

DATE: 6/25/2024  
BID NO.: 50-00145535

INVITATION TO BID  
THIS IS NOT AN ORDER

Page: 5

JEFFERSON PARISH

PURCHASING DEPARTMENT  
P.O. BOX 9  
GRETN, LA. 70054-0009  
504-364-2678

VENDOR: 27118 BLANK BID COPY VENDOR

PURCHASING SPECIALIST:  
BBELLOW

As per LSA-RS 47:301 et seq., all governmental bodies are excluded from payment of sales taxes to any Louisiana taxing body. Quotations shall be based on F.O.B. Agency warehouse or jobsite, anywhere within the Parish as designated by the Purchasing Department.

JEFFERSON PARISH reserves the right to cancel all or any part of an order if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel at any time and for any reason by issuing a THIRTY (30) day written notice to the contractor.

JEFFERSON PARISH is expecting all products to be new and all work to be done in workman-like manner, according to standard practices. Any deviations or alteration from the specifications must be indicated on the bid form for each item and upon request, product data for same must be submitted by the time specified by the Purchasing Department.

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES \_\_\_\_\_

INDICATE STARTING TIME (IN DAYS) FOR CONSTRUCTION WORK \_\_\_\_\_

INDICATE COMPLETION TIME (IN DAYS) FOR CONSTRUCTION WORK \_\_\_\_\_

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) \_\_\_\_\_

*** ALL BIDDERS MUST COMPLETE SECTION BELOW ***	
FIRM NAME: <u>DARONS FIRST CHOICE COFFEE SERVICES</u>	
SIGNATURE: <u>[Signature]</u> (Must be signed here)	TITLE: <u>BRANCH MANAGER</u>
PRINT OR TYPE NAME: <u>DANIEL KERNE</u>	
ADDRESS: <u>5701 CRAWFORD ST, SUITE A</u>	
CITY, STATE: <u>KANAWHAN, LOUISIANA</u>	ZIP: <u>70123</u>
TELEPHONE: <u>(504) 818-0966</u>	FAX: <u>( ) N/A</u>
EMAIL ADDRESS: <u>DANIEL.KERNE@DARONSUSA.COM</u>	

TOTAL PRICE OF ALL BID ITEMS: \$ 6,570.36

DATE: 6/25/2024

## INVITATION TO BID FROM JEFFERSON PARISH - continued

Page: 6

BID NO.: 50-00145535

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	80.00	BX	<p>TWO YEAR CONTRACT FOR COFFEE SERVICE AT EAST BANK CONSOLIDATED FIRE DEPARTMENT HEADQUARTERS</p> <p>0010 - FIRST CHOICE SIGNATURE BLENDS COLOMBIAN COFFEE, 32 PK/1.75 OZ PER BOX</p> <p>TWO YEAR CONTRACT FOR COFFEE SERVICE AT EAST BANK CONSOLIDATED FIRE DEPARTMENT HEADQUARTERS,</p> <p>THE FOLLOWING EQUIPMENT IS TO BE PROVIDED AT NO CHARGE FOR THIS CONTRACT: 1 NEWCO 3-BURNER AUTOMATIC COFFEE BREWER WHICH CONNECTS TO THE WATER LINE AND 3 GLASS COFFEE DECANTERS.</p> <p>** LINE ITEMS ON THIS CONTRACT ARE TO BE PROVIDED ON AN AS NEEDED BASIS WHEN THE ORDER IS REQUESTED BY A DEPARTMENT REPRESENTATIVE. THERE WILL NOT BE ANY SCHEDULED OR AUTOMATIC DELIVERIES (E.G., WEEKLY, BI-WEEKLY, MONTHLY, BI-MONTHLY, QUARTERLY, SEMI-ANNUALLY, ANNUALLY)</p>	\$ 34.50	\$ 2,760 <sup>00</sup>
2	24.00	BX	0020 - FIRST CAFE BLENDS, DECAFFINATED COLOMBIAN COFFEE, 32 PK/2 OZ PER BOX	\$ 40.60	\$ 974.40
3	50.00	EA	0030 - SUGAR CANISTER, 16 OZ.	\$ 2.65	\$ 132.50
4	6.00	BX	0040 - SWEET N LOW SUGAR SUBSTITUTE 400 COUNT PACKETS PER BOX	\$ 9.50	\$ 57.00
5	6.00	BX	0050 - EQUAL SUGAR SUBSTITUTE 500 COUNT PACKETS PER BOX	\$ 20.50	\$ 123.00
6	12.00	BX	0060 - SPLENDA SUGAR SUBSTITUTE 400 COUNT PACKETS PER BOX	\$ 26.85	\$ 322.20
7	50.00	EA	0070 - COFFEMATE CREAMER, 11 OZ CANISTER	\$ 3.30	\$ 165.00
8	25.00	EA	0080 - COFFEMATE LITE CREAMER, 11 OZ CANISTER	\$ 4.30	\$ 107.50

DATE: 6/25/2024

## INVITATION TO BID FROM JEFFERSON PARISH - continued

Page: 7

BID NO.: 50-00145535

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
9	24.00	BX	0090 - HALF N HALF LIQUID CREAMER 180 COUNT PER BOX	\$ 15.40	\$ 369.60
10	24.00	BX	0100 - COFFEMATE HAZELNUT CREAMER 180 COUNT PER BOX	\$ 27.10	\$ 650.40
11	24.00	BX	0110 - COFFEMATE FRENCH VANILLA CREAMER 180 COUNT PER BOX	\$ 27.10	\$ 650.40
12	4.00	BX	0120 - BIGELOW TEA VARIETY BOX 64 COUNT PER BOX  FLAVORS: LEMON LIFT, EARL GREY, GREEN TEA, ORANGE & SPICE, CONSTANT COMMENT, MINT MEDLEY, ENGLISH TEATIME, AND COZY CHAMOMILE	\$ 16.99	\$ 67.96
13	12.00	BX	0130 - SWISS MISS HOT CHOCOLATE INSTANT MIX, 50 COUNT PER BOX	\$ 13.90	\$ 166.80
14	8.00	BX	0140 - PLASTIC STIR STICKS 1000 COUNT PER BOX  LOCATION:  JEFFERSON PARISH EAST BANK CONSOLIDATED FIRE DEPARTMENT HEADQUARTERS 834 S CLEARVIEW PKWY JEFFERSON, LA 70123	\$ 2.95	\$ 23.60



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
06/27/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> MARSH USA, LLC 155 N. Wacker Suite 1200 Chicago, IL 60606		<b>CONTACT NAME:</b> Marsh   U.S. Operations <b>PHONE (A/C, No, Ext):</b> 866-966-4664 <b>E-MAIL ADDRESS:</b> Chicago.CertRequest@marsh.com <b>FAX (A/C, No):</b> 212-948-0770	
CN102774444-STND-GAWUP-23- FCS NewOrl JLopez -		<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b> Daiohs USA, Inc. DBA: First Choice Coffee Services Blue Tiger Coffee 1 S 660 Midwest Road, Suite 120 Oakbrook Terrace, IL 60181		<b>INSURER A:</b> Mitsui Sumitomo Insurance Co. Of America <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	
		<b>NAIC #</b> 20362	

## COVERAGES

**CERTIFICATE NUMBER:**

CHI-010710427-01

**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X	PKG3127434	11/01/2023	11/01/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY	X	BVR8407011	11/01/2023	11/01/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000		UMB5700846	11/01/2023	11/01/2024	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y <input checked="" type="checkbox"/> N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	WCP9115434 (IL,AR,AZ,CA,CO,CT,FL,GA,IA,KS,KY,LA,MD,MI,MN,MO,NC,NH,NV,NM,OK,OR,RI,TX,VA) WCP9115435 (WI,MA,NY,PA,WI)	11/01/2023 11/01/2023	11/01/2024 11/01/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**

Jefferson Parish, its Districts Departments and Agencies under the direction of the Parish President and the Parish Council are included as additional insured (except workers' compensation) as required by written agreement.

## CERTIFICATE HOLDER

Eastbank Consolidated JP Fire Department  
834 S. Clearview Parkway  
Jefferson, LA 70123

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Marsh USA LLC*

**ADDITIONAL REMARKS SCHEDULE**

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AGENCY *MARSH USA, LLC		NAMED INSURED Daiohs USA, Inc. DBA: First Choice Coffee Services Blue Tiger Coffee 1 S 660 Midwest Road, Suite 120 Oakbrook Terrace, IL 60181
POLICY NUMBER		
CARRIER	NAIC CODE	
EFFECTIVE DATE:		

**ADDITIONAL REMARKS****THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,****FORM NUMBER:** 25 **FORM TITLE:** Certificate of Liability Insurance

Special Form subject to policy deductibles, exclusions, limitations, terms and conditions.  
Other deductibles may apply per policy terms and conditions.

The property policies evidenced above contain various sublimits and are subject to Insured's deductibles and specific to various perils covered. If you would like additional information regarding these sublimits or deductibles, please contact the insured.



THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

## ENHANCED COMMERCIAL AUTO COVERAGE ENDORSEMENT

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM  
COMMON POLICY CONDITIONS

This endorsement broadens coverage and provides additional limits of insurance that enhance your insurance program. The limits of insurance for coverages stated below are granted by us as additions to your insurance program and are subject to the terms and conditions of this endorsement and the Business Auto Coverage Form.

If these limits of insurance are not sufficient, you may purchase additional limits of insurance for one or more coverages. The premium charge will be based on the additional limits of insurance you purchase. When you purchase additional limits of insurance for any coverage, the limit of insurance stated in the Declarations will be in addition to any limit of insurance we have granted below.

### Summary Of Coverage

1. Broad Form Named Insured
2. Automatic Additional Insureds – By Contract, Agreement Or Permit
3. Employees As Insureds
4. Coverage Extensions – Supplementary Payments
  - Bail Bonds – Up To \$5,000
  - Loss Of Earnings – Up To \$500 Per Day
5. Deletion Of Fellow Employee Exclusion
6. Limited Waiver - Glass Breakage Deductible
7. Physical Damage Coverage - Coverage Extensions
  - Transportation Expenses
    - Per Day Limitation \$60
    - Maximum Limit \$1,800
  - Loss Of Use - Expenses
    - Per Day Limitation \$35
    - Maximum Limit \$1,000
  - Loss Of Use – Hired Auto Physical Damage
    - Actual Financial Loss – Any One Accident \$750
    - Maximum Annual Limit – All Accidents Or Losses \$3,500
  - Hired Auto Physical Damage
    - Maximum Days 30 Days
    - Maximum Limit – Any One Loss \$50,000
  - Physical Damage - Personal Effects \$500
8. Physical Damage - Accidental Discharge Of Airbag Coverage
9. Rental Reimbursement Coverage
  - Per Day Limitation \$30
  - Maximum Days 45 Days
10. Unintentional Failure To Disclose All Hazards



- 11. Duties In The Event Of Accident, Claim, Suit Or Loss
- 12. Cancellation Condition – Any Other Reason
- 13. Additional Definitions

90 Days Notice

**1. Broad Form Named Insured**

Throughout this Policy the words "you" and "your" refer to the Named Insured shown in the Declarations and any "controlled business entity". As used in this endorsement, the term "controlled business entity" means any business entity not otherwise specifically excluded elsewhere in this Policy, in which the Named Insured owns, during the policy period, an interest of more than fifty (50) percent and for which similar coverage is not otherwise more specifically provided.

However, we will not pay any sums such a "controlled business entity" must pay as damages because of "bodily injury" or "property damage" to which this insurance applies caused by an "accident" that occurred anytime during the policy period when the Named Insured owned an interest of 50 percent or less in such business entity and resulting from the ownership, maintenance or use of a covered "auto", or its equipment, owned or hired by the "controlled business entity".

**2. Automatic Additional Insureds – By Contract, Agreement Or Permit**

Paragraph 1. **Who Is An Insured of A. Coverage of Section II – Covered Autos Liability Coverage** in the Business Auto Coverage Form is amended to include as an "insured" any person or organization with whom you agreed, in a written contract, agreement or permit, to provide insurance such as afforded under this Coverage Part, but only with respect to your ownership, maintenance or use of a covered "auto."

This provision applies only if the written contract or agreement has been executed or permit issued prior to the "bodily injury" or "property damage" and the "bodily injury" or "property damage" occurs during the policy period and before the end of the time period during which the additional insured is required to be covered.

**3. Employees As Insureds**

Paragraph 1. **Who Is An Insured of A. Coverage of Section II – Covered Autos Liability Coverage** in the Business Auto Coverage Form is amended to include as an "insured" any "employee" of yours while using a covered "auto" you do not own, hire or borrow, but only while in your business or your personal affairs.

**4. Coverage Extensions – Supplementary Payments**

Subparagraphs a. (2) and a. (4) of Paragraph a. **Supplementary Payments of 2. Coverage Extensions of A. Coverage of Section II – Covered Autos Liability Coverage** in the Business Auto Coverage Form are deleted and replaced by the following:

- (2) Up to \$5,000 for the cost of bail bonds (including bonds for related traffic law violations) required because of an "accident" we cover. We do not have to furnish these bonds.
- (4) All reasonable expenses incurred by the "insured" at our request, including actual loss of earnings up to \$500 a day because of time off from work.

**5. Deletion Of Fellow Employee Exclusion**

Paragraph 5. **Fellow Employee of B. Exclusions of Section II – Covered Autos Liability Coverage** in the Business Auto Coverage Form does not apply if "bodily injury" results from the use of a covered "auto" you own or hire. This insurance is excess over any other collectible insurance.

**6. Limited Waiver - Glass Breakage Deductible**

The following is added to Paragraph 3. **Glass Breakage – Hitting A Bird Or Animal – Falling Objects Or Missiles of A.**



**Coverage of Section III – Physical Damage Coverage** in the Business Auto Coverage Form:

Any deductible shown in the Declarations as applicable to a covered "auto" will not apply to glass breakage if such glass is repaired, rather than replaced.

**7. Physical Damage Coverage - Coverage Extensions**

Paragraph **A.4. Coverage Extensions of Section III – Physical Damage Coverage** in the Business Auto Coverage Form is deleted and replaced by the following:

**4. Coverage Extensions**

**a. Transportation Expenses**

We will pay up to \$60 per day to a maximum of \$1,800 for temporary transportation expense incurred by you because of the total theft of a covered "auto" of the private passenger type. We will pay only for those covered "autos" for which you carry either Comprehensive or Specified Causes Of Loss Coverage. We will pay for temporary transportation expenses incurred during the period beginning 48 hours after the theft and ending, regardless of the policy's expiration, when the covered "auto" is returned to use or we pay for its "loss".

**b. Loss Of Use Expenses**

For Hired Auto Physical Damage, we will pay expenses (other than "actual financial loss") for which an "insured" becomes legally responsible to pay for "loss of use" of a vehicle rented or hired without a driver, under a written rental contract or agreement. We will pay for "loss of use" expenses if caused by:

- (1) Other than collision only if the Declarations indicate that Comprehensive Coverage is provided for any covered "auto";

- (2) Specified Causes Of Loss only if the Declarations indicate that Specified Causes Of Loss Coverage is provided for any covered "auto"; or

- (3) Collision only if the Declarations indicate that Collision Coverage is provided for any covered "auto".

However, the most we will pay for any expenses for "loss of use" is \$35 per day, to a maximum of \$1,000.

**c. Loss Of Use - Hired Auto Physical Damage**

We will pay for "actual financial loss" up to a maximum of \$750 for any one "accident" or "loss", subject to a maximum annual limit of \$3,500 for all such "accidents" or "losses", when you are required by written contract to indemnify a lessor for "actual financial loss" because of "loss of use" of a hired "auto" resulting from a covered "accident" or "loss". This insurance is excess over any other insurance for "Loss Of Use" - Hired Auto Physical Damage coverage where provided by statutory provisions.

**d. Hired Auto Physical Damage**

If Comprehensive, Specified Causes Of Loss or Collision Coverages are provided under this Policy, we will provide coverage for "autos" that you hire, lease, rent or borrow from others without a driver or your "employee" hires, without a driver, at your direction, for the purpose of conducting your business, for a period of 30 days or less, equal to the broadest physical damage coverage applicable to any covered "auto" shown in the Declarations. With respect to coverage provided under this Coverage Extension, the most we will pay for any one "loss" is \$50,000 or Actual Cash Value or Cost of Repair, whichever is less, minus a deductible for



each covered "auto" that is equal to the largest deductible applicable to any owned "auto" for that coverage. No deductible applies to "loss" caused by fire or lightning. In addition, coverage provided under this Coverage Extension is excess over any other collectible insurance. This Coverage Extension does not provide coverage for "loss of use" of a hired "auto".

**e. Physical Damage - Personal Effects**

In the event of a total theft of a covered "auto", we will pay up to a maximum of \$500 per loss for personal effects in the covered "auto" at the time of loss.

**8. Physical Damage - Accidental Discharge Of Airbag Coverage**

The following is added to Paragraph 3.a. of **B. Exclusions of Section III - Physical Damage Coverage** in the Business Auto Coverage Form:

This exclusion does not apply to the accidental discharge of an airbag caused by or arising from mechanical or electrical breakdown, provided the covered "auto" does not also incur other physical damage. This insurance is excess over any other collectible insurance or warranty. No deductibles apply to this Airbag Coverage.

**9. Rental Reimbursement Coverage**

- a. We will pay up to \$30 per day, for up to 45 days, for rental reimbursement expenses incurred by you for the rental of an "auto" because of "loss" to a covered "auto". Payment applies in addition to the otherwise applicable amount of each coverage you have on a covered "auto." No deductibles apply to this coverage.
- b. We will pay only for those expenses incurred during the policy period beginning 24 hours after the "loss" and ending, regardless of the policy's expiration, with the lesser of the following number of days:

- (1) The number of days reasonably required to repair or replace the covered "auto". If "loss" is caused by theft, this number of days is added to the number of days it takes to locate the covered "auto" and return it to you.

- (2) 45 days.

- c. Our payment is limited to the lesser of the following amounts:

- (1) Necessary and actual expenses incurred.

- (2) \$1,350.

- d. This coverage does not apply while there are spare or reserve "autos" available to you for your operations.

- e. If "loss" results from the total theft of a covered "auto" of the private passenger type, we will pay under this coverage only that amount of your rental reimbursement expenses which is not already provided for under Subparagraph **a. Transportation Expenses of A. Coverage of Section III - Physical Damage Coverage** in the Business Auto Coverage Form.

**10. Unintentional Failure To Disclose All Hazards**

Your failure to disclose hazards existing as of the inception date of this Policy shall not prejudice you with respect to the insurance provided by this Coverage Part, provided such failure or omission was not intentional. However, this provision does not affect our right to collect additional premium for any such hazard or exercise our right of cancellation or nonrenewal.

**11. Duties In The Event Of Accident, Claim, Suit Or Loss**

- a. The following is added to Subparagraph **a. of Paragraph 2. Duties In The Event Of Accident, Claim, Suit Or Loss of A. Loss**



**Conditions of Section IV - Business Auto Conditions** in the Business Auto Coverage Form:

Your obligation to provide prompt notice applies only when the "accident" or "loss" is known to:

- (1) You, if you are an individual;
- (2) A partner, if you are a partnership;
- (3) A member, if you are a limited liability company; or
- (4) An executive officer or insurance manager, if you are a corporation.

- b. The following is added to subparagraph b. of Paragraph 2. **Duties In The Event Of Accident, Claim, Suit Or Loss of A. Loss Conditions of Section IV - Business Auto Conditions** in the Business Auto Coverage Form:

Your obligation relative to providing us with documents concerning a claim or "suit" will not be considered breached unless the breach occurs after such claim or "suit" is known to:

- (1) You, if you are an individual;
- (2) A partner, if you are a partnership;

- (3) A member, if you are a limited liability company; or

- (4) An executive officer or insurance manager, if you are a corporation.

**12. Cancellation Condition – Any Other Reason**

Paragraph 2.b. of A. **Cancellation** of the Common Policy Conditions is deleted and replaced by the following:

- b. 90 days before the effective date of cancellation if we cancel for any other reason.

**13. Additional Definitions**

As used in this endorsement:

"Actual financial loss" means the actual loss of earnings that would have been earned by the lessor of a hired "auto" if there had been no "property damage" to the hired "auto".

"Loss of use" means the "loss" incurred by a person engaged in the business of renting or leasing vehicles that are rented or leased without a driver, to persons other than the owner, during the period of time that such vehicle is out of use because of actual damage to or "loss" of that vehicle.

All other terms and conditions remained unchanged.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**ADDITIONAL INSURED – OWNERS, LESSEES OR  
CONTRACTORS – SCHEDULED PERSON OR  
ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

**SCHEDULE**

Name Of Additional Insured Person(s) Or Organization(s)	Location(s) Of Covered Operations
AS REQUIRED BY WRITTEN CONTRACT(S) OR AGREEMENT(S) EXECUTED PRIOR TO A LOSS	
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

**A. Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

## ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – COMPLETED OPERATIONS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART  
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

### SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)	Location And Description Of Completed Operations
AS REQUIRED BY WRITTEN CONTRACT(S) OR AGREEMENTS(S) EXECUTED PRIOR TO A LOSS	
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

**A. Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the Schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

**B. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable limits of insurance;

whichever is less.

This endorsement shall not increase the applicable limits of insurance.