

Document A310™ – 2010

Conforms with The American Institute of Architects AIA Document 310

Bid Bond

CONTRACTOR:

(Name, legal status and address)

Independent Roofing Systems, Inc.
175 Excell Drive
Pearl, MS 39208

SURETY:

(Name, legal status and principal place of business)

AXIS Insurance Company
10000 Avalon Boulevard, Suite 200
Alpharetta, GA 30009

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:

(Name, legal status and address)

HINDS COUNTY HUMAN RESOURCE AGENCY
258 Maddox Road
Jackson, MS 39212

BOND AMOUNT: \$ 5%

Five Percent of Amount Bid

PROJECT:

(Name, location or address, and Project number, if any)

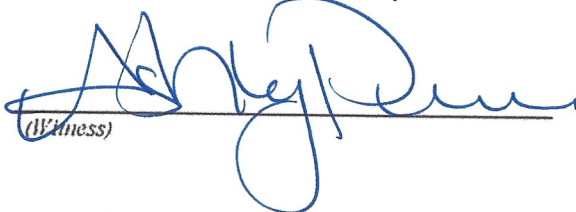
WESTSIDE HEAD START CENTER RE-ROOFING

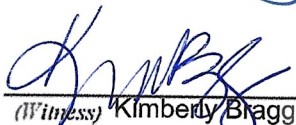
The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 25th day of March, 2025


(Witness)


(Witness) Kimberly Bragg

Independent Roofing Systems, Inc.

(Principal)

(Seal)

By:

(Title)

AXIS Insurance Company

(Surety)

(Seal)

By:

(Title) Susan K. Landreth Attorney-in-Fact

POWER OF ATTORNEY

Know All Men by These Presents: That **AXIS Insurance Company**, an Illinois property and casualty company, (the "Company") does hereby appoint:

Rebecca Sanford, Sarah E. Green, Kimberly Bragg, Jon Kirkpatrick, Paula Eby, and Susan K. Landreth.

as its true and lawful Attorney(s)-In-Fact, to make, execute, seal and deliver for and on its behalf as surety, bonds and undertakings, such documents to be valid as though executed by the Company on its own behalf. The Company may revoke this appointment at any time.

EXCEPTION: NO AUTHORITY is granted to make, execute, seal and deliver bonds or undertakings that guarantee the payment or collection of any promissory note, check, draft or letter of credit.

This Power of Attorney is signed, sealed and certified under and by the authority of resolutions adopted by unanimous written consent of the Board of Directors of the Company on September 27, 2023:

RESOLVED, that in connection with the Agreements, any one of the Chief Executive Officer, President, any Executive Vice President, any Senior Vice President of the Company, or any Vice President - Surety (each an "Authorized Officer"), acting singly, shall have the power and authority to appoint and revoke Attorneys-In-Fact, and to allow such Attorneys-In-Fact to further delegate their power and authority pursuant to appropriate written agreements, to make, execute, seal and deliver for and on behalf of the Company as surety, bonds and undertakings, such documents to be valid as though executed by the Company on its own behalf; and

RESOLVED FURTHER, that each of the each of the Authorized Officers and any Secretary or Assistant Secretary of the Company, hereby is, acting singly, authorized, empowered and directed to perform such acts and things as may be necessary or appropriate to carry out the foregoing resolution and the transactions contemplated thereby.

In Witness Whereof, AXIS Insurance Company has caused this instrument to be signed and its corporate seal to be affixed by a duly elected and qualified officer, this 10th day of October, 2023.

Attested and Certified
AXIS Insurance Company

By: 

Printed Name: Andrew M. Weissert


Title: Senior Vice President

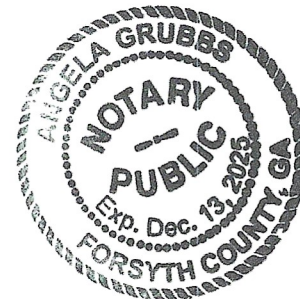


STATE OF GEORGIA
COUNTY OF FULTON

Before me personally came Andrew M. Weissert, Senior Vice President of AXIS Insurance Company, to me known to be the individual and officer described herein, who acknowledged that they, being duly authorized, signed, sealed with the corporate seal and delivered the foregoing instrument by the authority and direction of said Company.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal.


Notary Public



CERTIFICATION

I, Frances R. Mathis, Assistant Secretary of AXIS Insurance Company, do hereby certify that the attached Power of Attorney the 10th day of October, 2023, on behalf of the person(s) as listed above is a true and correct copy and the same has been in full force and effect since the date thereof and is in full force and effect on the date of this certificate; and I do further certify that the said Andrew M. Weissert, who executed the Power of Attorney, was a duly elected Senior Vice President of AXIS Insurance Company on the date of the execution of the attached Power of Attorney.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the corporate seal of AXIS Insurance Company on this the 25th day of March, 2025.

By: 

Printed Name: Frances R. Mathis

Title: Assistant Secretary





MISSISSIPPI

INSURANCE DEPARTMENT

Mike Chaney
Commissioner of Insurance

David Browning
Deputy Commissioner of Insurance

License

Insurance Producer

Qualification Effective Dates

Casualty 11/18/2013 Property 11/18/2013

SUSAN K LANDRETH

NPN: 17114178

270 ABINGTON LN

NORTH AURORA, IL 60542-1743

is authorized to transact business as described above

License No: 10312710 Issue Date: 11/19/2013 Expiration Date: 04/30/2025

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MISSISSIPPI INSURANCE DEPARTMENT

THIS IS TO CERTIFY THAT

SUSAN K LANDRETH

270 ABINGTON LN

NORTH AURORA, IL 60542-1743

LICENSE NUMBER: 10312710

NPN: 17114178



IS HEREBY AUTHORIZED TO TRANSACT BUSINESS IN
ACCORDANCE TO THE LICENSE DESCRIPTION SHOWN
BELOW:

Insurance Producer

Casualty, Property

Issue Date: 11/19/2013

Expiration Date: 04/30/2025

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SECTION 00400 - PROPOSAL FORM

THE PROJECT AND THE PARTIES

TO: Hinds County Human Resource Agency
Fiscal Department of
Attn: Shirley Gibbs
258 Maddox Road
Jackson, Mississippi 39212

Date: 3/27/25

RE: A Roof Renovation Project for:
West Side Head Start Center
BID # 0225R28319

Prepared by: McElroy Architecture, PLLC/
William L. McElroy AIA, NCARB
4880 McWillie Circle
Jackson, Mississippi 39206

Ladies and Gentlemen:

I/We having carefully examined the Drawings, Specifications and all Addenda issued prior to the bid opening date, having visited the Project site and apprised myself/ourselves of the conditions affecting the work to be performed, and having obtained and correlated any other information deemed necessary by me/us to submit this bid, hereby propose to furnish all services and labor, and all supplies, materials, and equipment required to complete the work at the cost indicated herein below. I/We will not withdraw this bid for forty-five (45) days from the date of the bid opening. If written notice of acceptance of this bid is received by me/us from Hinds County Human Resource Agency within sixty (60) days after the date of the bid opening, I/we shall submit to the Project Administrator, within ten (10) working days after the receipt of such notice, an executed contract and all other documentation required by the bid specifications. I/WE UNDERSTAND AND AGREE THAT NEITHER THE AWARD OF THIS BID TO ME/US BY HINDS COUNTY HUMAN RESOURCE AGENCY NOR RECEIPT BY ME/US OF A NOTICE OF ACCEPTANCE OF THIS BID SHALL CONSTITUTE THE MAKING OF A CONTRACT BETWEEN HINDS COUNTY HUMAN RESOURCE AGENCY AND ME/US, WHICH SHALL BE CONDITIONED UPON THE EXECUTION BY BOTH HINDS COUNTY HUMAN RESOURCE AGENCY AND ME/US OF A FORMAL, WRITTEN AGREEMENT.

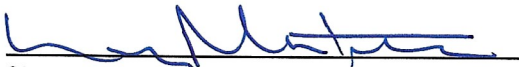
Respectfully submitted,

Independent Roofing Systems, Inc.

Contractor

175 Excell Drive Pearl, MS 39208

Mailing Address



Signature

175 Excell Drive Pearl, MS 39208

Street Address

Larry Montpelier

Print Name

601-922-4301

Business Telephone Number

Vice-President

Title

601-922-3404

Facsimile Number

06047-SC

Certificate of Responsibility Number, If Required

10/8/25

Certificate of Responsibility Number Expiration Date

BASE BID

All labor, materials, and equipment to complete the entire Scope of Work (Modified by Addenda as applicable) for the following project:

PLEASE INCLUDE IN YOUR **BASE BID** A CONTINGENCY ALLOWANCE: \$15,000.00

Two hundred twenty three thousand & 00/100 Dollars
(\$ 223,000.00)

CEMENTITIOUS ROOF DECK – UNIT PRICE

Provide unit price per 32"x96"x2" cementitious roof deck panel removal and replacement. Unit price to include cost of procurement, delivery, removal of existing panel, and installation of new panel.

Three hundred ninety five & 00/100 Per Panel (\$ 395.00 Per Panel)

ROOF INSULATION REMOVAL AND REPLACEMENT – UNIT PRICE

Provide unit price per square foot of existing roof insulation removal and replacement beyond scope identified as base bid requirements in project documents. Unit price to include cost of procurement, delivery, removal of existing insulation, and installation of new insulation.

Nine & 50/100 Per Square foot (\$ 9.50 PSF)

ACCEPTANCE

This offer shall be open to acceptance and is irrevocable for forty-five (45) from the bid closing date. If this bid is accepted by Hinds County Human Resource Agency within the time period stated above, we will:

1. Execute the Agreement within seven days of receipt of Notice of Award.
2. Furnish the required bonds within seven days of receipt of Notice of Award.
3. Commence work within seven days after written Notice to Proceed of this bid.

If this bid is accepted within the time stated, and we fail to commence the Work or we fail to provide the required Bond(s), the security deposit shall be forfeited as damages to Hinds County Human Resource Agency, Mississippi by reason of our failure, limited in amount to the lesser of the face value of the security deposit or the difference between this bid and the bid upon which a Contract is signed. In the event our bid is not accepted within the time stated above, the required security deposit shall be returned to the undersigned, in accordance with the provisions of the Instructions to Bidders; unless a mutually satisfactory arrangement is made for its retention and validity for an extended period of time.

CONTRACT TIME

If this Bid is accepted, we will:

Complete the proposed Scope of Work to allow the entire project to be completed within Forty Five (45) calendar days from Notice to Proceed.

CHANGES TO THE WORK

When Architect establishes that the method of valuation for Changes in the Work will be net cost plus a percentage fee in accordance with General Conditions, our percentage fee will be:

Fifteen (15%) percent overhead and profit on the net cost of our own Work;

Ten Percent (10%) percent on the cost of work done by any Subcontractor.

Acknowledgment of Receipt of Addenda

M3A Architecture, PLLC/
William L. McElroy AIA, NCARB
Copyright 2025©

A Roof Renovation Project for:
West Side Head Start Center
HINDS COUNTY HUMAN RESOURCE AGENCY
Jackson, Mississippi

Contractor shall acknowledge receipt of all addenda issued during the course of this bid process. In addition to acknowledging receipt of addenda, the addenda may require additional information from the Contractor (e.g., additional or modified pricing information), in which case the addenda shall not only be acknowledged below but shall be completed and attached to Contractor's bid at the time of submission. Receipt of the following addenda issued during the course of this bid is hereby acknowledged:

Addenda No. 1 **Date: 3/17/2025** Acknowledgement: X

Addenda No. 2 **Date: 3/24/2025** Acknowledgement: X

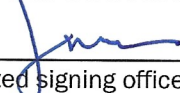
BID FORM SIGNATURE(S)

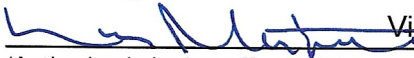
The Corporate Seal of:
Independent Roofing Systems, Inc.

(Seal)

(Bidder - print the full name of your firm)

was hereunto affixed in the presence of:

 **President**
(Authorized signing officer, Title)

 **Vice-President**
(Authorized signing officer, Title)

If the Bid is a joint venture or partnership, add additional forms of execution for each member of the joint venture in the appropriate form or forms as above.

END OF SECTION 00410