



**CENTRALBIDDING**  
FROM CENTRAL AUCTION HOUSE

**SOQ 24-007-Provide School Uniform Assistance Program for JeffCap  
Jefferson Parish Government**

Project documents obtained from [www.CentralBidding.com](http://www.CentralBidding.com)

03-Apr-2024 01:14:39 PM

## **General Professional Services Questionnaire Instructions**

- The General Professional Services Questionnaire shall be used for all professional services except outside legal services and architecture, engineering, or survey projects.
- **The General Professional Services Questionnaire should be completely filled out. Complete and attach ALL sections. Insert “N/A” or “None” if a section does not apply or if there is no information to provide.**
- Questionnaire must be signed by an authorized representative of the Firm. Failure to sign the questionnaire shall result in disqualification of proposer pursuant to J.P. Code of Ordinances Sec. 2-928.
- All subcontractors must be listed in the appropriate section of the Questionnaire. Each subcontractor must provide a complete copy of the General Professional Services Questionnaire, applicable licenses, and any other information required by the advertisement. Failure to provide the subcontractors' complete questionnaire(s), applicable licenses, and any other information required by the advertisement shall result in disqualification of proposer pursuant to J.P. Code of Ordinances Sec. 2-928.
- If additional pages are needed, attach them to the questionnaire and include all applicable information that is required by the questionnaire.



**General Professional Services Questionnaire**

**A. Project Name and Advertisement Resolution Number:**

50Q 24-007 Provide School Uniforms Assistance  
Program for JettCap

**B. Firm Name & Address:**

Uniforms by Kajan Inc  
7103 Veterans Blvd  
Metairie LA 70003

**C. Name, title, & contact information of Firm Representative, as defined in Section 2-926 of the Jefferson Parish Code of Ordinances, with at least five (5) years of experience in the applicable field required for this Project:**

Paul Casanova Jr  
Uniformsbykajan@yahoo.com  
504-487-4446

**D. Address of principal office where Project work will be performed:**

7103 Veterans Memorial Blvd  
metairie LA 70003

**E. Is this submittal by a JOINT-VENTURE? Please check:**

YES \_\_\_\_\_ NO ☒

If marked "No" skip to Section H. If marked "Yes" complete Sections F-G.

**F. If submittal is by JOINT-VENTURE, list the firms participating and outline specific areas of responsibility (including administrative, technical, and financial) for each firm. Please attach additional pages if necessary.**

1. NA

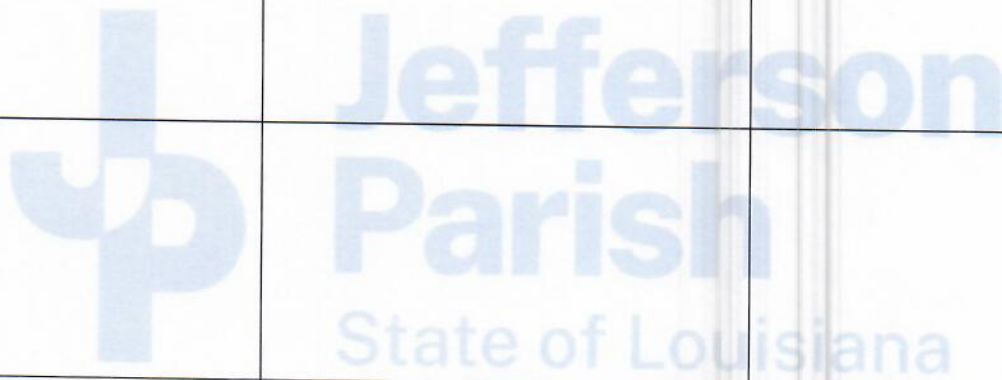
2. NA

## General Professional Services Questionnaire

G. Has this JOINT-VENTURE previously worked together? Please check: YES \_\_\_\_\_ NO \_\_\_\_\_  
*NA*

H. List all subcontractors anticipated for this Project. Please note that all subcontractors must submit a fully completed copy of this questionnaire, applicable licenses, and any other information required by the advertisement. See Jefferson Parish Code of Ordinances, Sec. 2-928(a)(3). Please attach additional pages if necessary.

Name & Address:	Specialty:	Worked with Firm Before (Yes or No):
1. <i>NA</i>		
2. <i>NA</i>		
3. <i>NA</i>		
4. <i>NA</i>		
5. <i>NA</i>		





## General Professional Services Questionnaire

<b>I. Please specify the total number of support personnel that may assist in the completion of this Project:</b> _____ NA
<b>J. List any professionals that may assist in the completion of this Project. If necessary, please attach additional documentation that demonstrates the employment history and experience of the Firm's professionals that may assist in the completion of this Project (i.e. resume). Please attach additional pages if necessary.</b>
<b>PROFESSIONAL NO. 1</b>
<b>Name &amp; Title:</b> NA
<b>Name of Firm with which associated:</b> NA
<b>Description of job responsibilities:</b> NA
<b>Years' experience with this Firm:</b> NA
<b>Education: Degree(s)/Year/Specialization:</b> NA
<b>Other experience and qualifications relevant to the proposed Project:</b> NA

## General Professional Services Questionnaire

### PROFESSIONAL NO. 2

Name & Title:

NA

Name of Firm with which associated:

NA

Description of job responsibilities:

NA

Years' experience with this Firm:

NA

Education: Degree(s)/Year/Specialization:

NA

Other experience and qualifications relevant to the proposed Project:

NA

## General Professional Services Questionnaire

### PROFESSIONAL NO. 3

**Name & Title:**

NA

**Name of Firm with which associated:**

NA

**Description of job responsibilities:**

NA

**Years' experience with this Firm:**

NA

**Education: Degree(s)/Year/Specialization:**

NA

**Other experience and qualifications relevant to the proposed Project:**

NA



## General Professional Services Questionnaire

PROFESSIONAL NO. 4
<b>Name &amp; Title:</b>
NA
<b>Name of Firm with which associated:</b>
NA
<b>Description of job responsibilities:</b>
NA
<b>Years' experience with this Firm:</b>
NA
<b>Education: Degree(s)/Year/Specialization:</b>
NA
<b>Other experience and qualifications relevant to the proposed Project:</b>
NA



## General Professional Services Questionnaire

PROFESSIONAL NO. 5
<b>Name &amp; Title:</b>
NA
<b>Name of Firm with which associated:</b>
NA
<b>Description of job responsibilities:</b>
NA
<b>Years' experience with this Firm:</b>
NA
<b>Education: Degree(s)/Year/Specialization:</b>
NA
<b>Other experience and qualifications relevant to the proposed Project:</b>
NA

## General Professional Services Questionnaire

**K. List all prior projects that best illustrate the Firm's qualifications relevant to this Project. Please include any and all work performed for Jefferson Parish. Please attach additional pages if necessary.**

### PROJECT NO. 1

Project Name, Location and Owner's contact information:	Description of Services Provided:
	<p><i>Provided uniforms last year and for other IP programs</i></p>
Length of Services Provided:	Cost of Services Provided:
<i>NA</i>	<i>NA</i>

### PROJECT NO. 2

Project Name, Location and Owner's contact information:	Description of Services Provided:
<i>NP</i>	<i>NA</i>
Length of Services Provided:	Cost of Services Provided:

**General Professional Services Questionnaire**

<b>PROJECT NO. 3</b>	
<b>Project Name, Location and Owner's contact information:</b>	<b>Description of Services Provided:</b>
NA	
<b>Length of Services Provided:</b>	<b>Cost of Services Provided:</b>
NA	

<b>PROJECT NO. 4</b>	
<b>Project Name, Location and Owner's contact information:</b>	<b>Description of Services Provided:</b>
NA	
<b>Length of Services Provided:</b>	<b>Cost of Services Provided:</b>
NA	



## General Professional Services Questionnaire

### PROJECT NO. 5

Project Name, Location and Owner's contact information:	Description of Services Provided:
NA	
Length of Services Provided:	Cost of Services Provided:
NA	

### PROJECT NO. 6

Project Name, Location and Owner's contact information:	Description of Services Provided:
NA	
Length of Services Provided:	Cost of Services Provided:
NA	

**General Professional Services Questionnaire**

<b>PROJECT NO. 7</b>	
<b>Project Name, Location and Owner's contact information:</b>	<b>Description of Services Provided:</b>
NA	
<b>Length of Services Provided:</b>	<b>Cost of Services Provided:</b>
NA	

<b>PROJECT NO. 8</b>	
<b>Project Name, Location and Owner's contact information:</b>	<b>Description of Services Provided:</b>
NA	
<b>Length of Services Provided:</b>	<b>Cost of Services Provided:</b>
NA	

**General Professional Services Questionnaire**

<b>PROJECT NO. 9</b>	
<b>Project Name, Location and Owner's contact information:</b>	<b>Description of Services Provided:</b>
<i>NA</i>	
<b>Length of Services Provided:</b>	<b>Cost of Services Provided:</b>
<i>NA</i>	

<b>PROJECT NO. 10</b>	
<b>Project Name, Location and Owner's contact information:</b>	<b>Description of Services Provided:</b>
<i>NA</i>	
<b>Length of Services Provided:</b>	<b>Cost of Services Provided:</b>
<i>NA</i>	



## General Professional Services Questionnaire

**L. List all prior and/or on-going litigation between Firm and Jefferson Parish. Please attach additional pages if necessary.**

Parties:		Status/Result of Case:
Plaintiff:	Defendant:	
1. <i>NT</i>		
2.		
3.		
4.		

**M. Use this space to provide any additional information or description of resources supporting Firm's qualifications for the proposed project.**

*NT I am able to supply Top, bottoms, plaids, oxfords  
Jackets- sweatshirts for JP schools - All grades*

**N. To the best of my knowledge, the foregoing is an accurate statement of facts.**

Signature: *Paulo Casanova Jr*

Print Name: Paulo Casanova Jr

Title: Owner

Date: 4-3-24