

REQUEST FOR STATEMENT OF QUALIFICATIONS  
TO PERFORM ARCHITECTURAL DESIGN, ENGINEERING, PRE-CONSTRUCTION SERVICES AND  
CONSTRUCTION MANAGEMENT OF A GREATER NEW ORLEANS FOOD & BEVERAGE INCUBATOR  
RFQ NUMBER 24-1211

PREPARED FOR:  
JEFFERSON PARISH ECONOMIC  
DEVELOPMENT COMMISSION (JEDCO)

PREPARED BY:  
MEYER ENGINEERS, LTD.  
4937 HEARST STREET, SUITE 1B  
METAIRIE, LA 70001



SUBMITTED ELECTRONICALLY – WED, DECEMBER 11, 2024

**A. Project Name and Advertisement Resolution Number:**

**Request for Statement of Qualifications  
To Perform Architectural Design, Engineering, Pre-Construction Services and  
Construction Management of a Greater New Orleans Food & Beverage Incubator  
RFQ Number 24-1211**

**B. Firm Name & Address:**

**Meyer Engineers, Ltd.  
A Thompson Holdings, Inc. Company  
4937 Hearst Street, Suite 1B  
Metairie, LA 70001**

**C. Name, title and contact information of Principal, as defined in Section 2-926 of the Jefferson Parish Code of Ordinances, who is a registered, licensed architect, professional engineer, or surveyor in the State of Louisiana:**

**Donovan P. Duffy, P.E., M.B.A.  
President  
Louisiana P.E. #41844 (Civil Engineer)  
Office Address: 4937 Hearst Street, Suite 1B, Metairie, LA 70001  
Phone: (504) 885-9892  
Email: [dduffy@meyer-e-l.com](mailto:dduffy@meyer-e-l.com)**

**D. Name and contact information of employee who is a registered and licensed architect, professional engineer, or surveyor in the State of Louisiana in the applicable discipline. A subcontractor may be substituted here only if the advertised Project requires more than one discipline.**

**Alton O. Davis, A.I.A., N.C.A.R.B., I.C.C.  
Director of Architecture  
Louisiana Registered Architect #6837  
Office Address: 4937 Hearst Street, Suite 1B, Metairie, LA 70001  
Phone: (504) 885-9892 Email: [adavis@meyer-e-l.com](mailto:adavis@meyer-e-l.com)**

**E. Please provide the number of employees whose primary function corresponds with each category:**

2	Administrative	-	Estimators	2	Specification Writers
6	Architects (Licensed)	-	Geologists	2	Structural Engineers*
-	Chemical Engineers	-	Geotechnical Engineers	2	Graduate Engineers*
10	Civil Engineers	1	Interior Designers	5	Project Managers*
15	Construction Inspectors	-	Landscape Architects	6	Clerical
-	Ecologists	-	Land Surveyor	1	Grant/Funding Specialist*
-	Electrical Engineers	1	Mechanical Engineers	-	Sanitary Engineers
3	Engineer Intern	1	Environmental Engineers	2	Architect Interns/Designers
-	Professional Land Surveyors	-	GIS Specialist		
				49	<b>TOTAL</b>

*\* Indicates that these positions overlap with other positions already shown on list. For example, Structural Engineers on our team primarily perform work for Meyer as Civil Engineers. Therefore, the number of personnel listed for these positions would not count towards our total in order for them to not be double-counted.*

**F. Is this submittal by a JOINT-VENTURE? Please check: YES ☒ NO**  
If marked "No" skip to Section I. If marked "yes" complete Sections G-H.

**G. If submittal is by JOINT-VENTURE, list the firms participating and outline specific areas of responsibility (including administrative, technical, and financial) for each firm. Please attach additional pages if necessary.**

1. N/A

2. N/A

**H. Has this JOINT-VENTURE previously worked together? Please check:**

YES



NO N/A

**I. List all subcontractors anticipated for this Project. Please note that all subcontractors must submit a fully completed copy of this questionnaire, applicable licenses, and any other information required by the advertisement. Please attach additional pages if necessary.**

Name & Address:	Specialty:	Worked with Firm Before (Yes or No):
<b>Futch Design Associates, Inc.</b> 7948 Goodwood Boulevard Baton Rouge, Louisiana 70806	<b>Kitchen Design Consultant</b>	<b>Yes</b>
<b>Marrero, Couvillon &amp; Associates, LLC.</b> 3525 Hessmer Ave., Suite 304 Metairie, LA 70001	<b>Mechanical &amp; Electrical Engineering, Plumbing Consultant</b>	<b>Yes</b>


**J. Please specify the total number of support personnel that may assist in the completion of this Project:**

**5 (FIVE) PERSONNEL ON-SITE**



List the professional in charge, key persons, specialists, and individual consultants anticipated for this Project and provide their relevant information below. If necessary, please attach additional documentation (i.e. resume) that demonstrates the employment history and experience of the Firm's key persons that may assist in the completion of this Project.

**PROFESSIONAL IN CHARGE OF PROJECT: (1)**

<b>Name &amp; Title:</b>	<b>ALTON O. DAVIS, A.I.A., N.C.A.R.B., I.C.C.</b> Director of Architecture	
<b>Project Assignment:</b>	Professional-In-Charge / Lead Architect	
<b>Name of Firm with which associated:</b>	MEYER ENGINEERS, LTD.	
<b>Years' Experience With Firm / Years Total:</b>	2 Years / 39 Years	
<b>Education: Degree(s)/Year/Specialization:</b>	B.A. (University of Louisiana at Lafayette) 1987 / Architecture	
<b>Active Registration:</b> <b>Year first registered/discipline:</b>	Louisiana License #6837 / 2008 / Architecture	

**Other experience and qualifications relevant to the proposed Project:**

**Mr. Alton O. Davis, A.I.A.** has over thirty-nine (39) years of practice including all facets of architectural design and management services from programming through construction administration including but not limited to, master planning, code review, cost estimating, scheduling, project management, design development, engineering coordination, construction documents, and specification writing as well as project staff scheduling and firm revenue projections.

**Project Name: St. John the Baptist Parish West Bank Multipurpose Complex | Locale: St. John the Baptist Parish |**

**Role: Architectural Manager**

Mr. Davis was responsible for supervising the preparation of construction documents, overseeing submittal of plan reviews to the Fire Marshal and St. John Parish Code Enforcement, and direct coordination with the Owner and subconsultants. The project consists of a new 13,538 sq. ft. multipurpose facility for the West Bank of St. John the Baptist Parish. The facility will be used for public events, the facility will include the following spaces: multipurpose room, conference room, storage, mechanical and electrical storage, laundry, catering kitchen/concession stand, corridor, Porte cochere and patio and janitor's closet. New site work includes 18,800 sq. ft. of parking, roads and sidewalks.

**Project Name: City of Gonzales Care Center | Locale: Ascension Parish | Role: Architectural Manager**

Mr. Davis is the Architectural Manager for this project. The building spaces will include large multipurpose space (gymnasium), meeting rooms, offices, concession stand, men's and women's restrooms and a pronounced public lobby that has an architecturally unique roof design and large storefront windows that provide natural lighting throughout the entry. In addition, there are the necessary utilitarian spaces for storage, IT, mechanical, electrical, etc. The interior design was programmed and planned such that the layout meets the needs of the various events that it may be used for, and includes clear circulation and wayfinding patterns, consistent with efficient movement of the numerous patrons expected to enjoy it use. Mr. Davis and the Meyer design team were challenged to design a building that contains all the spaces required in a building that was visually appealing and for a price that met the Owner's budget. The result is this architecturally significant structure that will be home to many recreational and educational events in the future and will serve the City of Gonzales and the local community for years to come.

**Kenner City Hall Building A and Annex Building Demolition | Locale: Jefferson Parish | Role: Senior Architect**

Senior Architect of demolition of existing Building A and Annex Building B and the open-air plaza to the North of Building A. The work consists of the safe removal and disposal of the asbestos-containing materials within and throughout the building resulting with the complete removal and disposal of all asbestos-containing and asbestos-contaminated materials along with air monitoring. He assisted with coordination with FEMA on repairs and replacement estimates for 50/50 percent calculation.

**Kenner Fire Station [No. 38] | Locale: Kenner, LA (Jefferson Parish) | Role: Senior Architect**

Mr. Davis is the Senior Architect for this project. He is overseeing the design of the specifications and drawings. He is also conducting the quality review of the construction documents for the construction of a new 9,760 square feet fire station to replace the existing Fire Station No. 38 on Loyola Drive. The new fire station will be a pre-manufactured metal building with split faced CMU veneer and metal studs with gypsum board in the living quarters. The building shall have a continuously run emergency natural gas emergency generator on an elevated platform and perimeter fencing. The apparatus area of the new fire station shall be designed to house three 48-foot-long fire trucks. The apparatus shall be designed so that the fire trucks can pull into one end of the building and drive out the other end. **Construction Cost: ~\$3.3 Million (Estimated)**

**Port of South Louisiana Administrative Building and Business Center | Locale: Reserve, LA (St. John the Baptist Parish) |**

**Role: Project Manager**

Senior Architect for the Design of a three-story 31,761 square feet structure with a parking garage on the ground level and two-stories of office and meeting space. The structure is poured in place concrete, and steel trusses with prefinished standing seam metal roof. The site includes new utilities, new paved parking, site lighting and concrete walks. **Construction Cost: ~\$9 Million (Estimated)**

List the professional in charge, key persons, specialists, and individual consultants anticipated for this Project and provide their relevant information below. If necessary, please attach additional documentation (i.e. resume) that demonstrates the employment history and experience of the Firm's key persons that may assist in the completion of this Project.

**PROFESSIONAL IN CHARGE OF PROJECT: (1)**

**Hurricane Ida Interior Repairs at Grand Isle | Locale: Jefferson Parish, LA | Role: Project Quality Control Manager**

Performed quality control of the design of the project. The project consists of emergency repairs and roof repairs. The work consists of installation of gypsum board, replace fire rated doors, replace damaged masonry handrail on the connecting bridge, repairs to structural columns, replace storefront door in Cafeteria Building, replace interior wall panels in the gymnasium, replace CMU wall at electrical service building, replace damaged windows in Cafeteria and TAW Classroom Building, replace damaged casework in TAW Classroom Building, Eight Classroom Building and Laboratory Classroom Building, replace damaged ceiling at gymnasium entrance, replace damaged stainless steel pipe handrail and masonry at gymnasium exterior stair.


**Assumption Parish Water District Administration Building | Locale: Napoleonville, LA (Assumption Parish) | Role: Senior Architect**

Senior Architect for the new 6,750 square feet administration building for Assumption Parish Waterworks District #1 located in Napoleonville, Louisiana. The project consists of designing an administrative office building for citizens to pay their water bill and serve as the official meeting place for the Board of Commissioners for the Waterworks District #1. The new administrative building will include an entrance lobby where the citizens will pay their water bill, an open office area for the administration staff, men's and women's restrooms, lounge/lunchroom, Commissioners Board Room for Public Meetings, Commissioners Private Conference Room, storage closets, exterior patio area, mechanical, electrical and janitorial rooms, phone and computer server room and other ancillary spaces. A new parking lot will be constructed at the rear of the building for administration staff and an extension of the front parking lot for visitors.

**Tangipahoa Parish Emergency Operations Center | Locale: Tangipahoa Parish, LA | Role: Project Director** (With Previous Firm)

While employed by another firm, Mr. Davis was Project Director for the Tangipahoa Parish Emergency Operations Center, the majority of which was funded by the FEMA Safe Room Grant. This 13,000 SF facility is designed according to stringent Safe Room requirements and includes state of the art technology and communication infrastructure. The structure includes 8 ½" thick precast concrete wall with a thin brick veneer (aesthetic and contextual) and is rated for continuous wind loads of 175 mph. The windows and doors have ballistic, bullet proof, and explosion proof frames and glass and the building were designed with redundant systems for power, HVAC, and water that includes an A/C system backup with weather station, a 2,000 gallon potable water tank and a 450 KW generator, all of which are securely protected by a concrete enclosure. The interior space includes a large multipurpose meeting / assembly (operations center), offices, and support spaces on the first floor and dormitories, dining, and toilet / shower rooms on the second floor. The most modern technology and devices are employed in this facility that not only serves as the EOC and parish personnel Safe Room during emergencies, but also accommodates training, meetings, and other non-emergency functions. **Construction Cost: ~\$5.2 Million**

## PROFESSIONAL IN CHARGE OF PROJECT: (02)

PROFESSIONAL-IN-CHARGE / PROJECT PRINCIPAL		
Name & Title:	DONOVAN P. DUFFY, P.E., M.B.A., President, Civil/Structural Engineer	
Project Assignment:	Professional-In-Charge / Project Principal	
Name of Firm with which associated:	MEYER ENGINEERS, LTD.	
Years' Experience With Firm / Years Total:	8 Years / 12 Years	
Education: Degree(s) / Year / Specialization:	B.S. (Louisiana State University) / 2013 / Civil Engineering M.B.A. (University of New Orleans) / 2015	
Active Registration / Year first registered / discipline:	Louisiana P.E. #41844 / 2017 / Civil Engineering	

### Other experience and qualifications relevant to the proposed Project:

**Mr. Donovan P. Duffy, P.E.** has over twelve (12) years of experience in Civil and Structural Engineering and Construction Management. He has extensive experience leading design and construction administration operations within a diverse range of industries and government entities. He specializes in structural engineering including analysis of existing structures and foundations, as well as design of concrete foundations, concrete structures, and steel framing for new buildings and structures. He is also involved in many fields of civil engineering design including roads, drainage, sanitary sewer: collection, lift stations, force mains and treatment systems, water treatment and distribution networks, environmental, and recreation. His experience in construction administration includes coordination with contractors and clients; organization, oversight, and record-keeping of pre-construction and construction progress meetings; shop drawing review; evaluation of change orders and pay requests; and various other construction coordination responsibilities.

**Over the past 3 years Mr. Duffy has assisted the City of Kenner with all building-related FEMA claims due to Hurricane Ida. His vast knowledge and background information with FEMA will play a pivotal role in maximizing the amount of FEMA-related funds available for this project with JEDCO.**

### **Kenner Fire Station [No. 38] | Locale: Kenner, LA (Jefferson Parish) | Role: Project Principal**

Mr. Duffy is the Project Principal. He is overseeing the design and construction documents of the specifications and drawings. He is also conducting the quality review of the construction documents for the construction of a new 9,760 square feet fire station to replace the existing Fire Station No. 38 on Loyola Drive. The new fire station will be a pre-manufactured metal building with split faced CMU veneer and metal studs with gypsum board in the living quarters. The building shall have a continuously run emergency natural gas emergency generator on an elevated platform and perimeter fencing. The apparatus area of the new fire station shall be designed to house three 48-foot-long fire trucks. The apparatus shall be designed so that the fire trucks can pull into one end of the building and drive out the other end. **Construction Cost: ~\$3.3 Million (Estimated)**

### **Demolition of Kenner City Hall Building A and Annex Building B and Kenner Fire Station | Locale: Kenner, LA (Jefferson Parish) | Role: Project Principal**

Project Principal for the complete demolition package of the existing City Hall Building A including the fire station, Annex Building B, and the open-air plaza to the north of Building A per FEMA requirements. The work consists of the safe removal and disposal of the asbestos-containing materials within and throughout the building resulting with the complete removal and disposal of all asbestos-containing and asbestos-contaminated materials along with air monitoring. He assisted with coordination with FEMA on repairs and replacement estimates for 50/50 percent calculation.

### **City of Kenner Disaster Recovery Damage Assessment and A/E Services | Locale: Kenner, LA (Jefferson Parish) | Role: Project Principal**

Project Principal and Engineer coordinating and conducting damage assessments for roads, water control facilities, public buildings and contents, public utilities, parks, recreational and other facilities infrastructure. The City of Kenner suffered extensive damage due to Hurricane Ida on August 29, 2021, and in consideration of the importance of the built environment to the community, the City of Kenner requires disaster recovery assessments, architectural and engineering services for the affected buildings and facilities. The architectural and engineering work includes demolition, repairs and/or renovations or new construction of the affected buildings. **This project is FEMA funded.**

### **St. John Emergency Disaster Recovery Damage Assessment and A/E Services | St. John the Baptist Parish**

Project Principal for **damage assessments on all buildings owned and operated by St. John the Baptist Parish**. The damage assessments result from Hurricane Ida which made landfall on August 30, 2021. The work include coordinating and conducting damage assessments and preparing FEMA Project Worksheets ranged from portable buildings to sewer and water treatment facilities, public buildings, public utilities, parks, recreational, and other facilities infrastructure.

### **Assumption Parish Water District Administration Building | Locale: Napoleonville, LA (Assumption Parish) | Role: Project Principal**

Project Principal for the new 6,750 square feet administration building for Assumption Parish Waterworks District #1 located in Napoleonville, Louisiana. The project consists of designing an administrative office building for citizens to pay their water bill and serve as the official meeting place for the Board of Commissioners for the Waterworks District #1. The new administrative building will include an entrance lobby where the citizens will pay their water bill, an open office area for the administration staff, men's and women's restrooms, lounge/lunchroom, Commissioners Board Room for Public Meetings, Commissioners Private Conference Room, storage closets, exterior patio area, mechanical, electrical and janitorial rooms, phone and computer server room and other ancillary spaces. A new parking lot will be constructed at the rear of the building for administration staff and an extension of the front parking lot for visitors.

**St. John Multi-Purpose Center | Locale: St. John the Baptist Parish, LA | Role: Project Principal**

Project Principal for the new 13,539 SF multipurpose center. This structure contains a multipurpose room that is designed to accommodate everything from dances to basketball games. The structure also contains an office, conference room, public restrooms, family restrooms, a catering kitchen/concession stand, laundry room, storage room, mechanical rooms, sprinkler pump room, IT room, electrical room, and support spaces. **Construction Cost: \$6.4 Million (Estimated)**


**415<sup>th</sup> Maintenance Training Bay Building Gillis W. Long Center | Locale: Carville, LA (Iberville Parish) | Role: Senior Project Manager**

Mr. Duffy was the Senior Project Engineer for this project. He was responsible for **structural design**, drawings, specifications, and consultant coordination. The project consisted of a prefabricated metal building, which required a pile supported foundation. The structural slab was designed for heavy vehicles and storage loading to meet the needs of the National Guard personnel. The project also consisted of construction of a new facility 6,148 square feet pre-engineered metal building with a standing metal seam roof and wall panels on a pile supported concrete slab. The building included two pull-through training Bays, office, library, battery storage room, general storage room, men's and women's toilet room, mechanical room and a personal protection equipment storage/locker room. The administration/storage portion of the building both CMU and metal stud on interior walls. The site work included entrance and exit driveways, new utility connections and parking spaces. **The project had to be completed in an extremely tight schedule of 2-1/2 months. Construction Cost: ~\$1 Million**

**Port of South Louisiana Administrative Building and Business Center | Locale: St. John the Baptist Parish, LA | Role: Project Manager**

Project Manager for the Construction of a three story 31,761 square feet structure with a parking garage on the ground level and two-stories of office and meeting space. The structure is poured in place concrete, and steel trusses with prefinished standing seam metal roof. The site includes new utilities, new paved parking, site lighting and concrete walks. **Construction Cost: ~\$9 Million**

**KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT: (03)**

<b>Name &amp; Title:</b>	<b>RICHARD C. MEYER, P.E., Senior Consulting Engineer</b>	
<b>Project Assignment:</b>	Senior Consulting Engineer / Quality Control Manager	
<b>Name of Firm with which associated:</b>	MEYER ENGINEERS, LTD.	
<b>Years' Experience With Firm / Years Total:</b>	45 Years / 45 Years	
<b>Education: Degree(s)/Year/Specialization:</b>	B.S. (Tulane University) / 1980 / Civil Engineering	
<b>Active Registration / Year first registered / discipline:</b>	Louisiana License #24012 / 1988 / Civil Engineering	
<b>Other experience and qualifications relevant to the proposed Project:</b>		

**Mr. Richard C. Meyer, P.E.** is a member of the American Society of Civil Engineers (ASCE), Louisiana Engineering Society (LES) and American Public Works Association (APWA), and has previously served as President of Meyer Engineers, Ltd. He has over forty-five (45) years of relevant experience, including overseeing architectural/engineering design, construction management and QA/QC contracts with various agencies at the Federal, State, and local levels in the Greater New Orleans Metropolitan area. Mr. Meyer is involved with all aspects of administering architectural/engineering projects including client contact, cost estimates, design, contract administration, and contract closeout. He coordinates the architectural/engineering staff and has participated in most of Civil Engineering design including structural, sanitary and storm sewerage, roads and bridges, water, and airport designs.

**Kenner City Hall Renovations | Locale: Kenner, LA (Jefferson Parish) | Role: Project Principal**

Mr. Meyer was Project Principal for Kenner City Hall Renovations. Meyer was contracted to design improvements to the 5,000 square foot first floor of Kenner City Hall's Building B in Kenner. This floor houses the code enforcement and occupational licensing departments for the City of Kenner. Meyer Engineers, Ltd. conducted visual assessment of existing conditions for compliance with current codes enforced by the City and the State Fire Marshal's office. The existing office spaces were reworked to provide department adjacencies, ease of work floor and sight lines for managerial oversight.

**Westwego City Hall | Locale: Westwego, LA (Jefferson Parish) | Role: Project Principal**

Project Principal, he was responsible for managing and facilitating project issues for the design and construction of a new 12,000 square feet one-story building at a new site. The existing building was damaged by **Hurricane Katrina** due to flooding, high winds and flying debris. The new building has a concrete slab on grade, steel frame structure, brick veneer exterior walls and the interior walls being metal studs with a painted, **impact-resistant gypsum board** finish. Spaces in the new city hall building consisted of the main entrance lobby, receptionist, and bill paying area, staff office areas, Mayor's office, record storage, provisions of the Louisiana State of Motor Vehicles, City Court Room, City Council Chambers, City Council Assembly Area and an employee kitchen. The project was **FEMA** funded.

**Kenner Fire Station [No. 38] | Locale: Kenner, LA (Jefferson Parish) | Role: Senior Project Manager**

Mr. Meyer is the Senior Project Manager. He is overseeing the design and construction documents of the specifications and drawings. He is also conducting the quality review of the construction documents for the construction of a new 9,760 square feet fire station to replace the existing Fire Station No. 38 on Loyola Drive. The new fire station will be a pre-manufactured metal building with split faced CMU veneer and metal studs with gypsum board in the living quarters. The building shall have a continuously run emergency natural gas emergency generator on an elevated platform and perimeter fencing. The apparatus area of the new fire station shall be designed to house three 48-foot-long fire trucks. The apparatus shall be designed so that the fire trucks can pull into one end of the building and drive out the other end. **Construction Cost: ~\$3.3 Million**

**Lafitte Multipurpose Facility | Locale: Town of Jean Lafitte, LA (Jefferson Parish) | Role: Project Principal**

Project Principal, he was responsible for managing and facilitating any related project issues for the design and construction of the one-story with approximately 4,520 square feet that serves approximately 5,500 people, and a Student Education Auditorium that is approximately 2,640 square feet with 82 seats including 4 wheelchair accessible seats. The Auditorium provides educational presentations to school field trips, organizational groups and general public seminars and continuing education. The facility also includes a Civic Center with approximately 5,092 square feet for approximately 200 people and 1,947 square feet Museum. The Civic Center accommodates banquets, receptions, large cocktail parties, holiday celebrations and other similar assembly types of events. The Living Heritage Museum includes a lobby and open exhibition space. The facility also has parking for up to 95 vehicles with sub-surface drainage, landscaped spaces and a series of raised covered breezeways and walks.

**Port of South Louisiana Admin. Building & Business Dev. Center | Locale: Reserve, LA (St. John the Baptist Parish) | Role: Project Principal**


Project Principal for the Port of South Louisiana Administration Building. To improve efficiency the port has decided to build a new structure that will consolidate all the administrative offices into one new building. The new structure will be approximately 20,000 square feet of unequally divided floors. The ground floor will have occupiable office space for security and maintenance offices; however, majority of the ground floor will be used for parking. The second floor will be the location for most of the administrative areas, ancillary and support spaces such as conference rooms, lunch areas, copy rooms, filing areas, restrooms, supply rooms and storage rooms. The third floor will be the executive level where the Commissioners Meeting Room will be located. **Construction Cost: ~\$8.4 Million**



<b>KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT: (03)</b>
---

<p><b><u>Mandeville City Hall Addition   Locale: Kenner, LA (Jefferson Parish)   Role: Project Principal</u></b></p> <p>Mr. Meyer was the Project Principal of the design of the Mandeville City Hall Addition. The project consisted of 4,000 square foot addition to the existing city hall building. The spaces in the new addition included a conference room, lobby, receptionist/office area, men’s and women’s restroom, seven offices, file room, storage room, mechanical and electrical room, group room and corridors. The work consisted of fill, site work and utility connections.</p> <p><b><u>Airport Terminal Expansion Plan Review   Locale: Kenner, LA (Jefferson Parish)   Role: Project Principal</u></b></p> <p>Mr. Meyer was the Project Principal, for the plan review performed by Meyer Engineers architectural staff for the City of Kenner. The architectural staff reviewed the Louis Armstrong Airport expansion projects (estimated at \$826 million) to check for general compliance with the zoning, building and other applicable codes of the Kenner Code of Ordinances.</p> <p><b><u>Washington Parish Government Expansion Facility   Locale: Franklinton, LA (Washington Parish)   Role: Project Principal</u></b></p> <p>Mr. Meyer was the Project Principal of the design and construction of a new two story, 2,000 square foot addition to the existing government facility located in Franklinton, Louisiana for Washington Parish Homeland Security Office and Emergency Preparedness and Parish President. The addition was a pre-engineered metal building with a metal panel exterior finish and roof to match the existing. The first floor will include entrance vestibule, accessible toilet room with shower, copy/fax area, conference room, storage room and two offices. The second floor will include means of egress corridor for the existing facility, new exterior exit stairs, Parish President office, two offices, men’s and women’s toilet room with shower, storage room and the existing windows into the addition will be replaced with doors. The exterior site work will include an entrance ramp to first floor vestibule required sidewalks to the new ramp and new stair. The project was CDBG and locally funded.</p>
---

**KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT: (04)**

<b>Name &amp; Title:</b>	<b>JAMES J. PAPIA, A.I.A., N.C.A.R.B., C.S.I.</b> Senior Architect	
<b>Project Assignment:</b>	Senior Consulting Architect / Quality Control Manager	
<b>Name of Firm with which associated:</b>	MEYER ENGINEERS, LTD.	
<b>Years' Experience With Firm / Years Total:</b>	16 Years / 43 Years	
<b>Education: Degree(s)/Year/Specialization:</b>	B.A. (Louisiana State University) / 1981 / Architecture	
<b>Active Registration / Year first registered/discipline:</b>	Louisiana License #3423 / 1984 / Architecture	

**Other experience and qualifications relevant to the proposed Project:**

**Mr. James J. Papia, A.I.A.** brings an exceptional level of knowledge and track record for success to this team, built by over forty-three (43) years' experience in the discipline of architectural design. Mr. Papia previously served as the Director of Architecture for Meyer Engineers for fifteen (15) years. Mr. Papia's diverse background includes working for several architectural firms and having worked on a multitude of various buildings and building types. Mr. Papia's medical experience includes design and construction documents for Charity Hospital of New Orleans, Veterans Administration Hospital, Elmwood Medical Center (Medical Office Building Clinical Buildouts), LSU Medical Center (Medical Education Building, Schools of Nursing and Allied Health Professions and Administration and Resource Building). Mr. Papia was the Resident Architect and Project Manager for the New Orleans Convention Center where he conducted the Project Management and Construction Administration for both the \$240,000,000 Phase II expansion and \$281,000,000 Phase III expansion projects.

Mr. Papia was also the Director of Engineering, Design and Construction for Entergy, Inc. and was responsible for overseeing all capital projects in Entergy's four state service areas which consist of Louisiana, Texas, Arkansas and Mississippi. With Meyer Engineers, LTD. In addition to his role as Director of Architecture, Mr. Papia has performed as Staff Architect, Project Manager, Specifications Writer, and Contract Administrator on various renovation and new construction projects. Mr. Papia is a registered member of several reputable professional societies, including the American Institute of Architects (A.I.A.), Construction Specifications Institute (C.S.I.), National Architectural Registration Board (N.C.A.R.B.), and Certified Third-Party Reviewer for the Louisiana State Uniform Construction Code for the International Building Code (I.B.C.).

**Westwego City Hall | Locale: Westwego, LA (Jefferson Parish) | Role: Project Architect**

Mr. Papia was the Project Architect for the Westwego City Hall. The project consisted of a new one-story building that is a concrete slab on grade, steel frame structure, brick veneer exterior walls and the interior walls shall be metal studs with a painted, impact-resistant gypsum board finish. Spaces in the new city hall building consisted of typical City Hall functions that included the main entrance lobby, receptionist, and bill paying area, staff office areas, Mayor's office, record storage, provisions for the Louisiana State Office of Motor Vehicles, City Court Room, City Council Chambers, City Council Assembly Area and an employee kitchen. Mr. Papia was responsible for developing a specific program and design rationale report to accommodate the building to Westwego's specific needs. **Construction Cost: ~\$3.3 Million**

**Kenner Fire Station | Locale: Kenner, LA (Jefferson Parish) | Role: Senior Project Manager**

Mr. Papia is the Senior Project Manager. He is overseeing the design and construction documents of the specifications and drawings. He is also conducting the quality review of the construction documents for the construction of a new 9,760 square feet fire station to replace the existing Fire Station No. 38 on Loyola Drive. The new fire station will be a pre-manufactured metal building with split faced CMU veneer and metal studs with gypsum board in the living quarters. The building shall have a continuously run emergency natural gas emergency generator on an elevated platform and perimeter fencing. The apparatus area of the new fire station shall be designed to house three 48-foot-long fire trucks. The apparatus shall be designed so that the fire trucks can pull into one end of the building and drive out the other end. **Construction Cost: ~\$3.3 Million (Estimated)**

**Port of South Louisiana Admin Building & Business Dev Center | Locale: Reserve, LA (St. John Parish) | Role: Senior Project Architect**

Mr. Papia is the Senior Project Architect for the Architectural Design and Construction Services for the new 30,000 square feet facility located on the Mississippi River in Reserve, Louisiana. For the Port, Mr. Papia developed the project and established the budget for the project. Mr. Papia directed the programming team in the development of a good, solid, working program describing in detail the spatial and functional needs of the Port Authority in a consolidated design rationale report. After programming, Mr. Papia supervised the design team in creating an exciting building image that the Port Authority desired. In addition to managing the overall preparation of the construction documents, Mr. Papia assisted in developing extensive details of the building in the construction documents phase. Mr. Papia was the Quality Control manager for the project and reviewed all drawing and specifications prior to public bidding. Mr. Papia is also assisting the Port Authority with the selection of Furniture, Fixtures and Equipment (FF&E). Now that construction is in progress, Mr. Papia is assisting in reviewing shop drawings, product data and material and color selections. Throughout the entire project process, Mr. Papia regularly attended Port Authority Board Meetings to report on the status of the project.

**Kenner City Hall Interior Renovations | Locale: Metairie, LA (Jefferson Parish) | Role: Senior Project Architect**

Mr. Papia was the Senior Project Architect for the project from design conception to final Construction Documents. Meyer was contracted to design improvements to the 5,000 square foot first floor of Kenner City Hall's Building B in Kenner. This floor houses the code enforcement and occupational licensing departments for the City of Kenner. Meyer Engineers, Ltd. conducted visual assessment of existing conditions for compliance with current codes enforced by the City and the State Fire Marshal's office. **The existing office spaces were reworked to provide department adjacencies, ease of work floor and site lines for managerial oversight.** Mr. Papia overseen the design and construction documents for the project. He assisted with the coordination with the Owner and subconsultants during the project. Mr. Papia also performed the quality control on the Constructions Documents.

**Airport Terminal Expansion Plan Review | Locale: Kenner, LA (Jefferson Parish) | Role: Lead Architect**

Mr. Papia was the Lead Architect for the plan review performed by Meyer Engineers architectural staff for the City of Kenner. The architectural staff reviewed the Louis Armstrong Airport expansion projects (estimated at \$826 million) to check for general compliance with the zoning, building and other applicable codes of the Kenner Code of Ordinances.

**Fire Station No. 37 & No. 39 Repairs & Renovation | Locale: Kenner, LA (Jefferson Parish) | Role: Senior Project Manager**

As Senior Project Manager Mr. Papia managed the design of repairs of both Kenner Fire Station #37 and #39. The project consisted of miscellaneous repairs including but not limited to repairing and replacing the exterior wall of the apparatus room, roof repairs, shower room repairs and replacing damaged metal panels on the exterior of the building. Station No. 39 consisted of miscellaneous repairs that included repairing and replacing exterior wall of the apparatus room, roof repairs, shower room repairs and replaced damaged metal panels on the exterior building. **Construction Cost: ~\$100 K**


**Sheriff's Office Indoor Range & Training Facility | Locale: Laplace, LA | Role: Senior Project Manager**

Mr. Papia was the Senior Project Manager. He is overseeing the design and construction documents along with coordinating with Owner and subconsultants. Construction of a new 33,770 square feet indoor shooting range and adjacent training facility building. The indoor range consists of 18 lanes each 4'0-0" wide, and equipped with Meggitt Systems. **Construction Cost: ~\$6.5 Million**

**Ree Alario Special Needs Center | Locale: Jefferson Parish, LA | Project Architect**

Mr. Papia was the Project Architect and completed the design of the Ree Alario Special Needs Center. This building is located in Mike Miley Playground and will serve as a recreation and achievement center for people with developmental disabilities. The infrastructure included clearing, fill, drainage, utility extensions including electrical, potable water, sanitary sewerage, driveway aprons, parking, sidewalks, landscaping, etc. The building consisted of one (1) multipurpose space, a concession stand, kitchen area, activities room, port cochere, office space, ADA accessible restrooms, storage, exterior lighting, and a crafts room, exercise room, aerobics room, and future outdoor pool, locker rooms and showers. Mr. Papia coordinated with Facility Planning & Control and the State Fire Marshal. The design included architecture and structural calculations. **Construction Cost: ~\$4.6 Million**

# KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT: (05)

Name & Title:	ELENA G. ANDERSON, NCDIQ, IIDA Interior Designer	
Project Assignment:	Project Interior Designer	
Name of Firm with which associated:	MEYER ENGINEERS, LTD.	
Years' Experience With Firm:	21 Years	
Education: Degree(s)/Year/Specialization:	B.S. / 2003 / Interior Design	
Active Registration: Year first registered/discipline:	2003 / Interior Design / LA License #1353	

## Other experience and qualifications relevant to the proposed Project:

**Ms. Elena G. Anderson, N.C.D.I.Q., I.I.D.A.,** has been the Interior Designer and a Project Manager for Meyer for the past twenty (20) years. Mrs. Anderson's responsibilities include client contact, probable construction costs, interior renovations, and assisting the Architects and Engineers during design, preparation of construction documents, and specifications writing for various projects. During construction Mrs. Anderson coordinates with the owner and contractor and performs site visits as required. **Additionally, she makes finish, color, and material selections on numerous projects for Meyer for both the interior and exterior environment, completing color renderings, project perspectives and material boards during the design phase and construction.** In addition to interior design Ms. Anderson specializes in understanding and implementing ADA Accessibility Guidelines and holds a certification for accessibility in the built environment. Ms. Anderson is a member of IIDA.

### Lafitte Multi-Purpose Facility | Locale: Town of Jean Lafitte, LA | Role: Interior Designer

Interior designer and the preparation of construction documents for Lafitte Multi-Purpose Facility. The project consisted of a multi-purpose facility that incorporated a 4,520 SF Library, a 2,460 SF Student Education Theater, a 5,092 SF Civic Center/Emergency Shelter and a 1,947 SF Fisheries Museum. The theater will be capable of providing education presentations to school field trips, organizational groups or the general public of seminars and continuing education. The Civic Center/Emergency Shelter portion of the facility will be capable of sheltering local and rural evacuated people for natural and man made disasters and will double as a Civic Center/Reception Hall. The Fisheries Museum portion is an open exhibit space. The facility will also include parking, landscaped green spaces, a series of raised covered breezeways and meandering walks.

### Port of South Louisiana Administrative Building and Business Center | Locale: St. John the Baptist Parish, LA | Role: Interior Designer

Performed the interior design as well as assisted in the & preparation of the construction documents for the Construction of a three story 31,761 square feet structure with a parking garage on the ground level and two-stories of office and meeting space. The structure is poured in place concrete, and steel trusses with prefinished standing seam metal roof. The site includes new utilities, new paved parking, site lighting and concrete walks.

### Woodmere Community Center | Locale: Jefferson Parish, LA | Role: Interior Designer

Mrs. Anderson assisted with the design of the Woodmere Community Center. The project consists of the design of a **4,000 square foot Community Center** at Woodmere Park on Edgewood Street in Harvey, Louisiana. This building will be used by the surrounding community as a place for access to parish provided services, as well as a rentable location for events such as baby showers and group meetings etc.

### Kenner City Hall Renovation | Locale: Kenner, LA | Role: Interior Designer

Completed the interior design and the preparation of the construction documents for Kenner City Hall Interior Renovations. Meyer was contracted to **design improvements to the 5,000 square foot first floor of Kenner City Hall's** Building B in Kenner. This floor houses the code enforcement and occupational licensing departments for the City of Kenner. Meyer Engineers, Ltd. conducted visual assessment of existing conditions for compliance with current codes enforced by the City and the State Fire Marshal's office. **The existing office spaces were reworked to provide department adjacencies, ease of work floor and site lines for managerial oversight.**

### Westwego City Hall | Locale: Westwego, LA | Role: Interior Designer

Assisted with the design of the new 12,000 square feet one-story building at a new site. The existing building was damaged by **Hurricane Katrina** due to flooding, high winds and flying debris. The new building has a concrete slab on grade, steel frame structure, brick veneer exterior walls and the interior walls being metal studs with a painted, **impact-resistant gypsum board** finish. Spaces in the new city hall building consisted of the main entrance lobby, receptionist, and bill paying area, staff office areas, Mayor's office, record storage, provisions of the Louisiana State of Motor Vehicles, City Court Room, City Council Chambers, City Council Assembly Area and an employee kitchen. *The project was FEMA funded.*

### Lafitte Town Hall | Locale: Town of Jean Lafitte, LA | Role: Project Manager

Project Manager for the interior renovations to the Town of Jean Lafitte Town Hall. The project consisted of updating and freshening up interior finishes for the town hall. The work included removing all wood paneling and wall coverings. All the ceilings, light fixtures and HVAC diffusers in the mayor's office, Justice of the Peace office, corridors and lobby were replaced. All other office areas received new high quality carpet tiles, a new wooden chair rail, new lighting and new HVAC diffusers. The restrooms were renovated to be ADA compliant with new wall coverings, new toilet partitions, new plumbing fixtures and new plumbing hardware.

### Lafitte Auditorium | Locale: Town of Jean Lafitte, LA | Role: Interior Designer

Ms. Anderson completed the interior design and the preparation of construction documents for Lafitte Auditorium. The building includes a main assembly hall, storage for tables and chairs, a catering kitchen, private dressing room for a bride and her attendants, a private room for bridal party and photos, a performance platform with a green room, two bars, and appropriately sized restrooms. The main entrance of the building will also contain a porte-cochere that leads into a grand lobby with a twenty-seven foot ceiling height. The building structure is an **18,000 square foot pre-engineered metal building system**. As Project Manager, she performed Construction Administration Services for the Lafitte Auditorium. She conducted Site Visits, Construction Observation Reports, reviewed Shop Drawings, Requested for Information, and Change Request Proposals. During construction she observed items that did not conform to the Construction Documents and Shop Drawings; including that the exterior metal stud walls and hollow metal door frames were not installed properly. With the use of the Observation Reports the Contractor was required to take corrective action.



**KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT: (07)**

<b>Name &amp; Title:</b>	<b>ALFONSO ROMERO, N.C.A.R.B., Architect</b>	
<b>Project Assignment:</b>	Project Architect	
<b>Name of Firm with which associated:</b>	MEYER ENGINEERS, LTD.	
<b>Years' Experience With Firm / Years Total:</b>	4 Years / 38 Years	
<b>Education: Degree(s)/Year / Specialization:</b>	B.A. / 1986 / Architecture	
<b>Active Registration</b>	2010 / Architecture / LA License #9367	
<b>Year first registered / discipline:</b>	1991 / Architecture / VA License #0401008135	

**Other experience and qualifications relevant to the proposed Project:**

**Mr. Alfonso Romero, N.C.A.R.B.,** has over thirty-eight (38) years of experience practicing architecture. In those 38 years of practice Mr. Romero has worked for several prominent architectural firms in the New Orleans area and has acted as an Office Manager, Staff Architect, Project Manager, Specifications Writer, and Construction Administrator on many different project types, including roofing projects where **Mr. Romero is considered to be a roofing expert.** At his previous place of employment, Mr. Alfonso managed the office staff and assisted them with their duties in completing their projects. **He was instrumental in putting together code reviews and specifications and excelled at performing Quality Reviews on completed sets of construction documents.** Mr. Romero was solely responsible for the production of all construction documents as well as putting together proposals for potential projects.

**Assumption Parish Waterworks District No. 1 New Administration Building | Locale: Assumption Parish, LA | Role: Project Architect**

Mr. Romero is the Project Architect for the new 6,750 square foot administration building currently under construction for the Assumption Parish Waterworks District #1 located in Napoleonville, Louisiana. The building will serve a dual function where citizens can pay their water bills in a larger, more accessible lobby, and act as the official meeting place for the Board of Commissioners of Waterworks District #1. New parking was provided for the administrative staff and the existing public parking lot was enlarged. The Council Board Room was separated from the rest of the building so functions can occur when the rest of the building is closed. Mr. Romero was responsible for the design, construction drawings and specifications along with coordination with the Owner and subconsultants. He was also responsible for submittal of plan review applications with the State Fire Marshal and Assumption Parish Code Enforcement.

**Frederick Sigur Civic Center Roof Replacement | Locale: Chalmette, LA (St. Bernard Parish) | Role: Project Architect**

Mr. Romero was a Project Architect for this project. The Civic Center suffered damage to one of its roofs during Hurricane Zeta. The damage was located over the Ballroom, with the roof at sixteen feet above grade. The original roof, installed in 2000, is a cold-adhesive modified bitumen roofing membrane over lightweight insulating concrete on metal decking. Approximately thirty-five hundred square feet out of twenty-seven thousand square feet required emergency removal and replacement of the damaged or missing areas. While it was not economically feasible to replace the whole roof, it was decided to use a torch-grade modified bitumen roofing assembly where needed. This allowed the Client to fix the roof quickly and keep the building operational without interference to inside functions. One-half of the new roof work occurs directly under the main HVAC ductwork feeding the Auditorium, meaning all work must be done without disrupting the air conditioning. Several prefinished metal wall panels that were installed on the Auditorium's exterior wall were damaged and require replacement. All new flashing work had to be built to match the existing assemblies in place to maintain continuity.

**Jackson Barracks Building 4800 (141<sup>st</sup>) Roofing and Waterproofing | Locale: Orleans Parish, LA | Role: Project Architect**

Mr. Romero was a Project Architect for this project. The Battalion Readiness Center at Jackson Barracks has been dealing with constant water leakage coming into the building at the front elevation. The original roof is comprised of zinc metal panels with rolled edges sitting on a plywood deck that covers a four-inch-thick rigid insulation layer over metal decking. There is a parapet over the front entrance which is the apparent source of water intrusion, due to staining on the masonry veneer and destruction to the drywall inside. It was discovered that the cricket flashing did not extend past the parapet, which was allowing massive amounts of stormwater to push its way into back of the parapet and the eave soffits. To fix this problem, the cricket must be rebuilt to direct the water away from the parapet and onto the roof panels. That involves removing the roof panels off the cricket and all the panels above it. Zinc metal roof panels are expensive and difficult to acquire at this time, so a standard zinc-grey color was chosen that closely matches the existing roof panels. The roof will look the same from the ground with little or no difference in appearance. The back of the parapet will be removed to allow further investigation to verify any water intrusion into the wall cavity. Any found evidence will require the rebuilding and re-flashing of the entire parapet wall and the cast stone copings.

**Jefferson Parish East Bank Animal Shelter (JPAWS) | Locale: Jefferson Parish | Role: Project Architect**

Mr. Romero was recently engaged in the preliminary design of a 20,000 square foot animal shelter for the East Bank of Jefferson Parish. The project consisted of development of a new animal shelter to be constructed on a vacant piece of land located near Saints Drive in Metairie, Louisiana. The work comprised of clearing, grading, filling and pre-loading the site. Utility extensions and connections for electrical power, water, sanitary sewerage, drainage, gas, cable television, driveway aprons, parking lots, sidewalks and other amenities similar to the West Bank Animal Shelter were required. Mr. Romero is one of the Project Architects/Designers for this facility. As such he will be providing a full range of architectural services beginning with the project programming and concluding with project closeout.

**E.J. Landry Alternative Center Roof Replacement | Locale: St. Charles Parish, LA | Role: Project Architect**

Mr. Romero is assisting with the design of the roof membrane replacement on Building "A" at the E.J. Landry Alternative Center. The project consists of Building "A" existing roof approximately 31,000 square feet of coal tar membrane roof on light weight concrete fill on metal deck or on Tectum wood deck. There is minimal slope of existing roof. The existing roof membrane will be removed, and new tapered insulation will be installed over the existing lightweight concrete or Tectum deck. Due to the additional thickness of insulation, curbs and other penetrations shall be raised to provide a minimum of 8' high membrane flashing above the new roof. The new roof membrane shall be two-ply modified bitumen roofing and flashing system. The new gravel guard, gutter and scuppers will be pre-finished metal with a Kynar coating.

**KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT: (08)****PROJECT ARCHITECT**

<b>Name &amp; Title:</b>	<b>KEVIN KINCEN, Architect</b>
<b>Project Assignment:</b>	Project Architect
<b>Name of Firm with which associated:</b>	MEYER ENGINEERS, LTD.
<b>Years' Experience with this Firm / Years Total:</b>	2 Years / 32 Years
<b>Education: Degree(s) / Year / Specialization:</b>	B.A. (Louisiana State University) / 2001 / Architecture
<b>Active Registration / Year first registered / discipline:</b>	Louisiana #5590 / 2001 / Architecture

**Career Summary:**

**Mr. Kevin Kinchen** has over thirty-two (32) years of architecture design experience with residential design, fire stations, health care and municipal projects. Mr. Kinchen's responsibilities also include client liaison, preparation of probable construction costs, assisting with permitting and coordination of construction project Requests for Proposal with general contractors. Additionally, he is involved in the bidding process by conducting pre-bid conferences, responding to questions from potential bidders, and drafting addenda. He is also involved in the construction process through construction administration by answering RFIs, reviewing shop drawings and coordinating with contractors when the Architect's input is required.

**City of New Orleans Sanitation Office and Warehouse | Locale: New Orleans, LA (Orleans Parish) | Role: Project Architect**

Mr. Kinchen assisted with the design of a new 4,000 square feet field office and warehouse for the Sanitation Department in New Orleans. The work will require an assessment of the existing slab and foundations of the existing 15,000 square feet former warehouse that was demolished due to Hurricane Katrina. The assessment will determine its viability for potential reuse in the development of a new field operations and warehouse facility. The scope of work will include testing services to determine the usage of the existing concrete slab and foundation for the project's development. The new building office space will include six offices, main meeting/training room, conference room, restrooms (men's, women's & family), janitor's closet, two shower rooms, kitchen space, two storage rooms, IT room, mechanical room, and electrical room.

**Office BLDG & Warehouse Renovations, Exterior Cladding – Phase 1A | Locale: Metairie, LA (Jefferson Parish) | Role: Project Manager**

Project Manager of renovations and upgrades to Jefferson Parish Parks and Recreation East Bank Office Facilities. This first phase included replacement of existing windows with commercial grade, installation of new building envelope panels over the existing ones, replacement of existing exterior doors, installation of new standing seam metal roof panels over existing, conversion of existing exterior walls at the front entrance lobby with glass store front walls and renovation of the interior entrance lobby. In addition, this project comprised miscellaneous site upgrades, including new subsurface drainage and new parking spaces.

**Jefferson Parish East Bank Office Renovations – PH 1B – Addition | Metairie, LA (Jefferson Parish) | Role: Project Manager**

Mr. Kinchen is the Project Manager to the expansion to the existing office building located at 6921 Saints Drive in Metairie. The new expansion will be detached from the existing building with a bridge connecting the two buildings on the second floor. The placement of the new expansion will be 90 degrees from the existing building creating an "L" shape site. The new building will be a 3,600 square feet pre-engineered metal structure that will have offices and meeting rooms.

**415<sup>TH</sup> Readiness Center Roof Repairs and/or Replacement, Gillis W. Long Center | Locale: Carville, LA | Role: Project Manager**

Mr. Kinchen is the Project Manager of the project to remediate roof leaks as well as leaks at the skylight and clerestory windows at building #125 (known as the 415th Armory), located at the Gillis Long Center in Carville, Louisiana. In addition to addressing the roof leaks the project will include various work that is or may be required to correct damage to the existing structure due to the long-term effects of the roof leaks.


**LaPlace Elementary Hurricane Ida Disaster Related Repairs | Locale: St. John the Baptist Parish, LA | Role: Project Manager**

Project Manager and prepared construction documents to the interior and exterior repairs related to Hurricane Ida. The project consists of repairs to the architectural shingle roof tear-off and replacement, gypsum board soffits and walls, miscellaneous interior repairs and new floor tiles. Replace existing hurricane damage metal roof ridge cap flashing. The project is **FEMA** funded.

**Public Safety Building Southern University | Locale: Baton Rouge, LA (East Baton Rouge Parish) | Role: Project Manager**

Project Manager of design and construction of a new stand-alone public safety building (police station) for Southern University in Baton Rouge. The project consists of a 4,021 square foot single story building to house university police officers, leadership, and support personnel and services. Support facilities included a detention area, evidence storage, stand-by generator, a dispatch room with radio communication tower and a Community Room. Site work included landscaping and accessible parking.

**KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT: (09)**

<b>Name &amp; Title:</b>	<b>DAVID H. DUPRE, P.E., Civil/Structural Engineer</b>	
<b>Project Assignment:</b>	Project Civil/Structural Engineer	
<b>Name of Firm with which associated:</b>	MEYER ENGINEERS, LTD.	
<b>Years' Experience With Firm / Years Total:</b>	35 Years / 38 Years	
<b>Education: Degree(s)/Year/Specialization:</b>	B.S. / 1984 / Civil Engineering	
<b>Active Registration / Year first registered / discipline:</b>	Louisiana P.E. #23422 / 1989 / Civil Engineering Louisiana P.E. #23422 / 1989 / Environmental	

**Other experience and qualifications relevant to the proposed Project:**

**Mr. David H. Dupré, P.E.** has over thirty-eight (38) years of experience in Civil and Structural Engineering, Project Management and Construction Management and is involved with all aspects of administering engineering projects for Meyer Engineers, Ltd. which include client contact, cost estimates, design plans and specification, construction administration, and preparation of reports. Mr. Dupre participates in most facets of Civil Engineering design including roads, bridges, drainage, sanitary sewer, water, and environmental. As Vice-President of Meyer Engineers, Ltd. Mr. Dupré manages the engineering staff and has significant experience with larger/complex road and drainage projects, such as the \$50 million Whitney Barataria Pump Station in Jefferson Parish and a portion of the design on the \$150 million Paths to Progress Road Program for LADOTD. Mr. Dupré is a board Member and former New Orleans Chapter President of American Council of Engineering Companies (ACEC) and is also a member of SAME, ASCE, APWA, CMAA and LES. In 2016, Mr. Dupre was honored in receiving the Outstanding Civil Engineer award from the New Orleans Branch of the American Society of Civil Engineers (ASCE).

**Churchill Technology & Business Park | Locale: Jefferson Parish, LA | Role: Project Manager**

Mr. Dupré was the Project Manager for the program management, design and construction administration on the Churchill Technology & Business Park. The 40-acre site is located off of Nicole Boulevard on the West Bank of Jefferson Parish. Tasks Meyer Engineers, Ltd. completed included the master plan, program management, conceptual layout, a sewerage master plan, a drainage study, environmental clearance, design, construction administration and inspection. Three projects Meyer completed as part of this complex included Clearing and Grubbing, Offsite Sewerage (including a sewerage lift station), and Roads and Infrastructure. The Roads and Infrastructure project included a concrete boulevard, a roundabout, drainage lines, water lines and sewer gravity lines. Other items included street and pedestrian lighting, landscaping, stamped concrete sidewalks, and signage. Mr. Dupre coordinated work with the Jefferson Parish Sewerage and Engineering Departments, Jefferson Parish Administration, JEDCO, and Facility Planning and Control. A portion of the funding was through the Economic Development Administration in which Federal Requirements were met.

**Pontiff Multi-Purpose Facility | Locale: Jefferson Parish, LA | Role: Project Engineer**

Mr. Dupré performed the civil design of the Pontiff Multi-Purpose Facility project. The project consisted of construction of an approximately 33,000 SF gymnasium at Pontiff Playground. Gymnasium shall include a main entrance lobby, main gym floor which consists of one (1) main basketball court, two (2) half basketball courts, volleyball courts and retractable bleacher seating for 477 people, one kitchen and four satellite kitchens and storage, ADA accessible restrooms, playground administration offices, four (4) meeting rooms, ceramic studios, equipment and general storage, and uniform storage and laundry room. **Construction Cost: ~\$5.9 Million**

**Port of South Louisiana Administration Building and Business Development Center | Locale: Reserve, LA (St. John Parish) | Role: Project Engineer**

Mr. Dupre assisted with the civil design of the project. He prepared the civil engineering specifications and drawings. Construction of a new three story 31,761 square feet structure with a parking garage on the ground level and two-stories of office and meeting space. The structure is poured in place concrete, and steel trusses with prefinished standing seam metal roof. The site includes new utilities, new paved parking, site lighting and concrete walks. **Construction Cost: ~\$9.9 Million**


**Ree Alario Special Needs Center | Locale: Jefferson Parish, LA | Role: Project Engineer**

Mr. Dupré assisted with the civil design of the Ree Alario Special Needs Center. This building is located in Mike Miley Playground. The building serves as a recreation and achievement center for people with development disabilities. The infrastructure included clearing, fill, drainage, utility extensions including electrical, potable water, sanitary sewerage, driveway aprons, parking, sidewalks, landscaping, etc. The building consisted of one (1) multipurpose space, a concession stand, kitchen area, activities room, port cochere, office space, ADA accessible restrooms, storage, exterior lighting, and will be designed to accommodate a crafts room, exercise room, aerobics room, and future outdoor pool, locker rooms and showers. Mr. Dupre coordinated with Facility Planning & Control and the State Fire Marshal. The design included architecture and structural calculations. **Construction Cost: ~\$4.6 Million**

**Children's Hospital of New Orleans Expansion | Locale: New Orleans, LA (Orleans Parish) | Role: Project Engineer**

Mr. Dupre' was the Project Engineer performing the civil design of the Children's Hospital of New Orleans Expansion. The expansion of the Children's Hospital consists of several phases including a parking garage and a 23,000 sq. ft. new hospital construction. Meyer Engineers was retained to provide civil engineer for the various phases. The task includes replacing a portion of Henry Clay Street with brick pavers, drainage design to meet New Orleans new Stormwater Management Plan, detention ponds with bioswales. The landscaped dry detention pond included concrete retaining wall/seat wall, an outdoor recreational courtyard for leisure, dining, and relaxation; divided into shaded areas, landscaped gardens, and paved common space, tie into existing site driveways and sidewalks, rerouting utilities and utility hook-ups, coordination with the architect, landscape architect, electrical and mechanical engineer, geotechnical engineer and surveyor, coordination with Local, State and Federal Regulatory requirements including City Permits, the City's Stormwater Management Plan, the State Fire Marshal, the Orleans Levee Board, and the U.S. Army Corps of Engineers, value engineering and construction administration. Part of Meyer's scope was to develop the site's Stormwater Management Plan to meet the City's Comprehensive Zoning Ordinance (CZO), Article 23. This plan included evaluation of infiltration rates, existing and required storm drainage maps, drainage calculations and estimate the expected pollutant load. Meyer implemented both grey and green infrastructure to meet the City's requirements. Grey infrastructure improvements include conventional drainage basins and culverts. Green infrastructure improvements include rain gardens, bioswales, landscaping, permeable pavement, and infiltration trenches. **Construction Cost: \$255 Million**

**KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT: (10)**

<b>Name &amp; Title:</b>	<b>JITENDRA C. SHAH, P.E., Civil/Structural Engineer</b>	
<b>Project Assignment:</b>	Project Civil/Structural Engineer	
<b>Name of Firm with which associated:</b>	MEYER ENGINEERS, LTD.	
<b>Years' Experience With Firm / Years Total:</b>	40 Years / 50 Years	
<b>Education: Degree(s)/Year/Specialization:</b>	B.S. / 1973 / Civil Engineering M.S. / 1975 / Civil Engineering	
<b>Active Registration / Year first registered / discipline:</b>	Louisiana P.E. #19551 / 1981 / Civil Engineer	

**Other experience and qualifications relevant to the proposed Project:**

**Mr. Jitendra C. Shah** has over fifty (50) years of Civil Engineering experience and is involved in all aspects of administering engineering projects for Meyer Engineers, Ltd. which include client contact, cost estimates, design, construction administration, contract closeout, and preparation of reports and plans and specifications. Mr. Shah participates in most facets of Civil Engineering Design including structural, drainage, sanitary and storm sewerage, water, roads and bridges, water and sewerage treatment plants, green infrastructure, drainage and sewerage pump stations, and airport designs. As Vice President, Mr. Shah is responsible for Quality Control Peer Review for Meyer's engineering projects and has managed projects in excess of \$50 Million. Mr. Shah has completed many significant street, drainage and wastewater projects for N.O. Department of Public Works, N.O. Sewerage & Water Board, LA DOTD, Jefferson Parish, and other municipalities in the Metropolitan area. Mr. Shah's professional affiliations include membership in American Society of Civil Engineers (ASCE), Associate Member of the Institute of Transportation Engineers (ITE), Society of American Military Engineers (SAME), and American Concrete Institute (ACI).

**Kenner City Hall Interior Renovations | Locale: Kenner, LA (Jefferson Parish) | Role: Project Engineer**

Performed structural design for the Kenner City Hall Interior Renovations project. Meyer was contracted to design improvements to the 5,000 square feet first floor of Kenner City Hall's Building B in Kenner. This floor houses the code enforcement and occupational licensing departments for the City of Kenner. Meyer Engineers, Ltd. conducted visual assessment of existing conditions for compliance with current codes enforced by the City and the State Fire Marshal's office. During construction, Meyer conducted an inspection of the wood framing and determined additional framing was needed to properly distribute loads from the upper floors. Meyer conducted site visits during critical portions of the project's construction to ensure that the documents were being followed and that the City of Kenner's code requirements were implemented. Meyer created a material and color selection board presented to the Mayor for approval. Meyer was hired to provide interior design services to assist in the selection of new cubicles workstations.

**Westwego City Hall | Locale: Westwego, LA (Jefferson Parish) | Role: Project Engineer**

Performed the structural design of the new 12,000 square feet one-story building at a new site. The existing building was damaged by Hurricane Katrina due to flooding, high winds and flying debris. The new building has a concrete slab on grade, steel frame structure, brick veneer exterior walls and the interior walls being metal studs with a painted, impact-resistant gypsum board finish. Spaces in the new city hall building consisted of the main entrance lobby, receptionist, and bill paying area, staff office areas, Mayor's office, record storage, provisions of the Louisiana State of Motor Vehicles, City Court Room, City Council Chambers, City Council Assembly Area and an employee kitchen. The project was FEMA funded.

**St. John Sheriff's Office Indoor Range & Training Facility | Locale: Laplace, LA | Role: Project Manager/Quality Control Manager**

Mr. Shah performed the structural design and construction review for the St. John Sheriff's Office New Indoor Range & Training Facility project. The project consists of the selective demolition of an existing bowling alley and construction of a new indoor shooting range and training facility. Phase one of the project consists of selective demolition of the bowling alley. Phase two of this project is construction of a new 50-year indoor range and adjacent training facility. The indoor range will consist of 18 lanes, each 4' – 0" wide, and be equipped by Meggitt Systems. The training facility will be located behind the indoor range. **Construction Cost: ~\$6.5 Million**

**Ree Alario Special Needs Center | Locale: Metairie, LA (Jefferson Parish) | Role: Senior Project Engineer**

Mr. Shah is performed the structural design for the Ree Alario Special Needs Center. This building will be located in the Mike Miley Playground. The building serves as a recreation and achievement center for people with developmental disabilities. Infrastructure improvements included clearing, fill, drainage, utility extensions including electrical, potable water, sanitary sewerage, driveway aprons, parking, sidewalks, etc. The building consisted of a port cochere, office space, one (1) multi-purpose space, a concession stand, kitchen area, activities room, ADA accessible restrooms, storage, and was designed to accommodate a crafts room, exercise room, aerobics room, and future outdoor pool, locker rooms and showers. **Construction Cost: ~\$4.6 Million**

**Mandeville Police Expansion and Modifications | Locale: Mandeville, LA | Role: Senior Project Engineer**

Mr. Shah performed the structural design for the Mandeville Police Expansion and Modifications project. The project consisted of expansion to the existing Police Station and enclosing a portion of the existing building located at 1870 Highway 190, Mandeville, LA 70448. Space additions included but were not limited to an Evidence Storage Room, an Office for the Evidence Officer, Men's and Women's Toilet and Shower Rooms, and Circulation and connection to the existing structure. Infrastructure upgrades included grading, drainage, sewerage, water, paving and parking. **Construction Cost: ~\$180 K**

**West Jefferson Medical Center Belle Chasse Family Doctor's Clinic | Locale: Marrero, LA (Jefferson Parish) | Role: Senior Project Engineer**


Mr. Shah performed the structural design for the West Jefferson Medical Center Belle Chasse Family Doctor's Clinic project. The scope of work consisted of an interior build out to existing medical office space. The existing interior office space was partially demolished. The work included space planning existing open space to meet the Owner program requirements. The existing finish slab was leveled to provide a smooth finish floor, new HVAC, and electrical services were installed. The existing sprinkler system was modified to function in the new spaces. The X-Ray room installation is by others, but all finishes are included in this project. **Construction Cost: ~\$450 K**

**Pontiff Multi-Purpose Building | Locale: Jefferson Parish, LA | Role: Senior Project Engineer**

Mr. Shah performed the structural design for the Pontiff Multi-Purpose Building. This project was for the construction of a 33,000 square foot two-story gymnasium and multi-use building at Pontiff Playground. The main focal point of the building is the court area and included the main gym floor which consists of one (1) main basketball court, two (2) half basketball courts, one (1) volleyball court, two (2) side volleyball courts and retractable bleacher seating for approximately 500 people. Other multi use spaces in the building included a large concession stand, four (4) meeting rooms, ceramics studios, playground administration offices, equipment storage, uniform storage, and a laundry room. Construction materials consisted of a structural steel frame with concrete masonry unit walls throughout and with brick masonry and metal siding exterior finishes.



**KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT: (11)**

<b>Name &amp; Title:</b>	<b>MARK A. SCHUTT, P.E., Civil/Structural Engineer</b>	
<b>Project Assignment:</b>	Project Civil/Structural Engineer	
<b>Name of Firm with which associated:</b>	MEYER ENGINEERS, LTD.	
<b>Years' Experience With Firm / Years Total:</b>	22 Years / 25 Years	
<b>Education: Degree(s)/Year/Specialization:</b>	B.S. (Tulane University) / 1997 / Civil Engineering M.S. (Tulane University) / 1999 / Civil Engineering	
<b>Active Registration</b>	Louisiana P.E. #30528	
<b>Year first registered / discipline:</b>	2003 / Civil Engineer	
<b>Other experience and qualifications relevant to the proposed Project:</b>	Louisiana P.E. #30528 2003 / Civil Engineer	

**Other experience and qualifications relevant to the proposed Project:**

**Mr. Mark A. Schutt, P.E.** has over twenty-five (25) years' experience in Civil Engineering and Structural Engineering, and Project Management. Mr. Schutt is involved with many aspects of administering engineering projects for Meyer Engineers, Ltd. which include client contact, cost estimates, design plans and specifications, construction administration, and preparation of reports. Mr. Schutt participates in most facets of Civil Engineering design including roads, bridges, drainage, sanitary sewer, water, environmental, and structural. Mr. Schutt has specialized experience in designing a variety of recreation projects to include boat launches, fishing piers, and bike paths, and has worked on several drainage and wastewater projects in the region. Mr. Schutt's professional memberships include ASCE, APWA, LES, and NSPE.

**Bonnabel Sheriff Station | Locale: Jefferson Parish, LA | Role: Project Engineer**

Project Engineer performed the civil building design. The project consisted of a 3,500 square foot building over Lake Pontchartrain for the Jefferson Parish Sheriff's Office. The first-floor houses two (2) 12' x 40' boat slips, six foot pier between boat slips, two (2) 32' boat lifts and two (2) roll up doors for boat slips. The second floor contains office space with lockers, lounge, toilet room with shower, scuba room with locker and a balcony over Lake Pontchartrain.

**Lafitte Auditorium | Locale: Town of Jean Lafitte, LA (Jefferson Parish) | Role: Project Engineer**

Project Engineer performed the civil design of the Lafitte Auditorium. The Lafitte Auditorium project consisted of a new auditorium building for the Town of Jean Lafitte to replace the existing facility. The work consisted of building an 18,000 square feet that included a main assembly hall, storage, catering kitchen, private dressing rooms, performance stage and restrooms. The main front façade of the building contains 1,000 square feet porte-cochere as well a grand entrance concrete stairway. This project is a fully funded LCDBG project.


**Lafitte Seafood Pavilion | Locale: Town of Jean Lafitte, LA (Jefferson Parish) | Role: Project Engineer**

Project Engineer performed the civil design for the Lafitte Seafood Pavilion project. The project consisted of a covered open-air market pavilions and assembly space on Jean Lafitte Boulevard at Rose Thorne Park in Lafitte, Louisiana. The covered areas are approximately 24,000 square feet. The grandstand is a pre-engineered metal building system. The vending pavilions and wharf are pre-engineered shelters. The individual ancillary spaces are fresh fisheries market area, wharf, promenade, restaurant sales area, platform, restrooms, bar, café and site work.

**Westwego City Hall | Locale: Westwego, LA (Jefferson Parish) | Role: Project Engineer**

As Project Engineer, Mr. Schutt performed the civil design on the Westwego City Hall project. The project consisted of a new one-story building that will primarily be a concrete slab on grade, steel frame structure, brick veneer exterior walls and the interior walls shall be metal studs with a painted, impact resistant gypsum board finish. Spaces in the new city hall building consisted of typical City Hall Functions that included the main entrance lobby, receptionist, and bill paying area, staff office areas, Mayor's office, record storage, provisions for the Louisiana State of Motor Vehicles, City Court Room, City Council Chambers, City Council Assembly Area and an employee kitchen.

**KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT: (12)**

<b>Name &amp; Title:</b>	<b>JOHN CONNOLLY</b> , Lead Construction Administrator	
<b>Project Assignment:</b>	Project Construction Administrator	
<b>Name of Firm with which associated:</b>	MEYER ENGINEERS, LTD.	
<b>Years' Experience With Firm / Years Total:</b>	6 Years / 20 Years	
<b>Education: Degree(s)/Year/Specialization:</b>	B.S. ( <i>University of New Orleans</i> ) 2005 / Mechanical Engineering	
<b>Active Registration / Year first registered/discipline:</b>	N/A	

**Other experience and qualifications relevant to the proposed Project:**

**Mr. John Connolly** has over twenty-six (26) years of Engineering experience which includes over nine (9) years of Construction Administration experience. His project experience consists of roads, drainage, sewerage, public buildings, recreational facilities, commercial facilities, and residential projects as well. Mr. Connolly's expertise in leading Construction Administration procedures include pre-construction meetings, project meetings, field observations, shop drawing reviews, pay request evaluations, change order evaluations, and multiple other field coordination tasks. He has a successful and proven record for assessing presented field items on a timely basis to keep the construction progressing within the prescribed period.

**SLFPA-East Warehouse Renovations | Locale: Orleans Parish, LA | Role: Project Construction Administrator**

Mr. Connolly is the project Construction Administrator for renovations to the headquarters and pre-engineered metal warehouse of the Flood Protection Authority. The project consists of three new acres totaling over 26,000 SF. The project will bring the employee areas and restrooms in compliance with ADA.

**Lafreniere Park Food Pavilion | Locale: Jefferson Parish, LA | Role: Project Construction Administrator**

Construction Administration for a new single-story outdoor **pre-engineered food pavilion** that will be constructed on a newly piece of land in Lafreniere Park. The food pavilion will include kiosks for vendors, utility space, outdoor space with awning and fencing, freestanding sign installed at the front enclosure to be used as vendor advertising and festival area that will have geotextile pads under the grass to prevent sod damage from food trucks and other vehicles.

**Fisher Temporary Facility | Locale: Jefferson Parish, LA | Role: Project Construction Administrator**

Project Construction Administrator for renovations and upgrades, and the installation of two 10 classroom portable buildings with restrooms to the former Jefferson Parish Schools Westbank Community Center located on a 15,503 square foot site. **This project was FEMA funded.**

**SCP Edward Dufresne Community Center | Locale: St. Charles Parish, LA | Role: Project Construction Administrator**

Project Construction Administrator for repairs to the St. Charles Parish E. Dufresne Community Center from damages sustained from Hurricane Ida. The work consisted of replacing metal roof panels, roof edge flashing, downspouts, replacement of damaged ceilings and window repairs.

**Jefferson Parish Fire Training Outdoor Work Area | Locale: Jefferson Parish, LA | Role: Project Construction Administrator**

Project Construction Administrator for the construction of a new 2,500 SF **pre-engineered metal airnasium** outdoor work area and shade shelter. The work consisted of new concrete slab to hold the weight of the fire trucks, new covered 50' x 50' airnasium structure, replace approximately 100 linear feet existing square curb, regrading around paving and site drainage.

**Mike Miley Gymnasium | Locale: Jefferson Parish | Role: Project Construction Administrator**

Providing Construction Administration for the construction of multiple pickleball courts on a property owned by Jefferson Parish at the intersection of Saints Drive and Eisenhower Avenue. The project scope consists of creating nine new pickleball courts, sidewalks and seating areas, benches, security court fencing, court lighting, parking, awnings over the benches for shade, pile supported metal building structures for cover over all pickleball courts.

**Ezekial Jackson Airnasium | Locale: St. John the Baptist Parish, LA | Role: Project Construction Administrator**

Provided Construction Administration for the Ezekial Jackson Airnasium located in St. John the Baptist Parish's Ezekial Jackson Park. The project consisted of replacing an existing concrete basketball court with a 8,000 SF new airnasium and concrete basketball court. The airnasium has one court which includes lighting.

**Parc des Familles Visitor Center | Locale: Jefferson Parish, LA | Role: Project Construction Administrator**

Provided Construction Administration for the Parc des Familles Visitor Center. The building will serve visitors seeing information about park activities, attractions, hours, shelter rental, disc golf, and all other amenities. The approximately 3,119 SF information center shall consist of reception/waiting/display area, two offices, restrooms, meeting room, storage room, break room, mechanical and electrical.

**SBP Village Square Revitalization | Locale: St. Bernard Parish, LA | Role: Project Construction Administrator**

Providing Construction Administration for a public artificial turf golf park including drainage, parking, and associated structures for St. Bernard Parish. The project was designed in collaboration with PGA tour professional Kelly Gibson.

**Jefferson Playground Gymnasium, Ida Roof Repairs | Locale: Jefferson Parish, LA | Role: Project Construction Administrator**

Provided Construction Administration for the removal, repair or replacement of damaged areas of the existing gymnasium building roof. The gymnasium had three damaged roof areas, the southwest/southeast corners of the gymnasium, and the south and southeast corner of the lower roof that covers the meeting room. Approximately 320 SF of the roof area was damaged.

**Edward Dufresne Community Center Ida and Window Repairs | Locale: St. Charles Parish, LA | Role: Project Construction Administrator**

Provided Construction Administration for repairs to the St. Charles Parish E. Dufresne Community Center. The community center sustained damage during Hurricane Ida. The repairs consisted of replacing metal soffit and fascia panels on the roof, replacing roof edge flashing, replacing missing downspouts at front entrance, adjusting door sweeps or replacing thresholds, replacing roof between lobby and gym, and repair of all water damaged ceilings.


## L. WORK BY FIRM

PROJECT NO. 1		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
	Design, Engineering, Construction Administration	
<p><b>City of Gonzales Care Center</b> Gonzales, LA (Ascension Parish)</p> <p>City of Gonzales 120 South Irma Boulevard Gonzales, LA 70737 Jackie Baumann Public Works Chief Engineer Phone: (225) 647-9556</p> <p><b>KEY PERSONNEL</b> Donovan Duffy, P.E. Raymond Hartley, P.E. Alton Davis, A.I.A. Ray Brown, A.I.A. Elena Anderson</p> <p><b>HIGHLIGHTS</b> -New Construction -City Govt. Building -Pre-Engineered Metal BLDG -24,000 Square Feet, 1-Level</p>	 <p>Meyer designed the new Community Activity, Recreation, and Education (CARE) Center for the City of Gonzales. The building is a one level structure of approximately 24,000 square feet and will be constructed using a pre-engineered metal building (PMEB) with an exterior finish consisting of brick veneer, pre-finished metal wall panels, pre-finished standing seam metal roof panels, prefinished metal soffit panels, aluminum and glass curtain wall, and storefront glazing. The design of the building includes colorful accents and distinct architectural elements (inclusive of the exterior façade materials) that give this building a signature look that invites the Gonzales community to participate in the activities at the site.</p> <p>The building spaces include large multipurpose space (gymnasium), meeting rooms, offices, concession stand, kitchen facilities, men's and women's restrooms and a pronounced public lobby that has an architecturally unique roof design and large storefront windows that provide natural lighting throughout the entry. In addition, there are the necessary utilitarian spaces for storage, IT, mechanical, electrical, etc. The interior design was programmed and planned such that the layout meets the needs of the various events that it may be used for, and includes clear circulation and wayfinding patterns, consistent with efficient movement of the numerous patrons expected to enjoy it use.</p> <p>The challenge of this project was to design a building that contains all the spaces required in a building that was visually appealing and for a price that met the Owner's budget. The result is this architecturally significant structure that will be home to many recreational and educational events in the future and will serve the City of Gonzales and the local community for years to come.</p>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2026 (E)	\$7.2M (E)	100%

PROJECT NO. 2		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
	Architectural Design, Preliminary & Contract Documents, Construction Administration	
<p><b>Arts and Band Wing at Clancy-Maggiore Elementary School for Arts</b> Kenner, LA (Jefferson Parish)</p> <p>Jefferson Parish Public School System Steve Faust Phone: (504) 349-8595 Email: <a href="mailto:Stephen.faust@jpschools.org">Stephen.faust@jpschools.org</a></p> <p><b>KEY PERSONNEL</b> Donovan Duffy, P.E. Richard Meyer, P.E. James Papi, A.I.A. Elena Anderson</p> <p><b>HIGHLIGHTS</b> -New Construction -Multi-Purpose Facility -Unique Design</p>	<p>The Arts &amp; Band Wing for Clancy-Maggiore Elementary School for the Arts was a specialized classroom building for the Jefferson Parish Public School System (JPPSS) consisting of 9,883 GSF. Four classrooms were provided to house the Drama, Music, Dance, and Art studios. Each classroom was sized to meet the dynamic environments expected and included generous support spaces such as instrument storage, a dressing room, and a kiln room. Other support spaces in the building included student restrooms, staff toilet, janitorial, electrical, and data closets. Basic strategies for acoustic isolation were incorporated into the building design, such as vaulted ceilings in the classrooms and separation of the classrooms with the support rooms.</p> <p>A design goal for the project was to consider the changing needs typical of a school and propose a building design that provided opportunities for multi-use. In the center of the building, an Interior "Flex" Area opened to an Exterior Court by way of a large overhead door. When the overhead door was open, the Interior Flex Area became a stage open to an exterior seating area. The Exterior Court—also designed as a "Flex" space—provided a versatile space not only for seating when the Interior Flex Area was a stage, but also for outdoor projects and activities. A covered porch surrounded the Exterior Court on three sides and provided shade in which the children could work on projects and enjoy the outdoors.</p>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2018	\$2.8M	100%


## L. WORK BY FIRM (CONTINUED)


PROJECT NO. 3		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
	Architectural & Engineering Design, Construction Administration	
<p><b>Africatown Food Bank</b> Mobile, AL (Mobile County)</p> <p><b>Mobile County Commission</b> 205 Government St. Mobile, AL 36602 Keith Wilson, Project Manager 251.574.8595 Keith.Wilson@mobilecountyal.gov</p> <p><b>HIGHLIGHTS</b> -Food Service Facility -Multi-Purpose Facility -Pre-Engineered Structure</p>	<p>Watermark Design and Thompson Engineering provided Architectural and Engineering design services to the Mobile County Commission for this high profile cultural project. The Mobile County Commissioner for District 1, Merceria Ludgood, spearheaded this project to provide a location for the Africatown community with a town hall and food bank. The land for the new townhall and food bank was donated to the City of Mobile by the descendants of the Clotilda, the last slave ship to arrive to the United States more than 160 years ago. The former Scott Credit Union is located on this property and will be demolished to make way for the new Africatown Hall and Food Bank.</p> <p>The new facility will be 5,328 square feet and house community offices, community meeting rooms, break room, large open space for receiving and delivery for food items and a workshop area to sort and store goods to service the community, including a walk in cooler and separate office space for the food bank.</p> <p>The building's exterior and interior will have influences from the Africa region of Benin with bright colors and patterns as provided by a cultural design consultant, Rotan Studio. All offices within the Town Hall portion are to have glass walls along the corridor. The use of clerestory windows within the Food Bank portion will allow indirect light to keep this area from being dark and disconnected from the outside.</p> <p>The site is configured to provide easy access for visitors as well as employees and deliveries.</p> <p>The project involves civil, mechanical, electrical, geotechnical and structural engineering; architecture and interior design; permitting; survey; and construction administration. Design was completed in December 2022, and Construction was completed in 2023.</p>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2023	\$2.3M	100%

PROJECT NO. 4		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
	Architectural & Engineering Design, Construction Administration	
<p><b>Lafitte Seafood Pavilion</b> Town of Jean Lafitte, LA (Jefferson Parish)</p> <p>Mayor Timothy Kerner Town of Jean Lafitte 2654 Jean Lafitte Blvd. Lafitte, LA 70067 (504) 689-2208 Email: <a href="mailto:tkerner@townofjeanlafitte.com">tkerner@townofjeanlafitte.com</a></p> <p><b>KEY PERSONNEL</b> Richard Meyer, P.E. David Dupre, P.E. James Papia, A.I.A. Elena Anderson</p> <p><b>HIGHLIGHTS</b> -CDBG Funded -Multi-Purpose Facility -Pre-Engineered Structure -Wharf, Boardwalk -Historical Memorial Monument</p>	<p>The project consisted of covered open-air market pavilions and assembly space on Jean Lafitte Boulevard at Rose Thorne Park in Lafitte, Louisiana. The covered areas were approximately 24,000 square feet. The grandstand was a pre-engineered metal building system. The vending pavilions and wharfs were pre-engineered shelters. The individual ancillary spaces were as follows:</p> <p><b>Fresh Fisheries Market Area:</b> This area will be approximately 1,800 square feet with space for 8 individual booths. Each booth will be 225 square feet where the fishermen can sell fresh fish, crabs, oysters, shrimp crawfish and other various seafood straight off the docks. Seafood processors can demonstrate how to clean and prepare fresh fish, stuff crabs or prepare lump crab meat. Visitors will also be able to purchase processed seafood from these vendors performing the demonstration. This area is intended to be the entrance into the Market Facility.</p> <p><b>Wharf:</b> The covered wooden deck wharf is approximately 2,900 square feet and will overlook Bayou Barataria. The wharf connects to the promenade and existing boat launch via a wood boardwalk. On the wharf visitors can sit at picnic tables and enjoy the freshly cooked food prepared by the adjacent restaurants.</p> <p><b>Promenade:</b> This is approximately 14,900 square feet. It is an open-air assembly area.</p> <p><b>Restaurant Sales Area (within the Promenade):</b> After visitors experience the local fisheries they can proceed to the Restaurant Sales Area. The restaurant area is approximately 1,125 square feet and is divided into two sections. In this area visitors are able to experience the end results of cooked and prepared local seafood. Visitors watch local Chefs char-grille oysters or witness how to boil fresh crabs, shrimp and crawfish.</p> <p><b>Platform:</b> The raised performance platform is approximately 600 square feet and serves as a location for large scale seafood preparation demonstrations, lectures about the seafood industry in Lafitte and seafood sales. It is also designed to support live bands, stage plays, holiday performances and various other productions. This area has lighting and electrical connections for outdoor concerts and performances. Adjacent to the platform is an approximately 250 square-foot dressing room with a accessible restroom.</p> <p><b>Bar:</b> The bar area of the promenade is a full-service bar with stainless steel equipment and large screen televisions. Aluminum rolls down curtains are provided for security.</p> <p><b>Café:</b> The café area provides pre-baked pastries and fresh coffees. There is aluminum roll down curtains for security.</p>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2015	\$ 3.4M	100%



## L. WORK BY FIRM (CONTINUED)

PROJECT NO. 5		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
	Feasibility Study, Schematic Design	
<b>McCormick – Zatarain's Gretna Facilities Upgrades</b> Gretna, LA <i>(Jefferson Parish)</i>  Mr. Brian Swindell, Engineering & Maintenance Manager Zatarain's Brands, Inc. 82 1 <sup>st</sup> Street Gretna, LA 70056 (504) 212-2308 Email: <a href="mailto:Brian_Swindell@mccormick.com">Brian_Swindell@mccormick.com</a>  <b>KEY PERSONNEL</b> Richard Meyer, P.E. James Papia, A.I.A. Elena Anderson  <b>HIGHLIGHTS</b> -Space Planning -Feasibility Report -Food Manufacturing	<b>Feasability Study Phase</b> McCormick – Zatarain's requested Meyer Engineers, LTD provide a report that studied the site and code requirements, and possible cost of adding an approximately 9,800 square foot one-story employee amenities building to the existing McCormick – Zatarain's site, located at 82 First Street, Gretna, Louisiana.  <b>Schematic Design Phase</b> McCormick – Zatarain's contacted Meyer Engineers, LTD about renovations within their plant located at 82 First Street, Gretna, Louisiana. MEL provided Schematic Design drawings of a two-story interior addition in old manufacturing space that would provide much needed pant personnel amenities. The Schematic Drawings were given to Robert Wolfe Construction, so they could provide a detailed cost estimate and conceptual schedule for the project. The first-floor new amenities included a new plant entrance, separate male and female locker rooms with changes areas, restroom, showers and 80 lockers each, a gender-neutral restroom with a shower, changing area, and lockers, convertible breakroom with cafeteria style seating for 64 or lecture seating for 130 employees as well as a warming kitchen for catered events. The second-floor amenities include four (4) team meeting rooms, conference room, two (2) private offices, open office area, men's and women's restrooms, new egress stairs, and a communicating stair for easy access to the plant facility. The scope of the second-floor also included a new pedestrian bridge connecting the exiting second floor office and lab spaces with the new second floor area.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2021	\$2.2M	100%

PROJECT NO. 6		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
	Architectural & Engineering Design, Construction Administration	
<b>St. John West Bank Multipurpose Building</b> Edgard, Louisiana <i>(St. John the Baptist Parish)</i>  St. John the Baptist Government 1801 W. Airline Hwy LaPlace, LA 70068 Peter Montz, CAO Phone: (985) 359-1037 Email: <a href="mailto:p.montz@stjohn-la.gov">p.montz@stjohn-la.gov</a>  <b>KEY PERSONNEL</b> Donovan Duffy, P.E. Richard Meyer, P.E. James Papia, A.I.A. Ray Brown, A.I.A. Elena Anderson  <b>HIGHLIGHTS</b> -New Construction -Multi-Purpose Facility -Site Work -Combination of Modern & Traditional Design Considerations	<p>The project consists of a new 13,539 SF. multipurpose center. This structure contains a multipurpose room that is designed to accommodate everything from dances to basketball games.</p> <p>The structure also contains an office, conference room, public restrooms, family restrooms, a catering kitchen/concession stand, laundry room, storage room, mechanical rooms, sprinkler pump room, IT room, electrical room, and other support spaces. The building structure is a pre-engineered metal building frame with exterior cavity walls constructed of integrally colored CMU veneer over structural metal stud back-up. The roof is prefinished, concealed fastener, standing seam roof panels. Five colors of CMU veneer are used to create the exterior design of the building.</p> <p>The design concept behind the entire structure was to create a contemporary building that also alludes to the design of older buildings. Different colored stripes and bands of CMU are used to create the illusion of pilasters, cornice lines, and a base course. All of this gives the building a traditional feeling of scale and visual interest.</p> <p>The building is equipped with a sprinkler system fed by a fire pump, and a fire alarm system. Construction of the multipurpose center also includes site paving, and utilities, construction of new site utilities, 2,000 square yard +/- of new asphalt paving, and 178 square yard +/- of new concrete paving.</p>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
Q1 2025 (E)	\$6.4M	100%

**L. WORK BY FIRM (CONTINUED)**


PROJECT NO. 7		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
	Architectural & Engineering Design, Construction Administration	
<b>Lafitte Multipurpose Facility</b> Town of Jean Lafitte, LA <i>(Jefferson Parish)</i>  Mayor Timothy Kerner Town of Jean Lafitte 2654 Jean Lafitte Blvd. Lafitte, LA 70067 (504) 689-2208 Email: <a href="mailto:tkerner@townofjeanlafitte.com">tkerner@townofjeanlafitte.com</a>  <b>KEY PERSONNEL</b> Richard Meyer, P.E. David Dupre, P.E. James Papia, A.I.A. Elena Anderson  <b>HIGHLIGHTS</b> -New Construction -Multi-Purpose Facility	<p>This project for the Town of Jean Lafitte included a multi-purpose facility that incorporated a one story Library with approximately 4,520 square feet that serves approximately 5,500 people, and a Student Education Auditorium that is approximately 2,640 square feet with 82 seats including 4 wheel chair accessible seats. The Auditorium provides educational presentations to school field trips, organizational groups and general public seminars and continuing education. The facility also includes a Civic Center with approximately 5,092 square feet for approximately 200 people and 1,947 square feet Museum. The Civic Center accommodates banquets, receptions, large cocktail parties, holiday celebrations and other similar assembly types of events. The Living Heritage Museum includes a lobby and open exhibition space. The facility also has parking for up to 95 vehicles with sub surface drainage, landscaped spaces and a series of raised covered breezeways and walks. The exhibition space displays artifacts and related items and memorabilia showcasing the history of the fishing and seafood industry of the Town of Jean Lafitte.</p> <p>New Utilities were run to the site. The buildings are cooled and heated with roof top units that are hidden from view on flat roofs between the standing seam metal roof gable ends. The structure consisted of custom designed steel framing with metal stud exterior load bearing walls with wood and bar joist roof framing.</p>	
<b>Completion Date</b> <b>(Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
2009	\$4.8M	100%




PROJECT NO. 8		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
	Architectural & Engineering Design, Construction Administration	
<b>Assumption Parish Waterworks District No. 1 Administration Office Building</b> Napoleonville, LA <i>(Assumption Parish)</i>  Assumption Parish Government Phone : (985) 369-6156 B.J. Francis, Jr. Email: <a href="mailto:bjfrancisjr@apwwla.com">bjfrancisjr@apwwla.com</a>  <b>KEY PERSONNEL</b> Donovan Duffy, P.E. Richard Meyer, P.E. Jitendra Shah, P.E. Alton Davis, A.I.A. James Papia, A.I.A. Alfonso Romero, R.A. Elena Anderson John Connolly  <b>HIGHLIGHTS</b> -New Construction -Administrative Office Building -Site Work	<p>Meyer managed the design and construction administration of an administrative office building for the Assumption Parish Waterworks District #1 located in Napoleonville, Louisiana. The building will serve as an administration building for citizens to pay their water bill and serve as the official meeting place for the Board of Commissioners for the Waterworks District #1.</p> <p>A new parking lot was constructed at the rear of the building for the administration staff and an extension of the front parking lot for visitors. The spaces that are in the new administration building will be an entrance lobby where citizens will pay their water bill, an open office area for the administration staff, 6-private offices, men's and women's restrooms, lounge/lunchroom, Commissioners Board Room for public meetings, Commissioners private conference room, storage closets, exterior covered patio area, mechanical, electrical, janitorial, phone and computer rooms and other ancillary spaces deemed necessary for the operations of the District.</p>	
<b>Completion Date</b> <b>(Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
2025 (E)	\$3.1M	100%



## L. WORK BY FIRM (CONTINUED)

PROJECT NO. 9		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
	Architectural & Engineering Design, Construction Administration	
<p><b>City of New Orleans Sanitation Field Office and Warehouse</b> New Orleans, Louisiana (Orleans Parish)</p> <p>City of New Orleans Capital Project Administration Phone: (504) 658-8688 Jacob Roland, Project Manager Email: <a href="mailto:jroland@nola.gov">jroland@nola.gov</a></p> <p><b>KEY PERSONNEL</b> Donovan Duffy, P.E. Richard Meyer, P.E. James Papia, A.I.A. Ray Brown, A.I.A. Elena Anderson</p> <p><b>HIGHLIGHTS</b> -FEMA Funded -New Construction -Multi-Purpose Office Facility -Site Work</p>	<p><b>Meyer Engineers, Ltd. (Meyer)</b> is responsible for the design and construction drawings and specifications of a <b>new 15,000 square foot Sanitation Field Office and Warehouse</b> in New Orleans. The project site is the location of a former warehouse structure which was damaged in Hurricane Katrina and was subsequently demolished, leaving a 15,000 square feet concrete slab with foundations approximately 3 feet high. An assessment was done of the existing slab and foundation to determine its viability for potential reuse in the development of a new field operations and warehouse facility. This project is FEMA funded.</p> <p>Meyer is designing a pre-engineered metal building in two sections, with the conditioned areas in a shorter form abutting a conventional warehouse with gable roof. The proportions and placement on the slab will be determined by structural analysis and testing, but the setup will have space at the north end for deodorizer tanks, vehicle washing, and a generator. A new driveway connects the east and west vehicle areas and allows for a loop of vehicle circulation. New ramps, stairs, and parking will make the facility ADA compliant and accessible.</p> <p>The new building complements the transfer station in color and uses a mixture of metal panel and concrete block on the exterior. The building shape provides opportunities for new signage visible from the overpass. The project will benefit from new signage and wayfinding. Landscape areas and islands will help direct people and be part of the stormwater strategy.</p>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2025 (E)	\$8.8M	100%

PROJECT NO. 10		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
	Architectural & Engineering Design, Construction Administration	
<p><b>Fisher High School Temporary Facility at Westbank Community School</b> Marrero, LA (Jefferson Parish)</p> <p>Jefferson Parish Public School System Steve Faust Phone: (504) 349-8595 Email: <a href="mailto:Stephen.faust@jpschools.org">Stephen.faust@jpschools.org</a></p> <p><b>KEY PERSONNEL</b> Donovan Duffy, P.E. Richard Meyer, P.E. Alton Davis, A.I.A. James Papia, A.I.A. Elena Anderson</p> <p><b>HIGHLIGHTS</b> -Multi-Purpose Facility -Hurricane Ida Renovations -FEMA Funded</p>	<p>The school campus of Fisher Middle High School, a Jefferson Parish School, in Lafitte, LA. was badly damaged during Hurricane Ida. Hurricane Ida devastated the area on August 29, 2021. To provide the students at Fisher Middle High School a more permanent Temporary School, this project consists of renovations and upgrades, and the installation of two 10 classroom portable buildings with restrooms to the former Jefferson Parish Schools (JPS) Westbank Community school site located 2590 Barataria Blvd. Marrero, LA 70072. This site will be the 3–4-year temporary home to Fisher Middle High School.</p> <ul style="list-style-type: none"> <li>• Band Building needs: paint, new ceiling, complete restroom renovations, new LED lighting.</li> <li>• Classroom Building: paint restroom renovations, new ceilings, and LED lighting.</li> <li>• Main Building: extensive restroom renovations, new flooring, new base, new ceilings, new LED lighting, patch walls, paint, one new classroom door on the second floor, address blocked exit door (JPS to address leak and advise A/E if additional scope is required to address).</li> <li>• Gym: restroom renovations, modify the concession for food service (large enough to serve food prepared at a different site, modify serving windows to serve meals to students. Second floor: paint, new ceiling, and lighting. Stairs: paint, new ceiling, LED lighting.</li> <li>• Two (2) 10 Classroom Portables: pile supported foundation design, utility tie-ins</li> <li>• Connect all buildings with a covered walkway (wood construction with standing seam metal roof)</li> <li>• Fire Road from rear property gate with additional 175 parking spaces.</li> </ul>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2023	\$4.0M	100%

**M. List all prior and/or on-going litigation between Firm and JEDCO. Please attach additional pages if necessary.**

Parties:		Status/Result of Case:
Plaintiff:	Defendant:	
1.		NONE  NOT APPLICABLE
2.		
3.		
4.		

**N. Use this space to provide any additional information or description of resources supporting Firm's qualifications for the proposed project.**

**PROFESSIONAL TRAINING AND EXPERIENCE**

**Meyer Engineers, Ltd. (Meyer)** is a Louisiana registered Engineering and Architectural firm located in **Metairie, LA**, with **Mr. Donovan P. Duffy, P.E. serving as its current President since January 2024**. **Meyer Engineers, Ltd.** is the continuation of the firm of Hamilton, Meyer and Associates, Inc., Architects and Engineers which was started in 1967 and was dissolved in 1981, after which **Mr. Charles Meyer, P.E.** served as President until 2000 when his son was elected **President** of the firm. **Mr. Richard C. Meyer, P.E.** lead the firm for over 40 years and is currently a **Senior Consulting Engineer**. for the firm. Our parent corporation, **Thompson Holding, Inc. (THI)** is family of companies that provide architecture, engineering, construction management, environmental services, and inspection services. Our sister companies, **Thompson Engineering and Watermark Design Group** bring over 70 plus years of experience and substantial manpower (over 500 employees) in support of **Meyer Engineers, Ltd.**

**Meyer's** key personnel for this project have **substantial expertise in performing architectural and engineering services that include architectural design, structural / civil engineering design, Revit, and CADD drafting and construction administration**. Our firm offers knowledge and technical ability in all fields of architectural engineering practice including the design and preparation of construction documents for all types of public buildings including Libraries, Fire Stations, City Halls, Multi-Purpose Buildings, and Recreational Structures. These tasks include developing programs, schematic / concept plans, marketing materials, pre-design and design cost estimates, interior design documents, and construction drawings / specifications.

**Meyer Engineers, Ltd.** is well versed in FEMA rules and regulations having work with FEMA and 3<sup>rd</sup> party project management firms on numerous repair and replacement projects that were funded by FEMA, having resulted from catastrophic events (hurricanes and floods). Our professional staff clearly understand the detailed paperwork and accounting practices required by this federal agency. **In 2022 Meyer was selected by the City of Kenner to perform FEMA Disaster Recovery damage assessments, as well as architectural & engineering services.** Meyer has been working hand-in-hand with Kenner Senior administrative staff, public works officials, and building officials, coordinating on damage assessments as well as on FEMA claims for many of Kenner's public buildings.

It should also be noted that **Meyer Engineers** has completed numerous DOTD projects and the staff has a great deal of experience working on airport facilities, such that they have dealt with FAA requirements on previous projects. **Meyer's** architectural & engineering experience includes the following, many of which are profiled in the firm's project experience in **Section L. of this document**:



**N. Use this space to provide any additional information or description of resources supporting Firm's qualifications for the proposed project.**

**CAPACITY FOR TIMELY COMPLETION OF THE WORK**

**Meyer** has an excellent record of delivering quality professional service in a timely manner to its public and private clients and the firm has never been placed in default for not meeting their performance schedules. The firm is always cognizant of the total project costs and schedules, including architectural, engineering, property acquisition and construction costs and will consider each of these important factors in the design of the project. Meyer has employs a time tested and proven quality control program for properly coordinating all of the project documentation (prime and consultants) and the design team's current work is such that personnel are immediately available to manage the project and begin the work.

**LOCATION WHERE WORK WILL BE PERFORMED BY FIRM**

**MEYER ENGINEERS, LTD. (MEYER)** is an Engineering/Architectural firm located in **Jefferson Parish, LA**. Work for this project will be performed at the **MEYER** headquarters office located at:

**4937 Hearst Street - Suite 1B**

**Metairie, Louisiana 70001.**

**MEYER's** location within **Jefferson Parish** allows us to be at any of the project sites within **ten (10) minutes**.

**SIZE OF FIRM AND TEAM PERSONNEL**

Meyer Engineers, Ltd. currently employs twelve (12) Louisiana Licensed Civil Engineers (two (2) with structural experience and all with site planning experience), one (1) Louisiana Licensed Mechanical Engineer, one (1) Engineer Intern, five (5) Licensed Architects, one (1) Licensed Interior Designer, one (1) Planner (Urban & Regional), fifteen (15) Construction Inspectors, and two (2) CADD Technician, **all located within Jefferson Parish, Louisiana.**

**Meyer Engineers, Ltd.** has all the available personnel and the facilities to service this account. **Our firm has worked closely with the Government of Jefferson Parish for over 50 years** and has an excellent relationship with the administration and city council. Our firm's equipment includes approximately thirty (30) computers, two (2) photocopiers, ten (10) printers capable of printing black & white and/or color in various sizes, and two (2) plotters for AutoCAD Drawings. Some of the computer software Meyer Engineers, Ltd. owns includes Revit, AutoCAD, HydroCAD (drainage design), Encaspe (rendering), Microstation, and Microsoft Projects Scheduling Program. Meyer Engineers, Ltd. also has scanning capabilities, and in-house reproduction capabilities. All firm equipment and software is available for this project. Meyer Engineers, Ltd. can provide contract drawings in Revit, AutoCAD, or Microstation format and contract specifications in Microsoft Word format.



**N. Use this space to provide any additional information or description of resources supporting Firm's qualifications for the proposed project.**

**SIZE OF FIRM AND TEAM PERSONNEL (CONTINUED)**

**MEYER'S WORKING RELATIONSHIP WITH THOMPSON ENGINEERING AND WATERMARK DESIGN**

**Meyer** became part of the **Thompson Holdings** family of companies in 2022, which includes the firms **Thompson Engineering** and **Watermark Design**. As **Meyer Engineering Ltd.**, our team still operates somewhat independently; our management and staff remain 100% local and based in Louisiana.

Since Thompson Engineering and Watermark Design under the same corporate holding group as Meyer, additional support staff and team members from Thompson and Watermark are not considered part of a separate sub-consultant team, and are instead considered staff within the Meyer organization. This flexibility allows us to rapidly adapt to evolving project circumstances, especially in scenarios where additional staffing support & similar experience can be utilized.

**PAST PERFORMANCE**

**Meyer** has been deeply involved in working with **Jefferson Parish** on various projects over the **past five decades**. **Meyer** has worked on projects for local municipalities as well as state and Federal contracts. The firm is very familiar with the **City of Kenner's** standards of practice and design requirements, understands the needs of the Parish, and can work within this project's designated time and budget constraints. **Meyer** has a recognized track record of providing our services in a timely and professional manner.

**Meyer** has recently worked with **Jefferson Parish** on numerous projects including:

- City of Kenner, City Hall Renovations
- Westwego City Hall
- City of Kenner, Disaster Recovery Contract
- City of Kenner, Fire Station No. 38
- City of Kenner, Fire Station No. 37 & 39 Repairs
- Ree Alario Special Needs Center
- Pontiff Multi-Purpose Facility
- City of Kenner, Louis Armstrong Airport Plan Review
- Town of Jean Lafitte, Town Hall New Terminal
- Jefferson Parish Streets Dept. Renovations
- Veterans Boulevard, Kenner Path
- Jefferson Parish Fire Training Center
- Jefferson Parish, Bonnabel Boat Launch Sheriff Station

**ADVERSARIAL LEGAL PROCEEDINGS WITH THE PARISH**

There is no ongoing litigation between **Meyer** and **Jefferson Parish**. There are no adversarial legal proceedings between **Meyer** and the **City**. The litigation involving the Alario Center Kitchen and Hornet Addition, which Meyer was a party has been amicably resolved between the parties and as such dismissed.

**N. Use this space to provide any additional information or description of resources supporting Firm's qualifications for the proposed project.**

**PRIOR SUCCESSFUL COMPLETION OF PROJECTS**

The following references can attest to the quality of work for architectural projects of Meyer Engineers, Ltd.

- City of Kenner Public Works Department, Jose Gonzales - Phone: (504) 468-7515
- Port of South Louisiana, Paul Matthews – Phone: (985) 652-9278
- Jefferson Parish Capital Projects, Neil Schneider - Phone: (504) 736-6833
- Jefferson Parish Parks and Recreation, Mario Bazile - Phone: (504) 736-6999
- Town of Jean Lafitte, Mayor Timothy Kerner - Phone: (504) 689-7801

**EXPERIENCE IN RESILIENCY, COST EFFECTIVE HAZARD MITIGATION, GREEN ENERGY EFFICIENT & MODERN IT PRACTICES**

Meyer's staff brings a wealth of experience in resiliency, cost effective hazard mitigation (including Section 404 / Stafford Act), green energy efficiency, and modern information technology practices. No project can be considered successful if the solutions only address the current and do not address the future. To that end, our project focus includes research and implementation of the following practices:

**Resiliency and Sustainability:** Our firm has designed numerous projects in this harsh coastal environment, and we are keenly aware of the products best suited to stand up to said elements. On every project, we are considerate of both the initial construction cost and the long-term expenses for operations and maintenance. When specifying the products to be used, we are diligent in understanding their resiliency and sustainability such that will last and will not require expensive up-keep or replacement. Meyer has developed a database of specifications for durable and long-lasting materials and we are constantly updating it by researching the latest product and technologies.

**Cost Effective Hazard Mitigation:** Buildings are not designed to last years but to last decades and, in South Louisiana, that means designing the structure such that they mitigate future hazards. Whether implementing exterior wind fenestration hardening, roof impact prevention, or ground floor flood protection, the mitigation work should be such that it is cost effective for the long term. Meyer employs a method of cost benefit analysis for our clients to better understand the value of the added initial cost for mitigation as it relates to the avoidance of future claims and damages costs. Our staff has also worked on projects (with FEMA and GOSHEP) that were funded by grants authorized under Section 404 of the Robert T Stafford Disaster Relief and Emergency Assistance; having done so, we are understanding of the detailed paperwork and rigid guidelines for hazard mitigation funding.

**Green Energy Efficiency:** As design professionals, Meyer assumes a certain responsibility to our local community and the public to be cognizant of energy use in all of our design projects. Beyond what is required by the newly adopted Energy Codes, we and our team of consultants strive to implement design elements and systems that are cost-effective and energy efficient beyond said limits. In addition, we pride ourselves on our always ongoing research into new materials and equipment that serve to save energy. In fact, we schedule regular in-house learning workshops to better understand the latest techniques for implementing the green energy elements and technologies in our current projects. We are also keen in understanding how initial cost for energy saving measures pays dividends in the form of the building life cycle cost savings.

**Modern Information Technology Practices:** Relative to modern information technology, Meyer uses the latest hardware and software for design and communication. We are currently implementing artificial intelligence into our working processes and have become very knowledgeable about communication and data security. We bring this knowledge to our project designs and work with our clients to clearly understand, not just their building needs, but their operational needs including technology, security, audio/visual, etc. In addition, we always design for our clients with their physical and digital security in mind and work directly with them to address current and future needs for both.

**N. Use this space to provide any additional information or description of resources supporting Firm's qualifications for the proposed project.**

**QUALITY CONTROL AND QUALITY ASSURANCE**

First and foremost, Meyer Engineers, Ltd. implements a Quality Control and Quality Assurance Plan for each project to avoid any design errors or omissions in the design documents and assure the project remains in budget. Regarding design responsibility, MEL is committed to delivering all projects with a complete and thorough set of drawings and specifications (documents) using the following tools that we have developed and improved upon over the past 50 years:

- Project Management Form to confirm that all aspects of the project are completed, completed in the proper order, and completed in a timely manner.
- Scope of Work prepared and reviewed in the Programming Phase of the project and updated at the completion of each phase of the project.
- Building Code Analysis Form for use in preparing and reviewing documents for code compliance including the International Building Code (IBC), National Fire Protection Association (NFPA) Life Safety Code 101 and the International Fire Code.
- Probable Construction Cost Estimate that is prepared and reviewed in the Programming Phase of the project and will be updated at the completion of each phase of the project. Our cost estimates are developed using current actual cost data for construction projects in South Louisiana and R. S. Means as a second resource to verify and check our cost estimates.
- Mock Drawing Sheets for planning the drawings and details required for the project. This helps the project manager plan each drawing sheet to plan all building components are properly and accurately detailed.
- Master Specifications improve development, efficiency, and content quality for every specification section resulting in project specifications that are comprehensive and unambiguous.
- Master Details – a portfolio of details that have proven to be successful on project after project that assure the design is of sound quality and clearly detailed for construction.
- Design File is a compilation of all the information collected, used and not used, by the design team when working on the project. In addition to the tools referenced above, the design file contains other items such as project calculations (i.e. wind, load, etc.), project reports, product data, schedules, and prior approvals.

At the completion of the construction documents phase of the project and before bidding, a Quality Review is performed by a seasoned and experienced staff architect that has not been involved in the project so that a fresh pair of eyes can evaluate the drawings and specifications and make suggestions to improve the documents. This quality review helps to produce the best possible set of documents. It should be noted that Architects are expected to perform to the standard of care using the same level of skill and care employed by other architects practicing under the same or similar circumstances in the same geographical area. At Meyer, we strive to provide exceptional professional service and design value to our clients.

**COST CONTROL**

Cost can be the driving force or an impeding factor in determining the future of a project. Being able to make accurate cost estimates is key to delivering a solid project. Cost estimating utilizes many techniques that translate the project scope into deliverables and develop an approximation of costs required to complete the project.

To prepare and work within budgets, we generate the construction cost estimates based on linear and square foot take-offs from the preliminary program and plans. We provide a detailed breakdown of the estimated project costs using the most recent Schedules of Value for other recent projects in the local market based on the trades and products involved. In addition, we confirm manufacturer material costs, predominant wage and labor cost, and determine what is the appropriate current market pricing to apply to the project at hand in to more accurately estimate the actual cost of construction. We also employ RS Means as a secondary source of cost data to verify our estimates and the project budget. As well, we update the cost estimate / budget at each phase of documentation from programming through construction documents.

Meyer has nearly 60 years of experience in both Engineering and Architectural design. Our project team has worked on hundreds of projects with many of them being school and academic projects. This experience has allowed us to organize a vast database of construction costs, and the project team uses its vast experience and database in developing cost estimates.

As it relates to this project specifically, Meyer and Rostan will work with City personnel, GOHSEP and FEMA representatives to maximize the funds available for construction through FEMA's 50/50 Guidelines in the PAPPG. This will include detailed code analysis of the previous City Hall structures as it compares to today's codes. FEMA will reimburse the City for all required code improvements. However, all correct protocols must be followed in order to receive these additional funds. Mr. Duffy's knowledge of the 50/50 rulings for these buildings specifically, along with Rostan personnel's past performance on FEMA reimbursement projects, will ensure that the City gets all available reimbursement funds through both insurance and FEMA.

**N. Use this space to provide any additional information or description of resources supporting Firm's qualifications for the proposed project.**

**WHY CHOOSE MEYER?**

**Knowledgeable:** Working for **Jefferson Parish** for over five (5) decades has provided Meyer with intimate knowledge of the systems and the processes. Our staff is well known by the administration and has intimate knowledge of the infrastructure needs of the area. This knowledge along with the understanding of the City of Kenner Standards allow Meyer to be the perfect firm on this important contract.

**Responsiveness:** As a professional service firm, we realize that time is money and as such we are very sensitive to the needs of our clients and project deadlines. From the initial proposal stage to project close-out and delivery, Meyer management and staff pride themselves on meeting schedules and responding to client requests.

**Reliability:** Meyer Engineers, Ltd. has been in business since 1965, and is a second- generation owned firm. As a pillar of the Jefferson Parish business community, Meyer has for decades provided our clients with quality designs for the built environment. Our long-standing reputation as a trusted partner with our clients will remain for future generations.

**Resourcefulness:** Applying new processes, methodologies and techniques allows us to take a proactive approach to solving project challenges and deliver your projects better and faster. Our team is constantly searching for new ways to identify funding through grant programs, and the management staff sources the latest technologies and design trends.

**O. To the best of my knowledge, the foregoing is an accurate statement of facts.**

Signature: \_\_\_\_\_



Print Name: DONOVAN P. DUFFY, P.E.

Title: PRESIDENT & PRINCIPAL-IN-CHARGE

Date: 12/11/2024



**CENTRALBIDDING**  
FROM CENTRAL AUCTION HOUSE

**Architectural design, engineering, per-construction services and  
construction management for the construction of a Greater New Orleans  
Food & Beverage Incubator**

Jefferson Parish Economic Development Commission (JEDCO)

Project documents obtained from [www.CentralBidding.com](http://www.CentralBidding.com)

07-Nov-2024 11:53:35 AM



## **Technical Evaluation Committee (TEC) Questionnaire**

### **Instructions**

- The Technical Evaluation Committee (TEC) Questionnaire shall be used for professional services related to architecture, engineering, or survey projects.
- **The TEC Questionnaire should be completely filled out. Complete and attach ALL sections. Insert “N/A” or “None” if a section does not apply or if there is no information to provide.**
- Questionnaire must be signed by an authorized representative of the Firm. Failure to sign the questionnaire shall result in disqualification of proposer pursuant to J.P. Code of Ordinances Sec. 2-928.
- All subcontractors must be listed in the appropriate section of the Questionnaire. Each subcontractor must provide a complete copy of the TEC Questionnaire, applicable licenses, and any other information required by the advertisement. Failure to provide the subcontractors' complete questionnaire(s), applicable licenses, and any other information required by the advertisement shall result in disqualification of proposer pursuant to J.P. Code of Ordinances Sec. 2-928.
- If additional pages are needed, attach them to the questionnaire and include all applicable information that is required by the questionnaire.

## TEC Professional Services Questionnaire

**A. Project Name and Advertisement Resolution Number:**

New Orleans Food & Beverage Incubator (RFQ No. 24-1211)

**B. Firm Name & Address:**

Futch Design Associates, Inc.  
7948 Goodwood Boulevard  
Baton Rouge, Louisiana 70806

**C. Name, title and contact information of Principal, as defined in Section 2-926 of the Jefferson Parish Code of Ordinances, who is a registered, licensed architect, professional engineer, or surveyor in the State of Louisiana:**

Gregory K. Futch, President  
Food Service Facilities Designer/Consultant  
225.923.1289

**D. Name and contact information of employee who is a registered and licensed architect, professional engineer, or surveyor in the State of Louisiana in the applicable discipline. A subcontractor may be substituted here only if the advertised Project requires more than one discipline.**

Gregory K. Futch  
225.923.1289

**NOTE: Licenses are not offered for Food Service Consultants.**

**E. Please provide the number of employees whose primary function corresponds with each category:**

<input checked="" type="checkbox"/> 1 Administrative	<input type="checkbox"/> Estimators	<input checked="" type="checkbox"/> 1 Specification Writers
<input type="checkbox"/> Architects (Licensed)	<input type="checkbox"/> Geologists	<input type="checkbox"/> Structural Engineers
<input type="checkbox"/> Chemical Engineers	<input type="checkbox"/> Geotechnical Engineers	<input type="checkbox"/> Graduate Engineers
<input type="checkbox"/> Civil Engineers	<input type="checkbox"/> Interior Designers	<input type="checkbox"/> Project Managers
<input type="checkbox"/> Construction Inspectors	<input type="checkbox"/> Landscape Architects	<input type="checkbox"/> Clerical
<input type="checkbox"/> Ecologists	<input type="checkbox"/> Land Surveyor	<input type="checkbox"/> Grant/Funding Specialist
<input type="checkbox"/> Electrical Engineers	<input type="checkbox"/> Mechanical Engineers	<input type="checkbox"/> Sanitary Engineers
<input type="checkbox"/> Engineer Intern	<input type="checkbox"/> Environmental Engineers	
<input type="checkbox"/> Professional Land Surveyors	<input checked="" type="checkbox"/> 1 Food Service Consultant	<input checked="" type="checkbox"/> 3 TOTAL

**F. Is this submittal by a JOINT-VENTURE? Please check: YES NO**

**If marked "No" skip to Section I. If marked "yes" complete Sections G-H.**

## TEC Professional Services Questionnaire

**G. If submittal is by JOINT-VENTURE, list the firms participating and outline specific areas of responsibility (including administrative, technical, and financial) for each firm. Please attach additional pages if necessary.**

1.

2.

**H. Has this JOINT-VENTURE previously worked together? Please check:**  
**YES          NO**

**I. List all subcontractors anticipated for this Project. Please note that all subcontractors must submit a fully completed copy of this questionnaire, applicable licenses, and any other information required by the advertisement. See Jefferson Parish Code of Ordinances, Sec. 2-928(a)(3). Please attach additional pages if necessary.**

Name & Address:	Specialty:	Worked with Firm Before (Yes or No):
1. N/A		
2. N/A		
3. N/A		

**J. Please specify the total number of support personnel that may assist in the completion of this Project:**

  3

## TEC Professional Services Questionnaire

**K. List the professional in charge, key persons, specialists, and individual consultants anticipated for this Project and provide their relevant information below. If necessary, please attach additional documentation (i.e. resume) that demonstrates the employment history and experience of the Firm's key persons that may assist in the completion of this Project. Please attach additional pages if necessary.**

### **PROFESSIONAL IN CHARGE OF PROJECT:**

**Name & Title:**

Gregory K. Futch, President

**Project Assignment:**

Food Service Facilities Designer/Consultant

**Name of Firm with which associated:**

Futch Design Associates, Inc.

**Years' experience with this Firm:**

34

**Education: Degree(s)/Year/Specialization:**

3 Years Business Administration  
1984-1988

**Active registration: Year first registered/discipline:**

Licenses are not offered for Food Service Consultants.

**Other experience and qualifications relevant to the proposed Project:**

Professional Member of Foodservice Consultants Society

Ongoing attendance to manufacturer-hosted seminars and industry/food service equipment conventions

## TEC Professional Services Questionnaire

<b>KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:</b>
<b>Name &amp; Title:</b>
Gregory K. Futch, President
<b>Project Assignment:</b>
Food Service Facilities Designer/Consultant
<b>Name of Firm with which associated:</b>
Futch Design Associates, Inc.
<b>Years' experience with this Firm:</b>
34
<b>Education: Degree(s)/Year/Specialization:</b>
3 Years Business Administration 1984-1988
<b>Active registration: Year first registered/discipline:</b>
Licenses are not offered for Food Service Consultants.
<b>Other experience and qualifications relevant to the proposed Project:</b>
Professional Member of Foodservice Consultants Society  Ongoing attendance to manufacturer-hosted seminars and industry/food service equipment conventions



## TEC Professional Services Questionnaire

<b>KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:</b>
<b>Name &amp; Title:</b>
<b>Project Assignment:</b>
<b>Name of Firm with which associated:</b>
<b>Years' experience with this Firm:</b>
<b>Education: Degree(s)/Year/Specialization:</b>
<b>Active registration: Year first registered/discipline:</b>
<b>Other experience and qualifications relevant to the proposed Project:</b>

## TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:	
Name & Title:	
Project Assignment:	
Name of Firm with which associated:	
Years' experience with this Firm:	
Education: Degree(s)/Year/Specialization:	
Active registration: Year first registered/discipline:	
Other experience and qualifications relevant to the proposed Project:	

## TEC Professional Services Questionnaire

<b>KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:</b>
<b>Name &amp; Title:</b>
<b>Project Assignment:</b>
<b>Name of Firm with which associated:</b>
<b>Years' experience with this Firm:</b>
<b>Education: Degree(s)/Year/Specialization:</b>
<b>Active registration: Year first registered/discipline:</b>
<b>Other experience and qualifications relevant to the proposed Project:</b>

## TEC Professional Services Questionnaire

**L. Work by Firm or Joint-Venture members which best illustrates current qualifications relevant to this Project. Please include any and all work performed for Jefferson Parish. Please attach additional pages if necessary.**

### PROJECT NO. 1

Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Washington School Metairie, Louisiana Jefferson Parish Schools claire.delerno@jpschools.org	Food Service Facilities Design/Consulting	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
Estimated 2026	Unknown	Estimated \$630,000

### PROJECT NO. 2

Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Jefferson Head Start School Harvey, Louisiana Jefferson Parish Schools claire.delerno@jpschools.org	Food Service Facilities Design/Consulting	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
Unknown	Unknown	Estimated \$195,000

## TEC Professional Services Questionnaire

<b>PROJECT NO. 3</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility</b>	
Patrick F. Taylor Academy Avondale, Louisiana Jefferson Parish Schools claire.delerno@jpschools.org	Food Service Facilities Design/Consulting	
Completion Date (Actual or estimated)	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2013	Unknown	Estimated \$350,000

<b>PROJECT NO. 4</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
East Jefferson Levee District Kenner, Louisiana	Food Service Facilities Design/Consulting	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
Unknown	Unknown	Estimated \$150,000



## TEC Professional Services Questionnaire

<b>PROJECT NO. 5</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
Louisiana State University Agriculture Center Waste System Baton Rouge, Louisiana	Food Service Facilities Design/Consulting	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
2017-Schematic Design Drawings Only	Unknown	Unknown

<b>PROJECT NO. 6</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
Louisiana State University Agriculture Center Incubator Baton Rouge, Louisiana	Food Service Facilities Design/Consulting	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
2015	Unknown	Estimated \$465,000

## TEC Professional Services Questionnaire

<b>PROJECT NO. 7</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>

<b>PROJECT NO. 8</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>

## TEC Professional Services Questionnaire

<b>PROJECT NO. 9</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>

<b>PROJECT NO. 10</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>

## TEC Professional Services Questionnaire

**M. List all prior and/or on-going litigation between Firm and Jefferson Parish. Please attach additional pages if necessary.**

Parties:		Status/Result of Case:
Plaintiff:	Defendant:	
1. N/A		
2.		
3.		
4.		

**N. Use this space to provide any additional information or description of resources supporting Firm's qualifications for the proposed project.**

Futch Design Associates, Inc. has provided services on more than 1500 projects which cover a wide variety of types of installation in locations throughout the United States with projects ranging up to \$8,000,000 in food and beverage equipment costs. While most of our projects are located in the southeastern United States, we have provided our services in many of the continental states as well as a few international locations. Our services include needs assessments, schematic design studies/drawings, design development phase drawings, contract document drawings, cost estimating, food service equipment specifications, construction administration services, and site visits to ensure a well-coordinated design to meet project requirements.

**O. To the best of my knowledge, the foregoing is an accurate statement of facts.**

Signature:  Print Name: Gregory K. Futch

Title: President Date: November 18, 2024



## **Technical Evaluation Committee (TEC) Questionnaire**

### **Instructions**

- The Technical Evaluation Committee (TEC) Questionnaire shall be used for professional services related to architecture, engineering, or survey projects.
- **The TEC Questionnaire should be completely filled out. Complete and attach ALL sections. Insert “N/A” or “None” if a section does not apply or if there is no information to provide.**
- Questionnaire must be signed by an authorized representative of the Firm. Failure to sign the questionnaire shall result in disqualification of proposer pursuant to J.P. Code of Ordinances Sec. 2-928.
- All subcontractors must be listed in the appropriate section of the Questionnaire. Each subcontractor must provide a complete copy of the TEC Questionnaire, applicable licenses, and any other information required by the advertisement. Failure to provide the subcontractors' complete questionnaire(s), applicable licenses, and any other information required by the advertisement shall result in disqualification of proposer pursuant to J.P. Code of Ordinances Sec. 2-928.
- If additional pages are needed, attach them to the questionnaire and include all applicable information that is required by the questionnaire.

## TEC Professional Services Questionnaire

**A. Project Name and Advertisement Resolution Number:**

SOQ 24-1211 New Orleans Food & Beverage Incubator

**B. Firm Name & Address:**

Marrero, Couvillon & Associates, LLC.  
3525 Hessmer Ave., Suite 304  
Metairie, LA 70001

**C. Name, title and contact information of Principal, as defined in Section 2-926 of the Jefferson Parish Code of Ordinances, who is a registered, licensed architect, professional engineer, or surveyor in the State of Louisiana:**

Kimball Schlafly, P.E.  
Project Manager/Engineer  
(504) 834-3448  
kschlaflly@mca-llc.com

**D. Name and contact information of employee who is a registered and licensed architect, professional engineer, or surveyor in the State of Louisiana in the applicable discipline. A subcontractor may be substituted here only if the advertised Project requires more than one discipline.**

Kimball Schlafly, P.E.  
Project Manager/Engineer  
(504) 834-3448  
kschlaflly@mca-llc.com

**E. Please provide the number of employees whose primary function corresponds with each category:**

<u>7</u> Administrative	<u>1</u> Estimators	<u>    </u> Specification Writers
<u>1</u> Architects (Licensed)	<u>    </u> Geologists	<u>1</u> Structural Engineers
<u>    </u> Chemical Engineers	<u>    </u> Geotechnical Engineers	<u>    </u> Graduate Engineers
<u>    </u> Civil Engineers	<u>    </u> Interior Designers	<u>2</u> Project Managers
<u>    </u> Construction Inspectors	<u>    </u> Landscape Architects	<u>    </u> Clerical
<u>    </u> Ecologists	<u>    </u> Land Surveyor	<u>    </u> Grant/Funding Specialist
<u>4</u> Electrical Engineers	<u>6</u> Mechanical Engineers	<u>    </u> Sanitary Engineers
<u>    </u> Engineer Intern	<u>    </u> Environmental Engineers	<u>5</u> Designers
<u>    </u> Professional Land Surveyors	<u>2</u> CADD Operators	<u>29</u> TOTAL

**F. Is this submittal by a JOINT-VENTURE? Please check: YES      NO   X**

**If marked "No" skip to Section I. If marked "yes" complete Sections G-H.**

## TEC Professional Services Questionnaire

**G. If submittal is by JOINT-VENTURE, list the firms participating and outline specific areas of responsibility (including administrative, technical, and financial) for each firm. Please attach additional pages if necessary.**

1. N/A

2.

**H. Has this JOINT-VENTURE previously worked together? Please check:  
YES \_\_\_\_\_ NO \_\_\_\_\_**

**I. List all subcontractors anticipated for this Project. Please note that all subcontractors must submit a fully completed copy of this questionnaire, applicable licenses, and any other information required by the advertisement. See Jefferson Parish Code of Ordinances, Sec. 2-928(a)(3). Please attach additional pages if necessary.**

Name & Address:	Specialty:	Worked with Firm Before (Yes or No):
1. None		
2.		
3.		

**J. Please specify the total number of support personnel that may assist in the completion of this Project:  
TBD**

## TEC Professional Services Questionnaire

- K. List the professional in charge, key persons, specialists, and individual consultants anticipated for this Project and provide their relevant information below. If necessary, please attach additional documentation (i.e. resume) that demonstrates the employment history and experience of the Firm's key persons that may assist in the completion of this Project. Please attach additional pages if necessary.**

### **PROFESSIONAL IN CHARGE OF PROJECT:**

**Name & Title:**

Kimball M. Schlafly, P.E., Sr. Electrical Engineer

**Project Assignment:**

Sr. Electrical Engineer

**Name of Firm with which associated:**

Marrero, Couvillon & Associates, LLC.

**Years' experience with this Firm:**

4

**Education: Degree(s)/Year/Specialization:**

Bachelor of Science / 1988 / Electrical Engineering

**Active registration: Year first registered/discipline:**

1993 Electrical Engineer

**Other experience and qualifications relevant to the proposed Project:**

Mr. Schlafly has over 34 years of engineering experience in electrical engineering, project engineering and project management. He has been responsible for various projects requiring design of lighting, low and medium voltage power distribution, standby and emergency power systems, telecommunications, fire alarm, access control, video surveillance, and theatrical audio/visual and lighting systems. Mr. Schlafly has worked on projects with clients in both the public and private sector, such as the Recovery School District in New Orleans, Facility Planning and Control in Baton Rouge, Tulane University, Loyola University, University of New Orleans, as well as with various Architects, Engineering firms, and building owners. Prior to joining Marrero, Couvillon & Associates, Mr. Schlafly was managing partner of his own firm, working for contractors and owners on design-build projects as well as architects on design-bid projects.

- **Low Barrier Shelter, New Orleans, Louisiana** – MCA worked with architect The Mathes Group on a homeless shelter project for the City of New Orleans. The facility provides year-round, 24-hour shelter for homeless adults with minimal restrictions. The work involved demolition and build-out within an existing building that was previously used for medical purposes. MCA provided engineering design for HVAC, plumbing, fire protection and electrical systems for the project.
- **City of New Orleans Fire Engine No. 36, New Orleans, Louisiana** - MCA was responsible for the mechanical, electrical and plumbing systems for a 4-bay fire station with living quarters for nine fire fighters, their supervisors, apparatus and support equipment. This project included utility hook-ups and tie-downs for trailers for temporary housing; phased demolition of the existing facility so that it could remain operable during construction; rebuilding the programmed facility, and removal of temporary utilities and site clean-up of NOFD property.
- **Municipal and Traffic Court Renovations, New Orleans, Louisiana** - This project included a complete renovation of a three-story building to increase the New Orleans Municipal Courts building from 4 courtrooms to 7. Project also includes renovating one floor of the old VA Hospital to serve as a Temporary Courts building. The VA Temporary Courts scope included demolishing all existing mechanical systems and replacing with new air handlers and chilled water piping, new piping for domestic water, all new ductwork, Fan Coil units, demolition and replacement of sewer piping, and design of holding cell for prisoners, modifications to the sprinkler system, and security systems. The Municipal Courts renovations included the demolition of the existing mechanical systems and installation of new chillers, boilers, pumps, and cooling towers, Air Handling Units, domestic water system, fire alarm system, security systems, a new elevator, and a holding cell in ground floor for prisoners. Since the utility plant also provides all utilities (chilled water, heating water, domestic water, and electricity) to the police headquarters building next door, the design had to include temporary utilities during the construction period and connecting all new systems to the police building.
- **Ellis Marsalis Center for Music, New Orleans, Louisiana** - New facility consisting of theater, recording studio, music practice rooms, and community outreach spaces. Provided design for new electrical service and distribution, lighting, fire alarm, access control integrated electronic security systems, and telecommunications distribution. Design and installation included acoustically isolated zones, dedicated technical power distribution, theatrical lighting, and an audio system designed by Telaske out of Chicago. Subsequent work included power quality analysis to determine source of surges from utility and force appropriate repairs to stop the surges.
- **City Hall and Civil Courts Mechanical and Electrical Upgrades - New Orleans, Louisiana** - MCA is providing mechanical and electrical engineering services for upgrades to HVAC, mechanical, electrical and plumbing systems at the City of New Orleans City Hall and Civil Courts Buildings, which includes: demolition and replacement of chiller compressors, renovation of 8 elevators which included partial demolition and reconstruction of the equipment elevator rooms, fire alarm upgrades and replacements, main switchgear repairs, repairs and upgrades to the emergency power systems, and replacement of 3 generators.

## TEC Professional Services Questionnaire

<b>KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:</b>
<b>Name &amp; Title:</b>
Christian Schade, P.E., Sr. Electrical Engineer
<b>Project Assignment:</b>
Sr. Electrical Engineer
<b>Name of Firm with which associated:</b>
Marrero, Couvillon & Associates, LLC.
<b>Years' experience with this Firm:</b>
5
<b>Education: Degree(s)/Year/Specialization:</b>
Bachelor of Science / 1993 / Electrical Engineering
<b>Active registration: Year first registered/discipline:</b>
2006 Electrical Engineering
<b>Other experience and qualifications relevant to the proposed Project:</b>
<p>Mr. Schade's experience as an Electrical Engineer includes: Power system analysis, consisting of load flow, fault, arc flash and coordination studies using SKM Power Tools for Windows and ETAP. Proficient with incident energy level method of Arc Flash calculations per NFPA 70E, 2015 version. Electrical design support for small to medium size projects in industrial facilities, including installation of new pumps, agitators, metering equipment, lighting and power distribution centers. Design of utility switchyards up to 230 KV and protective relaying. Electrical design support for architectural type projects, such as office buildings, restaurants, hotels, and marinas. A few projects Mr. Schade has worked on include:</p> <ul style="list-style-type: none"> <li>• <b>City of New Orleans Fire Engine No. 36, New Orleans, Louisiana</b> - MCA is responsible for the mechanical, electrical and plumbing systems for 4 bay fire station with living quarters for nine fire fighters, their supervisors, apparatus and support equipment. This project includes utility hook-ups and tie-downs for trailers for temporary housing; demolition of the existing facility; rebuilding the programmed facility, and removal of temporary utilities and site clean-up of NOFD property. This project is in the early stages of design</li> <li>• <b>Jefferson Parish Public Works - Bayou Segnette Pump Station Upgrade, Westwego Louisiana</b> - Replace 6 diesel pump driver units. Interface skid mounted diesel engine controllers and gearbox instrumentation with existing Murphy Panels and Jefferson Parish SCADA system.</li> <li>• <b>Low Barrier Shelter, New Orleans, Louisiana</b> – MCA has worked with architect The Mathes Group on a homeless shelter project for the City of New Orleans. The facility provides year-round, 24 hour shelter for homeless adults with minimal restrictions. The work involved demolition and build-out within an existing building that was previously used for medical purposes. MCA provided engineering design for HVAC, plumbing, fire protection and electrical systems for the project.</li> <li>• <b>City Wide HMGP Generator Project, New Orleans, Louisiana</b>– The City of New Orleans has received a grant to install Automatic Switch Transfer (ATS) Switches and/or Emergency Generator to allow for continued operations during loss of power events. This will be done initially at 10 facilities with more facilities to be added later. MCA is responsible for preparing construction documents for bidding and Construction administration services.</li> <li>• <b>New Orleans Sewerage and Water Board Head House Renovation/Repurposing Critical Services Facility Center, EOC and Safe House (Resiliency Complex), New Orleans, Louisiana</b> – Renovation of an existing early 20th century 3-story building for use as Emergency Operations Building for the S&amp;WB, including Operations Center, office spaces and temporary living quarters. A new InFill Building, also 3-stories, will be built adjacent to the Safe House to provide a kitchen facility and additional office spaces. MCA is handling the Mechanical, Electrical, Plumbing and Fire Protection design.</li> <li>• <b>Cuccia-Byrnes Playground – New Orleans</b>- Marrero, Couvillon &amp; Associates is providing mechanical and electrical engineering services for improvements to the Cuccia-Byrnes Playground for the New Orleans Recreation Department in the City of New Orleans. The work includes construction of a new building housing concessions and toilet facilities, as well ballfield lighting</li> </ul>



## TEC Professional Services Questionnaire

<b>KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:</b>
<b>Name &amp; Title:</b>
Brian Miller, P.E., Sr. Mechanical Engineer
<b>Project Assignment:</b>
Sr. Mechanical Engineer
<b>Name of Firm with which associated:</b>
Marrero, Couvillon & Associates, LLC.
<b>Years' experience with this Firm:</b>
7
<b>Education: Degree(s)/Year/Specialization:</b>
Bachelor of Science / 1986 / Mechanical Engineering
<b>Active registration: Year first registered/discipline:</b>
1995 Mechanical Engineer
<b>Other experience and qualifications relevant to the proposed Project:</b>
<p>Mr. Miller has over 28 years of engineering experience in mechanical engineering, project engineering and project management. He has been responsible for various projects ranging from HVAC systems design to wastewater pump stations. Projects relevant to the requirement in this solicitation are:</p> <ul style="list-style-type: none"> <li>• <b>Cuccia-Byrnes Playground – New Orleans-</b> MCA provided mechanical and electrical engineering services for improvements to the Cuccia-Byrnes Playground for the New Orleans Recreation Department in the City of New Orleans. The work includes construction of a new building housing concessions and toilet facilities, as well ballfield lighting</li> <li>• <b>City of New Orleans Fire Engine No. 36 -</b> MCA was responsible for the mechanical, electrical and plumbing systems for 4 bay fire station with living quarters for nine fire fighters, their supervisors, apparatus and support equipment. This project included utility hook-ups and tie-downs for trailers for temporary housing; demolition of the existing facility; rebuilding the programmed facility, and removal of temporary utilities and site clean-up of NOFD property.</li> <li>• <b>Jones Creek Library, Baton Rouge, Louisiana</b> – MCA provided the mechanical, electrical, plumbing, and fire protection design for the expansion and partial renovation of the Jones Creek Library. The addition will increase the square footage by 3500 square feet and includes the expansion of the children's area, renovation of the restrooms, addition of study rooms, and a renovation of the Meeting Areas. A split system will be added to handle the meeting rooms so that the existing HVAC system can be redirected to supply the new expansion.</li> <li>• <b>Municipal and Traffic Court Renovations, New Orleans, Louisiana</b> - This project included a complete renovation of a three-story building to increase the New Orleans Municipal Courts building from 4 courtrooms to 7. Project also includes renovating one floor of the old VA Hospital to serve as a Temporary Courts building. The VA Temporary Courts scope included demolishing all existing mechanical systems and replacing with new air handlers and chilled water piping, new piping for domestic water, all new ductwork, Fan Coil units, demolition and replacement of sewer piping, and design of holding cell for prisoners, modifications to the sprinkler system, and security systems. The Municipal Courts renovations included the demolition of the existing mechanical systems and installation of new chillers, boilers, pumps, and cooling towers, Air Handling Units, domestic water system, fire alarm system, security systems, a new elevator, and a holding cell in ground floor for prisoners. Since the utility plant also provides all utilities (chilled water, heating water, domestic water, and electricity) to the adjacent police headquarters building, the design had to include temporary utilities during the construction period and connecting all new systems to the building.</li> <li>• <b>Louisiana Wetlands Education Center, Town of Jean Lafitte, Louisiana</b> – MCA is providing mechanical plumbing, electrical and fire protection engineering design services for this facility which will “promote preservation, conservation and adaptation related to wetland ecosystems, using its location in the Jean Lafitte area as an outdoor classroom.” The Louisiana Wetlands Education Center, including programming for all ages, will provide educational opportunities regarding the unique ecosystems of coastal Louisiana. The facility will be utilized for research and will provide a meeting location for interested parties/institutions.” MCA is responsible for HVAC, plumbing, lighting, electrical power distribution and fire protection systems</li> <li>• <b>City Hall and Civil Courts Mechanical and Electrical Upgrades– New Orleans, Louisiana</b> - MCA is providing mechanical and electrical engineering services for upgrades to HVAC, mechanical, electrical and plumbing systems at the City of New Orleans City Hall and Civil Courts Buildings, which includes: Demolition and Replacement of Chiller Compressors, Replacement of Insulation on Chiller and Boiler Supply and Return Water lines, Replace Re-circulating Pumps, Replace Filter Racks and Baffles at Cooling Towers, Replace Filter Racks at Primary Air Handling Units, Repair or Replace Heat Pump Units, Replace Back-up Control Air Compressor and Dryers, Add Additional Ductwork and Vents at Council Chamber Offices, Replace Rooftop Exhaust Fans, Demolition of the Domestic House Tank and Associated Piping, Replace Existing Building Automation System, Replace Existing Sump Pumps in Parking Garage. MCA also provided engineering services for the renovation of 8 elevators which included partial demolition and reconstruction of the equipment elevator rooms.</li> </ul>

## TEC Professional Services Questionnaire

<b>KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:</b>
<b>Name &amp; Title:</b>
Chad Blanchard, BSME, LEED AP
<b>Project Assignment:</b>
Mechanical Engineer
<b>Name of Firm with which associated:</b>
Marrero, Couvillon & Associates, LLC.
<b>Years' experience with this Firm:</b>
7
<b>Education: Degree(s)/Year/Specialization:</b>
Bachelor of Science / 2007 / Mechanical Engineering
<b>Active registration: Year first registered/discipline:</b>
<b>Other experience and qualifications relevant to the proposed Project:</b>
<p>Mr. Blanchard received his Bachelor of Science Degree in Mechanical Engineering from Louisiana Tech University in 2007.. Mr. Blanchard is a member of the American Society of Mechanical Engineers and ASHRAE, and he is certified LEED AP. Mr. Blanchard has been responsible for various projects ranging from QA/QC of mechanical work and HVAC systems design, to performing studies of mechanical systems in various facilities. Mechanical projects Mr. Blanchard has been responsible for since he joined MCA include:</p> <ul style="list-style-type: none"> <li>• <b>Mirabeau Water Garden, New Orleans, Louisiana</b> - A 25 acre site at Mirabeau Ave. and St. Bernard Ave. is being developed into a 9.5MM gallon surge stormwater retention site as part of the comprehensive New Orleans Water Plan. . The facility will include a lift station building, water runnel feature, area lighting and plans for future buildings used for educational and assembly purposes. MCA is handling the Mechanical, Electrical and Plumbing design.</li> <li>• <b>City of New Orleans Fire Engine No. 36, New Orleans, Louisiana</b> - MCA is responsible for the mechanical, electrical and plumbing systems for 4 bay fire station with living quarters for nine fire fighters, their supervisors, apparatus and support equipment. This project includes utility hook-ups and tie-downs for trailers for temporary housing; demolition of the existing facility; rebuilding the programmed facility, and removal of temporary utilities and site clean-up of NOFD property. This project is in the early stages of design.</li> <li>• <b>Low Barrier Shelter, New Orleans, Louisiana</b> - Marrero, Couvillon &amp; Associates has worked with architect The Mathes Group on a homeless shelter project for the City of New Orleans. The facility provides year-round, 24-hour shelter for homeless adults with minimal restrictions. The work involved demolition and build-out within an existing building that was previously used for medical purposes. MCA provided engineering design for HVAC, plumbing, fire protection and electrical systems for the project.</li> <li>• <b>EMD Maintenance Facility, New Orleans, Louisiana</b> - MCA is providing the mechanical and electrical engineering services for the construction of a new automotive maintenance facility of approximately 17,100 sq. ft. for the City of New Orleans. The facility includes, maintenance bays, parts storage, break room, locker rooms, offices, conference room, and other support spaces. MCA will be responsible for the Heating, Ventilating and Air Conditioning (HVAC) systems, Plumbing systems, Electrical service, Power distribution system and raceways, Lighting, Fire alarm system, and the Generator</li> <li>• <b>Coroner Office Complex – New Building, New Orleans, Louisiana</b> - Design of the electrical systems, HVAC systems, plumbing systems, fire suppression systems for a two-building facility which will provide new quarters for the Coroner and EMS operations in the City of New Orleans. In the design of these facilities, it was necessary to accommodate the very rigorous needs of the specialized operations and equipment of the end users</li> <li>• <b>New Orleans Union Passenger Terminal, New Orleans, Louisiana</b> - This project involves providing upgrades to the existing central utility plant components and making modifications to an office area to accommodate renting out the spaces in the future. Much of the building's infrastructure dates back to the mid 1950's. MCA performed a study and analysis of the existing plant components and provided recommendations to demolish much of the existing mechanical and electrical systems and upgrade them with modern equipment that will provide redundancy, improved performance, and cost efficiency. MCA also provided design recommendations to the office area to make the systems more readily adaptable to modifications to suit tenants as the need arises</li> </ul>

## TEC Professional Services Questionnaire

**L. Work by Firm or Joint-Venture members which best illustrates current qualifications relevant to this Project. Please include any and all work performed for Jefferson Parish. Please attach additional pages if necessary.**

### PROJECT NO. 1


<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
City Hall/Civil Courts Mechanical and Electrical Upgrades New Orleans, Louisiana Robert Vallejo City of New Orleans 1300 Perdido Street, Suite 6E15 New Orleans, LA 70112 504-658-8683	Scope of services includes Engineering and Construction Management for major mechanical and electrical upgrades to buildings with a combined area of 581,000 square feet. MCA provided pre-construction services such as constructability and construction sequencing during design and will provide construction management.	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
2023	\$9,233,000	\$9,233,000

### PROJECT NO. 2

<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
Fire Station 36 New Orleans, Louisiana Subconsultant to Lachin Ourbe Michael Lachine, AIA 5190 Canal Blvd., Suite 201 New Orleans, Louisiana 70124 (504) 835-8013	The station services as the 4th Fire District Headquarters. The existing facility was a 4-bay fire station with living quarters for nine fire fighters, their supervisors, apparatus and support equipment. The facility sustained damage in Hurricane Katrina and was partially rehabilitated. A 4-bay replacement station was constructed on the existing site.  MCA was responsible for the mechanical, electrical and plumbing systems for this project. This project included utility hook-ups and tie-downs for trailers for temporary housing; demolition of the existing facility; rebuilding the programmed facility, and removal of temporary utilities and site clean-up of NOFD property.	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
2018	\$2,300,000	\$600,000


## TEC Professional Services Questionnaire



<b>PROJECT NO. 3</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility</b>	
City of New Orleans Council Chamber Lighting and Electrical Upgrades New Orleans, Louisiana City of New Orleans 1300 Perdido Street, Suite 6E15 New Orleans, LA 70112	The Council Chamber space is original to the New Orleans City Hall facility, designed in the International architectural style in the mid 1950's and opened in 1956. There have been limited upgrades to the City Council Chamber in the past 60 years including the existing theater type lighting and cameras which are thought to have been added or replaced in the 1980's or 1990's when the meetings in the Council Chamber began being televised.	
<b>Completion Date (Actual or estimated)</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
2018	\$765,000	\$765,000

<b>PROJECT NO. 4</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
Greater Baton Rouge Port Maritime Security Operations Center West Baton Rouge, Louisiana Greater Baton Rouge Port 2425 Ernest Wilson Dr. Port Allen, LA 70767 MCA Subconsultant to Pyburn & Odom Tom Iglehart (225) 766-6330 	Marrero, Couvillon & Associates provided full MEP design for a 3-story 12,000 square foot renovation/addition to an existing Port Authority Administration Building and Emergency Operations Center (EOC) for maritime related crises. This included installation of a UPS and battery bank system and 350 kW Generator to provide emergency power. Two (2) 50 Ton Chillers, with 10 compressors for redundancy, were designed, along with air distribution systems. Parking lot lighting, lightning protection and access control and CCTV were also included in the design. Marrero, Couvillon & Associates was responsible for the mechanical, electrical and plumbing engineering services for design and construction.	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
2016	\$3,100,000	\$900,000





## TEC Professional Services Questionnaire

PROJECT NO. 5		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Coquille Park Tennis Complex Covington, Louisiana Coquille Recreation District #14 13505 LA-1085 Covington, LA 70433 MCA was a subconsultant to Joey Furr (225) 383-0311	<p>MCA is the mechanical, electrical, plumbing and structural subconsultant to Joseph Furr Design Studio. As part of the Coquille Park Master Plan, several new structures are to be constructed within the existing Tennis Complex. MCA is responsible for the Mechanical, Electrical, and Plumbing design for the new structures. Structural analysis will also be provided for one of the building's roof design. Structures include restrooms, storage and Tennis Pro Shop.</p> 	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2019	\$157,000	\$50,000

PROJECT NO. 6		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
<p>City of New Orleans Coroner's Office Complex New Building – Two Story New Orleans, Louisiana City of New Orleans, 1300 Perido Street, Suite 6E15 New Orleans, Louisiana 70112 Subconsultant to George Hero Architects George Hero (504) 522-0991</p> 	<p>This two building facility provides quarters for the Coroner and EMS operations in the City of New Orleans. Marrero, Couvillon &amp; Associates has provided mechanical and electrical engineering design, through George Hero Architect, for this project. Each building, sharing a common lobby, is two stories. MCA provided design of HVAC systems, plumbing systems, fire suppression systems, lighting, power distribution, emergency power systems including emergency generators, fire alarm system, and voice/data systems. In the design of these facilities, it was necessary to accommodate the very rigorous needs of the specialized operations and equipment of the end users. This is particularly reflected in the design of HVAC, plumbing and power systems in the Coroner's building.</p> 	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2016	\$12,000,000	\$3,875.000

## TEC Professional Services Questionnaire

PROJECT NO. 7		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
<p>New Orleans Sewerage and Water Board Resiliency Complex New Orleans, Louisiana Ray Battaglia, P.E. Sewerage and Water Board of New Orleans 1300 Perido Street New Orleans, LA 70112 (504) 865-0454</p>	<p>New Orleans Sewerage and Water Board Head House Renovation/Repurposing Critical Services Facility Center, EOC and Safe House (Resiliency Complex), New Orleans, Louisiana - - Renovation of an existing early 20th century 3-story building for use as Emergency Operations Building for the S&amp;WB, including Operations Center, office spaces, water quality testing lab, laundry and temporary living quarters. A new InFill Building, also 3-stories, will be built adjacent to the Safe House to provide a kitchen facility and additional office spaces. Marrero, Couvillon &amp; Associates is handling the Mechanical, Electrical, Plumbing and Fire Protection design.</p>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2021	\$14,000,000	\$4,200,000

PROJECT NO. 8		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
<p>Louis Armstrong New Orleans International Airport – New Terminal Kenner, Louisiana Walter Krygowski Louis Armstrong New Orleans International Airport 4233 Airline Hwy. Kenner, LA 70001 (504) 303-7551</p>	<p>Marrero, Couvillon &amp; Associates, LLC was responsible for the Mechanical and Electrical design for plumbing, electrical and fire protection systems for the new terminal at Louis Armstrong New Orleans International Airport that replaced the existing 60-year-old Passenger Terminal Building. MCA staff worked closely with design team members for other disciplines, including security, IT/telecommunications, baggage handling, concessions, architectural and structural disciplines, to manage and integrate the complex technical and security requirements for this type facility. MCA also closely coordinated design efforts with airport staff and the Construction Manager at Risk (CMAR) to ensure that our design met the needs of the airport while staying within budget. MCA also performed full mechanical and electrical design services for construction of a Central Utilities Plant, a 2,000-car parking garage, and a Bluewater Receiving Station. Marrero, Couvillon &amp; Associates' scope of work also included providing complete mechanical and electrical engineering services for partial demolition and repurposing of the existing South Terminal.</p>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2019	\$1,200,000,000	\$65,000,000



## TEC Professional Services Questionnaire

PROJECT NO. 9		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
<p>Low Barrier Shelter New Orleans, Louisiana City of New Orleans 1300 Perdido Street, Suite 6E15 New Orleans, LA 70112 Subconsultant to Mathes Group Tony Alfortish (504) 586-9303</p>	<p>Marrero, Couvillon &amp; Associates has provided mechanical and electrical engineering design for a homeless shelter for the City of New Orleans. The facility provides year-round, 24-hour shelter for homeless adults with minimal restrictions. The work involved demolition and build-out within an existing building that was previously used for medical purposes. MCA provided engineering design for HVAC, plumbing, fire protection and electrical systems for the project. This facility is part of a larger building that is mostly unoccupied. The design effort included tracing down all domestic water systems and tying into existing supply systems and redesign of all plumbing in the shelter.</p>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
	2018	\$1,750,000 \$700,000



PROJECT NO. 10		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
<p>Villa Feliciana Medical Center Mechanical, Electrical and Plumbing Upgrades Jackson, Louisiana Louisiana Facility Planning &amp; Control 1201 N. 3<sup>rd</sup> St. Baton Rouge, LA 70802 Charles Funderburk (225) 219-4154</p>	<p>This facility is located in Jackson, Louisiana and consists of three buildings, 35,000 square feet each; single story. The facilities are owned by the State of Louisiana and were constructed in the 1950's. Sections of the buildings are occupied with medical offices, cafeteria, supply closets, patient rooms, kitchen, laundry, and other occupancies. The heating, ventilation and air conditioning systems had exceeded their life expectancy. MCA was responsible for the replacement of all HVAC systems, including associated electric power distribution systems. The HVAC system equipment components included chillers, chilled water pumps, boilers and hydronic tank, pumps and piping system. Due to cost restraints much of the piping system was reused. Emergency power systems were provided to allow the HVAC systems to continue operation during utility power outages.</p>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
	2016	\$5,620,000 \$5,620,000



## **TEC Professional Services Questionnaire**

**M. List all prior and/or on-going litigation between Firm and Jefferson Parish. Please attach additional pages if necessary.**

<b>Parties:</b>		<b>Status/Result of Case:</b>
<b>Plaintiff:</b>	<b>Defendant:</b>	
<b>1.</b> None		
<b>2.</b>		
<b>3.</b>		
<b>4.</b>		

**N. Use this space to provide any additional information or description of resources supporting Firm's qualifications for the proposed project.**

**MARRERO, COUVILLON & ASSOCIATES, LLC (MCA)** is an engineering design consulting firm with over forty years of experience. Our engineering services include electrical, mechanical and plumbing (MEP) disciplines. Services within these disciplines include:

- Investigation/Evaluation/Recommendations for existing systems
- Design of new or upgraded MEP systems
- Construction Administration services
- Field Inspection services.

The firm is current with today's rapidly changing design technologies. In this regard, MCA offers design documentation in Revit, AutoCAD and Microstation.

Founded in Baton Rouge in 1968 by Hugo A. Marrero, Sr., P.E, MCA operates a second location in Metairie, La.

MCA's certification as a Disadvantaged Business Enterprise (DBE) by the Unified Certification Program of the Louis Armstrong New Orleans International Airport, and the Louisiana Department Of Transportation And Development (DOTD) adds value to many publicly funded projects. Additional certifications include:

- State and Local Disadvantaged Business Enterprise (SLDBE)
- Small Entrepreneurship – Hudson Initiative
- Small and Emerging Business Development (SEBD)
- Small Business Administration 8A (SBA 8a)

In addition to our capacity as prime consultant on projects for owners, contractors, and governmental agencies, Marrero, Couvillon also performs engineering services as a sub-consultant to other design professionals. Our work covers a diverse range of public, commercial and industrial projects; large and small including:

- Highways, Bridges and Tunnels
- Historical Renovations
- Parks and Recreation, including zoos
- Commercial facilities such as hotels and restaurants
- Government facilities
- Airports – terminals, hangars, airfield power/lighting\
- Sewerage and Drainage

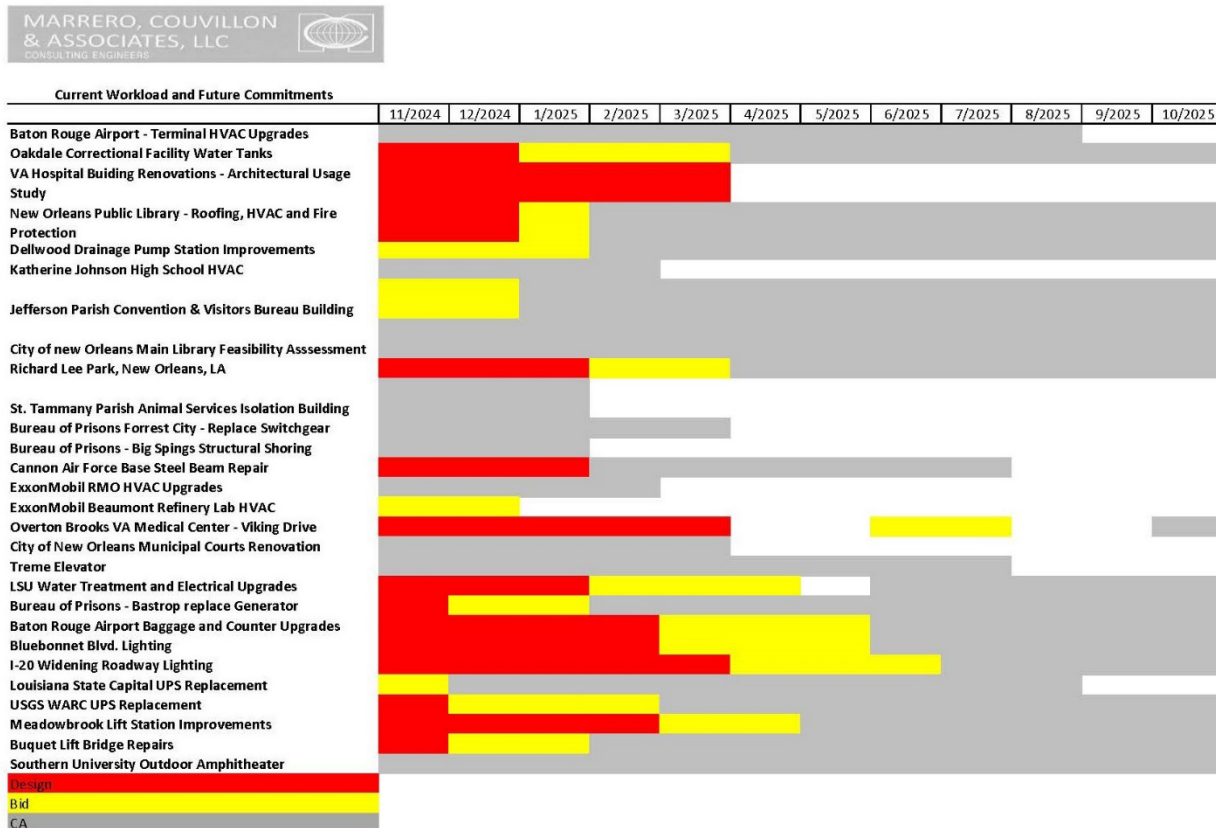
## TEC Professional Services Questionnaire

- Industry, including sugar processing facilities and petrochemical installations
- Universities and schools.

MCA's team of experienced engineers, design technicians, Computer Aided Design/Drafting (CADD) staff, field technicians and specification writers work under the supervision of experienced project managers to develop professional construction documents used for the execution of engineering projects.

- 1. Professional training and experience in relation to the type of work required for the routine engineering services.** The team of professionals at Marrero, Couvillon & Associates, LLC. has varied and extensive experience in providing electrical engineering services as prime consultant, or as subconsultants. Our engineering team has over 200 years of combined experience. As evident in our project experience in Section L, MCA has performed public work projects of all types and sizes.
- 2. Size of firm.** Marrero, Couvillon & Associates has two complete departments for Mechanical Engineering and Electrical Engineering. Each department is run by a licensed Professional Engineer. Each department has designers and CAD technicians to proficiently handle the field visits, meetings, drawings and specifications meeting all code requirements to complete these projects safely, efficiently and to meet the needs of Jefferson Parish. Our staff of eighteen professionals are prepared to serve.
- 3. Work Load.** Presently MCA is seeking to diversify and expand its present workload and would welcome the opportunity to serve Jefferson Parish. As depicted in the chart below many of our project are in CA services, or nearing completion.

### Current Workload



## TEC Professional Services Questionnaire

4. **Past Performance on Jefferson Parish contracts.** Marrero, Couvillon & Associates welcomes the opportunity to provide engineering services for Jefferson Parish. We were the subconsultants on the Bayou Segnette Pumping Station project. We were subconsultants on the West Esplanade F8-4, F\*-5 Lift Station project and the Upper LA 45 Tidal Storm Surge Protection Project. We are also subconsultants on the New Animal Adoption and Services Facility. We have not worked as a prime to the parish for many years. We have, however, been involved with many projects within Jefferson Parish, including projects for the design of the New Terminal for the Louis Armstrong International Airport in Kenner, and the rehabilitation of Harvey Canal Tunnel.
5. **Location of the principal office.** Marrero, Couvillon & Associates offers two locations to best meet our client needs. Our Metairie office located at 3525 Hessmer Ave. will serve as our headquarters for this project.
6. **Adversarial Legal proceedings between the Parish and the firm.** MCA has never encountered an adversarial situation with Jefferson Parish and plans to keep it that way.
7. **References for successful completion of projects.** MCA is pleased to provide references for projects of similar nature. Please refer to Section 8, Work by Firm, Project owner names and contact information.

Marrero, Couvillon & Associates looks forward to working with Jefferson Parish.

O. To the best of my knowledge, the foregoing is an accurate statement of facts.

Signature:  Print Name: M. Kimball Schlafly, P.E.

Title: Project Manager Date: December 9, 2024



## UCP SEARCH RESULTS

[New Search](#)[Export to Excel](#)**Contractor****Owner****Certifying Agency****Work Type****Marrero, Couvillon & Associates, LLC**

4354 S. Sherwood Forest Blvd.

Baton Rouge, LA 70816

Carlos Giron

Louis Armstrong New Orleans International Airport

541330-Engineering Services

541310-Architectural Services

C88-Architectural Services

C43-Computer Assisted Drafting

C03-Drafting

C02-Mechanical Engineering

C08-Landscape Architecture

C07-Electrical Engineering

C05-Structural Engineering

C04-Architectural Engineering

**Business Type****Minority Type****Phone****E-Mail Address****Service Type****License****FAX**

Minority Business Enterprise

225-408-8249

225-408-8244

CGIRON@MCA-LLC.COM

ARCHITECTURE SERVICES, ENGINEERING SERVICES,  
AIRPORT CONCESSION







Mayor LaToya Cantrell  
City of New Orleans

**New Orleans Aviation Board**

Hon. Michael G. Bagneris  
Chairman

Doug Thornton  
Vice-Chairman

Hon. Neil C. Abramson  
Todd Francis  
Chief Justice (Ret.) Bernette J. Johnson  
Ruth Kullman  
Joseph Nicolosi, Jr.  
Roger H. Ogden  
Gary L. Smith, Sr.

Kevin C. Dolliole  
Director of Aviation

P. O. Box 20007  
New Orleans, LA 70141

P: 504-303-7800  
F: 504-303-7566

[www.flymsy.com](http://www.flymsy.com)

February 6, 2024

Mr. Carlos Giron  
Marrero Couvillon & Associates, LLC  
4354 S. Sherwood Forest Blvd., Suite D200  
Baton Rouge, LA 70816

Re: 2023 Annual Update

Dear Mr. Giron:

The Louis Armstrong New Orleans International Airport (LANOIA) has received your firm's Disadvantaged Business Enterprise (DBE) and Small Business Element (SBE) annual affidavit. Based on the information which you provided, it has been confirmed that your firm continues to meet the eligibility requirements of our program and remains certified for only the following, specific service types and work categories that fall under the listed NAICS and/or DOTD Work codes:

**Service(s):**

ARCHITECTURE & ENGINEERING  
AIRPORT CONCESSIONS  
CONSTRUCTION CONTRACTORS

**Area(s) of Work:**

541310 - Architectural Services  
541330 - Engineering Services  
C02 - Mechanical Engineering  
C03 - Drafting  
C04 - Architectural Engineering  
C05 - Structural Engineering  
C07 - Electrical Engineering  
C08 - Landscape Architecture  
C43 - Computer Assisted Drafting  
C88 - Architectural Services

*Please, note, per the federal regulations, only 60% of the value of the materials provided by suppliers and 100% of a broker's fees, not the item(s) procured, may count towards goal credit. Also, note, any contractor performing electrical, mechanical and plumbing work in excess of \$10,000, and any other contractor performing work in excess of \$50,000, requires a Louisiana Contractor's License. You may contact the*

DBE Office • 504.303.7611 • 504.303.7614 fax • [philisti@flymsy.com](mailto:philisti@flymsy.com)

***State Licensing Board for Contractors at (225) 765-2301 for more information.*** All participants of the Louisiana Unified Certification Program will recognize your firm's certification. This includes all entities receiving federal transportation funding within the boundaries of our state.

You will be required to submit an annual affidavit with all supporting documents (**federal, business taxes with all attachments, such as 1098, 1099, K-1's and/or W-2's**) stating your firm continues to meet the eligibility requirements of the program. An e-mail informing you to submit the necessary documentation will be forwarded to you approximately six (6) weeks prior to your anniversary date of **December 4, 2024**. However, should you not receive notification from this office to submit your annual affidavit; it is your responsibility to contact us. Additionally, you must notify our office immediately regarding any changes which affect the social and economic disadvantage, size, ownership or control of your firm.

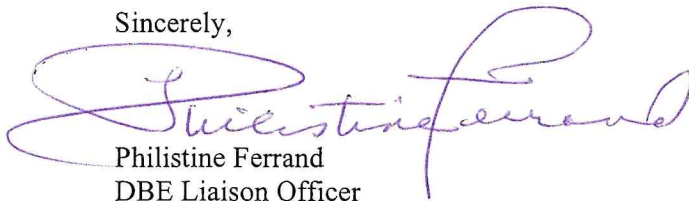
The Urban League of Louisiana Center for Entrepreneurship & Innovation has been contracted to provide DBE Supportive Services to all certified DBEs in the LAUCP at no cost to you. This consultant can offer your firm assistance and guidance on areas such as marketing, estimating, bidding, financial preparations, etc. Contact Klassi Duncan with Urban League of Louisiana Center for Entrepreneurship and Innovation at (504) 620-9647 for any assistance needed to grow your organization.

We reserve the right to withdraw certification, if, at any time, it is determined that certification was knowingly obtained by the submission of false, misleading or incorrect information. We further reserve the right to request additional information and/or conduct an on-site visit at any time during your certification period.

We are pleased to have you as a participant in the LAUCP and wish you much success.

If you have any questions regarding the content of this letter, contact the LANOIA DBE Office at (504) 303-7611.

Sincerely,



Philistine Ferrand  
DBE Liaison Officer  
philisti@flymsy.com - 504.303.7610 - 504.303.7614 fax

PF/SW





# LOUISIANA UNIFIED CERTIFICATION PROGRAM

## Disadvantaged Business Enterprise (DBE) Program

*This is to certify that under Title 49, Part 26, of the Code of Federal Regulations & under the State of Louisiana United Certification Program (LAUCP)*

## Marrero Couvillon & Associates, LLC

Is a Certified Disadvantaged Business Enterprise (DBE) in the following specialties:

**C02, C07, 541330, 541310, C88, C03, C04, C05, C08, C43, 541330, 541310**

NOTE: There may be other approved NAICS codes. The online DBE Directory includes a complete list of approved codes.

**Certificate Eligibility: December 4, 2023 to December 4, 2024**

*This certificate is valid through the above dates provided. This firm meets the on-going programmatic standard and fulfills the annual update requirement to remain in good standing as a DBE. This certification is subject to annual verification and suspension or revocation based upon reasonable cause to believe that the firm is ineligible.*

**Phillistine Ferrand, DBE Liaison Officer (DBELO)**

*Louis Armstrong New Orleans International Airport*