

CONTRACT # 500-11-067

LAFAYETTE CONSOLIDATED GOVERNMENT

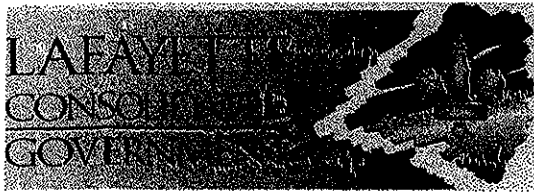
DEPARTMENT OF FINANCE

PURCHASING & PROPERTY MANAGEMENT DIVISION

LAFAYETTE CONSOLIDATED GOVERNMENT BUILDING  
705 WEST UNIVERSITY AVENUE  
P O BOX 4017-C  
LAFAYETTE, LOUISIANA 70502

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FINANCE & MANAGEMENT

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PURCHASING & PROPERTY MANAGEMENT

TEL (337) 291-8071  
FAX (337) 291-8269  
705 W. UNIVERSITY AVENUE  
P.O. BOX 401 7-C  
LAFAYETTE, LOUISIANA 70502

TO: ALL BIDDERS  
FROM: LAFAYETTE CONSOLIDATED GOVERNMENT, PURCHASING DIVISION  
SUBJECT: BID NOTICE

Enclosed please find one (1) set of detailed specifications for:

AUTOMOTIVE LUBRICANTS

Bids are to be received by August 30, 2011, at 2:00p.m. at the Lafayette Consolidated Government Building located at 705 West University Avenue. In order that your bid may be properly handled, it is important that you use the label enclosed for mailing your bid. Your interest and bid submittal is invited and welcome.

Yours very truly,

Purchasing & Property Manager

Enclosures

## NOTICE TO BIDDERS

Notice is hereby given that sealed bids will be received either electronically at [www.centrauctionhouse.com](http://www.centrauctionhouse.com) or in the office of the Purchasing Division at the Lafayette Consolidated Government Building, located at 705 West University Avenue, Lafayette, Louisiana, until 2:00p.m. on the 30<sup>th</sup> day of August, 2011 for the following:

### AUTOMOTIVE LUBRICANTS

and will, shortly thereafter, be opened and read aloud in the Council Briefing Room located at 705 West University Avenue, Lafayette, LA. Bids received after the above specified time for opening shall not be considered and shall be returned unopened to the sender. Sealed bids may be hand carried or mailed to the address listed above.

In accordance with Louisiana RS 38:2212., vendors may submit their bid electronically at [www.centrauctionhouse.com](http://www.centrauctionhouse.com). Plans and specifications are NOT available by electronic means. Prior to submitting an electronic bid with the Lafayette Consolidated Government, the vendor must register online with Central Auction House, (CAH), through [www.centrauctionhouse.com](http://www.centrauctionhouse.com) in order to establish an account. For assistance on how to register online or if encountering problems with the web site, please contact CAH at (225) 810-4814 or (866) 570-9620. Note that the CAH web site is available 24 hours a day seven days a week.

Vendors submitting bids electronically are required to provide the same documents as vendors submitting through the mail or by hand delivery. These items include, but are not limited to the Bid form and Bid Security. Regardless of the bid results, the vendor will have 48 hours from opening of the bids to provide the Lafayette Consolidated Government the original documents. If a certified check or cashier's check is submitted as the bid security, electronic copies of both the front and back of the check shall be included with the electronic bid. If a vendor fails to provide the original hard copies of these documents within 48 hours of the bid opening, their bid shall be considered non responsive.

Copies of the specifications are available at the Purchasing Office located at 705 West University Avenue, Lafayette, LA 70506. Telephone number (337) 291-8071 (Attn: Tara). Plans and specifications shall be available until twenty-four (24) hours before the bid opening date.

Each bid shall be accompanied by a certified check, cashier's check, or bid bond payable to the Lafayette Consolidated Government, in the amount of \$500.00. If a bid bond is used, it shall be written by a surety or insurance company currently on the U.S. Department of the Treasury Financial Management Service list of approved bonding companies which is published annually in the Federal Register, or by a Louisiana domiciled insurance company with at least an A-Rating in the latest printing of the A.M. Best's Key Rating Guide to write individual bonds up to ten percent (10%) of policyholders' surplus as shown in the A.M. Best's Key Rating Guide, or by an insurance company in good standing licensed to write bid bonds which is either domiciled in Louisiana or owned by Louisiana residents. The bid bond shall be issued by a company licensed to do business in Louisiana and countersigned by a person who is under contract with residing in this state. The certified check, cashier's check, or bid bond shall be given as a guarantee that the bidder shall execute the contract, should it be awarded to him, in conformity with the contract documents within ten (10) days.

No bidder may withdraw his bid for at least forty-five (45) days after the time scheduled for the opening of bids. Each bid shall be submitted only on the quotation form provided with the specifications.

Bids will be evaluated by the Purchaser based on the lowest responsible bid submitted which is also in compliance with the specifications. The Lafayette Consolidated Government reserves the right to reject any and all bids or any portions thereof, to waive informalities and to select the material that best suits its needs.

The Lafayette Consolidated Government strongly encourages the participation of DBEs (Disadvantaged Business Enterprise) in all contracts or procurements let by the Lafayette Consolidated Government for goods

and services and labor and material. To that end, all contractors and suppliers are encouraged to utilize DBEs business enterprises in the purchase or sub-contracting of materials, supplies, services and labor and material in which disadvantaged business are available. Assistance in identifying said businesses may be obtained by calling 291-8410.

PURCHASING DIVISION  
LAFAYETTE CONSOLIDATED GOVERNMENT

PUBLISH DATES: 8-10-11, 8-14-11

DPR # 761651

AFFIDAVIT OF PUBLICATION

## **LAFAYETTE CONSOLIDATED GOVERNMENT CONFLICT OF INTEREST POLICY**

**TO AVOID ANY POSSIBLE CONFLICTS OF INTEREST, IT IS THE POLICY OF THE LAFAYETTE CONSOLIDATED GOVERNMENT THAT NO DIRECT OR INDIRECT PURCHASES OF ANY GOODS OR SERVICES WILL BE MADE FROM EMPLOYEES.**

**ACCORDINGLY, IF YOU HAVE RECEIVED THIS BID OR QUOTE PACKAGE, AND IF YOU ARE AN EMPLOYEE OF THE LAFAYETTE CONSOLIDATED GOVERNMENT, OR IF ANY MEMBER OF YOUR COMPANY IS A LAFAYETTE CONSOLIDATED GOVERNMENT EMPLOYEE, PLEASE DO NOT SUBMIT A BID OR QUOTE FOR THE PRODUCT, GOOD, OR SERVICE REQUESTED BECAUSE WE CANNOT, NOR WILL WE ACCEPT THE BID OR QUOTE.**

**THIS DOCUMENT CONSTITUTES OFFICIAL NOTIFICATION OF THE LAFAYETTE CONSOLIDATED GOVERNMENT'S CONFLICT OF INTEREST POLICY, AND THUS, ESTABLISHES THE REQUIREMENT THAT THE INDIVIDUAL OR COMPANY IN RECEIPT OF THIS REQUEST FOR BID OR QUOTE IS SOLELY RESPONSIBLE FOR NOTIFYING LAFAYETTE CONSOLIDATED GOVERNMENT THAT A CONFLICT OF INTEREST EXISTS.**

**PLEASE CONTACT THE PURCHASING DIVISION AT (337) 291-8258 AND SPEAK WITH THE INDIVIDUAL ADMINISTERING THE PURCHASING PROCESS.**

## **INSTRUCTIONS TO BIDDERS MATERIALS ONLY**

Each bidder shall carefully check all requirements herein set forth in the specifications and shall offer bids which fully comply with the requirements. Bids should plainly set forth all points, features, conditions and specifications, etc., wherein the bid offered **DOES NOT MEET** the specifications. **ALL EXCEPTIONS SHOULD BE FULLY DETAILED IN A LETTER WHICH SHOULD ACCOMPANY THE BID.**

### **ARTICLE 1 – BID SECURITY**

Any bidder not furnishing bid security when required, may cause rejection of said bid. The successful bidder's bid security **SHALL EQUAL FIVE PERCENT (5%)** of the total extended bid price **OR THE AMOUNT SPECIFIED IN THE NOTICE TO BIDDERS**, and will be retained until a satisfactory contract has been entered into between the bidder and the Lafayette City-Parish Consolidated Government.

The Lafayette City-Parish Consolidated Government reserves the right to hold the certified checks, cashier's checks, or bid bonds of the three (3) lowest bidders until the successful bidder has entered into a contract.

If a bid bond is used, it shall be written by a surety or insurance company on the U.S. Department of the Treasury Financial Management Service list of approved bonding companies which is published annually in the Federal Register, or by a Louisiana domiciled insurance company with at least an A- Rating in the latest printing of the A.M. Best's Key Rating Guide to write individuals bonds up to ten percent (10%) of the Policyholder's surplus as shown in the A. M. Best's Key Rating Guide, or by an insurance company in good standing licensed to write bid bonds which is either domiciled in Louisiana or owned by a Louisiana residents. The bid bond shall be issued by a company licensed to do business in Louisiana.

Notwithstanding the aforesaid, in the event that a bidder furnished a bid bond which does not fully comply with the provisions of the Article, but which is otherwise a legally valid and enforceable bond, the Lafayette City-Parish Consolidated Government may allow the bidder to amend his bid bond following the opening of bids in order to bring the bond into conformity with the requirements of this Article and or the requirements of the LA. R.S. 38:2218, or may permit the bidder to substitute other bid security in place of the bid bond submitted.

Should the Lafayette City-Parish Consolidated Government make an award to a bidder who refuses to enter into a contract, the bid bond, certified check, or cashier's check shall be forfeited to the Lafayette City-Parish Consolidated Government as liquidated damages.

Agents signing bonds should type their name and license number below their respective signatures.

### **ARTICLE 2 - CONDITION OF ITEMS PURCHASED**

Unless otherwise stated in the specifications, all purchases shall be new, unused products with full manufacturers warranty for warranty type items.

### **ARTICLE 3 - SIGNATURE AUTHORITY OF BIDDER**

In accordance with Title 38:2212(A) (1)(c)(i), the person signing the bid must be:

1. A current corporate officer, partnership member or other individual specifically authorized to submit a bid as reflected in the appropriate records on file with the Secretary of State; or
2. An individual authorized to bind the vendor as reflected by an accompanying corporate resolution, certificate or affidavit; or
3. An individual listed on the State of Louisiana Bidder's Application as authorized to execute bids.

By signing the bid, the bidder certifies compliance with the above.

### **ARTICLE 4 - QUOTATIONS BETWEEN \$10,000 AND \$30,000**

For purchases of materials and supplies between \$10,000 and \$30,000, State law requires that three prices are obtained. If a purchase is estimated to fall within this category and less than three quotations are received, the Lafayette City- Parish Consolidated Government reserves the right to delay the opening of those quotes for the purpose of soliciting additional quotes.

### **ARTICLE 5 – INSURANCE**

**PLEASE READ THE ATTACHED INSURANCE REQUIREMENTS CAREFULLY!** All limits will be

REQUIRED including but not limited to, WAIVER OF SUBROGATION AND ADDITIONAL INSURED. A copy of the certificate of insurance shall be furnished to the Lafayette City-Parish Consolidated Government with ten (10) days of the notice of award.

#### **ARTICLE 6 - POWER OF ATTORNEY**

Attorneys-in-fact who sign bid bonds or contract bonds must file with each bond a certified and effectively dated copy of their power of attorney.

#### **ARTICLE 7 - BRAND NAME/BROCHURES**

Whenever manufacturer trade names, brand names, make or model numbers are specified, they are used only to denote the quality standard of the article desired, and set forth and convey to prospective vendors the general style, type, character, and quality of the article desired, and the words Aor equal@ shall be assumed to follow whether or not so stated.

**A COMPLETE SET OF CURRENT MANUFACTURER'S SPECIFICATIONS AND ILLUSTRATED BROCHURE(S) SHALL BE FURNISHED WITH THE BID. THE SPECIFICATIONS AND BROCHURE(S) SUBMITTED MUST BE IDENTICAL TO THE MAKE AND MODEL OF THE ITEM(S) BID.** In the event such specifications/brochure(s) are generic and cover more than the specific item(s) bid, all references to the item(s) being bid must be clearly marked so there is no question of the bidder's intent.

#### **ARTICLE 8 - TAXES**

In accordance with Act 1029 of 1991, Lafayette City-Parish Consolidated Government is exempt from state and local taxes. The Lafayette City-Parish Consolidated Government State Tax Exemption Number is 0274639-001-W.

#### **ARTICLE 9 - CANCELLATION OF CONTRACT**

In the event of unsatisfactory services by the contractor or unforeseen or justifiable circumstances under this contract, the Lafayette City-Parish Consolidated Government will have the option to cancel the contract with thirty (30) days written notice to the contractor. In event of the termination of said contract, all obligations of either party under this contract shall cease.

#### **ARTICLE 10 - PRINTED FORM(S) FOR BID**

**Bidders shall be required to submit their bid only on the bid form found in the bidding documents or any bid form modified by addenda.**

The bid form(s) invite bids on definite plans and specifications. Only the amounts and information called for on the bid form furnished will be considered as the bid. Each bidder shall bid upon the work exactly as specified and as provided in the bid.

Bids should be clearly and legibly filled out in ink or typewritten and must contain the signature or facsimile thereof of the bidder or an authorized representative. The Lafayette City-Parish Consolidated Government shall have the right to reject any bid in the event that it is unable to reasonably determine the information and quotations supplied therein by the bidder as a result of the manner and or method by which said bidder has completed the bid form.

#### **ARTICLE 11 - DELIVERY**

Failure to insert delivery days when called for on the form may be cause for rejection of said bid.

#### **ARTICLE 12 - LOUISIANA PREFERENCE (NOT APPLICABLE ON SERVICE CONTRACTS OR CONTRACTS WHERE FEDERAL TRANSIT ADMINISTRATION FUNDS ARE EXPENDED)**

In accordance with the provisions of LA. R.S. 38:2251 et. Seq., preference is hereby given for materials, supplies, or equipment which is manufactured, processed, produced, or assembled in Louisiana, quality being equal to other materials, supplies, or equipment offered by competitors outside of the State of Louisiana. However, the Lafayette City-Parish Consolidated Government can only make full and proper determination of a bidder's entitlement to a preference based upon consideration of all pertinent information related to said claim. Accordingly, for the Lafayette City-Parish Consolidated Government to fairly evaluate the bidder's claim for a preference, it shall be the bidder's duty and responsibility; to supply the Lafayette City-Parish Consolidated Government with the following declarations and information when submitting a bid which claims entitlement to a preference

4. The bidder shall affirmatively indicate that preference is entitled and desired by placing a mark in the

space provided on the bid form for claiming a preference; and

5. The bidder shall specify in the space(s) on the bid form the item(s) for which a preference is being claimed, and the bidder shall also provide in the space(s) on the bid form, location(s) in Louisiana where the item(s) for which a preference is claimed are manufactured or produced; and
6. The bidder shall confirm in the space provided on the bid form that a preference is being claimed and attach to the bid form a written letter detailing exactly why a preference is entitled, including but not limited to describing how its products are produced or manufactured, and the process which qualifies it for a preference.
7. Any bidder who fails to comply with each and every one of the requirements set forth herein shall be deemed to have waived its right to be considered for a preference, and such bid shall be considered as though no preference was available to the bidder.

Bidders who claim a preference on materials, supplies, or equipment which are Louisiana products and which are equal in quality to other materials, supplies, or equipment must meet the following conditions in order to qualify for such preference:

1. The cost of the Louisiana products must not exceed the cost of the other materials, supplies, or equipment which are manufactured, processed, produced, or assembled outside the state by more than ten percent (10%); and
2. The bidder of the Louisiana products must agree to sell the products at the price of the lowest bid offered on such products; and
3. In the case where more than one bidder offers Louisiana preference products which are within ten percent (10%) of the lowest bid, the bidder offering the lowest bid on Louisiana products is entitled to accept the lowest bid offered on such products.

#### **ARTICLE 13 - ERASURES**

Bidders should avoid making erasures, delineations, and other corrections on bids, since such may make it difficult for the Lafayette City-Parish Consolidated Government to ascertain the information contained in the bid. In the event that a bidder must make such corrections to said bid, the corrections should be made in such a manner that the information contained on the bid form can be fairly and reasonably discerned and ascertained by the Lafayette City-Parish Consolidated Government. The Lafayette City-Parish Consolidated Government shall have the right to reject any bid in the event that it is unable to reasonably determine the information and quotations supplied by the bidder therein.

#### **ARTICLE 14 - PRICES**

The Lafayette City-Parish Consolidated Government reserves the right not to accept this bid/quote, and purchase from the State Contract, any product, good, or service, if the price of the product, good, or service called for in the specification, is lower on the State Contract.

Prices are to include the performance of all labor services, insurance and bonds, the furnishing of all materials, plant, equipment, tools, delivery charges, and any and all other costs necessary or proper for the completion of the work except as otherwise expressly provided in the specifications or bid documents.

When called for, prices shall be shown in both words and figures, and in the event of a discrepancy between the prices quoted in words and figures the price(s) in words shall control. In case of a conflict between unit prices and the extended total price, the unit price shall govern.

The Lafayette City-Parish Consolidated Government reserves the right to reject any bid in the event that discrepancies in the price quoted therein prevent the Lafayette City-Parish Consolidated Government from making a fair determination of the quoted prices.

#### **ARTICLE 15 - WITHDRAWAL OF BID**

A bid containing patently obvious unintentional, and substantial mechanical, clerical, or mathematical errors, or errors of unintentional omission of a substantial quantity of work, labor, material, or services made directly in the compilation of the bid, may be withdrawn by the contractor if clear and convincing sworn, written evidence of such errors is furnished to



Lafayette Consolidated Government within forty-eight hours of the bid opening excluding Saturdays, Sundays, and legal holidays. Such errors must be clearly shown by objective evidence drawn from inspection of the original work papers, documents, or materials used in the preparation of the bid sought to be withdrawn. If Lafayette Consolidated Government determines that the error is a patently obvious mechanical, clerical, or mathematical error, or unintentional omission of a substantial quantity of work, labor, material, or services, as opposed to a judgment error, and that the bid was submitted in good faith it shall accept the withdrawal and return the bid security to the contractor.

A contractor who attempts to withdraw a bid under the provisions of this Section shall not be allowed to resubmit a bid on the project. If the bid withdrawn is the lowest bid, the next lowest bid may be accepted. If all bids are rejected no withdrawal of the bid which would result in the award of the contract on another bid of same bidder, his partner, or to a corporation or business venture owned by or in which he has an interest shall be permitted. No bidder who is permitted to withdraw a bid shall supply any material or labor to, or perform any subcontract work agreement for, any person to whom a contract or subcontract, is awarded in the performance of the contract for which the withdrawn bid was submitted.

#### **ARTICLE 16 - SUBMISSION AND OPENING OF BIDS**

**BIDS** - All bids shall be enclosed in a sealed envelope which will be marked with the name of the bid being submitted, and shall either be mailed or hand delivered to: Purchasing Division, Lafayette City-Parish Consolidated Government, PO Box 4017-C, 705 W. University Avenue, Lafayette, Louisiana 70502.

**QUOTES** - All quotes shall be either hand carried or mailed to the above address or can be faxed to 291-8269

The Request for Quotes will establish the date and time of the bid opening. Quotes will be received until the stated date and time. The timely delivery of the bid solely rests with the bidder, and late arriving bids will not be considered.

Bids will be called for at the appropriate time, opened, read aloud in the Lafayette City-Parish Consolidated Government Building Auditorium at 705 W. University Avenue, Lafayette, LA 70502 or as detailed in the @Request for Quotes@.

#### **ARTICLE 17- QUANTITIES**

Quantities listed are approximations only, and the Lafayette City-Parish Consolidated Government will not guarantee said quantities. All orders will be on an "as needed" basis, except as specifically stated in the specifications.

#### **ARTICLE 18 - OPTION TO RENEW**

At the option of the Lafayette City-Parish Consolidated Government, and the acceptance by the contractor, this contract may be extended at the same prices and terms for one (1) additional year.

#### **ARTICLE 19 - NON-APPROPRIATION OF FUNDS**

The continuation of this contract into a new fiscal year is contingent upon the appropriation of funds to fulfill the requirements of the contract. If the Lafayette City-Parish Consolidated Government, after a diligent and good faith effort, fails to appropriate sufficient monies to provide for payments under the contract, the obligation to make payment under the contract shall terminate on the last day of the fiscal year for which funds were appropriated.

#### **ARTICLE 20 - BUDGETED FUNDS**

Notwithstanding anything to the contrary in the Agreement, the parties agree that the maximum amount payable under the Agreement shall be that which is the amount budgeted by the Lafayette City-Parish Consolidated Government for said project. In the event the total amount of the contract is increased by reason of additional quantities or any other reason, so as to exceed the amount budgeted, the parties agree that the Lafayette City-Parish Consolidated Government shall not be liable for the amount of such increase until and unless said budget is amended as provided for the Lafayette City-Parish Consolidated Government Home Rule Charter to allow for such an increased amount.

#### **ARTICLE 21 - DEFENSE AND INDEMNITY**

The Contractor agrees and obligates itself to defend, indemnify, and hold forever harmless the Lafayette City-Parish Consolidated Government, its employees, agents, representatives, officers, directors, elected and appointed officials,

and any and all other persons for whom they may be deemed liable and or answerable to the extent permitted by law, for and against any and all claims, demands, causes of action, rights of action, suits, judgments, or executions which may be asserted by any persons or parties arising out of or resulting from any act of or omission of the contractor, its employees, agents representatives, and servants pursuant to the authority granted to it under the terms of this agreement, including any and all claims arising from the sole negligence, liability, and or fault of contractor, and or the joint and or concurrent negligence, liability, and or fault of the contractor with any other persons or parties whomsoever.

Notwithstanding the aforesaid, nothing contained herein shall be deemed to limit the obligations of any insurance company providing coverage in accordance with the terms of this Agreement to defend, indemnify, and hold harmless the Lafayette City-Parish Consolidated Government, its employees, agents, persons or parties whomsoever to the full extent of their insurance contract and or as required by law.

#### **ARTICLE 22 - CONTRACTORS UNDERSTANDING**

It is understood that the contract is solely between the Lafayette City Parish Consolidated Government and the contracting agency and at all times, the contracting agency shall operate and deemed to be an independent contractor.

At all times, persons provided by the contracting agency to the Lafayette City-Parish Consolidated Government pursuant to the terms of this contract shall be deemed to be employees of the contracting agency, and shall not be considered to be employees of the Lafayette City-Parish Consolidated Government.

#### **ARTICLE 23 - DRUG AND ALCOHOL POLICY**

The Contractor is hereby further notified that for reasonable cause of suspicion, he or his employee(s) are subject to drug testing while engaged in business on Lafayette Consolidated Government property as per Lafayette Consolidated Government Comprehensive Substance Abuse Policy and Procedure Memorandum 123-1, Article 4.2

#### **ARTICLE 24 - VEHICLE OR EQUIPMENT PURCHASES (REQUIREMENTS FOR PAPERWORK)**

The following documentation shall be furnished by the vendor for all fleet equipment required to be licensed for road use by the State of Louisiana.

Department of Public Safety, Office of Motor Vehicles:

1. One (1) original notarized invoice and copy for the amount of the bid price only. Invoice shall include a complete description of equipment and serial number or vehicle identification number (VIN). Invoice shall be dated on actual date of delivery and odometer reading (when applicable) inserted at point of delivery.
2. One (1) original, fully executed and notarized Manufacturer's Statement of Origin properly assigned to the **LAFAYETTE CITY-PARISH CONSOLIDATED GOVERNMENT**
3. One (1) original Odometer Disclosure Statement including the same mileage as shown on the invoice, when applicable, not required if included on Manufacturer's Statement of Origin.

The Lafayette City-Parish Consolidated Government will apply directly to the State of Louisiana for license and title.

**All paperwork (Manufacturer's Statement of Origin, Notarized Invoice, Bill of Sale, and Odometer Disclosure Statement), for vehicles or equipment sold to Lafayette City-Parish Consolidated Government shall be made out as follows:**

#### **LAFAYETTE CITY-PARISH CONSOLIDATED GOVERNMENT**

#### **ARTICLE 25 - PARTICIPATION BY DISADVANTAGED BUSINESSES**

The Lafayette Consolidated Government strongly encourages the participation of DBEs (Disadvantaged Business Enterprise) in all contracts or procurements let by the Lafayette Consolidated Government for goods and services and labor and material. To that end, all contractors and suppliers are encouraged to utilize DBEs business enterprises in the purchase or sub-contracting of materials, supplies, services and labor and material in which disadvantaged businesses are available. Assistance in identifying said businesses may be obtained by calling 291-8410.

#### **ARTICLE 26 - TITLE; RISK OF LOSS**

Title to product/s passes from successful vendor to Lafayette Consolidated Government upon satisfactory delivery of merchandise to the Lafayette Consolidated Government's designated facility. Any damages or loss which occurs during shipping shall be the responsibility of the vendor.

#### **ARTICLE 27 - PARTS**

The Contractor agrees to provide those parts described in the bid documents to the Lafayette City-Parish Consolidated Government, on an as needed basis, for a period of one (1) year from the date the contract is executed or date the purchase order is issued.

#### **ARTICLE 28 - AWARD**

The Lafayette City-Parish Consolidated Government shall make the award on a TOTAL EXTENDED PRICE, to the low responsible vendor who has bid according to the specifications or any addenda thereof.

If this bid has alternates included it will be awarded on the basis of the sum of the base bid and any alternates, if alternates are accepted, to the low responsible vendor who has bid according to the specifications or modifications thereof. Alternates, if accepted, shall be accepted in the order in which they are listed on the Bid Form. However, Lafayette Consolidated Government reserves the right to accept alternates in any order which does not affect determination of the low Bidder.

#### **ARTICLE 29 – SMOKE FREE WORKPLACE**

Lafayette Consolidated Government is a smoke-free environment and, as such, prohibits smoking in all facilities for events including, (but not limited to), conferences, meetings, seminars, etc. Please abide by this policy when in our facilities.

#### **ARTICLE 30 - VEHICLE REGISTRATION (TEMPORARY LOUISIANA MOTOR VEHICLE REGISTRATION LICENSE)**

The successful bidder shall provide with deliver of any vehicle which requires a Temporary Louisiana Motor Vehicle Registration License any and all documents necessary to satisfy this requirement, to include the Temporary Tag which shall be placed upon the vehicle.

#### **ARTICLE 31 – DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS:**

In transactions involving federal funds, the Lafayette Consolidated Government is required to ensure that contractors and subcontractors that are debarred, suspended, ineligible or voluntarily excluded from participation in federally-assisted transactions, do not participate in federally-assisted programs. All contractors and subcontractors participating in contracts funded in whole or in part by federal funds shall submit certification prior to the award of the contract.

August 1, 2011

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Dear Bidder:

As an economic development initiative, the Lafayette City-Parish Council has adopted the Small and Emerging Business Program. This program will assist you in identifying subcontractors who may be able to provide you with competitive pricing for your bids.

Attached is a list of contractors who are recognized by the Lafayette Consolidated Government as Small and Emerging Businesses. Whenever you have an opportunity, please consider subcontracting with one of these businesses. By subcontracting with these businesses you will not only find competitive pricing, but you will contribute to the economic development of Lafayette Parish. As you peruse this list, you may discover that you have subcontracted with some of these businesses in the past.

Your participation in this economic development initiative is greatly appreciated.

Sincerely,

Small and Emerging Business Liaison Officer

**Lafayette City-Parish Consolidated Government**

**CERTIFIED SMALL AND EMERGING BUSINESSES**

SERVICE TYPE	COMPANY	COMMODITY CODE	LICENSED CONTRACTOR
Accounting Services, system installation, and training.	Accounting Assistant 124D Hummingbird Lane Lafayette, LA 70506 (337) 989-8107, Fax (337) 989-9245	5002	N/A
Advertising, Marketing, Silk Screening.	Universal Communications 114 W. Vermilion, Ste. 208 Lafayette, LA 70501 (337) 237-1612, Fax (337) 394-2244	90610	NA
Auto Body & Paint	Malveaux's Collision & Restoration 905 Cameron Street Lafayette, LA 70504 (337) 261-1954		NA
Auto Body and Paint Shop	Rapid Paint and Body Shop 1605 N. Bertrand Drive Lafayette, LA 70503 (337) 291-2556, Fax (337) 291-2824		NA
Building Construction	Overton Construction P.O. Box 215 Livonia, LA 70755 (225) 637-3805, Fax (225) 637-4884	90505	30133
Building Construction, Electrical, Curbs and Gutters.	World Wide Contractors 305 Kensington Drive Lafayette, LA 70508	90505	37335 Bldg. Constr., Elec. Work (Statewide), Mechanical Work, <u>Specialty</u> : Instu. & Calibration
SERVICE TYPE	COMPANY	COMMODITY CODE	LICENSED CONTRACTOR
Building Contractor	T. J. L. Builders 123 Tournior Street Lafayette, LA 70506 (337) 234-6285	90583	NA

Building Maintenance	Lewis Services P.O. Box 81187 Lafayette, LA 70598 (337) 232-0675	90513	NA
Building Maintenance	Michael's Janitorial 135 Kennedy Drive Lafayette, LA 70501 (337) 344-8772	90513	NA
Building Material	Metal Studs 606 Cobblestone Rd. Lafayette, LA 70508 (337) 234-9797, Fax (337) 235-8388	10000	NA
Business Consulting	PFSG, Inc 2306 Kaliste Saloom Road Lafayette, LA 70508 (337) 984-4431, Fax (337) 984-4432		NA
Carpet Cleaning	Celestine's Carpet Cleaning 104 W. Avondale Lafayette, LA 70506 (337) 406-8206		
Caterers	Café Evergreen 1601 Eraste Landry Rd. Lafayette, LA 70506 (337) 232-8284	90638	NA
Civil Engineering	ILSI Engineering 1100 Poydras Ste. 2775 New Orleans, LA 70163 (504) 523-1619, Fax (504) 523-9258	-----	C 1946
<b>SERVICE TYPE</b>	<b>COMPANY</b>	<b>COMMODITY CODE</b>	<b>LICENSED CONTRACTOR</b>
Child Care & Learning Center	Whiz Kids Early Childhood Learning Center 4011 Moss Street Lafayette, LA 70507 (337) 233-7370 Fax (337) 233-7370	-----	NA

Chiropractic Services	Dr. John Sullivan, Chiropractor 105 Independence Blvd., Ste 1 Lafayette, LA 70506 (337) 984-9276, Fax (337) 984-9276		NA
Clearing & Grubbing, Demolition	Derouen's Heavy Equipment 1131 La Maison Road Duson, LA 70529 (337) 873-6336	90509, 90550	19229 <u>specialty</u> : culverts and drainage structures <u>specialty</u> : earthwork, drainage and levees <u>specialty</u> : furnishing and spreading materials
Clearing & Grubbing, Demolition	Overton Construction Co., Inc. P.O. Box 1186 Carencro LA 70520-1186 (337) 896-3237, Fax(337) 896-4269	90509, 90550	30133 Building Construction, Highway, Street and Bridge Construction Specialty Category: Demolishing Work
Coating & Pressure Washing Services	Acadiana Pressure Washing Services 114 Dogwood Dr. Lafayette, LA 70501 (337) 234-7086		NA
Commercial and Residential Renovations	C & E Contractors of Lafayette 211 Liberty Ave., Apt. 231 Lafayette, LA 70508 (337) 981-8255	90583	NA
<b>SERVICE TYPE</b>	<b>COMPANY</b>	<b>COMMODITY CODE</b>	<b>LICENSED CONTRACTOR</b>
Commercial and Residential Renovations	B & M Industries, Inc. 113 Nolan Broussard, LA 70518 (337) 837-2771	90583	NA
Computer Sales & Service	Compu Star 2671 Main Hwy. Breux Bridge, LA 70517 (337) 991-2505	5001	NA
Computer Sales &	E & E Computers, LLC	5001	NA

Service	2808 W. Pinhook RD., # 5 Lafayette, LA 70508 (337) 233-2446		
Computer Sales & Service	Express Computers 103 W. Main Broussard, LA 70518 (337) 367-8368, Fax (337) 839-0046	5001	NA
Computer Sales & Service	Qsystem Computers Inc. 7104 Highway 103, Ste. 101 Washington, LA 70589-4420 1-800-214-0927	5001	NA
Computer Sales & Service	Total Computer Solutions, Inc. 3419 NW Evangeline Thruway., Ste. A-8 Carencro, LA 70520 (337) 886-2827, Fax (337) 886-7666	5001	NA
Computer Network Consulting	RC3 Consulting 211 Adrienne Street Lafayette, LA 70502 (337) 236-3220	5001	NA
Cosmetologist / Hair Stylist	Hair Plus 1602 North University Lafayette, LA 70501 (337) 233-7841		NA
<b>SERVICE TYPE</b>	<b>COMPANY</b>	<b>COMMODITY CODE</b>	<b>LICENSED CONTRACTOR</b>
Custom Furniture	Heem's Woodworks & Custom Furniture 112 Prejean Road Carencro, LA 70520 (337) 886-8673	90583	NA
Data Processing	Professional Documents, Inc. 209 Halcott Dr. Lafayette, LA 70503 (337) 988-5434		NA
Distributors (industrial & office)	Brewster Procurement Group, Inc. 509 ½ Stevenson Street Lafayette, LA 70501 (337) 291-9009	90703	NA
Distributors (industrial)	Gulf Coast Industrial Supply Inc. 524 Cedar Crest Court Lafayette, LA 70501		NA



	(337) 216-0976		
Distributors (wholesale food)	ORB Enterprises, Inc. 819 Whitmore Rd. Scott, LA 70583 (337)873-6874		NA
Distributors (Kitchen equipment)	Papa Jeabert's Inc. Inc. 530-C W. Pinhook Lafayette, LA 70503 (337) 267-4468, Fax (337) 236-6781	3020	NA
Drafting	Harris Design 128 Demande Blvd., Ste. 212 Lafayette, LA 70503 (337) 266-9900, Fax (337) 266-9916	-----	NA
Dragshoes	Gueydan Mfg., Inc. P.O. Box 59 Gueydan, LA 70542 (800) 952-9335, Fax (337) 536-7926	-----	NA
Electrical Contractor	C & S Coatings Inspections, Inc. 207 Wilbourn Street Lafayette, LA 70506 (337) 981-1876	90530	NA
<b>SERVICE TYPE</b>	<b>COMPANY</b>	<b>COMMODITY CODE</b>	<b>LICENSED CONTRACTOR</b>
Electrical Contractor, Telecommunications	Metro Electric & Maint. P.O. Box 5021 Lafayette, LA 70502 (337) 232-3539, Fax (337) 232-9067	90530	29357 Electrical (statewide)
Environmental Services	Environmental Sampling 335 Teljean Road Lafayette, LA 70503 (337) 989-7070	90680	25438 SPECIALTY: Hazardous Waste Treatment or Removal Specialty: Install, Repair or Close Underground Storage Tanks
Exercise Equipment	LL Fitness, Inc. 117 D Cason Road Broussard, LA 70518 (337) 837-1965	-----	NA
Fencing	ERCON CORPORATION PO BOX 61770 LAFAYETTE LA 70596-1770	90541	NA

	(337) 837-4118 Fax (337) 837-2252		
Flowers	D & S Flowers & Rental 1602 N. University Ave. Lafayette, LA 70501 (337) 289-6850, Fax (337) 593-9187	-----	-----
Food Product Development and Wholesale	ORB Enterprises, Inc. 819 Whitmore Road Scott, LA 70583 (337) 873-6874, Fax (337) 873-4456	-----	NA
Gift, Novelty, and Souvenir Shop	Cajun Country Store, Inc. 401 Cypress Street Lafayette, LA 70501 (337) 233-7977, Fax (337) 233-0764	-----	NA
<b>SERVICE TYPE</b>	<b>COMPANY</b>	<b>COMMODITY CODE</b>	<b>LICENSED CONTRACTOR</b>
Human Resource Consulting	Janus Resources P. O. Box 51853 Lafayette, LA 70505 (337) 233-8696, Fax (337) 367-5454	90622	NA
Insurance Claims Investigations	P & M Investigations P.O. Box 90741 Lafayette, LA 70509 (337) 593-8246	-----	NA
Interior Design Consultant	A Plus Interiors 518 Saint Patrick Street Lafayette, LA 70506 (337) 856-8556, Fax (337) 237-0964	-----	-----
Janitorial Service & Supplies.	Fuselier's Janitorial 502 12 <sup>th</sup> Street Lafayette, LA 70501 (337) 234-9600	90614, 10650	NA
Landscaping & Lawn Care	Lewis Services P.O. Box 81187 Lafayette, LA 70598 232-0675	-----	-----

Landscaping & Lawn Service	World Wide Contractors 305 Kensington Drive Lafayette, LA 70508 (337) 826-4395	90555	37355 Bldg. Constr., Electrical, Mechanical
Landscaping & Construction	MICO, Inc. 1300 West Elm Street Eunice, LA 70535 (337) 457-0701, Fax (337) 546-0395	90555	-----
<b>SERVICE TYPE</b>	<b>COMPANY</b>	<b>COMMODITY CODE</b>	<b>LICENSED CONTRACTOR</b>
Limited Food Restaurant	Creole Fried Chicken 201 ½ Lacobie Street Lafayette, LA 70501 (337) 886-4774, Fax (337) 993-2368	-----	NA
Machine Work & Fabrication	Hebert's Machine Shop 1005 American Legion Drive Rayne, LA 70578	90532	NA
Medical Supplies	Lafayette Medical Enterprises Inc116 KOL DR Broussard, LA 70518 (337) 837-4394	-----	NA
Men's Clothing Apparel and Accessories	Fit For A King, Inc. 406 Attakapas Road Lafayette, LA 70501 (337) 261-1131, Fax (337) 235-5070	-----	NA
Oil & Gas Maintenance, Environmental Cleanup, Heavy Equipment Operation	Superior Group, Inc. P. O. Box 191 Youngsville, LA 70592 (337) 856-8512 Fax (337) 857-8830	-----	NA
Optometry Service	Specs Optical, Inc. 431 B East Pont Des Mouton Rd Lafayette, LA 70507 (337) 593-8777	18 Jun 01 01060511	NA

Pest Control	Al's Pest Control 109 Northern Ave. Lafayette, LA 70501 (337) 233-5692	90607	NA
Pipe & Fittings	Plastics of Rayne 141 Llame Rd. Rayne, LA 70578	31000	NA
<b>SERVICE TYPE</b>	<b>COMPANY</b>	<b>COMMODITY CODE</b>	<b>LICENSED CONTRACTOR</b>
Plumbing, Heating & Air Conditioning	Prejean Service Company, Inc 209 Stamp Street Lafayette, LA 70501 (337) 237-3167 Fax (337) 237-8949	90616, 90628	21325  <b>Building Construction, Mechanical Work (Restricted) Plumbing (Statewide)</b>
Pressure washing, coating services	Acadiana Pressure Washers 324 Dewey Street Lafayette, LA 70501-4212 (337) 234-7086		NA
Private Home Health Medical Services	Always Care Assisted Home Living 201 Open Meadows Lafayette, LA 70506 (337) 981-6062 Fax (337) 981-6063		NA
Procurement Outsourcing	Brewster Procurement Group 509 <sup>1/2</sup> Stevenson Street Lafayette, LA 70501 (337) 291-9009	-----	NA
Production Machining	Savant Precision Machine, Inc. 112 Pine Park Drive Lafayette, LA 70508 (337) 235-9646, Fax (337) 235-3611	-----	
Promotion and distribution of recorded music and concerts	Lucky Cat Records 217 Jackson Street Lafayette, LA 70501 (337) 269-5153	-----	NA

Restaurant	Creole Fried Chicken 4102 N. University Carencro , LA 70520 (337) 886-4774		NA
SERVICE TYPE	COMPANY	COMMODITY CODE	LICENSED CONTRACTOR
Restaurant	Café Evergreen 1313 East Simcoe Street Lafayette, LA 70501 (337) 269-0019, Fax (337) 269-0019		NA
Retail Sale of Women Apparel and Accessories	Amy Claire, Inc. 3809 Ambassador Caffery Ste104C Lafayette, LA 70503 (337) 981-2692, Fax (337) 989-9100		NA
Roofing	C & C Noel, Inc. 99 Beth Drive Lafayette, LA 70501		19111  <b>Specialty: Roofing and Sheet Metal, Siding</b>
Security Guard Service	Benson Security 2600 South Loop W Ste. 210 Houston, TX 77054 713-661-2090 Fax: 713-661-2102		
Sign Manufacturing	Insignia Graphics, Inc. 3419 N. W. Evangeline Thruway, B-8 Carencro, LA 70520 (337) 896-5184, Fax (337) 873-6978	90554	NA
Spice and Poultry Cooker Manufacturer	Papa Jeabert's, Inc. 126 Evangeline Dr. Lafayette, LA 70501 (337) 267-4468, Fax (337) 236-6781	3020	NA
Traffic Signs & Devices, Barricades	Larry Richard & Associates 3113 Avery Island Road New Iberia LA 70560 Richard, Larry (337) 365-0159 fax (337) 365-0025 ---Call before faxing.	90554, 30050, 50000	NA
Traffic Signs & Devices, Barricades, Pavement Markings	Rufco, Inc. 806 C East Main Street Broussard LA 70518 (337) 405-3612, Fax (337) 993-2524	90554, 30050, 50000, 50011	38343 <b>Specialty: Highway Signs</b>

SERVICE TYPE	COMPANY	COMMODITY CODE	LICENSED CONTRACTOR
Trucking and Heavy Equipment Sales and Rental	Derouen's Heavy Equipment, Inc. 1131 La Maison Road Duson, LA 70529 (337) 873-6336, Fax (337) 873-8017	2010, 2100, 2016,	19229
Upholstery	Upholstery by Marcie 204 Portland Avenue Lafayette, LA 70507 (337) 237-5127, Fax (337) 237-5127		NA
Window Covering Sales & Installation	David Harris Installation & Design 121 Maplewood Drive Lafayette, LA 70503 (337) 988-2100, Fax (337) 988-2100	90583	NA
Telecommunications equipment, Telecommunication services, & Construction	ComNet, LLC 13675 Coursey Boulevard Suite 1222 Baton Rouge, LA. 70817 225-205-6562-Cell 225-755-8006-office		
Traffic Signs & Devices, Barricades, Pavement Markings	STRIPE FORCE 1, INC. 128 Thrush Loop, Lafayette, LA 70508 337.984.9008 phone 337.981.9720 fax		43909
BUILDING CONSTRUCTION,	ROMEL ENTERPRISES, INCORPORATED P. O. Box 65 Rayne, LA 70578 (337) 581-8065 (337) 334-0075		43339
SERVICE TYPE	COMPANY	COMMODITY CODE	LICENSED CONTRACTOR

Janitorial, Carpet Cleaning, Waxing, and Striping Floors	3 Frenchmen Janitorial Service, INC 317 Madeline Ave Lafayette, LA 70501 Office: 337-235-5988 Fax: 337-262-5710 Cell: 337-303-5808		
INSULATION (COMMERCIAL AND INDUSTRIAL) SCAFFOLDING ASBESTOS REMOVAL AND ABATEMENT	Environmental and Insulation Services, LLC 1446 Highway 190 Eunice, LA 70535 Phone: 337-546-0601 Fax: 337-546-0609 Cell: 337-250-1837		42610

### BIDDER/CONTRACTOR QUESTIONNAIRE

Company Name: Retif Oil & Fuel, LLC

Contact Person: Bob Gaudet

Address: 527 Destrehan Avenue, Harvey, LA 70058

Phone: (504) 349-9000 Fax: (504) 349-9009

Contract Title: Automotive Lubricants

1. Did you subcontract with Small and Emerging Businesses (SEB)? Yes ☐ No ☒
2. If the answer to question number one is yes, please list the SEB you intend to use and if applicable please rate their performance on this contract.

\_\_\_\_\_ Excellent, Very Good, Good, Bad, Very Bad  
☐ ☐ ☐ ☐ ☐

\_\_\_\_\_ Excellent, Very Good, Good, Bad, Very Bad  
☐ ☐ ☐ ☐ ☐

\_\_\_\_\_ Excellent, Very Good, Good, Bad, Very Bad  
☐ ☐ ☐ ☐ ☐

\_\_\_\_\_ Excellent, Very Good, Good, Bad, Very Bad  
☐ ☐ ☐ ☐ ☐

\_\_\_\_\_ Excellent, Very Good, Good, Bad, Very Bad  
☐ ☐ ☐ ☐ ☐

\_\_\_\_\_ Excellent, Very Good, Good, Bad, Very Bad  
☐ ☐ ☐ ☐ ☐

3. If your experience with using a SEB was bad or very bad, please explain below.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



## SPECIFICATIONS FOR AUTOMOTIVE LUBRICANTS

### I. GENERAL:

- A. Bidder shall bid on furnishing the lubricants indicated in accordance with specifications outlined and shall be a quality type named brand lubricant from manufacturers such as SHELL, EXXON, GULF, TEXACO, MOBIL, CONOCO, or approved equal. Must meet or exceed specifications.
- B. Bids shall be submitted on the per drum or case considering the estimated annual usage figures provided. The successful bidder must supply, at bid prices, actual requirements as ordered whether the total of such requirements is more or less than the quantities shown.
- C. Orders for delivery will be placed in minimum quantities as follows:
  - 1. Drums – mixed lot of two (2) or more. Some lubricant orders may be placed in drum quantity orders for “bulk” delivery into 275 gallon tanks at the University Avenue Service Station only.
  - 2. Cases – mixed lot of ten (10) or more.
- D. Bidders shall provide delivery of lubricants within twenty-four (24) hours after placement of order. Emergency requirements will be coordinated for pick-up by Lafayette Consolidated Government vehicles.
- E. Deliveries will be made to the following places when requested:

PW Service Station	Service Station
1515 E. University Ave.	Walker Road
Lafayette, LA	Lafayette, LA
- F. Evaluation of Bids – bids shall be evaluated and awarded to a single vendor based on the lowest total cost of the estimated annual usage totals. Vendors are required to bid on each and every item in order to be considered for award.
- G. Term of Contract – the term of the contract shall be for a period of one (1) year from November 1, 2011, with the option to renew for an additional year at the same prices and terms.
- H. Insurance - The attached certificate of insurance correlates directly with the insurance requirements of the contract. The Lafayette City-Parish Consolidated Government requires, therefore, that this particular certificate be used for approval of the contract. This certificate of insurance shall be furnished to the Lafayette Consolidated Government within ten (10) calendar days of notice of award.

The Contractor shall not commence work under this contract until he has obtained all insurance required by this paragraph, and until such insurance has been approved by the Owner, nor shall the Contractor allow any subcontractor to commence work on his sub-contract until the insurance required has been obtained and submitted. Proper

certificates evidencing such insurance shall be furnished to the Owner prior to commencement of work. All certificates of insurance must contain provisions indicating that no cancellation or change in such insurance shall be effected for any cause without thirty (30) calendar days written notice being first given to the Owner.

The insurance company providing coverage shall be acceptable to Lafayette City-Parish Consolidated Government.

If at any time, any of the insurance policies required to be furnished by the Contractor under the terms of this Article shall lapse, expire, or fail to comply with the requirements of this Article, the Contractor shall procure and obtain such new insurance policies as may be required in order to comply with the requirements of this Article. Upon obtaining a new insurance policy, the Contractor shall submit a new certificate of insurance to the Owner for approval. Upon failure of the Contractor to furnish, deliver and maintain such insurance as required by this Article, the contract, at the election of the Owner, may be declared suspended, discontinued or terminated. Failure of the Contractor to maintain any required insurance shall not relieve the Contractor from any liability under the contract, nor shall the insurance requirements contained in this Article be construed to conflict with the obligations of the Contractor regarding indemnification.

The requirements contained in this Article shall not be construed and are not intended to limit the Contractor's obligations to indemnify and defend the Lafayette City-Parish Consolidated Government but merely constitute minimum insurance requirements which must be provided to secure such obligations.

The Contractor shall effect and maintain until completion and acceptance of the work, insurance as follows:

- I. Statutory Worker's Compensation Insurance - Coverage for all Worker's Compensation claims as permitted under Louisiana State Law together with Employer's Liability Coverage of \$1,000,000 minimum, per occurrence.
- II. Commercial General Liability Insurance - Coverage under this policy must be provided on an "occurrence" basis, and not on a "claims made" basis. THE LAFAYETTE CITY-PARISH CONSOLIDATED GOVERNMENT, ITS OFFICIALS, EMPLOYEES AND VOLUNTEERS MUST BE NAMED AS AN ADDITIONAL INSURED ON THE POLICY. All comprehensive general liability insurance shall include coverage for the following:

A. Premises Operations	\$1,000,000
B. Independent Contractors	\$1,000,000
C. Products - Completed Operations	\$1,000,000
D. Contractual Liability	\$1,000,000
E. Broad Form Property Damage	\$1,000,000

Additionally, where required by the Consolidated Government, the policy required by this Subsection shall also include Explosion, Collapse and Under-ground Coverage.

### III. Business Auto Liability Policy

	<u>BODILY INJURY per person</u>	<u>BODILY INJURY per accident</u>	<u>PROPERTY DAMAGE per accident</u>
A. Any Auto	\$1,000,000	\$1,000,000	\$1,000,000
B. Owned Autos	\$1,000,000	\$1,000,000	\$1,000,000
C. Non-Owned Autos	\$1,000,000	\$1,000,000	\$1,000,000
D. Hired	\$1,000,000	\$1,000,000	\$1,000,000

If Coverage A - Any Auto is carried, Coverages B, C, & D will not be required. If the Contractor does not own an automobile (vehicle) and an automobile (vehicle) is utilized in the execution of the contract, then hired and non-owned coverage is required.

### IV. Umbrella Liability

In lieu of providing insurance at the limits required in Sections I, II and III of this Article, Contractors may fulfill the requirements of this Article by securing umbrella liability insurance coverage provided that the combined total of the primary and umbrella coverages satisfy the minimum required insurance limits set forth in Sections I, II and III hereinabove.

### V. Consolidated Government as an Additional Insured

The Lafayette City-Parish Consolidated Government, its officials, employees and volunteers must be named on all liability policies described above as additional insured.

### VI. Primary Coverage

Coverage afforded the Lafayette City-Parish Consolidated Government, its officials, employees, and volunteers as an insured applies as primary and not excess or contributing to any other insurance issued in the name of the Lafayette City-Parish Consolidated Government.

### VII. Waiver of Subrogation

Contractors must obtain a Waiver of Subrogation from all insurance carriers providing coverage under Section I in this Article for any and all claims which could be asserted against the Lafayette City-Parish Consolidated Government, its employees, agents, representatives, officers, directors, elected and appointed officials, and volunteers.

### VIII. Waiver of Insurance Requirements

Notwithstanding anything to the contrary contained herein, the Consolidated Government reserves the right at all times, in its discretion, to alter, amend, and/or waive insurance requirements set forth in this Section where the insurance carried and/or to be provided by the Contractor is deemed reasonable, sufficient and adequate to protect the interests of the Consolidated Government, provided that the Consolidated Government shall take no steps

to impose more stringent and onerous insurance requirements on the Contractor than those contained herein.

## II. SPECIFICATIONS:

- A. Fleet Engine Oil – must be heavy duty, high-detergency, energy saving motor oil formulated for use in diesel and gasoline engine. Must meet or exceed API service classifications CG4, CF4, CF, SH, CF2, SG and SJ. Must also meet Mack EO2L, ILSAC, GF1 and EO-M Cummins CES20071.

➤ SAE 5W20

Estimated Annual Usage: 20, 55-gallon drums  
50, 12-quart cases

➤ SAE 10W30

Estimated Annual Usage: 13, 55-gallon drums  
50, 12-quart cases

➤ SAE 15W40

Estimated Annual Usage: 15, 55-gallon drums  
25, 12-quart cases

- B. Synthetic Transmission Oil – recommended for transmissions requiring Chrysler MS-9602, ATF+20, ATF+30, ATF+40 APPROVED

Estimated Annual Usage: 25, 12-quart cases

- C. Multi-Purpose Power Fluid – heavy duty fluid formulated for common sump hydraulic-gear systems found in farm, construction and industrial tractors, off-road equipment, meets Allison C3 Hydraulic Transmission Fluid, Case, Ford, John Deere and International Harvester specifications.

Estimated Annual Usage: 6, 55-gallon drums  
5, 5-gallon cans

- D. Fleet Hydraulic Oil – must meet needs of all modern hydraulic equipment with anti-wear qualities, oxidation resistance, water resistance, anti-foaming qualities, high temperature stability, long oil life and non-corrosion.

➤ ISO Grade 32 SAE Grade 10W

Estimated Annual Usage: 15, 55-gallon drum

- E. Fleet Gear Oil – must be a heavy duty gear oil for use in standard transmissions, differentials, gear boxes and other industrial gear boxes. Must have extreme pressure (EP) and wear reducing characteristics, water resistant and non-foaming, reduce overheating and adhesive or tacky to gear surfaces.

➤ SAE 80W90

Estimated Annual Usage: 12, 120 lb. drums

- F. Fleet Multi-Purpose Grease – an NGLI No. 2 multi-purpose lubricant recommended for use in wheel bearings, chassis and on-off road vehicle applications. Must provide excellent oxidation and mechanical stability for long grease life, excellent extreme pressure (EP), anti-rust and water resistant properties.

Estimated Annual Usage: 4, 5-gallon pails  
10, 120 lb. drums

G. Anti-Freeze TLC 50/50

Estimated Annual Usage: 10, 55 gallon drums

- H. Fleet Transmission Fluid – all fluids shall be a high quality ATF with anti-foam properties, perform efficiently over a wide temperature range, high oxidation resistant, prevent wear and compatible with all seals.

➤ Type Dextron III – meets or exceeds requirements for GM, Chrysler, Ford Specification M2C138-CJ, Allison AT, MT, HT, transmissions and V series manufactured by GM Truck Coach Division.

Estimated Annual Usage: 12, 55-gallon drums  
25, 12-quart cases

## BID FORM

30 day of August 20 11

TO: City Parish President and Council  
Lafayette Consolidated Government  
Lafayette, LA 70501

Gentlemen,

In compliance with your request for this bid, the undersigned, having familiarized himself with the attached stipulations, which are as follows; Notice to Bidders, Instructions to Bidders and Detailed Specifications, all as required by and in strict accordance with the contract documents and with Addenda numbered \_\_\_\_\_ issued by the owner's authorized representative, all of which are made a part hereof, proposes to furnish the Lafayette City-Parish Consolidated Government, the following complete as herein specified, FOB LAFAYETTE, FREIGHT PREPAID, FOR THE FOLLOWING PRICE:

ITEM DESCRIPTION	ESTIMATED ANNUAL USAGE	UNIT PRICE	EXTENDED PRICE
1. SAE 5W20	20 drums	\$ 488.95 /55-gal drum	\$ 9779.00
	50 cases	\$ 37.35 /12-qt case	\$ 1867.50
2. SAE 10W30	13 drums	\$ 488.95 /55-gal drum	\$ 6356.35
	50 cases	\$ 37.35 /12-qt case	\$ 1867.50
3. SAE 15W40	15 drums	\$ 488.95 /55-gal drum	\$ 7334.25
	25 cases	\$ 41.10 /12-qt case	\$ 1027.50
4. Synthetic Transmission Oil	25 cases (6/1 Qt Case)	\$ 29.34 /12-qt case	\$ 733.50
5. Multi-Purpose Power Fluid	6 drums	\$ 488.95 /55-gal drum	\$ 2933.50
	5 cans	\$ 49.45 /5-gal can	\$ 247.25
6. Fleet Hydraulic Oil	15 drums	\$ 657.25 /55-gal drum	\$ 9858.75
7. SAE 80W90	12 drums	\$ 250.80 /120-lb drum	\$ 3009.60
8. Multi-Purpose Grease	4 pails	\$ 76.65 /5-gal pail	\$ 306.60
	10 drums	\$ 262.80 /120-lb drum	\$ 2628.00
9. Anti-Freeze TLC 50/50	10 drums	\$ 602.25 /55-gal drum	\$ 6022.50
10. Dextron IIIIE	12 drums	\$ 488.95 /55-gal drum	\$ 5867.40
	25 cases	\$ 34.47 /12-qt case	\$ 861.75

TOTAL EXTENDED PRICE \$ 60,701.15

In accordance with the provisions of Title 38:2251 et. seq., preference is hereby given to materials, supplies or equipment which are manufactured, processed, produced or assembled in Louisiana, quality being equal to other materials, supplies or equipment offered by companies outside of the State of Louisiana.

Do you claim this preference? YES \_\_\_\_\_ NO X

NAME OF COMPANY SUBMITTING BID: Retif Oil & Fuel, LLC

Specify location within Louisiana where this product is manufactured, processed, produced or assembled.

**BIDDER INFORMATION** (As per Article 10, please make information as clear and legible as possible):

**COMPANY NAME:** Retif Oil & Fuel, LLC

**CONTACT PERSON:** Bob Gaudet

**SIGNATURE:** Bob Gaudet

**MAILING ADDRESS:** PO Box 53295, New Orleans, LA 70153-3295

**TELEPHONE:** (504) 349-9105

**FAX:** (504) 349-9009

**REMITTANCE ADDRESS:** PO Box 62600, Dept. 2000, New Orleans, LA 70162-2600

**THIS BID FORM SHOULD BE RETURNED IN DUPLICATE!**  
**NO ALTERNATE OR OPTIONAL BIDS WILL BE ACCEPTED OR READ UNLESS CALLED**  
**FOR IN THE SPECIFICATIONS.**

**NAME OF COMPANY SUBMITTING BID:** Retif Oil & Fuel, LLC

**CONTRACTOR'S CERTIFICATE OF INSURANCE**

THIS IS TO CERTIFY TO: LAFAYETTE CONSOLIDATED GOVERNMENT	
P. O. BOX 4017-C	
LAFAYETTE, LOUISIANA 70502	

That the following described policies in at least the face amounts shown below have been issued to:

Name of Insured:

Address of Insured:

Effective for the policy periods shown within the State of LOUISIANA.

THIS CERTIFICATE OF INSURANCE NEITHER AFFIRMATIVELY NOR NEGATIVELY AMENDS, EXTENDS, OR ALTERS THE COVERAGE AFFORDED BY POLICIES SHOWN BELOW. (CHECK APPLICABLE COVERAGES):

TYPE OF POLICY AND COVERAGE	COMPANY	NUMBER	POLICY PERIOD	POLICY MINIMUM	LIMITS OF LIABILITY LIABILITY LIMITS, UNLESS OTHERWISE REQUIRED BY CONTRACT		
I. <input type="checkbox"/> STANDARD WORKER'S COMPENSATION EMPLOYER'S LIABILITY					STATUTORY \$1,000,000		
					LIABILITY IN THOUSANDS		
II. <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY					EACH OCCURRENCE		
A. <input type="checkbox"/> Premises Operations							
B. <input type="checkbox"/> Independent Contractor's Liability							
C. <input type="checkbox"/> Products-Completed Operations							
D. <input type="checkbox"/> Contractual Liability							
E. <input type="checkbox"/> Broad Form Property Damage							
					Bodily Injury	\$1,000	\$
					Property Damage	\$1,000	\$
					BI & PD Combined	\$1,000	\$
POLICY DOES <input type="checkbox"/> DOES NOT <input type="checkbox"/> PROVIDE COVERAGE FOR UNDERGROUND EXPLOSION AND COLLAPSE HAZARD \$1,000,000							
					LIABILITY IN THOUSANDS		
III. <input type="checkbox"/> BUSINESS AUTO LIABILITY					Bodily Injury Per Accident	\$1,000	
A. <input type="checkbox"/> Any Auto					Bodily Injury Per Accident	\$1,000	
B. <input type="checkbox"/> Owned					Property Damage	\$1,000	
C. <input type="checkbox"/> Non-Owned					BI & PD Combined	\$1,000	
D. <input type="checkbox"/> Hired							
IV. <input type="checkbox"/> UMBRELLA LIABILITY					BI & PD Combined	\$1,000	
NOTE:	Lower primary limits will be accepted if Umbrella Liability Coverage is provided with limits of at least \$500,000 in excess of primary coverage shown in this certificate.						
V. <input type="checkbox"/> Lafayette City-Parish Consolidated Government, its officials, employees, and volunteers shall be listed as additional insured on all liability policies.							
VI. <input type="checkbox"/> Coverage afforded the Lafayette City-Parish Consolidated Government, its officials, employees, and volunteers as insureds, applies as primary and not excess or contributing to any other insurance issued in the name of the named or additional insured(s).							
VII. <input type="checkbox"/> A waiver of subrogation shall be provided in favor of the named additional insureds on the Workers' Compensation Insurance policy.							
IN THE EVENT OF CANCELLATION OF THE POLICY OR POLICIES OR MATERIAL CHANGES IN SUCH POLICIES, THE CERTIFICATE HOLDER SHALL RECEIVE THIRTY (30) DAYS PRIOR WRITTEN NOTICE OF SUCH CANCELLATION OR CHANGE AT THE ADDRESS STATED ABOVE BEFORE SUCH CANCELLATION OR CHANGE IS EFFECTIVE AGAINST THE CERTIFICATE HOLDER.							
THE ATTACHED CERTIFICATE OF INSURANCE CORRELATES DIRECTLY WITH THE INSURANCE REQUIREMENTS OF THE CONTRACT. THE LAFAYETTE CONSOLIDATED GOVERNMENT REQUIRES THEREFORE THAT HIS PARTICULAR CERTIFICATE BE USED FOR APPROVAL OF THE CONTRACT.				BY:			
				AUTHORIZED REPRESENTATIVE:			
				ADDRESS:			
Date:							



## CONTRACT AGREEMENT

THIS AGREEMENT, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2011, by and between the Lafayette Consolidated Government, Lafayette, Louisiana, a political subdivision organized under the laws of the State of Louisiana, acting through its President and his Staff, Party of the First Part, hereinafter called the "Purchaser" and

---

(Party of the Second Part, hereinafter called the "Contractor")

WITNESSETH: THAT

WHEREAS: The Purchaser has caused the necessary Contract Documents to be prepared for purchasing certain material and equipment, as specified in the accompanying contract documents, and

WHEREAS: The Purchaser has advertised for bids from Contractors, has received said bids, analyzed same and duly awarded a contract to the "Contractor", Party of the Second Part", for equipment and materials, as hereinafter set forth and as stated more in detail in the bid form hereto attached:

AUTOMOTIVE LUBRICANTS  
CONTRACT # 500-11-067

NOW, THEREFORE:

It is hereby agreed that for the sum of:

THIS CONTRACT IS AWARDED ON A TOTAL EXTENDED PRICE, "AS NEEDED," ACCORDING TO THE SPECIFICATIONS. ITEMS ORDERED OFF OF THIS CONTRACT WILL BE BY PURCHASE ORDER/DPR ONLY. LAFAYETTE CONSOLIDATED GOVERNMENT TAKES NO RESPONSIBILITY FOR PAYMENT OF ORDERS NOT FOLLOWING THIS PROCEDURE.

(\$UNIT PRICE) to be paid to the Contractor by the Purchaser, the contractor agrees to furnish the Lafayette City-Parish Government, the following:

AUTOMOTIVE LUBRICANTS ON AN AS NEEDED BASIS FOR A PERIOD FROM NOVEMBER 1, 2011 THROUGH OCTOBER 31, 2012, WITH AN OPTION TO RENEW FOR AN ADDITIONAL YEAR.

all in accordance with the accompanying contract documents and plans which are as much a part of this agreement as if repeated, verbatim herein.

IN WITNESS THEREOF: The Parties of the First and Second Parts have hereto set their hands and seals on the day and year above written.

Executed in Two (2) Parts

LAFAYETTE CITY-PARISH  
CONSOLIDATED GOVERNMENT  
STATE OF LOUISIANA

WITNESSES:

\_\_\_\_\_

BY \_\_\_\_\_  
L. J. DUREL, JR.  
CITY-PARISH PRESIDENT

\_\_\_\_\_

DATE \_\_\_\_\_

CONTRACTOR'S WITNESSES:

CONTRACTOR  
Party of the Second Part

\_\_\_\_\_

BY \_\_\_\_\_  
(Signature)

NAME \_\_\_\_\_  
(Please type or print)

\_\_\_\_\_

TITLE \_\_\_\_\_  
(Please type or print)

# Mobil

## Mobil Special

### Quality Motor Oil

#### Product Description

Mobil Special Oils are formulated from quality base stocks combined with modern performance additives to give your engine the protection and the performance you expect under a wide variety of operating conditions.

Mobil Special Oils are available in five multi-viscosity grades: SAE 5W-20, 5W-30\*, 10W-30\*, 10W-40, 20W-50.

Mobil Special 5W-20, 5W-30\* and 10W-30\* meet the warranty requirements where an American Petroleum Institute (API) certified oil is specified. These viscosity grades are also classified by API as "Resource Conserving" engine lubricants, and meet or exceed the latest industry specification ILSAC GF-5 / API SN. Those claims are backward compatible with earlier performance levels such as API SM, SL, and SJ and previous ILSAC categories.

#### Features and Benefits

- Excellent engine cleanliness
- Engine protection under a wide variety of operating conditions
- API SN / Resource Conserving for Mobil Special 5W-20, 5W-30\* and 10W-30\*
- Helps reduce engine wear and corrosion
- Meets or exceeds the latest industry specification (ILSAC GF-5 / API SN: Mobil Special 5W-20, 5W-30\*, 10W-30\*)
- Easy cold starting
- Guaranteed protection with the Mobil Special Limited Warranty\*\*

#### Applications

Mobil Special 5W-20, 5W-30\* and 10W-30\* are recommended for gasoline fueled automobiles and light duty trucks requiring an API SN, SM, SL or SJ. They also meet ILSAC GF-5 (Starburst Certification Symbol).

Mobil Special 10W-40 and 20W-50 are recommended for gasoline fueled automobiles and light duty trucks where a higher viscosity API SN, SM, SL, SJ oil is preferred or recommended. Mobil Special 20W-50 has a higher viscosity reserve which provides engines with full protection under higher operating speeds, temperatures, and other adverse conditions.

Before using a Mobil Special motor oils, consult the owner's manual of the vehicle for the manufacturer's recommended viscosity grade and API Service Classification.

#### Specifications and Approvals

Mobil Special meets or exceeds the requirements of :	5W-20	5W-30*	10W-30*	10W-40	20W-50
API SN	X	X	X	X	X
API SM	X	X	X	X	X
API SL	X	X	X	X	X

<b>Mobil Special meets or exceeds the requirements of :</b>	<b>5W-20</b>	<b>5W-30*</b>	<b>10W-30*</b>	<b>10W-40</b>	<b>20W-50</b>
API SJ	X	X	X	X	X
ILSAC GF-5	X	X	X		
Ford WSS-M2C945-A	X				
Ford WSS-M2C946-A		X			

<b>Mobil Special is recommended by ExxonMobil for use in applications requiring:</b>	<b>5W-20</b>	<b>5W-30*</b>	<b>10W-30*</b>	<b>10W-40</b>	<b>20W-50</b>
Ford WSS-M2C930-A	X				
Ford WSS-M2C929-A		X			
GM 6094M	X	X	X		

### Typical Properties

<b>Mobil Special</b>	<b>5W-20</b>	<b>5W-30*</b>	<b>10W-30*</b>	<b>10W-40</b>	<b>20W-50</b>
API Service Classification	SN	SN	SN	SN	SN
Gravity, API	33.1	33.0	31.3	31.3	29.3
Specific Gravity	0.8596	0.8600	0.8692	0.870	0.88
Pour Point, °C (°F)	-36(-33)	-36(-33)	-33(-27)	-33(-27)	-33(-27)
Flash Point, °C (°F), ASTM D 92	224(435)	220(428)	220(428)	224(435)	230(446)
<b>Viscosity</b>					
cSt at 40°C	49.2	60.42	69.4	107	154
cSt at 100°C	8.6	10.2	10.6	15.4	19.0
CCS, cP	5800@-30 °C	6100@-30 °C	6430@-25 °C	6400@-20°C	4290@-15°C
MRV, cP	26,400@-35 °C	29,330@-35 °C	19,892@-30 °C	25,000@-25°C	16,000@-20°C
Viscosity Index	153	157	141	152	140
Resource Conserving	YES	YES	YES	NO	NO

\*In order to meet corporate global product naming conventions, the product names for the SAE viscosities 5W-30 and 10W-30 only, will carry the X1 descriptor in the labels, MSDS and ExxonMobil systems: ( e.g.: Mobil Special X1 5W-30 and Mobil Special X1 10W-30). For the rest of the viscosity grades, the product name will remain Mobil Special (e.g.: Mobil Special 5W-20, Mobil Special 10W-40, Mobil Special 25W-50).

\*\*Some limitations apply. For more specific details see the Mobil Special Limited Warranty available at [www.mobil.com/guarantee](http://www.mobil.com/guarantee).

### Health and Safety

Based on available information, this product is not expected to produce adverse effects on health when used for the intended application and the recommendations provided in the Material Safety Data Sheet (MSDS) are followed. MSDS's are available upon request through your sales contract office, or via the Internet. This product should not be used for purposes other than its intended use. If disposing of used product, take care to protect the environment.

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7-2011

Exxon Mobil Corporation

3225 Gallows Road  
Fairfax, VA 22037

1-800-ASK MOBIL (275-6624)

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# Mobil

## Mobil Fleet 15W-40

### High Performance Diesel Engine Oil

#### Product Description

MOBIL FLEET 15W-40 is designed for high-speed, four-stroke engines and is also designed to meet 2007 model year on-highway exhaust emission standards. This oil is effective at sustaining emission control system durability where particulate filters and other advanced aftertreatment systems are used. Optimum protection is provided for control of catalyst poisoning, particulate filter blocking, foaming, oxidative thickening and viscosity loss due to shear. When using CJ-4 oil with higher than 15 ppm sulfur fuel, consult the engine manufacturer for service interval.

Mobil Fleet 15W-40 meets or exceeds the demands of API service classification CJ-4/CI-4 Plus/CI-4/CH-4/SM. It meets the requirements of Mack EO-O Premium Plus, VOLVO VDS-4, CAT ECF-3, Detroit Diesel 93K218, MTU Oil Category 2.1, and Cummins CES 20081.

#### Applications

Recommended by ExxonMobil for use in:

- Recommended for use in high performance diesel applications including low emission engines designs, including those featuring EGR technology
- Recommended for use in high performance gasoline engines and mixed fleet operators

#### Specifications and Approvals

Mobil Fleet 15W-40 has the following builder approvals:		15W-40
Mack EO-O Premium Plus		X
Volvo VDS-4		X
Detroit Diesel Power Guard Oil Specification 93K218, 93K214		X
MTU Oil Category 2.1		X

Mobil Fleet 15W-40 meets or exceeds the requirements of the following industry and builder specifications:		15W-40
API CJ-4, CI-4 PLUS, CI-4, CH-4, SM		X
Caterpillar ECF-3, ECF-2		X
Cummins CES 20081		X

#### Typical Properties

Mobil Fleet 15W-40	
SAE Grade	15W-40
Viscosity, ASTM D 445	
cSt @ 40°C	109

**Mobil Fleet 15W-40**

cSt @ 100°C	14.5
CCS, cP, ASTM D 5293	6600 @ -20°C
MRV, cP, ASTM D 4684	23700 @ -25°C
Viscosity Index, ASTM D 2270	132
Sulfated Ash, wt%, ASTM D 874	1.0
Total Base #, mg KOH/g, ASTM D 2896	10
Pour Point, °C, ASTM D 97	-30
Flash Point, °F, ASTM D 92	>400

**Health and Safety**

Based on available information, this product is not expected to produce adverse effects on health when used for the intended application and the recommendations provided in the Material Safety Data Sheet (MSDS) are followed. MSDSs are available upon request through your sales contract office, or via the Internet. This product should not be used for purposes other than its intended use. If disposing of used product, take care to protect the environment.

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# PENNZOIL® MULTI-VEHICLE AUTOMATIC TRANSMISSION FLUID

## A High-Quality Multi-Vehicle Fluid For Automatic And Powershift Transmissions

### PRODUCT DESCRIPTION

PENNZOIL® MULTI-VEHICLE ATF is a high quality mineral base stock with an advanced additive system for automatic and powershift transmissions. It is suitable for use in transmissions requiring DEXRON®-III (H), MERCON®, MERCON® V and Allison C-4 fluid. In addition, PENNZOIL® MULTI-VEHICLE ATF is recommended for all Chrysler automatic transmissions (except those listed below), and can function as a Caterpillar TO-2 lubricant.

PENNZOIL® MULTI-VEHICLE ATF is formulated to provide protection that meets or exceeds the highest quality standards in the industry. The specially balanced additive system protects against shudder, eliminates the need to stock ATF supplements and ensures a high-performance smooth driving experience. Carefully balanced friction modifiers allow friction retention for long life performance and maintain the smooth lock-ups required by a wide variety of vehicles. Enhanced oxidation, thermal stability and corrosion resistance helps maintain year-round protection of the transmission components.

### APPLICATION

PENNZOIL® MULTI-VEHICLE ATF is Suitable for use in applications requiring:

- DEXRON®, DEXRON®-II, DEXRON®-III
- MERCON®, MERCON® V
- Chrysler/Dodge/Jeep/Plymouth except NAG1 that requires Shell 3403 ATF
- Allison C-4
- Toyota T, T-III, T-IV
- Honda Premium Formula ATF, ATF-Z1 (except in CVTs)
- Mitsubishi/Kia/Hyundai SP, SP-II, SP-III
- Nissan Matic -D, Nissan Matic-J
- BMW LA2634, LT71141

Not for use in vehicles requiring Type F, DEXRON®-VI, MERCON® SP, Full Synthetic MERCON®, Nissan Matic K, Toyota/Lexus WS, Mercedes Benz 3403-M115, BMW 1375.4, or Volvo 1161540-8. Also not for use for CVT. Check owner's manual and/or dipstick for exact specification.

### BENEFITS

- Multi-Vehicle ATF without the use of ATF supplements – inventory optimization
- Can be used in most vehicles
- Anti shudder protection
- Oxidation and thermal stability.
- Outstanding anti-wear performance for optimum protection of transmission parts
- Excellent cold temperature flow properties
- Protects components from harmful attack by corrosive acids
- Excellent compatibility with seal materials to prevent transmission leaks
- Year-round performance to assure long equipment life



**TYPICAL PHYSICAL AND CHEMICAL PROPERTIES  
PENNZOIL® MULTI-VEHICLE ATF**

TEST	METHOD	TYPICAL RESULTS
Gravity, API	ASTM D 4052	32.8
Specific Gravity @ 60 F (15.6 C)	ASTM D 4052	0.8610
Pounds Per Gallon		7.16
Flash Point, °C	ASTM D 92	184
Pour Point, °C	ASTM D 97	-48
Color		Red
Viscosity:		
@ 40°C, cSt	ASTM D 445	33.82
@ 100°C, cSt	ASTM D 445	7.60
@ 100°F, SUS	ASTM D 445 & D 2161	170.8
@ 210°F, SUS	ASTM D 445 & D 2161	51.5
Viscosity Index	ASTM D 2270	204
Brookfield Viscosity @ -40°C, cP	ASTM D 2983	10,200
Material Number		
Bulk		161599

# Mobil

## Mobilfluid 424

### Multipurpose Tractor Lubricant

#### Product Description

Mobilfluid 424 is an extra high performance multipurpose tractor lubricant engineered to meet or exceed transmission and hydraulic fluid requirements. The advanced technology in Mobilfluid 424 is designed to optimise the performance of agricultural and commercial tractors operating in a wide range of environments and conditions. Mobilfluid 424 combines select base oils and an advanced additive package to deliver the varied lubricant performance properties required in severe duty applications of agricultural and construction equipment drive trains. It is particularly well suited for reducing wet brake and Power Take-Off (PTO) chatter.

#### Features and Benefits

Next generation technology has vastly improved the performance capabilities of heavy-duty equipment in terms of load, speed, control, and reliability through innovative power train designs. These designs have markedly changed and increased the requirements of power train fluids to deliver higher levels of performance and productivity while reducing operating costs. Friction control, wear protection, thermal stability, shear stability, rust and corrosion protection, and pumpability are features that must be optimally balanced to provide extended clutch life, maximum drawbar loading, and maintain operations on uneven terrain over a wide range of ambient temperatures. Mobilfluid 424 delivers exceptional performance in today's power train transmissions, drive axles, clutches, PTOs and hydraulic systems. The key benefits include:

Features	Advantages and Potential Benefits
Enhanced frictional properties	Optimised clutch and PTO performance Improved wet brake and PTO chatter control
Compatible with latest clutch materials and elastomers	Longer clutch life and reduced leakage
High viscosity index and shear stability	Consistent operating response
Excellent protection against rust, corrosion and yellow metal etching	Protects equipment in wet or humid environments and prevents premature wear
Excellent low temperature properties	Responsive operation and effective lubrication in cold weather applications
Strong anti-wear and extreme pressure properties	Reduces wear, extends equipment life, and reduces maintenance costs
Excellent thermal and oxidation stability	Reduces deposits, extends seal life, and increases service life of equipment and lubricant
Multipurpose capability	Simplifies inventory and reduces misapplication problems
Good filterability	Keeps systems clean and operating smoothly

#### Applications

##### Recommended by ExxonMobil for use in

- Heavy-duty transmissions, differentials, final drives, hydraulic systems, power steering systems, wet brakes, PTOs and hydrostatic drives
- Off-highway industries including: agriculture, construction, and quarrying
- Top-up and refill of systems
- Commercial transmission applications requiring Type A (Suffix A), Dexron and Type F fluids. Do not use in passenger

- car automatic transmissions
- Applications requiring API GL-4 or SAE 80W grade lubricants in all gear applications except hypoid gear designs
- Outstanding replacement for engine oils recommended for hydraulic and transmission systems

## Specifications and Approvals

### Mobilfluid 424 meets or exceeds the requirements of the following industry and builder specifications:

Kubota UDT	X
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### Mobilfluid 424 has the following builder approvals:

ZF TE-ML 03E/05F/17E	X
Volvo WB-101	X

### Mobilfluid 424 is recommended by ExxonMobil for use in applications requiring:

Allison C-4 (Agriculture Applications Only)	X
API GL-4	X
Vickers 35VQ25	X
Caterpillar TO-2	X
CNH MAT 3505, 3525	X
Denison HF-0, HF-1, HF-2 (T5D & P46 pumps only)	X
Ford New Holland ESN-M2C-134-D	X
Ford New Holland FNHA-2C-201.00	X
JI Case MS 1204-07/09	X
Massey Ferguson M-1135 M-1141	X
Powerfluid 821 XL	X
John Deere J20C	X

## Typical Properties

### Mobilfluid 424

Viscosity, ASTM D 445	
cSt @ 40°C	55
cSt @ 100°C	9.3
Brookfield Viscosity, cP (@ -20°C)	55,000
Viscosity Index, ASTM D 2270	145
Pour Point, °C, ASTM D 97	-42
Flash Point, °C, ASTM D 92	198
Density @ 15°C, kg/l, ASTM D 4052	0.88

## Health and Safety

Based on available information, this product is not expected to produce adverse effects on health when used for the intended application and the recommendations provided in the Material Safety Data Sheet (MSDS) are followed. MSDSs are available upon request through your sales contract office, or via the Internet. This product should not be used for purposes other than its

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# Mobil

## Mobil Hydraulic 10W

### High Performance Hydraulic Oil

#### Product Description

Mobil Hydraulic 10W is a high performance hydraulic oil formulated from advanced base oils and a balanced additive system designed to satisfy a wide range of heavy-duty hydraulic equipment requirements. This product is specifically engineered using an effective balance of ashless dispersants and metallic detergents combined with inhibitors to control oxidation, wear, corrosion and rust. Mobil Hydraulic 10W is used in a wide range of on and off-highway hydraulic applications.

Mobil Hydraulic Oil 10W shares a common formulation with Essolube Hydraulic Oil 10W.

#### Features and Benefits

Mobil Hydraulic 10W delivers excellent performance in a wide range of hydraulic systems and components using various multi-metal designs. The product also provides effective low and high ambient temperature performance due to high viscosity index. Its' excellent oxidation resistance delivers good performance at higher temperatures and extended operating intervals. High levels of anti-wear protection result in extended equipment life and fewer breakdowns. Mobil Hydraulic 10W is compatible with other engine oils in case of unplanned mixtures. The key benefits include:

Features	Advantages and Potential Benefits
Good protection against oil thickening, high temperature deposits, varnish, and oil degradation	Clean hydraulic systems Less wear especially in vanes and control valves Protects against vane sticking Extends drain intervals with oil analysis
Good anti-wear protection	Reduces premature wear and extends equipment life
Wide temperature range performance	Reduces wear at cold start-up temperatures Effective lubrication film strength at high temperatures
Protects against rust and corrosion	Long equipment life and lower maintenance costs

#### Applications

##### Recommended by ExxonMobil for use in:

- Hydraulic systems and components used in conjunction with equipment from leading American, European, and Japanese manufacturers
- Hydraulic systems where wide ambient temperatures are encountered
- Hydraulic systems containing gears and bearings where good anti-wear properties are required
- On and off-highway industries including: trucking, construction, mining, quarrying, and agriculture

#### Specifications and Approvals

Mobil Hydraulic 10W is recommended by ExxonMobil for use in applications requiring:

API CC/SC	X
-----------	---

**Mobil Hydraulic 10W is recommended by ExxonMobil for  
use in applications requiring:**

Vickers 35VQ25	X
----------------	---

### Typical Properties

Mobil Hydraulic 10W	
SAE Grade	10W
Viscosity, ASTM D 445	
cSt @ 40°C	37.7
cSt @ 100°C	6.1
Viscosity Index, ASTM D 2270	107
Sulfated Ash, wt%, ASTM D 874	0.5
Total Base #, mg KOH/g, ASTM D 2896	4.0
Pour Point, °C, ASTM D 97	-30
Flash Point, °C, ASTM D 92	232
Density @ 15°C kg/l, ASTM D 4052	0.877

### Health and Safety

Based on available information, this product is not expected to produce adverse effects on health when used for the intended application and the recommendations provided in the Material Safety Data Sheet (MSDS) are followed. MSDS's are available upon request through your sales contract office, or via the Internet. This product should not be used for purposes other than its intended use. If disposing of used product, take care to protect the environment.

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# Mobil

## Mobilube HD LS 80W-90

### Limited-Slip Gear Lubricant

#### Product Description

Mobilube HD LS 80W-90 is an extra high performance, automotive lubricant formulated from select base oils and an advanced additive system specifically for limited-slip differentials. This lubricant is engineered for performance in heavy duty limited-slip differentials, axles, and final drives where extreme pressures and shock loading are expected providing API GL-5 level performance. Mobilube HD LS 80W-90 provides exceptional chemical and thermal stability at elevated bulk oil temperatures.

#### Features and Benefits

Today's truck and car equipment applications place higher performance demands on drive train lubricants. Higher speeds, higher torque, heavier loads, and limited-slip capability require improved formulations to maximise differential life and optimise performance. Longer service intervals place additional demands on the gear lubricant. Mobilube HD LS 80W-90 gear lubricant is engineered to meet these challenges. The key benefits include:

Features	Advantages and Potential Benefits
Excellent frictional properties	Effective limited-slip performance
Good thermal stability and resistance to high temperature oxidation	Extended gear and bearing life due to minimal deposits and longer seal life
Outstanding protection against low speed/high torque wear and against high speed scoring	Increased load carrying capability reducing operating costs
Effective low temperature lubrication	Reduced wear and ease of start-up
Excellent rust, staining, and corrosion protection	Reduced wear and maintenance costs
Good resistance to foaming	Maintains film strength for reduced wear
Compatible with typical automotive seals and gaskets	Minimum leakage and reduced contamination

#### Applications

Recommended by ExxonMobil for use in:

- Limited-slip differentials, axles, and final drives requiring API GL-5 level performance
- Passenger cars, on highway passenger light and heavy duty trucks, busses and vans
- Off highway industries including: construction, quarrying, and agriculture
- Other industrial and automotive applications involving hypoid and other gears operating under conditions where high speed/shock load, high speed/low torque, and/or low speed/high torque conditions prevail
- Mobilube HD LS 80W-90 gear lubricant is intended for initial fill, topping-off, and refill of enclosed automotive type gearing where SAE 80W-90 limited-slip gear lubricants are recommended
- Do not use in transmissions or transaxles for which engine oil or automatic transmission fluids are recommended

#### Specifications and Approvals

Mobilube HD LS 80W-90 meets or exceeds the requirements of the following industry specification:

**Mobilube HD LS 80W-90 meets or exceeds the requirements of the following industry specification:**

API GL-5	X
----------	---

### Typical Properties

Mobilube HD LS 80W-90	
SAE Grade	80W-90
Viscosity, ASTM D 445	
cSt @ 40°C	141
cSt @ 100°C	14.8
Viscosity Index, ASTM D 2270	105
Pour Point, °C, ASTM D 97	-30
Flash Point, °C, ASTM D 92	230
Density @ 15°C kg/l, ASTM D 4052	0.90

### Health and Safety

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Exxon Mobil Corporation  
3225 Gallows Road  
Fairfax, VA 22037

1-800-ASK MOBIL (275-6624)

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# Mobil

## RONEX MP

### Grease

#### Product Description

Mobil RONEX MP is a premium quality multipurpose grease that can be used in a wide range of automotive and industrial applications. RONEX MP consists of a mineral oil base fluid thickened with a lithium complex soap thickener, and contains performance-enhancing additives. RONEX MP grease has excellent performance over a wide temperature range, and provides moderate load carrying and extreme pressure properties. In addition it is resistant to water, and provides protection against corrosion. The grease has good oxidation and thermal stability. RONEX MP is compatible with most elastomer seal materials. RONEX MP is an NLGI Grade 2 grease.

RONEX MP grease may be used in industrial applications in bearings, gears and couplings that require the use of water resistant, extreme pressure grease. It may also be used in electric motors of the NEMA insulation Class A and B types. RONEX MP is an excellent all round automotive grease, it can be used as a chassis grease for extended lubrication intervals, as well as a wheel bearing grease. The high thermal stability of the grease means that it is ideally suited to wheel bearings of disc brake vehicles, where high temperatures are generated during severe braking. RONEX MP can also be used as a lubricant for ball joints, as it provides good protection from wear, low torque, and protection against water contamination. RONEX MP meets the NLGI GC-LB requirements for wheel bearings and chassis lubrication. RONEX MP has become the grease of choice for many users, especially those with multiple grease applications.

#### Features and Benefits

RONEX MP grease is a leading member of the RONEX brand of premium quality products that have gained a world-wide reputation for reliability under tough operating conditions. RONEX MP grease is made using a proprietary lithium complex soap thickener, and a high quality paraffinic mineral oil base fluid, along with a balanced package of functional additives that provide reliable quality and service. As with other Mobil brand greases, RONEX MP is manufactured to the highest levels of quality and consistency. RONEX MP offers many performance features including:

- Well balanced grease properties for multi-purpose applications in many types of industrial and in automotive applications resulting in less grease types needed and related inventory benefits
- Excellent resistance to high temperature degradation for long service life and extended grease lubrication intervals even in tough situations
- Very good extreme-pressure and anti-wear properties for protection and potential life extension of bearings and other lubricated mechanisms, including shock load applications
- Excellent high- and low-temperature performance to minimise cold-weather dispensing problems
- Good water-resistance properties for reliable grease performance in hostile aqueous environments
- Manufactured under ExxonMobils stringent Product Quality Management System (PQMS) quality control standards

#### Applications

Application notes: RONEX MP is recommended for application by hand packing or by grease gun. It should not be used in centralised lubrication systems having long feeder lines unless these systems are designed to handle a Grade 2 consistency grease.

RONEX MP is a multi-purpose grease for both industrial and automotive applications operating in a wide range of conditions of

temperature, loading and environment. Specific applications include:

- Industrial - All kinds of plain and rolling element bearings
- Industrial - Couplings and gears
- Industrial - Electric motors of the NEMA (National Electric Manufacturers' Associations Insulation Class A and B types
- Automotive - Truck, bus and construction applications
- Automotive - Wheel bearings, especially those operating at high temperature, for instance during severe braking with disc brakes
- Automotive - Ball joints and chassis lubrication

## Specifications and Approvals

RONEX MP meets or exceeds the requirements of:	RONEX MP
NLGI GC/LB	X
DIN 51825: (2004-06)	KP2K-30L

RONEX MP has the following builder approvals	RONEX MP
Cincinnati Machine P-64	X

## Typical Properties

RONEX MP	
NLGI Grade	2
Thickener Type	Li-Complex
Color, Visual	Green
Penetration, Worked, 25°C, ASTM D 217	280
Dropping Point, °C, ASTM D 2265	280
Viscosity of Oil, ASTM D 445	
cSt @ 40°C	150
4-Ball Wear Test, ASTM D 2266, Scar, mm	0.5
4-Ball Weld Load, ASTM D 2596, Kg	150
Timken OK Load, ASTM D 2509, lb	45
Bomb Oxidation, ASTM D 942, Pressure drop at 100 hrs, kPa	69
Corrosion Prevention, ASTM D 1743	Pass
Rust Protection, IP 220, Distilled Water	0-0
Copper Strip Corrosion, ASTM D 4048	1A

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Mobil

Mobil ATF D/M

Automatic Transmission Fluid

Product Description

Mobil ATF D/M provides excellent oxidation and friction stability, anti-wear properties, and low-temperature fluidity desired for most automatic transmissions.

Features and Potential Benefits

Advantages offered by Mobil ATF D/M over transmission fluids of lower quality are:

- Excellent oxidation stability — helps resist chemical deterioration over long service periods.
- High viscosity index — helps retain adequate lubricating body for severe hot-weather service without thickening excessively at low starting temperatures
- Corrosion prevention — helps provide protection against rusting and corrosion, plus special protection for soldered fittings
- Foaming resistance — contains an effective anti-foaming agent
- Elastomer compatibility — is not harmful to synthetic rubber seal materials.
- Good lubricating characteristics — gives quiet operation, smooth shifting, and excellent wear protection.
- Controlled friction properties — transmission of power is smooth and efficient throughout all normal temperature ranges.

Applications

Mobil ATF D/M is recommended by ExxonMobil for use in applications requiring: GM DEXRON® IIIH, Ford MERCON® and Allison C-4

Mobil ATF D/M is approved for Allison TES-389 ( AA-32792008)

Note: Mobil ATF D/M is not recommended for other applications, including GM DEXRON® VI, Ford MERCON® V , MERCON LV®, MERCON SP® and Type F ATF

Mobil ATF D/M also can be used as the lubricating oil in several types of rotary air compressors under certain service conditions. Its low-temperature properties and resistance to oxidation are important factors in meeting the requirements of this service. (Please consult the manufacturer service manual for required specifications before use).

Good maintenance practice dictates that automatic transmissions be checked for proper fluid levels at regular intervals, and that the fluid be drained and replaced at intervals recommended by the manufacturer. Some manufacturers recommend more frequent changes of transmission fluid under severe driving conditions.

Specifications and Approvals

Mobil ATF D/M has the following builder approvals:	
Allison TES-389 ( AA-32792008)	X

**Mobil ATF D/M is recommended by ExxonMobil for use in applications requiring:**

GM Dexron® III H	X
Ford's Mercon®	X
Allison C-4	X

**Typical Properties**

<b>Mobil ATF D/M</b>	
Viscosity	
cSt @ 40° C	35.3
cSt @ 100° C	7.4
cSt @ -40° C	16,670
Viscosity Index	183
Flash Point, °C(F)	180 (356)
Gravity, API	32
Colour	red

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## CORPORATE RESOLUTION

Excerpt from minutes of meeting of the Board of Directors of **Retif Oil & Fuel, L.L.C.** .

At the meeting of Directors of **Retif Oil & Fuel, L.L.C.** , duly noticed and held on **August 15, 2011**, a quorum being there present, on motion duly made and seconded. It was:

Resolved that **Bob Gaudet** be and is hereby appointed, constituted and designated as agent and attorney-in-fact of the corporation with full power and authority to act on behalf of this corporation in all negotiations, bidding, concerns and transactions with **Lafayette Parish**, or any of its agencies, departments, employees or agents, including but not limited to the execution of all bids, papers, documents, affidavits, bonds, sureties, contracts and acts and to receive and receipt therefore all purchase orders and notices issued pursuant to the provisions of any such bid or contract, this corporation hereby ratifying, approving, confirming, and accepting each and every such act performed by said agent and attorney-in-fact.

I hereby certify the foregoing to be a true and correct copy of an excerpt of the minutes of the above dated meeting of the board of directors of said corporation, and the same has not been revoked or rescinded.

Kenneth J. Retif  
Secretary-Treasurer

8/15/11  
Date

Pierre F. Gaudin  
Notary Public-Bar No. 5976  
1088 Fourth Street  
Gretna, Louisiana 70053  
Telephone: (504) 368-6500

SWORN TO AND SUBSCRIBED  
BEFORE ME THIS 30 DAY  
OF August, 20 11.  
P. F. Gaudin  
NOTARY PUBLIC



Keep this receipt as a record of your purchase.

FOR YOUR PROTECTION SAVE THIS COPY  
CASHIER'S CHECK

Customer Copy

9408208222

08/30/2011

Louisiana

Remitter RETIF OIL & FUEL L L C

Pay To The  
Order Of

LAFAYETTE CONSOLIDATED GOVERNMENT

\$ \*\*\*\*\*500.00 \*\*\*

Drawer: JPMORGAN CHASE BANK, N.A.

**NON NEGOTIABLE**

TERMS

KEEP THIS COPY FOR YOUR RECORD OF THE TRANSACTION.  
PLEASE CONTACT CHASE TO REPORT A LOSS OR FOR ANY OTHER INFORMATION ABOUT THIS ITEM.

282111107 NEW 01/08 8810004306



CASHIER'S CHECK

9408208222 25-3  
440

Date 08/30/2011

Remitter RETIF OIL & FUEL L L C

Pay: FIVE HUNDRED DOLLARS AND 00 CENTS

\$ \*\*\*\*\*500.00 \*\*\*

Pay To The  
Order Of

LAFAYETTE CONSOLIDATED GOVERNMENT

Drawer: JPMORGAN CHASE BANK, N.A.

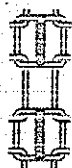
*Michael Andrews*

Senior Vice President  
JPMorgan Chase Bank, N.A.  
Columbus, OH



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WITHOUT NOTING WATERMARK.  
HOLD TO LIGHT TO VERIFY WATERMARK.



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MP

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1-866-593-0356

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