



# TERREBONNE PARISH CONSOLIDATED GOVERNMENT



P.O. BOX 2768 • HOUMA, LOUISIANA 70361  
985-868-5050 • WWW.TPCG.ORG

## INVITATION TO BIDDERS

Electronic bids will be received on **June 1, 2020** the Terrebonne Parish Consolidated Government (TPCG) Purchasing Division submitted through Central Auction House (CAH). Bid submittals will be accepted until 2:00 P.M. CST at which time bids will be retrieved from the CAH site and read aloud in the TPCG Purchasing Division Conference Room at 301 Plant Road Houma, LA 70363.

Bid documents are posted on <http://www.centralauctionhouse.com/rfp.php?cid=65>. To view, download, receive bid notices by e-mail and submit a bid, you must register with CAH. For information about the electronic submittal process and registration fees, contact Ted Fleming with CAH at 225-810-4814

### **Bid 20-WHSE-24 Purchase of New/Unused Recreation Equipment for Warehouse Inventory (12-Month Requirements Contract)**

Specifications and bid documents are on file at the City of Houma Service Complex, Purchasing Division, 301 Plant Road, in Houma, Louisiana and posted on the Terrebonne Parish web site at [http://www.tpcg.org/index.php?f=purchasing&p=bid\\_opportunities](http://www.tpcg.org/index.php?f=purchasing&p=bid_opportunities). Documents may be obtained for review by prospective bidders in the aforementioned manner; however, vendors/contractors must submit their bids electronically through CAH.

Please contact Angela Guidry, Purchasing & Warehouse Manager at (985) 873-6754 with regard to the specifications or Gina Bergeron, Procurement Specialist III at 985-580-7272 with regard to any clarifications or information about bid submittal requirements.

The Terrebonne Parish Consolidated Government (TPCG) reserves the right to reject any and all bids in accordance with Louisiana State Bid Law.

          /s/           Gordon E. Dove  
Gordon E. Dove, Parish President  
Terrebonne Parish Consolidated Government

Publish: May 15<sup>th</sup> & 22<sup>nd</sup>, 2020  
To Courier: May 13, 2020

## REQUIREMENTS AND INSTRUCTIONS FOR BIDDERS FOR

### Bid 20-WHSE-24 Purchase of New/Unused Recreation Equipment for Warehouse Inventory (12-Month Requirements Contract)

Please Read Carefully

**GENERAL:** The Terrebonne Parish Consolidated Government (TPCG) is soliciting bids to establish firm prices for recreation equipment for team sports for warehouse inventory. Delivery shall be made as needed throughout the contract period as required by the TPCG Warehouse Division located at 301 Plant Road, Houma, Louisiana 70363.

**INTERPRETATIONS AND ADDENDA:** All questions about the meaning or intent of the Bidding Documents are to be directed to Gina Bergeron, Procurement Specialist III as set forth herein. Interpretations, clarifications, or modifications considered necessary by Gina Bergeron, Procurement Specialist III in response to such questions will be issued by Addenda and posted to the CAH (<http://www.centralauctionhouse.com/rfp.php?cid=65>) site.

Bidders shall promptly notify Gina Bergeron, Procurement Specialist III at 985-580-7272 or via email at [gbergeron@tpcg.org](mailto:gbergeron@tpcg.org) of any ambiguity, inconsistency, or error that may be discovered upon examination of the Bidding Documents. Bidders requiring clarification or interpretation of any of the Bidding Documents shall make a written request to Gina Bergeron, Procurement Specialist III at the aforementioned email address.

All requests pertaining to questions about the meaning or intent of the Bidding Documents received less than seven days prior to the date for opening of Bids may not be answered unless, in the opinion of Gina Bergeron, Procurement Specialist III, the ambiguity in the Bidding Documents is so significant that it may necessitate postponement of the Bid date and issuance of an addendum to respond to the Bidder's request.

Any interpretation, clarification, correction, or modification to the Bidding Documents shall be only by a written addendum and posted to the CAH site. Interpretations, clarifications, corrections or modifications made by any other manner shall not be binding and shall not be relied upon by Bidders. Addenda shall be transmitted in accordance with Louisiana Bid Law.

Addenda may also be issued to modify the Bidding Documents as deemed advisable by OWNER. **Prior to submittal of bids, each Bidder shall ascertain that he has received all addenda issued. Failure by a Bidder to acknowledge each individual addendum shall render that Bidder's Bid non-responsive.**

**LIQUIDATED DAMAGES:** By submission of bid, Bidder unequivocally accepts the liquidated damages provisions set out herein and specified in the event of failure, neglect or refusal to complete the work or, or any designated part of the work, within the corresponding contract times.

By submission of the bid, the Bidder agrees that for each calendar day beyond the specified delivery date set forth that the material, work, and/or equipment has not been delivered, the Owner may retain from the total amount of the contract price, as liquidated damages the following sums: Two Hundred Dollars (\$200.00) per calendar day.

**SUBSTITUTE MATERIAL AND EQUIPMENT OR "OR EQUAL" ITEMS:** Any product or service bid shall conform to all applicable federal and state laws and regulations and the specifications contained in the solicitation.

Whenever materials or equipment are specified or described in the Bidding Documents by using the name of a certain brand, make, supplier, manufacturer, or definite specification; the naming or specification of the item is only intended to denote the quality standard of the item desired and to convey and establish the general style, type, character and quality of material, equipment or product desired and does not restrict bidders to the specific brand, make, manufacturer, or specification named; and that equivalent products may be acceptable.

Bidder must specify the brand and model number of the product offered in his / her bid. Bids not specifying brand and model numbers shall be considered as offering the exact products specified in the solicitation.

**PREPARATION AND SUBMISSION OF BIDS:** Bids shall be electronically submitted to the CAH site by the time indicated in the Invitation to Bidders.

Bid pricing and product model/stock/part numbers shall be inserted in the proper fields provided on the CAH site. All accompanying documents must be uploaded to the site by the bid opening time and date herein.

**The following items are to be uploaded as an attachment with each bid:**

- Completed Official Bid Form Section "A"
- Official Bid Form Section "B" with delivery times inserted
- Signature Authorization (**Required by ALL Bidders**) **Written evidence of the person signing the bid shall be provided at the time of bidding, in accordance with LA R.S. 38:2212(B)(5) as follows:**

(a) The signature on the bid is that of any corporate officer listed on the most current annual report on file with the secretary of state, or the signature on the bid is that of any member of a partnership, limited liability company, limited liability partnership, or other legal entity listed in the most current business records on file with the secretary of state.

(b) The signature on the bid is that of an authorized representative as documented by the legal entity certifying the authority of the person.

(c) The legal entity has filed in the appropriate records of the secretary of state of this state an affidavit, resolution, or other acknowledged or authentic document indicating the names of all parties authorized to submit bids for public contracts. Such document on

file with the secretary of state shall remain in effect and shall be binding upon the principal until specifically rescinded and canceled from the records of the office.

**Failure to include the appropriate signature authorization shall result in rejection of the bid as non-responsive.**

**MODIFICATION AND WITHDRAWAL OF BIDS:** Modifications to bids, through bidder's CAH account, can be made until the date and time of the bid opening. The Bidder must contact CAH for instructions for the withdrawal of a bid in its entirety prior to the time of the scheduled bid opening. Withdrawal of a Bid will not prejudice the rights of a Bidder to submit a new Bid prior to the Bid Date and Time. After expiration of the period for receiving Bids, no Bid may be withdrawn, modified, or explained except as provided for herein.

In accordance with Louisiana law, more particularly, R.S. 38:2214, as may be amended, bids containing patently obvious, unintentional, and substantial mechanical and clerical, or mathematical errors, or errors of unintentional omission of a substantial quantity of work, labor, material, or services made directly in the compilation of the bid, may be withdrawn by the bidder if clear and convincing sworn, written evidence of such errors is furnished to the OWNER within 48 hours of the bid opening excluding Saturdays, Sundays and legal holidays.

Such errors must be clearly shown by objective evidence drawn from inspection work papers, documents or materials used in the preparation of the bid sought to be withdrawn. If the OWNER determines that the error is a patently obvious mechanical, clerical or mathematical error, or unintentional omission of a substantial quantity of work, labor, material or services as opposed to a judgment error, and that the bid was submitted in good faith, it shall accept the withdrawal and return the bid security (when applicable) to the bidder. A bidder who attempts to withdraw a bid under these provisions of this section shall not be allowed to re-submit a bid on the contract. Any modifications or amendments to the above stated applicable State law shall supersede this procedure.

A bidder may alter or correct an entry on the bid form Section "A" by crossing out the entry, and initialing on the line of change. Any ambiguity arising from entries altered or corrected on the Bid Form will cause the rejection of said Bid as non-responsive.

**OPENING OF BIDS:** All Bids received prior to the announced closing time for the receipt of Bids stipulated in the Invitation to Bidder will be opened publicly. Bids will be read aloud and a tabulation of the amounts of the Base Bids and alternates (if any) will be made available to Bidders after the opening of Bids.

Any uncertainty as to whether a Bid was submitted in time will be resolved against the Bidder.

**BIDS TO REMAIN OPEN:** The OWNER shall act not later than forty-five (45) calendar days after the date of opening Bids to award such contract to the lowest responsible and responsive bidder or to reject all bids.

The OWNER and the lowest responsible and responsive bidder, by mutually written consent, may agree to extend the deadline for award by one (1) or more extensions of thirty (30) calendar days.

**AWARD OF CONTRACT:** To the extent permitted by applicable local, state and federal laws and regulations, OWNER reserves the right to reject any and all Bids for just cause. The Terrebonne Parish Consolidated Government reserves the right to reject any and all bids in accordance with Louisiana State Bid Law.

In order to be responsive, the apparent low bidder must submit the additional information and documentation required by the OWNER within the time delays established by law.

**CONTRACT TERM:** The contract period shall be for 12 months from the date of the "Notice of Award".

**PRICES:** Unless otherwise specified by TPCG in the solicitation, bid prices must be complete including transportation prepaid by bidder to destination and firm for acceptance for a minimum of 45 days. If accepted, prices must be firm for the contractual period. Bids other than F.O.B. Destination may be rejected.

**DELIVERY:** TPCG desires delivery at the earliest possible date. It is imperative that the material is delivered within the time frame(s) stipulated on Section "B" of the Official Bid Form.

**NEW PRODUCTS:** Unless specifically called for in the solicitation, all products for purchase shall be new, never previously used, and the current model and/or packaging. No remanufactured, demonstrator, used or irregular products will be considered for purchase unless otherwise specified in the solicitation. The manufacturer's standard warranty will apply unless otherwise specified in the solicitation.

**CONTRACT CANCELLATION:** The TPCG has the right to cancel any contract for cause, including but not limited to, the following: failure to deliver within the time specified in the contract; failure of the product or service to meet specifications, conform to sample quality or to be delivered in good condition; misrepresentation by the contractor; fraud, collusion, conspiracy or other unlawful means of obtaining any contract with the TPCG; conflict of contract provisions with constitutional or statutory provisions of state or federal law; any other breach of contract.

**TERMINATION OF CONTRACT FOR CAUSE:** The TPCG has the right to cancel any contract for cause by execution of a written notice prior to the end of the contractual period indicated for infractions including but not limited to the following: failure to deliver within the time specified; failure to meet specifications herein, failure to conform to sample quality, pricing excessively high or out of line with other Contractors, misrepresentation by the contractor, fraud, collusion, conspiracy, unlawful means of obtaining the contract, conflict constitutional or statutory provisions of state or federal law and any other breach of contract. The Contractor shall be entitled to payment for deliverable in progress to the extent that work has been performed satisfactorily.

**TERMINATION FOR CONVENIENCE:** The TPCG shall have the right to terminate the contract without cause and at its convenience, with no notice to contractor.

**TERMINATION FOR NON-APPROPRIATION OF FUNDS:** Notwithstanding any provision herein, in the event sufficient funds for the performance of this Agreement are not appropriated by TPCG in any fiscal year covered by this contract, this agreement may be terminated by the TPCG giving notice to the Contractor of such facts and the TPCG's intention to terminate its financial obligation.

**DEFAULT OF VENDOR:** Failure to deliver the services within the time specified in the bid will constitute a default and may cause cancellation of the contract. Where the TPCG has determined the Vendor to be in default, the TPCG reserves the right to purchase any and/or all products or services covered by the contract on the open market and to charge the Vendor with cost in excess of the contract price (liquidated damages). Until such assessed charges have been paid, no subsequent bid from the defaulting Vendor will be considered.

**PERFORMANCE BOND:** The Successful Bidder will have ten (10) days from the "Notice of Award" to supply the TPCG with a Performance Bond in the amount of Two Thousand Five Hundred Dollars (\$2,500.00). This bond shall remain in effect at least until one year after the date of final payment, except as otherwise provided by Law or Regulation or by the Contract Documents. All Bonds shall be in the forms prescribed by Law or Regulation or by the Contract Documents and be executed by such Sureties as are named in the current list of "Companies Holding Certificates of Authority as Acceptable Sureties on Federal Bonds and as Acceptable Reinsuring Companies" as published in Circular 570 (amended) by the Audit Staff Bureau of Accounts, U.S. Treasury Department. A certified copy of the authority to act must accompany all Bonds signed by an agent. All bonds prescribed herein shall be written by a surety company currently possessing an A.M. Best's rating of no less than A- and currently licensed to do business in the State of Louisiana. In addition, all insurance prescribed in this bid document shall be written by an insurance company currently possessing an A.M. Best's rating of no less than A: VI and currently licensed to do business in the State of Louisiana.

If the Surety on any Bond furnished by the Vendor is declared bankrupt or becomes insolvent or its right to do business is terminated in any state where any part of the Project is located or it ceases to meet the requirements of clauses stated above, the Vendor shall within five days thereafter substitute another Bond and Surety, both of which shall be acceptable to OWNER.

**NON-COLLUSION AFFIDAVIT-** In accordance with La. R.S. 38:2224, successful bidders must submit a fully executed Non-Collusion Affidavit within ten (10) days of receipt of Notice of Award.

**APPLICABLE LAW:** All contracts shall be construed in accordance with and governed by the laws of the State of Louisiana.

**CLAIMS OR CONTROVERSIES:** The venue of any suit filed in connection with any claim shall be the Thirty-Second Judicial Court, Parish of Terrebonne, State of Louisiana.

**SPECIAL ACCOMMODATION:** Any "qualified individual with a disability" as defined by the Americans with Disabilities Act who has submitted a bid and desires to attend the bid opening, must notify this office in writing no later than seven (7) days prior to the bid opening date of the need for special

accommodations. If the request cannot be reasonably provided, the individual will be informed prior to the bid opening.

**COMPLIANCE WITH CIVIL RIGHTS:** By submitting and signing this bid, Bidder agrees to abide by the requirements of the following as applicable: Title VI and VII of the Civil Rights Act of 1964, as amended, The Veterans Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, The Age Act of 1975, and Bidder agrees to abide by the requirements of the Americans with Disabilities Act of 1990. Bidder agrees not to discriminate in its employment practices and will render services under any contract enter into as a result of this solicitation without regard to race, color, religion, national origin, veteran status, political affiliation, or disabilities. Any act of discrimination committed by Bidder or failure to comply with these statutory obligations when applicable, shall be grounds for termination of any contract entered into as a result of this solicitation.

**SAFETY DATA SHEETS:** All applicable chemicals, herbicides, pesticides and hazardous materials must be registered for sale in Louisiana by the Department of Agriculture, State of Louisiana, registered with EPA and must meet all requirements of Louisiana State Laws. Bidders must submit product label, safety data sheet, and EPA registry number with the delivery of each applicable product. This information will be required on any subsequent deliveries if there is a change in chemical content or a different product is being supplied. Failure to submit this data may cause the contract to be cancelled.

**CLEAN AIR ACT:** Bidder acknowledges that the Clean Air Act (CAA) is the comprehensive federal law regulating air emissions from stationary and mobile sources. Among other things, this law authorizes EPA to establish National Ambient Air Quality Standards (NAAQS) to protect public health and public welfare and to regulate emissions of hazardous air pollutants.

**ENERGY CONSERVATION:** The contractor agrees to comply with mandatory standards and policies relating to energy efficiency, which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.

**FEDERAL WATER POLLUTION CONTROL ACT:** Bidder acknowledges that the Federal Water Pollution Control Act, popularly known as the Clean Water Act, is a comprehensive law aimed at restoring and maintaining the chemical, physical and biological integrity of the nation's waters. The Act authorizes water quality programs, requires federal effluent limitations and state water quality standards, requires permits for the discharge of pollutants into navigable waters, provides enforcement mechanisms, and authorizes funding for wastewater treatment construction grants and state revolving loan programs, as well as funding to states and tribes for their water quality programs.

**NO GUARANTEE OF QUANTITIES:** The quantities referenced are estimated. In the event a greater or lesser quantity is needed, the TPCG reserves the right to increase or decrease the amount, at the unit price stated in the bid. The TPCG does not obligate itself to contract for or accept more than their actual requirements during the period of this agreement, as determined by actual needs and availability of appropriated funds.

**TECHNICAL INFORMATION:** Literature and/or specifications providing complete technical information as required to certify that the product offered in the proposal is fully compliant with specifications herein **must be submitted upon request**; if requested, literature and/or specifications shall be submitted within seven (7) days. Such documentation shall include diagrams, books, brochures, photographs, or other means to verify compliance. Any change made to a manufacturer's published specifications submitted for a product shall be verifiable by the manufacturer.

**Failure to submit this information in the specified time shall result in the bid being declared non-responsive and just cause for rejection.**

**VENDOR REGISTRATION:** The Terrebonne Parish Consolidated Government Purchasing Division requires vendors to register online at <https://secure.tpcg.org/vendor/> . This tool is part of our efforts to make it easier for you to do business with the Parish, as well as provide you with better business opportunities.

If you have already taken actions to complete this requirement, you do not have to complete this process again. However, if you have not already registered online as a vendor you will need to do so within ten (10) days notice of award of this bid.

**CERTIFICATE OF INSURANCE:** The successful bidder is required to submit an insurance certificate returned within ten (10) days from the date of the Notice of Award of the bid. All certificates must be approved by the TPCG Risk Manager to ensure that all insurance requirements have been met before a purchase order is issued. (Insurance requirements are set forth in "Terrebonne Parish Government's Insurance Requirements", attached hereto.) Failure of the successful bidder to comply with this requirement may result in the bid being declared non-responsive and cause for rejection.

**PURCHASE ORDER:** The successful bidder will be issued a purchase order for each applicable purchase when the bid has been awarded. The vendor must have submitted all required documents within the time specified and the company's insurance certificate must be approved by the TPCG Risk Management Department.

**PAYMENT STRUCTURE:** Vendor shall submit invoices to Angela Guidry, Purchasing Manger, at Post Office Box 2768, Houma, Louisiana 70361 or via email to [aguidry@tpcg.org](mailto:aguidry@tpcg.org). The invoice total shall not exceed the purchase order amount. Invoices must include the purchase order number, the name, address, and phone number of the vendor. No items other than those included in the bid shall be billed; and unit prices shall prevail.

**Payment is to be made within thirty (30) days after receipt of properly executed invoice or delivery, whichever is later.**

**TAXES:** Vendor is responsible for including all applicable taxes in the bid price. TPCG is exempt from all state and local sales and use taxes.

**Special Instructions:**

- Unit price bid should not exceed two (2) digits to the right of the decimal point. Unit price submitted beyond two (2) digits will be rounded off to the nearest second digit.
- Vendors are encouraged to bid in correct unit of measures shown to be considered for award. Bids submitted in any other unit of measure may not be considered.
- When entering dollar amounts into the fields provided on CAH, do not use the dollar sign or commas.

OFFICIAL BID FORM  
SECTION "A"

Bid 20-WHSE-24 Purchase of New/Unused Recreation Equipment for Warehouse Inventory  
(12-Month Requirements Contract)

**INDIVIDUAL AWARD:** It is the intent of the TPCG to award all items on an individual basis to the lowest responsive and responsible bidder for each item.

The undersigned bidder hereby declares and represents that she/he; a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) is familiar with the delivery site, and hereby proposes to provide the equipment as required during the course of the contract, all in strict accordance with the Bidding Documents prepared by: TPCG Purchasing Division and dated May 2020

**NAME OF BIDDER:** Riddell

**ADDRESS OF BIDDER:** 7501 Performance Lane

North Ridgeville, OH 44039

**NAME OF AUTHORIZED SIGNATORY BIDDER:** *(Printed or Typed)* Robin Campbell Hotchkiss

**SIGNATURE OF AUTHORIZED SIGNATORY BIDDER**

*Robin Campbell Hotchkiss*

**TITLE OF AUTHORIZED SIGNATORY BIDDER:** Sr. Bid Coordinator

**DATE:** 5/29/2020

**Signature Authorization.** (Required By ALL Bidders) Written evidence of the person signing the bid SHALL be submitted at the time of bidding, in accordance with LA R.S. 38:2212(B)(5)

Non-Collusion Affidavit (Regarding LSA - R.S. 38:2224)

(to be turned in within ten (10) days from Notice of Award)

STATE OF ~~LOUISIANA~~ Texas

BID NAME: Bid 20-WHSE-24

~~PARISH OF TERREBONNE~~ County of Bexar

LOCATION: 301 Plant Road  
Houma, LA 70363

AFFIDAVIT

Before me, the undersigned authority, duly commissioned and qualified within and for the State and Parish aforesaid, personally came and appeared Robin Campbell Hotchkiss representing Riddell who, being by me first duly sworn deposed and said that he has read this affidavit and does hereby agree under oath to comply with all provisions herein as follows:

Section 2224 of Part II of Chapter 10 of Title 38 of the Louisiana Revised Statutes, as amended.

- (1) That affiant employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for affiant; and
- (2) That no part of the Contract price received by affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the Contract, other than the payment of their normal compensation to persons regularly employed by the affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for affiant.

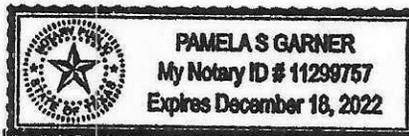
THUS DONE AND SIGNED BEFORE ME, THE UNDERSIGNED Notary Public and subscribing witnesses on this 29th day of May, 20 20, at San Antonio, ~~Louisiana~~, Texas

Juan Bely  
WITNESS

[Signature]  
WITNESS

Robin Campbell Hotchkiss  
CONTRACTOR/VENDOR

Pamela S. Garner  
NOTARY PUBLIC



“D”

TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
MINIMUM, INSURANCE REQUIREMENTS FOR VENDORS  
(WITH GENERAL LIABILITY EXPOSURE ONLY)

Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of the work hereunder by the Contractor, his agents, representatives, employees or subcontractor. **The cost of such insurance shall be included in the bid with, TPCG (Terrebonne Parish Consolidated Government).**

A. MINIMUM SCOPE OF INSURANCE

Coverage shall be at least as broad as Insurance Services Office form number GL0002 (Ed. 1/73) covering Comprehensive General Liability and Insurance Services Office form number GL0404 covering Broad Form Comprehensive General Liability; or Insurance Services Office Commercial General Liability coverage (“occurrence form CG001). **“Claims Made” form is unaccepted. The “occurrence form” shall not have “sunset clause”.**

B. MINIMUM LIMITS OF INSURANCE

Contractor shall maintain limits no less than Commercial General Liability: \$500,000 combined single limit per occurrence for bodily injury, personal injury and property damage (or higher limits depending on size of contract).

C. DEDUCTIBLES AND SELF-INSURED RETENTIONS

ANY DEDUCTIBLES OR SELF-INSURED RETENTIONS MUST BE DECLARED TO AND APPROVED BY TPCG. At the option of TPCG, either: The insurer shall reduce or eliminate such deductibles or self-insured retentions as respects TPCG, its officers, officials, employees and volunteers; or the Contractor shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.

D. OTHER INSURANCE PROVISIONS

The policies are to contain, or be endorsed to contain, the following provisions:

1. General Liability

- a. TPCG, its officers, officials, employees, boards and Commissions and volunteers are to be added as **“additional insured”** as respects liability arising out of activities performed by or on behalf of the Contractor; products and completed operations of the Contractor premises owned, occupied or used by the Contractor. The coverage shall contain no special limitations on the scope of protection afforded to TPCG, its officers, officials, employees or volunteers.
- b. Any failure to comply with reporting provisions of the policy shall not affect coverage provided to TPCG, its officers, officials, employees,  
  
Boards and Commissions or volunteers.

c. The Contractor's insurance shall apply separately to each insured against whom claim is made or suit if brought, except with respect to the limits of the insurer's liability.

2. All Coverage's

Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, cancelled **thirty (30)** days prior written notice by certified mail, return receipt requested, has been given to TPCG.

E. ACCEPTABILITY OF INSURERS

Insurance is to be placed with insurers with an A.M. BEST'S RATING OF NO LESS THAN A:VI.

F. VERIFICATION OF COVERAGE

Contractor shall furnish TPCG with certificates of insurance effecting coverage required. The certificates for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. THE CERTIFICATES ARE TO BE RECEIVED AND APPROVED BY TPCG BEFORE WORK COMMENCES. TPCG reserves the right to require complete, certified copies of all required insurance policies, at any time.

INDEMNIFICATION AGREEMENT

EXHIBIT A

The Riddell agrees to defend, indemnify,

Contractor/Subcontractor/Lessee/Supplier

save and hold harmless the Parish of Terrebonne, all Parish Departments, Agencies, Boards and Commissions, its officers, agents, servants and employees, including volunteers, from and against any and all claims, demands, expense and liability arising out of injury or death to any person or the damage, loss or destruction of any property which may occur or in any way grow out of any act or omission of Riddell its agents, servants and employees,  
Contractor/Subcontractor/Lessee/Supplier

and any and all cost, expense and/or attorney fees incurred by TPCG, all Departments, Agencies, Boards, Commissions, its agents, representatives, and/or employees as a result of any such claim, demands, and/or causes of action arising out of the negligence of TPCG, all Department, Agencies, Boards, Commissions, its agents, representatives, and/or employees  
Riddell agrees to

Contractor, Subcontractor, Lessee, Supplier

investigate, handle, respond to, provide defense for and defend any such claim, demand, or suit at its sole expense related thereto, even if it (claims, etc.) is groundless, false or fraudulent.

Accepted by Riddell

Company

Robin Campbell Hotchkiss

Signature

Is Insurance Certificate Attached? YES

**Purpose of Contract:** Purchase of New/Unused Recreation Equipment for Warehouse Inventory (12-Month Requirements Contract)

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## Bidder's Check List

This checklist is for your guidance only and does not necessarily constitute each and every requirement of this bid. Please read the entire bid thoroughly to ensure that your submission is complete.

### 1. Attachment(s) to be uploaded to Central Auction House at time of bidding:

- Official Bid Form Section "A" completely filled out
- Official Bid Form Section "B" delivery times inserted
- \*Signature Authorization: **(Required By ALL Bidders)** Written evidence of the person signing the bid shall be submitted at the time of bidding, in accordance with LA R.S. 38:2212(B)(5)
  - Provide documentation stating that the person signing the bid is authorized to bind the company to the requirements of the bid/contract.
  - The documentation provided must be signed by a member of the company with authority as outlined on pages 3 and 4 of this document.
  - Failure to include the appropriate signature authorization shall result in rejection of the bid as non-responsive.

### 3. Additional Requirements (must be submitted within (10) days after Notice of Award)

- Indemnification Agreement
- Non-Collusion Affidavit
- Insurance Certificate
- Bid Bond

**\*If you are unclear about the "signature authorization" requirement, please do not hesitate to contact the Purchasing Office at 985-580-7272.**

Company Name: Riddell

**OFFICIAL BID FORM SECTION "B"**

(Must be completed and uploaded as an attachment with bid)

The following material listing is for the insertion of Delivery Times ONLY. All pricing must be submitted via Central Auction House

Call 225-810-4814 for registration information Or Visit: <http://www.centralauctionhouse.com/rfp.php?cid=65>

Item No.	QTY.	UOM	Item Description	Deliver times inserted for each item
'1'	1200.00	'EA'	'BASEBALL DIXIE YOUTH LEATHER CORK CENTER RIDELL BBDY OR EQUAL';	30 Days ARD
'2'	'480.00'	'EA'	'BASEBALL LEVEL 1 T-BALL RUBBER CORE BADEN SAF-BST OR EQUAL';	"
'3'	'600.00'	'EA'	'BASEBALL LEVEL 5 FIRM POLY CORE RIDDELL BB-FL5 OR EQUAL';	"
'4'	600.00	'EA'	'BASEBALL BABERUTH STAMP CORK CENTER RIDELL BB-BR OR EQUAL';	"
'5'	600.00	'EA'	'SOFTBALL GREEN DOT 11" 0.44 COR YELLOW WORTH YS11RSA3 OR EQUAL';	"
'6'	600.00	'EA'	'SOFTBALL RED DOT 12" 0.47 COR YELLOW WORTH PX2RYLAH OR EQUAL';	No Bid
'7'	12.00	'EA'	BATS 31" 32" 33" SINGLE BARREL 2 5/8" (USA Stamp) BBCor 0.5 LOUISVILLE OR EQUAL';	"
'8'	18.00	'EA'	BAT 27"28"29" SINGLE BARREL 2 5/8" (USA Stamp)BBCor 0.5 LOUISVILLE OR EQUAL';	"
'9'	12.00	'EA'	BAT 24" 25" 26" T-BALL SINGLE BARREL LOUISVILLE TB12W-TEE OR EQUAL';	"
'10'	12.00	'EA'	SOFTBALL BAT 27" 28" 29" SINGLE BARREL 2 5/8" (USA Stamp) BBCor 0.5 LOUISVILLE OR EQUAL';	"
'11'	12.00	'EA'	SOFTBALL BAT 30" 31" 32" SINGLE BARREL 2 5/8" (USA Stamp) BBCor 0.5 LOUISVILLE OR EQUAL';	"
'12'	'6.00'	'EA'	CHEST PROTECTOR SMALL BLACK MacGregor 1298345 OR EQUAL';	30 Days ARD
'13'	'12.00'	'EA'	CHEST PROTECTOR MEDIUM BLACK MacGregor 1298376 or EQUAL';	"
'14'	'12.00'	'EA'	CHEST PROTECTOR LARGE BLACK MacGregor 1298406 OR EQUAL';	"
'15'	'12.00'	'EA'	CHEST PROTECTOR VARSITY BOYS BLACK MacGregor 1298437 OR EQUAL';	"
'16'	'12.00'	'EA'	CHEST PROTECTOR VARSITY GIRLS BLACK MacGregor 1298475 OR EQUAL';	"
'17'	'6.00'	'EA'	'CATCHERS MITT ADULT LEATHER 33" RAWLINGS RCM30SB OR EQUAL';	No Bid
'18'	'12.00'	'EA'	'CATCHERS MITT LEFT HANDED THROW 31.5" RAWLINGS RCMYBB-RH OR EQUAL';	"
'19'	'3.00'	'EA'	'CATCHERS MITT YOUTH 31.5" LEATHER RAWLINGS RCMYBB OR EQUAL';	"
'20'	'12.00'	'EA'	SHIN GUARDS T-BALL BLACK SINGLE KNEE MacGregor 1159318 OR EQUAL';	30 Days ARD
'21'	'12.00'	'EA'	SHIN GUARDS SMALL BLACK DOUBLE KNEE MacGregor 1159431 OR EQUAL';	"
'22'	'12.00'	'EA'	SHIN GUARDS MEDIUM BLACK DOUBLE KNEE MacGregor 1159349 OR EQUAL';	"
'23'	'12.00'	'EA'	SHIN GUARDS LARGE BLACK DOUBLE KNEE MacGregor 1159400 OR EQUAL';	"
'24'	'6.00'	'EA'	SHIN GUARDS ADULT BLACK DOUBLE KNEE MacGregor 1159288 OR EQUAL';	"
'25'	'6.00'	'EA'	'UMPIRE MASK WIRE FACE EXTENDED EAR BLACK MACGREGOR MCB29BKK OR EQUAL';	No Bid
26	'48.00'	'EA'	'CATCHERS HELMET YOUTH HOCKEY STYLE BLACK RIDDELL CH-HS4 OR EQUAL';	30 Days ARD
27	'12.00'	'EA'	'CATCHER HELMET HOCKEY STYLE 7-8" BLACK RIDELL CH-HS4 LAR OR EQUAL';	"
28	'24.00'	'EA'	'BATTING HELMET LG-XLG PREDRILLED BLACK RAWLINGS CFBH OR EQUAL';	No Bid
29	'48.00'	'EA'	'BATTING HELMET W/ GUARD ATTACHMENT RAWLINGS CFBH OR EQUAL';	"
30	'72.00'	'EA'	'GUARD ATTACHMENT BLACK WIRE NOCASE STD RAWLINGS Z-BAR RWG2 OR EQUAL';	"
31	'12.00'	'EA'	'HARDWARE KIT (GUARD) RAWLINGS CF-BH-W OR EQUAL';	"
32	'24.00'	'EA'	THROAT PROTECTORS 4" BLACK W/ VELCRO Macgregor CB22Y OR EQUAL';	"

Company Name: Riddell

OFFICIAL BID FORM SECTION "B" (Continued)

Item No.	QTY.	UOM	Item Description	Deliver times inserted for each item
33	'150.00'	'EA'	TEAM BAG 36" X 24" HEAVY DUTY CANVAS PENNANT J6220 OR EQUAL';	<i>No Bid</i>
34	'20.00'	'EA'	'PITCHING RUBBER 24" X 6" W/ SPIKES MACGREGOR BBPPLATE OR EQUAL';	//
35	'10.00'	'EA'	'PITCHING RUBBER 18" X 4" W/ SPIKES MACGREGOR BBPPLXXY OR EQUAL';	//
36	'24.00'	'EA'	'HOMEPLATE BLACK 5 SPIKE OFFICIAL SIZE MACGREGOR BBHPXXXXY OR EQUAL';	//
37	'20.00'	'ST'	'BASE SET WHIT QUILTED PVC NYLON 2 SPIKES MACGREGOR MCBASE55Y OR EQUAL';	//
38	'5.00'	'ST'	'THROW DOWN BASES ORANGE INDOOR/OUTDOOR MACGREGOR B151235623 OR EQUAL';	//
39	'20.00'	'EA'	'T-BALL STAND BLACK OFFICIAL SIZE PENNANTN J100B OR EQUAL';	//
40	'48.00'	'EA'	BASKETBALL LEATHER OFFICIAL LEAGUE 29.5 Indoor only MACGREGOR X100 OR EQUAL';	//
41	'36.00'	'EA'	BASKETBALL LEATHER JUNIOR LEAGUE 28.5 Indoor only MACGREGOR X100 OR EQUAL';	//
42	'36.00'	'EA'	BASKETBALL LEATHER ELEMENTARY 27.5 Indoor only MACGREGOR X100 OR EQUAL';	//
43	'36.00'	'EA'	'BASKETBALL NETS 12"-20" WHITE NYLON BSNBN144 B12SNBNN14 OR EQUAL';	//
44	'60.00'	'EA'	'FOOTBALL JV/VARSITY LEATHER OFFICIAL RAWLINGS ST5CJB OR EQUAL';	//
45	'24.00'	'EA'	'FOOTBALL PEE WEE OFFICIAL LEAGUE LEATHER RAWLINGS ST5CPWB OR EQUAL';	//
46	'24.00"	'EA'	FOOTBALL HELMET X-SMALL Polycarbonate Hard cup chin straps with Plastic Clips Riddell Victor Youth OR EQUAL';	<i>30 Days ARD</i>
47	'24.00'	'EA'	FOOTBALL HELMET SMALL Polycarbonate Hard cup chin straps with Plastic Clips Riddell Victor Youth OR EQUAL';	//
48	'24.00'	'EA'	FOOTBALL HELMET MEDIUM Polycarbonate Hard cup chin straps with Plastic Clips Riddell Victor Youth OR EQUAL';	//
49	'24.00'	'EA'	FOOTBALL HELMET LARGE Polycarbonate Hard cup chin straps with Plastic Clips Riddell Victor Youth OR EQUAL';	//
50	'24.00'	'EA'	FOOTBALL HELMET X-LARGE Polycarbonate Hard cup chin straps with Plastic Clips Riddell Victor Youth OR EQUAL';	//
51	'24.00'	'EA'	FOOTBALL HELMET X-LARGE (23 1/2" and Up) Polycarbonate Hard cup chin straps with Plastic Clips Riddell Speed Classic Youth OR EQUAL';	//
52	'6.00'	'EA'	SHOULDER PAD Junior Varsity LARGE 200-250 LBS Riddell R48321 OR EQUAL';	//
53	'2.00'	'EA'	SHOULDER PAD Junior Varsity X-LARGE 250+ LBS Riddell R48321 OR EQUAL';	//
54	'200.00'	'EA'	'CHIN STRAP HARD CUP W/4 HOOKUP SCHUTTS S7861 OR EQUAL';	<i>No Bid</i>
55	'10.00'	'PK'	'FOOTBALL HELMET T-NUTS SHORT PROZONE TNS OR EQUAL';	//
56	'10.00'	'BG'	'FOOTBALL HELMET T-NUTS LONG TNS SHORT OR EQUAL';	//
57	'10.00'	'BG'	'FOOTBALL HELMET SNAP SCREWS CSS SHORT OR EQUAL';	//
58	'100.00'	'EA'	'T-HOOK BLACK 1 1/4" BLACK RIDELLGS R001208 OR EQUAL';	<i>30 Days ARD</i>
59	'2000.00'	'EA'	'MOUTH GUARD W/ STRAP MULTICOLORS MACGREGOR MG1310 OR EQUAL';	//
60	'60.00'	'PR'	JAW PADS Riddell Victo Youth replacements OR EQUAL';	//
61	'24.00'	'EA'	SHOULDER PAD XX-SMALL WEIGHT 40-60 LBS Riddell R482800010 OR EQUAL';	//
62	'36.00'	'EA'	SHOULDER PAD X-SMALL WEIGHT 60-80 LBS Riddell R482800011 OR EQUAL';	//
63	'24.00'	'EA'	SHOULDER PAD SMALL WEIGHT 80-100 LBS Riddell R482800022 OR EQUAL';	//
64	'24.00'	'EA'	SHOULDER PAD MEDIUM WEIGHT 100-130 LBS Riddell R482800033 OR EQUAL';	//
65	'24.00'	'EA'	SHOULDER PAD LARGE WEIGHT 130-150 LBS Riddell R482800044 OR EQUAL';	//
66	'12.00'	'EA'	SHOULDER PAD X-LARGE WEIGHT 150-170 LBS Riddell R483240066 OR EQUAL';	//
67	'12.00'	'EA'	SHOULDER PADS 2X-LARGE WEIGHT 170-190 LBS Riddell R483240077 OR EQUAL';	//
68	'12.00'	'EA'	'VOLLEYBALL SOFT TECHNOLOGY WHITE YOUTH MIKASA VUL500 OR EQUAL';	<i>No Bid</i>
69	'12.00'	'EA'	'VOLLEYBALL OFFICIAL SOFT TECHNOLOGY WH MIKASA VFC200 OR EQUAL';	//
70	1.00'	CS'	Football PRE-WRAP Tape 2.75" x 30 yards 48 rolls per case BSN 1378416'; or Equal	//

## Bidder's Check List

This checklist is for your guidance only and does not necessarily constitute each and every requirement of this bid. Please read the entire bid thoroughly to ensure that your submission is complete.

### 1. Attachment(s) to be uploaded to Central Auction House at time of bidding:

- Official Bid Form Section "A" completely filled out
- Official Bid Form Section "B" delivery times inserted
- \*Signature Authorization: **(Required By ALL Bidders)** Written evidence of the person signing the bid shall be submitted at the time of bidding, in accordance with LA R.S. 38:2212(B)(5)
  - Provide documentation stating that the person signing the bid is authorized to bind the company to the requirements of the bid/contract.
  - The documentation provided must be signed by a member of the company with authority as outlined on pages 3 and 4 of this document.
  - Failure to include the appropriate signature authorization shall result in rejection of the bid as non-responsive.

### 3. Additional Requirements (must be submitted within (10) days after Notice of Award)

- Indemnification Agreement *included*
- Non-Collusion Affidavit *included*
- Insurance Certificate *included*
- Bid Bond *will submit within 10 days of award*

**\*If you are unclear about the "signature authorization" requirement, please do not hesitate to contact the Purchasing Office at 985-580-7272.**



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
07/02/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> MARSH USA INC. 540 W. MADISON CHICAGO, IL 60661 Attn: Chicago.CertRequest@marsh.com   Fax 212-949-0770		<b>CONTACT</b> NAME: PHONE (A/C, No, Ext): E-MAIL: ADDRESS: FAX (A/C, No):															
<b>INSURED</b> BRG SPORTS, LLC INCLUDING RIDDELL AND ALL AMERICAN SPORTS CORPORATION AND THE ADDITIONAL SUBSIDIARIES & AFFILIATES AS SHOWN ON THE ATTACHED 1700 WEST HIGGINS ROAD, #500 DES PLAINES, IL 60018		<b>INSURER(S) AFFORDING COVERAGE</b>															
RIDDEL		<table border="1"> <tr> <th>INSURER A</th> <th>NAIC #</th> </tr> <tr> <td>Zunch American Insurance Company</td> <td>16535</td> </tr> <tr> <td>James River Insurance Company</td> <td>12203</td> </tr> <tr> <td>Navigators Insurance Company</td> <td>42307</td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>		INSURER A	NAIC #	Zunch American Insurance Company	16535	James River Insurance Company	12203	Navigators Insurance Company	42307	INSURER D:		INSURER E:		INSURER F:	
INSURER A	NAIC #																
Zunch American Insurance Company	16535																
James River Insurance Company	12203																
Navigators Insurance Company	42307																
INSURER D:																	
INSURER E:																	
INSURER F:																	

**COVERAGES**      **CERTIFICATE NUMBER:** CHI-008928840-04      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD, WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> PROD-COMP/OP SUBJECT TO <input checked="" type="checkbox"/> 500K/1MM SIR Per OCC GEN'L AGGREGATE LIMIT APPLIES PER <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER		GLO 0179405-04	07/01/2019	07/01/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B			00056354-5 (PRODUCTS ONLY)	06/30/2019	12/30/2020	PRODUCTS - COMP/OP AGG \$ 2,000,000
A	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY		BAP 0179407-04 COMP/COLL DED \$1,000	07/01/2019	07/01/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
C	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DEL <input checked="" type="checkbox"/> RETENTION \$ 10,000		NY19UMR848473IV	07/01/2019	07/01/2020	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
A	<input checked="" type="checkbox"/> <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N N/A	WC 0179406-04	07/01/2019	07/01/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E L EACH ACCIDENT \$ 1,000,000 E L DISEASE - EA EMPLOYEE \$ 1,000,000 E L DISEASE POLICY LIMIT \$ 1,000,000
B	<input checked="" type="checkbox"/> <b>EXCESS PRODUCTS</b>		00056352-5	06/30/2019	12/30/2020	EACH OCCURRENCE 10,000,000 AGGREGATE 20,000,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**  
TERREBONNE PARISH CONS. GOVERNMENT IS INCLUDED AS AN ADDITIONAL INSURED (EXCEPT WORKERS' COMPENSATION) AS THEIR INTEREST MAY APPEAR, BUT ONLY TO THE EXTENT SUCH STATUS IS REQUIRED BY THEIR WRITTEN CONTRACT/AGREEMENT WITH THE NAMED INSURED.

**CERTIFICATE HOLDER**      **CANCELLATION**

Terrebonne Parish Cons. Government 301 Plant Road Houma, LA 70363	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE of Marsh USA Inc. Manashi Mukherjee <i>Manashi Mukherjee</i>
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AGENCY CUSTOMER ID: CN102648290

LOC #: Chicago



### ADDITIONAL REMARKS SCHEDULE

Page 2 of 2

AGENCY MARSH USA INC		NAMED INSURED BRG SPORTS, LLC INCLUDING RIDDELL AND ALL AMERICAN SPORTS CORPORATION AND THE ADDITIONAL SUBSIDIARIES & AFFILIATES AS SHOWN ON THE ATTACHED 1700 WEST HIGGINS ROAD, #500 DES PLAINES, IL 60018	
POLICY NUMBER		EFFECTIVE DATE:	
CARRIER	NAIC CODE		

**ADDITIONAL REMARKS**

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,  
FORM NUMBER: 25 FORM TITLE: Certificate of Liability Insurance

NAMED INSURED INCLUDES:

- 4078624 CANADA INC (CANADA)
- ALL AMERICAN SPORTS CORPORATION (DELAWARE)
- ALL AMERICAN SPORTS LTD (CANADA)
- BRG RUBBER PRODUCTS, LIMITED (HONG KONG)
- CDT NEVADA, INC (NEVADA)
- EB SPORTS CORP. (DELAWARE)
- EQUILINK LICENSING, LLC (DELAWARE)
- KOLLEGE TOWN SPORTS
- MACREGOR CORPORATION (DELAWARE)
- MACMARK CORPORATION (DELAWARE)
- RIDDELL SPORTS GROUP, INC (DELAWARE)
- RIDDELL, INC (ILLINOIS)
- RIDMARK CORPORATION (DELAWARE)
- BRG SPORTS, INC. (DELAWARE)
- BRG SPORTS HOLDING CORP.

## CORPORATE RESOLUTION

EXCERPT FROM MINUTES OF THE BOARD OF DIRECTORS OF Riddell INC.  
THE MEETING OF DIRECTORS OF Riddell, INC. DULY NOTICED AND HELD ON  
Feb 12, 2020, A QUOROM BEING THERE PRESENT, ON MOTION DULY MADE AND  
SECONDED, IT WAS RESOLVED THAT Robin Campbell Hotchkiss, BE AND IS HEREBY  
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT OR Sr. Bid Coordinator  
OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT TO ACT ON BEHALF OF THIS  
CORPORATION IN ALL NEGOTITATIONS, BIDDING CONCERNS AND TRANSACTIONS WITH \_\_\_\_\_  
Terrebonne PARISH OR \_\_\_\_\_ SCHOOL BOARD OR ANY OF ITS AGENCIES,  
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO THE EXECUTION OF  
ALL BIDS, PAPERS, DOCUMENTS, BONDS, SURIETIES, CONTRACTS AND ACTS TO RECEIVE AND  
RECEIPT ALL PURCHASE ORDERS AND NOTICES ISSUED PURSUANT TO THE PROVISIONS OF ANY  
SUCH BID OR CONTRACT . THIS CORPORATION HEREBY RATIFIES, APPROVES AND CONFIRMS  
AND ACCEPTS EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT OR Sr. Bid  
Coordinator .

I HEREBY CERTIFY THE FOREGOING TO BE A TRUE  
AND CORRECT COPY OF AN EXCERPT OF THE  
MINUTES OF THE ABOVE DATED MEETING OF THE  
BOARD OF DIRECTORS OF SAID CORPORATION AND  
THE SAME HAD NOT BEEN REVOKED OR  
RESCINDED.

Chris Houdmann

SECRETARY-TREASURER

5-29-2020

DATE