

**Routine Engineering Services  
For Streets Projects  
In Jefferson Parish  
SOQ No. 24-021  
Resolution No. 144319**



**Kyle Associates, LLC**

Planning, Engineering, and Landscape Architecture

## TEC Professional Services Questionnaire

**A. Project Name and Advertisement Resolution Number:**

**Routine Engineering Services for Streets Projects in Jefferson Parish  
SOQ# 24-021  
Resolution Number: 144319**

**B. Firm Name & Address:**

**Kyle Associates, LLC  
638 Village Lane North  
Mandeville, LA 70471**

**C. Name, title and contact information of Principal, as defined in Section 2-926 of the Jefferson Parish Code of Ordinances, who is a registered, licensed architect, professional engineer, or surveyor in the State of Louisiana:**

**James E. Powell, Jr., P.E. – LA License No. 31063  
Phone Number: (985) 727-9377  
Email Address: epowell@kyleassociates.net**

**D. Name and contact information of employee who is a registered and licensed architect, professional engineer, or surveyor in the State of Louisiana in the applicable discipline. A subcontractor may be substituted here only if the advertised Project requires more than one discipline.**

**James E. Powell, Jr., P.E. – LA License No. 31063  
Phone Number: (985) 727-9377  
Email Address: epowell@kyleassociates.net**

**E. Please provide the number of employees whose primary function corresponds with each category:**

<u>1</u> Administrative	<u>    </u> Estimators	<u>1</u> Specification Writers
<u>    </u> Architects (Licensed)	<u>    </u> Geologists	<u>2</u> Structural Engineers
<u>    </u> Chemical Engineers	<u>    </u> Geotechnical Engineers	<u>    </u> Graduate Engineers
<u>5</u> Civil Engineers	<u>    </u> Interior Designers	<u>1</u> Project Managers
<u>2</u> Construction Inspectors	<u>1</u> Landscape Architects	<u>    </u> Clerical
<u>    </u> Ecologists	<u>    </u> Land Surveyor	<u>    </u> Grant/Funding Specialist
<u>    </u> Electrical Engineers	<u>    </u> Mechanical Engineers	<u>    </u> Sanitary Engineers
<u>    </u> Engineer Intern	<u>    </u> Environmental Engineers	<u>3</u> CADD Designers
<u>    </u> Professional Land Surveyors		<u>16</u> TOTAL

**F. Is this submittal by a JOINT-VENTURE? Please check: YES  NO**

**If marked "No" skip to Section I. If marked "yes" complete Sections G-H.**

## TEC Professional Services Questionnaire

**G. If submittal is by JOINT-VENTURE, list the firms participating and outline specific areas of responsibility (including administrative, technical, and financial) for each firm. Please attach additional pages if necessary.**

1.

2.

**H. Has this JOINT-VENTURE previously worked together? Please check:**  
 YES  NO

**I. List all subcontractors anticipated for this Project. Please note that all subcontractors must submit a fully completed copy of this questionnaire, applicable licenses, and any other information required by the advertisement. See Jefferson Parish Code of Ordinances, Sec. 2-928(a)(3). Please attach additional pages if necessary.**

Name & Address:	Specialty:	Worked with Firm Before (Yes or No):
1. N/A. Subconsultants will be used on as needed basis per project scope and approved by Council upon selection.		
2.		
3.		

**J. Please specify the total number of support personnel that may assist in the completion of this Project:**

    5

## TEC Professional Services Questionnaire

**K. List the professional in charge, key persons, specialists, and individual consultants anticipated for this Project and provide their relevant information below. If necessary, please attach additional documentation (i.e. resume) that demonstrates the employment history and experience of the Firm's key persons that may assist in the completion of this Project. Please attach additional pages if necessary.**

### **PROFESSIONAL IN CHARGE OF PROJECT:**

**Name & Title:**

James E. Powell, Jr., P.E., P.L.S. - Vice President Engineering Operations

**Project Assignment:**

Engineering Manager/Company Principal

**Name of Firm with which associated:**

**Kyle Associates, LLC**

**Years' experience with this Firm:**

17 Years with this firm

**Education: Degree(s)/Year/Specialization:**

BS – 1999 – Civil Engineering

**Active registration: Year first registered/discipline:**

Year registered: 2004 Branch: Civil Engineering State: LA License No.: 31063  
Year registered: 2008 Branch: Civil Engineering State: MS License No.: 18479  
Year registered: 2010 Branch: Civil Engineering State: AR License No.: 14120

**Other experience and qualifications relevant to the proposed Project:**

Mr. Powell has worked in the civil engineering and land surveying field since 2000. Upon graduation from Louisiana State University in 1999, Mr. Powell worked as a project engineer for a civil engineering/land surveying firm in Baton Rouge. His duties included design and plan development, specifications/contract documents, as well as construction management, for several types of municipal and residential/commercial projects including drainage improvements, roadway design/improvements, sewer/water improvements and residential subdivision design.

## TEC Professional Services Questionnaire

Since March 2007, Mr. Powell has worked for Kyle Associates as a Senior Civil Engineer/Project Manager and is now a Principal/Partner serving as Vice President Engineering Operations. Mr. Powell is responsible for the management of the production and engineering staff to ensure projects are completed with technical competency and within budget and schedule. He also has responsibilities as a Project Management including the design and construction plan development for residential/commercial developments throughout south Louisiana and Mississippi, several municipal projects in the cities of Slidell, Mandeville, Covington, New Orleans, Baton Rouge, and Abita Springs; as well as the parishes of Jefferson, St. Bernard, St. Tammany, St. Charles, Tangipahoa and Plaquemines. These projects include drainage evaluations/design, hydraulic modeling, large culvert replacement, bridge replacement, parking lots and roadway/drainage improvements, and the construction management aspects of these projects.

**Roadway Improvements** – Projects included construction management of large roadway improvement projects in Jefferson, St. Tammany, Tangipahoa, Plaquemines, St. Charles parishes and cities of New Orleans, Slidell, Mandeville, Baton Rouge. Responsibilities included project management, planning, design, management of field inspection, processing invoices and change orders, and modifying plans due to conflicts encountered during construction.

**Drainage Design and Analysis** – Projects included several drainage projects for Plaquemines, St. Tammany, St. Charles, Jefferson, and St. John the Baptist Parish's and the City of New Orleans, including levee reconstruction, subsurface drainage improvements, and drainage lift station, and assistance to St. Tammany and St. John the Baptist Parish with the analysis of proposed drainage improvements for residential and commercial developments as Parish Drainage Engineer.

**Residential Subdivision & Commercial Site Infrastructure Design** – Responsibilities included the review of subdivision construction plans for conformance with subdivision regulations in various parishes, design and project management of various residential subdivisions and commercial sites (including drainage, paving, sewer, water, etc.) in St. John the Baptist, Livingston, Jefferson, St. Tammany, Tangipahoa, and St. Charles parishes.

**Permit Acquisition** – Responsibilities include obtaining necessary permits from LA DOTD, LA DNR, LA DHH, U.S. Army Corps of Engineers, and various railroad/utility companies for the construction of drainage, levee, pump station, roadway, water system, and residential/commercial projects.

## TEC Professional Services Questionnaire

<b>KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:</b>
<b>Name &amp; Title:</b>
Daniel Harper, P.E. – Senior Engineer Roadway/Highway/Drainage
<b>Project Assignment:</b>
Project Manager
<b>Name of Firm with which associated:</b>
<b>Kyle Associates, LLC</b>
<b>Years' experience with this Firm:</b>
1 Years with this firm
<b>Education: Degree(s)/Year/Specialization:</b>
Bachelor of Science Civil Engineering / 1996 Bachelor of Science Environmental Engineering / 1998
<b>Active registration: Year first registered/discipline:</b>
Year registered: 2000 Branch: Prof. Engineering State: LA License No.: 37150
<b>Other experience and qualifications relevant to the proposed Project:</b>
<p>Mr. Harper has provided design services for federal, municipal, commercial, and industrial agencies with regional and local engineering firms as a professional. These services have included civil and environmental engineering design for municipal, commercial, institutional, and industrial projects. He has cohesively worked with multiple governmental agencies on various projects. Mr. Harper has also performed construction, layout, site design, and site planning. When providing these services, he has coordinated and maintained relationships with both public and private clients where his goal was projects constructed within budget, accurately, and on time.</p> <p><b>Roadway Improvements</b> – Projects included construction management of large roadway improvement projects in Jefferson, Tangipahoa, and St. Tammany Parishes and the Cities of Orleans and Kenner. Responsibilities included project management, project design, and management of field inspection, processing invoices and change orders, and modifying plans due to conflicts encountered during construction.</p> <p><b>Drainage Design and Analysis</b> – Projects included several drainage projects for St. Tammany, Jefferson, Plaquemines and Tangipahoa Parishes and the Cities of New Orleans, Slidell, and Kenner, including levee reconstruction, large detention/retention ponds, subsurface drainage improvements, and drainage pump stations.</p>

## **TEC Professional Services Questionnaire**

**Residential Subdivision & Commercial Site Infrastructure Design** – Projects included the review of subdivision construction plans for conformance with subdivision regulations in various parishes, design and project management of various residential subdivisions and commercial sites (including drainage, paving, sewer, water, etc.).

**Permit Acquisition** – Responsibilities include obtaining necessary permits from LA DOTD, LA DNR, LA DHH, U.S. Army Corps of Engineers, and various railroad/utility companies for the construction of drainage, levee, pump station, roadway, water system, and residential/commercial projects.

## TEC Professional Services Questionnaire

<b>KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:</b>
<b>Name &amp; Title:</b>
Thomas Dyer, P.E. – Senior Structural Engineer
<b>Project Assignment:</b>
Project Structural Engineer
<b>Name of Firm with which associated:</b>
<b>Kyle Associates, LLC</b>
<b>Years' experience with this Firm:</b>
5 Years with this firm
<b>Education: Degree(s)/Year/Specialization:</b>
Bachelor of Science Civil Engineering / 2004
<b>Active registration: Year first registered/discipline:</b>
Year: 1997 Branch: Civil Engineering State: LA License No.: 36743 Year: 2003 Branch: Civil Engineering State: TX License No.: 133147 Year: 2003 Branch: Civil Engineering State: FL License No.: 82904
<b>Other experience and qualifications relevant to the proposed Project:</b>
<p>As a professional, Mr. Dyer has provided design services for federal, municipal, commercial and industrial agencies with both national and local engineering firms. These services have included structural engineering design for schools, office buildings, water resource projects, maritime infrastructure, and bulkhead design. Mr. Dyer has also performed construction design and layout, site design, and site planning. When providing these services, he has coordinated and maintained relationships with both public and private clients as well as architectural firms where his goal was projects constructed within budget, accurately, and on time. Mr. Dyer has nearly 30 years of experience in structural and civil site design.</p> <p>Mr. Dyer has extensive experience is in all areas of structural planning, engineering design and analysis, preparing plans and specifications. He has structural design experience in most types of architectural buildings including educational, residential, institutional, and commercial. Some examples of these include primary and secondary schools, college buildings, banks, civic centers, condominiums, custom homes, shopping centers, libraries, agricultural buildings, office buildings, restaurants, medical facilities, hotels as well as many others. She has also worked on projects that include historic restorations, and site structures such as flag poles, light poles and billboards. His industrial experience includes cat walks, heavy equipment foundations, foot bridges,</p>

## TEC Professional Services Questionnaire

and pipeline bridges. He has designed foundations using a number of systems including spread footings, timber piles, concrete piles, composite piles, auger cast piles, drilled piers, chain walls, sheet piling, mat and raft foundations, and others. He has a considerable amount of experience in high wind applications.

Mr. Dyer has also worked on other types of projects that include historic restorations in the New Orleans area. He has evaluated the structural integrity of existing structural members and provided reinforcement details in response to existing structural conditions. He has participated in addition projects where she has explored the structural options for the proposed expansion along with possible modifications of the existing building. The structural aspects of the project usually include careful investigative demolition to verify the key existing conditions. He has also worked in the design of new foundations for existing houses that have to be elevated.

The type of work Mr. Dyer performed has given him a tremendous edge in understanding how to design and detail efficient, cost effective, and constructible buildings, while keeping the architectural intent of the building intact, in focus, and at the forefront where it should be. In addition, he is very familiar with designing and detailing buildings in our very specialized high wind and flood environments along the coast. He is familiar with all of the design codes applicable to building design such as the IBC, ASCE 10, ASCE 24, ACI 318, ACI 530, AISC, NDS, and others.

Mr. Dyer has extensive experience with ACAD, RAM, REVIT, STAAD, Advanced Structural Analysis, Foundations, Advanced Structural Steel Design, Steel Bridge Design, Concrete Design, Highways and Transportation, Mechanics of Materials, Surveying, Geotechnical Engineering, Soil Mechanics, Hydraulics, Dynamics, Statics, Thermodynamics, Fluid Mechanics, Electrical Circuits, Environmental Engineering, Project Management, Senior Design (structural team), Water & Wastewater Systems.

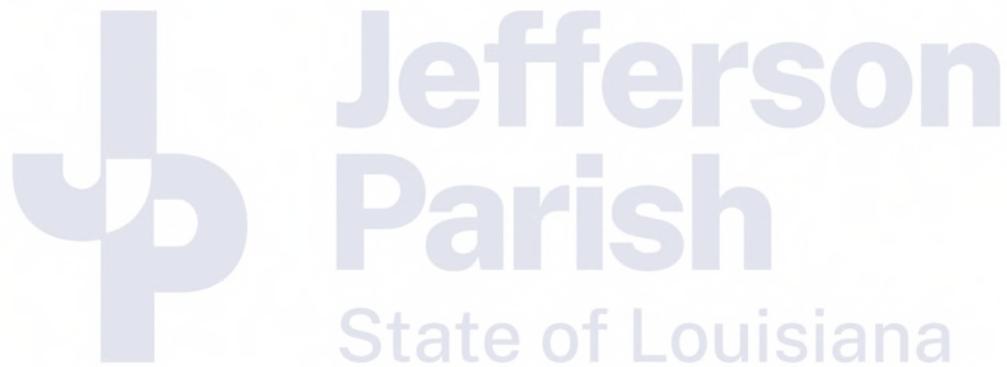


## TEC Professional Services Questionnaire

<b>KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:</b>
<b>Name &amp; Title:</b>
Martin M. Majnerick, Senior Designer
<b>Project Assignment:</b>
Roadway/Street CADD Designer
<b>Name of Firm with which associated:</b>
<b>Kyle Associates, LLC</b>
<b>Years' experience with this Firm:</b>
16 years with this firm
<b>Education: Degree(s)/Year/Specialization:</b>
Associate of Applied Science – 2000 - Drafting and Design Technology BS – 2012 – Business Administration
<b>Active registration: Year first registered/discipline:</b>
N/A
<b>Other experience and qualifications relevant to the proposed Project:</b>
<p>Since Mr. Majnerick graduated in 2000, he has been employed in the engineering field as a civil designer, with experience in the latest versions of AutoCAD applications. During his employment, he works directly with registered professionals in civil engineering, electrical engineering, and landscape architect/architectural fields. As the lead civil designer, he produces construction drawings for projects in the formats required by different municipalities such as Jefferson Parish and Louisiana DOTD as well as private clients. His primary responsibility is preparing detailed drawings for landscape projects, civil engineering projects involving, structural projects, cemeteries, bike path projects, drainage improvements, roadway design improvements, and architectural floor plans and details, water and wastewater including electrical drawings. He is also responsible for producing drawings involving site utilities and layout, which include drainage, water supply, sewer lines, and pavement construction, drawings for roadway design improvements, roadway design and profiles, grade layouts, permanent pavement markings, typical and standard details, and typical, standard, and cross sections.</p>

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Mr. Majnerick oversees and checks all detailed drawings produced in the drafting department as well as maintains the CADD standards to ensure quality control standards are met. He has successfully completed many AutoCad courses throughout his tenure.



## TEC Professional Services Questionnaire

**L. Work by Firm or Joint-Venture members which best illustrates current qualifications relevant to this Project. Please include any and all work performed for Jefferson Parish. Please attach additional pages if necessary.**

### PROJECT NO. 1

Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
FEMA Freret Neighborhood Road Improvement Program New Orleans, LA  City of New Orleans Department of Public Works 1300 Perdido St., Room 6W03  Josh Hartley, Acting Director (504) 658-8250	Kyle Associates is provided civil engineering design services including plans and specifications for the reconstruction of various streets within the Freret Neighborhood. Services include new roadway pavement base and curb, water and sewer installation, driveway and sidewalk reconstruction including handicap ramps, drainage modifications. Also provide construction administration and resident inspection services during the bidding and construction phases of the project.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
December 2021	\$5,500,000	\$5,500,000

### PROJECT NO. 2

Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Pines Village Group B Neighborhood Full Reconstruction of Streets New Orleans, LA  City of New Orleans Department of Public Works 1300 Perdido St., Room 6W03  Josh Hartley, Acting Director (504) 658-8250	Kyle Associates is provided civil engineering design services including plans and specifications for the reconstruction of various streets within the Pines Village Neighborhood. Services include new roadway pavement base and curb, hydraulic drainage analysis, drainage modifications, water and sewer installation, driveway and sidewalk reconstruction including handicap ramps. Also provide construction administration and resident inspection services during the bidding and construction phases of the project.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
February, 2022	\$3,000,000	\$3,000,000

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<b>PROJECT NO. 3</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility</b>	
Will Richardson Road Bridge and Fox Hollow Bridge Projects Tangipahoa, LA  Tangipahoa Parish Government P. O. Box 215 Amite, LA 70422  Andy Curier (985) 748-3211	Engineering design and permitting for a new timber bridge crossings to replace sub-standard culvert crossing, including hydrology study to determine effects of various bridge and culvert options.	
<b>Completion Date (Actual or estimated)</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
June 2022	\$800,000	\$800,000

<b>PROJECT NO. 4</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
Canal Crossing Repairs St. Bernard, LA  St. Bernard Parish Government 8201 Judge Perez Dr. Chalmette, LA 70043  Hillary J. Nunez Director of Public Works (504) 278-4317	Engineering and construction administration services for two (2) canal crossings. This includes the removal of existing pavement and culverts, installing new pre-cast concrete bridges, other drainage infrastructure, utility relocations, erosion control, new concrete roadway, sidewalks, and handrails.	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
December 2013	\$1,500,000	\$1,500,000

**TEC Professional Services Questionnaire**

<b>PROJECT NO. 5</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
Tangipahoa Bridge Replacements Tangipahoa, LA  Tangipahoa Parish Government P. O. Box 215 Amite, LA 70422  Andy Curier (985) 748-3211	Kyle Associates worked with Tangipahoa Parish on the design, bidding and construction administration services necessary for the installation of two timber bridge crossings to replace ones that were destroyed as a result of the flooding in the area in March 2016. One bridge is located on Troy Spears Road and the other at Leo Lane. Both bridges will be heavy-timber construction with timber piles, bents, decks and wingwalls with asphaltic concrete roadway surfaces and riprap revetment within the creek beds to prevent erosion.	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
March 2021	\$700,000	\$700,000

<b>PROJECT NO. 6</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
Money Hill Parkway Road Extension St. Tammany Parish, LA  Money Hill Plantation, LLC 100 Country Club Blvd. Abita Springs, LA 70420  Mimi G. Dossett – President (985) 709-8432	Engineering design and construction administration of a new 3 mile asphalt two lane roadway with a sixty foot bridge span waterway crossing, four double teardrop turnarounds and two 100 foot deceleration and acceleration lanes tying into Louisiana Highway 21. The entire length of the roadway had to be laid out through a pine grove utilizing existing logging roads and greenfield sites. An entrance to a gate community with guard house was also designed and constructed at Hwy 21.	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
February 2014	\$2,000,000	\$2,000,000

## TEC Professional Services Questionnaire

<b>PROJECT NO. 7</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<p>Pines Village Group C Neighborhood Full Reconstruction of Streets New Orleans, LA</p> <p>City of New Orleans Department of Public Works 1300 Perdido St., Room 6W03</p> <p>Josh Hartley, Acting Director (504) 658-8250</p>	<p>Kyle Associates is providing civil engineering design services including plans and specifications for the reconstruction of various streets within the Pines Village Neighborhood. Services include new roadway pavement base and curb, hydraulic drainage analysis, drainage modifications, water installation, driveway and sidewalk reconstruction including handicap ramps. Also provide construction administration and resident inspection services during the bidding and construction phases of the project.</p>	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
Estimated December 2023	\$6,000,000	\$6,000,000

<b>PROJECT NO. 8</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<p>Isabel Swamp Road Improvements St. Tammany Parish, LA</p> <p>St. Tammany Parish 21454 Koop Drive, Building B, Ste. 1B Mandeville, LA 70471</p> <p>Daniel P. Hill, P.E., Parish Engineer (985) 898-2552</p>	<p>Kyle Associates is providing engineering design and construction administration services for the overlay of an existing 1.5-mile segment of asphalt road and the construction of a new 1-mile asphalt segment of that same road through a low-lying swamp area off the Bogue Chitto River. Drainage improvements along the 1-mile stretch of new asphalt road and an extensive hydrology study is also being conducted with this project.</p>	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
Estimated 2025	\$2,800,000	\$2,800,000

**TEC Professional Services Questionnaire**

<b>PROJECT NO. 9</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
Drainage Improvement on Paillet, Estalote, Esther, and Brown Avenue Jefferson Parish, LA  Jefferson Parish Department of Drainage 1221 Elmwood Park Blvd., Suite 907 Jefferson, LA 70123 Ben Lepine, Director (504) 736-6751	Kyle Associates provided data gathering, planning, evaluation, and recommendations to rehabilitate the drainage collection system for Paillet, Estalote, Esther, and Brown Avenue in Harvey, LA. Professional services included design of the drainage improvements including replacing the roadways and sidewalks.	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
Estimated December 2022	\$900,000	\$900,000

<b>PROJECT NO. 10</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
Road Improvements to Level and Burvant Streets Abita Springs, LA  Town of Abita Springs 22161 Level Street Abita Springs, LA 70420  Dan Curtis, Mayor (985) 892-0711	Kyle Associates is tasked with providing engineering design and construction administration services for a resurfacing and drainage improvements to 2 miles of Level Street and Burvant Street in the Town of Abita Springs. Work will include asphalt patching, mill/overlay, drainage improvements, roadside ditch repair/replacement, new pavement markings and high visibility pedestrian signa crossings throughout.	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
2024	\$1,220,000	\$1,220,000

## TEC Professional Services Questionnaire

**M. List all prior and/or on-going litigation between Firm and Jefferson Parish. Please attach additional pages if necessary.**

Parties:		Status/Result of Case:
Plaintiff:	Defendant:	
1.	N/A	
2.		
3.		
4.		

**N. Use this space to provide any additional information or description of resources supporting Firm's qualifications for the proposed project.**

**Additional Information and Resources of Kyle Associates, LLC**

In 1998, Kyle Associates was formed as a multi-disciplined engineering and planning firm, specializing in public works design, planning, preparation of construction documents, bidding services, construction administration, and resident inspection. The firm has strategically directed its growth towards planning, engineering, and construction services through the staff it has acquired and the projects it has completed. Currently, Kyle Associates has completed many projects relating to the one being advertised in this RFQ throughout southeast Louisiana and Mississippi for many governmental agencies and private clients.

The firm has provided engineering and planning services in Jefferson Parish since its inception for both the Parish directly and as a subconsultant to other firms. Kyle Associates has executed numerous projects throughout the Parish not only for the Streets Department but for other Parish departments as well. The firm is well versed with Parish design guidelines and has the experience to perform the work according to the needs of the Parish.

All professional services performed under the **Routine Engineering Services for Streets Projects** are founded in socio-economic principles relating to the physical space needs of new facilities and repairs, roadway expansions, mill and overlaying, canal crossings, intersection improvements, concrete panel replacements, and any other renovations to Parish roadways. A successful plan incorporates sustainable assets placed in service in an economically efficient manner. All work is developed in keeping with sound planning and engineering solutions.

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The streets improvements projects for Jefferson Parish require both professional design expertise and management expertise. They also require the firm's personnel to have excellent organizational skills, excellent communication skills, and knowledge of the layers of jurisdictions that are required for a project to become successful.

Construction administration preparation of construction documents for bidding, and bidding services on projects such as this, require additional attention to details. Conformance to the plans and specifications, and resolution of conflicts due to field conditions must be addressed quickly and with a high level of expertise in that field. Kyle Associates has that expertise.

### **Continuing Education and Experience**

A continuing education program ensures that every staff member maintains the latest technology and methods used at their respective positions - for all positions - and training in related fields is encouraged so the project engineer will have a complete understanding of the design problem and solution. The engineering and construction administration staff at Kyle Associates comes from diverse civil engineering backgrounds, offering a broad range of experience and technical competence. This training allows Kyle Associates to implement the best of several solutions during the construction administration and inspection service phase, providing the owner with a timely and superior project.

### **Quality Control**

To ensure the client is provided the highest quality construction administration, an internal Quality Control System, is in place and used on all work produced by the firm. Successful implementation is based on project management. The QCS involves the team concept where one registered professional is placed as lead construction manager. This professional oversees the resident inspectors on-site, daily logs and reports, and monitors the project schedule. Periodically, another team member reviews the project progression and inspection reports, which offer a fresh look into the project status, which quickly identifies shortcomings in the construction process. It also utilizes the diverse experience of the entire staff. The principal in charge manages teams and all projects are reviewed on a weekly basis. Lines of communications are open in all directions. To assist in quality control, the latest in computer technology including both hardware and software are employed.

It is imperative that the manpower and skills are available to immediately begin a project and successfully complete it on schedule. With 15 fulltime employees, Kyle Associates has the manpower and capacity available to immediately begin work on **streets projects** for the Parish. As these types of projects require daily management and quick response, **Kyle Associates has the necessary capacity to undertake the work and complete it within the strict parameters established by Jefferson Parish.**

**Kyle Associates, LLC is not currently nor has the firm been involved in any litigation with Jefferson Parish.**

**O. To the best of my knowledge, the foregoing is an accurate statement of facts.**

Signature:  \_\_\_\_\_ Print Name: Christopher J. Hnatyshyn

Title: Vice President Business Development Date: June 28, 2024