications contained in the **Invitation to Bid**. Except as where otherwise precluded by law, the Parish Attorney or her designee, with the concurrence of the Director of Risk Management or her designee, may agree on a case-by- case basis, to deviate from Jefferson Parish's standard insurance requirements, as provided in this Section. **Vendors requesting deviation therefrom shall submit such requests in writing, along with compelling substantiation, to the Purchasing Department prior to the bid's due date.** Any changes to the insurance requirements will be reflected in the bid specifications and addenda. Prior to contract execution and at all times thereafter during the term of such contract, contractors must provide and continuously maintain all coverages as required by the foregoing Resolutions, and the contract documents. Failure to do so shall be grounds for suspension, discontinuation or termination of the contract.

For bidding purposes, bidders must submit with bid submission a current (valid) insurance certificate evidencing the required coverages. **Failure to comply will cause the bid to be rejected.** The current insurance certificate will be used for proof of insurance at time of evaluation. Thereafter, and prior to contract execution, the low bidder will be required to provide final insurance certificates to the Parish which shall name **the Parish of Jefferson, its Districts Departments and Agencies under the direction of the Parish President and the Parish Council** as additional insureds regarding negligence by the contractor for the Commercial General Liability and the Comprehensive Automobile Liability policies. Additionally, said certificates should reflect the name of the Parish Department receiving goods and services and reference the respective Jefferson Parish bid number.

JEFFERSON PARISH REQUIRED STANDARD INSURANCE

WORKER'S COMPENSATION INSURANCE

As required by Worker's Compensation Law of the State of the Contractor's headquarters. Employer's Liability is included, with minimum limits of \$500,000 per occurrence, except it shall be \$1,000,000 per occurrence when Work is to be over water and involves maritime exposures to cover all employees not covered under the State Worker's Compensation Act.

With a Waiver of Subrogation in favor of The Parish of Jefferson, its Districts, Departments, Agencies and Employees under the direction of the Parish President and the Parish Council, and any other entities who may require waivers by specific contract.

Note: If your company is not required by law to carry workmen's compensation insurance, i.e. sole employee of the company, then bidders must request a workmen's compensation insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy may be submitted with the

bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

COMMERCIAL GENERAL LIABILITY

Limits of not less than the following: \$1,000,000.00 Combined Single Limit Per Occurrence; 2 million General Aggregate for bodily injury and property damage.

With a Waiver of Transfer of Rights of Recovery Against Others to Us in favor of The Parish of Jefferson, its Districts, Departments, Agencies and Employees under the direction of the Parish President and the Parish Council.

BUSINESS AUTOMOBILE LIABILITY

Limits of not less than the following: Bodily injury liability \$1,000,000.00 each person; \$1,000,000.00 each occurrence. Property Damage Liability \$1,000,000.00 each occurrence. Liability coverage to be provided for Any Auto or for ALL Owned Autos and Hired and Non-owned Autos.

With a Waiver of Transfer of Rights of Recovery Against Others to Us in favor of The Parish of Jefferson, its Districts, Departments, Agencies and Employees under the direction of the Parish President and the Parish Council.

Note: This category may be omitted if bidders do not/will not utilize vehicles for the project AS DETERMINED BY Risk Management and Parish Attorney's Office after properly requesting a deviation as discussed above. Bidder must request a deviation prior to bid opening and may be given an automobile insurance declaration affidavit to execute. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

DEDUCTIBLES - The Parish Attorney with concurrence of the Director of Risk Management have waived the deductible section of the Terms and Conditions for all Invitations to Bid, until further notice.

UMBRELLA LIABILITY COVERAGE - An umbrella policy or excess may be used to meet minimum requirements. Certificate of Insurance must state which coverage the Umbrella sits over.

FOR CONSTRUCTION AND RENOVATION PROJECTS:

The following are required if selected below. Such insurance is due upon contract execution.

OWNER'S PROTECTIVE LIABILITY

To be for the same limits of liability for bodily injury and property damage liability established for commercial general liability.

BUILDER'S RISK INSURANCE

The contractor shall maintain Builder's Risk Insurance at his own expense to insure both the owner (Parish of Jefferson) and contractor as their interest may appear.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/6/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Edgewood Partners Insurance Center, Inc. 301 Grant Street, Suite 470 Pittsburgh, PA 15219	CONTACT NAME: Bryce Fochtman
	PHONE (A/C No., Ext): 412-226-5256 FAX (A/C, No):
	E-MAIL ADDRESS: Bryce.Fochtman@epicbrokers.com
	INSURER(S) AFFORDING COVERAGE
	NAIC #
	INSURER A: National Union Fire Ins Co Pittsburgh PA 19445
INSURED Edko Holdings, LLC 4615 Marlena Street Bossier City LA 71111	INSURER B:
	INSURER C:
	INSURER D:
	INSURER E:
	INSURER F:

COVERAGES **CERTIFICATE NUMBER:** 80375732 **REVISION NUMBER:**

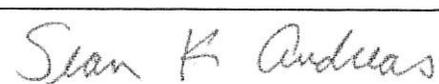
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	<input checked="" type="checkbox"/>		GL4611651 Pesticide or Herbicide Applicator	7/1/2024	7/1/2025	EACH OCCURRENCE \$ 5,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 5,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ 5,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY	<input checked="" type="checkbox"/>		CA7742285	7/1/2024	7/1/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 5,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/>	<input type="checkbox"/>	WC014590641	7/1/2024	7/1/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Jefferson Parish, its Districts, Departments and Agencies are included as Additional Insured when required by written contract.

CERTIFICATE HOLDER**CANCELLATION**

Jefferson Parish P.O. Box 9 Gretna LA 70054-0009	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  Sean Andreas

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LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY

MIKE STRAIN D V M, COMMISSIONER

Agricultural & Environment Sciences, 5825 Florida Blvd., Suite 3003, Baton Rouge, LA 70806, (225) 925-3796 , FAX (225) 925-3760

License No. 001ZZH

Date: 01/29/2024

EDKO LLC/BOSSIER

Please verify information for correctness. If changes are necessary, make corrections and promptly return to issuing agency.

Louisiana Department of Agriculture & Forestry

Mike Strain DVM, Commissioner

Agricultural & Environmental Sciences, 5825 Florida Blvd., Suite 3003, Baton Rouge, LA 70806

Be it known, that effective Jan 1, 2024 through Dec 31, 2024 having complied with all relevant requirements of the Louisiana Revised Statutes, the entity named below is hereby authorized to engage in the business of **PHENOXY/AERIAL OWNER OPERATOR**.

EDKO LLC/BOSSIER
4615 MARLENA STREET
BOSSIER CITY LA 71111


Commissioner

DISPLAY IN A PROMINENT PLACE.

License No: 001ZZH



MIKE STRAIN D V M, COMMISSIONER

Agricultural & Environment Sciences, 5825 Florida Blvd., Suite 3003, Baton Rouge, LA 70806, (225) 925-3796 , FAX (225) 925-3760

License No. 001ZZJ

Date: 12/21/2023

DKO LLC/MONROE

Please verify information for correctness. If changes are necessary, make corrections and promptly return to issuing agency.

Louisiana Department of Agriculture & Forestry

Mike Strain DVM, Commissioner

Agricultural & Environmental Sciences, 5825 Florida Blvd., Suite 3003, Baton Rouge, LA 70806

It is known, that effective Jan 1, 2024 through Dec 31, 2024 having complied with all relevant requirements of the Louisiana Revised Statutes, the entity named below is hereby authorized to engage in the business of **GROUND OWNER OPERATOR**.



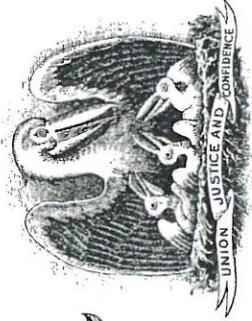
Commissioner

DKO LLC/MONROE
815 MARLENA STREET
BOSSIER CITY LA 71111

DISPLAY IN A PROMINENT PLACE.

License No: 001ZZJ

State of Louisiana



State Licensing Board for Contractors

This is to Certify that:

EDKO, LLC
4615 Marlena Street
Bossier City, LA 71111

is duly licensed and entitled to practice the following classifications

LIMITED SPECIALTY SERVICES



Witness our hand and seal of the Board dated,
Baton Rouge, LA 16th day of August 2024



Director

Expiration Date: August 15, 2025

License No: 21305



Chairman



Treasurer

This License Is Not Transferrable

LOUISIANA DEPARTMENT OF
AGRICULTURE & FORESTRY

CERTIFICATION CARD

COMMERCIAL APPLICATOR

ALEX JOHN SMALLING
4615 MARLENA STREET
BOSSIER CITY LA 71111

002F2B

Expiration Date: 12/31/2024



Mike Strain

Mike Strain, DVM COMMISSIONER

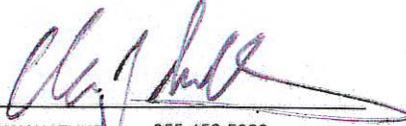
Certified licensed or Registered as
(CAPP) Commercial Applicator

Categories

3 - Ornamental & Turf Pest Control
5A - Aquatic Pest Control
6 - Right-Of-Way & Industrial Pest

Recertify By

11/30/2026
11/30/2026
11/30/2026

Signature: 

LDAF EMERGENCY HOTLINE: 855-452-5323
LA POISON CONTROL CENTER: 800-222-1222

LOUISIANA DEPARTMENT OF
AGRICULTURE & FORESTRY

CERTIFICATION CARD

COMMERCIAL APPLICATOR

FORD STINSON III
4615 MARLENA STREET
BOSSIER CITY LA 71111



Mike Strain

Mike Strain, DVM COMMISSIONER

002FDF

Expiration Date: 12/31/2024

Certified licensed or Registered as
(CAPP) Commercial Applicator

Categories

5A - Aquatic Pest Control
8A - Mosquito Control Applicator
8E - Antimicrobial Pest Control

Recertify By

01/18/2026
01/18/2026
01/18/2026

Signature:

Ford Stinson III

LDAF EMERGENCY HOTLINE: 855-452-5323
LA POISON CONTROL CENTER: 800-222-1222

LOUISIANA DEPARTMENT OF
AGRICULTURE & FORESTRY

CERTIFICATION CARD

COMMERCIAL APPLICATOR

JORDAN LUKE LEMOINE
4615 MARLENA STREET
BOSSIER CITY LA 71111

0040QW

Expiration Date: 12/31/2024



Mike Strain

Mike Strain, DVM COMMISSIONER

Certified licensed or Registered as
(CAPP) Commercial Applicator

Categories

6 - Right-Of-Way & Industrial Pest

Recertify By

10/03/2026

Signature: _____

Jordan Lemoine

LDAF EMERGENCY HOTLINE: 855-452-5323
LA POISON CONTROL CENTER: 800-222-1222

LOUISIANA DEPARTMENT OF
AGRICULTURE & FORESTRY

CERTIFICATION CARD

COMMERCIAL APPLICATOR

DAVID SMITH
4615 MARLENA STREET
BOSSIER CITY LA 71111

003WAH

Expiration Date: 12/31/2024



Mike Strain

Mike Strain, DVM COMMISSIONER

Certified licensed or Registered as
(CAPP) Commercial Applicator

Categories

5A - Aquatic Pest Control
6 - Right-Of-Way & Industrial Pest
WTCA - WPS Trainer

Recertify By

01/24/2026
01/24/2026
01/24/2026

Signature: _____

David Smith

LDAF EMERGENCY HOTLINE: 855-452-5323
LA POISON CONTROL CENTER: 800-222-1222

LOUISIANA DEPARTMENT OF
AGRICULTURE & FORESTRY

CERTIFICATION CARD

COMMERCIAL APPLICATOR

BOBBY KYLE PEMBERTON
4615 MARLENA STREET
BOSSIER CITY LA 71111

003CDY

Expiration Date: 12/31/2024



Mike Strain

Mike Strain, DVM COMMISSIONER

Certified licensed or Registered as
(CAPP) Commercial Applicator

Categories

8A - Mosquito Control Applicator

Recertify By

01/23/2026

Signature: *Bobby Pemberton*

LD AF EMERGENCY HOTLINE: 855-452-5323
LA POISON CONTROL CENTER: 800-222-1222

LOUISIANA DEPARTMENT OF
AGRICULTURE & FORESTRY

CERTIFICATION CARD

COMMERCIAL APPLICATOR

WILLIAM DAVIS HINE
4615 MARLENA STREET
BOSSIER CITY LA 71111

004G2J

Expiration Date: 12/31/2024



Mike Strain

Mike Strain, DVM COMMISSIONER

Certified licensed or Registered as
(CAPP) Commercial Applicator

Categories

11 - Aerial Applicator
6 - Right-Of-Way & Industrial Pest

Recertify By

02/07/2026
02/07/2026

Signature: _____

William Davis Hine

LDAF EMERGENCY HOTLINE: 855-452-5323
LA POISON CONTROL CENTER: 800-222-1222

LOUISIANA DEPARTMENT OF
AGRICULTURE & FORESTRY

CERTIFICATION CARD

COMMERCIAL APPLICATOR

GERMAN THOMPSON
4615 MARLENA STREET
BOSSIER CITY LA 71111



Mike Strain

0045AN

Expiration Date: 12/31/2024

Mike Strain, DVM COMMISSIONER

Certified licensed or Registered as
(CAPP) Commercial Applicator

Categories

6 - Right-Of-Way & Industrial Pest

Recertify By

03/10/2025

Signature: *German Thompson*

LDAF EMERGENCY HOTLINE: 855-452-5323

LA POISON CONTROL CENTER: 800-222-1222

LOUISIANA DEPARTMENT OF
AGRICULTURE & FORESTRY

CERTIFICATION CARD

COMMERCIAL APPLICATOR

VINCENT RAYMOND SYLVESTRI III
4615 MARLENA STREET
BOSSIER CITY LA 71111

0029JM

Expiration Date: 12/31/2024



Mike Strain

Mike Strain, DVM COMMISSIONER

Certified licensed or Registered as
(CAPP) Commercial Applicator

Categories

5A - Aquatic Pest Control
6 - Right-Of-Way & Industrial Pest
WTCA - WPS Trainer

Recertify By

01/24/2026
01/24/2026
01/24/2026

Signature: _____

Vincent R. Subeski

LDAF EMERGENCY HOTLINE: 855-452-5323

LA POISON CONTROL CENTER: 800-222-1222

LOUISIANA DEPARTMENT OF
AGRICULTURE & FORESTRY

CERTIFICATION CARD

COMMERCIAL APPLICATOR

KEDRICK R GIBSON
4615 MARLENA STREET
BOSSIER CITY LA 71111

003M73

Expiration Date: 12/31/2024



Mike Strain

Mike Strain, DVM COMMISSIONER

Certified licensed or Registered as
(CAPP) Commercial Applicator

Categories

6 - Right-Of-Way & Industrial Pest

Recertify By
01/24/2026

Signature: Michael P. King

LDAF EMERGENCY HOTLINE:

855-452-5323

LA POISON CONTROL CENTER:

800-222-1222

LOUISIANA DEPARTMENT OF
AGRICULTURE & FORESTRY

CERTIFICATION CARD

COMMERCIAL APPLICATOR

ZACKARIAH M BARKLEY
5001 CYPRESS CREEK AVE E APT 1403
TUSCALOOSA AL 35401

004N6Q



A handwritten signature in black ink that reads "Mike Strain".

Expiration Date: 12/31/2024

Mike Strain, DVM COMMISSIONER

**Certified licensed or Registered as
(CAPP) Commercial Applicator**

Categories

11 - Aerial Applicator

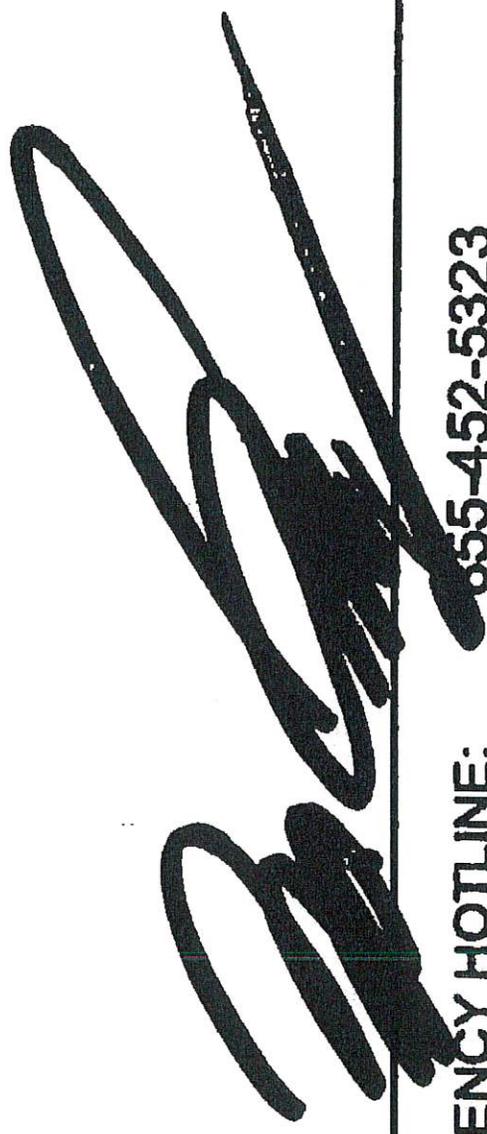
6 - Right-Of-Way & Industrial Pest

Recertify By

09/12/2026

09/12/2026

Signature: _____



LDAF EMERGENCY HOTLINE:

655-452-5323

LA POISON CONTROL CENTER:

800-222-1222

LOUISIANA DEPARTMENT OF
AGRICULTURE & FORESTRY

CERTIFICATION CARD
COMMERCIAL APPLICATOR

JOHN ADAM CHARLTON
5001 CYPRESS CREEK AVE E APT 1403
TUSCALOOSA AL 35405



Mike Strain

004PN1

Expiration Date: 12/31/2024

Mike Strain, DVM COMMISSIONER

Certified licensed or Registered as
(CAPP) Commercial Applicator

Categories

11 - Aerial Applicator
2A - General Forestry
5A - Aquatic Pest Control
6 - Right-Of-Way & Industrial Pest

Recertify By

04/28/2025
04/28/2025
04/28/2025
04/28/2025

Signature: _____

John Charlton

LDAF EMERGENCY HOTLINE: 855-452-5323
LA POISON CONTROL CENTER: 800-222-1222

LOUISIANA DEPARTMENT OF
AGRICULTURE & FORESTRY

CERTIFICATION CARD

COMMERCIAL APPLICATOR

PAUL R PORTER
4615 MARLENA ST
BOSSIER CITY LA 71111

004QWG

Expiration Date: 12/31/2024



Mike Strain, DVM COMMISSIONER

Certified licensed or Registered as
(CAPP) Commercial Applicator

Categories

3 - Ornamental & Turf Pest Control
6 - Right-Of-Way & Industrial Pest

Recertify By

02/28/2025
02/28/2025

Signature:

LDAF EMERGENCY HOTLINE: 855-452-5323
LA POISON CONTROL CENTER: 800-222-1222