

ATCHAFALAYA BASIN LEVEE DISTRICT  
P.O. BOX 170  
PORT ALLEN, LA 70767  
PHONE (225) 387-2249 FAX (225) 387-4742

*Submitted  
Signed  
Copy.*

TELEFAX COVER SHEET

DATE: 8-3-11

WE ARE TRANSMITTING 7 PAGES (INCLUDING THIS ONE)

PLEASE DELIVER THESE PAGES TO:

ATTENTION: Lisa

COMPANY: Retif Oil

TELEFAX NUMBER: 504-349-9009

REFERENCE: Fuel Bid

SENDER: Kristy Marcantel

If you do not receive the number of pages indicated please call our office ASAP at the above listed phone number.

Comments: \_\_\_\_\_

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**ATCHAFALAYA BASIN LEVEE DISTRICT**

P. O. Box 170  
Port Allen, Louisiana 70767-0170

Phone (225) 387-2249  
Fax (225) 387-4742

**NOTICE**

Sealed bids will be received by the Board of Commissioners, Atchafalaya Basin  
Levee District, in its Office in Port Allen, Louisiana, up to 2:00 p.m., Wednesday, September 7,  
2011, and can also be submitted online at [www.centrauctionhouse.com](http://www.centrauctionhouse.com) for:

Furnishing Gasoline and Diesel Fuel delivered at a designated location  
within the District in quantities as requested for ten (10) calendar months  
beginning September 7, 2011 and ending June 30, 2012.

All bids will be publicly opened and read at 4:00 p.m. of the same day, and any bid  
received subsequent to that time will be returned unopened.

The right is reserved to reject any and all bids and to waive informalities.

Bid to be submitted in sealed envelope marked

**"BID – FUEL"**

Specifications, proposal forms, etc., are available at the Atchafalaya Basin Levee  
District Office, (525 Court Street) P. O. Box 170, Port Allen, Louisiana 70767, telephone  
number (225) 387-2249.

Janice G. Jarreau  
Secretary

John Grezaffi  
President

3t

Daily Journal of Commerce, The Advocate, Plaquemine Post South, and Pointe Coupee Banner  
August 11, 18 and 25, 2011.

An Equal Opportunity Employer

**SPECIFICATIONS AND PROPOSAL FOR  
GASOLINE AND DIESEL FUEL BIDS**

Sealed bids will be received by the Board of Commissioners for the Atchafalaya Basin Levee District at its office in Port Allen, Louisiana, up to 2:00 p.m., Wednesday, September 7, 2011, and then publicly opened and read for furnishing gasoline and diesel fuel for ten (10) months beginning September 7, 2011 and ending June 30, 2012.

Special conditions and specifications outlined below shall be considered minimum requirements to comply with the intent of this proposal. The Atchafalaya Basin Levee District reserves the right to reject all bids and waiver informalities. The Board reserves the right to decide tie bids.

- (1) The bidder agrees to furnish gasoline and diesel fuel when requested in accordance with these specifications for a period of ten (10) months beginning September 7, 2011 and ending June 30, 2012. All bidders must comply with all Federal and State regulations adopted through or by the Federal Energy Office. Bidders must be in a position and provide evidence to the Levee District of his capability to furnish these different fuels for the contractual year.

- (2) No specific quantities of fuel are given or guaranteed.

All fuels furnished must meet the following:

Regular Unleaded - meets the latest dated LA Department of Transportation and Development Specifications for gasoline fuel, with an Octane Rating of 87 or higher).

Off Road Diesel Fuel - meets the latest LA Department of Transportation and

### Development Specifications for diesel fuel.

All testing and sampling shall be by a certified laboratory, qualified to perform testing of petroleum products. Cost of testing and furnishing samples shall be included in the bid price.

(3) Basis of bid award.

In order to minimize the hardship of changes in prices for gasoline from refiners or distributors to the vendor and to obtain competitive pricing, the base price to be paid will be the average price in the OPIS index on the weekly Pad 3 OPIS Report for the Baton Rouge, LA Terminal. The price to be billed by the vendor for deliveries made during any week will be the OPIS weekly Pad 3 average price at the Baton Rouge Terminal on Monday of that week. To this OPIS index price, the vendor will add for each gallon his margin, which is the only factor which will be compared for the purpose of determining the low bidder. Please note that the vendor shall bill based upon the OPIS index price plus the vendor margin, not on the actual cost from the refinery or distributor to the vendor plus the margin. (Such "cost plus" contracts are prohibited by Louisiana law. The Bidder's Margin per gallon entered on the bid form shall include all charges which the bidder seeks to be compensated for in addition to the OPIS index base price, including but not limited to all overhead and profit. Applicable Louisiana gasoline taxes are not to be included in the margin but shall be added by the vendor to each invoice. The Atchafalaya Basin Levee District is

exempt from Federal gasoline taxes and such taxes shall not be included in the margin nor added to the invoice. Vendor will be responsible for filing required documents to confirm the federal tax exemption. All of the Diesel will be for "Off Road Use."

- (4) Delivery by the successful bidder shall be made in quantities as requested by the Atchafalaya Basin Levee District representative at the site involved. (All delivery tanks must have visible sealed marker (butterfly) within the tank for determining volume, and payment will be made on this volume only. Proof of calibration of tank must be available if requested. Deliveries will not be accepted if tank does not have the required visible sealed marker. The location shall be a designated at the Stephenville Facility, 3137 Highway 70, Stephenville, Louisiana, and will be accepted subject to the low bidder furnishing necessary details as to how the fuel will be dispensed from the bidder's storage tanks to the Atchafalaya Basin Levee District crew tanks.

The Atchafalaya Basin Levee District reserves the right to terminate each of the above contracts upon five (5) days notice for unsatisfactory delivery schedule or failure to ship fuel that meets the required specifications. All orders delivered prior to the termination date shall be paid, provided the fuel is useable in the District's equipment without resulting in excessive damage to the equipment.

Each bidder shall be required to furnish a bid bond with each item bid in the amount of \$100.00 payable to the Atchafalaya Basin Levee District. Bond shall be returned to the unsuccessful bidders. Bond for the accepted bidder shall be retained by the Atchafalaya Basin

Levee District for the one year contract unless termination of the contract because of sufficient cause by bidder is made by the Atchafalaya Basin Levee District, at which time the bid bond will be retained and cashed in by the Atchafalaya Basin Levee District for failure of the bidder to respond. The bid bond may be a Certified Check, Cashier's Check, or a Money Order payable to the Atchafalaya Basin Levee District. Failure to include the \$100.00 bid bond will be cause for rejecting a bid.

Each bidder must type or write in ink the amount bid for the items.

For more information, contact William Tyson, Executive Director, at (225) 387-2249.

The Atchafalaya Basin Levee District reserves the right to accept or reject any and/or all bids.

Accepted bidder shall be notified by mail within 30 days from date of bid opening.

BID SCHEDULE

TANK WAGON DELIVERY - DIESEL FUEL (OFF-ROAD, HIGH SULPHUR)

UNIT	SITE	ESTIMATED ANNUAL USAGE	ESTIMATED QUANTITY EACH LOAD	TERMINAL LOCATION	MARKUP
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1	STEPHENSVILLE	10,000	1,200	STEPHENSVILLE BARN AND MAINTENANCE YARD FOR THE ATCHAFALAYA BASIN LEVEE DISTRICT LOCATED ON HWY. 70 AT STEPHENSVILLE, LA	(1) .29
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TANK WAGON DELIVERY - REGULAR UNLEADED GASOLINE (Octane Rating of 87 or higher)

UNIT	SITE	ESTIMATED ANNUAL USAGE	ESTIMATED QUANTITY EACH LOAD	TERMINAL LOCATION	MARKUP
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1	STEPHENSVILLE	10,000	1,200	STEPHENSVILLE BARN AND MAINTENANCE YARD FOR THE ATCHAFALAYA BASIN LEVEE DISTRICT LOCATED ON HWY. 70 AT STEPHENSVILLE, LA	(1) .29
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NAME OF BIDDER	SIGNATURE	COMPANY	ADDRESS	PHONE
Bob Gaudet	<i>Bob Gaudet</i>	Reit Oil & Fuel, LLC	527 Destrehan Avenue, Harvey, LA 70058	(504) 349-9000



Keep this receipt as a record of your purchase.

FOR YOUR PROTECTION SAVE THIS COPY  
**CASHIER'S CHECK**

Customer Copy

9408208265

09/06/2011

Louisiana

Remitter RETIF OIL & FUEL L L C

\$ \*\*\*\*\*100.00 \*\*\*

Pay To The Order Of THE ATCHAFALAYA BASIN

Drawer: JPMORGAN CHASE BANK, N.A.  
**NON NEGOTIABLE**

TERMS  
KEEP THIS COPY FOR YOUR RECORD OF THE TRANSACTION.  
PLEASE CONTACT CHASE TO REPORT A LOSS OR FOR ANY OTHER INFORMATION ABOUT THIS ITEM.

282111107 NEW 01/08 8810004306

HOLD DOCUMENT UP TO THE LIGHT TO VIEW TRUE WATERMARK

HOLD DOCUMENT UP TO THE LIGHT TO VIEW TRUE WATERMARK



**CASHIER'S CHECK**

9408208265 25-3  
440

Date 09/06/2011

Remitter RETIF OIL & FUEL L L C

Pay: ONE HUNDRED DOLLARS AND 00 CENTS

\$ \*\*\*\*\*100.00 \*\*\*

Pay To The Order Of THE ATCHAFALAYA BASIN

Drawer: JPMORGAN CHASE BANK, N.A.

*Michael Andrews*

Senior Vice President  
JPMorgan Chase Bank, N.A.  
Columbus, OH



⑈9408208265⑈ ⑆044000037⑆ 758661391⑈



WARNING — DO NOT CASH CHECK  
WITHOUT NOTING WATERMARK.  
HOLD TO LIGHT TO VERIFY WATERMARK.

MP

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